



DATE: July 15, 2019

TO: Ken Komiske, Director of Utilities
Shawn O'Leary, Director of Public Works
Kathryn Walker, Interim City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Southwestern Bell Telephone Company d/b/a AT&T

I am in receipt of a claim from Southwestern Bell Telephone Company d/b/a AT&T in the amount of \$2,411.57 for damages incurred to a buried cable due to their claim that on around June 1, 2019, City employees damaged the cable while digging in the easement at 1515 Morren Drive.

Ken or Shawn, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, I am forwarding the claim to your office. If further action is needed from my office, please advise.

smr
attachments

office memorandum