



office memorandum

DATE: December 5, 2012

TO: Leah Messner, Assistant City Attorney

FROM: Jane Hudson, Principal Planner

SUBJECT: Consent to Encroach 1213-4
Lot 5, Block 2, Cambridge Place Addition, Section 8
4917 Cypress Lake Drive

A request has been submitted to encroach a 10' utility easement for subject property. Planning and Community Development Staff does not oppose the encroachment of pool equipment and storage building located 5' within the 10' utility easement. The request does not violate the side building setback or coverage requirements with the Zoning Ordinance. Public Works/Engineering Staff will obtain responses from the utility companies. The Utilities Department will respond regarding any City owned utilities within the easement.

Reviewed by: Susan Connors, AICP *SAC*
Director of Planning and Community Development

cc: Brenda Hall, City Clerk