

CITY COUNCIL MINUTES
NORMAN UTILITIES AUTHORITY MINUTES
NORMAN MUNICIPAL AUTHORITY MINUTES
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES

August 23, 2016

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 23rd day of August, 2016, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

PRESENT: Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

ABSENT: None

The Pledge of Allegiance was led by Mayor Miller.

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Item 3, being:

CONSENT DOCKET

Councilmember Heiple moved that Item 4 through Item 17 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Holman; and the question being upon the placement on the consent docket by unanimous vote of Item 4 through Item 17, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry,
Chappel, Clark, Heiple, Hickman,
Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Item 4 through Item 17 were placed on the consent docket by unanimous vote.

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Item 4, being:

APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF JUNE 22, 2016
CITY COUNCIL CONFERENCE MINUTES OF JULY 20, 2016
CITY COUNCIL CONFERENCE MINUTES OF JULY 26, 2016
CITY COUNCIL MINUTES OF AUGUST 9, 2016
NORMAN UTILITIES AUTHORITY MINUTES OF AUGUST 9, 2016
NORMAN MUNICIPAL AUTHORITY MINUTES OF AUGUST 9, 2016
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF AUGUST 9, 2016

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Heiple moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
1. Text File GID-1617-14 dated August 18, 2016, by Brenda Hall, City Clerk
 2. City Council Conference minutes of June 22, 2016
 3. City Council Conference minutes of July 20, 2016
 4. City Council Conference minutes of July 26, 2016
 5. City Council minutes of August 9, 2016
 6. Norman Utilities Authority minutes of August 9, 2016
 7. Norman Municipal Authority minutes of August 9, 2016
 8. Norman Tax Increment Finance Authority minutes of August 9, 2016

Item 4, continued:

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 5, being:

CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

ANIMAL WELFARE OVERSIGHT COMMITTEE
SANDRA MOORE-FURNEAUX, WARD 4

GREENBELT COMMISSION
TERM: 08-23-16 TO 07-13-19: SAMANTHA LUTTRELL, WARD 6

HUMAN RIGHTS COMMISSION
TERM: 08-23-16 TO 07-13-18: MARY WOMACK, WARD 5

LIBRARY BOARD
TERM: 08-23-16 TO 05-01-19: DEBRA ENGEL, WARD 3

NORMAN ELECTION COMMISSION
TERM: 09-01-16 TO 09-01-19: JANE PURCELL, WARD 2
TERM: 09-01-16 TO 09-01-19: ELIZABETH WINDES, WARD 2

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD
TERM: 08-23-16 TO 12-22-19: ANDY PADEN, WARD 2

SOCIAL AND VOLUNTARY SERVICES COMMISSION
TERM: 08-23-16 TO 12-09-18: ANN WAY, WARD 1

TREE BOARD
TERM: 08-23-16 TO 05-14-17: WILL SPAIN, WARD 4

Councilmember Heiple moved that the appointments be confirmed, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
1. Text File AP-1617-11 dated August 9, 2016, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 6, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR’S INVESTMENT REPORT AS OF JULY 31, 2016, AND DIRECTING THE FILING THEREOF.

Councilmember Heiple moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1617-9 dated August 9, 2016, by Anthony Francisco, Finance Director
- 2. Finance Director’s Investment Report as of July 31, 2016

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 7, being:

SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE MONTHLY DEPARTMENTAL REPORTS FOR THE MONTH OF JULY, 2016, AND DIRECTING THE FILING THEREOF.

Councilmember Heiple moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File RPT-1617-10 dated August 9, 2016, by Stacey Parker, Administrative Assistant
- 2. Monthly Departmental Report for the month of July, 2016

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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Item 8, being:

CONSIDERATION OF THE CITY’S APPLICATION FOR PERMISSION TO CARRY ITS OWN RISK WITHOUT WORKERS’ COMPENSATION INSURANCE IN THE AMOUNT OF \$1,000.

Councilmember Heiple moved that the application be approved, the execution thereof be authorized, and submission of the application to the Workers' Compensation Court Administrator for review and payment in the amount of \$1,000 be directed, which motion was duly seconded by Councilmember Holman;

Item 8, continued:

Items submitted for the record

- 1. Text File RPT-1617-8 dated August 9, 2016, by Clint Mercer, Chief Accountant
- 2. Oklahoma Workers' Compensation Court Employer's Application for Permission for Individual Own Risk Employer Permit dated August 23, 2016
- 3. Letter dated August 23, 2016, from Clint Mercer, CPA, Chief Accountant, City of Norman, to Andrea Bair, Worker's Compensation Commission, Insurance Services Division
- 4. City of Norman Workplace Safety Plan dated August 23, 2016, from Clint Mercer, CPA, Chief Accountant, City of Norman, to Andrea Bair, Worker's Compensation Commission, Insurance Services Division

and the question being upon approving the application and upon the subsequent authorization and directives, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and the application approved; the execution thereof was authorized and submission of the application to the Workers' Compensation Court Administrator for review and payment in the amount of \$1,000 was directed.

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Item 9, being:

AUTHORIZATION FOR THE PURCHASE OF COMPUTER HARDWARE FROM JW POWER COMPANY IN THE AMOUNT OF \$40,961 FOR THE COMPRESSED NATURAL GAS FUELING FACILITY SITE CONTROL PANEL UPGRADE AND PROGRAMMING.

Councilmember Heiple moved authorization for the purchase of computer hardware from JW Power Company in the amount of \$40,961 for the CNG Fueling Facility Site Control Panel Upgrade and Programming Project be approved, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File GID-1617-13 dated August 9, 2016, by Mike White, Fleet Superintendent
- 2. Photograph of Compressed Natural Gas (CNG) Vehicle Station
- 3. Site plan of CNG Storage Expansion
- 4. Gas Compressor Sale Quotation No. 06BS0725-1 dated July 25, 2016, in the amount of \$40,961 from JW Power Company
- 5. Alternative Fuel Program Grants received by the City of Norman
- 6. City of Norman Public CNG Fueling Station Upgrades Project Schedule
- 7. City of Norman Alternative Fuel Program prepared by Mike White, Fleet Superintendent, Department of Public Works
- 8. City of Norman Brochure handout at Grand Opening of CNG Facility dated May 4, 2012
- 9. Purchase Requisition 0000268600 dated August 18, 2016, in the amount of \$40,961 to JW Power Company

and the question being upon approving authorization for the purchase of computer hardware from JW Power Company in the amount of \$40,961 for the CNG Fueling Facility Site Control Panel Upgrade and Programming Project, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and authorization for the purchase of computer hardware from JW Power Company in the amount of \$40,961 for the CNG Fueling Facility Site Control Panel Upgrade and Programming Project was approved.

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Item 10, being:

AUTHORIZATION FOR THE PURCHASE OF EQUIPMENT AND LABOR FROM CP INDUSTRIES IN THE AMOUNT OF \$106,760 FOR INSTALLATION OF A STORAGE VESSEL FOR THE COMPRESSED NATURAL GAS (CNG) FUELING FACILITY STORAGE IMPROVEMENT PROJECT.

Councilmember Heiple moved authorization for the purchase of equipment and labor from CP Industries in the amount of \$106,760 for installation of a storage vessel for the CNG Fueling Facility Storage Improvement Project be approved, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File GID-1617-9 dated August 9, 2016, by Mike White, Fleet Superintendent
- 2. Photograph of Compressed Natural Gas (CNG) Vehicle Station
- 3. Site plan of CNG Storage Expansion
- 4. Quote dated July 25, 2016, in the amount of \$101,000 per assembly, freight not included, from Nicole Rebyanski, CP Industries, to Trop Dunlap, Small Arrow Engineering
- 5. Alternative Fuel Program Grants received by the City of Norman
- 6. City of Norman Public CNG Fueling Station Upgrades Project Schedule
- 7. City of Norman Alternative Fuel Program prepared by Mike White, Fleet Superintendent, Department of Public Works
- 8. City of Norman Brochure handout at Grand Opening of CNG Facility dated May 4, 2012
- 9. Purchase Requisition 0000268598 dated August 18, 2016, in the amount of \$106,760 to CP Industries

and the question being upon approving authorization for the purchase of equipment and labor from CP Industries in the amount of \$106,760 for installation of a storage vessel for the CNG Fueling Facility Storage Improvement Project, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and authorization for the purchase of equipment and labor from CP Industries in the amount of \$106,760 for installation of a storage vessel for the CNG Fueling Facility Storage Improvement Project was approved.

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Item 11, being:

CONSIDERATION OF ACCEPTANCE OF ADDITIONAL GRANT FUNDS IN THE AMOUNT OF \$2,799.39 FROM THE OKLAHOMA OFFICE OF HOMELAND SECURITY TO BE USED BY THE CITIZEN CORPS PROGRAM TO PURCHASE EQUIPMENT AND MAKE IMPROVEMENTS TO THE TRAILER USED FOR COMMUNITY EVENTS AND DISASTER RESPONSE.

Councilmember Heiple moved that additional grant funds in the amount of \$2,799.39 from the Oklahoma Office of Homeland Security to be used by the Citizen CORPS Program to purchase equipment and make improvements to the trailer used for community events and disaster response be accepted, Other Revenue: Emergency Management Grant (022-0000-331.13-60) be increased by \$2,799.39 and funding be appropriated to Project GF0073, Professional Services/Other Professional (022-9508-422.40-99), which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File GID-1617-35 dated August 2, 2016, by Mike White, Fleet Superintendent
- 2. State of Oklahoma Office of Homeland Security dated August 1, 2016, from Kim Edd Carter, Director, State of Oklahoma Office of Homeland Security, to Steve Lewis, City Manager
- 3. Schedule C, 2014 Homeland Security Grant Program Grant Master, Summary of Approved Items, Updated August 1, 2016

Item 11, continued:

and the question being upon accepting additional grant funds in the amount of \$2,799.39 from the Oklahoma Office of Homeland Security to be used by the Citizen CORPS Program to purchase equipment and make improvements to the trailer used for community events and disaster response and upon the subsequent increase and appropriation, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Mayor declared the motion carried and additional grant funds in the amount of \$2,799.39 from the Oklahoma Office of Homeland Security to be used by the Citizen CORPS Program to purchase equipment and make improvements to the trailer used for community events and disaster response accepted; Other Revenue: Emergency Management Grant (022-0000-331.13-60) was increased by \$2,799.39 and funding was appropriated to Project GF0073, Professional Services/Other Professional (022-9508-422.40-99)

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Item 12, being:

FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1516-38 BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND JOHNSON BUILDING COMPANY, L.L.C., FOR THE PARK PICNIC SHELTERS PROJECT (FACULTY HEIGHTS PARK, CRESTLAND PARK, AND SUNRISE PARK).

Councilmember Heiple moved that the project be accepted and final payment in the amount of \$5,634 be directed to Johnson Building Company, L.L.C., which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
- 1. Text File K-1516-38, Final, dated August 1, 2016, by Mitch Miles, Park Planner
 - 2. Photographs of new shelters at Faculty Heights Park, Crestland Park, and Sunrise Park
 - 3. Purchase Order 270040 dated November 13, 2015, to Johnson Building Company, L.L.C., in the amount of \$112,680 subtracting payments totaling \$107,046 leaving a balance of \$5,634

and the question being upon accepting the project and upon the subsequent directive, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
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NAYES:	None
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The Chairman declared the motion carried and the project accepted; and final payment in the amount of \$5,634 was directed to Johnson Building Company, L.L.C.

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Item 13, being:

AMENDMENT NO. ONE TO CONTRACT K-1516-78: BY AND BETWEEN THE NORMAN TAX INCREMENT FINANCE AUTHORITY AND SMC CONSULTING ENGINEERS, P.C., INCREASING THE CONTRACT AMOUNT BY \$4,500 FOR A REVISED CONTRACT AMOUNT OF \$45,500 FOR ADDITIONAL ENGINEERING DESIGN SERVICES FOR 24TH AVENUE N.W. AND RADIUS WAY INTERSECTION PROJECT.

Acting as the Norman Tax Increment Finance Authority, Trustee Heiple moved that Amendment No. One to Contract K-1516-78 with SMC Consulting Engineers, P.C., increasing the contract amount by \$4,500 for a revised contract amount of \$45,500 be approved and the execution thereof be authorized, which motion was duly seconded by Trustee Holman;

Item 13, continued:

Items submitted for the record

- 1. Text File K-1516-78, Amendment No. One, dated July 18, 2016, by John Clink, Capital Projects Engineer
- 2. Location map
- 3. Amendment No. One to Contract K-1516-78
- 4. Purchase Requisition 0000268448 dated August 15, 2016, in the amount of \$4,500 to SMC Consulting Engineers, P.C.

and the question being upon approving Amendment No. One to Contract K-1516-78 with SMC Consulting Engineers, P.C., increasing the contract amount by \$4,500 for a revised contract amount of \$45,500, and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller

NAYES: None

The Chairman declared the motion carried and Amendment No One to Contract K-1516-78 with SMC Consulting Engineers, P.C., increasing the contract amount by \$4,500 for a revised contract amount of \$45,500 approved; and the execution thereof was authorized.

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Item 14, being:

CONTRACT K-1617-13: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND ANA-LAB CORPORATION TO PROVIDE PROFESSIONAL ANALYTICAL SERVICES FOR THE INDUSTRIAL AND MUNICIPAL WASTEWATER, SLUDGE, AND SOIL MONITORING PROGRAMS FOR THE NORMAN WATER RECLAMATION FACILITY.

Acting as the Norman Utilities Authority, Trustee Heiple moved that Contract K-1617-13 with Ana-Lab Corporation be approved and the execution thereof be authorized, which motion was duly seconded by Trustee Holman;

Items submitted for the record

- 1. Text File K-1617-13 dated June 27, 2016, by Steve Hardeman, Utilities Superintendent
- 2. Contract K-1617-13
- 3. Quotation 116000 dated May 23, 2016, from Ana-Lab Corporation with contract pricing from July, 2015, to June, 2016, for Environmental Services
- 4. Quotation 115823 dated April 15, 2016, from Ana-Lab Corporation with contract pricing from July, 2015, to June, 2016, for Water Reclamation
- 5. Quotation 115999 dated May 23, 2016, from Ana-Lab Corporation with contract pricing from July, 2015, to June, 2016, for Water Treatment

and the question being upon approving Contract K-1617-13 with Ana-Lab Corporation and upon the subsequent authorization, a vote was taken with the following result:

YEAS: Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller

NAYES: None

The Chairman declared the motion carried and Contract K-1617-13 with Ana-Lab Corporation approved; and the execution thereof was authorized.

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Item 15, being:

CONTRACT K-1617-14: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND ACCURATE ENVIRONMENTAL LABORATORIES TO PROVIDE PROFESSIONAL ANALYTICAL SERVICES FOR THE INDUSTRIAL AND MUNICIPAL WASTEWATER, SLUDGE, AND SOIL MONITORING PROGRAMS FOR THE NORMAN WATER RECLAMATION FACILITY.

Acting as the Norman Utilities Authority, Trustee Heiple moved that Contract K-1617-14 with Accurate Environmental Laboratories be approved and the execution thereof be authorized, which motion was duly seconded by Trustee Holman;

Items submitted for the record

- 1. Text File K-1617-14 dated June 27, 2016, by Steve Hardeman, Utilities Superintendent
- 2. Contract K-1617-14
- 3. Quotation 041216DC dated April 12, 2016, from Accurate Environmental Laboratories

and the question being upon approving Contract K-1617-14 with Accurate Environmental Laboratories and upon the subsequent authorization, a vote was taken with the following result:

YEAS:	Trustees Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Chairman Miller
NAYES:	None

The Chairman declared the motion carried and Contract K-1617-14 with Accurate Environmental Laboratories approved; and the execution thereof was authorized.

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Item 16, being:

RESOLUTION R-1516-109: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING AND APPOINTING SILVER STAR CONSTRUCTION COMPANY, INC., AS PROJECT AGENT FOR THE 2013 COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RELIEF (CDBG-DR) ROADWAY IMPROVEMENT PROJECTS 3, 5 & 6 FOR THE CITY OF NORMAN.

Councilmember Heiple moved that Resolution R-1516-109 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File R-1516-109 dated August 16, 2016, by Tim Miles, Capital Projects Engineer
- 2. City and County Disaster Relief Project Locations
- 3. Resolution R-1516-109
- 4. Contract K-1516-145
- 5. Change Order No. One to Contract K-1516-145
- 6. List of first round projects
- 7. List of second round projects
- 8. List of costs of projects and account numbers

Participants in discussion

- 1. Mr. Shawn O’Leary, Director of Public Works

and the question being upon adopting Resolution R-1516-109, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Resolution R-1516-109 was adopted.

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Item 17, being:

RESOLUTION R-1516-122: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING AND APPOINTING SILVER STAR CONSTRUCTION COMPANY, INC., AS PROJECT AGENT FOR THE 2013 COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RELIEF (CDBG-DR) ROADWAY IMPROVEMENT PROJECTS 1 & 2.

Councilmember Heiple moved that Resolution R-1516-122 be adopted, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File R-1516-122 dated August 16, 2016, by Tim Miles, Capital Projects Engineer
- 2. City and County Disaster Relief Project Locations
- 3. Resolution R-1516-122
- 4. Contract K-1516-146
- 5. Change Order No. One to Contract K-1516-146
- 6. List of first round projects
- 7. List of second round projects
- 8. List of costs of projects and account numbers

Participants in discussion

- 1. Mr. Shawn O’Leary, Director of Public Works

and the question being upon adopting Resolution R-1516-122, a vote was taken with the following result:

YEAS: Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller

NAYES: None

The Mayor declared the motion carried and Resolution R-1516-122 was adopted.

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Item 18, being:

CONSIDERATION OF ORDINANCE O-1617-1 UPON SECOND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A RESIDENTIAL UNIT FOR A NIGHT WATCHMAN OR CARETAKER IN THE C-2, GENERAL COMMERCIAL DISTRICT, FOR PART OF THE NORTHEAST QUARTER OF SECTION NINE (9), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1900 ANN BRANDEN BOULEVARD)

Ordinance O-1617-1 having been Introduced and adopted upon First Reading by title in City Council's meeting of August 9, 2016, Councilmember Heiple moved that Ordinance O-1617-1 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

Items submitted for the record

- 1. Text File O-1617-1 dated June 22, 2016, by Jane Hudson, Principal Planner
- 2. Ordinance O-1617-1 with Exhibit A, Site Plan
- 3. Location map
- 4. Staff Report dated July 14, 2016, recommending approval
- 5. Aerial location map
- 6. Predevelopment Summary Case PD 16-10 dated June 23, 2016, for James D. Hardwick for property located at 1900 Ann Brandon Boulevard
- 7. Pertinent excerpts from Planning Commission minutes of July 14, 2016

Participants in discussion

- 1. Mr. Jeff McCaskill, 1900 Ann Brandon Boulevard, representative for the applicant
- 2. Mr. Keith Humphrey, Police Chief
- 3. Mr. Mike Rainer, 4715 Augusta Drive, asked questions
- 4. Mr. Jeff Bryant, City Attorney

Item 18, continued:

and the question being upon adopting Ordinance O-1617-1 upon Second Reading section by section, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-1 was adopted upon Second Reading section by section.

Thereupon, Councilmember Heiple moved that Ordinance O-1617-1 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Allison; and the question being upon adopting Ordinance O-1617-1 upon Final Reading as a whole, the roll was called with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-1 was adopted upon Final Reading as a whole.

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Item 19, being:

CONSIDERATION OF ORDINANCE O-1516-2 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT 7, BLOCK 2, COLLEY’S 1ST ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE RM-2, LOW DENSITY APARTMENT DISTRICT AND PLACE THE SAME IN THE C-3, INTENSIVE COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (601 NORTH PORTER AVENUE).

Ordinance O-1617-4 having been Introduced and adopted upon First Reading by title in City Council's meeting of August 9, 2016, Councilmember Heiple moved that Ordinance O-1617-4 be adopted upon Second Reading section by section, which motion was duly seconded by Councilmember Holman;

- Items submitted for the record
- 1. Text File O-1617-4 dated August 2, 2016, by Kathryn Walker, Assistant City Attorney
 - 2. Ordinance O-1617-4 with Exhibit A, 2017 University North Park Assessment Roll and Assessment Plat
- Participants in discussion
- 1. Ms. Kathryn Walker, Assistant City Attorney

and the question being upon adopting Ordinance O-1617-4 upon Second Reading section by section, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-4 was adopted upon Second Reading section by section.

Item 19, continued:

Thereupon, Councilmember Heiple moved that Ordinance O-1617-4 be adopted upon Final Reading as a whole, which motion was duly seconded by Councilmember Holman; and the question being upon adopting Ordinance O-1617-4 upon Final Reading as a whole, the roll was called with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and Ordinance O-1617-4 was adopted upon Final Reading as a whole.

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Item 20, being:

MISCELLANEOUS DISCUSSION

Congratulations to New Councilmembers. Mr. Bobby Stevens, Post Office 6556, congratulated the new Councilmembers.

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Disaster Relief Projects. Mr. Bobby Stevens, Post Office Box 6556, said it has been said that the federal funds received for the Community Development Block Grant Disaster Relief (CDBG-DR) Projects is free money and he responded that this money came with a very high price, because people in Ward Five were hit by tornadoes and burned out by wild fires with lots of loss of life and property and many were not able to rebuild. He said he is very pleased that the City worked on getting this money to rebuild the roads. He said these roads are dangerous and should be striped. He asked when the road construction would begin.

Ms. Joy Hampton, *The Norman Transcript*, 215 East Comanche Street, said she was working on a story for *The Norman Transcript* about these incredible grants received by the City of Norman and Cleveland County to repair and upgrade the roads damaged during the tornadoes and wild fires. She asked everyone to look for the article.

Mayor Miller said there will be an information update regarding the progress of the projects.

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Storm Water Election. Mr. Bobby Stevens, Post Office Box 6556, said he was very pleased to see such a good turnout for the Storm Water Election.

Councilmember Holman expressed his appreciation to everyone who has gotten involved in the Storm Water Utility discussions. He said the issue has been discussed for many years but many people were not interested until something had been placed on the ballot. He said now people are bringing up questions that did not come up before and whether it passes or not, a good plan will come forward.

Councilmember Clark thanked everyone who voted in the election. She said this should be a great turnout. She also urged everyone to be nicer to each other during this process.

Mayor Miller said when she voted today at 2:30 p.m. there had already been 300 voters, and she understands that was happening all over town. She said one way to get everyone’s attention is to take something to the citizens for a vote. She said Norman is unique where there must be a vote of the people before the utility rates can be increased. She said whether it passes or fails, Council and staff have a huge job to do. If the proposal passes, credits and an appeal process will have to be determined and if it fails, Council and Staff will have to go back to the drawing board because this funding source is desperately needed. She said in all the meetings, Council and Staff had been listening to the citizens and taking notes and this information will be used in the planning process. She thanked Mr. Shawn O’Leary, Director of Public Works and Scott Sturtz, City Engineer, who presented information at all of the meetings and Ms. Claudia Deakins, the Communications Officer, who has worked at computer non-stop for 8 weeks to provide good public information. She said this is one of the reasons the citizens have understood the process and how complex it is.

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Ward Five Facebook Page. Mr. Bobby Stevens, Post Office Box 6556, said a few years ago a Ward Five Facebook Page had been created and now there were 440 people in the group.

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Miscellaneous Discussion, continued:

Blue Cards. Mr. Bobby Stevens, Post Office Box 6556, hoped that the new Council will stop using the blue cards giving notice that someone has questions about the Consent Docket. He said citizens should get to ask about items without writing it down and the questions should be answered publicly.

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Senior Center. Councilmember Heiple said State Representative Emily Virgin had sent a letter to the Attorney General requesting a determination about whether or not the City could use the 2008 General Obligation Bond proceeds for a stand-alone Senior Center and he is excited about that.

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Shop on Lindsey Street. Councilmember Karjala said people need to shop at businesses on West Lindsey Street. She said when people shop locally it affects sales tax which funds municipal government. She met today with Lindsey Street Merchants Association, the Chamber of Commerce, and City representatives to find ways to help these merchants during the construction project. She said businesses are closing at a rapid rate and by the time the construction is finished, many businesses will be gone. These business people are very concerned about their livelihood because they are making half as much as they were last year. She said Councilmembers Clark and Hickman recently met with her for lunch at Legends and they all invited some friends. She said they are planning on doing these luncheons up and down Lindsey Street and she will be posting invitations on Facebook.

Councilmember Allison said “Shop Norman” and please continue going to those Lindsey Street businesses.

Councilmember Holman agreed and encouraged Ward 7 residents to frequent the West Lindsey Street businesses.

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Appointments. Councilmember Clark thanked Samantha Luttrell for volunteering to be on the Greenbelt Commission and Will Spain for being appointed to the Tree Board. She said this is a great way to get involved and to represent the ward where they reside. She urged residents to check the website to see what board positions are available.

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City Manager’s Report

Bicycle Friendly Community. The Traffic Division, Police Department, and Bicycle Advisory Committee recently submitted the renewal application for Bicycle Friendly Designation to the League of American Cyclists. The City of Norman is currently “Bronze” level and there have been several bicycle-related transportation, parking, and signage projects that will hopefully raise the City’s status. Results are expected this fall.

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NORMAN FORWARD UPDATE:

Central Library. Recently, staff was notified that 65% design plans for the Central Library have been submitted containing over 1,300 pages of drawings, estimates, and specifications. The East and Central Libraries Ad Hoc Advisory Group will meet to review the documents on Monday, September 19th, and then the City Council will review the documents on Tuesday, September 20th.

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Comprehensive Plan Meetings. Moore, Iacofano, Goltsman, Inc. (MIG) is the firm that the City hired to prepare the Comprehensive Plan update. The Steering Committee will be meeting Wednesday, September 14th, and the first community meeting will be Tuesday, September 15th. Both meetings will be at Norman High School Conference Center in the Multi-Purpose Room from 6:00 p.m. to 8:00 p.m. The next round of meetings will be October 12th and October 15th. More information will be provided about the location and times of those meetings in the near future.

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Miscellaneous Discussion, continued:

City Manager’s Report, continued:

Police Body Cameras. This is the final week of field testing for 12 body cameras from three different vendors. The Police Department is planning a presentation to City Council in an upcoming study session to provide field test results and to review the policy that will govern how the body cameras will be implemented and answer issues that come up relative to data storage.

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Construction Update. City staff has received many questions in terms of the progress of the Main Street construction. City departments are closely coordinating projects with each other and with Norman Public Schools to sequence construction to balance the impact on school food service operations, students, parents, and motorists. To improve the situation, the contractor is doubling their onsite workforce this week and on weekends. Other city crews are facilitating some of the work and will be working overtime as well. The City has been using quick drying concrete which allows the concrete to cure in one to three days where regular concrete takes seven to ten days to cure. The roadway adjacent to Norman High School is scheduled to reopen before Labor Day (September 5th). Concurrent with this, the Police Department and Traffic Division have been working with the University of Oklahoma (OU) to prepare all roadways for the first Football Game day.

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ADJOURNMENT

There being no further business, Councilmember Castleberry moved that the meeting be adjourned, which motion was duly seconded by Councilmember Clark; and the question being upon adjournment of the meeting, a vote was taken with the following result:

YEAS:	Councilmembers Allison, Castleberry, Chappel, Clark, Heiple, Hickman, Holman, Karjala, Mayor Miller
NAYES:	None

The Mayor declared the motion carried and the meeting was adjourned at 7:31 p.m.

ATTEST:

City Clerk

Mayor