

City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069



Meeting Agenda

Tuesday, November 24, 2020

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

It is the policy of the City of Norman that no person or groups of persons shall on the grounds of race, color, religion, ancestry, national origin, age, place of birth, sex, sexual orientation, gender identity or expression, familial status, marital status, including marriage to a person of the same sex, disability, retaliation, or genetic information, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination in employment activities or in all programs, services, or activities administered by the City, its recipients, sub-recipients, and contractors. In the event of any comments, complaints, modifications, accommodations, alternative formats, and auxiliary aids and services regarding accessibility or inclusion, please contact the ADA Technician at 405-366-5424, Relay Service: 711. To better serve you, five (5) business days' advance notice is preferred.

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-2021-17](#) APPROVAL OF THE CITY COUNCIL, NORMAN UTILITIES AUTHORITY, NORMAN MUNICIPAL AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF NOVEMBER 10, 2020.

[7](#)

Attachments: [Staff Report](#)

[November 10 CC minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 [P-2021-10](#) PROCLAMATION P-2021-10: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, NOVEMBER 28, 2020, AS SMALL BUSINESS SATURDAY IN THE CITY OF NORMAN.

Attachments: [Staff Report](#)

[Small Business Saturday](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-2021-10 proclaiming Saturday, November 28, 2020, as Small Business Saturday in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

5 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 19 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Ordinance

- 6 [O-2021-25](#) CONSIDERATION OF ORDINANCE NO. O-2021-25 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 14-310 OF CHAPTER 14 ADDING AN ADMINISTRATIVE FINE FOR TRANSPORTING AN OPEN CONTAINER AND TRANSPORTING A FIREARM IMPROPERLY, ADDING ADMINISTRATIVE FINES FOR IMPROPER EQUIPMENT AND VEHICLE REGISTRATION VIOLATIONS CONSISTENT WITH CHAPTER 20, AND CLARIFYING WHEN ADMINISTRATIVE FINES ARE AVAILABLE FOR FIRST OFFENSES ONLY; SECTION 14-312 OF CHAPTER 14 TO CORRECT A TYPOGRAPHICAL ERROR; SECTION 14-503 OF CHAPTER 14 TO ELIMINATE A REFERENCE TO AN OBSOLETE SECTION OF THE CODE; SECTION 14-504 OF CHAPTER 14 TO CLARIFY THAT DEFERRED SENTENCING IS ALSO AVAILABLE UPON A PLEA OF NOLO CONTENDRE; SECTION 20-210 OF CHAPTER 20 CLARIFYING REFERENCES TO OTHER SECTIONS AND ADDING A PENALTY APPLICABLE TO VIOLATIONS OF SECTION 20-543, CARRYING OF SECURITY VERIFICATION FORM WHILE OPERATING VEHICLE; SECTION 20-526 OF CHAPTER 20 ELIMINATING VIOLATION FOR DRIVING UNDER THE INFLUENCE OF AN INTOXICANT CONSISTENT WITH STATE LAW; SECTION 20-701 OF CHAPTER 20 MAKING AUTHORITY TO IMPOUND VEHICLES FOR EXPIRED LICENSE TAG CONSISTENT WITH STATE LAW; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Staff Report](#)

[O-2021-25 Municipal Court Annotated](#)

[O-2021-25 Municipal Court Clean](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-2021-25 upon First Reading by title.

ACTION TAKEN: _____

Report/Communication

- 7 [RPT-2021-25](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE FINANCE DIRECTOR'S INVESTMENT REPORT AS OF OCTOBER 31, 2020, AND DIRECTING THE FILING THEREOF.

Attachments: [Staff Report](#)

[Finance Director's Investment Report](#)

ACTION NEEDED: Motion to acknowledge receipt of the reports and direct the filing thereof.

ACTION TAKEN: _____

- 11 [GID-2021-12](#)
[2](#) AUTHORIZATION FOR THE PURCHASE OF TWO (2) FLYGT SUBMERSIBLE PUMPS FROM AUTOMATIC ENGINEERING IN THE AMOUNT OF \$69,077 FOR THE POST OAK LIFT STATION REHABILITATION PROJECT.

Attachments: [Staff Report](#)

[Flygt 45 HP Flygt Pumps](#)

[Sole Source Letter](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject authorization for the purchase of two (2) Flygt Submersible Pumps in the amount of \$69,077 from Automatic Engineering for the Post Oak Lift Station Rehabilitation Project.

ACTION TAKEN: _____

Contract

- 12 [K-1920-21](#)
[FINAL](#) FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT K-1920-21 BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND AMERICAN RAMP COMPANY FOR THE ANDREWS PARK SKATE PARK CONSTRUCTION PROJECT.

ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject final acceptance of Contract K-2021-21 with American Ramp Company for the Andrews Park Skate Park Project; and, if approved, authorize final payment in the amount of \$70,513.20 to American Ramp Company.

ACTION TAKEN: _____

- 13 [K-1920-32](#)
[AMD #3](#) AMENDMENT NO. THREE TO CONTRACT K-1920-32: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA EXTENDING THE TERM OF THE LEASE AGREEMENT FOR OFFICE SPACE, SERVICE BAYS, FLEET STORAGE, AND WAREHOUSE/GARAGE SPACE TO BE USED FOR PROVIDING TRANSPORTATION SERVICES UNTIL SEPTEMBER 30, 2021, OR UPON SUBSTANTIAL COMPLETION AND OCCUPATION OF THE NORTH BASE COMPLEX PROJECT, PHASE I, BY THE CITY OF NORMAN.

Attachments: [Staff Report](#)

[K-1920-32 Amd. 3](#)

[K-1920-32 AMD #2](#)

[K-1920-32 AMD #1](#)

[K-1920-32](#)

ACTION NEEDED: Motion to approve or reject Amendment No. Three to Contract No. K-1920-32 with The Board of Regents of the University of Oklahoma; and, if accepted, authorize the execution thereof.

ACTION TAKEN: _____

- 14 [K-1920-51 Amendment 01](#) AMENDMENT NO. ONE TO CONTRACT K-1920-51: AN AMENDMENT TO PIPELINE LICENSE WITH THE BNSF RAILWAY COMPANY FOR THE GRAY STREET WATERLINE REPLACEMENT PROJECT.

Attachments: [Staff Report](#)

[Amd 01 - Permit Revision 19-63157](#)

[RRGray_Tonhawa_WL_Replacement_Proj_Map](#)

ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract No. K-1920-51 with BNSF Railway Company; and, if accepted, authorize the execution thereof.

ACTION TAKEN: _____

- 15 [K-2021-42 AMD #1](#) ACCEPTANCE OF AMENDMENT ONE TO EMERGENCY SOLUTIONS GRANT (ESG-CR-2020-NORMAN-CI-00021) K-2021-42 IN THE AMOUNT OF \$110,500 FOR A TOTAL AWARD OF \$258,192 FROM THE OKLAHOMA DEPARTMENT OF COMMERCE TO BE USED TO OPERATE A STREET OUTREACH PROGRAM AND ADOPTION OF RESOLUTION R-2021-67 APPROPRIATING FUNDS.

Attachments: [Staff Report](#)

[K-2021-42 AMD 1](#)

[R-2021-67](#)

ACTION NEEDED: Motion to accept or reject an amendment to an Emergency Solutions Grant increasing the grant amount by \$110,500 for a revised grant award of \$258,192 from the Oklahoma Department of Commerce; and, if accepted, approve Amendment No. One to Contract K-2021-42, authorize the execution thereof, and adopt Resolution R-2021-67 appropriating funds.

ACTION TAKEN: _____

- 16 [K-2021-72](#) CONTRACT K-2021-72: A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND MESHEK & ASSOCIATES, LLC, IN THE AMOUNT OF \$67,000 TO PROVIDE SERVICES FOR LINKING AS-BUILT RECORDS TO THE CITY GEOGRAPHIC INFORMATION SYSTEM FOR WATER AND SANITARY SEWER PROJECTS.

Attachments: [Staff Report](#)

[Contract K-2021-72](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract No. K-2021-72 with Meshek and Associates, LLC; and, if approved, authorize the execution thereof and transfer of \$33,500 from Project No. WA0239, Segment D Water Line Phase IV, Construction (31993360-46101) and \$33,500 from Project No. WW0058, Wastewater Effluent Reuse, Construction (32999911-46101) to Project No. WA0365, Miscellaneous Water Projects, Design (31993395-46201).

ACTION TAKEN: _____

- 17 [K-2021-73](#) CONTRACT K-2021-73, A CONTRACT BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY (NUA) AND CAROLLO ENGINEERS, INC. IN THE AMOUNT OF \$50,000 TO PROVIDE ENGINEERING SERVICES FOR 36-INCH FILTER EFFLUENT PIPE IMPROVEMENTS AT THE NORMAN WATER TREATMENT PLANT.

Attachments: [Staff Report](#)

[2020.11.18 K-2021-73_Filter Effluent Valve Improvements Signed by Carollo](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract No. K-2021-73 with Carollo Engineers, Inc.; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Special Claim

- 18 [SC-2021-5](#) SPECIAL CLAIM SC-2021-5: SUBMITTED BY RICHARD WOLCOTT IN THE AMOUNT OF \$2,600 FOR VEHICLE DAMAGE THAT OCCURRED AS A RESULT OF A COLLISION WITH A CITY PARKS DEPARTMENT VEHICLE ON JULY 9, 2020, AT THE INTERSECTION OF 24TH AVENUE NE AND EAST ROBINSON STREET.

Attachments: [Staff Report](#)

[City Clerk Memo](#)

[Notice of Tort Claim](#)

[Estimate](#)

[Vehicle Value](#)

[Collision Report-Redacted](#)

[Photo](#)

ACTION NEEDED: Motion to approve or reject Special Claim SC-2021-5; and, if approved, direct payment in the agreed amount of \$2,600 contingent upon obtaining a Release and Covenant Not to Sue from Richard Wolcott.

ACTION TAKEN: _____

Resolution

19 [R-2021-69](#) RESOLUTION R-2021-69: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING CARES ACT REIMBURSEMENT FUNDING IN THE AMOUNT OF \$1,000,000 RECEIVED FROM THE STATE OF OKLAHOMA FROM THE GENERAL FUND MISCELLANEOUS GRANT REIMBURSEMENTS ACCOUNT TO BE USED FOR SMALL BUSINESS RELIEF GRANTS.

Attachments: [City Council Staff Report](#)
[R-2021-69 CARES Act - Small Business](#)

ACTION NEEDED: Motion to adopt or reject the resolution.

ACTION TAKEN: _____

Non-Consent Items

20 [O-2021-8](#) CONSIDERATION OF ORDINANCE O-2021-8 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE SITE PLAN ADOPTED IN ORDINANCE NO. O-0304-33, FOR PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION TWENTY-SIX (26), TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (512 NORTH INTERSTATE DRIVE)

Attachments: [City Council Staff Report](#)
[O-2021-8](#)
[Location Map](#)
[Staff Report](#)
[Overall Site Plan](#)
[Pre-Development Summary](#)
[Protest Map-Letter 10-8-2020](#)
[10-8-20 PC Minutes - O-2021-8 PP-2021-1 - Car-Mart](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-8 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-8 upon Final Reading.

ACTION TAKEN: _____

21 [PP-2021-1](#) CONSIDERATION OF A PRELIMINARY PLAT FOR CAR-MART ADDITION. (512 NORTH INTERSTATE DRIVE.

- Attachments: [Staff Report](#)
- [Location Map](#)
- [Preliminary Plat](#)
- [Staff Report](#)
- [Overall Site Plan](#)
- [Pre-Development Summary](#)
- [10-8-20 PC Minutes - O-2021-8 PP-2021-1 - Car-Mart](#)
- [Table 1](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

22 [O-2021-13](#) CONSIDERATION OF ORDINANCE O-2021-13 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR LIGHT MANUFACTURING AND SPECIAL USE FOR A BAR, LOUNGE OR TAVERN IN THE C-3, INTENSIVE COMMERCIAL DISTRICT FOR LOTS ONE (1), TWO (2), AND THREE (3), IN BLOCK THREE (3), OF ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (109 EAST TONHAWA, CURRENTLY IDENTIFIED AS SUITE 120 ONLY)

- Attachments: [City Council Staff Report](#)
- [O-2021-13](#)
- [Location Map](#)
- [Staff Report](#)
- [109 Tonhawa Floor Plan](#)
- [Pre-Development Summary](#)
- [10-8-20 PC Minutes - O-2021-13 - Equity Brewing](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-13 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-13 upon Final Reading.

ACTION TAKEN: _____

- 23 [K-2021-65](#) CONTRACT K-2021-65: A PURCHASE AND SALE AGREEMENT BY AND BETWEEN THE NORMAN TAX INCREMENT FINANCE AUTHORITY, THE CITY OF NORMAN, OKLAHOMA, AND UNIVERSITY TOWN CENTER, L.L.C., FOR THE PURCHASE OF TWELVE (12) ACRES OF REAL PROPERTY LOCATED IN THE VICINITY OF 24TH AVENUE N.W. AND WEST ROCK CREEK ROAD FOR A PURCHASE PRICE OF \$2,069,971 AND BUDGET APPROPRIATION FROM THE UNIVERSITY NORTH PARK TAX INCREMENT FINANCE (UNPTIF) FUND BALANCE.

Attachments: [City Council Staff Report](#)

[K-2021-65](#)

ACTION NEEDED: Acting as the Norman Tax Increment Finance Authority and the City Council, motion to approve Contract K-2021-65 with University Town Center, L.L.C.; and, if approved, authorize the City Manager to sign and execute all related closing documents on behalf of the City of Norman and the Norman Tax Increment Finance Authority and appropriate \$2,700,000 from UNP TIF Fund Balance (57-29000) designating \$1,350,000 to Project NFB002, Indoor Aquatic Facility Project Land (51795546-46001) and \$1,350,000 to Project NFB003, Indoor Sports Facility Project Land (51796601-46001).

ACTION TAKEN: Motion to approve is on the floor from the November 10, 2020, meeting - motion to approve by Councilmember Carter and seconded by Councilmember Holman _____

- 24 [O-2021-12](#) CONSIDERATION OF ORDINANCE O-2021-12 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE EAST 53 1/3 ACRES OF THE WEST 106 2/3 ACRES OF THE SOUTHEAST QUARTER (SE/4) OF SECTION SIXTEEN (16), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE RE, RESIDENTIAL ESTATES DISTRICT AND PLACE THE SAME IN THE A-1, GENERAL AGRICULTURAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2001 EAST ROCK CREEK ROAD)

Attachments: [City Council Staff Report](#)

[O-2021-12](#)

[Location Map](#)

[Staff Report](#)

[Pre-Development Description of Project](#)

[Site Plan](#)

[Aerial Photo](#)

[Predevelopment Summary](#)

[Updated Protest M-Petition 11-28-20](#)

[Updated Protest Map-Petition 11-17-20](#)

[Updated Protest Map 10-20-2020](#)

[Protest Map-Letters 10-7-2020](#)

[10-8-20 PC Minutes - O-2021-12 - Bell](#)

[City Council Staff Report](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-12 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-12 upon Final Reading.

ACTION TAKEN: _____

25 [O-2021-10](#) CONSIDERATION OF ORDINANCE O-2021-10 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE CITY OF NORMAN, OKLAHOMA AMENDING SECTION 429.1, SECTIONS 2, 3, 4, AND 5 OF THE ZONING ORDINANCE TITLED FLOOD HAZARD DISTRICT TO ADD A DEFINITION FOR BASE LEVEL ENGINEERING; INCORPORATE AND ADOPT THE NEW FEDERAL EMERGENCY MANAGEMENT AGENCY REPORT DATED JANUARY 15, 2021, ELIMINATE REFERENCES TO THE CONDITIONAL LETTER OF MAP REVISION; ALLOWING FOR ADDITIONAL INFORMATION TO BE CONSIDERED IN CERTAIN ZONES IN THE ABSENCE OF BASE FLOOD ELEVATION DATA AND FLOODWAY DATA; CORRECT SPELLING AND GRAMMATICAL ERRORS THROUGHOUT; AND PROVIDING FOR THE SEVERABILITY THEREOF.

- Attachments:** [Master](#)
[O-2021-10](#)
[O-2021-10 Annotated](#)
[Ten Mile Flat Creek Floodplain Map 11032020](#)
[Brookhaven Creek Floodplain Map 11032020](#)
[Staff Report Flood Plain Amendment](#)
[10-8-20 PC Minutes - O-2021-10 Floodplain](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-10 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-10 upon Final Reading.

ACTION TAKEN: _____

26 [O-2021-14](#) CONSIDERATION OF ORDINANCE O-2021-14 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR MUNICIPAL USES IN THE A-2, RURAL AGRICULTURAL DISTRICT FOR PART OF THE SOUTHEAST QUARTER OF SECTION SEVEN (7), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3901 CHAUTAUQUA AVENUE)

- Attachments:** [City Council Staff Report](#)
[O-2021-14](#)
[Location Map](#)
[Staff Report](#)
[Site Plan](#)
[Pre-Development Summary](#)
[10-8-20 PC Minutes - O-2021-14 Norman](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-14 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-2021-14 upon Final Reading.

ACTION TAKEN: _____

27 **Adjournment**