

# City of Norman, OK

*Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069*



## Meeting Agenda

**Tuesday, October 11, 2016**

**6:30 PM**

**City Council, Norman Utilities Authority, Norman Municipal  
Authority, and Norman Tax Increment Finance Authority**

### **City Council**

*Mayor Lynne Miller  
Councilmember Greg Heiple  
Councilmember Aleisha Karjala  
Councilmember Robert Castleberry  
Councilmember Bill Hickman  
Councilmember James Chappel  
Councilmember Breea Clark  
Councilmember Stephen Holman  
Councilmember Kyle Allison*

*Public wifi - connect to CityOfNormanPublic - Password: April1889*

1 Roll Call

2 Pledge of Allegiance

### Minutes

3 [GID-1617-11](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL CONFERENCE MINUTES OF SEPTEMBER 13, 2016  
CITY COUNCIL SPECIAL SESSION MINUTES OF SEPTEMBER 27,  
2016

CITY COUNCIL MINUTES OF SEPTEMBER 27, 2016

NORMAN UTILITIES AUTHORITY MINUTES OF SEPTEMBER 27,  
2016

NORMAN MUNICIPAL AUTHORITY MINUTES OF SEPTEMBER 27,  
2016

NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF  
SEPTEMBER 27, 2016

**Attachments:** [Text File Minutes](#)

[September 13 Conference minutes](#)

[September 27 Special Session Minutes](#)

[September 27 CC Minutes](#)

*ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.*

ACTION TAKEN: \_\_\_\_\_

### Award

4 [GID-1617-25](#) PRESENTATION OF AN AWARD FOR LAW ENFORCEMENT RE-ACCREDITATION TO THE NORMAN POLICE DEPARTMENT FROM THE OKLAHOMA ASSOCIATION OF CHIEFS OF POLICE.

**Attachments:** [Text File Accreditation](#)

*ACTION NEEDED: Motion to acknowledge Law Enforcement Re-Accreditation from the Oklahoma Association of Chiefs of Police to the Norman Police Department.*

ACTION TAKEN: \_\_\_\_\_

## 5 Consent Docket

### Consent Docket

*This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 6 through Item 19 be placed on the consent docket.*

**ACTION NEEDED:** Motion to place Item \_\_\_\_\_ through Item \_\_\_\_\_ on the Consent Docket by unanimous vote.

**ACTION TAKEN:** \_\_\_\_\_

**ACTION NEEDED:** Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

**ACTION TAKEN:** \_\_\_\_\_

## Ordinance

- 6 [O-1617-5](#) CONSIDERATION OF ORDINANCE O-1617-5 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A PROFESSIONAL OFFICE IN THE R-3, MULTI-FAMILY DWELLING DISTRICT FOR LOTS THREE (3) AND FOUR (4) IN BLOCK FOURTEEN (14) OF CLASSEN-MILLER ADDITION TO THE CITY OF NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (916 CLASSEN BOULEVARD)

**Attachments:** [Text File O-1617-5](#)

[O-1617-5](#)

[Location Map](#)

[Staff Report](#)

[Pre-Development Summary](#)

[Protest Map 9-8-16](#)

[Protest Letter](#)

[9-8-16 PC Minutes](#)

**ACTION NEEDED:** Motion to Introduce and adopt Ordinance O-1617-5 upon First Reading by title.

**ACTION TAKEN:** \_\_\_\_\_

### Legislative History

9/8/16	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
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- 7 [O-1617-7](#) CONSIDERATION OF ORDINANCE O-1617-7 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING A PORTION OF A UTILITY EASEMENT LOCATED IN LOT 17A OF BLOCK 4, N.R.H. MEDICAL PARK WEST SECTION 4, NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

**Attachments:** [Text File O-1617-7](#)  
[O-1617-7 NRH UE](#)  
[Easement E-1617-11](#)  
[Location Map](#)  
[Clerk Memo](#)  
[Request for Vacation and Closure](#)  
[Letters of Non-Objection](#)  
[Staff Report](#)  
[9-8-16 PC Minutes](#)

*ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1617-7 upon First Reading by title.*

*ACTION TAKEN:* \_\_\_\_\_

**Legislative History**

9/8/16	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
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**Report/Communication**

- 8 [RPT-1617-1](#)  
[7](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING THEREOF.

**Attachments:** [Text File CO Report](#)  
[Change Order](#)  
[Memo Change Order](#)  
[Missouri Sign Link](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

- 9      [RPT-1617-1](#)  
6      SUBMISSION OF AND ACKNOWLEDGING RECEIPT OF A REPORT ENTITLED "PIONEER LIBRARY SYSTEM FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2016, TOGETHER WITH AUDITORS' REPORT" AS PREPARED BY GRAY, BLODGETT, AND COMPANY, P.L.L.C., CERTIFIED PUBLIC ACCOUNTANTS.

**Attachments:** [Text File Library Audit](#)

[Gray Blodgett Letter](#)

[Pioneer Audit](#)

*ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.*

*ACTION TAKEN:* \_\_\_\_\_

### **Easement**

- 10      [E-1617-10](#)      CONSIDERATION OF GRANTING EASEMENT E-1617-10 TO OKLAHOMA GAS AND ELECTRIC COMPANY TO ALLOW CONSTRUCTION, OPERATION, AND MAINTENANCE OF TRANSMISSION LINES IN CONJUNCTION WITH THE PHASE 2 WATER RECLAMATION FACILITY IMPROVEMENTS.

**Attachments:** [Text File Easement](#)

[OG&E Easement E-1617-10](#)

*ACTION NEEDED: Motion to grant or deny Easement E-1617-10; and, if granted, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

### **Certificate of Survey**

- 11      [COS-1617-1](#)      CONSIDERATION OF A NORMAN RURAL CERTIFICATE OF SURVEY COS-1617-1 FOR MORNING DOVE ACRES WITH A VARIANCE IN THE PRIVATE ROAD WIDTH REQUIREMENTS FROM 20 FEET TO 12 FEET AND ACCEPTANCE OF EASEMENTS E-1617-12 AND E-1617-13. (GENERALLY LOCATED AT THE SOUTHEAST CORNER OF 96TH AVENUE S.E. AND POST OAK ROAD)

**Attachments:** [Text File COS](#)  
[Location Map](#)  
[Certificate of Survey](#)  
[E-1617-12 and E-1617-13](#)  
[Request for Variance](#)  
[Staff Report](#)  
[Greenbelt Comments](#)  
[9-8-16 PC Minutes](#)

*ACTION NEEDED: Motion to approve or reject Norman Rural Certificate of Survey COS-1617-1 for Morning Dove Acres and a variance in the private road width requirements from 20feet to 12 feet; and, if approved, accept Easements E-1617-12 and E-1617-13 and direct the filing of the Certificate of Survey and the Easements with the Cleveland County Clerk.*

ACTION TAKEN: \_\_\_\_\_

**Legislative History**

9/8/16	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
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**Contract**

- 12      [K-1415-34](#)  
[Amd #2](#)      AMENDMENT NO. TWO TO CONTRACT K-1415-34: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND RJN GROUP, INC., INCREASING THE CONTRACT BY \$154,998 FOR A REVISED CONTRACT AMOUNT OF \$538,410 AND EXTENDING THE CONTRACT UNTIL AUGUST 31, 2017, IN ORDER TO CONTINUE PERMANENT WASTEWATER FLOW METERING SERVICES.

**Attachments:** [Text File Flow Monitoring](#)  
[Amendment](#)  
[Exhibit Location Map](#)  
[K-1415-34](#)  
[Requisition](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Amendment No. Two to Contract K-1415-34 with RJN Group, Inc. increasing the contract amount by \$154,988 for a revised contract amount of \$538,410 and extending the contract until August 31, 2017; and, if approved, authorize the execution thereof.*

ACTION TAKEN: \_\_\_\_\_

- 13      [K-1516-135](#)      FINAL ACCEPTANCE AND FINAL PAYMENT OF CONTRACT  
[FINAL](#)      K-1516-135 BY AND BETWEEN THE CITY OF NORMAN,  
OKLAHOMA, AND RGROUP, INC., FOR THE NORMAN FORWARD  
GRIFFIN PARK SOCCER FIELD REGRADING PROJECT, SECTION I  
(SOCCER FIELD REGRADING).

**Attachments:** [Text File Final](#)

[Photo 1](#)

[Photo 2](#)

[Photo 3](#)

[Photo 4](#)

[Photo 5](#)

[Photo 6](#)

[PO RGroup](#)

*ACTION NEEDED: Motion to accept or reject the project; and, if accepted, direct final payment in the amount of \$14,227 to RGroup, Inc.*

*ACTION TAKEN:* \_\_\_\_\_

- 14      [K-1617-66](#)      CONTRACT K-1617-66: A CONTRACT BY AND BETWEEN THE  
NORMAN UTILITIES AUTHORITY AND PROFESSIONAL  
ENGINEERING CONSULTANTS, P.A., IN THE AMOUNT OF \$55,800  
TO PROVIDE ENGINEERING SERVICES RELATED TO FINAL  
DESIGN AND CONSTRUCTION ADMINISTRATION FOR THE LIFT  
STATION D FORCE MAIN REHABILITATION PROJECT, PHASE 2,  
LOCATED ALONG 12TH AVENUE N.E., BETWEEN ROCK CREEK  
ROAD AND GRIFFIN PARK.

**Attachments:** [Text File PEC](#)

[K-1617-66](#)

[PR PEC](#)

*ACTION NEEDED: Acting as the Norman Utilities Authority, motion to approve or reject Contract K-1617-66 with Professional Engineering Consultants, P.A., in the amount of \$55,800; and, if approved, authorize the execution thereof.*

*ACTION TAKEN:* \_\_\_\_\_

## Resolution

- 15      [R-1617-34](#)      RESOLUTION R-1617-34: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, URGING CITIZENS TO PATRONIZE THOSE BUSINESSES IMPACTED BY THE LINDSEY STREET ROAD AND BRIDGE REPLACEMENT PROJECTS; PLEDGING A CONTINUED PARTNERSHIP WITH THE OKLAHOMA DEPARTMENT OF TRANSPORTATION TO ENSURE ACCESS TO BUSINESSES AND ADEQUATE WAYFINDING SIGNAGE; AND WAIVING PERMIT FEES AND OTHER REQUIREMENTS FOR TEMPORARY SIGNAGE THAT DOES NOT IMPEDE CONSTRUCTION OR CREATE AN UNSAFE ENVIRONMENT FOR THE DURATION OF THE LINDSEY STREET PROJECT.

**Attachments:** [Text File R-1617-34](#)

[R-1617-34](#)

*ACTION NEEDED:* Motion to adopt or reject Resolution R-1617-34.

*ACTION TAKEN:* \_\_\_\_\_

- 16      [R-1617-36](#)      RESOLUTION R-1617-36: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, PROVIDING ESSENTIAL INFORMATION TO THE CITIZENS OF NORMAN CONCERNING STATE QUESTION 777 (SQ 777), THE PROPOSED AMENDMENT TO THE OKLAHOMA CONSTITUTION, WHICH IS PLANNED FOR A STATEWIDE VOTE ON THE TUESDAY, NOVEMBER 8, 2016, STATE GENERAL ELECTION BALLOT; INFORMING CITY VOTERS OF THE POTENTIAL ADVERSE EFFECTS OF SQ 777 ON THE ABILITY OF THE CITY OF NORMAN TO REGULATE LAND USE ACTIVITIES AND TO ENACT OTHER ORDINANCES AND REGULATIONS WITHIN THE CITY FOR THE PROTECTION OF THE HEALTH, SAFETY, AND WELFARE OF ITS CITIZENS; AND URGING ALL REGISTERED VOTERS WITHIN NORMAN, BEFORE CASTING THEIR VOTES ON SQ 777, TO CAREFULLY STUDY AND CONSIDER ALL THE POTENTIAL ADVERSE EFFECTS OF SQ 777 ON THE HEALTH, SAFETY, AND WELFARE OF NORMAN RESIDENTS.

**Attachments:** [Text File R-1617-36](#)

[R-1617-36](#)

[SQ777 News Release 2016](#)

*ACTION NEEDED:* Motion to adopt or reject Resolution R-1617-36.

*ACTION TAKEN:* \_\_\_\_\_



- 17      [R-1617-37](#)      RESOLUTION R-1617-37: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CHANGING A STREET NAME FROM KESTRAL COURT TO LALEH COURT IN THE FINAL PLAT OF EAGLE CLIFF SOUTH ADDITION, SECTION 5, CITY OF NORMAN, OKLAHOMA.

**Attachments:** [Text File R-1617-37](#)

[R-1617-37](#)

[Location Map](#)

[Existing Kestral Court](#)

[Proposed -Laleh Court](#)

[Final Plat-Eagle Cliff](#)

[Final Plat-Sutton Place](#)

[Sutton Place Addition, Section 7](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1617-37.*

*ACTION TAKEN:* \_\_\_\_\_

- 18      [R-1617-38](#)      RESOLUTION R-1617-38: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AUTHORIZING COMPROMISE SETTLEMENT OF THE CLAIM FILED BY JASON SIMPSON UNDER THE PROVISIONS OF THE WORKERS' COMPENSATION STATUTES OF THE STATE OF OKLAHOMA IN THE CASE OF JASON SIMPSON V. THE CITY OF NORMAN, WORKERS' COMPENSATION CASE NO. 2013-05574 J; DIRECTING THE LEGAL DEPARTMENT TO THEN FILE SUCH SETTLEMENT AND ALL ATTENDANT COSTS IN THE WORKERS' COMPENSATION COURT, OKLAHOMA CITY, OKLAHOMA; AND AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO SUBSEQUENTLY PURCHASE SUCH WORKERS' COMPENSATION COURT JUDGMENT FROM THE RISK MANAGEMENT INSURANCE FUND.

**Attachments:** [Text File R-1617-38](#)

[R-1617-38](#)

[PR-Jason Simpson](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1617-38; and, if adopted, direct payment of claims in the amount of to \$90,000 which will constitute judgment against the City of Norman.*

*ACTION TAKEN:* \_\_\_\_\_

- 19      [R-1617-39](#)      RESOLUTION R-1617-39: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$8,426.66 FROM THE REIMBURSEMENTS/OTHER CITY EXPENSE ACCOUNT FOR A PASS THROUGH PAYMENT TO THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) FOR INTERSECTION IMPROVEMENTS AT STATE HIGHWAY 9 INTO BELLATONA ADDITION.

**Attachments:** [Text File R-1617-39](#)

[Bellatona Addition Plan Profile Sheet](#)

[Contract K-1415-100](#)

[R-1617-39](#)

*ACTION NEEDED: Motion to adopt or reject Resolution R-1617-39; and, if adopted, direct payment in the amount of \$90,794.16 to ODOT.*

*ACTION TAKEN:* \_\_\_\_\_

#### Non-Consent Items

- 20      [K-1617-65](#)      PUBLIC HEARING REGARDING ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$16,283 TO THE CITY OF NORMAN AND CLEVELAND COUNTY FROM THE UNITED STATES DEPARTMENT OF JUSTICE/BUREAU OF JUSTICE ASSISTANCE (DOJ/BJA) THROUGH THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM WITH NORMAN'S PORTION OF \$14,655 TO BE USED BY THE NORMAN POLICE DEPARTMENT FOR EQUIPMENT AND TRAINING (AND ASSOCIATED TRAVEL, APPROVAL OF CONTRACT K-1617-65 AND BUDGET APPROPRIATION FROM THE GRANT REVENUE ACCOUNT.

Attachments: [Text File Public Hearing](#)

[1. Project Abstract 2016](#)

[2. Program Narrative 2016](#)

[3. Budget and Budget Narrative 2016](#)

[4. Review Narrative 2016](#)

[5. Disclosure of Pending Applications 2016](#)

[6. Interlocal Agreement 2016](#)

[7. Applicant Disclosure of High Risk Status 2016](#)

[Award Notice1.0](#)

[SF424 - Application](#)

*ACTION NEEDED: Motion to conduct a public hearing.*

*ACTION TAKEN: \_\_\_\_\_*

*ACTION NEEDED: Motion to close the public hearing.*

*ACTION TAKEN: \_\_\_\_\_*

*ACTION NEEDED: Motion to accept or reject a grant in the amount of \$16,283 from DOJ/BJA through the JAG Program to be used by the Police Department; and, if accepted, approve Contract K-1617-65; authorize the execution thereof; increase Other Revenue/JAG Grant (022-0000-331.13-33) by \$16,283; appropriate \$16,283 to Project GP0030, JAG Grant, designating \$5,614 to Workshops and Seminars (022-6017-421.46-04), \$9,041 to Plant and Operating Equipment/Other (022-6017-421.51-99), and \$1,628 to Miscellaneous Pass-Thru Refunds (022-6017-421.47-54); and direct payment in the amount of \$1,628 to Cleveland County upon receipt of invoice.*

*ACTION TAKEN: \_\_\_\_\_*

**21**      [O-1617-8](#)      CONSIDERATION OF ORDINANCE O-1617-8 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT HISTORIC DISTRICT DESIGNATION TO A PORTION OF SOUTHRIDGE ADDITION AND CLASSEN-MILLER ADDITION, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (GENERALLY LOCATED BETWEEN MACY AVENUE ON THE NORTH, SHAWNEE STREET ON THE SOUTH, CLASSEN BOULEVARD ON THE WEST, AND OKLAHOMA AVENUE ON THE EAST)

**Attachments:** [Text File O-1617-8](#)

[O-1617-8](#)

[Location Map](#)

[Staff Report](#)

[Map A, proposed Southridge Historic District](#)

[Map B, Historic Survey Project Area](#)

[Map C, Property Owners support](#)

[Map D, Historic Contributing Structures](#)

[Memo re Documentation](#)

[Southridge Petition Signatures](#)

[9-8-16 PC Minutes](#)

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-8 upon Second Reading Section by Section.*

*ACTION TAKEN:* \_\_\_\_\_

*ACTION NEEDED: Motion to adopt or reject Ordinance O-1617-8 upon Final Reading as a whole.*

*ACTION TAKEN:* \_\_\_\_\_

**Legislative History**

9/8/16	Planning Commission	Recommended for Adoption at a subsequent City Council Meeting to the City Council
9/27/16	City Council	Introduced and adopted on First Reading by title only

**22**      **Miscellaneous Discussion**  
 This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

**23**      **Adjournment**