

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, March 8, 2016

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Cindy Rosenthal
Council Member Greg Heiple
Council Member Clint Williams
Council Member Robert Castleberry
Council Member Greg Jungman
Council Member Lynne Miller
Council Member Jerry Lang
Council Member Stephen Holman
Council Member Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889.

1 Roll Call**2 Pledge of Allegiance****3 Consent Docket***Consent Docket*

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 4 through Item 15 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Minutes**4 [GID-1516-48](#) APPROVAL OF THE MINUTES AS FOLLOWS:**

CITY COUNCIL FINANCE COMMITTEE MINUTES OF NOVEMBER 12, 2015
CITY COUNCIL FINANCE COMMITTEE MINUTES OF JANUARY 14, 2016
CITY COUNCIL CONFERENCE MINUTES OF FEBRUARY 9, 2016
CITY COUNCIL STUDY SESSION MINUTES OF FEBRUARY 16, 2016
CITY COUNCIL MINUTES OF FEBRUARY 23, 2016
NORMAN UTILITIES AUTHORITY MINUTES OF FEBRUARY 23, 2016
NORMAN MUNICIPAL AUTHORITY MINUTES OF FEBRUARY 23, 2016
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF FEBRUARY 23, 2016

Attachments: [Text File Minutes](#)[November 12 Finance Comm minutes](#)[January 14 Finance Comm Minutes](#)[February 9 Conference Minutes](#)[February 16 SS Minutes](#)[February 23rd CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Bid

- 5 [K-1516-86](#) CONSIDERATION OF AWARDING OF BID 1516-36, APPROVAL OF CONTRACT K-1516-86 BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND JORDAN CONTRACTORS IN THE AMOUNT OF \$1,725,750, PERFORMANCE BOND B-1516-38, STATUTORY BOND B-1516-39, AND MAINTENANCE BOND MB-1516-26 FOR THE WOODCREST INTERCEPTOR PROJECT AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

Attachments: [Text File Bid](#)

[Location Map](#)

[Letter of Recommendation](#)

[K-1516-86](#)

[Perf B-1516-38](#)

[Stat B-1516-39](#)

[MB-1516-26](#)

[Purchase Req](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$1,725,750 to Jordan Contractors as the best bidder meeting specifications; approve Contract K-1516-86 and the performance, statutory, and maintenance bonds; authorize execution of the contract and bonds and the Norman Utilities Authority as part of the contract to pay subcontractors for equipment and supplies for the Woodcrest Interceptor Project; direct the filing of the bonds; and transfer \$312,924 from Project WW0303, Lift Station D Expansion, Construction (322-9382-432.61-01) to Project WW0120, Woodcrest Interceptor Improvements, Construction (322-9048-432.61-01).

ACTION TAKEN: _____

Certificate of Survey

- 6 [COS-1415-2](#) CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY COS-1415-2 FOR TERRA VERDE AND ACCEPTANCE OF EASEMENT E-1516-31. (GENERALLY LOCATED ON THE SOUTH SIDE OF POST OAK ROAD APPROXIMATELY ONE-HALF MILE EAST OF 60TH AVENUE S.E.)

Attachments: [Text File COS](#)

[Location Map](#)

[Terra Verde COS](#)

[E-1516-31](#)

[Staff Report](#)

[GBC Terre Verde](#)

[9-11-14 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1415-2 for Terre Verde; and, if approved, accept Easement E-1516-31, and direct the filing thereof with the Cleveland County Clerk.

ACTION TAKEN: _____

Final Plat

- 7 [FP-1516-15](#) CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR SPRINGS AT GREENLEAF TRAILS ADDITION, SECTION 2, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED EAST OF 12TH AVENUE N.W. ON THE SOUTH SIDE OF TECUMSEH ROAD)

Attachments: [Text File Springs at Greenleaf](#)

[Location Map](#)

[Final Plat](#)

[Preliminary Plat](#)

[Staff Report](#)

[Application](#)

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Springs at Greenleaf Trails Addition, Section 2, a Planned Unit Development; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of traffic impact fee in the amount of \$12,320.64 and a warranty deed for private park land to the Property Owners Association, and direct the filing of the final site development plan and final plat.

ACTION TAKEN: _____

- 8 [FP-1516-23](#) CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR FOOD AND SHELTER ADDITION, SECTION 1, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED ON THE EAST SIDE OF REED AVENUE SOUTH OF EAST MAIN STREET)

Attachments: [Text File FSFF](#)

[Location Map](#)

[Final Plat](#)

[Final Site Development Plan](#)

[Preliminary Plat](#)

[Staff Report](#)

[Application](#)

ACTION NEEDED: Motion to approve or reject the final site development plan and final plat for Food and Shelter Addition, Section 1, a Planned Unit Development; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements, and direct the filing of the final site development plan and final plat.

ACTION TAKEN: _____

Acceptance of Funds

- 9 [GID-1516-11](#)
[0](#) CONSIDERATION OF ACCEPTANCE OF REIMBURSEMENT OF FUNDS TO THE NORMAN FIRE DEPARTMENT IN THE AMOUNT OF \$9,304.65 FROM THE CLEVELAND COUNTY LOCAL EMERGENCY PLANNING COMMITTEE FOR EXPENSES INCURRED FOR FLOODWATER BOAT OPERATOR AND SWIFT WATER TRAINING AND BUDGET APPROPRIATION.

Attachments: [Text File FD](#)

[Backup Documentation](#)

ACTION NEEDED: Motion to accept or reject reimbursement of funds in the amount of \$9,304.65 from the Cleveland County Local Emergency Planning Committee; and, if accepted, increase Donation/Organization (010-0000-365.13-73 by \$4,034.65 and Donation/Organizations (015-0000-365.13-73) by \$5,270 and appropriate \$4,034.65 to Employee Travel/Workshops and Seminars (010-6443-422.46-04) and \$5,270 to Employee Travel/Workshops and Seminars (015-6543-422.46-04).

ACTION TAKEN: _____

- 10 [GID-1516-45](#) CONSIDERATION OF ACCEPTANCE OF ADDITIONAL FUNDING FOR THE FYE15 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR GRANT IN THE AMOUNT OF \$37,051 AND BUDGET APPROPRIATION FROM THE CDBG UNRESERVED FUND BALANCE.

Attachments: [Text File CDBG](#)

ACTION NEEDED: Motion to accept or reject additional funding for the FYE15 CDBG Program year Grant in the amount of \$37,051; and, if accepted, appropriate \$37,051 from CDBG Unreserved Fund Balance (021-0000-253.20-00) to Misc Services/ Emergency Rehab Grants (021-4086-463.47-13), and upon receipt of funds, increase Other Revenue/Community Development Block Grant (021-0000.331-13-11) by \$37,051.

ACTION NEEDED: _____

Contract

- 11 [K-1415-136](#)
[OPTION](#) CONSIDERATION OF THE INCLUSION OF FIVE (5) ADDITIONAL RAILROAD CROSSINGS ORIGINALLY INCLUDED AS AN OPTION IN CONTRACT K-1415-136 WITH JWEBB & ASSOCIATES, L.L.C., INCREASING THE CONTRACT BY \$12,500 FOR A REVISED CONTRACT AMOUNT OF \$54,281.25 EXTENDING THE RAILROAD QUIET ZONE FROM POST OAK ROAD TO THE NORTHERN CITY LIMIT.

Attachments: [Text File JWebb](#)

[Location map of Quiet Zone](#)

[Contract K-1415-136](#)

[Cost Comparison - Original vs. Extended](#)

[JWebb Requisition](#)

ACTION NEEDED: Motion to approve or reject the inclusion of five (5) additional railroad crossings originally included as an option in Contract K-1415-136 with JWebb & Associates, L.L.C., increasing the contract by \$12,500 for a revised contract amount of \$54,281.25; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 12 [K-1415-8](#)
 [CHG#1](#)
- CHANGE ORDER NO. ONE TO CONTRACT K-1415-8: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND RDNJ L.L.C., D/B/A A-TECH PAVING INCREASING THE CONTRACT AMOUNT BY \$35,126.75 FOR A REVISED CONTRACT AMOUNT OF \$833,833.25 FOR THE URBAN ROAD RECONSTRUCTION 2010 BOND PROGRAM, MOSIER STREET FROM COCKREL AVENUE TO CARTER AVENUE, AND NEBRASKA STREET FROM UNIVERSITY BOULEVARD TO FLOOD AVENUE, FINAL ACCEPTANCE OF THE PROJECT, AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS..

Attachments: [Text File Urban Roads](#)

[Map of Projects](#)

[Change Order](#)

[Requisition](#)

ACTION NEEDED: Motion to approve or reject the Change Order No. One to Contract K-1415-8 increasing the contract amount by \$35,126.75 for a revised contract amount of \$833,833.25; and, if approved, accept the project, direct final payment in the amount of \$44,176.53 to RDNJ, Inc., d/b/a A-Tech Paving, and transfer \$35,127 from the Project BP0246, 2015 Urban Asphalt Rehab, Construction (050-9401-431.61-01) to Project BP0239, Road Reconstruction FY 2014, Construction, (050-9385-431.61-01).

ACTION TAKEN: _____

- 13 [K-1516-119](#)
- CONSIDERATION OF THE ACCEPTANCE OF A PUBLIC FLEET CONVERSION GRANT FROM THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS (ACOG) IN THE AMOUNT OF \$100,000 FOR IMPROVEMENTS TO THE CITY'S COMPRESSED NATURAL GAS (CNG) FUELING FACILITY LOCATED AT 2351 GODDARD AVENUE, APPROVAL OF CONTRACT K-1516-119, AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Attachments: [Text File CNG](#)

[CNG Facility Improvement - SITE LAYOUT_1](#)

[CNG Station picture](#)

[K-1516-119](#)

[Fleet ACOG Estimated Cost and Savings 2016 Fleet](#)

[ACOG Acceptance Letter](#)

[Alternative Fuel Program Grants Received](#)

ACTION NEEDED: Motion to accept or reject a grant from ACOG in the amount of \$100,000 to be used for improvements to the CNG Facility; and, if accepted, approve Contract K-1516-119; authorize the execution thereof; and appropriate \$234,000 from the Capital Fund Balance (050-0000-253.20-00) to Project TR0105, CNG Compressor Storage Upgrade, designating \$38,000 to Construction (050-9381-431.61-01); \$96,000, to Materials (050-9381-431.63-01); \$15,000 to Construction (022-9381-435.61-01), and \$85,000 to Materials (022-9381-435.63-01); and, upon receipt of funds, deposit \$100,000 into ACOG Miscellaneous Grant Reimbursement (022-0000-331.1364).

ACTION TAKEN: _____

- 14 [K-1516-118](#) CONTRACT K-1516-118: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SMALL ARROW ENGINEERING, L.L.C., IN THE AMOUNT OF \$38,970 TO PREPARE PLANS AND SPECIFICATIONS FOR THE STORAGE AND CONTROLS UPGRADE AT THE COMPRESSED NATURAL GAS (CNG) FUELING FACILITY LOCATED AT 2351 GODDARD AVENUE AND BUDGET APPROPRIATION FROM THE CAPITAL FUND BALANCE.

Attachments: [Text File Small Arrow](#)

[cng station picture](#)

[CNG Facility Improvement Site Layout](#)

[Small Arrow Contract](#)

[Fleet ACOG Estimated Cost and Savings 2016 Fleet](#)

[PR Small Arrow](#)

ACTION NEEDED: Motion to approve or reject Contract K-1516-118 with Small Arrow Engineering, L.L.C., in the amount of \$38,970; and, if approved, authorize the execution thereof and appropriate \$38,970 from the Capital Fund Balance (050-000-253.20-00) to Project TR0105, CNG Compressor Storage Upgrade, Design (050-9381-431.62-01).

ACTION TAKEN: _____

Resolution

- 15 [R-1516-94](#) RESOLUTION R-1516-94: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING CERTAIN SPECIFIED SECTION LINES AS NOT ELIGIBLE FOR BUILDING PERMITS EXCEPT AS PROVIDED HEREIN.

Attachments: [Text File Section Line Roads](#)

[R-1516-94](#)

[Attachment A](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1516-94.

ACTION TAKEN: _____

Non-Consent Items

- 16 [O-1516-18](#) ORDINANCE O-1516-18 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTIONS 3-103 THROUGH 3-118 ADDING DEFINITIONS OF ANIMAL WELFARE CENTER, DANGEROUS ANIMAL AND EXOTIC AND NATIVE WILDLIFE AND DELETING DEFINITIONS OF SHELTER AND VICIOUS ANIMAL; AMENDING SECTIONS 3-201 THROUGH 3-223 AMENDING AUTHORITY AND DUTIES OF THE ANIMAL WELFARE SUPERVISOR, FEES AND CHARGES, SALE AND DISPOSITION OF ANIMALS, OWNER RELINQUISHMENT, PET LICENSES, AND AUTHORITY TO EUTHANIZE; ADDING SECTION 3-207, REFUSAL TO REDEEM IMPOUNDED ANIMAL; AMENDING SECTIONS 3-301 THROUGH 3-304 REGARDING CRUELTY TO ANIMALS AND ANIMALS THAT ARE A NUISANCE; ADDING SECTION 3-302, TRANSPORTATION OF ANIMALS IN OPEN AREAS OF MOTOR VEHICLES; AMENDING SECTIONS 3-401 THROUGH 3-408 REGARDING CONFINEMENT OF DOGS AND CATS, SERVICE ANIMALS, VACCINATION, AND THE SALE OF DOGS OR CATS AND DELETING SECTIONS REGARDING BARKING AND VICIOUS DOGS; AMENDING SECTIONS 3-501 THROUGH 3-503 KEEPING OF ANIMALS OTHER THAN DOGS AND CATS AND KILLING OF WILD BIRDS; ADDING ARTICLE VI, SECTIONS 3-601 THROUGH 3-610 DEFINING HARBORING DANGEROUS ANIMAL, SEIZURE AUTHORITY, HEARING AND ADJUDICATION, CONFINEMENT AND PERMITTING, AND DESTRUCTION OR REMOVAL OF A DANGEROUS ANIMAL; AMENDING SECTION 13-108 ADDING A PERMIT FEE FOR A DANGEROUS ANIMAL PERMIT; ADDING SECTION 13-1205, DANGEROUS ANIMAL PERMIT; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1516-18](#)

[O-1516-18 Clean \[2-23-16\]](#)

[O-1516-18 Annotated \(2-23-16\)](#)

[2-2-16 Study Session Minutes](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-18 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1516-18 upon Final Reading as a whole.

ACTION TAKEN: _____

- 17 **Miscellaneous Discussion**
This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.
- 18 **Adjournment**