



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: K-1718-65 AMD #1**

**File ID:** K-1718-65 AMD #1

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item 18

**In Control:** City Council

**Department:** Police Department

**Cost:**

**File Created:** 12/22/2017

**File Name:** Amendment to the 2018 OHSO Impaired Driving Enforcement Grant

**Final Action:**

**Title:** AMENDMENT NO. ONE TO CONTRACT K-1718-65: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA HIGHWAY SAFETY OFFICE INCREASING THE GRANT FUNDING BY \$10,000 FOR A REVISED GRANT AMOUNT OF \$79,200 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR ENFORCEMENT EFFORTS TO REDUCE UNDERAGE DRINKING AND/OR ADULT BINGE DRINKING AND BUDGET APPROPRIATION FROM THE SPECIAL GRANTS FUND BALANCE.

**Notes:** ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract K-1718-65 with the Oklahoma Highway Safety Office increasing the grant funding by \$10,000 for a revised contract amount of \$79,200; and, if approved, authorize the execution of the contract and appropriate \$10,000 from the Special Grant Fund Balance (022-0000-253.20-00) to Project GP0119, HWY SFTY PT-18-03-16-10, Too Much To Lose, Salary/Overtime-Regular (022-6019-421.21-10, and, upon reimbursement, deposit the funds into the Special Grants Fund, Other Revenue/Traffic & Alcohol Enforcement (022-0000-331.13-40).

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 01/23/2018

**Agenda Number:** 18

**Attachments:** Letter of Collaboration, ContractChangeSummary, ContractChangeFull

**Project Manager:** John Stege, Professional Standards

**Entered by:** lisa.tullius@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1718-65 AMD #1

Body

**BACKGROUND:** The Oklahoma Highway Safety Office (OHSO) has informed the Norman Police Department that it has been awarded an additional \$10,000 in grant funding to support prevention goals with reducing underage drinking and/or adult binge drinking in partnership with the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS). ODMHSAS, through the Board of Regents of the University of Oklahoma and the University's Southwest Prevention Center, has signed a Letter of Collaboration with the Norman Police Department for enforcement efforts that include highly visible alcohol enforcement operations entitled "Too Much

To Lose". OHSO has requested that this enforcement portion of the grant be coordinated directly with the Norman Police Department to facilitate accurate and timely reporting. These funds will be added to the OHSO grant already accepted by the City of Norman (K-1718-65, City Council meeting of September 26, 2017; item #33) for a total amount of \$79,200, and it will be used to reimburse overtime costs paid to officers engaged in enforcement efforts.

**DISCUSSION:** The Norman Police Department will use full time officers in an overtime capacity to conduct alcohol compliance checks for underage youth at retail locations, bar checks for adult over-service, and/or party patrols/controlled party dispersals. Highly visible alcohol enforcement operations are expected at least once each month, and will be developed in accordance with Oklahoma Department of Mental Health and Substance Abuse Services and the Southwest Prevention Center program guidelines.

The Norman Police Department will supply the Oklahoma Highway Safety Office with reports for overtime hours that are in support of enforcement activities that are part of the work plan developed in conjunction with the Southwest Prevention Center and approved by the ODMHSAS on a monthly basis as identified in the attached Letter of Collaboration documentation. Funding reimbursement will continue through September 30, 2018.

**RECOMMENDATION:** It is recommended that City Council approve Amendment No. One to Contract K-1718-65, accept the grant funds in the amount of \$10,000, and appropriate \$10,000 from the Special Grant Fund Balance (account 022-0000-253.20-00) to Other Salary/Overtime-Regular (account 022-6019-421.21-10; Too Much To Lose project, GP0119; HWY SFTY PT-18-03-16-10,). It is further recommended that upon reimbursement; deposit the funds into the Special Grants Fund, Other Revenue/Traffic & Alcohol Enforcement (022-0000-331.13-40).