



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: RPT-1617-17

File ID: RPT-1617-17

Type: Communication or Report

Status: Consent Item

Version: 1

Reference: Item 8

In Control: City Council

Department: City Clerk Department

Cost:

File Created: 10/06/2016

File Name: City Manager's Change Order Report

Final Action:

Title: SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.
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Notes: ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Agenda Date: 10/11/2016

Agenda Number: 8

Attachments: Change Order, Memo Change Order, Missouri Sign Link

Project Manager: Brenda Hall, City Clerk

Entered by: ellen.usry@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File RPT-1617-17

Body

INFORMATION: City Council, in its meeting of November, 8, 2011, adopted Resolution R-1112-55 delegating administrative authority to the City Manager or his designee, at his discretion, to approve change order requests that result in adjustments up to forty thousand dollars (\$40,000) or 10% of any contract, whichever is less. The resolution also required that the administrative approvals of change orders be reported to the City Council with the City Manager's Weekly Report at the next regularly scheduled Council meeting and then filed with the original contract in the permanent records of the City Clerk.

City Council, in its meeting of February 23, 2016, approved Contract K-1516-88 with Boyce Industries, Inc., d/b/a Missouri Neon/Signlink for the Wayfinding Pilot Project in the amount of \$42,371.50 and Change Order No. One increasing the contract amount by \$636 for a revised contract amount of \$43,007.50. This project included eight signs to be installed along Main Street between Interstate 35 and the Downtown area and two signs for those traveling south between the Downtown area and the Campus Corner area.

Change Order No. Two increasing the contract amount by \$1,500 was approved by the City Manager on October 6, 2016. This change order addresses labor costs and equipment rental overages due to a number of utility conflicts.

The revised contract price after adding Change Order No. Two is \$44,507.50. The total of all change orders to date is \$2,136 or an increase of approximately 5% of the original contract amount.