



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: GID-1516-53

File ID: GID-1516-53

Type: Grant

Status: Consent Item

Version: 1

Reference: Item 17

In Control: City Council

Department: Planning and
Community
Development
Department

Cost:

File Created: 03/30/2016

File Name: FY 2016-2017 Application for CLG Funds

Final Action:

Title: CONSIDERATION OF SUBMISSION OF THE CERTIFIED LOCAL GOVERNMENTS (CLG) PROGRAM 2016-2017 APPLICATION FOR FUNDING IN THE AMOUNT OF \$15,000 TO BE SUBMITTED TO THE OKLAHOMA STATE HISTORIC PRESERVATION OFFICE.

Notes: ACTION NEEDED: Motion to approve or reject the proposed Certified Local Governments 2016-2017 Application for Funding in the amount of \$15,000; and, if approved, direct the submission thereof to the Oklahoma State Historic Preservation Office and authorize the Mayor to sign additional supporting documentation related to the CLG Grant.

ACTION TAKEN: _____

Agenda Date: 04/12/2016

Agenda Number: 17

Attachments: Text File CLG, CLG Application, Survey Project Area

Project Manager: Anais Starr, Historic Planner

Entered by: anais.starr@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File GID-1516-53

Body

BACKGROUND: On April 14, 1998, Council approved Contract K-9798-108 with the State Historic Preservation Office (SHPO) making Norman a member city in the Certified Local Governments (CLG) Program. The CLG Program is part of the U.S. Department of the Interior's national program for development and support of local historic preservation programs. Since its initial participation in 1999, the City of Norman has received an annual average allocation of \$11,400 in CLG grant funds. Over the 15 years that the city has participated in the CLG program, the City has received nearly \$179,000 in funding. In February SHPO notified the City of Norman's Historic Preservation Officer that the City was eligible to apply for up to \$15,000 in CLG funding for the 2016-2017 program year.

Designation as a CLG city recognizes Norman's historic preservation efforts and entitles the City to apply for a portion of the education/outreach funding set aside by the SHPO out of each year's budget. Funding is intended to be used for historic research, public education and outreach programs. Over the past 15 years,

Norman's CLG funding has been used to create public information, educational materials about historic preservation, to conduct historic and architectural surveys, and to host free, hands-on training programs in historic wood window repair, wood floor repair and the repair of historic masonry.

DISCUSSION: On March 7, 2015, the Historic District Commission voted unanimously to apply for funding to undertake the projects described below for the FY16-17 CLG Program, which will be July 1, 2016 through June 30, 2017. The program requires a 60/40 in-kind match. In order to receive \$15,000 in CLG grant funds, the City must document a minimum of \$10,000 in matching funds or in-kind contributions of staff time. Matching funds are primarily derived by in-kind contributions of staff time and by the annual \$2,200 (account 010-4080-419-40-03) contribution from the City of Norman General Fund. Any projects above those covered by the FY 2016-2017 CLG grant will come from that account.

The proposed 2016-2017 CLG project and budget are as follows:

PROJECT 1: Attendance at Oklahoma State Preservation Conference June 2017 - \$1,200

Attendance at the annual state historic preservation conference is strongly encouraged by SHPO for both staff and commissioners of all CLG participant cities. It is anticipated that one staff person and one Commissioner will be attending the conference. The Conference is usually a 3 day conference and it is to be held in Oklahoma City in June 2017. Total budget of \$1,200 includes registration fees, travel expenses, and lodging. (\$600 each).

PROJECT 2: Attendance at the Biennial National Alliance for Preservation Commissions - \$2,150

Attendance at the national preservation conference is strongly encouraged by SHPO for both staff and commissioners of all CLG participant cities. One staff person or Commissioner would be attending the conference. The Conference is usually a 3 day conference held every other year and this year it will be held in Mobile, Alabama July 27-31, 2016. Total budget of \$2,150 includes registration fees, travel expenses, and lodging.

PROJECT 3: Memberships Dues for National Alliance of Preservation Commissions - \$150

Pay for the membership dues for staff and Commissioners to the National Alliance for Preservation Commissions. Total budget of \$150 would provide membership for staff and all commissioners.

PROJECT 4: Expenses Associated with the Southridge Historic District Designation - \$500

This will offset expenses associated with mailing property owner notifications and publishing notifications in the Transcript in order for the Southridge Neighborhood to become a designated historic district.

Total budget of \$500 includes materials, copies, legal publications, and postage for mailings.

PROJECT 5: Education Workshops on Historic Homes - \$2,000

Speakers will be local professionals and experts in the field. Topics are to be diverse and appeal to homeowners and professionals such as realtors, architects and contractors. Seminars will not be hands-on but educational and informative with handout materials. There will be 2 seminars held on Saturday mornings to be 2-4 hours in length. Possible topics to be:

Windows 101

How to appropriately "green" a historic house

Don't bungle your Bungalow! (What not to do to the exterior of your historic home)

Total budget of \$2,000 includes speaker's fees, materials, copies and supplies for 2 workshops, 2-4 hours in length.

PROJECT 6: Intensive Level Historic Survey Of The Hetherington Heights 2nd Addition, In The 1200 Block Of W Brooks, Caddell, and Cruce Streets - \$9,000

Nationally, 1950's neighborhoods are now old enough to be considered historic and many are seeing rapid changes. This survey will be the second survey commissioned to document Norman's 1950's neighborhoods. This Intensive Level Historic Survey will provide a baseline of information regarding architectural history and the historical integrity of the structures in this addition. With this baseline documentation home owners could pursue nominations to the National Registry of Historic Places. However, the main purpose of the architectural/historic survey is to document a unique time period of residential development in Norman before any more changes occur to the properties. It is not anticipated that this survey will be a prelude to establishing a historic district. Approximately 90 structures are to be surveyed.

Total budget of \$9,000 includes consultant fee estimate for a Intensive Level Historic Survey of this size.

TOTAL BUDGET OF \$15,000

RECOMMENDATION: The Historic District Commission has reviewed and approved the projects proposed for CLG 2016-17 Application for Funding. Staff has reviewed the proposed CLG 2016-2017 Application for Funding and recommends authorizing the submission of the Certified Local Government Program application to the State Historic Preservation Office in the amount of \$15,000. Upon notification of funding award, staff will forward any associated contract document to the City Council for approval, including a request to appropriate the approved contract amount. CLG funds will be available July 1, 2016.