



DATE: June 27, 2013

TO: Chairman and Members,
Norman Reapportionment Commission

FROM: Joyce Green
Manager, GIS Division

SUBJECT: Annual Meeting of the Reapportionment Commission

Attached is the agenda for your annual meeting, which will occur on **Monday, July 8, 2013**. The meeting will be held in Conference Room D, Building A, 201 West Gray Street, at 7:30 PM. Also included with this memorandum are copies of the minutes of your last meeting of July 9, 2012, which will need to be approved.

Attached you will find a data sheet that shows the change in the overall range from the mean ward population since the wards were drawn last year. The overall range from the mean ward population is 1510 or 10.55%. The estimate was calculated using Certificates of Occupancy issued by the Development Services Division between January 1 and December 31, 2012.

At the annual meeting, you will determine if it is necessary to reapportion this year. If you decide that reapportionment is required, you will determine the steps that will be taken to apportion the City of Norman's population equally among the City Council Wards. Staff will be available at the meeting to provide technical support in this endeavor and answer any questions the Commissioners may have about growth and development in the community.

Please contact the Planning Department at 366-5433 if you will be unable to attend this meeting, or if you have additional questions.

JG:rnt

Attachments