



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: RPT-1718-65**

**File ID:** RPT-1718-65      **Type:** Communication or Report      **Status:** Consent Item

**Version:** 1      **Reference:** Item 14      **In Control:** City Council

**Department:** City Clerk Department      **Cost:**      **File Created:** 05/02/2018

**File Name:** City Manager's Change Order Report      **Final Action:**

**Title:** SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

**Notes:** ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 05/08/2018

**Agenda Number:** 14

**Attachments:** Change Order 5 - Norman Public Library East - Signed.pdf, Change Order 6 - Norman Public Library Central- Signed\_.pdf

**Project Manager:** Brenda Hall, City Clerk

**Entered by:** ellen.usry@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File RPT-1718-65

Body

**INFORMATION:** City Council, in its meeting of November, 8, 2011, adopted Resolution R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

Contract K-1617-68 with Globe Construction Company for the East Branch Library Project in the amount of \$3,654,500 was approved by City Council on February 28, 2017.

The first four change orders are as follows:

- Change Order No. One in the amount of \$7,588.12 was approved by the City Manager on August 24, 2017, providing additional drilling, concrete, reinforcement, and labor to install piers to additional depth as recorded by the engineer for the project and adding seven (7) calendar days to the contract.
- Change Order No. Two in the amount of \$7,814.35 was approved by the City Manager on August 29, 2017, adding a Bent Plate at Window Heads; relocating electrical devices for more flexibility; adding Foreman Lockers and electrical in the AMH Room; and adding five (5) calendar days to the contract.

- Change Order No. Three was approved by the City Manager on October 19, 2017, increasing the contract by \$3,648.20 and adding six (6) additional weather days. The work for this change order is due to obstructions in the light monitor opening in the ceiling of the building.
- Change Order No. Four was approved by the City Manager on January 15, 2018, increasing the contract by \$34,126.26 and adding eight (8) calendar days. This change order included making adjustments in location for hand dryers in the public restrooms; adding a fan coil unit in the library sorting room; removal of part of a steel beam; adding a sidewalk west of the driveway entrance; and work associated with cable and data port locations for Internet/Technology infrastructure for public and library operations. The contract amount after adding the four change orders is increased to \$3,707,676.93.

Change Order No. Five increasing the contract by \$6,476 includes a credit for the deletion of sidewalk on the east side of the project drive because it would have been taken out and replaced when the Alameda Widening project takes place. Additional work included enhanced finishes to increase durability of the ceiling trim and 24-hour library canopy panels and infrastructure within the building. The total contract amount including Change Order No. Five is \$3,714,152.92. The City Manager approved the change order on April 17, 2018.

Contract K-1617-83 with Flintco, L.L.C., for the Central Library Project in the amount of \$25,858,000 was approved by City Council on April 19, 2017.

The first four change orders are as follows:

- Change Order No. One in the amount of \$36,033 was approved by the City Manager on August 29, 2017, providing additional pier depth drilling, concrete, reinforcement, and labor and adding three (3) calendar days to the contract.
- Change Order No. Two in the amount of \$33,245 was approved by the City Manager on October 9, 2017 as a result of changes to electrical, fire suppression, steel and geothermal wellfield pump locations due to the relocation of the City's new fiber optic line feed into the east side of the building, adjustment of geothermal well depths and layout, and relocation of the backflow preventer. Seven (7) weather delay days are also requested by the contractor due to wet weather conditions at the site.
- Change Order No. Three in the amount of \$31,302 was approved by the City Manager on November 28, 2017. This change order included the relocation of a generator connection needed for temporary generator service for future emergency power, if needed. Pumping of stormwater from the site was also needed due to the ongoing work still pending for the James Garner Intersection Project. Steel reinforcements for decorative concrete were added to replace fiber mesh in the plaza area. An additional seven (7) weather days were needed due to wet weather conditions at the site.
- Change Order No. Four in the amount of \$36,588 was approved by the City Manager on January 15, 2018. This change order is necessary because of changes incurred related to adjustments in locations, product/construction clarifications, and associated work for structural steel joist adjustments, mechanical system and electrical panelboard revisions, and adjustments to landscaping and plumbing fixtures. The total contract amount after all change order is increased to \$25,995,168.
- Change Order No. Five increasing the contract amount by \$22,088 was approved by the City Manager on February 28, 2018. This change order included field changes incurred for items related to structural steel column lengths, a change in electrical boxes due to discontinuation of specified model and added light pole elements to accommodate future security camera placement, electrical work to accommodate the 24-hour library, additional bracing for the sail shade at the third floor balcony area. One (1) weather delay day was requested by the contractor and approved for this Change Order due to high winds that affected the placement of structural steel and associated work on the 2nd and 3rd stories. The contract amount after adding all five change orders is increased to \$26,017,256.

Change Order No. Six in the amount of \$21,602 increased the contract to a total amount of \$26,038,858. It provides an upgrade to the existing access control system in the building by adding an intrusion system component. The City Manager approved this Change Order on April 17, 2018.

These changes have been reviewed and recommended for approval by MSR (project architect) and ADG (NORMAN FORWARD program manager).

