

# City of Norman



## Monthly Departmental Report

**July 2013**

## **MONTHLY PROGRESS**

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**CITY CLERK**

**1**

**CITY CLERK  
MONTHLY PROGRESS REPORT  
JULY, 2013**

**CITY COUNCIL**

Mayor Cindy Rosenthal; Councilmember Greg Heiple, Ward One; Councilmember Robert Castleberry, Ward Three; Councilmember Lynne Miller, Ward Five; and Councilmember Stephen Holman, Ward Seven, took their oaths of office and were sworn in on July 2, 2013.

**CITY CLERK**

<b>ACTION CENTER</b>					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	11	11	Municipal Court	1	1
Building Permits	8	8	Noise	1	1
CDBG	1	1	Parks and Recreation	16	16
City Clerk	28	*28	Planning	1	1
City Manager/Mayor	0	0	Police	16	16
Code Enforcement	54	54	Sanitation	58	58
Data Processing	1	1	Sidewalks	1	1
Engineering/Public Works	17	17	Storm Debris	4	4
Finance	8	8	Storm Water	14	14
Fire/Civil Defense	4	4	Streets	21	21
Human Resources	1	1	Street Lights	9	9
Information (General)	24	24	Traffic	7	7
Legal	3	3	Utilities	13	13
Line Maintenance	6	6	WC Questions	6	6
Recycling Questions	117	117	WC Violations	0	0

Total for July	451	Total FYE YTD	451
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WC (Water Conservation)

\* Volume due to Citywide Garage Sale

**LICENSES**

7 New licenses were issued during the month of July. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	1	1	Bee Keeper	0	0
Class I Beer	0	0	Solicitor/Peddler (30 day)	2	2
Class II Beer	0	0	Solicitor/Peddler (60 day)	1	1
Mixed Beverage	0	0	Solicitor/Peddler (one day)	0	0
Mixed Beverage/Caterer	0	0	Coin-Operated Devices	0	0
Wine & Beer/Winemaker	0	0	Game Machines	0	0
Temporary Food ( 30 day)	0	0	Taxi/Motorbus/Limousine	0	0
Temp Food (180 day)	0	0	Impoundment Yard	0	0
Temp Food (one day)	3	3	Salvage Yard	0	0
Kennel	0	0	Transient Amusement	0	0
Pawnbrokers	0	0	Special Event	0	0
Retail Liquor Store	0	0	Sidewalk Dining	0	0

Monthly Progress Report

July 2013

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**Licenses, continued:**

- 3 One Day Temporary Mobile Food Licenses were issued to Fabian Seafood Company for August 4, September 1, and September 29, 2013
- 1 30 Day Door-to-Door License was issued to Doc Roofing for July 11 through August 9, 2013
- 1 30 Day Door-to-Door License was issued to ARM Security, Inc., for June 29 through July 28, 2013
- 1 60 Day Door-to-Door Solicitor/Peddler License was issued to Southwestern Advantage for July 4 through September 1, 2013

**Existing Establishments/New Owners**

NAME	ADDRESS	LICENSE TYPE(S)
Chick-Fil-A at Sooner Mall	3351 West Main	Food Service

**WORKERS COMPENSATION**

**Name:** Jeremy Raney

**Settlement Amount:** \$38,432.19

**Department:** Line Maintenance Division

**Injury:** right shoulder

**Date Approved:** July 9, 2013

**CLAIMS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
07-08-13	Harold Haralson, Sr.	Reimbursement of plumbing expenses – claimant alleges around March 5, 2013, sewer problems at 106 East Dale Street were caused by the faulty installation of the resident's line to the City's line by a City contractor installing a new main line.	\$ 460.00
07-08-13	CMR Claims Management Resources on behalf of Oklahoma Gas and Electric Company (OG&E)	Damages to street light wire – claimant alleges the street light wire was damaged on or around May 7, 2013, by City crews installing a handicap ramp at the intersection of Northcliff Avenue and Robinson Street.	\$ 3,040.67
07-09-13	Jerry Masters	Restoration services, carpet replacement, flooring replacement, hotel expenses, and moving and storage fees – claimant alleges a water main break at 3101 Pheasant Run and 3103 Pheasant Run on July 7, 2013, caused flooding in both residences causing extensive damage.	\$ 8,135.80
07-12-13	Raymond Lee Morgan	Damages to windshield – claimant alleges he was northbound on Flood Avenue on July 3, 2013, following a City dump truck when a rock came off the bed of the truck striking and cracking his windshield.	\$ 425.01
07-15-13	Holiday Inn	Damages to parking lot – claimant alleges waterline breaks occurring under the Holiday Inn building located at 1000 Interstate Drive on May 10, 2013, and June 13, 2013, have caused extensive damage to the parking lot.	\$ 11,804.00

**CLAIMS FILED, continued**

<b>DATE FILED</b>	<b>NAME</b>	<b>JUSTIFICATION</b>	<b>AMOUNT</b>
07-18-13	Grand Slam of Norman d/b/a Diamond Dawgs	Lost revenue – claimant alleges a water main break on May 21, 2013, caused Asp Avenue to be closed while repairs were made and subsequently caused him to lose revenue during prime business hours at his restaurant located at 753 Asp Avenue.	\$ 3,144.00
07-26-13	Phil Hughes	Replacement of brick mailbox – claimant alleges between January and March 2013, City crews repairing a waterline at 304 Pine Cove Court had to move his brick mailbox causing it to separate into two pieces. He asked them to leave the mailbox on the property when the repairs were completed and he would reassemble the mailbox; however, when they cleaned up the area they removed the mailbox.	\$ 585.00
07-29-13	Gloria Moran	Damages to her tire – claimant alleges she was southbound on 24th Avenue N.E, south of Robinson Street when she struck what seemed to be an unpaved area damaging her tire.	\$ 247.43
07-31-13	Nancy K. and Terry L. Hansel	Damages to their vehicle – claimants alleges their vehicle was turning south onto 9th Avenue N.E. from Sequoyah Trails on July 15, 2013, when a Line Maintenance Vehicle stopped and began backing up striking her vehicle.	\$ 1,187.73

**CLAIMS ADMINISTRATIVELY PAID**

<b>NAME</b>	<b>JUSTIFICATION</b>	<b>DATE PAID</b>	<b>AMOUNT PAID</b>
Joel P. Johnson	Damages to his vehicle – claimant was northbound on I-35 when he had to make a sudden stop to avoid a collision with vehicles stopped ahead of him. A police vehicle traveling directly behind him was unable to stop in time and struck his vehicle.	07-03-13	\$ 1,135.54
United States Postal Service (USPS) National Center for Employee Development (NCED)	Damages to a tilt truck polycart –the Sanitation Division was off-loading the trash compactor at 2701 East Imhoff on June 7, 2013, and smashed the tilt truck polycart between the compactor and wall.	07-03-13	\$ 900.00

**CLAIMS PAID**

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
CMR Claims Management Resources on behalf of Oklahoma Gas and Electric Company	Damages to a primary line - City crews damaged the line while installing a fence at 1001 Robinson Street (Griffin Park) on December 29, 2012.	07-09-13	\$ 2,488.88
Mike Biehler	Damages to vehicle, towing fees, and rental car expenses –a sanitation truck struck his vehicle on May 9, 2013, at the corner of Lindsey Street and Jenkins Avenue as he was waiting at the traffic light to turn left onto Lindsey Street.	07-23-13	\$ 2,349.43
Robert K. Watson, Jr.	Damages to his vehicle –as he was westbound on Robinson Avenue On April 25, 2013, items fell from the back of an eastbound Street Maintenance Division truck striking his vehicle.	07-23-13	\$ 2,001.73

**LAWSUITS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
07-02-13	Lynn C. Rogers	Plaintiff filed a motion for summary judgment and brief in support demanding the City of Norman issue a curb cut permit for construction of a driveway at 2701 South Berry Road or give a reasonable explanation, mechanism, or procedure to obtain the permit. Plaintiff filed a petition for this motion on June 17, 2013, and is now providing examples of residences that have multiple driveways and letters of support from adjacent neighbors.	None
07-25-13	Darius Carver	Claimant alleges he was tased by Norman Police on May 1, 2011, to prevent him from leaving the Norman Regional Hospital Emergency Room. The tasing caused him to suffer severe multiple injuries including cardiac arrest; subsequent hypoxic brain damage; seizure disorders; cardiomyopathy; and myoclonus. He filed a claim was filed on May 1, 2012, in an undetermined amount, which was constructively denied on July 30, 2013.	\$ 75,000.00

**LAWSUITS PAID**

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Jeff Woods	Damages for workers' compensation retaliation – Sanitation Worker I accused City of ending his employment because he filed a workers' compensation claim.	07-09-13	\$ 10,000.00



### **SUBROGATION SETTLEMENT**

<b>NAME</b>	<b>JUSTIFICATION</b>	<b>DATE PAID</b>	<b>AMOUNT PAID</b>
Jerry Stephens	Subrogation settlement for the City to recover workers' compensation expenses paid to Mr. Stephens for an on the job injury in which he sued a third party and reached a settlement.	07-23-13	\$ 2,950.00

### **CITY COUNCIL CONFERENCES**

A City Council Conference was held on July 9, 2013, regarding the Animal Welfare Center Renovation Project.

A City Council Conference was held on July 10, 2013, regarding a wastewater rate increase to be submitted for voter approval.

A City Council Conference was held on July 23, 2013, regarding Change Order No. One to Contract No. K-1112-42 with Shell Construction Company, Inc., decreasing the contract by \$89,174.13 for the 2010 Road Reconstruction Bond Projects and final acceptance of project; Change Order No. Two to Contract No. K-1112-107 with Sun Construction Services, L.L.C., increasing the contract amount by \$2,186.40 for the Building "A" Renovation Project, Phase 1, and final acceptance of the project; Change Order No. Two to Contract No. K-1213-47 with Sun Construction Services, L.L.C., increasing the contract amount by \$1,308.60 for the Building "A" Renovation Project, Phase 2, and final acceptance of the project; Change Order No. One to Contract No. K-1213-65 with Central Contracting Services, Inc., decreasing the contract amount by \$11,300 for the Apple Creek Water Line Project and final acceptance of the project; and a presentation by Mark Derichsweiler from the Oklahoma Department of Environmental Quality on the draft Total Maximum Daily Load Study for Lake Thunderbird.

### **EXECUTIVE SESSION**

An Executive Session was held on July 9, 2013, to discuss negotiations regarding employees and representatives of employee groups.

A Executive Session was held on July 16, 2013, to discuss possible pending litigation for Carol K. Rooney vs. City of Oklahoma City and Coxcom, L.L.C., and Hodge vs. Keene, Western District of Oklahoma, and possible litigation for acquisition of real property for right-of-way purposes all in connection with the Cedar Lane Widening Project between 12th Avenue S.E.

### **SPECIAL SESSIONS**

A Special Session was held on July 16, 2013, regarding refinancing the 2009 Series Note for the Tax Increment Finance District for University North Park and for consideration of adjourning into an Executive Session to discuss possible pending litigation for Carol K. Rooney vs. City of Oklahoma City and Coxcom, L.L.C., and Hodge vs. Keene, Western District of Oklahoma, and possible litigation for acquisition of real property for right-of-way purposes all in connection with the Cedar Lane Widening Project between 12th Avenue S.E.

### **STUDY SESSIONS**

A Study Session was held on July 30, 2013, regarding a presentation from the Norman Police Department on the Norman 2013 Data Driven Approaches to Crime and Traffic Safety (DDACTS) and discussion regarding a Federal lands Access Program grant application for the Lake Thunderbird Multi-Modal Path.

**FACILITY MAINTENANCE 1A**

# Work Order by Facility Serviced

July 2013

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>010-2080</b>			
2080.1	LIBRARY		
7/1/2013	ELECTRICAL	Repair lights	60 1
7/1/2013	MISCELLANEOUS	Repair front door	60 1
7/5/2013	ELECTRICAL	Repair on dock lights	120 2
7/10/2013	ELECTRICAL	Investigate/Repair pole surround	60 1
7/11/2013	ELECTRICAL	Repair lights	120 2
7/15/2013	HVAC	Adjust air flow	300 5
7/16/2013	ELECTRICAL	Repair lights & intall doorbell	180 3
7/17/2013	ELECTRICAL	Repair lights	420 7
7/18/2013	ELECTRICAL	Repair lights	300 5
7/19/2013	ELECTRICAL	Repair lights	480 8
7/22/2013	ELECTRICAL	Repair lights	240 4
7/23/2013	ELECTRICAL	Install/retrofit canopy and lights	300 5
7/24/2013	ELECTRICAL	Repair lights	240 4
7/25/2013	ELECTRICAL	Repair lights	360 6
7/26/2013	ELECTRICAL	Repair lights	120 2
7/29/2013	ELECTRICAL	Repair lights in kitchen	240 4
7/30/2013	ELECTRICAL	Repair lights	120 2
		Bill Sandison	3720 62
7/3/2013	PLUMBING	Repair toilet in men's bathroom	60 1
7/8/2013	PLUMBING	Repair water leak in ceiling	120 2
7/10/2013	PLUMBING	Rebuild flush valve on toilets in men's bathrooms	60 1
7/11/2013	PLUMBING	Unstop toilet in women's bathroom	60 1
7/19/2013	MISCELLANEOUS	Began remodel	300 5
7/22/2013	PLUMBING	Unstop drinking fountain	150 2.5
7/23/2013	PLUMBING	Work on remodel	120 2
7/24/2013	PLUMBING	Work on remodel	480 8
7/25/2013	PLUMBING	Work on remodel	300 5
7/26/2013	PLUMBING	Work on remodel	240 4
7/29/2013	MISCELLANEOUS	Repair door	60 1
7/29/2013	PLUMBING	Install new garbage disposal	180 3
7/30/2013	PLUMBING	Replace bowl was on toilet & repair drinking fountain	120 2
7/31/2013	PLUMBING	Repair ice machine	120 2
		Jeff Lewis	2370 39.5
7/12/2013	HVAC	Check valves	120 2
		Jerry Wilson	120 2
7/1/2013	ELECTRICAL	Replace lights	120 2
7/16/2013	ELECTRICAL	Repair pole light	60 1
7/17/2013	ELECTRICAL	Repair door bell & plates	240 4
7/18/2013	ELECTRICAL	Repair lights	300 5
7/19/2013	ELECTRICAL	Repair lights	480 8
7/22/2013	ELECTRICAL	Cut and install lenses	390 6.5
7/23/2013	ELECTRICAL	Repair dock lights	330 5.5
7/26/2013	PLUMBING	Repair sinks	120 2
		Larry E. Long	2040 34
		Facility Subtotal	8250 137.5

Friday, August 09, 2013

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<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		<b>AcctCode Total</b>	<b>8250</b>	<b>137.5</b>
<b>010-3001</b>				
3090.3 MUNICIPAL BLDG - BUILDING C				
7/1/2013 ELECTRICAL	Repair lights	120	2	
7/5/2013 ELECTRICAL	Repair lights	60	1	
7/9/2013 ELECTRICAL	Repair lights	60	1	
7/11/2013 ELECTRICAL	Repair lights	60	1	
7/11/2013 PLUMBING	Repairs to water system	60	1	
7/15/2013 MISCELLANEOUS	Check roof leak	60	1	
7/22/2013 ELECTRICAL	Repair lights	60	1	
7/23/2013 ELECTRICAL	Repair lights	60	1	
7/24/2013 ELECTRICAL	Repair lights	60	1	
7/25/2013 ELECTRICAL	Repair lights	60	1	
		Bill Sandison	660	11
7/1/2013 MISCELLANEOUS	Repair door	60	1	
7/1/2013 PLUMBING	Rebuild flush valve on urinal	60	1	
7/2/2013 MISCELLANEOUS	Repair door & replace locks	360	6	
7/11/2013 ELECTRICAL	Work on electrical issues with Bill Sandison	60	1	
7/11/2013 PLUMBING	Add new hose connector on faucet	60	1	
7/11/2013 PLUMBING	Replace faucet on mop sink in mechanical room	60	1	
7/17/2013 PLUMBING	Unstop toilet in men's bathroom	60	1	
		Jeff Lewis	720	12
7/15/2013 MISCELLANEOUS	Ceiling link	60	1	
7/16/2013 ELECTRICAL	Repair lights	60	1	
7/23/2013 ELECTRICAL	Repair lights	150	2.5	
		Larry E. Long	270	4.5
		Facility Subtotal	1650	27.5
		<b>AcctCode Total</b>	<b>1650</b>	<b>27.5</b>

AcctCodes:	Facility	Employee	Hours
010-3090			
3090.1 MUNICIPAL BLDG - BUILDING A			
7/12/2013 ELECTRICAL	Reset/repair clocks	60	1
7/23/2013 ELECTRICAL	Repair lights	60	1
7/24/2013 ELECTRICAL	Repair lights	180	3
7/26/2013 ELECTRICAL	Repair lights	120	2
	Bill Sandison	420	7
7/8/2013 MISCELLANEOUS	Repair door	60	1
7/8/2013 PLUMBING	Rebuild flush valve on toilet in men's bathroom	60	1
7/12/2013 ELECTRICAL	Work on electrical issues with Larry Long	60	1
7/12/2013 PLUMBING	Replace faucet on sink in mechanical room	60	1
7/12/2013 PLUMBING	Install new hose connector on sink	60	1
7/16/2013 PLUMBING	Clean-out sewer	120	2
7/26/2013 PLUMBING	Repair-unstop toilet in girls bathroom	60	1
	Jeff Lewis	480	8
7/10/2013 HVAC	Check air handlers	120	2
	Jerry Wilson	120	2
7/11/2013 ELECTRICAL	Repair sink faucet	60	1
7/12/2013 ELECTRICAL	Replace lights	60	1
7/12/2013 PLUMBING	Repair sink	60	1
7/16/2013 PLUMBING	Unstop sewer	120	2
7/24/2013 ELECTRICAL	Repair lights	120	2
7/26/2013 ELECTRICAL	Repair lights	120	2
	Larry E. Long	540	9
	Facility Subtotal	1560	26
3090.2 MUNICIPAL BLDG - BUILDING B			
7/8/2013 PLUMBING	Unstop toilet in women's bathroom	60	1
7/12/2013 PLUMBING	Install new hose connector on sink	60	1
7/16/2013 PLUMBING	Clean-out sewer	120	2
7/30/2013 PLUMBING	Repair lavatory faucet in women's locker room	60	1
7/31/2013 MISCELLANEOUS	Repair door lock in "court area"	60	1
	Jeff Lewis	360	6
7/5/2013 HVAC	Wash condensors	240	4
7/17/2013 HVAC	Check/repair a/c units	240	4
	Jerry Wilson	480	8
7/16/2013 PLUMBING	Unstop sewer	120	2
7/31/2013 ELECTRICAL	Replace lights at property custody	120	2
	Larry E. Long	240	4
	Facility Subtotal	1080	18
2020.4 MUNICIPAL BLDG - CITY HALL			
7/2/2013 ELECTRICAL	Repair clock	60	1
7/5/2013 ELECTRICAL	Repair lights and clocks	60	1
7/12/2013 ELECTRICAL	Reset/repair lights & clock	120	2
	Bill Sandison	240	4
7/11/2013 PLUMBING	Add new hose connector on faucet	60	1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
7/26/2013 PLUMBING	Repair-unstop sink in city attorney's office break room		60	1
		Jeff Lewis	120	2
7/2/2013 HVAC	Check air handlers		240	4
7/3/2013 HVAC	Check/repair hvac system		240	4
7/9/2013 HVAC	Check chiller		120	2
7/15/2013 HVAC	Check/repair a/c units		240	4
7/19/2013 HVAC	Checked hvac system		120	2
7/25/2013 HVAC	Checked chiller		120	2
7/26/2013 HVAC	Checked hvac system		240	4
		Jerry Wilson	1320	22
7/1/2013 ELECTRICAL	Replace lights		60	1
7/2/2013 ELECTRICAL	Repair clock tower		60	1
		Larry E. Long	120	2
		Facility Subtotal	1800	30
<b>AcctCode Total</b>			<b>4440</b>	<b>74</b>
<b>010-5021</b>				
5021.0	LINDSEY STREET YARD ADMIN			
7/23/2013 PLUMBING	Replace kitchen sink & faucet		120	2
		Jeff Lewis	120	2
7/29/2013 HVAC	Cleaned out a/c drain		240	4
		Jerry Wilson	240	4
		Facility Subtotal	360	6
<b>AcctCode Total</b>			<b>360</b>	<b>6</b>
<b>010-5023</b>				
5023.0	TRAFFIC CONTROL			
7/18/2013 HVAC	Washed coils		240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>240</b>	<b>4</b>
<b>010-6016</b>				
6016.2	POLICE RANGE			
7/22/2013 PLUMBING	Replace flush lever on toilet		60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
<b>AcctCode Total</b>			<b>60</b>	<b>1</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-6030</b>				
6030.0 SPECIAL OPS				
7/10/2013 ELECTRICAL	Repair lights & ballasts		300	5
		Bill Sandison	300	5
7/10/2013 ELECTRICAL	Repair lights		180	3
		Larry E. Long	180	3
		Facility Subtotal	480	8
<b>AcctCode Total</b>			<b>480</b>	<b>8</b>
<b>010-6070</b>				
6070.1 ANIMAL - PET ADOPTION				
7/5/2013 PLUMBING	Work on dishwasher		60	1
7/8/2013 PLUMBING	Work on kitchen sink faucet		60	1
7/29/2013 MISCELLANEOUS	Repair door		60	1
		Jeff Lewis	180	3
7/30/2013 HVAC	Check a/c unit		120	2
		Jerry Wilson	120	2
7/1/2013 ELECTRICAL	Replace outside plug		60	1
7/30/2013 HVAC	Repair roof top a/c unit		120	2
		Larry E. Long	180	3
		Facility Subtotal	480	8
<b>AcctCode Total</b>			<b>480</b>	<b>8</b>
<b>010-6440</b>				
6443.1 FIRE STATION #1				
7/30/2013 ELECTRICAL	Repair lights		60	1
		Bill Sandison	60	1
7/12/2013 HVAC	Wash units		120	2
7/17/2013 HVAC	Check/repair a/c units		240	4
7/29/2013 HVAC	Checked a/c		120	2
		Jerry Wilson	480	8
7/1/2013 ELECTRICAL	Replace outside lights		180	3
		Larry E. Long	180	3
		Facility Subtotal	720	12
<b>AcctCode Total</b>			<b>720</b>	<b>12</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>010-6443</b>		
6443.2 FIRE STATION #2		
7/30/2013 ELECTRICAL	Repair lights	60 1
	Bill Sandison	60 1
7/16/2013 PLUMBING	Unstop washing machine	90 1.5
7/29/2013 HVAC	Repair air compressor	120 2
	Jeff Lewis	210 3.5
7/31/2013 HVAC	Wash condensors	240 4
	Jerry Wilson	240 4
	Facility Subtotal	510 8.5
6443.3 FIRE STATION #3		
7/15/2013 ELECTRICAL	Repair outside lights	60 1
	Bill Sandison	60 1
7/15/2013 HVAC	Repair a/c units	240 4
	Jerry Wilson	240 4
	Facility Subtotal	300 5
6443.4 FIRE STATION #4		
7/30/2013 ELECTRICAL	Repair lights	60 1
7/31/2013 ELECTRICAL	Repair lights in hose tower	120 2
	Bill Sandison	180 3
7/19/2013 HVAC	Washed condensors & checked kitchen a/c	240 4
	Jerry Wilson	240 4
	Facility Subtotal	420 7
6443.5 FIRE STATION #5, LITTLE AXE		
7/15/2013 ELECTRICAL	Filter repair	60 1
	Bill Sandison	60 1
	Facility Subtotal	60 1
6443.6 FIRE STATION #6		
7/30/2013 ELECTRICAL	Repair lights on hose tower	60 1
	Bill Sandison	60 1
7/30/2013 MISCELLANEOUS	Replace door lock	120 2
	Jeff Lewis	120 2
7/16/2013 HVAC	Check hvac systems	240 4
	Jerry Wilson	240 4
	Facility Subtotal	420 7
6443.7 FIRE STATION #7		
7/1/2013 PLUMBING	Repair kitchen sink drain	60 1
	Jeff Lewis	60 1



<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
7/23/2013 HVAC	Received bids for a/c		240	4
		Jerry Wilson	240	4
7/15/2013 ELECTRICAL	Repair a/c/ unit controls and outside lights		420	7
		Larry E. Long	420	7
		Facility Subtotal	720	12
6443.8 FIRE STATION #8				
7/18/2013 PLUMBING	Clean-out sewer		120	2
		Jeff Lewis	120	2
7/1/2013 HVAC	Wash condensers		240	4
7/10/2013 HVAC	Wash condensers		240	4
		Jerry Wilson	480	8
		Facility Subtotal	600	10
<b>AcctCode Total</b>			<b>3030</b>	<b>50.5</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-7010</b>				
<b>7010.1    PARK - ANDREWS PARK</b>				
7/1/2013 ELECTRICAL	Repair splash pad		60	1
		Bill Sandison	60	1
7/1/2013 PLUMBING	Unstop both bathrooms		120	2
7/1/2013 PLUMBING	Meet w/Mitch Miles on splash pad		60	1
7/10/2013 PLUMBING	Unstop sewer		120	2
		Jeff Lewis	300	5
	Facility Subtotal		360	6
<b>7010.4    PARK - FALLS LAKEVIEW</b>				
7/18/2013 PLUMBING	Unstop toilet		60	1
		Jeff Lewis	60	1
	Facility Subtotal		60	1
<b>7010.2    PARK - GRIFFIN PARK</b>				
7/2/2013 ELECTRICAL	Repair plugs		30	0.5
7/10/2013 ELECTRICAL	Repairs to available power		120	2
		Bill Sandison	150	2.5
7/9/2013 PLUMBING	Rebuild flush valve on toilet & install new drain & water line f		300	5
7/12/2013 PLUMBING	Install access panel on drinking fountain		120	2
7/26/2013 MISCELLANEOUS	Repair door on silo bathroom		60	1
		Jeff Lewis	480	8
7/2/2013 ELECTRICAL	Install outlet in ground		90	1.5
7/10/2013 ELECTRICAL	Add outlet in sprinkler controller		240	4
7/17/2013 PLUMBING	Repair water fountain		90	1.5
		Larry E. Long	420	7
	Facility Subtotal		1050	17.5
<b>9000.5    PARK - LEGACY PARK</b>				
7/2/2013 ELECTRICAL	Repair clock and receptacles		90	1.5
		Bill Sandison	90	1.5
7/2/2013 ELECTRICAL	Repair plaza clock tower		90	1.5
		Larry E. Long	90	1.5
	Facility Subtotal		180	3
<b>7010.6    PARK - LIONS PARK</b>				
7/10/2013 PLUMBING	Move water & drain lines for new drinking fountain		120	2
7/11/2013 PLUMBING	Complete installation of new drinking fountain		180	3
7/17/2013 PLUMBING	Repair drinking fountains		120	2
7/31/2013 PLUMBING	Unstop toilet		60	1
		Jeff Lewis	480	8
	Facility Subtotal		480	8
<b>7010.8    PARK - NE LIONS PARK</b>				
7/5/2013 PLUMBING	Rebuild flush valve on toilet		60	1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
7/8/2013 PLUMBING	Work on drinking fountain		60	1
		Jeff Lewis	120	2
		Facility Subtotal	120	2
7010.9	PARK - REAVES - COMM BLDG			
7/2/2013 ELECTRICAL	Make repairs for 4th of July events		300	5
7/5/2013 ELECTRICAL	Make repairs after 4th of July events		120	2
		Bill Sandison	420	7
7/23/2013 PLUMBING	Rebuild flush valve on urinal		60	1
		Jeff Lewis	60	1
		Facility Subtotal	480	8
7033.1	PARK - WESTWOOD PARK			
7/1/2013 ELECTRICAL	Check lights		60	1
7/8/2013 ELECTRICAL	Repair light		60	1
7/17/2013 ELECTRICAL	Repair parking lights		60	1
7/18/2013 ELECTRICAL	Repair parking lighs		180	3
7/23/2013 ELECTRICAL	Repair parking lights		60	1
7/29/2013 ELECTRICAL	Repair lights in parking lot		60	1
		Bill Sandison	480	8
7/17/2013 PLUMBING	Repair drinking fountains		120	2
		Jeff Lewis	120	2
		Facility Subtotal	600	10
7070.6	WESTWOOD TENNIS CENTER			
7/12/2013 ELECTRICAL	Reset timeclocks		180	3
		Bill Sandison	180	3
		Facility Subtotal	180	3
<b>AcctCode Total</b>			<b>3510</b>	<b>58.5</b>
<b>010-7070</b>				
7070.0	PARKS AND REC ADMIN			
7/5/2013 PLUMBING	Unstop toilet in men's bathroom		60	1
7/31/2013 MISCELLANEOUS	Meet with Mitch Miles regarding Canadian Trails		120	2
		Jeff Lewis	180	3
		Facility Subtotal	180	3
<b>AcctCode Total</b>			<b>180</b>	<b>3</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-7081</b>				
7081.0	FIREHOUSE ART CENTER			
7/8/2013	ELECTRICAL	Repair lights	60	1
7/9/2013	ELECTRICAL	Repair lights	60	1
7/11/2013	ELECTRICAL	Report service repair issues to Mitch Miles	60	1
		Bill Sandison	180	3
7/2/2013	PLUMBING	Work on gas line	120	2
7/18/2013	MISCELLANEOUS	Clean out grease trap under kitchen sink	60	1
		Jeff Lewis	180	3
7/2/2013	HVAC	Wash condensers	240	4
7/3/2013	HVAC	Wash condensers	240	4
		Jerry Wilson	480	8
7/8/2013	ELECTRICAL	Replace lights	90	1.5
7/9/2013	ELECTRICAL	Replace lights	120	2
		Larry E. Long	210	3.5
		Facility Subtotal	1050	17.5
<b>AcctCode Total</b>			<b>1050</b>	<b>17.5</b>
<b>010-7082</b>				
9000.2	HISTORICAL HOUSE			
7/18/2013	HVAC	Washed coils	240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>240</b>	<b>4</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>020-7021</b>				
<b>7021.2    PARK - REAVES PARK</b>				
7/8/2013	ELECTRICAL	Repairs after 4th of July events	120	2
		Bill Sandison	120	2
7/10/2013	MISCELLANEOUS	Hang new toilet paper dispenser in public bathroom	60	1
7/12/2013	PLUMBING	Rebuild flush valve on toilet	60	1
7/16/2013	MISCELLANEOUS	Meet with James Briggs	60	1
		Jeff Lewis	180	3
7/2/2013	ELECTRICAL	Install panels	240	4
7/3/2013	PLUMBING	Spot lines	60	1
7/12/2013	ELECTRICAL	Replace lights in concession	60	1
		Larry E. Long	360	6
		Facility Subtotal	660	11
<b>7021.3    REC CTR - 12TH AVE</b>				
7/5/2013	ELECTRICAL	Repair lights	60	1
		Bill Sandison	60	1
7/1/2013	PLUMBING	Replace toilet & bowl wax	120	2
7/5/2013	PLUMBING	Replace water heater vent	120	2
		Jeff Lewis	240	4
7/8/2013	HVAC	Check/repair thermostat	120	2
7/22/2013	HVAC	Checked a/c units	240	4
7/23/2013	HVAC	Repair a/c unit	240	4
		Jerry Wilson	600	10
		Facility Subtotal	900	15
<b>7021.0    REC CTR - IRVING</b>				
7/16/2013	ELECTRICAL	Repair air conditioning	60	1
		Bill Sandison	60	1
7/9/2013	PLUMBING	Work on drinking fountain	120	2
7/25/2013	PLUMBING	Repair water leak in ceiling	90	1.5
		Jeff Lewis	210	3.5
7/16/2013	HVAC	Wash condensors	240	4
		Jerry Wilson	240	4
		Facility Subtotal	510	8.5
<b>7021.1    REC CTR - LITTLE AXE</b>				
7/11/2013	ELECTRICAL	Exam well issues and install filter	180	3
7/12/2013	ELECTRICAL	Repair lights	120	2
7/16/2013	ELECTRICAL	Repair lights & install filters	180	3
7/25/2013	ELECTRICAL	Repair lights	60	1
7/26/2013	ELECTRICAL	Repair lights	240	4
		Bill Sandison	780	13
7/18/2013	PLUMBING	Repair water leak on water heater	180	3
7/22/2013	PLUMBING	Repair water heater	90	1.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
7/23/2013 PLUMBING	Replace water heater		180	3
7/31/2013 ROOF	Work on roof		120	2
		Jeff Lewis	570	9.5
7/26/2013 PLUMBING	Work on sewer vents & floor drains		240	4
		Larry E. Long	240	4
		Facility Subtotal	1590	26.5
7021.4 REC CTR - WHITTIER				
7/11/2013 HVAC	Wash condensor coils		240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>3900</b>	<b>65</b>
<b>020-7023</b>				
7023.0 SENIOR CITIZENS CTR				
7/5/2013 PLUMBING	Unstop toilet in men's bathroom		60	1
7/10/2013 PLUMBING	Unstop sewer		120	2
7/29/2013 PLUMBING	Repair dishwasher		60	1
		Jeff Lewis	240	4
7/12/2013 ELECTRICAL	Replace lights		60	1
		Larry E. Long	60	1
		Facility Subtotal	300	5
<b>AcctCode Total</b>			<b>300</b>	<b>5</b>
<b>030-7032</b>				
7032.0 WESTWOOD GOLF COURSE				
7/16/2013 HVAC	Check roof leak		60	1
7/31/2013 ELECTRICAL	Investigate burning smell		120	2
		Bill Sandison	180	3
7/17/2013 PLUMBING	Unstop french drain		120	2
7/25/2013 PLUMBING	Replace toilet flange, toilet, & flush valve set in kitchen		90	1.5
		Jeff Lewis	210	3.5
7/1/2013 ELECTRICAL	Replace lights		60	1
7/17/2013 ELECTRICAL	Repair parking lot lights/arrange for use of bucket truck		120	2
7/18/2013 ELECTRICAL	Repair parking lot lights		180	3
		Larry E. Long	360	6
		Facility Subtotal	750	12.5
<b>AcctCode Total</b>			<b>750</b>	<b>12.5</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>030-7033</b>				
7033.0	WESTWOOD POOL			
7/8/2013	PLUMBING	Unstop urinal	60	1
7/26/2013	PLUMBING	Repair-unstop urinal	60	1
7/30/2013	PLUMBING	Repair slide pumps	180	3
		Jeff Lewis	300	5
		Facility Subtotal	300	5
<b>AcctCode Total</b>			<b>300</b>	<b>5</b>
<b>031-5531</b>				
5531.1	WATER TREATMENT PLANT			
7/1/2013	ELECTRICAL	Repair controls on Well 31 & work on lights	120	2
		Bill Sandison	120	2
7/22/2013	PLUMBING	Unstop sewer	180	3
		Jeff Lewis	180	3
7/29/2013	ELECTRICAL	Change plug & breakers	270	4.5
		Larry E. Long	270	4.5
		Facility Subtotal	570	9.5
<b>AcctCode Total</b>			<b>570</b>	<b>9.5</b>
<b>031-5551</b>				
5551.0	LINE MAINTENANCE FACILITY			
7/11/2013	ELECTRICAL	Repair broken overhead security lights	120	2
		Larry E. Long	120	2
		Facility Subtotal	120	2
<b>AcctCode Total</b>			<b>120</b>	<b>2</b>

AcctCodes:	Facility	Employee	Hours	
032-5546				
5546.3 WASTEWATER MAINTENANCE SHOP				
7/19/2013 HVAC	Checked units		120	2
7/22/2013 HVAC	Checked a/c units		240	4
7/24/2013 HVAC	Checked a/c & moved condensor to roof		480	8
7/25/2013 HVAC	Replace/work on a/c		360	6
		Jerry Wilson	1200	20
7/24/2013 HVAC	Replace filters, check compressor, install new roof a/c		330	5.5
7/25/2013 HVAC	Install new roof a/c		360	6
		Larry E. Long	690	11.5
		Facility Subtotal	1890	31.5
5546.0 WASTEWATER TREATMENT PLANT				
7/8/2013 ELECTRICAL	Repair air conditioning		240	4
7/9/2013 ELECTRICAL	Install compressor & reapiir air conditioning		180	3
7/31/2013 ELECTRICAL	Repair a/c		180	3
		Bill Sandison	600	10
7/17/2013 MISCELLANEOUS	Repair door		60	1
		Jeff Lewis	60	1
7/1/2013 HVAC	Repair a/c unit		240	4
7/5/2013 HVAC	Check/repair a/c		240	4
7/8/2013 HVAC	Repair comp change		360	6
7/9/2013 HVAC	Repair comp change		360	6
7/10/2013 HVAC	Check a/c in lab		120	2
7/11/2013 HVAC	Check electric room a/c		120	2
7/29/2013 HVAC	Install new a/c on rooftop		120	2
7/30/2013 HVAC	Replace condensor		360	6
7/31/2013 HVAC	Check a/c units		240	4
		Jerry Wilson	2160	36
7/8/2013 ELECTRICAL	Repair rooftop a/c unit		390	6.5
7/9/2013 ELECTRICAL	Repair rooftop a/c unit		300	5
7/11/2013 ELECTRICAL	Check rooftop a/c units		120	2
7/12/2013 ELECTRICAL	Check heat in electrical room		60	1
7/29/2013 HVAC	Carried new condensor to rooftop		120	2
7/30/2013 HVAC	Replace rooftop unit		360	6
7/31/2013 ELECTRICAL	Repair boiler at south digester and add outlet		360	6
		Larry E. Long	1710	28.5
		Facility Subtotal	4530	75.5
AcctCode Total			6420	107



<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>033-5560</b>				
5560.0 SANITATION DIV BLDG				
7/18/2013 MISCELLANEOUS	Meet with Scottie Williams		60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
5560.2 TRANSFER STATION				
7/16/2013 PLUMBING	Rebuild flush valve on toilet		60	1
		Jeff Lewis	60	1
7/12/2013 HVAC	Wash condensers and change filters		240	4
		Jerry Wilson	240	4
7/16/2013 PLUMBING	Repair toilet		60	1
		Larry E. Long	60	1
		Facility Subtotal	360	6
<b>AcctCode Total</b>			<b>420</b>	<b>7</b>
<b>033-5565</b>				
5565.0 COMPOST FACILITY				
7/3/2013 PLUMBING	Work on sprinklers		420	7
7/12/2013 PLUMBING	Look at sprinkler heads		60	1
7/19/2013 PLUMBING	Repair broken sprinkler lines		180	3
		Jeff Lewis	660	11
7/3/2013 PLUMBING	Work on sprinklers		420	7
		Larry E. Long	420	7
		Facility Subtotal	1080	18
<b>AcctCode Total</b>			<b>1080</b>	<b>18</b>
<b>040-5070</b>				
5070.0 FLEET MAINTENANCE				
7/29/2013 ELECTRICAL	County task force command center generator		60	1
7/30/2013 ELECTRICAL	Repair command post		120	2
		Bill Sandison	180	3
7/5/2013 PLUMBING	Clean out sewer		120	2
		Jeff Lewis	120	2
7/11/2013 HVAC	Check a/c		120	2
7/26/2013 HVAC	Checked a/c		240	4
		Jerry Wilson	360	6
7/11/2013 ELECTRICAL	Check a/c units in offices		120	2
7/12/2013 ELECTRICAL	Repair work bench outlets		180	3
		Larry E. Long	300	5
		Facility Subtotal	960	16
<b>AcctCode Total</b>			<b>960</b>	<b>16</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>041-2030</b>			
2020.6	FACILITY MAINTENANCE		
7/5/2013	MISCELLANEOUS	Pick up uniform orders	60 1
7/9/2013	MISCELLANEOUS	Safety meeting & maintain truck	120 2
7/22/2013	ELECTRICAL	Install/Repair table saw	120 2
7/22/2013	MISCELLANEOUS	Stock & clean truck	60 1
7/31/2013	MISCELLANEOUS	Drop off Jerry Wilson's pickup	60 1
		Bill Sandison	420 7
7/9/2013	MISCELLANEOUS	Safety meeting	60 1
7/16/2013	MISCELLANEOUS	Clean truck	30 0.5
		Jeff Lewis	90 1.5
7/9/2013	MISCELLANEOUS	Safety meeting	60 1
7/11/2013	MISCELLANEOUS	Clean and refuel truck	60 1
7/16/2013	MISCELLANEOUS	Check prices for supplies	60 1
7/17/2013	MISCELLANEOUS	Clean truck	30 0.5
7/22/2013	ELECTRICAL	Repair table saw	90 1.5
7/24/2013	MISCELLANEOUS	Team meeting	30 0.5
7/25/2013	MISCELLANEOUS	Refuel & clean van and clean shop	120 2
7/29/2013	MISCELLANEOUS	Restock material in van	90 1.5
		Larry E. Long	540 9
		Facility Subtotal	1050 17.5
<b>AcctCode Total</b>			<b>1050 17.5</b>
<b>Grand Total</b>			<b>676</b>

**CITY MANAGER 2**

## **CIP Financial Status 2A**

# CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

7/15/2013

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
<b>UTILITIES</b>				
WW0262	Tecumseh Interceptor	\$0	\$130,000	Sewer Sales Tax 323
WW0303	Lift Station D Improvements	\$0	\$40,000.00	New Development Excise Tax 322
WA0191	Highway 9 Waterline Relocations	\$0	\$600,000	Water Fund031
new	I-35 Waterline Relocaitons (ODOT)	\$500,000	\$0	Water Fund 031
<b>PUBLIC WORKS</b>				
TR0239	Classen/Imhoff Intersection Improvements*	\$ 25,000.00	\$0	Capital 50
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 50,000.00	\$0	Capital 50
UT0007	I-35/Robinson Interchange*	\$ 25,000.00	\$0	UNP 027
TR0054/BP0054	60th NW: Tecumseh - Indian Hills Rd.*	\$0	\$0	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ 50,000.00	\$0	Capital 50
AR0243/TR0243	Porter Ave Gap Paving: Rock Creek - Tecumseh*	\$0	\$0	Capital 50
UT0006	24th NW/Legacy Park	\$0	\$0	UNP 027
SC0521	Tecumseh: 48 NW - N. Interstate Dr. West	\$ 75,000.00	\$0	Capital 50
SC0522	Lindsey: Shadowridge Dr. - Ed Noble Parkway	\$ 35,000.00	\$0	Capital 50
SC0523	24th NW: Boardwalk - Tee Drive	\$ 40,000.00	\$0	Capital 50
	HWY 9 Signal Improvements	NA	NA	100 % Federal Funding
	Main Street Lighting	NA	NA	100% Federal Funding
<b>PARKS</b>				
PR0444	Legacy Trail South Extension	\$0	\$0	Special Revenue 22 & Capital 50
<b>FIRE</b>				
FT0003	Fire Station #9 Eastside	\$0	\$0	Capital 50

## Notes

\* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion.

\*\* Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

## Other

At the City's urging, ODOT pursued an emergency repair project for the I-35/Indian Hills Road Bridge. This project will involve repairs to the bridge substructure and deck. The project was approved on the City Council agenda on 2-12-2013. Construction will begin by August 5, 2013. The City is responsible for the deck at an estimated cost of \$211,221.

## **COMMUNITY RELATIONS 2B**

**Community Relation's Office**  
**July 2013**

Number of press releases	21
Contacts with the media	12
<i>Norman News</i> Membership	1,100
Web Site Visits	76,398
Facebook Followers	1,517
Twitter City of Norman Followers	651

**DEVELOPMENT COORDINATOR      2C**



**City of Norman  
Development Coordinator  
Monthly Report – July 2013**

Below are activities and projects that the Development Coordinator has been involved with during the month of July.

**General Inquiries, Contacts and Meetings**

- Planning Commission
- Development Review Team
- Pre-Development Meetings (with public and applicants)
- City Council Meeting
- City Council Study Session
- Chamber of Commerce Council Meet & Greet
- Plat Review Team
- Public meeting to discuss place making for Lindsey St.

**Building Permit and Plat Application Meetings**

- Assisted in gathering platting/zoning information for potential memory care facility prospect
- Assisted homeowner in permit requirements and regulations regarding a lot line adjustment and house addition.
- Met with staff and design professionals regarding building renovation plans for a duplex project.
- Met with staff and project representatives to discuss a restaurant kitchen expansion
- Assisted local car dealership with requirements for a new building
- Met with staff and property representatives regarding building permit requirements for a local church.
- Assisted local commercial property owner in researching and discussing potential options for property redevelopment.
- Continued working with property owners affected by recent wildfires to discuss building permit options for rebuilding efforts

**Development Process Improvements**

- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) will continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.. Work continues to research processes and obtain examples from other cities. During this month research continues to look at examples from other communities and determine some common themes of code clarification topics.

- ***Development Handbook*** – work continues to create a handbook outlining the development process in Norman. The handbook would be a resource to assist and provide information to potential development prospects regarding requirements, documents, schedules and committees that are involved in the City of Norman property and Commercial development process. When complete, the handbook could be utilized as a resource for developers, landowners, architects and engineers who may be unfamiliar with the City's development processes. The handbook could also serve as a resource for follow-up reference if individuals have questions following pre-application meetings. This project could be beneficial in providing a resource to allow for more initial information and less problems with development applications. The first draft of the handbook has been written and is being reviewed/revised by staff. Revisions to complete and launch the handbook will continue throughout the next month.
- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)

### **Additional Projects:**

- ***24-Hour Library Service Point*** – Construction of the concrete pad and electricity has been completed. The machine has been delivered, and staff is working with the Pioneer Library System to finalize the set-up of the 24-hour library service point and plan the ribbon-cutting event and delivery options. The canopy for the machine is now being re-designed to create a canopy that can be utilized as a template for future canopies for additional units that will be sold in the U.S. Staff anticipates the completion of this project by late October of this year.



## CITY OF NORMAN

### Department of Finance Monthly Report –July 2013

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in July are discussed below:

#### Treasury Division:

In the month of July, the Treasury Division processed 31,151 total payments. The traffic counter at the Drive-up Facility counted 5,509 customers. The Treasury Division processed 1,227 credit card utility payments, an increase of 22.4% from last month, and the IVR (Interactive Voice Response) system processed 1,425 credit card utility payments, an increase of 21.9% from last month. Utility customers also have the option of paying on the City of Norman website. There were 2,523 credit card payments made on the internet in July, an increase of 4.6% from last month. The Municipal Court processed 454 credit card payments for court fines, an increase of 2% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$14,949 in convenience fees in the month of July with a fiscal year-to-date total of \$14,949.

#### Utility Services Division:

The Meter Reading Division read 37,624 meters. Out of 75 meter reading routes, 65 (87%) were read within the targeted 30-day reading cycle. All routes were read by the 32<sup>nd</sup> day.

#### Information Technology Division:

IT had 229,229 e-mails enter and leave the City's network for the month of July. 76,773 were considered Spam or hazardous e-mails and were quarantined. This means 33.5% of the e-mail was quarantined while 66.5% were valid e-mails and were delivered without problems.

The City of Norman's website had 76,398 visits during the month of July. Staff is currently working on several projects.

#### General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are above target for the month of July at 2.7%. Revenues from the City's largest single source of

revenue, sales tax, are also above target at 8.2% for the year to date and are above last fiscal year by 3.6%. Below is a summary table regarding General Fund revenues and expenditures to- date.

	FYE 14 Budget To Date	FYE 14 Actual To Date	FYE 13 Actual To Date	FYE 12 Actual To Date
Sales Tax Revenue*	\$2,943,562	\$3,184,591	\$3,074,205	\$2,935,785
General Fund Revenue*	\$5,764,731	\$4,759,208	\$4,775,370	\$6,508,097
General Fund Expenses*	\$6,179,526	\$6,806,422	\$6,577,093	\$4,940,059

\* Excludes Public Safety Sales Tax

## Administration Division

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	320.00	320.00	320.00	320.00
Total Comp Time Available	0.00	21.13	0.00	23.88
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>320.00</b>	<b>341.13</b>	<b>320.00</b>	<b>343.88</b>
Benefit Hours Taken	31.50	31.50	56.50	56.50
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>288.50</b>	<b>309.63</b>	<b>263.50</b>	<b>287.38</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**ACCOUNTING 3A**

## Accounting Division

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
Total Regular Hours Available	960.00	960.00	1,120.00	1,120.00
Total Comp Time Available	13.25	13.25	13.50	13.50
Total Overtime Hours	1.00	1.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 974.25	 974.25	 1,133.50	 1,133.50
Benefit Hours Taken	195.50	195.50	198.00	198.00
 TOTAL ACCOUNTABLE STAFF HOURS	 778.75	 778.75	 935.50	 935.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00



## **CITY REVENUE REPORTS 3B**

# City Revenue Report

	FYE 14 JULY	FYE 13 JULY	
Total Revenue Received (\$)	\$10,530,883	\$13,174,978	(\$2,644,095)
Utility Payments - Office (#)	4,814	3,090	\$1,724
Utility Payments - Office (\$)	\$431,660	\$396,731	\$34,929
Lockbox (#)	21,162	21,765	(603)
Lockbox (\$)	\$1,755,817	\$2,020,080	(\$264,263)
IVR Credit Card (#)	1,425	1,214	\$211
IVR Credit Card (\$)	\$130,419	\$96,960	\$33,459
Click to Gov (#)	2,523	2,291	232
Click to Gov (\$)	\$178,950	\$155,584	\$23,366
UT Credit Card Payments (#)	1,227	994	233
UT Credit Card Payments (\$)	\$106,692	\$96,541	\$10,151
Art Donations (#)	90	72	18
Art Donations (\$)	\$100	\$98	\$2
Bank Draft Payments (#)	7,073	6,815	258
Bank Draft Payments (\$)	\$509,645	\$559,885	(\$50,240)
Utility Deposits (#)	36	59	(23)
Utility Deposits (\$)	\$1,080	\$1,770	(\$690)
Fix Payments (#)	0	2	(2)
Fix Payments (\$)	\$0	\$62	(\$62)
Processed Return Checks (#)	38	28	10
Processed Return Checks (\$)	(\$3,174)	(\$3,458)	\$284
Other Revenue Transactions (#)	369	347	22
Other Revenue Received (\$)	\$6,845,111	\$7,160,142	(\$315,031)
Accounts Receivable Payments (\$)	\$128,754	\$2,238,614	(\$2,109,860)
Accounts Receivable - Credit Card #	1	2	(1)
Accounts Receivable - Credit Card \$	\$133	\$9,550	(\$9,417)
Municipal Court - Fines/Bonds (\$)	\$121,233	\$144,074	(\$22,841)
Municipal Court - Credit Card (#)	454	550	(96)
Municipal Court - Credit Card (\$)	\$76,606	\$73,292	\$3,314
Municipal Court - C2G (#)	66	0	66
Municipal Court - C2G (\$)	\$7,008	\$0	\$7,008
Building Permits Cash Report (\$)	161,689	\$184,581	(\$22,892)
Building Permits Credit Card (#)	163	103	60
Building Permits Credit Card (\$)	\$55,556	\$20,609	\$34,947
Building Permits C2G (#)	26	0	26
Building Permits C2G (\$)	\$1,574	\$0	\$1,574
Occupational License - Bldg Insp. (\$)	\$3,720	\$2,680	\$1,040
Occupational License - Bldg Insp. CC (#)	9	9	0
Occupational License - Bldg Insp. CC (\$)	\$1,070	\$1,570	(\$500)
Business License - City Clerk (\$)	\$2,290	\$3,220	(\$930)
Convenience Fees - All Payments (#)	4,983	4,131	852
Convenience Fees - All Payments (\$)	14,949	12,393	\$2,556
Bank Drafts Billed (#)	6,604	6,344	260
Bank Drafts Billed (\$)	534,008	600,115	(\$66,107)
Interdepartmental Billing (#)	149	147	2
Interdepartmental Billing (\$)	\$0	\$32,828	(\$32,828)
Accounts Receivable Billed (\$)	0	71,281	(\$71,281)

## Budget Services Division

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	160.00	160.00	160.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	160.00	160.00	160.00
Benefit Hours Taken	16.00	16.00	32.00	32.00
TOTAL ACCOUNTABLE STAFF HOURS	144.00	144.00	128.00	128.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Treasury Division

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	800.00	800.00	800.00
Total Comp Time Available	30.25	30.25	60.25	60.25
Total Overtime Hours	8.50	8.50	7.00	7.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 838.75	 838.75	 867.25	 867.25
Benefit Hours Taken	184.50	184.50	207.75	207.75
 TOTAL ACCOUNTABLE STAFF HOURS	 654.25	 654.25	 659.50	 659.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

**DATA PROCESSING    3C**

## Data Processing Division

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	1,208.00	1,208.00	1,440.00	1,440.00
Total Comp Time Available	24.00	24.00	0.00	0.00
Total Overtime Hours	10.00	10.00	23.00	23.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>1,242.00</b>	<b>1,242.00</b>	<b>1,463.00</b>	<b>1,463.00</b>
Benefit Hours Taken	176.00	176.00	249.00	249.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>1,066.00</b>	<b>1,066.00</b>	<b>1,214.00</b>	<b>1,214.00</b>
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Benefit Hours Taken	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNTABLE STAFF HOURS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
 <b>TEMPORARY</b>				
Total Regular Hours Available	9.00	9.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
<b>TOTAL HOURS AVAILABLE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**UTILITY**

**3D**

## Utility Division

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,600.00	1,600.00	1,920.00	1,920.00
Total Comp Time Available	14.50	14.50	7.75	7.75
Total Overtime Hours	203.75	203.75	65.75	65.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,818.25	1,818.25	1,993.50	1,993.50
Benefit Hours Taken	183.75	183.75	482.75	482.75
TOTAL ACCOUNTABLE STAFF HOURS	1,634.50	1,634.50	1,510.75	1,510.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00



## Office Services

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	320.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	11.50	11.50	5.00	5.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	331.50	331.50	325.00	325.00
Benefit Hours Taken	48.00	48.00	60.00	60.00
TOTAL ACCOUNTABLE STAFF HOURS	283.50	283.50	265.00	265.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

### Drive-up Window and Mail Payments

	FYE 14 JULY	FYE 13 JULY
Mail Payments - Lockbox	21,162	21,765
Mail Payments - Office	306	293
<b>Mail Payments - Subtotal</b>	<b>21,468</b>	<b>22,058</b>
Night Deposit	525	465
Click-to-Gov Payments	2,523	2,291
IVR Payments	1,425	1,214
<b>Without assistance payments - Subtotal</b>	<b>4,473</b>	<b>3,970</b>
Drive-up window & inside counter	3,983	2,332
Credit Card machine payments (swipe)	699	542
Credit Card machine payments (phone)	528	452
<b>With assistance payments - Subtotal</b>	<b>5,210</b>	<b>3,326</b>
<b>Total Payments Processed - Subtotal</b>	<b>31,151</b>	<b>29,354</b>
Bank Draft (ACH) Payments	7,073	6,815
<b>Total Payments (Utility)</b>	<b>38,224</b>	<b>36,169</b>
Total Convenience Fees - all Payments	4,983	4,131
<b>Grand Total Payments</b>	<b>\$ 43,207</b>	<b>\$ 40,300</b>

### Traffic Counter at Drive-up Facility

Night Drop *	897	662
8-5 Drive-up Window Customers *	4,612	4,548
<b>Total Traffic Counter</b>	<b>5,509</b>	<b>5,210</b>

\* These figures are included in the above Total Customer Contact Payments.

## Meter Reading Division

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
Number of Meters Read	37,624	37,624	37,268	37,268
New Service	2,105	2,105	1,835	1,835
Request for Termination	2,186	2,186	1,804	1,804
Delinquent On(s)	70	70	29	29
Delinquent Offs	149	149	67	67
Collect Deposit Tags Hung	65	65	116	116
Collect Deposit Cut Offs	19	19	110	110
Blue Tags	4	4	11	11
Number of Meters Re-read	970	970	1,346	1,346
Meters Cleaned	33	33	31	31
Customer Assists	51	51	45	45
Meters Pulled	0	0	0	0
Meters Re-set	0	0	0	0
TOTAL	43,276	43,276	42,662	42,662

## Utility Division Activity Report

	FYE 14		FYE 13	
	JULY	YTD	JULY	YTD
STATUS REPORT				
Regular Utility Accounts Billed	39,445	39,445	38,615	38,615
New Ons	1,049	1,049	1,023	1,023
Final Accounts Billed	1,098	1,098	959	959
TOTAL METERS READ	41,592	41,592	40,597	40,597

## **FIRE DEPARTMENT 4**

**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
July 2013**

**FIRE SUPPRESSION DIVISION ACTIVITIES**

**Incident Response Type Summary**

<b>Type</b>	<b>Count</b>	<b>% of Incidents</b>	
Fire	33	3.28%	
Overpressure Rupture, Explosion, Overheat - no fire	0	0	
Rescue & Emergency Medical Service Incidents	688	68.45%	
Hazardous Conditions (No Fire)	20	1.99%	
Service Call	69	6.86%	
Good Intent Call	124	12.33%	
False Alarm & False Call	61	6.06%	
Severe Weather & Natural Disaster	0	0	
Special Incident Type			
Incomplete Reports & Reports That Have Not Imported			
<b>Total Incident Count</b>	<b>1,005</b>		
<b>Total Fire Loss</b>			<b>\$681,202</b>

**Average Response Times**

	<b>Number of Calls</b>	<b>Average Time</b>
Station #1	237	4.18
Station #2	129	4.43
Station #3	211	5.50
Station #4	143	4.36
Station #5	48	8.03
Station #6	59	8.14
Station #7	105	5.13
Station #8	73	4.40

**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
July 2013**

**FIRE PREVENTION DIVISION ACTIVITIES**

Inspections	1192 / 186 staff hours
Re-Inspections	114 / 79.5 staff hours
Residential Inspections	N/A
Smoke Detector Batteries	8/ 8 staff hours
Miscellaneous Special	N/A
Plan/Platt Review	38 58.5 staff hours
<b>Total Inspections</b>	<b>306 / 265 staff hours</b>
Request for Service	97 / 54.5 staff hours
Code Violation Complaints	125/ 83.5 staff hours
Training (hours)	N/A
Fire Education Classes	8 / 15.5 staff hours
Investigations	4/ 10.75 staff hours
Investigative Activities	22 / 13 staff hours

**Special Programs: Smoke Detector Initiative / Okla. State Health Department  
Company Inspections for Apartment Buildings**

1 man IAAI Conference

2 men Fire arms Training

## Emergency Management Discipline

Comments: July 2013

<b>Mitigation:</b>	
Siren Testing	System is operating at 100%
Safe Room Program	Application updated pending funding
<b>Preparedness:</b>	
Amateur Radio Testing	July 4/NFTC
Amateur Radio Meeting	Second Saturday each month
Central Emergency Managers Meeting	July 18/ Team Planning
Dell Consulting Meeting	July 9 I T Assessment
State Hazard Mitigation Meeting	July 11 Team Planning
Medical Reserve Corps Conf. Call	July 24
Citizens Emergency Response Team Managers Meeting	July 16/ Discussed changes in administrative and funding aspects of the program
Overland Park EOC Visit	July 29 Toured Overland Park EOC
Shelter Registration Meeting	July 30
<b>Response:</b>	
Severe Weather Response	19 May Tornado
Mutual Aid to Moore	20 May Tornado
Continued operations from May 19 into June	
OEM Emergency Managers impacted by tornadoes Meeting	Discussion of the next phase of disaster recovery
<b>Recovery:</b>	
Long Term Recovery Meeting-Tornado	July 3,11,18
Debris Removal	Ongoing
Completed first project worksheet for Debris	July 9





**HUMAN RESOURCES**  
**Monthly Report**  
**July 2013**

**ADMINISTRATION/LABOR RELATIONS**

***A. Administrative***

- Attended presentation of a potential TPA provider
- Met with manager regarding selection of a TPA
- Held a pre-disciplinary meeting – Municipal Court
- Participated in the Manager's Fiscal Health webinar
- Met with Manager to discuss various vacant positions
- Attended a vendor presentation at Fleet regarding risk management
- Participated in an AFSCME arbitration regarding a Fleet employee's work schedule
- Attended City Employment Retirement Board meeting

***B. Grievances (active)***

- AFSCME Grievance FYE14 – 01 – Dunn (Water Line Maintenance) – denied promotion
- AFSCME Grievance FYE13 – 18 – Jones (Water Line Maintenance) – Suspension ***RESOLVED***
- AFSCME Grievance FYE13 – 14 – Lowman (Fleet) – Shift assignment/seniority (*Waiting on arbitration ruling*)
- IAFF Grievance FYE13 – IAFF/Hart – Wellness Program

***C. Collective Bargaining***

- Held three (3) negotiation session with FOP
- Held one (1) negotiation session with IAFF

***D. Administrative Support***

- Processed Monthly Department Report
- Compiled and distributed July 2013 City Newsletter
- Reconciled expense accounts and processed invoices
- Attended/Summarized four (4) negotiation sessions: (3) FOP; (1) IAFF
- Attended United Way of Norman meeting
- Distributed/Collected United Way Pledge Cards
- Coordinated United Way Kick-Off events by Dept/Div held July 15<sup>th</sup>-19<sup>th</sup>.

## **BENEFITS**

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Weekly conference calls with Gallagher Benefit Services and UMR reps
- Monthly conference call with UMR Care Management
- New employee orientation for Admin Tech III (City Clerk), Sanitation Worker I, Customer Service Supervisor (Utilities), and Maintenance Worker I (Streets)
- Attended presentation of potential TPA vendor
- Entered payroll deductions for supplemental vision plan (Open Enrollment)
- Participated in implementation of conference call for new TPA vendor
- Responded to 101 benefit inquiries

## **COMPENSATION**

### **A. Personnel actions processed:**

- Eight (8) employees hired:
  - 3 – City Council – Councilmembers
  - 1 – City Clerk – Administrative Technician III
  - 1 – Utilities/Sanitation – Sanitation Worker I
  - 1 – Finance/Utilities – Customer Service Supervisor
  - 1 – Utilities/Water Reclamation – Temporary Laborer
  - 1 – Public Works/Streets – Maintenance Worker I
- Ten (10) employees terminated employment:
  - 3 – City Council – Councilmembers
  - 1 – Finance/Information Systems – Information Systems Manager
  - 1 – Municipal Court – Deputy Court Clerk I
  - 1 – Planning – Rehabilitation Specialist
  - 1 – Utilities/Water Reclamation – Maintenance Worker I
  - 1 – Fire Suppression – Fire Captain
  - 2 – Parks and Recreation (temporary employees) – (1) Umpire); (1) Golf Course Attendant

## **RECRUITMENT**

### **Accepted applications for the following positions:**

- Call Taker (PPT), Police/Emergency Communications Bureau
- Temporary Laborer, Utilities/Water Treatment Plant
- Bus Driver, Parks & Recreation/Recreation
- Instructor/Lifeguard, Parks & Recreation/WW Pool
- Lifeguard-Water Slide, Parks & Recreation/WW Pool
- Tennis Shop Attendant, Parks & Recreation, Westwood Tennis Center
- Temporary Laborer, Utilities/Water Reclamation Facility
- Animal Welfare Officer, Police/Animal Welfare

- Administrative Technician III, Fire Department
- Maintenance Worker II, Utilities/Sewer Line Maintenance
- Retail Marketing Coordinator, City Manager's Office
- Customer Service Rep I, Finance
- Administrative Technician II, Public Works/Fleet
- Communications Officer, Police/Emergency Communications Bureau
- Heavy Equipment Operator, Parks & Recreation/Park Maintenance
- Community Center Assistant, Parks & Recreation/Little Axe Center
- Heavy Equipment Operator, Public Works/Streets
- Deputy Court Clerk I, Municipal Court
- Kennel Attendant, Police/Animal Welfare

#### **Recruitment & Hiring Statistics:**

<b>Contacts/Inquiries</b>		<b>Selection Process Elements</b>	
In Person	440	Written Exams	1
Phone	545	Practical Testing/Assessment Center	4
Mail	300	Panel Board Interviews	4
Email	220	Promotion Board	0
Total Subscribers on E-mail Vacancy List	1,776	Oral Interviews	5
Total Visits to City of Norman HR website	3,867	Hiring Board	0

<b>Hiring Statistics</b>		<b>Recruitment Statistics</b>	
Pre-Employment Background Investigations	22	Advertisements Placed	7
Pre-Employment Drug Screens	9	Applications Received	261
Pre-Employment Physicals	8	Job Announcements Emailed	84
Pre-Employment OSBI	11	Job Announcements to CON Depts.	637

#### **TRAINING & DEVELOPMENT**

The Computer Training Lab was the site for training for the Police Department, Police Academy, Finance Department, and Information Technology for CAD/RMS project training preparation.

#### **SAFETY**

Safety activities during July 2013:

- Held seven (7) safety meetings
- Held three (3) Return to Work meetings

#### **Recordable Injuries – 7**

<b>Employee</b>	<b>Nature of the injury</b>	<b>Activity</b>	<b>Prognosis</b>
Parks & Rec/ Park Maint.	Broken toes	Dropped a bumper block on toes	Medical care; will return to work 8/5/13
Parks & Rec/ Park Maint.	Strain/Sprain to shoulder	Pushing spray trailer into stall	Medical care; returned to work

Planning/Code	Puncture wound to foot	Stepped down on a nail	Medical care; returned to work
Police/Animal Control	Spider bite	Spider was in boot	Medical care; returned to work
Police/Patrol	Strain/Sprain to back	Motorcycle collision; Citizen turned in front of officer	Medical care; returned to work
Public Works/ Streets	Strain/Sprain to knee	Slipped in mud	Medical care; returned to work
Utilities/Sewer Line Maint.	Strain/Sprain back	Pulling a 1-inch hose	Medical care; TTD

#### **Vehicle Collisions– 2**

<b>Division</b>	<b>Description of Collision</b>	<b>Discipline Status</b>
Utilities/Sewer Line Maint.	Backed up and collided with Citizen's vehicle	Chargeable
Police/Patrol	Driving too fast for wet off-ramp curve and went off highway	Chargeable

Cumulative number of Vehicle Collisions of the indicated year to date, 2013 is YTD total.					
<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>
15	15	18	34	42	42



## **MONTHLY REPORT - LEGAL DEPARTMENT**

### **July Report**

**(Submitted August 9, 2013)**

#### **LIST OF PENDING CASES:**

##### **UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

Hodge v. Keene, et al., No. 13-6047(10<sup>th</sup> Cir. 2013); CIV-2010-1283-D (K, B)

This case has been settled. The settlement is scheduled for Council approval at the regularly scheduled Council Agenda meeting on August 13, 2013.

##### **UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

##### **UNITED STATES DISTRICT COURT**

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Reinhardt v. Hopps, et al., CIV-2011-979-D (K, B)

##### **OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

Burton v. City of Norman, WCC 2011-11026 R; Supreme Court Case No. 111127

This case was sustained in favor of the Workers' Compensation Court decision. The City awaits and Order from the Workers' Compensation Court reflecting same.

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

This case has been remanded to the district court with directions to enter judgment in favor of the City.

Dunn v. City of Norman, CI-112007 (K, B)

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

##### **COURT OF CRIMINAL APPEALS – None pending**

##### **OTHER COURTS**

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

##### **CLEVELAND COUNTY DISTRICT COURT**

###### **A. *General Lawsuits***

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (W)

City v. Shoun, CV-2013-485 (K)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Easley, Kevin v. City of Norman, CV-2012-346 L (KB)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876 L

Holloway v. Harris, et al., CJ-2013-566 (K, B)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

This lawsuit was filed on January 28, 2013 and served on the City on July 25, 2013 as a result of a Tort Claim being constructively denied. The lawsuit is asking for \$75,000 in damages as a result of a tasing incident on May 1, 2011 at Norman Regional Hospital ER. The City's filed a Motion to Dismiss Plaintiff's second and fifth causes of action and issued a request for admission on August 2, 2013. The City's answer to Plaintiffs first, third and fourth causes of action is due on August 14, 2013.

Rogers v. City of Norman, CJ 2013-838 L (M)

Stawicki, et al. v. City of Norman, CJ-2011-624 (K)

Young v. City of Norman, CJ 2006-819 BH (K)

**B. *Condemnation Proceedings***

Dunn v. City of Norman, CJ-2012-1097 (K)

CON v. Christopher Armstong, CJ-2013-777W (W)

CON v. James & Dorothy Madole-Armstrong, CJ 2013-778W (W)

CON v. III Moore Properties, LTD, CJ 2013-776L (W)

CON v. Wiley & Barbara Madole, CJ 2013-775L (W)

CON v. Tietzort Revocable Trust & Trustees, CJ 2013-777L (W)

**C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate***

Application to Vacate & Foreclose, CV 2012-1359

Arvest v. Jessica Baker, et al., CJ 2012-696

Bank of Oklahoma v. AGLC, et al., CJ-2011-14 (K)

In the Matter of Carrington Place to close and relocate a part of a utility easement, CV 2013-613 W (M)

Everbank v. Derek Anderson, CJ 2012-1465 L

Nationstar v. Borrego, CJ 2012-419TS (M)

**D. *Municipal Court Appeals***

**E. *Small Claims Court***

City of Norman v. Teresa Steele, SC 2013-2913(S)

The City filed a small claim action against Teresa Steele for damages to City property to a police vehicle due to a vehicle accident.

**F. *Board of Adjustment Appeals***

**LABOR / ADMINISTRATIVE PROCEEDINGS**

None.



**A. *Grievance & Arbitration Proceedings (B, K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor) Moved to arbitration  
AFSCME Grievance FYE13-14 – (Lowman Seniority) Arbitration was held on July 18, 2013. Preparation of post-hearing briefs is in process.

AFSCME Grievance FYE13-18 – (Jones Discipline) AFSCME did not request arbitration regarding this grievance, and thus the decision of the City Manager is final. This grievance will no longer appear on the monthly report.

AFSCME Grievance FY13 – 19 – Dunn (Water Line Maintenance) – denied promotion

FOP Grievance FYE13 – (McKenna - Suspension without pay). Arbitration of this grievance was held on August 1, 2013. Preparation of post-hearing briefs are in process.

FOP Grievance FYE 13 - (Amason – Termination). This grievance has been moved to arbitration and is scheduled for September 18, 2013.

IAFF Grievance FYE11 – (IAFF - Merit Increases) Arbitration was held in abeyance pending a decision in City v. IAFF, CV-2011-48 L; DF - 109447 (P, K).

**B. *Public Employees Relations Board (PERB)***

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K)

**C. *Equal Employment Opportunity Commission (EEOC)***

**D. *Oklahoma Corporation Commission***

**MEDIATION PROGRAM**

For the month of July, 2013, the Early Settlement Norman Mediation Program accepted 54 new cases, closed 30 cases and conducted 6 mediations.

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through July 31, 2013. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<b><u>ADULT CASES</u></b>			<b><u>JUVENILE CASES</u></b>			<b><u>COURT SESSIONS</u></b>		
<u>Month</u>	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14
JULY	371	409	478	48	54	30	14	17	16
AUG	501	907		36	83		15	19	
SEPT	548	467		97	111		15	15	
OCT	567	614		57	75		12	13	
NOV	493	404		27	26		12	14	

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
DEC	495	352		83	47		9	11	
JAN	582	555		36	77		15	14	
FEB	555	533		58	44		15	11	
MAR	585	673		85	68		12	14	
APR	627	587		62	73		16	16	
MAY	672			84			17		
JUNE	620			48			10		
TOTALS / YTD	6616	5501	478	721	658	30	162	144	16

### **WORKERS' COMPENSATION COURT**

The total number of pending cases is 36. There were two new cases filed in July, 2013. Council approved one case at its July 9, 2013 agenda meeting. The remaining cases are proceeding in active litigation in the Workers' Compensation Court. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES	FYE11 CASES
City Clerk	Building Maintenance					1
Finance	IT	1		1		
Fire	Administration					3
Fire	Suppression	12		11	10	6
Parks/Rec.	Recreation					
Parks/Rec.	Park Maintenance				1	2
Police	Animal Control					
Police	Patrol	3		3		2
Police	Records					
Police	Administration				2	
Public Works	Street Maintenance	5	1	3		5
Public Works	Traffic Control	1			2	1
Public Works	Vehicle Maintenance					
Public Words	Stormwater	2		2		
Utilities	Line Maintenance	8	1		1	6
Utilities	Sanitation	1		1	1	4
Utilities	Water/WW Treatment	2				3
Utilities	HCO	1				
<b>TOTALS</b>		<b>36</b>	<b>2</b>	<b>21</b>	<b>15</b>	<b>33</b>

#### ***List of Pending Cases (S)***

Amason, Amber v. City of Norman, WCC 2012-12306 K  
(Police Patrol, Intestinal)

Andrews, Jimmy v. City of Norman, WCC 2012-00538 L  
(PW MWI, Stormwater, right foot burn)

Andrews, Carla v. City of Norman, WCC 2013-03568 X  
(Death Claim – Jimmy Andrews)

Barton, Marvin L. v. City of Norman, WCC 2012-12945 A  
(Utilities, MWI Sewer Line Main., Cardiovascular)

Barton, Marvin L. v. City of Norman, WCC 2013-07113 A  
(Utilities, MWI, Sewer Line Main. Binaural Hearing)

Bernhardt, Jeff L. v. City of Norman, WCC 2013-02846K  
(Fire, Left Knee)

Bolenbaugh, Joel v. City of Norman, WCC 2012-13808 Y  
(Utilities, Sanitation, Right Knee)

Bridgeford, Earl. v. City of Norman, WCC 2010-14361 A  
(Utilities Water Treatment, Both Hands)

Burton, Rodney v. City of Norman, WCC 2010-11090 J  
(Utilities, Line Maintenance, Back, Body, Depression)

Burton, Rodney v. City of Norman, WCC 2011-06594 Y  
(Utilities, Line Maintenance, Head)

Burton, Rodney v. City of Norman, WCC 2011-11026 R  
(Utilities, Line Maintenance, Left Shoulder, Body, Depression)

Canary, James M. v. City of Norman, WCC 2011-12030 K  
(PW Traffic Control, Left Knee & Ankle)

Cecil, Gary v. City of Norman, WCC 2007-04745 A  
(Firefighter, Re-injured Right Knee, Depression)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L  
(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q  
(Firefighter, Suppression, Spine, Neck, Left Arm)

Crawley, Frank v. City of Norman, WCC 2013-04986 L  
(Fire Captain, Left Shoulder)

Curtis, John v. City of Norman, WCC 2013-00527 X  
(PW MWI Streets, Right leg/knee)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H  
(Firefighter, Spine)

Glover, Harold v. City of Norman, WCC 2010-09518 H  
(Fire Captain, Back, Body, Depression)

Hamman, Kenneth v. City of Norman, WCC 2011-05712 Q  
(Utilities MWI, Water Line Maintenance, Head)

Hamman, Kenneth v. City of Norman, WCC 2011-06613 L  
(Utilities MWI, Water Line Maintenance, R. Shoulder)

Harris, Gregory W. v. City of Norman, WCC 2013-03951 A  
(PW, SW, MWI, Right Knee)

Hartless, Richard v. City of Norman, WCC 2012-12948 Q  
(Firefighter, Left foot, left big toe, body)

Hays, Garrett K. v. City of Norman, WCC 2013-04390 K  
(PD, Lumbar Back)

Helm, Mark v. City of Norman, WCC 2007-07137 A  
(Firefighter-Suppression, Repetitive Body Trauma, Depression)

Kent, Scott v. City of Norman, WCC 2007-07275 Y  
(PW Sewer line maintenance, Hand, Depression)

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J

(Finance, Tech Support, Left Shoulder/Arm)  
Pack, Robert v. City of Norman, WCC 2013-01562 X  
(HEO/Streets/PW, Right Hand)  
Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J  
(Firefighter, Hearing)  
Pelfrey, Leonard Don v. City of Norman, WCC 2012-13572 F  
(Firefighter, Left shoulder rotator)  
Raney, Jeremy v. City of Norman, WCC 2013-00356 H  
(PW Streets, HEO, Right Shoulder)  
This Court Award in this case was approved by Council on July 9, 2013 and will no longer appear on the Monthly Report.  
Robertson, Kellee v. City of Norman, WCC 2010-13896 F  
(Police Patrol, Respiratory/Circulatory)  
Shelton, Allen W. v. City of Norman, WCC 2010-09832 A  
(PW Street Maintenance, Reinjury of Left Knee)  
Simpson, Jason v. City of Norman, WCC 2013-05574 J  
(Police, MPO Officer, Back/Neck/Head)  
Smith, Joseph B. v. City of Norman, WCC 2010-03196 F  
(Firefighter, Back)  
Starkey, W. Brian v. City of Norman, WCC 2012-09890 L  
(Firefighter, Left Shoulder)  
Stephens, Willard v. City of Norman, WWC 2012-07198 A  
(Uilities, HEO, Left Shoulder/Arm)  
Younts, Jerry v. City of Norman, WCC 2013-07227 X  
(PW/SM/HEO, Lumbar Back)

### **SPECIAL CLAIMS**

**There were 9 new claims forwarded to the City Attorney's Office in July, 2013. The following is a breakdown of the Special Claims activity through July 31, 2013.**

<b><u>DEPARTMENT</u></b>	<b><u>FYE 14</u></b> <b><u>Month</u></b>	<b><u>FYE 14</u></b> <b><u>To Date</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>	<b><u>FYE11</u></b>
Animal Control				2	
City Clerk					
Code Enforcement					
PW-Engineering			2		1
Finance (meter covers)					1
Fire			1	2	2
Fleet					
Human Resources					
Legal				1	
Utilities-Sewer & Line Maintenance			11	4	21
Parks			2	3	1
Planning					
Police			9	7	4

Public Works-Traffic	2	2	4	11	
Road & Channel					
Utilities-Sanitation	1	1	7		1
Streets			7	4	7
Utilities	6	6	3	24	3
Utilities-Waste Water (runoff water)					
Other					7
<b>TOTAL CLAIMS</b>	<b>9</b>	<b>9</b>	<b>46</b>	<b>58</b>	<b>48</b>

<b><u>CURRENT CLAIM STATUS</u></b>	<b><u>FYE 14 To Date</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>	<b><u>FYE 11</u></b>
Claims Filed	9	46	58	48
Claims Open and Under Consideration	8	8	2	1
Claims Not Accepted Under Statute/Other	0	0	0	8
Claims Paid Administratively	0	12	22	14
Claims Paid Through Council Approval	0	10	12	5
Claims Resulting in a Lawsuit for FY13	0	1	1	0
Claims Barred by Statute (No Further Action Allowed)	0	4	20	18
Claims in Denied Status (Still Subject to Lawsuit)	1	11	1	1

### **UNIVERSITY NORTH PARK TIF**

Council approved a contract with CGC for Legacy Park construction in January. Construction on the Park has begun and is anticipated to take 12-14 months to complete. Staff continues to work closely with NEDC to finalize the purchase of an additional 30 acres in University North Park for economic development.

**MUNICIPAL COURT    7**

**MUNICIPAL COURT  
MONTHLY REPORT  
JULY - FY '14**

**CASES FILED**

	<u><b>JULY</b></u>	<u><b>FY14</b></u>	<u><b>Y-T-D</b></u>	<u><b>JULY</b></u>	<u><b>FY13</b></u>	<u><b>Y-T-D</b></u>
Traffic	1,103		1,103	1,517		1,517
Non-Traffic	380		380	390		390
SUB TOTAL	1,483		1,483	1,907		1,907
Parking	548		548	581		581
<b>GRAND TOTAL</b>	<b>2,031</b>		<b>2,031</b>	<b>2,488</b>		<b>2,488</b>

**CASES DISPOSED**

	<u><b>JULY</b></u>	<u><b>FY14</b></u>	<u><b>Y-T-D</b></u>	<u><b>JULY</b></u>	<u><b>FY13</b></u>	<u><b>Y-T-D</b></u>
Traffic	1,048		1,048	1,312		1,312
Non-Traffic	313		313	306		306
SUB TOTAL	1,361		1,361	1,618		1,618
Parking	551		551	437		437
<b>GRAND TOTAL</b>	<b>1,912</b>		<b>1,912</b>	<b>2,055</b>		<b>2,055</b>

**REVENUE**

	<u><b>JULY</b></u>	<u><b>FY14</b></u>	<u><b>Y-T-D</b></u>	<u><b>JULY</b></u>	<u><b>FY13</b></u>	<u><b>Y-T-D</b></u>
Traffic	93,876		93,876	116,794		116,794
Non-Traffic	47,396		47,396	63,503		63,503
SUB TOTAL	141,272		141,272	180,297		180,297
Parking	14,156		14,156	10,710		10,710
<b>GRAND TOTAL</b>	<b>155,428</b>		<b>155,428</b>	<b>191,007</b>		<b>191,007</b>

## Juvenile Community Service Program

In July, 2013, juveniles provided 167 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 70 hours valued at \$507.50, if paid at minimum wage, were devoted to City of Norman parks and other projects.





**JULY 2013**  
**PARK PLANNING DIVISION**  
**MONTHLY REPORT**

Park Planning Activities for the month included:

**Legacy Trail South Extension:**

Staff has been monitoring the project in consultation with the resident engineer hired for the project. Curb and gutter, driveways and sidewalks have been poured on the south half of the Jenkins Avenue segment—including the commercial properties near Boyd Street. Crews removed the trees along the route as needed in the remaining areas of the job. Rain delayed work for a total of nine days during July, however work will continue towards completion of the concrete work in late August. Final tree planting will occur in the fall, to increase the survivability rate of the plant material.

**Hall Park Trails:**

The contractor hired to install the trail segment along 24<sup>th</sup> Avenue NE completed that segment—which connects Creighton Avenue and the Wildwood Church Trail. The next segment of trail to be constructed will to replace the old asphalt trail in the Doubletree neighborhood. That work will be bid and awarded in the fall.

**Rotary Park:**

Staff is working with the contractor hired to install the new picnic pavilion at Rotary Park. The perimeter footing and the floor slab were poured. The masonry corner walls and cedar posts were set and the perimeter roof beams have been set. The roof trusses are being constructed and installed, which will be followed by the roof deck, shingles and final stone veneer work. New tables and large park grill have been ordered for installation at the site upon completion. The project is still on schedule to be completed as the school year resumes, to be followed by planting of large specimen trees to replace those destroyed by the April 13, 2012 tornado that went through the park. Trees will be planted in the fall and will be funded in large part by a donation from the Sooner Rotary Club.

**Reaves Park Softball Building:**

Staff has been monitoring the contractor building the restroom and concession building at the middle complex. The building shell was completed and the roof, doors and windows have been installed. The interior painting and wiring were also done in July, including the final switch-over from the old electrical service that supplied the old building, scorekeeper booths and the ball field lights. Work remaining includes: final construction of the mechanical room, kitchen and bathroom counters and fixtures and the final concrete work around the new building (which will provide better handicap access to that complex).

**Park Planning:**

Staff prepared an agenda item which was approved by Council to appropriate funding for improvements at Crestland, Springbrook, Rotary and Little Axe Parks. For all but Little Axe, this is a continuation of our plan to expend the pre-1994 Park Land Fees that citizens voted to be used for park improvements instead of park land purchase in those parks where there was no land available for purchase. At Little Axe Park, Capital Funds were appropriated to install a picnic shelter in response to a request from the disc golfers in the area.

**Woodslawn Park:**

The new playground for Woodslawn Park was delivered to the Park Maintenance yard in July, and is scheduled to be installed in August by the playground contractor crew. This will replace the play equipment that was vandalized last spring..

**Public Art Bike Racks:**

Staff hired a contractor to install five new custom bicycle parking racks in the downtown area, between University and Jones streets along Main. Each was designed and built by a local artist and were paid for by the Norman Public Arts Board using funds collected by the "Round Up for Art" option on City utility bill payments.

**JULY 2013  
RECREATION DIVISION  
MONTHLY REPORT**

**Senior Citizens Center:** There were four rentals at the facility this month with 478 people participating. There were 70 participants for the 4th of July potluck luncheon. The seniors enjoyed grilled hot dogs and playing dominoes, canasta and bridge. There were 519 seniors who participated in the Congregate Meals program this month. Cardio Plus, Western Line Dance, Bridge and Dominoes continue to be the popular activities at the center.

**Little Axe Community Center:** There was one facility rental at the center this month. The Pioneer Library reported there were 2849 transactions through the Information Station this year which was the highest of any of the Information Stations and Outreach locations. The Oklahoma Regional Food Bank "Summer Feeding Program" ended this month with a total of 577 meals provided to children age 18 and under. The Head Start program is accepting applications for this fall. There were 284 individuals who received assistance this month from the food closet.

**12th Avenue Recreation Center:** There were four rentals at the center this month with 552 in attendance. The Adventure summer day camp program continued this month with an average of 32 campers in attendance. This month campers enjoyed field trips to HeyDay's, Star Skate, Sooner Bowling, Hollywood Theater and Westwood Waterpark. Jazzercise, Aikido, Zumba, Kung Fu and Karate continued their summer sessions this month.

**Irving Recreation Center:** There were 6 rentals at the facility this month with 120 in attendance. Tippi Toes Dance ended their summer session this month and classes will resume in the fall with classes on Monday and possibly Thursday. Planet Reaves Day camp continues daily at the Reaves Center. Campers enjoyed making Tye-Dye t-shirts and building robotic Legos. Campers also enjoyed swimming at the OU Pool and field trips to Lloyd Noble Center, Star Skate and Blazers Ice Arena. Open Gym was held at the recreation center on Monday, Wednesday and Fridays this month with approximately 65 participants.

**Whittier Recreation Center:** The final five summer sports camps were held at the center this month. There were 20 children enrolled in the Speed and Agility 1 Camp, 88 children in the Junior Jammer Basketball Camp, 21 children in the Strength and Power Camp, 26 children in the Cheer Camp, and 20 children in the Speed and Agility 2 Camp. There were approximately 268 participants in Open Gym at the center this month.

**FACILITY ATTENDANCE:**

	MONTH	YEAR TO DATE
Senior Citizens Center (includes congregate meals)	1,965	1,965
Little Axe Community Center	1,207	1,207
12th Avenue Recreation Center	2,198	2,198
Irving Recreation Center	1,040	1,040
Whittier Recreation Center	1,913	1,913
Reaves Center	300	300
Tennis Center	6,686	6,686

## JULY 2013

### PARK MAINTENANCE DIVISION

Daily preparations of the baseball and softball fields at Griffin Park were done by the ball field crew for the Youth Baseball/Softball games which ended July 2nd. Park Maintenance crews performed routine maintenance including trash removal, mowing, trimming, flower bed and median maintenance. Crews prepared Reaves Park for the annual Norman Day 4th of July event and cleaned up following the event.

<b>SAFETY REPORT</b>	<b>FYE-14MTD</b>	<b>FYE-14YTD</b>		<b>FYE-13MTD</b>	<b>FYE-13YTD</b>
On-The-Job Injuries	1	1		2	2
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
<b>ROUTINE ACTIVITIES</b>	<b>Total Man Hours MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>		<b>Total Man Hours MONTH-TO-DATE</b>	<b>YEAR-TO-DATE</b>
Mowing	289.00	289.00		101.50	101.50
Trim Mowing	1205.50	1205.50		1000.00	1000.00
Chemical Spraying	83.50	83.50		67.00	67.00
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	0.00	0.00		0.00	0.00
Tree & Stump Removal	90.00	90.00		154.00	154.00
Tree Trimming/Limb Pick-Up	219.50	219.50		0.00	0.00
Restroom/Trash Maintenance	430.50	430.50		282.00	282.00
Play Equipment Maintenance	93.50	93.50		123.00	123.00
Sprinkler Maintenance	121.50	121.50		313.75	313.75
Watering	22.00	22.00		194.00	194.00
Grounds/Building Maintenance	40.50	40.50		4.00	4.00
Painting	0.00	0.00		0.00	0.00
Planning Design	0.00	0.00		0.00	0.00
Park Development	0.00	0.00		0.00	0.00
Special Projects	133.00	133.00		405.50	405.50
Nursery Maintenance	0.00	0.00		0.00	0.00
Flower/Shrub Bed Maintenance	59.50	59.50		89.00	89.00
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	27.00	27.00		0.00	0.00
Fence Repairs	0.00	0.00		24.00	24.00
Equipment Repairs/Maintenance	264.25	264.25		186.75	186.75
Material Pick-Up	17.75	17.75		16.00	16.00
Miscellaneous	271.00	271.00		152.00	152.00
Shop Time	13.00	13.00		55.00	55.00
Snow/Ice Removal	0.00	0.00		0.00	0.00
Christmas Lights	0.00	0.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	0.00		2.00	2.00
Graffiti Clean-Up	0.00	0.00		0.00	0.00

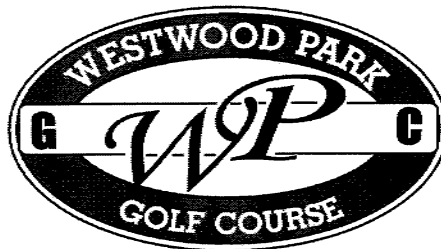
JULY 2013  
COMMUNITY SERVICE PROGRAM  
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered  
community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control					1	1	12.00	12.00	1	1	12.00	12.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value				\$7.25				\$7.25				\$7.25
Value of hours Month								\$87.00				\$87.00
Value of hours Y-T-D								\$87.00				\$87.00

\*clients and hours are counted in month in which total service hours are completed

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 8A**



**JULY 2013**

**Westwood Golf Course Division Monthly Progress Report**

<b>ACTIVITY</b>	<b>JULY FY'14</b>	<b>JULY FY'13</b>
Regular Green Fees	939	1291
Senior Green Fees	212	271
Junior Fees	384	503
School Fees ( high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	448	296
Employee Comp Rounds	355	239
Golf Passport Rounds	1	0
9-Hole Green Fee	131	166
2:00 Fees	114	139
4:00 Fees	494	540
6:00 Fees	171	200
PGA Comp Rounds	8	3
*Rainchecks	32	26
Misc Promo Fees <small>(birthday fees, players cards, OU student fees, Military, player pass)</small>	980	626
Green Fee Adjustments <small>(fee difference on rainchecks)</small>	12	7
<b>Total Rounds</b> <small>(*not included in total round count)</small>	<b>4249</b>	<b>4281</b>
% change from FY '13	-0.75%	
<b>Range Tokens</b>	<b>3856</b>	<b>4152</b>
% change from FY '13	-7.13%	
18 - Hole Carts	209	216
9 - Hole Carts	120	94
½ / 18 - Hole Carts	1550	1812
½ / 9 - Hole Carts	472	474
<b>Total Carts</b>	<b>2351</b>	<b>2596</b>
% change from FY '13	-9.44%	
18 - Hole Trail Fees	4	6
9 - Hole Trail Fees	0	2
18 - Hole Senior Trail Fees	2	2
9 - Hole Senior Trail Fees	2	0
<b>Total Trail Fees</b>	<b>8</b>	<b>10</b>
% change from FY '13	-20.00%	
<b>TOTAL REVENUE</b>	<b>\$115,324.49</b>	<b>\$122,086.54</b>
% change from FY '13	-5.54%	

**JULY 2013**  
**WESTWOOD GOLF DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>	<b>FY 2014</b>	<b>FY 2014</b>	<b>FY 2013</b>	<b>FY 2013</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

**FINANCIAL INFORMATION**

	<b>FY 2014</b>	<b>FY 2014</b>	<b>FY 2013</b>	<b>FY 2013</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Green Fees	\$63,683.48	\$63,683.48	\$68,806.28	\$68,806.28
Driving Range	\$12,838.57	\$12,838.57	\$13,251.34	\$13,251.34
Cart Rental	\$37,316.31	\$37,316.31	\$38,900.55	\$38,900.55
Restaurant	\$1,427.31	\$1,427.31	\$1,013.93	\$1,013.93
Insufficient Check Charge	\$0.00	\$0.00	\$75.00	\$75.00
Interest Earnings	\$58.82	\$58.82	\$39.44	\$39.44
Golf Cart Advertisement	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$115,324.49</b>	<b>\$115,324.49</b>	<b>\$122,086.54</b>	<b>\$122,086.54</b>
Expenditures	\$105,738.89	\$105,738.89	\$103,688.78	\$103,688.78
Income vs Expenditures	<b>\$9,585.60</b>	<b>\$9,585.60</b>	<b>\$18,397.76</b>	<b>\$18,397.76</b>
Rounds of Golf	4249	4249	4281	4281

Routine July maintenance practices include:

Weather continues to dictate maintenance practices. 10 inches of rain in July made mowing one of the highest priorities. Routine Maintenance practices include: Daily; greensmowing, cup changing (putting green hole relocation), handwatering of putting green dry spots, trash pick up, restroom maintenance, irrigation monitoring, testing, and repair as required, and manual valve irrigation of 10 acres, when needed. All part circle sprinkler heads were turned to water the aprons. Additionally we rake sand bunkers 7 days a week. Weekly: we mow tees, fairways and aprons 3-times. Roughs are mowed daily. Peripheral areas are mowed once a week.

The first week in July is our 4th of July tournament. This requires many overtime hours, as the tourney is always on a weekend and often includes the holiday. All maintenance employees are utilized, as this is the biggest tournament of the year. This July saw a successful tournament with numerous compliments on the condition of our course.

July also sees us eradicating weeds by use of post emergent herbicides. Fertilization, disease and insect control continue. Most low hanging limbs on mature trees were removed. Gator bags were watered a few times. The practice putting green was aerified the first week in July. Two underperforming tee boxes were aerified and fertilized. Some spot sodding behind #5 green was done, where renovation was done in June. A wash area next to the greenside pond on #7 was treated with compost and sprigs in an effort to stabilize the terrain. Bag worms were treated on susceptible cedars. An application of wetting agent was applied to all greens.

Golf car maintenance was performed on the fleet. This includes tire inflation check and a battery corrosion check, clean and coating of terminals. The replacement of yardage tags on sprinklers is almost complete. The wash out of the bridge support on # 16 bridge is underway. A diversion wall is half completed. This will be followed with a concrete backfill where the water has undermined the bridge support.



# JULY 2013 WESTWOOD POOL MONTHLY REPORT

Westwood Pool opened for the season May 25th.

## FINANCIAL INFORMATION

	<b>FY2014 MTD</b>	<b>FY2014 YTD</b>	<b>FY2013 MTD</b>	<b>FY2013 YTD</b>
Admission Fees	\$27,677.90	\$27,677.90	\$36,022.75	\$36,022.75
Waterslide Fees	\$5,086.00	\$5,086.00	\$8,674.50	\$8,674.50
Swim Lesson Fees	\$5,941.00	\$5,941.00	\$4,403.00	\$4,403.00
Pool/Slide Rental	\$2,100.00	\$2,100.00	\$6,650.00	\$6,650.00
Locker Fees	\$30.00	\$30.00	\$11.50	\$11.50
Concessions	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$40,834.90</b>	<b>\$40,834.90</b>	<b>\$55,761.75</b>	<b>\$55,761.75</b>
Expenditures	\$57,452.98	\$57,452.98	\$67,683.04	\$67,683.04
<b>Income verses Expenditures</b>	<b>(\$16,618.08)</b>	<b>(\$16,618.08)</b>	<b>(\$11,921.29)</b>	<b>(\$11,921.29)</b>

## ATTENDANCE INFORMATION

	<b>FY 2013 Month to Date</b>	<b>FY 2013 Season to Date (May-Jul 13)</b>	<b>FY 2012 Month to Date</b>	<b>FY 2012 Season to Date (May-Jul 12)</b>
a. swim tags	1761	3860	2084	4240
b. pool admission	4960	11779	6356	13066
c. slide admission- (not inc. in total)	2473	5974	4008	7701
d. group admission	1176	1956	1213	1999
e. noon admission	26	56	37	84
f. evening admission	762	1784	1251	2335
g. evening tags	359	844	821	1450
<b>TOTAL ATTENDANCE</b>	<b>9044</b>	<b>20279</b>	<b>11762</b>	<b>23174</b>

## **PLANNING AND COMMUNITY DEVELOPMENT 9**



**PLANNING DEPARTMENT ACTIVITY**  
**July 2013**

**ADMINISTRATIVE DIVISION**

**Greenbelt Commission**

There was one Greenbelt Enhancement Statement submitted for the July 15, 2013 meeting. GBC 13-21, Jason Andes (1204 Flood Avenue), was for a preliminary plat. The next meeting is scheduled on August 19, 2013.

**Miscellaneous**

	2012 July	Aug	Sept	Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June	July
Walk-Ins	52	41	71	75	72	70	72	97	96	99	63	65	63
Email Contacts	277	282	307	325	287	260	264	238	291	290	324	360	291
Lot Line Adjustments	2	1	4	2	3	4	4	4	3	0	1	2	0
Landscape Maint. & Replacement Bonds	0	3	1	2	1	4	6	4	3	2	1	0	5
Board of Adjustment Variance Appl.	2	0	1	2	2	0	3	4	1	1	0	0	1
Legal Notices Sent	37	0	11	50	19	0	96	107	13	16	0	0	40
Planning Commission Applications Rec'd	2	7	2	4	5	2	2	2	3	3	9	3	1
Legal Notices Sent	166	212	36	36	36	20	20	45	59	18	229	56	34
Pre-Development Meeting Appl. Rec'd	3	1	1	5	2	2	2	2	2	6	2	4	2
Notices Sent	111	36	86	203	31	281	27	43	44	276	142	296	97

## CURRENT PLANNING DIVISION

### Planning Commission – number of applications received

	2012 Aug	Sept	Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June	July
Ordinance Amendments			1	1		2	3					
NORMAN 2025 Land Use Plan Amendments	2		1	1		1		2		4	2	
Rezoning Requests	4	1	2	2		1	2	3	1	5	2	1
Utility Easement/Road Closures	2		1	2	2	2			2	2	1	1
Preliminary Plats	3		4	2		1	1	4		3		
Final Plats	2	5	6	3	3	1	3	7	4	--		
Rural Certificates of Survey		2	1	1	1			1		2		
Short Form Plats				1					1			
Site Plan Amendments												
Certificate of Plat Correction												

During July, one application for concurrent Pre-Development and Planning Commission review was received.

During July, submittals for the August 8, 2013 Planning Commission meeting included one rezoning with a special use. In addition, one right-of-way closure application was postponed from the May, June and July Planning Commission agendas.

The Planning Commission met in Regular Session on July 11 and approved one Norman Rural Certificate of Survey; one preliminary plat; one short form plat; one utility easement closure; one project which included a Norman 2025 Land Use Plan amendment, rezoning, and preliminary plat; and one project which included a Norman 2025 Land Use Plan amendment and rezoning. One project which included a Norman 2025 Land Use Plan amendment, rezoning, and preliminary plat was recommended for denial. One right-of-way closure was postponed until the August 8 meeting at the request of the applicant. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of July, twenty-five commercial building applications were submitted for review. Of those applications submitted, Current Planning Staff reviewed and approved nine.

### Board of Adjustment

The Board of Adjustment met on July 24 and considered one variance application, which was approved. The next meeting is scheduled for August 28, 2013.

## **GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION**

GIS staff is utilizing ArcGIS Online, which is a cloud based mapping resource that is included in our Enterprise License Agreement with ESRI. ArcGIS Online currently allows the city to upload datasets with less than 1000 features to their site and serve to information to external users. At the end of July, an external web application that allowed users to search an interactive map by address to determine their recycling week was launched. It was accessed over 1000 times during its first week in service.

Development of internal web services to allow users to access GIS data continued in July. Internal users are starting to test some of the web applications for zoning and the land use plan. A more comprehensive application for sanitation routing that includes both solid waste and recycling routes was also deployed for internal GIS users. Work has begun on the locally hosted external website that can support larger dataset such as zoning, which has several thousand features. The external website will be deployed the week of September 4, 2013.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities; GIS staff filled 59 requests for service that resulted in the production of 130 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of July, as well as providing information for and staffing of City Council and Planning Commission Meetings.

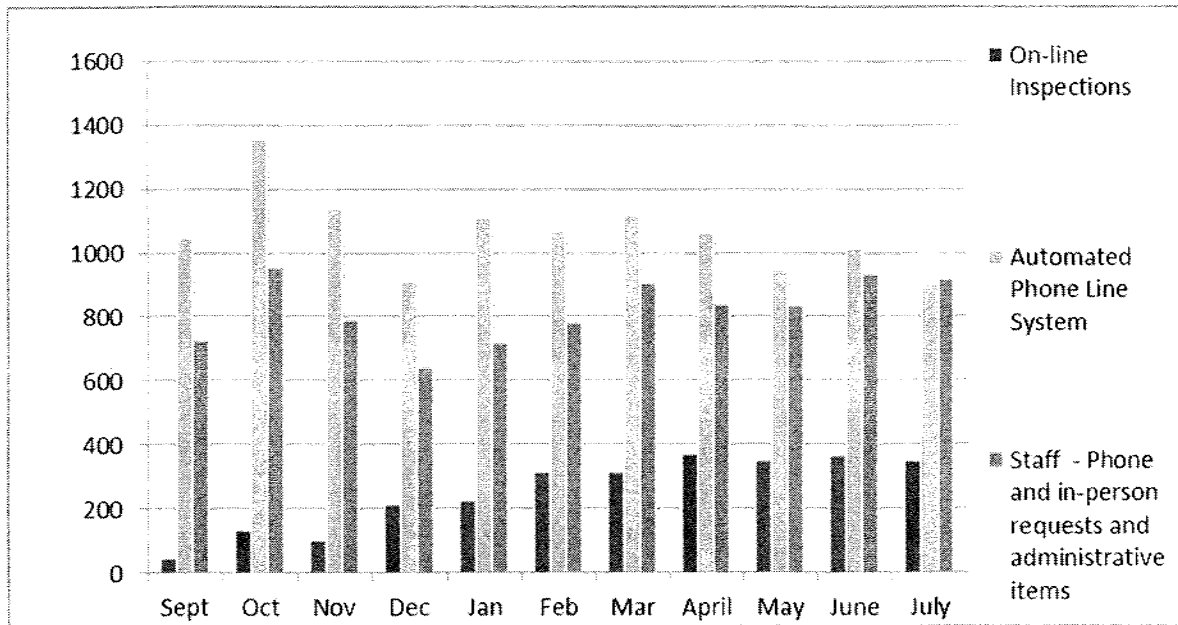


## DEVELOPMENT SERVICES DIVISION

### On-line Inspection Services

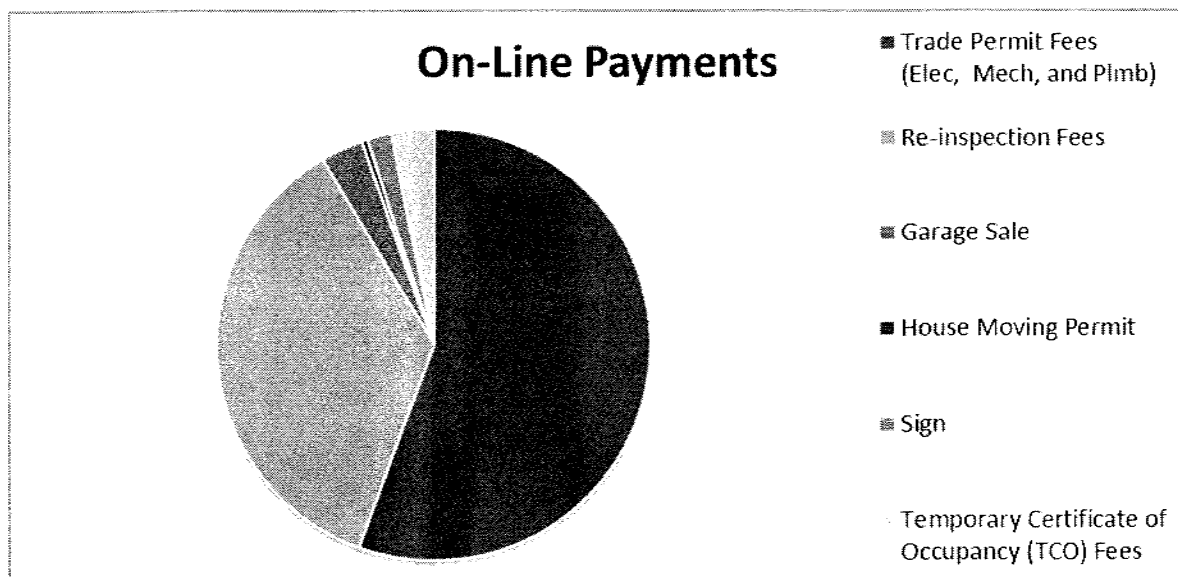
#### Inspection Requests

Since its implementation on September 5, 2012, 2,792 inspection requests have been made on-line; this includes 352 inspection requests in July. The graph below indicates the inspection requests received on-line, through the automated phone line system and the permit staff. The staff also schedules inspections for administrative items that are included in the report.



#### On-line Payments

To date 221 payments have been made on-line totaling \$11,719.50. This includes 26 payments in July totaling \$1,542.50.





### **Mobile Field Inspection**

The Building Inspectors received training on the Mobile Field Inspection (MFI) System from Selectron Technologies Inc. trainer Ryan Reams from Portland Oregon on March 28, 2013. On June 1, 2013 the Mobil Field Inspection Module went "live" for all inspections.

The Mobile Field Inspection System works in conjunction with SunGard Public Sector, Building Permits (BP) database allowing near "real time" inspection result entry by the Building Inspectors therefore allowing the Building Contractor's, Trade Contractor's and others with an active permit the opportunity to obtain inspection results almost immediately. The inspection results may be viewed on-line or through the Automated Phone Line System.

The Building Inspectors have been equipped with laptops and printers for use in the field. Additionally, laptop mounts have been installed in the Inspector's vehicles assisting them with data entry and ensuring safety by keeping the laptops secure. The printers allow the Inspectors to print the "Inspection Record" on-site upon completion of the inspection.

1,520 inspection results were entered using the Mobile Field Inspection (MFI) System in July. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 22 photos of specific inspection conditions were taken and attached to the permanent inspection record using the MFI technology in the field.

	July 1-5	July 8-12	July 15-19	July 22-26	July 29-31
MFI Inspection Results	313	371	311	340	185
Photo Attachments	0	9	8	5	0

### **Storm Shelter Permits**

179 storm shelter permits were issued in July. This is down from last month when 213 storm shelter permits were issued. 57 storm shelter permits were issued in June of 2012. In an effort to provide the best customer service to homeowners, staff is scheduling and coordinating the storm shelter inspections, particularly the storm shelters inside the garage that require the homeowner to be on-site for the inspection.

July 1-5	July 8-12	July 15-19	July 22-26	July 29-31
29	41	41	49	19

## **Construction Activity**

The value of all construction activity permitted in JULY of 2013 totaled \$23,011,687, up from \$9,253,793 for the same month last year. A total of 286 permits were issued in JULY of 2013 compared to 186 in JULY of 2012. The number of permits is higher primarily because of storm shelters permitted in JULY 2013. The higher value is primarily due to the higher residential additions/alterations and commercial construction in JULY 2013.

Total new residential permitting activity in JULY 2013 was 33 permits valued at \$6,729,560 compared to 37 permits valued at \$6,337,683 in JULY 2012. New single-family detached residential construction in JULY 2013 represented 33 new homes with an average value of \$203,926, compared with 37 new homes in JULY 2012 with an average value of \$171,289. There were no single family attached permits. There were no new mobile homes permitted in JULY 2013 compared to 1 valued at \$20,000 in JULY 2012. There were no new duplex permits in JULY 2013 or JULY 2012. There were no new multi-family permits in JULY 2013 or in JULY 2012.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in JULY 2013 numbered 232 and were valued at \$2,527,277 compared to 123 permits valued at \$1,099,200 for JULY 2012. The average value in JULY 2013 was \$10,893 compared to \$8,937 in JULY 2012. The total number of permits was higher in JULY 2013 because of a significantly higher number of storm shelters. There were 282 storm shelters permitted in JULY 2013 and only 146 permitted in JULY 2012. The value is higher in JULY 2013 because of the increased value of storm shelters and swimming pools.

New commercial construction permits in JULY of 2013 totaled 8 with a value of \$9,418,000 compared to 4 permits valued at \$795,590 for JULY 2012. The higher number is insignificant. The higher value of permits in JULY 2013 is primarily due to following permits issued in JULY 2013 – a new building for Kappa Sigma Fraternity at 1100 S. College Ave. valued at \$5,000,000 and a new Ashley Furniture store at 2831 Conference Dr. valued at \$3,000,000.

Commercial Addition/Alteration permits in JULY of 2013 totaled 13 with a value of \$4,336,850 compared to 21 permits valued at \$1,001,320 for JULY 2012. There were a higher number of permits issued in JULY 2013 than were issued in JULY 2012. The higher value is primarily due to the following permits issued in JULY 2013 – the First Baptist Church remodeling project at 211 Comanche valued at \$2,500,000 and the Police and Fire Investigation Facility remodel at 1507 W. Lindsey Street valued at \$1,400,000.

## Construction Activity Summary for July 2013

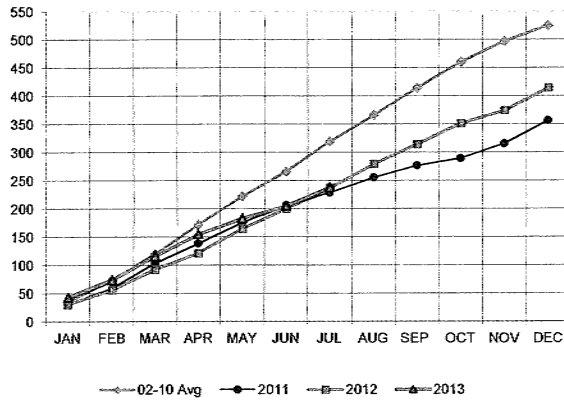
Permit Type	No. of Permits		No. of Units		Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)	33		33		\$ 6,729,560	\$ 203,926
New Multi-Family	0		0		\$ -	\$ -
New Non-Residential	8		N/A		\$ 9,418,000	\$ 1,177,250
Add/Alter Residential (All)	232		N/A		\$ 2,527,277	\$ 10,893
Add/Alter Non-Residential	13		N/A		\$ 4,336,850	\$ 333,604
Total Construction Permits/Value	286		33		\$ 23,011,687	
Detailed Permit Activity	Calendar Year 2013		Calendar Year 2012		2012	
Residential Activity	July	YTD	July	YTD	Total Year	
<b>Single Family Permits</b>	33	238	37	237	414	
Total Construction Value	\$ 6,729,560	\$ 47,848,453	\$ 6,337,683	\$ 37,726,034	\$ 74,416,561	
Avg Construction Value	\$ 203,926	\$ 201,044	\$ 171,289	\$ 159,182	\$ 179,750	
<b>Single Family Attached Permits</b>	0	0	0	0	0	
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>New Mobile Home Permits</b>	0	2	1	5	10	
Total Construction Value	\$ -	\$ 104,900	\$ 20,000	\$ 252,500	\$ 394,639	
<b>Duplex Permits</b>	0	6	0	8	10	
Number of Units	0	6	0	8	10	
Total Construction Value	\$ -	\$ 781,555	\$ -	\$ 770,000	\$ 910,000	
Avg Construction Value per Unit	\$ -	\$ 130,259	\$ -	\$ 96,250	\$ 91,000	
<b>Multi-Family Permits</b>	0	1	0	45	59	
Number of Units	0	4	0	700	930	
Total Construction Value	\$ -	\$ 200,000	\$ -	\$ 25,475,736	\$ 35,469,387	
Avg Construction Value per Unit	\$ -	\$ 50,000	\$ -	\$ 36,394	\$ 38,139	
<b>New Residential Units</b>	33	250	38	950	1364	
<b>New Residential Value</b>	\$ 6,729,560	\$ 48,934,908	\$ 6,357,683	\$ 64,224,270	\$ 111,190,587	
Residential Demo Permits	1	30	0	21	36	
Residential Demo Units	-1	-22	0	-13	-25	
<b>Net Residential Units</b>	32	228	38	937	1339	
<b>Addition/Alteration Permits**</b>	24	119	18	127	214	
<b>Other Permits***</b>	208	986	105	105	835	
Total Construction Value****	\$ 2,527,277	\$ 11,942,625	\$ 1,099,200	\$ 9,880,788	\$ 16,276,181	
Avg Construction Value	\$ 10,893	\$ 10,808	\$ 8,937	\$ 42,590	\$ 15,516	
<b>Residential Permits</b>	265	1352	161	527	1542	
<b>Residential Value</b>	\$ 9,256,837	\$ 60,877,533	\$ 7,456,883	\$ 74,105,058	\$ 127,466,768	
<b>Commercial Activity</b>						
<b>Commercial Permits</b>	8	46	4	55	99	
Total Construction Value	\$ 9,418,000	\$ 43,111,641	\$ 795,590	\$ 39,032,156	\$ 61,707,892	
Avg Construction Value	\$ 1,177,250	\$ 937,210	\$ 198,898	\$ 709,675.56	\$ 623,312	
<b>Addition/Alteration Permits</b>	13	79	21	91	135	
Total Construction Value	\$ 4,336,850	\$ 20,535,352	\$ 1,001,320	\$ 14,584,961	\$ 23,805,491	
Avg Construction Value	\$ 333,604	\$ 259,941	\$ 47,682	\$ 160,274	\$ 176,337	
<b>Non-Residential Value</b>	13,754,850	63,646,993	1,796,910	53,617,117	85,513,383	
<b>Non-Residential Permits</b>	21	125	25	146	234	
<b>Total Construction Value</b>	\$ 23,011,687	\$ 124,524,526	\$ 9,253,793	\$ 127,722,175	\$ 212,980,151	
<b>Total Construction Permits</b>	286	1477	186	673	1776	
<b>Other Permits</b>						
Electrical Permits	95	774	115	814	1327	
Heat/Air/Refrigeration Permits	156	962	158	976	1587	
Plumbing & Gas Permits	81	916	127	960	1658	
Foundation Permits	0	28	2	8	11	
Temp Tents/Construction Trailers	0	17	4	25	34	
Demo Permits (Residential)	1	30	0	20	35	
Demo Permits (Commercial)	0	7	3	12	23	
House Moving Permits	9	27	6	18	41	
Sign Permits	36	207	36	145	254	
Water Well Permits	1	23	4	19	33	
Garage Sale Permits	282	1336	146	1393	2136	
Swimming Pool Permits	7	42	8	41	60	
Storage Building Permits	8	72	15	74	121	
Carports	2	8	1	4	12	
Storm Shelter Permits	178	813	57	394	532	
Residential Paving	13	51	24	75	110	
<b>Additional Division Activity</b>						
Miscellaneous/PODS/ROLOFS	12	72	22	97	150	
Lot Line Adjustments	0	11	2	7	18	
Certificates of Occupancy	198	863	104	737	1221	
All Field Inspections	2181	15548	2305	14702	25440	

\*\*Count includes: Add/Alt, Fire Rpr, Reprmt  
Mobile Homes & Multi-family Add/Alt.  
\*\*\*Count includes: Pools, Storage Bldgs,  
Carports, Residential Paving, Storm Shelters.  
\*\*\*\*Total Construction Value includes these  
permits listed above.

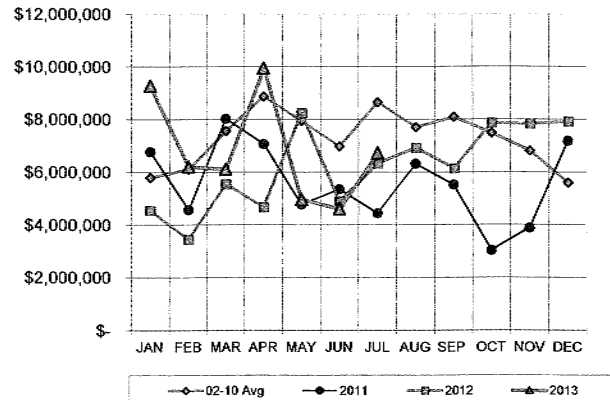
\*\*\*\*Total Construction Value  
includes permit types listed to  
the left.

## JULY 2013 CONSTRUCTION REPORT

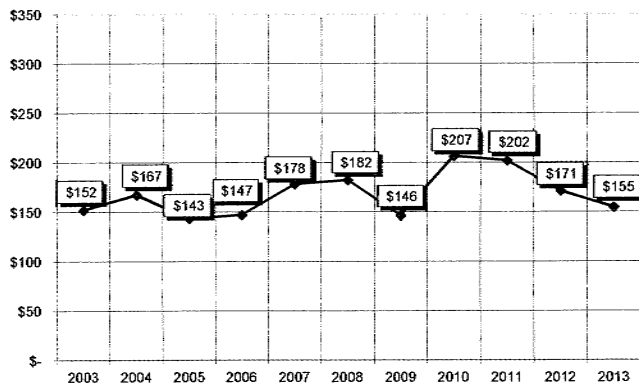
1 Single Family: Monthly Comparison of 2011, 2012 and 2013 Total Number of Permits Issued YTD Compared to Monthly Average of Number of Permits Issued YTD 2002-2010



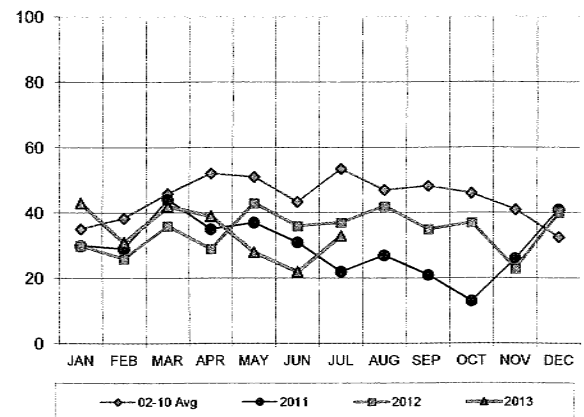
2 Single Family: Monthly Comparison of 2011, 2012 and 2013 Dollar Value in July compared to a 2002-2010 Average Dollar Value



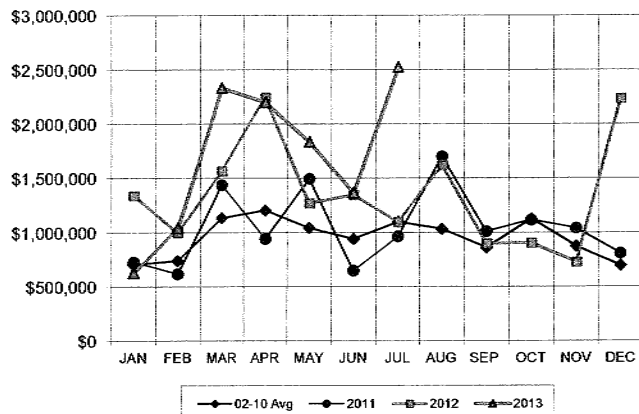
3 Average Dollar Value of New Single Family Homes in July from 2003 through 2013



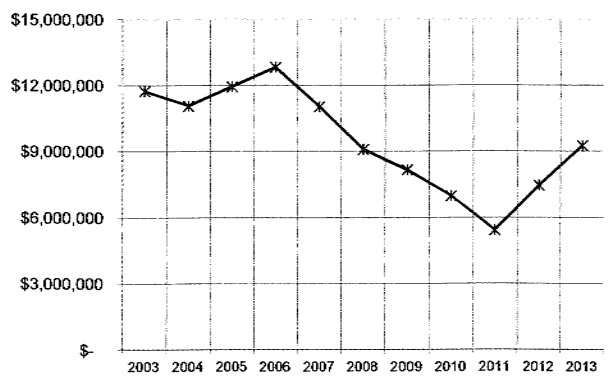
4 Number of New Single Family Permits Issued in July 2011, 2012 and 2013 Compared to Average Number Issued in July 2002-2010



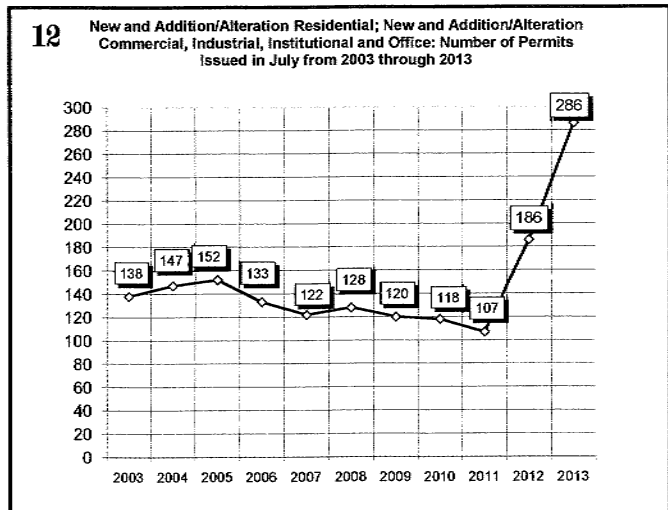
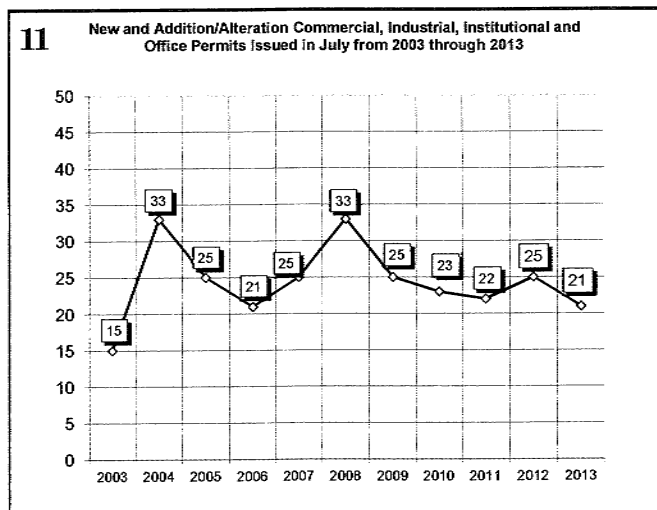
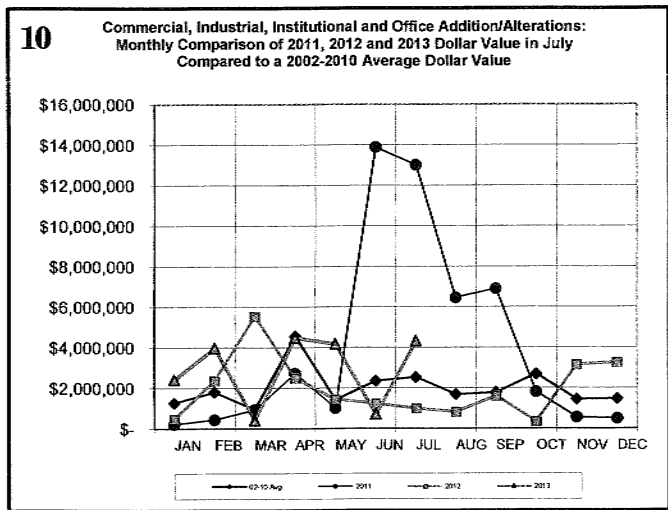
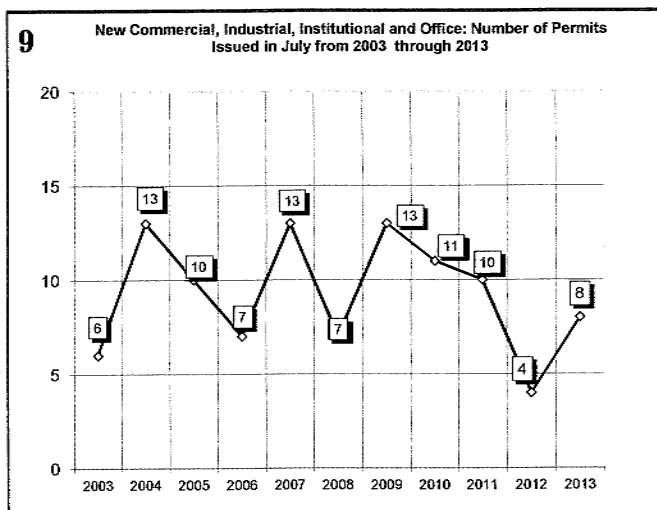
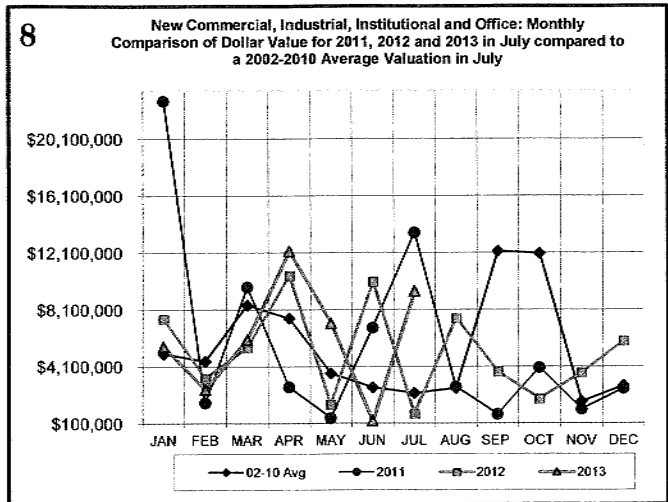
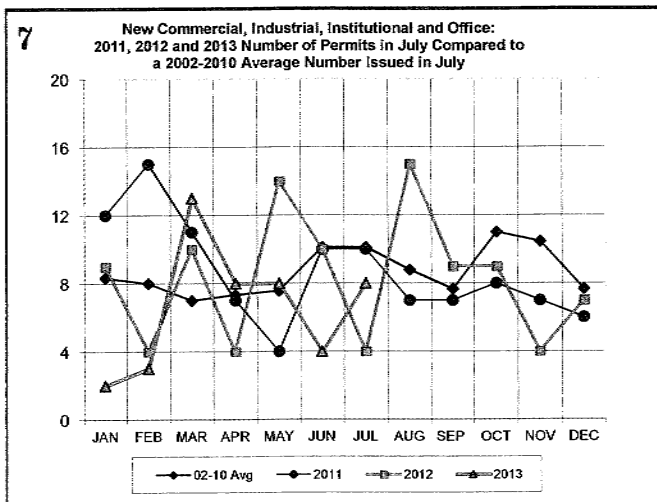
5 Residential Addition/Alteration: 2011, 2012, 2013 Monthly Dollar Value Compared to a 2002-2010 Monthly Average Dollar Value



6 Dollar Value for All Residential Permits Issued in July from 2003 through 2013



## JULY 2013 CONSTRUCTION REPORT



**City of Norman**  
**BUILDING PERMITS AND INSPECTIONS**

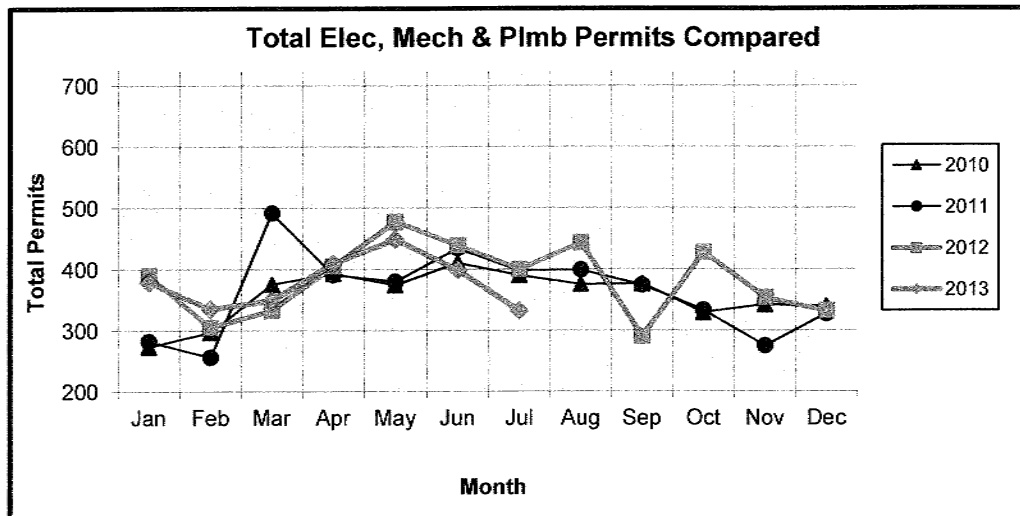
**TRADE PERMITS & GARAGE SALES**  
**Sorted by Permit Type**

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	89	100	127	123	93	131	97	114	124	106	92	102	1298
HVAC (MECH)	83	73	81	146	149	147	156	142	114	102	112	106	1411
PLUMBING (PLBG)	101	124	167	124	132	132	137	119	138	121	138	131	1564
GARAGE SALE (GARA)	10	6	103	404	317	430	306	175	214	335	129	21	2450
HOUSE MOVING (MOVE)	0	0	4	2	5	9	4	5	7	5	3	4	48
DEMOLITION (BDEM)	7	3	6	2	9	6	6	4	2	3	0	8	56
SIGN (SIGN)	13	21	17	13	17	17	20	25	21	32	21	22	239
<b>ELEC + MECH + PLBG</b>	<b>273</b>	<b>297</b>	<b>375</b>	<b>393</b>	<b>374</b>	<b>410</b>	<b>390</b>	<b>375</b>	<b>376</b>	<b>329</b>	<b>342</b>	<b>339</b>	<b>4273</b>
<b>Total</b>	<b>303</b>	<b>327</b>	<b>505</b>	<b>814</b>	<b>722</b>	<b>872</b>	<b>726</b>	<b>584</b>	<b>620</b>	<b>704</b>	<b>495</b>	<b>394</b>	<b>7066</b>

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
<b>ELEC + MECH + PLBG</b>	<b>282</b>	<b>256</b>	<b>492</b>	<b>391</b>	<b>380</b>	<b>434</b>	<b>398</b>	<b>399</b>	<b>374</b>	<b>333</b>	<b>275</b>	<b>327</b>	<b>4341</b>
<b>Total</b>	<b>317</b>	<b>314</b>	<b>648</b>	<b>710</b>	<b>714</b>	<b>896</b>	<b>674</b>	<b>564</b>	<b>705</b>	<b>645</b>	<b>430</b>	<b>363</b>	<b>6980</b>

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
<b>ELEC + MECH + PLBG</b>	<b>390</b>	<b>305</b>	<b>333</b>	<b>405</b>	<b>478</b>	<b>439</b>	<b>400</b>	<b>444</b>	<b>291</b>	<b>428</b>	<b>354</b>	<b>332</b>	<b>4599</b>
<b>Total</b>	<b>453</b>	<b>363</b>	<b>388</b>	<b>666</b>	<b>940</b>	<b>822</b>	<b>590</b>	<b>649</b>	<b>519</b>	<b>667</b>	<b>527</b>	<b>359</b>	<b>6943</b>

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95						774
HVAC (MECH)	102	99	119	138	185	163	156						962
PLUMBING (PLBG)	149	136	116	154	161	119	81						916
GARAGE SALE (GARA)	22	18	86	273	290	365	282						1336
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9						27
DEMOLITION (BDEM)	6	2	10	4	5	9	1						37
SIGN (SIGN)	23	26	48	34	17	23	36						207
<b>ELEC + MECH + PLBG</b>	<b>379</b>	<b>335</b>	<b>349</b>	<b>409</b>	<b>449</b>	<b>399</b>	<b>332</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2652</b>
<b>Total</b>	<b>432</b>	<b>381</b>	<b>496</b>	<b>720</b>	<b>766</b>	<b>804</b>	<b>660</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4259</b>



City of Norman  
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS  
Issued July 2013 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
SKYRIDGE HOMES, INC.	2489	7/1/2013	101		NAPOLI	CT	1	1	TUSCANY COURT ADD	R1	\$ 175,500	2,400	1,950
	3006	7/1/2013	3700		PRESIDIO	CIR	11	1	CEDAR LANE SEC #1	R1	\$ 189,360	2,947	2,104
	3212	7/1/2013	5555		ALAMEDA	ST	25	2W	NOT SUBDIVIDED	A2	\$ 298,800	4,480	3,320
LEONARD, MICHAEL & NIKI	3235	7/3/2013	4220		LORINGS	CIR	12	4	CARRINGTON PLACE ADD #11	R1	\$ 268,830	3,974	2,987
IDEAL HOMES OF NORMAN	3236	7/3/2013	3920		PAINTED BIRD	LN	1	3	RED CANYON RANCH SEC 3	PUD	\$ 174,600	2,509	1,940
IDEAL HOMES OF NORMAN	3308	7/5/2013	4307		LORINGS	CIR	3	5	CARRINGTON PLACE ADD #11	R1	\$ 307,620	4,431	3,418
IDEAL HOMES OF NORMAN	3309	7/9/2013	912		RINGWOOD	ST	10	3	GREENLEAF TRAILS ADD 4	PUD	\$ 143,550	2,339	1,594
FERGUSON, JOE & PAM	3416	7/8/2013	1016	W	LINDSEY	ST	6	2W	NOT SUBDIVIDED	R1	\$ 600,000	7,177	4,419
IDEAL HOMES OF NORMAN	3479	7/11/2013	2701		LERKIM	LN	10	2	TRAILWOODS SEC 6	PUD	\$ 110,250	1,866	1,225
TARA CO., LLC	3611	7/10/2013	3450		PALOMINO	WAY	10	2	MONTECITO RANCH	PUD	\$ 326,970	5,200	3,633
OWNER	3621	7/15/2013	6750		DAY	DR	19	1W	SMITH RANCH	A2	\$ 150,000	4,018	2,143
IDEAL HOMES OF NORMAN	3658	7/11/2013	3418		BERGEN PEAK	DR	6	1	GREENLEAF TRAILS ADD 5	PUD	\$ 166,770	2,534	1,853
IDEAL HOMES OF NORMAN	3659	7/11/2013	601		HAVASU	DR	14	1	RED CANYON RANCH SEC 3	PUD	\$ 216,180	3,746	2,402
IDEAL HOMES OF NORMAN	3691	7/15/2013	2624		LERKIM	LN	7	1	TRAILWOODS SEC 6	PUD	\$ 134,010	2,170	1,408
HONEY CREEK INVESTMENTS, LLC.	3734	7/9/2013	3220		VALLEY MEADOW		8	2	SUMMIT VALLEY	R1	\$ 164,520	2,688	1,828
C.A. MCCARTY CONSTRUCTION, LLC.	3735	7/22/2013	113		CHARDONNAY	LN	4	5	CHARDONNAY AT THE VINEYARD PH1	PUD	\$ 190,000	2,954	2,068
IDEAL HOMES OF NORMAN	3737	7/17/2013	701		HAVASU	DR	10	1	RED CANYON RANCH SEC 1	PUD	\$ 216,180	3,387	2,402
ASHLYN HOMES, LLC	3761	7/22/2013	1321		SOUTHERN SHORES	DR	12	1	SOUTHERN SHORES ADDITION	RE	\$ 175,320	2,206	1,948
MUIRFIELD HOMES	3789	7/10/2013	2115		BATES	CT	6	4	HALLBROOKE ADD #4	R1	\$ 238,140	3,691	2,646
MUIRFIELD HOMES	3873	7/17/2013	4701		HIGHLAND LAKE	DR	2	1	HIGHLAND HILLS #3	RE	\$ 300,000	5,796	3,604
HOME CREATIONS, INC.	3884	7/12/2013	1403		SPOONWOOD	DR	8	1	PARK PLACE ADD #7	R1	\$ 144,000	2,054	1,600
HOME CREATIONS, INC.	3885	7/12/2013	1412		SPOONWOOD	DR	2	2	PARK PLACE ADD #7	R1	\$ 150,030	2,231	1,667
HOME CREATIONS, INC.	3886	7/12/2013	1434		SPOONWOOD	RD	24	1	PARK PLACE ADD #7	R1	\$ 169,650	2,810	1,885
HOME CREATIONS, INC.	3887	7/12/2013	2300		SPOONWOOD	RD	15	1	PARK PLACE ADD #7	R1	\$ 157,500	2,240	1,750
IDEAL HOMES OF NORMAN	3890	7/17/2013	4216		LORINGS	CIR	11	4	CARRINGTON PLACE ADD #11	R1	\$ 292,590	4,129	3,251
IDEAL HOMES OF NORMAN	3891	7/17/2013	2709		LERKIM	LN	12	2	TRAILWOODS SEC 6	PUD	\$ 101,430	1,665	1,127
HOME CREATIONS, INC.	4073	7/17/2013	429		TECUMSEH MEADOWS	CT	8	1	TECUMSEH MEADOWS ADD #3	R1	\$ 128,430	1,970	1,427
HOME CREATIONS, INC.	4074	7/17/2013	434		TECUMSEH MEADOWS	CT	9	1	TECUMSEH MEADOWS ADD #3	R1	\$ 118,800	1,770	1,320
HOME CREATIONS, INC.	4075	7/17/2013	1416		SPOONWOOD	DR	3	2	PARK PLACE ADD #7	R1	\$ 164,070	2,471	1,823
HOME CREATIONS, INC.	4076	7/17/2013	1424		SPOONWOOD	DR	4	2	PARK PLACE ADD #7	R1	\$ 153,270	2,185	1,703
BROOKFIELD CUSTOM HOMES, LLC.	4328	7/25/2013	2709		FAIRFIELD	DR	3	3B	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 160,200	2,415	1,780
BROOKFIELD CUSTOM HOMES, LLC.	4329	7/25/2013	2713		FAIRFIELD	DR	4	3B	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 162,990	2,483	1,811
C.A. MCCARTY CONSTRUCTION, LLC.	4441	7/31/2013	3308		QUIDNET	RD	13A	9	VINEYARD PHASE III	R1	\$ 280,000	3,541	2,435
Total Permits	33		Average Valuation \$		203,926				Average Project Area		3,105		
			Total Valuation \$		6,729,560				Average Living Area		2,196		
									Total Living Area		72,471		

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3521	07/01/13	1816		BOWLING GREEN	CT	10	13	HALL PARK #3	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3522	07/01/13	3000		CRUDEN	DR	13	4	CASCADE ESTATES PUD #5	PUD	\$ 3,400	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3524	07/01/13	3002		CARNOSTUITE	DR	31	1	CASCADE ESTATES PUD #4	PUD	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3528	07/01/13	3832		CEDARBROOK	DR	6	2	BROOKHAVEN #12	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3529	07/01/13	1125		DESERT WILLOW	TER	16	1	MOUNTAIN ASH ADD	R1A	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3537	07/01/13	3616		WINDOVER	DR	8	2	BROOKHAVEN #19	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3538	07/01/13	1816		CONCORD	PL	4	1	WOODCREEK ADD #7	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3581	07/02/13	1801		LOHMAN	CIR	1	3W	NOT SUBDIVIDED	A2	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3582	07/02/13	4328		KENSAL RISE	PL	2	1	CARRINGTON PLACE ADD #9	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3593	07/02/13	3609		GLENBROOK	DR	5	4	BROOKHAVEN #19	R1	\$ 6,000	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3602	07/02/13	3328		CROSSROADS	BLVD	8	2	CROSSROADS WEST #6	R1	\$ 3,400	15
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3603	07/02/13	407	N	SHERRY	AVE	38	1	TOWN & COUNTRY ESTATES #2	R1	\$ 3,400	15
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS OF AMERICA	3620	07/02/13	2805		EDGEWATER	CT	6	1	SUMMIT LAKES ADD #1	R1	\$ 5,899	97
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3628	07/03/13	5004		DEERHURST	DR	14	2	CAMBRIDGE ADD #5	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	TORNADO TOUGH TORNADO SHELTERS	3653	07/03/13	3000		GINGER	DR	5	1	CINNAMON RUN	RE	\$ 4,200	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3679	07/03/13	1875		ROLLING HILLS	ST	12	1	WEST ADD	R1	\$ 4,200	26
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3680	07/03/13	529		LAWS	DR	8	2	CAMBRIDGE ADD #3	R1	\$ 2,665	24
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	3881	07/03/13	1223		CADELL	LN	12	4	ETHERINGTON HEIGHTS #2	R1	\$ 2,888	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3692	07/05/13	2408		LAURISTON	DR	4	1	WARWICK ADD	R1	\$ 2,400	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3693	07/05/13	1911		BARRINGTON	DR	6	4	HALL PARK #6	R1	\$ 2,995	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3694	07/05/13	3505		BRIGHT	ST	2	3	CASCADE ADDITION	R1	\$ 4,250	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3702	07/05/13	12401		BUCKSKIN PASS		12	1W	NOT SUBDIVIDED	A2	\$ 4,525	28
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3703	07/05/13	501		GARLAND	CT	17	7	WESTERN VIEW #2	R1	\$ 2,700	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3705	07/05/13	3113		CRUDEN	DR	3	4	CASCADE ESTATES PUD #1	R1	\$ 2,965	18
1 & 2 FAMILY STORM SHELTER-3	HYW76 SALES, LLC	3707	07/05/13	1713		BARWICK	DR	15	3	BROOKHAVEN #22	R1	\$ 5,800	63
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	3708	07/05/13	3300		OUTPOST	CIR	6	6	PAIRIE CREEK	R1	\$ 3,595	30
1 & 2 FAMILY STORM SHELTER-3	THOMPSON, JEFF	3710	07/05/13	141		DOLLINA	CT	11	4	TECUMSEH RIDGE SEC 2	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	3712	07/05/13	4606		WINNERS	CIR	26	3	ROCK CREEK POLO CLUB	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3713	07/05/13	1617		CHAMBERS	ST	17	6	PARK PLACE ADD #6	R1	\$ 4,000	32
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3715	07/08/13	410		EDWARDS	DR	26	1	CAMBRIDGE ADD	R1	\$ 3,400	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3718	07/08/13	1925		GULFORD	CT	3	1	BROOKHAVEN #25	R1	\$ 2,700	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3721	07/08/13	413		STARSHINE	DR	3	4	SUMMIT LAKES ADD #10	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	3724	07/08/13	3105		TAYPORT	ST	3	3	CASCADE ESTATES PUD #1	PUD	\$ 3,155	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/SHIT STEEL	3727	07/08/13	3217		BARLEY	CT	28	1	SPRING BROOK #7	R2	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3729	07/08/13	1231	SE	BARKLEY	AVE	25	5	BEL-AIRE ADD SEC 1	RE	\$ 2,895	18
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	3733	07/08/13	303		72ND	AVE	4	1	REBUDJ ESTATES	RE	\$ 3,800	78
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3739	07/08/13	1305		ZACHARY	LN	33	3	CEDAR LAKE SEC #1	R1	\$ 2,495	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3741	07/08/13	708		SHADOWLAKE	RD	2	3	SHADOWLAKE ADD #5	R1	\$ 4,000	32
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3744	07/08/13	1813		SCHOONER	DR	4	2	PAIRIE CREEK	R1	\$ 3,200	28
1 & 2 FAMILY STORM SHELTER-3	AREA SEPTIC SERVICES, INC.	3746	07/08/13	15650	E	IMHOFF	RD	9	1E	NOT SUBDIVIDED	A2	\$ 5,475	63
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3747	07/08/13	3016		PINECREST	ST	12	4	SHADOWLAKE ADD	R1	\$ 2,800	28
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	3751	07/08/13	5051	NE	108TH	AVE	2	1W	NOT SUBDIVIDED	A2	\$ 2,600	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3757	07/09/13	1203		COUNTRY CLUB	DR	1	3	COUNTRY CLUB EST WILLA	R1	\$ 2,975	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3758	07/09/13	608		SHADOW GROVE	CT	1	3	SHADOWRIDGE ADD	R1	\$ 3,600	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3760	07/09/13	3004		PINECREST	ST	15	4	SHADOWLAKE ADD	R1	\$ 2,995	26
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3764	07/09/13	812		GA ZUMP	DR	4	1	TRAILWOODS SEC 2	PUD	\$ 3,400	37
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	3766	07/09/13	2912		CITY VIEW	CT	11	3	SHADOWLAKE ADD #5	R1	\$ 2,800	22
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	3769	07/09/13	5009	NW	CYPRESS LAKE	DR	9	2	CAMBRIDGE ADD #8	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	SMALLWOOD, TOMMY	3782	07/10/13	3629		STERLING	ST	22	2	MARLATT ADD	R1	\$ 10,000	96
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3790	07/10/13	3217		RIVERWALK	DR	6	1	WILLOWBEND SEC 3	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3793	07/10/13	409		MISTY RIDGE	CT	3	5	SUMMIT LAKES ADD #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3794	07/15/13	4401		SAINT ANDREWS	DR	9	2	BROOKHAVEN #15	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	VORTECH STORM SHELTERS	3800	07/10/13	1225		BRIAR PATCH	WAY	7	1	EAST RIDGE ADD #14	R1A	\$ 3,000	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3805	07/10/13	4103		OXFORD	WAY	1	13	BROOKHAVEN #02	R1	\$ 4,325	28
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3808	07/10/13	2014		MARTINGALE	DR	15	3	ROCK CREEK POLO CLUB	R1	\$ 2,699	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3814	07/10/13	3617		PEREGRINE	DR	4	6	EAGLE CLIFF ADD #2	R1	\$ 2,850	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3821	07/10/13	3412		WINDHAMMER	ST	13	2	WILLOWBEND ADDITION	PUD	\$ 3,600	28
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	3828	07/11/13	2006		ACACIA	CT	2	2	FOREST HILLS ADD	R1	\$ 2,610	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3855	07/11/13	923		RINGWOOD	DR	6	1	GREENLEAF TRAILS ADD 4	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3860	07/11/13	2006		BARB	ST	4	4	CRESTLAND ESTATES #1	R1	\$ 3,400	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3881	07/12/13	430	W	SYMMES	ST	17	14	WAGGONER'S T.R. FIRST ADD	R3	\$ 3,200	21
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	3889	07/12/13	909	N	BERRY	RD	12	5	WOODSLAWN ADD #1	R1	\$ 2,800	18
1 & 2 FAMILY STORM SHELTER-3	SMART SAFE, INC.	3895	07/12/13	2917		SLOANE	ST	31	1	BERKELEY ADD #5	R1	\$ 2,700	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3896	07/12/13	413		MISTY RIDGE	DR	4	5	SUMMIT LAKES ADD #4	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3899	07/12/13	10601		DARE	LN	10	1W	H & L #1 (SURVEY)	NA	\$ 2,500	40



City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
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Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	3901	07/12/13	3813		WYNDHAM	PL	6	1	BROOKHAVEN #23	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3902	07/12/13	1017		CLINGMANS DOME	RD	1	2	GREENLEAF TRAILS ADD 3	R1	\$ 4,500	40
1 & 2 FAMILY STORM SHELTER-3	RED VALLEY LANDSCAPE & CONST.	3904	07/12/13	708		VERREAUX	CT	18	4	EAGLE CLIFF ADD # 9	R1	\$ 2,700	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3910	07/12/13	429		DAYBREAK	CT	8	6	SUMMIT LAKES ADD #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3911	07/12/13	2002		TRAILVIEW	CT	8	3	TRAILS ADD	R1	\$ 4,000	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3912	07/12/13	400		HORIZON VIEW	CT	20	2	SUMMIT LAKES ADD #9	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3915	07/15/13	3212		CROSSROADS	BLVD	4	2	CROSSROADS WEST #6	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3919	07/15/13	212		SUMMIT CREST	LN	17	1	SUMMIT LAKES ADD #10	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3922	07/15/13	1229		BURKSHIRE	TER	44	3	ROCK CREEK POLO CLUB #3	R1	\$ 3,200	18
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	3923	07/15/13	421		DAYFLOWER	LN	14	3	POPPY GROVE SEC 2	R1	\$ 3,700	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3924	07/15/13	2300		ALEX PLAZA	DR	7	2	ALAMEDA PLAZA SUITE ADD #2	R1A	\$ 2,800	18
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	3926	07/15/13	1418		LAKE RIDGE	RD	19	2	SOUTHERN SHORES ADDITION	RE	\$ 4,167	68
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3934	07/15/13	2225		BUD WILKINSON	DR	38	3	PEARSON EST #1	R1	\$ 3,550	24
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	3936	07/15/13	1912		GUILFORD	CT	8	1	BROOKHAVEN #25	R1	\$ 4,000	40
1 & 2 FAMILY STORM SHELTER-3	GAM TANKS	3977	07/16/13	922	E	MOSIER	ST	1	3	CARPENTER ADD	R1	\$ 2,200	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	3987	07/16/13	2804		NORTHERN HILLS	LN	2	1	NORTHERN HILLS ADD	R1	\$ 2,875	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4002	07/16/13	4112		MAYFAIR	DR	5	1	BERKELEY ADD #4	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4007	07/16/13	1514		OAKCLIFF	RD	16	8	OAKHURST ADD SEC 02	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	4060	07/17/13	3101		TAYPORT	ST	2	3	CASCADE ESTATES SEC 1	R1	\$ 3,020	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4064	07/17/13	4112		HARROGATE	DR	8	4	BROOKHAVEN #21B	R1	\$ 2,500	51
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4065	07/17/13	9905		BLACKJACK	TRL	4	2	OAKRIDGE EST #2	RE	\$ 4,295	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4068	07/17/13	245		TELSTAR	ST	33	1	CRYSTAL HEIGHTS #3	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4069	07/17/13	4104		TETON	LN	9	4	CASCADE ESTATES PUD #6	PUD	\$ 3,100	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4078	07/17/13	4000		TETON	LN	13	4	CASCADE ESTATES PUD #6	PUD	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4081	07/17/13	909		SHADOWHILL	ST	15	2	SHADOWLAKE ADD #3	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4088	07/17/13	1841		BURNT OAK	DR	6	8	OAKHURST ADD SEC 02	R1	\$ 3,600	25
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4091	07/17/13	4004		TROON	ST	19	2	CASCADE ESTATES PUD #7	PUD	\$ 4,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4151	07/18/13	3017		HIGHLAND RIDGE	DR	12	2	HIGHLAND VILLAGE ADD SEC 1	R1	\$ 4,000	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4152	07/18/13	3109		LADYBANK	LN	7	1	CASCADE ESTATES PUD #4	PUD	\$ 4,298	40
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4167	07/18/13	3713		KINGS CANYON	RD	4	5	RED CANYON RANCH SEC 1	PUD	\$ 4,500	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4170	07/18/13	2705		FROST	LN	11	2	EAST RIDGE ADD #20	RM2	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4172	07/18/13	409		LITCHFIELD	LN	2	3	BROOKHAVEN #33	R1	\$ 3,400	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4177	07/18/13	1206	E	BOYD	ST	2	2	SUNRISE HEIGHTS #1	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4180	07/19/13	1405		NORTHERN HILLS	RD	15	3	DEERFIELD ADD SEC 2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4182	07/19/13	6401		CROOKED OAK	DR	8	1	FLAMING OAKS ESTATES	RE	\$ 2,545	24
1 & 2 FAMILY STORM SHELTER-3	HAUSNER'S, INC.	4183	07/23/13	1748		ATCHISON	DR	8	3	NORTHEDGE IND PARK #2	I1	\$ 12,000	240
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	4185	07/19/13	512		NEBRASKA	ST	5	11	NORMAN HEIGHTS ADDITION	R1	\$ 2,700	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4188	07/19/13	509		QUAIL RIDGE	RD	6	6	QUAILBROOK ADD #2	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4193	07/19/13	5104		CYPRESS LAKE	DR	13	1	CAMBRIDGE ADD #8	R1	\$ 3,200	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4194	07/19/13	2727		SHARPISH	WAY	15	15	TRAILWOODS SEC 5	PUD	\$ 2,500	26
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4198	07/19/13	3908	NE	60TH	AVE	1	3	PRIDE #130	RE	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4202	07/19/13	2504		DEER CHASE	DR	9	2	DEERFIELD ADD SEC 4	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4204	07/19/13	3118		WALNUT	RD	5	4	SHERWOOD FOREST #3	R1	\$ 4,250	28
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4205	07/19/13	3917		RIPPLE	AVE	5	6	CASCADE ADDITION	R1	\$ 1,000	21
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4207	07/19/13	824		GOLDEN EAGLE	DR	3	9	EAGLE CLIFF ADD # 3	R1	\$ 3,500	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4209	07/19/13	3125		WOODSBORO	CT	39	2	CROSSROADS WEST #4	R1	\$ 3,500	36
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4211	07/19/13	425		SANDPIPER	LN	425	2	SUTTON PLACE ADD #5	R1	\$ 3,395	24
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4220	07/22/13	4000		HARROGATE	DR	4	6	BROOKHAVEN #31	R1	\$ 3,700	30
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	4221	07/22/13	508		PINEY OAK	DR	15	1	RIVER OAKS #1	R1	\$ 2,900	55
1 & 2 FAMILY STORM SHELTER-3	SHELTER PLUS	4222	07/22/13	2708		CYPRESS	AVE	2	6	FOREST HILLS ADD	R1	\$ 2,000	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4227	07/22/13	820	W	IMHOFF	RD	10	1	CASTLEWOOD ADD SEC 2	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4230	07/23/13	3320		WAUWINET	WAY	6A	8	VINEYARD PHASE III	R1	\$ 4,000	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	4233	07/22/13	3708		BURLINGTON	DR	3	3	BROOKHAVEN #19	R1	\$ 3,800	26
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4238	07/22/13	302		SEQUOYAH	TRL	2	13	WOODCREST EST #3	R1	\$ 4,000	38
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	4240	07/22/13	4910		WILLOWOOD	WAY	20	7	WHISPERING HILLS	R1	\$ 2,700	48
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4242	07/22/13	3432		BEAR MOUNTAIN	DR	2	1	GREENLEAF TRAILS ADD 3	R1	\$ 2,395	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4243	07/22/13	4000		DORNOCH	LN	1	3	CASCADE ESTATES PUD #7	PUD	\$ 3,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4244	07/22/13	1308		NORTHERN HILLS	RD	10	3	NORTHERN HILLS ADD	R1	\$ 3,500	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4250	07/22/13	3304		OUTPOST	CIR	9	6	PAIRIE CREEK	R1	\$ 3,045	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4253	07/22/13	4107		STRATFORD	LN	5	1	BROOKHAVEN #07	R1	\$ 4,345	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4261	07/23/13	4201		SPYGLASS	DR	2	2	COBBLESTONE CREEK II	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4263	07/23/13	417		SUMMIT BEND	AVE	4	4	SUMMIT LAKES ADD #6	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	TORNADO KING, INC	4267	07/23/13	304	NE	22ND	AVE	11	2	CRESTLAND ESTATES 2ND	R1	\$ 4,595	70
1 & 2 FAMILY STORM SHELTER-3	TRAVIS SCOTT SAND&GRAVEL, INC.	4268	07/23/13	3928		GLISTEN	CT	8	4	CASCADE ADDITION	R1	\$ 2,300	48
1 & 2 FAMILY STORM SHELTER-3	VORTECH STORM SHELTERS	4269	07/23/13	717		CAVECREEK	ST	2	4	SHADOWLAKE ADD #4	R1	\$ 2,900	36

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1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	4270	07/23/13	2201		REGIS	CT	10	3	HALL PARK #6	R1	\$ 4,520	42
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4274	07/23/13	2014		JOE TAYLOR	ST	4	4	ROLLING HILLS ESTATES #1	R1	\$ 3,797	18
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4275	07/23/13	4503		FOUNTAIN VIEW	DR	25	3	FOUNTAIN VIEW SEC. #1	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4285	07/24/13	1913		JACKSON	DR	2	3	ALAMEDA PARK ADD #3	R1	\$ 2,450	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4286	07/24/13	1609		PEMBROKE	DR	7	2	BROOKHAVEN #22	R1	\$ 2,985	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4288	07/24/13	4288		CREEKSIDE	DR	6	4	COLONIAL EST SOUTH SEC 2	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4292	07/24/13	1520		LEANING ELM	DR	4	1	WOODCREST EST #7	R1	\$ 3,600	37
1 & 2 FAMILY STORM SHELTER-3	GROUNDSAFE SHELTERS, INC.	4298	07/24/13	523		MIMOSA	DR	17	4	CRYSTAL HEIGHTS	R1	\$ 3,500	48
1 & 2 FAMILY STORM SHELTER-3	GROUNDSAFE SHELTERS, INC.	4300	07/24/13	1511		ROCK HOLLOW	DR	3	8	QUEENSTON HEIGHTS	R1	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4301	07/24/13	3749		CEDAR RIDGE	DR	18	1	CEDAR RIDGE	R1	\$ 2,895	24
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4302	07/24/13	2016		BROOKHAVEN	BLVD	1	3	BROOKHAVEN #26	R1	\$ 4,265	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4304	07/24/13	3009		PINE HILL	RD	10	2	CASCADE ESTATES PUD #7	PUD	\$ 4,265	40
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4306	07/24/13	1100		CEDARCREST	ST	17	1	SHADOWLAKE ADD	R1	\$ 3,500	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4307	07/24/13	3313		BUCKHORN	CIR	4	9	SHADOWLAKE ADD	R1	\$ 2,900	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/SHIT STEEL	4318	07/25/13	749		TERRACE	PL	12	2	PRAIRE CREEK ADD #2	R1	\$ 2,600	21
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	4319	07/25/13	415	NE	12TH AVE	AVE	28	2W	NOT SUBDIVIDED	R1	\$ 4,167	89
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4326	07/25/13	216		WILDERNESS	DR	8	5	SUTTON PLACE ADD #2	R1	\$ 2,800	23
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4327	07/25/13	701		ANDREA	ST	17	1	CANADIAN TRAILS ADD #3	R1	\$ 2,745	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4332	07/25/13	708		NANCY LYNN	TER	3	2	UNIVERSAL HEIGHTS 2ND ADD	R1	\$ 3,000	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4335	07/25/13	2424		STONEBRIDGE	DR	7	4	ST JAMES PARK ADD 1	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4336	07/25/13	4028		SAM GORDON	DR	4	5	BROOKHAVEN #36	R1	\$ 3,000	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4338	07/25/13	4116		MAYFAIR	DR	6	1	BERKELEY ADD #4	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4339	07/25/13	1105		CEDARCREST	ST	25	2	SHADOWLAKE ADD	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4345	07/25/13	216		PECAN VALLEY	DR	4	3	HIGHLAND VILLAGE ADD SEC 4	R1	\$ 2,595	18
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4354	07/26/13	217		PINAFORE	DR	3	3	CAMBRIDGE PLACE SEC 2	R1	\$ 3,400	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4356	07/26/13	3420		BEAR MOUNTAIN	DR	5	1	GREENLEAF TRAILS ADD 3	PUD	\$ 3,400	21
1 & 2 FAMILY STORM SHELTER-3	CDAR BUILT BUILDINGS	4359	07/26/13	4056		NICOLE	PL	15	1	CASTLEROCK ADD #3	R1	\$ 3,000	58
1 & 2 FAMILY STORM SHELTER-3	OKLAHOMA SHELTERS	4363	07/26/13	2010		BEAUMONT	DR	2A	1	AMERICAN ESTATES ADD #4	RM6	\$ 2,600	48
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	4367	07/26/13	355		GARRISON	DR	15	3	PLUMWOOD HEIGHTS	R1	\$ 2,620	48
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	4381	07/26/13	138		MOUNT VERNON	DR	9	3	LAKEVIEW TERRACE	R1	\$ 3,000	48
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4386	07/29/13	525		KENSINGTON	RD	6	1	QUAIL BROOK ADD #1	R1	\$ 3,395	0
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	4390	07/29/13	7021		LAGO RANCHERO	DR	B	1	LAGO RANCHERO	A2	\$ 3,395	0
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	4391	07/29/13	604		TRISHA	LN	17	2	ARBOR LAKE ADD #4	R1	\$ 3,680	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4393	07/29/13	3716		WINCOVER	DR	2	2	BROOKHAVEN #19	R1	\$ 3,500	40
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	4395	07/29/13	1016		REGINALD	DR	2	3	ARBOR LAKE ADD	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4396	07/29/13	4108		MAYFAIR	DR	4	1	BERKELEY ADD #4	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	GROUND SAFE SHELTERS, INC.	4397	07/29/13	1429		HOLLYWOOD	AVE	26	1	HOLLYWOOD ADD	C2	\$ 5,500	49
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4400	07/29/13	4000		CASTLEROCK	RD	13	2	CASTLEROCK ADD #3	R1	\$ 6,300	49
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	4408	07/30/13	1703		VALLEY RIDGE	RD	1	3	BROOKHAVEN #03	R1	\$ 4,500	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4409	07/30/13	3913		BROWNWOOD	LN	3	3	CASTLEROCK ADD #4	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4411	07/30/13	3508		QUAIL SPRINGS	DR	3	2	QUAIL SPRINGS ADD	R1	\$ 6,500	49
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4412	07/30/13	507	W	COMANCHE	ST	2A	17	WAGGONER'S T.R. FIRST ADD	R3	\$ 6,500	49
1 & 2 FAMILY STORM SHELTER-3	GROUND SAFE SHELTERS, INC.	4416	07/30/13	507	E	SYMMES	ST	25	41	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 3,045	48
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	4420	07/30/13	4430		BERRY FARM	RD	6	1	ASHTON GROVE ADD SEC 1	PUD	\$ 3,045	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	4421	07/30/13	1609		RANGELINE	RD	13	4	DEERFIELD ADD SEC 6	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	4422	07/30/13	805		TRISHA	LN	20	1	ARBOR LAKE ADD	R1	\$ 3,800	40
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC.	4437	07/30/13	10914	N	TIMBERLINE	DR	19	11	WHISPERING HILLS	R1	\$ 2,600	55
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	4458	07/31/13	2013	SE	132ND AVE	AVE	2	13	THUNDERBIRD HILLS	RE	\$ 4,166	70
1 & 2 FAMILY, ADD OR ALTER-2	H & H PLUMBING & UTILITIES	2630	07/02/13	116		HIGHLAND	TER	10	1	HIGHLAND VILLAGE ADD SEC 3	R1	\$ 1,500	520
1 & 2 FAMILY, ADD OR ALTER-2	CARY E. JONES, INC.	3473	07/17/13	1009	S	PICKARD	AVE	9	10	PARSONS ADDITION	R1	\$ 140,000	1,506
1 & 2 FAMILY, ADD OR ALTER-2	CARY E. JONES, INC.	3474	07/17/13	1011	S	PICKARD	AVE	11	10	PARSONS ADDITION	R1	\$ 185,000	2,063
1 & 2 FAMILY, ADD OR ALTER-2	METRO CONTRACTORS	3476	07/08/13	1627		HAWTHORNE	CT	10	3	COLLEGE MANOR	R1	\$ 180,000	2,624
1 & 2 FAMILY, ADD OR ALTER-2	SOUTHWEST BUILDERS	3533	07/02/13	927		MCCALL	DR	10	4	WILLOW BROOK ADD	R1	\$ 19,903	125
1 & 2 FAMILY, ADD OR ALTER-2	WONDRASEK BUZZ CONSTRUCTION	3563	07/02/13	628		NEBRASKA	ST	13	10	NORMAN HEIGHTS ADDITION	R1	\$ 30,000	253
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	3660	07/05/13	5301	NE	78TH AVE	AVE	5	1W	NOT SUBDIVIDED	A2	\$ 40,000	1,200
1 & 2 FAMILY, ADD OR ALTER-2	V B & T WOODWORK	3771	07/09/13	903		CAREY	DR	1	11	PICKARD OAKS	R1	\$ 30,000	181
1 & 2 FAMILY, ADD OR ALTER-2	WILLIAMS, DAVID CONSTRUCTION	3778	07/09/13	6002		FLAMING OAKS	CIR	8	2	FLAMING OAKS ESTATES	RE	\$ 40,000	580
1 & 2 FAMILY, ADD OR ALTER-2	MOORE, TIM	3792	07/10/13	12800	E	INDIAN HILLS	RD	1	1W	NOT SUBDIVIDED	A2	\$ 3,500	1,800
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	3906	07/12/13	1402	W	BOYD	ST	10	9	NOT SUBDIVIDED	R1	\$ 1,000	260
1 & 2 FAMILY, ADD OR ALTER-2	FOUR SEASONS SUNROOMS	3939	07/15/13	1522	E	BOYD	ST	26	2	ETHERINGTON HEIGHTS #2	R1	\$ 8,500	160
1 & 2 FAMILY, ADD OR ALTER-2	DONALDSON, LAUREN	4063	07/17/13	312	E	RICH	ST	29	3	SUNRISE HEIGHTS SEC #2	R3	\$ 1,500	50
1 & 2 FAMILY, ADD OR ALTER-2	BARNARD, FRANK	4153	07/24/13	725		HOOPER	ST	14	2	J.A. JONES ADDITION	R1	\$ 90,000	300
1 & 2 FAMILY, ADD OR ALTER-2	KOVACH, TOM	4287	07/24/13	1426		BEVERLY HILLS	ST	5	4	BRAEBURY'S ADD #2	R1	\$ 10,000	420
1 & 2 FAMILY, ADD OR ALTER-2	BROCKHAUS CONSTRUCTION	4321	07/25/13	705		DENISON	DR	39	4	BERRY EST #1	R1	\$ 29,000	1,200
1 & 2 FAMILY, ADD OR ALTER-2	SMALL, DORIAN	4324	07/25/13	1721		WILDERNESS	DR	9	2	WOODSLAWN ADD #1	R1	\$ 4,000	300
1 & 2 FAMILY, ADD OR ALTER-2										SUTTON PLACE ADD	R1	\$ 4,000	300

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY, ADD OR ALTER-2	LAWN MASTER OUTDOOR LIVING	4343	07/29/13	3508		CHATHAM	CT	2	1	BROOKHAVEN #11	R1	\$ 4,000	192
1 & 2 FAMILY, ADD OR ALTER-2	SHERRELL, ROBBIE	4401	07/29/13	1008		SHADOWLAKE	RD	10	3	SHADOWLAKE ADD #2	R1	\$ 12,688	215
1 & 2 FAMILY, CARPORT-2	OWNER	3325	07/01/13	215		COLLIER	RD	3	1	MELROSE ADD	R1	\$ 3,000	252
1 & 2 FAMILY, CARPORT-2	ROMERO ROOFING	3686	07/03/13	7551		LETT	CIR	25	1W	LETT FARMS COS	A2	\$ 18,000	800
1 & 2 FAMILY, FIRE REPAIR	NEW LIFE RENOVATION & CONSTRUCT	3748	07/08/13	1501	NE	72ND	AVE	20	1W	NOT SUBDIVIDED	A2	\$ 43,000	3,000
1 & 2 FAMILY, FIRE REPAIR	TRIUNK RESTORATION GROUP	4186	07/19/13	3209		GRANT	RD	16	10	PARK HILL ADDITION	PUD	\$ 69,000	1,800
1 & 2 FAMILY, FIRE REPAIR	MCLELLAN, RICHARD	4431	07/30/13	112		FOREMAN	AVE	2	4	TOWN & COUNTRY ESTATES #2	R1	\$ 90,000	1,025
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	3380	07/01/13	3220		WILLOW ROCK	RD	2	1	CROSSROADS WEST #1	R1	\$ 3,200	525
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	3381	07/01/13	1222	E	BOYD	ST	6	2	SUNRISE HEIGHTS #1	R1	\$ 1,000	166
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	3532	07/01/13	424		GEORGE L CROSS	DR	7	2	JENNINGS ESTATES #1	R1	\$ 1,750	387
1 & 2 FAMILY, PAVING-2	POORBAUGH, REG	3750	07/11/13	924		ELM	CT	28	1	FLOYD ADD	R2	\$ 4,000	801
1 & 2 FAMILY, PAVING-2	GUTIERREZ, ALEXANDER	3781	07/11/13	2115		HENDERSON	CT	14	3	PEARSON EST #1	R1	\$ 5,900	900
1 & 2 FAMILY, PAVING-2	H.H. HARALSON	3808	07/17/13	706	S	BERRY	RD	1	8	HETHERINGTON HEIGHTS #2	R1	\$ 8,000	280
1 & 2 FAMILY, PAVING-2	TELFORD, STEVEN	4048	07/17/13	1243		IOWA	ST	29	4	SUNSET ADDITION	R1	\$ 2,000	180
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	4271	07/23/13	212	S	MERCEDES	DR	9	2	MARIAN ADD	R1	\$ 1,350	140
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	4272	07/23/13	213	S	MERCEDES	DR	9	2	MARIAN ADD	R1	\$ 1,350	144
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	4273	07/23/13	3204		COVE HOLLOW	CT	2	2	CROSSROADS WEST #5	R1	\$ 2,100	316
1 & 2 FAMILY, PAVING-2	RICHARDSON, JAMES	4315	07/25/13	1610		OAKHURST	AVE	2	6	OAKHURST ADD SEC 02	R1	\$ 2,000	420
1 & 2 FAMILY, PAVING-2	MCCOY, KAYE	4402	07/29/13	1918		MORREN	DR	6	6	CRESTLAND ESTATES #1	R1	\$ 2,500	157
1 & 2 FAMILY, PAVING-2	BAHARESTANI, HENRY	4406	07/30/13	4513		GREYSTONE	LN	4	2	BROOKHAVEN #37	R1	\$ 2,500	270
1 & 2 FAMILY, STORAGE BLDG-2	C & C BUILDERS	2807	07/08/13	1024		MANOR HILL	DR	6	1	BROOKHAVEN #27	R1	\$ 73,500	560
1 & 2 FAMILY, STORAGE BLDG-2	FERGUSON, JOE & PAM	3419	07/08/13	1016	W	LINSEY	ST	6	2W	NOT SUBDIVIDED	R1	\$ 100,000	424
1 & 2 FAMILY, STORAGE BLDG-2	SUTHERLANDS	3516	07/01/13	2901	NE	120TH	AVE	13	1W	NOT SUBDIVIDED	A2	\$ 5,250	720
1 & 2 FAMILY, STORAGE BLDG-2	BARNARD, FRANK	4154	07/24/13	725		HOOVER	ST	14	2	BRADBURY'S ADD #2	R1	\$ 35,000	610
1 & 2 FAMILY, STORAGE BLDG-2	HOME DEPOT	4210	07/19/13	2711		POPLAR	LN	6	9	FOREST HILLS ADD	R1	\$ 5,000	196
1 & 2 FAMILY, STORAGE BLDG-2	GOTCHA COVERED INC.	4232	07/22/13	2323	SE	180TH	AVE	3	1E	NOT SUBDIVIDED	A2	\$ 21,731	1,900
1 & 2 FAMILY, STORAGE BLDG-2	CEDAR BUILT BUILDINGS	4358	07/26/13	4056		NICOLE	PL	15	1	CASTLEROCK ADD #3	R1	\$ 3,000	160
1 & 2 FAMILY, STORAGE BLDG-2	CAROLINA CARPORT'S INC.	4394	07/29/13	415		DRIFTWOOD	DR	11	1	NORMANDY ESTATES	RE	\$ 6,279	624
1 & 2 FAMILY, SWIMMING POOL-3	HYDRA POOLS INC	3429	07/08/13	1016	W	LINSEY	ST	6	2W	NOT SUBDIVIDED	R1	\$ 111,607	756
1 & 2 FAMILY, SWIMMING POOL-3	ARTISTIC POOLS	3539	07/09/13	3201	NE	24TH	AVE	15	2W	NOT SUBDIVIDED	A2	\$ 113,000	1,050
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	3731	07/11/13	5231		CRYSTAL SPRING	CT	5	1	CRYSTAL SPRING	RE	\$ 50,000	646
1 & 2 FAMILY, SWIMMING POOL-3	PEAK LANDSCAPING	3763	07/19/13	4400		LAIRD'S WOODS	CIR	2	1	HIGHLAND HILLS	RE	\$ 58,600	508
1 & 2 FAMILY, SWIMMING POOL-3	COMPLETE LANDSCULPTURE	3780	07/16/13	625		TULSA	ST	35	2	SOUTHRODGE ADD	R1	\$ 48,000	490
1 & 2 FAMILY, SWIMMING POOL-3	PRECISION POOLS	4084	07/22/13	4020		TIMBERIDGE	DR	1	2	GRANDVIEW EST NORTH #2	RE	\$ 60,000	879
1 & 2 FAMILY, SWIMMING POOL-3	SPARTAN POOLS & PONDS	4155	07/26/13	712		WATERWOOD	DR	26	1E	ARBOR LAKE ADD #4	A2	\$ 58,000	450
1 FAMILY, MANUF HOME REPLACE-2	WILKINSON, BOBBY & DONNA	3481	07/01/13	4990	NE	156TH	AVE	5	1E	NOT SUBDIVIDED	A2	\$ 24,608	1,296
1 FAMILY, MANUF HOME REPLACE-2	BAGLEY, LACRISTA	3526	07/10/13	11250		TALLEYWOOD	DR	35	1W	NOT SUBDIVIDED	A2	\$ 41,900	1,568
RESIDENTIAL STORAGE CONTAINER PODS ENT. INC		4195	07/26/13	1105		COLLEGE	AVE	6	2W	NOT SUBDIVIDED	R3		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	4213	07/26/13	2900		VILLAGE	DR	9	1	VILLAGE ESTATES ADD	PUD		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	4237	07/24/13	1800		OAK TREE	AVE	1	1	OAK TREE APARTMENTS ADD, A PUD	PUD		
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	4283	07/25/13	1601	E	BEAUMONT	DR	1	1	CAMPUS LODGE ADDITION	PUD		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION	3622	07/03/13	1012		IMHOFF	RD	1	1	THE COTTAGES AT NORMAN	PUD		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION	3625	07/03/13	2510	W	LINSEY	ST	14	3	OAK RIDGE ADD	R1		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION	3654	07/05/13	2408	NE	48TH	AVE	2	2W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION	3657	07/03/13	420	S	CYPRESS	AVE	17	10	COLLEGE MANOR	R1		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION	3717	07/08/13	8505		STEWART	AVE	12	47	NORMAN, ORIGINAL TOWNSHIP	R1		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION	3765	07/09/13	729		BROWNFIELD	ST	1	1	PRIDE #031	RE		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION	3907	07/15/13	2665		VICKSBURG	AVE	1	1	COLONIAL EST # 8	RM2		
TEMPORARY ROLL-OFF, RESIDENTIA	CITY OF NORMAN-SANITATION					BRENTWOOD	DR	3	7	NORMANDY PARK	R1		
Average Valuation \$ 10,893												189.98 sq ft	
Total Valuation \$ 2,527,277												44,076 sq ft	

Total Permits  
232Average Project Area  
Total Project Area189.98 sq ft  
44,076 sq ft

1 & 2 FAMILY, ADD OR ALTER-2		1 & 2 FAMILY, FIRE REPAIR		3+ FAMILY, HOME MANUF ADD OR ALTER		1 & 2 FAMILY, SWIMMING POOL-3		1 & 2 FAMILY, STORAGE BLDG-2		1 & 2 FAMILY, SWIMMING POOL-3		1 & 2 FAMILY, CARPORT-2		SUBTOTAL OTHER RESIDENTIAL PERMITS		1 FAMILY, MANUFACTURED HOME-2 CONSTRUCTION		TOTAL				
830,591	\$	202,000	\$	-	\$	66,508	\$	1,099,099	244	178	13	37,650	\$	249,207	\$	499,207	\$	21,000	\$	1,428,178	\$	2,527,277
19		3		-		2		24	2	178	13	2		8	7	2	-	2	-	232		

City of Norman  
BUILDING PERMITS AND INSPECTIONS

COMMERCIAL BUILDING PERMITS  
Issued July 2013 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	VERTICOM	1514	07/30/13	4151	W	ROBINSON	ST	22	3W	NORMAN, ORIGINAL TOWNSHIP	R1	\$ 15,000	25
COMMERCIAL, ADD/ALT-2	MILLER-TIPPENS CONSTRUCTION	1618	07/12/13	211	W	COMANCHE	ST	7	71	NOT SUBDIVIDED	RM6	\$ 2,600,000	25,413
COMMERCIAL, ADD/ALT-2	CITY OF NORMAN	2232	07/11/13	1507	W	LINDSEY	ST	36	3W	CO	C1	\$ 1,400,000	3,950
COMMERCIAL, ADD/ALT-2	ACTION RETAIL CONSTRUCTION	2359	07/15/13	3720	W	ROBINSON	ST	1	1	BROOKHAVEN, VILLAGE AT #3	C1	\$ 275,000	6,390
COMMERCIAL, ADD/ALT-2	VERTICOM	2513	07/03/13	453	W	ROBINSON	ST	19	2W	NOT SUBDIVIDED	A2	\$ 15,000	25
COMMERCIAL, ADD/ALT-2	WYNN CONSTRUCTION	2617	07/03/13	3720	W	ROBINSON	ST	1	1	BROOKHAVEN, VILLAGE AT #3	C1	\$ 50,000	75
COMMERCIAL, ADD/ALT-2	CELLIXION WIRELESS SERVICES	3216	07/10/13	2487	NE	9TH	AVE	17	2W	NOT SUBDIVIDED	A2	\$ 20,000	25
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	3221	07/17/13	632	E	LINDSEY	ST	5	2W	NOT SUBDIVIDED	R1	\$ 8,000	5
COMMERCIAL, ADD/ALT-2	PERRY, ROBERT	3351	07/03/13	2296	W	MAIN	ST	2	1	JENNINGS EST #1	C2	\$ 1,000	1,120
COMMERCIAL, ADD/ALT-2	CMS WILLOWBROOK	3777	07/16/13	911	W	MAIN	ST	30	2W	NOT SUBDIVIDED	R1	\$ 31,850	6,864
COMMERCIAL, ADD/ALT-2	CELLIXION WIRELESS SERVICES	3806	07/23/13	2451	W	VAN BUREN	ST	2	1	RESIDENTIAL #6	C2	\$ 20,000	40
COMMERCIAL, ADD/ALT-2	AZTEC BUILDING SYSTEMS, INC.	4058	07/22/13	2459	W	MAIN	ST	0	A	RIEGER ADD	C2	\$ -	1,860
COMMERCIAL, FIRE REPAIR	HELTZEN, TYSON	3138	07/03/13	401	SE	12TH	AVE	1	1	TRIAD #2	RM6	\$ 1,000	25
COMMERCIAL, INTERIOR FINISH-2	LRK CONSTRUCTION, LLC.	1458	07/02/13	2218	NW	24TH	AVE	2	2	UNIVERSITY NORTH PARK SEC 6	PUD	\$ 350,000	5,000
COMMERCIAL, INTERIOR FINISH-2	CANYON CONTRACTING CORP.	1970	07/01/13	2020	NW	24TH	AVE	1	2	UNIVERSITY NORTH PARK SEC 3	PUD	\$ 178,000	18,000
COMMERCIAL, INTERIOR FINISH-2	THORNTON CONSTRUCTION	3720	07/18/13	1601	NW	36TH	AVE	3	1	GREENWAY PARK ADDITION	PUD	\$ 75,000	1,700
COMMERCIAL, INTERIOR FINISH-2	GLAZIER, DAN	3762	07/17/13	6401	NW	INTERSTATE	DR	1	1	NORTH NORMAN BUSINESS CENTE	TC	\$ 30,000	1,614
COMMERCIAL, NEW CONSTRUCTION-2	W.L. MCNATT & COMPANY	657	07/31/13	1100	W	COLLEGE	AVE	6	2W	NOT SUBDIVIDED	R3	\$ 5,000,000	27,398
COMMERCIAL, NEW CONSTRUCTION-2	PRECISION BUILDERS, LLC.	2512	07/01/13	3617	W	MAIN	ST	3	1	RIVER OAKS #5	C2	\$ 750,000	2,715
COMMERCIAL, NEW CONSTRUCTION-2	CLARK CONSTRUCTION, INC	2761	07/24/13	2831	W	CONFERENCE	DR	1	1	UNIVERSITY NORTH PARK SEC 10	PUD	\$ 3,000,000	41,364
COMMERCIAL, NEW CONSTRUCTION-2	COMPLETE LANDSCULPTURE	4056	07/31/13	3730	W	ROCK CREEK	RD	1	1	THE FALLS AT BROOKHAVEN NO 4	RM6	\$ 35,000	2,292
Average Valuation \$ 654,993												6,948	
Total Valuation \$ 13,754,850												145,900	
Average Project Area													21
Total Project Area													21

NEW CONSTRUCTION INFORMATION				ADDITIONS AND ALTERATIONS				TOTAL NEW COMMERCIAL				OTHER PERMITS	
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE (SF)	USE /CLASSIFICATION	COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL CONSTRUCTION-2	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL CONSTRUCTION-2	COMMERCIAL, NEW CONSTRUCTION	COMMERCIAL, NEW CONSTRUCTION	COMMERCIAL, FOUNDATION PERMIT2	
W.L. MCNATT & COMPANY	27,398	2.53 acres	Fraternity	\$ 4,335,850	\$ 1,000	\$ 633,000	\$ 8,785,000	\$ 633,000	\$ 8,785,000	\$ 9,413,000	\$ 13,754,850	\$ -	
PRECISION BUILDERS, LLC.	2,715	30,000	Restaurant										
CLARK CONSTRUCTION, INC	41,364	2.8 acres	Furniture Store										
COMPLETE LANDSCULPTURE	2,292	2,292	Apartment Pool										
SUBTOTAL ADDITIONS AND ALTERATIONS				\$ 4,335,850	\$ 1,000	\$ 633,000	\$ 8,785,000	\$ 633,000	\$ 8,785,000	\$ 9,413,000	\$ 13,754,850	\$ -	
SUBTOTAL NEW CONSTRUCTION													
TOTAL ADD/ALT AND NEW CONSTRUCTION													
TOTAL VALUATION													
TOTAL NO.													
TOTAL VALUE													



Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; and 2,049 in FYE 2013. The table below shows signs pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	69												69

### Oil & Gas

Oil & gas inspections continued with 163 operating oil wells. One new well is included in total. There were no pipeline location issues in July.

### Historic District Commission

The Commission met on July 1, 2013. Staff reported that the Downtown video that had been financed with CLG funds had received a Citation of Merit Award at the June State Preservation Conference. The Porter Survey is continuing on schedule.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma that was denied will have a hearing for a motion to enter a jury docket on August 5<sup>th</sup>; 639 S. Lahoma has not been pursuing open COA projects and owners will be contacted; 633 Chautauqua has had no progress and will be dropped from future agendas; 319 Castro owner returned to the Commission with a new component to a continuing project and was approved for an 8 foot rear fence and six foot side fences; 620 Miller was completed; 435 Chautauqua requested an extension and was granted an extension until October 2013; 720 W. Boyd owner decided to retain existing conditions on the exterior except for the wall mounted air conditioning units which will be removed and patched with compatible brick; 410 S. Peters plans to have work begin soon; and 231 E. Symmes is in the process of getting building permits.

A request for a COA for 322 Alameda to retain the 15 vinyl replacement windows already installed in the house was answered with a motion to approve window replacement of wood windows as was original. All must be double hung. Included in the motion was for staff to work out a time table for replacement. The motion was approved unanimously.

### Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

Five applications for 2012 funding were submitted and Central Oklahoma Community Action Agency (COCAA) also submitted an application for \$100,000. Food and Shelter was awarded \$50,000; Women's Resource Center, East Main Place, Thunderbird Clubhouse, and the Salvation Army each were awarded \$100,000. All are under contract.

There were eight 2013 renewal applications approved through the Continuum of Care for five agencies. East Main Place for \$43,895; COCAA for \$32,769; Progressive Independence for \$41,593; HOPE Community Services for \$90,220; and Food and Shelter for four grants for \$51,337, \$31,680, and two for \$11,892. One new application for Food and Shelter for \$23,313 is pending, and a planning grant for \$10,000 was approved.

2013 Emergency Solutions Grants were submitted directly to ODOC by three agencies. These applications were coordinated to equal the estimated funding available for Norman of \$179,848. The applications were as follows: Food and Shelter for \$100,000; Salvation Army for \$50,000; and Thunderbird Clubhouse for \$29,848. However, the Salvation Army has decided to not participate in the program, so the \$50,000 will be added to the Thunderbird Clubhouse award to equal \$79,848 for Thunderbird Clubhouse. Regulation changes were significant for this program, and made Bridges, East Main Place, Progressive Independence; and Women's Resource Center either ineligible or the agency felt the regulations were too burdensome for the amount of available funding.

#### **Smalley Army Reserve Center**

The deed was received and filed on September 25, 2012. Keys were transferred on September 27<sup>th</sup>. A contract for architectural services for plans and specifications for the required rehabilitation was approved with Architects in Partnership by the City Council in August 2010. Construction began July 26, 2013. Most demolition has been completed, and new interior walls are going up.

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRESS REPORT  
August 1, 2013**

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
<b>YEARS ONE THRU THIRTY-ONE (FY 1975/06)</b>	<b>\$ 32,212,751</b>	<b>100%</b>
<b>YEAR THIRTY-TWO (FY 2006/07)</b>	<b>\$ 1,480,629</b>	<b>97.00%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	65.75%
<b>YEAR THIRTY-THREE (FY 2007/08)</b>	<b>\$ 1,448,917</b>	<b>96.32%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Street Improvement	\$ 48,181	0.00%
2. Park Projects (Original budget \$0 + \$17,998 from Streets)	\$ 17,998	70.01%
<b>YEAR THIRTY-FOUR (FY 2008/09)</b>	<b>\$ 1,396,192</b>	<b>94.64%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	24.98%
<b>YEAR THIRTY-FIVE (FY 2009/10)</b>	<b>\$ 1,503,773</b>	<b>94.48%</b>
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 124,262	39.23%
2. HOME 09	\$ 632,844	96.25%
<b>YEAR THIRTY-SIX (FY 2010/11)</b>	<b>\$ 1,516,000</b>	<b>96.25%</b>
(Original Budget \$1,510,773+ \$5,227 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 131,150	42.24%
2. Housing Rehabilitation (Original Budget \$418,525 + \$4,813 PI)	\$ 423,338	100.00%
3. HOME 10 (Original Budget \$599,304 + \$15,000 PI)	\$ 614,304	91.66%
<b>YEAR THIRTY-SEVEN (FY 2011/12)</b>	<b>\$ 1,306,077</b>	<b>91.68%</b>
(Original Budget \$1,305,376 + \$12,701 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	25.67%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	83.43%
4. HOME 11 (Original Budget \$527,597+\$12,000 PI)	\$ 539,597	67.75%
<b>YEAR THIRTY-EIGHT (FY 2012/13)</b>	<b>\$ 1,125,147</b>	<b>46.02%</b>
(Original Budget \$1,107,303 + \$17,844 PI)		
1. Neighborhood Projects	\$ 40,000	37.00%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	57.17%
3. Admin & Planning	\$ 147,776	71.11%
4. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	2.91%
<b>YEAR THIRTY-NINE (FY 2013/14)</b>	<b>\$ 1,080,827</b>	<b>3.99%</b>
(Original Budget \$1,080,827)		
1. CART	\$ 25,000	0.00%
2. Health for Friends	\$ 16,416	0.00%
3. Bridges	\$ 1,000	0.00%
4. Aging Services of Cleveland County	\$ 2,500	0.00%
5. Meals on Wheels	\$ 7,000	0.00%
6. Bethesda Alternative	\$ 5,000	0.00%
7. Community After School Program	\$ 3,500	0.00%
8. Community Sevices Building, Inc.	\$ 40,000	0.00%
9. Thunderbird Clubhouse	\$ 1,500	0.00%
10. Progressive Independence	\$ 3,000	0.00%
11. United Way Helpline	\$ 2,500	0.00%
12. Among Friends	\$ 1,500	0.00%
13. Food & Shelter for Friends	\$ 10,000	0.00%
14. Center for Children and Families	\$ 2,500	0.00%



## TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
15. East Main Place	\$ 10,000	0.00%
16. Housing Rehabilitation (Original Budget \$477,951)	\$ 477,951	6.38%
17. Admin & Planning	\$ 152,342	8.26%
18. HOME 13 (Original Budget \$319,118)	\$ 319,118	0.00%

<b>1. CDBG AND HOME Housing Projects</b>	<b>CDBG</b>	<b>\$ 413,931</b>	<b>Year 37</b>	<b>83.43%</b>
		<b>\$ 386,631</b>	<b>Year 38</b>	<b>57.17%</b>
		<b>\$ 477,951</b>	<b>Year 39</b>	<b>6.38%</b>

CDBG Housing Programs include the administration for the following:  
 Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications  
     0 Deferred Payment Loans Completed  
     1 Rehabilitation Deferred Payment Loans under contract  
     0 Emergency Repair Loans Completed  
     1 Emergency Repair Loans Under Contract  
     2 Accessibility Modifications Completed

<b>HOME</b>	<b>\$ 614,304</b>	<b>2010</b>	<b>91.66%</b>
	<b>\$ 527,597</b>	<b>2011</b>	<b>67.75%</b>
	<b>\$ 381,420</b>	<b>2012</b>	<b>2.91%</b>
	<b>\$ 319,118</b>	<b>2013</b>	<b>0.00%</b>

HOME Housing Programs include the administration for the following:  
 Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities  
     3 Rehabilitation Deferred Payment Loans Under Contract  
     0 Rehabilitation Deferred Payment Loans Completed

<b>2. Neighborhood Improvements</b>	<b>\$ 79,969</b>	<b>Year 32</b>	<b>65.75%</b>
All funding will be utilized for park improvements in the five	<b>\$ 66,179</b>	<b>Year 33</b>	<b>70.01%</b>
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in	<b>\$ 89,698</b>	<b>Year 34</b>	<b>24.98%</b>
two additional locations in the Larsh/Miller neighborhood	<b>\$ 124,262</b>	<b>Year 35</b>	<b>39.23%</b>
Placemaking projects in all five neighborhoods. Street improvements	<b>\$ 131,150</b>	<b>Year 36</b>	<b>42.24%</b>
on Porter: Frank - Hughbert. Solar powered speed indicators for Jones	<b>\$ 25,000</b>	<b>Year 37</b>	<b>39.67%</b>
at Wilson School.	<b>\$ 25,000</b>	<b>Year 38</b>	<b>37.00%</b>
<b>3. Bethesda Alternative</b>	<b>\$ 5,000</b>	<b>Year 39</b>	<b>0.00%</b>

Funds are for purchase of equipment.  
 Clientele served by Bethesda Alternative are of a presumed benefit according to CDBG regulations.  
 Income data is not recorded.  
     Clients have received services since July 2013.

<b>4. CART</b>	<b>\$ 25,000</b>	<b>Year 39</b>	<b>0.00%</b>
Funds are for bus passes and other transportation services for low to moderate income persons.			
Passes issued since July 2013.			

<b>5. Health for Friends</b>	<b>\$ 16,416</b>	<b>Year 39</b>	<b>0.00%</b>
Funds are for the support of the Dental Clinic			
Clientele served by Health for Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded.			
Clients have received medical and dental services since July 2013.			

## TARGET AREA PROJECTS NOT COMPLETED

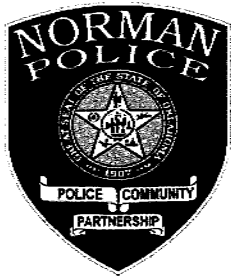
<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
<b>6. Food &amp; Shelter for Friends</b>	\$ 10,000 Year 39	0.00%
Funds are for assistance with utility cost associated with the operation of the facility. Clientele served by Food and Shelter for Friends are of a presumed benefit according to CDBG regulations. Clients have received free meals since July 2013. Unduplicated Clients have received housing since July 2013.		
<b>7. HELPLINE</b>	\$ 2,500 Year 39	0.00%
School supplies furnished through the ABC 123 Program. Persons Served since July 2013.		
<b>8. Community Services Building</b>	\$ 40,000 Year 39	0.00%
Funds are for partial replacement of the mechanical system at the Community Services Building. Clients have received services from agencies located in the CSBI building.		
<b>9. Progressive Independence</b>	\$ 3,000 Year 39	0.00%
Funds are for the purchase of medical equipment and the Open Doors Program. Households Assisted since July 2013.		
<b>10. Meals on Wheels</b>	\$ 7,000 Year 39	0.00%
Funds will provide meals for very low income clients. Scholarship meals provided to clients since July 2013.		
<b>11. Community After School Program</b>	\$ 3,500 Year 39	0.00%
Funds are for scholarships for low income participants and purchase of supplies Number of clients served since July, 2013.		
<b>12. Thunderbird Clubhouse</b>	\$ 1,500 Year 39	0.00%
Funds are for the purchase of supplies for a breakfast program. Clientele served by Thunderbird clubhouse are of a presumed benefit according to CDBG regulations. Number of clients served since July, 2013.		
<b>13. Bridges</b>	\$ 1,000 Year 39	0.00%
Funds are for support of the student computer lab and the Life Skills Program Clientele served by Bridges are of a presumed benefit according to CDBG regulations. Number of clients served since July 2013.      Income data not recorded.		
<b>14. Center for Children &amp; Families</b>	\$ 2,500 Year 39	0.00%
Funds are for the purchase of supplies for the Kennedy Neighborhood Center. Number of clients served since July 2013.		
<b>15. Among Friends Activity Center</b>	\$ 1,500 Year 39	0.00%
Funds are for the purchase of meals Clientele served by Among Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded. Number of clients served meals since July 2013.		
<b>16. East Main Place</b>	\$ 10,000 Year 39	0.00%
Funds are to assist with the utilities and maintenance of facility. Clientele served by East Main Place are of a presumed benefit according to CDBG regulations. Income data is not recorded.      clients served since July 2013.		
<b>17. Aging Services of Cleveland County</b>	\$ 2,500 Year 39	0.00%
Funds are to provide monthly scholarships for elderly residents residing at Rose Rock Villa		

**TARGET AREA PROJECTS NOT COMPLETED**

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
to offset costs for congregate meal program. clients served since July 2013.		

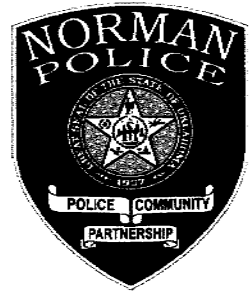
**POLICE**

**10**



# Administrative Summary

## July



### Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	13	12	13	12
<b>Part I Crimes</b>	<b>429</b>	<b>422</b>	<b>2,508</b>	<b>2,583</b>
Murder	0	0	2	0
Rape	5	8	46	44
Robbery	3	3	35	37
Agg. Ass.	12	4	54	30
Burglary	87	93	514	442
Larceny	285	287	1,688	1,883
Auto Theft	36	27	166	143
Arson	1	0	3	4
<b>Part II Crimes</b>				
DUI/APC	49	58	321	458
Drunkenness	58	97	436	568
Drug Violations	141	107	910	928
Littering	1	4	13	20
Forgery	10	24	115	125
Vandalism	89	72	512	628
Others	825	739	5,437	5,310
<b>Total Crime</b>	<b>1602</b>	<b>1523</b>	<b>10252</b>	<b>10620</b>
<b>Collisions</b>				
Fatality	0	2	3	3
Injury	71	44	410	384
Non-Injury	175	160	1282	1355
<b>Miscellaneous</b>				
CAD Activity (Total)	9252	9210	61890	63862
Calls for Service (Police)	6071	5580	37624	36843
Citations	1005	1413	8457	10385
Warnings	745	751	5631	7208
Community Activity (Hours)	191	114	2451	1621
Avg Emergency Response Time (Min)	5.66			
Avg Non-Emerg Response Time (Min)	6.91			
Avg Call Time (Hours)	0.75			

## Crime Free Multi-Housing Program July 2013

During the month of July 2013, the Crime Free Multi-Housing Program proved to be beneficial in several occasions. The program continues to empower managers on a daily basis with the tools and training that the partnership with the police department has provided. One instance of success is described in an email that the coordinator received from a patrol officer. It reads:

*"Teddy, On 7-26-2013 Sgt. Wasoski and I were dispatched to 300 Hal Muldrow, Tuscanny Village apartments, in reference to a civil standby. Wasoski and I contacted the manager and she advised that the residents had been fighting earlier and the male said that the female was on drugs. The manager presented the residents with a 24 hours eviction notice while we were there. The resident asked why and the manager told her that she cannot tolerate the Police coming to the property and she also reminded the resident about the crime free document she signed which outlined instances in which they can be evicted.*

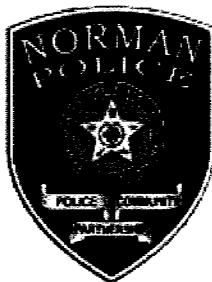
*I congratulated the manager on the way she handled the situation and I emphasized to her how important it is that she continue this policy. I believe this will clean up the majority of the problems we have in apartment complexes throughout Norman. I hope that you can get one hundred percent participation with this project.*

*Good Job!*

*Sgt. Ridner  
Patrol Division I"*

On July 18, 2013, MPO Teddy Wilson was asked to present the Norman Crime Free Program to the Apartment Association of Central Oklahoma during their monthly meeting. He presented the program to approximately 50 apartment managers from around the metro area. Several managers were impressed by the Norman program and wanted to know how their cities could start the program.

There still are no fully certified properties in the city. MPO Wilson will be making contact with all of the participating properties to find out where they stand in the process.



**Teddy Wilson**  
**MASTER POLICE OFFICER**  
Commission #0615  
[teddy.wilson@normanok.gov](mailto:teddy.wilson@normanok.gov)

**Norman Police Department**  
201-B West Gray St.  
Norman, OK 73069  
(405)366-5438

**ANIMAL CONTROL**

**10A**

**ANIMAL CENTER DIVISION  
PRELIMINARY REPORT FORM  
July 2013**

	FY2014		FY2013	
<b>OPERATIONAL INFORMATION</b>	<b>This Month</b>	<b>Year to Date</b>	<b>This Month</b>	<b>Year to Date</b>
<b>DOGS:</b>				
Number on hand from last month	53		43	
Number impounded this month	150	150	156	156
Owner relinquish	5	5	33	33
In field pickup	0	0	2	2
Adoption returns	3	3		
Disposal	4	4	2	2
Picked up dead	10	10	7	7
Number redeemed	29	29	24	24
Number adopted to public	43	43	37	37
Number turned to rescues	12	12	31	31
Number euthanized - Adoptable	23	23	16	16
Number euthanized - Non adoptable	19	19	47	47
Number died for unknown reason	1	1	4	4
Number fostered	7	7	6	6
Escaped	1	1		
Total now on hand	54		53	53
<b>CATS:</b>				
Number on hand from last month	27		33	
Number impounded this month	163	163	118	118
Owner relinquish	18	18	14	14
In field pickup	0	0	2	2
Adoption returns	2	2		
Disposal	18	18	17	17
Picked up dead	8	8	10	10
Number redeemed	0	0	1	1
Number adopted to public	26	26	17	17
Number turned to rescues	37	37	31	31
Number euthanized - Adoptable	15	15	0	0
Number euthanized - Non adoptable	40	40	29	29
Number died for unknown reason	1	1	1	1
Number fostered	3	3	5	5
Escaped	1	1		
Total now on hand	41		33	33
<b>MISCELLANEOUS:</b>				
Domesticated Animals	2	2	0	0
Wildlife	133	133	121	121
<b>TOTAL</b>	<b>135</b>	<b>135</b>	<b>121</b>	<b>121</b>
<b>NOTES:</b>				



	FY2014		FY2013	
<b>SAFETY REPORT</b>	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	1	1	2	2
City Vehicle Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
a. Employee Responsible	0	0	0	0
b. Employee Not Responsible	0	0	0	0

<b>PET LICENSES ENFORCEMENT ACTION</b>	This Month	Year to Date	This Month	Year to Date
<b>January to December</b>				
Total Licenses Sold (Annual)	275	10,311	170	6,237
Citations Issued (AWO)		0	10	10
Citations Issued (Private Citizen)		0	0	0
Warnings Issued		0	11	11

<b>FINANCIAL INFORMATION</b>	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$940.00	\$940.00	\$850.00	\$850.00
10-1532 Amount-dog adoption	\$2,520.00	\$2,520.00	\$2,100.00	\$2,100.00
10-1531 Amount-cat redemption	\$0.00	\$0.00	\$0.00	\$0.00
10-1532 Amount-cat adoption	\$1,560.00	\$1,560.00	\$930.00	\$930.00
10-1531 Amount-misc. redemption	\$55.00	\$55.00	\$0.00	\$0.00
10-1532 Amount-Misc. adoption	\$0.00	\$0.00	\$0.00	\$0.00
10-1533 Miscellaneous	\$5,200.00	\$5,200.00	\$625.00	\$625.00
<b>TOTAL</b>	<b>\$10,275.00</b>	<b>\$10,275.00</b>	<b>\$4,505.00</b>	<b>\$4,505.00</b>

Donation 010-0000-227.24-31      \$1,224.10      \$1,224.10      \$60.00      \$60.00

Donation account balance      \$33,204.60      \$31,980.50

<b>Liability payback (July to June) 2003 Adoption expansion</b>	This Month	Year to Date	This Month	Year to Date
Payback Balance	\$22,483.00		\$42,650.00	
22-L432 Liability - pet licenses	\$1,170.00	\$1,170.00	\$721.50	\$721.50
<b>TOTAL (New Balance)</b>	<b>\$21,313.00</b>		<b>\$41,928.50</b>	

**NOTES:**

Replacement CPL \$1.50

	FY2014		FY2013	
<b>SPAY / NEUTER PROCEDURES</b>	This Month	Year to Date	This Month	Year to Date
Dogs	42	42	37	37
Cats	14	14	23	23
<b>TOTAL</b>	<u>56</u>	<u>56</u>	<u>60</u>	<u>60</u>

	FY2014		FY2013	
<b>ANIMAL BITES July to June</b>	This Month	Year to Date	This Month	Year to Date
Dogs	3	3	5	5
Cats	2	2	0	0
Other	0	0	0	0

### **SUMMARY**

Dogs returned to the owner prior to coming to the shelter

5	City pet license
	Rabies tag
1	Microchips
3	Personal ID tag
	Knew animal do to prior contact
	Neighbor told officer
	Lost & Found slip at shelter
<b>9</b>	<b>Total</b>

Incident No.	Offense	Court
2013-09054	Rabies Vacc/Shots	Municipal court
2013-09111	City Pet license	Municipal court
2013-09477	Rabies Vacc/Shots	Municipal court
2013-09756	City Pet license	Municipal court
2013-09793	Anmial Exposure	
2013-08800	Rabies Vacc/Shots	Municipal court
2013-09118	Rabies Vacc/Shots	Municipal court
2013-09455	City Pet license	Municipal court
2013-09587	City Pet license	Municipal court
2013-09897	City Pet license	Municipal court
2013-09504	Rabies Vacc/Shots	Municipal court
2013-09544	Rabies Vacc/Shots	Municipal court
2013-09650	Cruelty to animals	Municipal court



**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
July, 2013**

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**ENGINEERING DIVISION**

**Development**

The Development Coordinator processed 1 Final Plat for Development Committee Review and 2 Closures, 2 Certificate of Surveys, and 2 Final Plats for City Council review. The Development Engineer reviewed 35 sets of construction plans and 6 punch lists. There were 283 permits reviewed and/or issued. Fees were collected in the amount of \$16,224.47.

**Capital Projects**

**Porter Avenue Gap Project**

The Porter Avenue Paving Project from Woodcrest Drive is a \$2 million street improvement project designed to reduce traffic congestion and improve traffic safety. When this project is complete, the roadway will be widened to four lanes from Woodcrest Drive to north of Tecumseh Road with sidewalks on both sides of the street.

The contractor completed the roadway work but they continued to construct retaining walls and install the sod on Porter Avenue Rock Creek Road and Tecumseh Road between Rock Creek Road and Tecumseh Avenue. They are also still working on the earthwork, curb and gutter, and paving on the north side of Tecumseh Road.

**I-35/Main Street Interchange**

Construction on the I-35/Main Street Interchange reconstruction project will begin Monday, January 7, 2013. This is a \$30 million construction project awarded to a joint venture between Allen Contracting and Manhattan Road and Bridge of Oklahoma City. The project has an estimated completion date of March 2014. The construction contract allows the contractor to earn early completion incentive pay at \$15,000 a day with a maximum of 100 days, for an early completion date of December 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- Replace the existing Main Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Main Street Bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic lights mounted at the center of the bridge. This is the second SPUI interchange in the State of Oklahoma; the first SPUI is located at I-40 and Morgan Road.
- Widen I-35, one half mile north and south of Main Street, from four to six lanes
- Widen Main Street over I-35 from four lanes to six lanes

The contractor completed construction of a portion of the new Main Street Bridge over I-35 and the temporary detour lanes on Main Street. This allowed the contractor to shift the traffic onto

the detour, closing the existing Main Street Bridge over I-35. On Monday, July 29, the contractor began to remove the existing Main Street Bridge over the lanes of I-35.

### **I-35 Bridge over the Canadian River**

Construction on the I-35 Bridge over the Canadian River began on Monday, January 21, 2013. This is a \$16 million construction project awarded to Sherwood Construction of Wichita, Kansas. This project will add one lane in each direction to the bridge, which will ease traffic congestion for people traveling southbound on Interstate 35. This project is expected to be complete by September 2013. The construction contract allows the contractor to earn early completion incentive pay at \$3,000 a day with a maximum of 100 days, for an early completion date in June 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Continue to install the new beams and deck on east side of the bridge
- Completed the construction of the deck on the west side of the bridge
- Installed the retaining wall on the south side of the bridge

### **Sidewalk Programs**

Construction is complete on the 24<sup>th</sup> Ave. NW Sidewalk Project. This new sidewalk is on the west side of 24<sup>th</sup> Avenue NW from Robinson Street to the south Target parking lot, linking the shopping area with the bus stop on Robinson.

Construction 50% complete on the school sidewalk on the west side of Berry Road from Vine Street to Rebecca Lane that began July 24. Project scope is increased to include ramp and sidewalk improvements for crossing Berry Road between Beverly Hills Street and Cherry Stone Street to attach to the path crossing Imhoff Creek.

### **May 19, 2013 Tornado Debris Removal**

Grinding of the vegetative debris is complete. TFR Enterprises has identified property owned by Ken Reece of RWK, Inc. near Purcell as a potential alternative disposal/beneficial re-use location for the reduced vegetative debris. Mr. Reece intends to compost the material for the ultimate purpose of application to pasture land. Staff has made contact with Mr. Reece, conducted property ownership research to determine the legal description of the property, prepared the access and disposal agreement for signature by Mr. Reece and the City Manager. The agreement is currently being reviewed by the Legal Department. Staff has submitted permit applications and is coordinating the necessary site permitting through FEMA and ODEQ. TFR Enterprises anticipates the haul-out may take up to approximately 2 weeks once the final disposal/beneficial re-use site has been permitted. The second phase of the disaster debris removal and recovery period continues until August 16 during which any activities completed are eligible for 80% FEMA reimbursement.

**Manufactured Fertilizer Ordinance (Ordinance No. O-1213-34)**

The City has registered sixteen (16) commercial applicators to date with two (2) registrations in pending status subject to notarization of the respective applications. The City has been notified that at least six (6) companies are no longer in business or do not provide fertilizer application as part of their lawn care business. A number of the mailings have been returned due to incorrect addresses.

The Ordinance, adopted on February 26, 2013 and effective on March 26, 2013, requires annual registration by commercial applicators prior to engaging in the business of lawn fertilizer application in the City of Norman. City staff will continue assertive efforts to affect registration by September 1, 2013 in time for the typical fall application of fertilizer and other lawn treatments.

Links to the adopted and signed Manufactured Fertilizer Ordinance, Commercial Fertilizer Applicator Registration form, and the informational brochure have been included on the Public Works-Engineering web page at <http://www.ci.norman.ok.us/city/public-works-engineering>.

## **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

### **Fuel Report**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

### **Maintenance Report**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

### **Productivity Report**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.



**STREET DIVISION**

Asphalt Operations

Indian Hills Rd and BNSF Grade Crossing Overlay

595.44 tons of asphalt

Deep Patch Operations

5400 48<sup>th</sup> Ave NW

49.62 tons of asphalt

W. 200 Johnson

8.72 tons of asphalt

2000 Haverford Ct

89.25 tons of asphalt

Haddock St

66.29 tons of asphalt

N. 800 Berry Rd

97.99 tons of asphalt

S. 700 Asp Ave

314.26 tons of asphalt

Concrete Operations

500 Sherry Panel Replacement

32.0 cubic yards of concrete

700 Asp Ave Panel Replacement

32.0 cubic yards of concrete

Drainage Operations

3600 36<sup>th</sup> Ave NW Drain Structure Repair

2.0 cubic yards of concrete

2500 Haverford Ct Curb and Gutter

2.0 cubic yards of concrete

Anitol Detention Basin Pipe Repair

5.0 cubic yards of concrete

N. 1100 Interstate Dr East Pipe Repair

22.0 cubic yards of concrete

Other

Routine Pothole Patching Operations

This month approximately 18.41 tons of asphalt was utilized in routine pothole patching operations

## **STORM WATER**

### **Frank Street**

Placed 2.5 cubic yards of concrete for inlet structure at Carter Avenue and Frank Street. Placed 2.01 tons of asphalt.

### **Blue Lakes Drive**

Performing shoulder work along pond dam on Blue Lakes Drive. Hauled and placed 60 tons of select material.

### **Pickard Avenue**

Raising storm water inlets to match road surface. Placed 15.14 tons of asphalt, 7.5 cubic yards of concrete and hauled 10 tons debris.

### **Wildwood Lane**

Performing emergency erosion repair to drainage structure. Placed 17 cubic yards of concrete, 2.14 tons of asphalt and hauled 5 tons debris.

### **Drainage Maintenance**

Removed 12 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

### **Urban/Rural Litter Program**

Removed 1.25 tons of trash/debris from urban/rural right-of-ways.

### **North Porter Avenue**

Pushing/leveling construction debris at dumpsite.

### **Storm Water Management**

Cleared 1,024 inlets and removed .50 tons of debris from drainage right-of-ways in the urban/rural area.

### **Urban Street Sweeping Operations**

Urban street sweeping operations, a total of 352 miles were swept resulting in the removal of approximately 283 tons of debris from various curblane streets.

### **Mowing Of Drainage/Roadside Right-Of-Ways**

Mowed and trim mowed 2,235,158 feet of drainage right-of-ways in the urban area.

Mowing 46.50 miles of urban roadside right-of-ways (smooth cut).

Mowing 112 miles of urban/rural roadside right-of-ways (rough mowing).

## Storm Water Management Program Construction Site Compliance Inspection Overview

Description	2011 Annual Total	2012 Annual Total	January 2013	February 2013	March 2013	April 2013	May 2013	June 2013	July 2013
New sites started during reporting period	19	20	5	6	3	2	0	3	1
Continuing sites during reporting period	33	28	32	33	39	38	44	44	42
Closed sites during reporting period	25	17	4	1	3	1	0	2	1
Total number of open sites during the reporting period	52	30	33	38	39	40	44	46	42
<b>Summary of inspection results during reporting period</b>									
Sites inspected during reporting period	52	48	37	39	42	40	44	47	42
Percentage of sites inspected	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %
Total number of inspections performed	543	758	79	74	74	100	111	93	96
Number of sites with enforcement actions	2	3	0	0	1	1	0	2	1
Total number of enforcement actions	2	5	0	0	1	1	0	2	1
Inspections resulting in a violation	123	41	16	13	9	15	33	20	22
Percentage of inspections with violations	22.7 %	5.4 %	20.3 %	17.6 %	12.2 %	15.0%	29.7%	22.0%	22.9%
<b>Citizen Calls</b>	52	57	4	6	4	14	12	8	5

# July 2013

## DEVELOPMENT COORDINATION, ENGINEERING, AND

## PERMIT REVIEW

FY 13-14 Associated Fees

### Subdivision Development:

#### Planning Commission Review:

\*Norman Rural Cert of Survey...0  
 \*Final Plats.....1  
 \*Preliminary Plats.....0  
 \*Short Form Plat.....0

This Month    Last Month    Total

#### City Council Review:

Certificate of Survey.....2  
 Preliminary Plat.....0  
 Final Plats.....2  
 Consent to Encroach.....0  
 Easement.....0  
 Closure.....2  
 Limits of No Access.....0

↓	↓	↓
\$0.00	\$0.00	\$0.00

### Permits Reviewed/Issued:

(includes Offsite Construction fees)

\*\*Single Family.....39  
 \*\*\*Commercial.....20  
 Multi-Family.....4  
 Addition/Alteration.....21  
 House Moving.....4  
 Paving Only.....12  
 Storage Building.....8  
 Swimming Pool.....7  
 Storm Shelters.....155  
 Public Improvements.....9  
 Temporary Encroachments.....1  
 Fire Line Pits/Misc.....2  
 Flood Plain (@\$100.00 each).....1

↓	↓	↓
\$100.00	\$0.00	\$100.00

<b>Total Permits.....</b>	\$16,124.47	\$0.00	\$16,124.47
<b>Grand Total.....</b>	\$16,224.47	\$0.00	\$16,224.47

****Construction Plan Review occurrences	35	0	35
*****Punch Lists prepared.....	6	0	6

\* All Final Plat review completed within ten days.....PI # 13  
 \*\* All Single Family Permits were reviewed and completed within three days.....PI # 10  
 \*\*\* All Commercial Permits were reviewed and completed within seven days.....PI # 11  
 \*\*\*\* All Construction Plans were reviewed within ten days.....PI # 12  
 \*\*\*\*\*All Punch Lists prepared within one day of Final Inspection.....PI # 8

**JULY 2013**

**DEVELOPMENT COORDINATION,  
ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW  
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	39	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	20	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	35	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	1	100%

# FLEET MANAGEMENT ACTIVITY REPORT

July 2013

**FYE 2013**

## FUEL REPORT

IN GALLONS

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	23,546.00	29,920.00	17,384.00
Outside - sublet	118.70	740.20	0.00
<b>TOTAL</b>	<b>23,664.70</b>	<b>30,660.20</b>	<b>17,384.00</b>

TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	23,122.38	29,500.70	4,099.61	13,284.39

## FYE 2014 TO DATE CONSUMPTION

TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	23,122.38	29,500.70	4,099.61	13,284.39

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$3.08	Low	\$2.70	UNLEADED	High	\$3.23	Low	\$3.23
DIESEL	High	\$3.21	Low	\$2.97	DIESEL	High	\$3.54	Low	\$3.54
CNG	High	n/a	Low	\$0.53	CNG	High	n/a	Low	\$1.03

## MAINTENANCE REPORT

REPAIR PARTS SOLD	\$59,690.82
TIRES SOLD	\$35,485.61
<b>TOTAL PARTS SOLD</b>	<b>\$95,176.43</b>

## PUBLIC CNG SALES

July	\$14,039.34
<b>FYE 2014 TO DATE</b>	<b>\$14,039.34</b>

**SUBLET REPAIRS \$19,512.41**

	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
ROAD CALLS	49	43	30	49
PM SERVICES	108	94	85	108
DISASTER REPAIRS	0	1	4	0
<b>WORK ORDERS</b>	<b>465</b>	<b>453</b>	<b>462</b>	<b>465</b>

**FLEET MANAGEMENT**  
**PREVENTATIVE MAINTENANCE RESCHEDULES**

**FYE 13 VS FYE 14**  
**AS OF 8/9/2013**

	COMPLETED FYE 13	PENDING FYE 13	TO DATE FYE 14	PENDING FYE 14
CITY COUNCIL	0	0		
FIRE ADMINISTRATION	2	0		
FIRE TRAINING	0	0		
FIRE PREVENTION	5	0		
FIRE SUPPRESION	6	0	2	2
FIRE DISASTER PREPAREDNESS	0	0		
ENGINEERING	1	0		
UTILITIES (METER READERS)	0	0		
INFORMATION SYSTEMS	0	0		
FLEET MANAGEMENT	0	0		
STREET MAINTENANCE	14	0		
STORM WATER	0	0		
TRAFFIC	3	0		
SANITATION ADMINISTRATION	0	0		
SANITATION RESIDENTIAL	4	0		
SANITATION COMMERCIAL	13	0		
SANITATION TRANSFER	4	0		
SANITATION COMPOST	2	0		
SANITATION RECYCLE	1	0		
SANITATION YARD WASTE	0	0		
LINE MAINTENANCE ADMIN.	0	0		
WATER LINE MAINTENANCE	8	0		
SEWER LINE MAINTENANCE	0	0	1	1
PARK MAINTENANCE	5	0	1	0
PARKS & RECREATION	0	0		
FORESTRY	0	0		
PLANNING	0	0		
PLANNING CDBG	0	0		
WATER PLANT	0	0		
WATER RECLAMATION	5	0	1	0
UTILITIES - ENVIRONMENTAL	0	0		
BUILDING MAINTENANCE	2	0	1	0
CUSTODIAL	0	0		
DEVELOPMENT SERVICES	0	0		
CODE COMPLIANCE	0	0		
ANIMAL CONTROL	7	0		
POLICE ADMINISTRATION	0	0		
POLICE STAFF SERVICES	4	0		
POLICE CRIMINAL INVESTIGATIONS	5	0	1	1
POLICE PATROL	27	0	2	1
POLICE SPECIAL INVESTIGATIONS	1	0		
POLICE COMMUNICATIONS	0	0		
<b>TOTALS</b>	<b>119</b>	<b>0</b>	<b>9</b>	<b>5</b>

**\*292-9708 to make PM Reschedule arrangements**

[illegible]



# FLEET MANAGEMENT

## Mechanic Productivity Report

FYE 2014

July

MECHANIC	DIRECT LABOR HOURS	INDIVIDUAL PRODUCTIVITY		
# 002	129.25	85.2%	151.68	Schumacher
# 003	18.92	79.9%	23.68	Sanitphan
# 004	27.61	88.3%	31.26	Vaughn
# 005	96.12	83.9%	114.56	Boensch
# 006	5.55	100.0%	5.55	Line Maint.
# 007	138.00	83.2%	165.77	Boyd
# 008	89.21	79.0%	112.93	Deaver
# 010	130.38	75.5%	172.58	Alinger
# 011	134.19	79.1%	169.64	Curtin
# 012	140.48	80.3%	174.95	Roberts
# 013	131.77	82.7%	159.38	Johnson
# 015	157.58	86.8%	181.61	Miller
# 019	133.43	84.5%	157.87	Carpenter
# 021	136.80	83.4%	164.09	Lowman

DIRECT LABOR HOURS	1469.29
TOTAL AVAILABLE HOURS	1785.57
PRODUCTIVITY GOAL	70.0%
<b>ACTUAL PRODUCTIVITY</b>	<b>82.3%</b>

**SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014**

<b>STREET DIVISION</b>					
	<b>FYE 2014 July, 2013</b>	<b>FYE 2014 July, 2013</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>FYE 2014</b>
<b>PERFORMANCE INDICATORS</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>PROJECTED</b>
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	18.41	100%	18.41	100%	95%
Overlay/pave 10 miles per year.	0.50	5%	0.50	5%	100%
Replace 1,160 square yards of concrete pavement panels	56.00	5%	56.00	5%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	10.00	2%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	42.00	25%	100%

<b>STORM WATER DIVISION</b>					
	<b>FYE 2014 July, 2013</b>	<b>FYE 2014 July, 2013</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>FYE 2014</b>
<b>PERFORMANCE INDICATORS</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>ACTUAL</b>	<b>PER CENT</b>	<b>PROJECTED</b>
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	352.00	70%	352.00	6%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	1,024.00	7%	1,024.00	7%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	46.50	1%	46.50	1%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	112.00	38%	112.00	38%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	2,235,158.00	16%	2,235,158.00	16%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	65%

**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>JULY 2013</b>	<b>PROJECTED GOAL</b>	<b>THIS MONTH</b>			<b>YEAR TO DATE</b>		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	64	64	100%	64	64	100%
Provide information requested by citizens within 7 days	95%	64	64	100%	64	64	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	34	34	100%	34	34	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		140	95.75	0.68	140	95.75	0.68
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		1.06	22	100%	1.06	22	100%
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		15	15	100%	15	15	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		46	46	100%	46	46	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	4	4	100%	4	4	100%
<i>Lower Priority</i> all other signs within one day	90%	56	56	100%	56	56	100%
<i>Street Name Signs</i> within two weeks	90%	6	6	100%	6	6	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3200	0	100%	3200	0	100%



## Monthly Report

July 2013

### Line Maintenance:

#### Division Capital Project FYE 13

- Sandpiper Ln. – WA 0313 – 100% complete
- High Meadows – WA0208 – 85% complete

#### Division Accomplishments

Water Maintenance crews responded to 18 water main emergencies, maintenance on 60 fire hydrants, surveyed 70 fire hydrants for master record, 201 water valves, 433 water main locates, completed 10 yard restoration sites, responded to 15 after hour water service requests, and set 37 new water meter services. Estimated water loss from water main breaks, and system quality assurance for the month of July – 3,186,000 gallons. Completed an emergency water line replacement project on Asp Street from White Ave to Boyd St.

Sewer Maintenance crews hydro-cleaned 61,150 feet of sewer mains, 1,670 feet of root removal, 28,835 feet of CCTV inspection, 3 tap inspections, 3 cap inspections, 1 tap locations by CCTV, 422 sewer main locates and responded to 22 possible sewer obstructions requests, 3 on City side, 19 on private side, (one SSO's). Removed and replaced pump - # 1 – East Ridge Lift station.

D Lift Station:

Average daily flow: 0.99 MGD.

Average total flow: 28.71 MG.

### Wastewater Projects:

Tecumseh Interceptor (WW0262): Project design by Garver Engineers is approximately 75% complete. Easement acquisition is underway. All easements have been obtained and final design is complete. Plans have been approved by ODEQ. Central Contracting was low bidder. Construction should begin shortly.

Canadian River TMDL Study (Project WW0044): This project takes into consideration ten (10) discharges into the Canadian River from above OKC to below Lexington. Most of the discharges are considering Wastewater Treatment Plants (Water Reclamation Facilities). All the cities are getting stricter permits and the final report will be sent to EPA for acceptance. Consortium members selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP). QAPP approved by EPA, Region 6 (EPA 6) in Dallas 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft final report received 9/20/12; ODEQ comments; Revised Projections received 2/6/13; consortium meeting held 3/15; modified additional ODEQ comments; Second Revision of Model Simulations received 6/6; ODEQ comments; consortium meeting held 8/1; Final projections due in November; payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Two 12-inch PVC force mains from Hall Park and Royal Oaks lift stations join into 2,260 linear feet of 16-inch ductile iron force main installed in 1984; force main runs south along 24<sup>th</sup> Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. Design layout nearing completion; Lemke proposal due shortly.

SE Bishop Interceptor, Phase 2B (Project WW0267): Construction of 2B, Section 1 complete March 2007; Section 3: easements under negotiation; acquired 2 of 4 remaining easements; should bid shortly; Section 2: Received six (6) bids 11/1/12, Krapff-Reynolds Construction Company low: \$1,054,480

with five (5) other bidders. NUA award and contract approved 12/18; pre-work meeting 1/15/13; Notice to Proceed effective 1/28; construction is on schedule and within budget; Pre-final inspection 8/1; Final change order and project acceptance in progress; payments totaling \$895,787 of \$1,054,480 or 85% processed.

Sewer Maintenance Project FYE11 (WW0064): Annual rehabilitative project, bounded by Alameda to the north, Bishop Creek to the west, partially Boyd and partially Brooks to the south, and Shiloh to the east; project will replace about 38,000 feet of sewer line and about 220 manholes; advertised 4/27/13; pre-bid meeting held 5/15; received four (4) bids 5/27; Urban Contractors low: \$2,774,200; NUA award and contract approved 6/11; pre-work conference held 6/19; Notice to Proceed effective 7/1/13; construction is on schedule and within budget; payments totaling \$268,889 of \$2,774,200 or 10% processed.

Sewer Maintenance Project FYE12 (WW0070): Annual rehabilitative project, bounded by Boyd to the north, Imhoff Creek to the west, Lakewood to the south and Elm to the east, with one (1) supplementary area south of Boyd, west of BNSF; project will replace almost 33,000 feet of sewer line and over 95 manholes; staff in-house design in progress; NUA approved contract with Lemke 1/22/13; video inspection complete; preliminary plans received 8/1/13; review and comment due shortly.

Sewer Maintenance Project FYE13 (WW0200): Annual rehabilitative project, bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; NUA approved on-call surveying contract with Lemke 7/23/13; video inspection in progress; staff in-house preliminary design in progress;.

Wastewater Supervisory Control and Data Acquisition (SCADA) (WW0052): SCADA electronically reports plant and lift station activity to a central location. Project combined with WW0043 & WW0047 for construction efficiency. see WW0043 for update; payments totaling \$942,981 of \$949,500 or 99% approved.

WWTP - Aeration Basin Blower VFD (WW0043): Replacement of obsolete motors and controls will enhance efficiency and save energy and money by reducing electrical demand and use. Project partnered with WW0047 for Department of Energy (DOE) stimulus grant, and combined with WW0047 & WW0052 for design and construction efficiency; received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; substantial completion & punch list effective 4/24/13; remaining items include as-builts and final O&M manuals; settlement negotiations continue; DOE grant closed 6/26/13; payments totaling \$1,044,184 of \$1,060,326 or 98% have been approved.

WWTP - North Digester Boiler(s) (WW0047): Replacement of obsolete sludge heaters (vintage 1960's) will save energy and money. Project partnered with WW0043 for Department of Energy (DOE) stimulus grant, & combined with WW0043 & WW0052 for design and construction efficiency; see WW0043 for update; DOE grant closed 6/26/13; payments totaling \$379,085 of \$395,174 or 96% have been approved.

Woodcrest Interceptor (WW0120): Project design by RJN Group complete; permits in hand; final of easement acquisition continues; project should bid soon.

Lift Station D Rehabilitation (WW0303): Design contract with HDR for rehabilitating Lift Station D and expanding the flow equalization basin was approved 02/26/08; amendment for construction services approved 04/28/09. Contract with Walters-Morgan Construction approved 08/25/09 and work was substantially complete 08/24/11. CO#1 increasing contract by \$65,185 approved 02/22/11. Final CO#2 increasing contract by \$22,326 approved by City Manager 05/25/12. Payments totaling \$5,917,511 of \$5,927,511 or 100% processed. Project accepted by NUA 05/28/13; awaiting final reimbursement from OWRB.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13;

capacity analysis report received 05/07/13; expect collection system improvements report to be received in early June. Payments totaling \$498,092 of \$576,699 processed.

Phase 2 South WRF Improvements: Preliminary design contract with Garver approved 03/08/11. Draft Engineering Report received 08/03/11 with findings presented to Finance Committee 09/21/11 and NUA 11/08/11. Staff directed to proceed with design of \$52 M project expanding average daily design capacity from 12 to 17 MGD and adding ultra violet disinfection, effluent aeration and odor control technologies. Additional scope includes demolition of the remaining RBC's and biotowers, primary clarification rehab, additional activated sludge and final clarification basins, as well as sludge and miscellaneous improvements. Engineering Report finalized and submitted to DEQ 11/18/11; DEQ comments received 03/26/12. Request for variance submitted to DEQ 05/21/12. Garver Amendment No.1 for final design and bidding was approved 06/12/12 and final design kickoff meeting was held 06/25/12. FYE13 budget increased overall funding and shifted the Sewer Sales Tax (Fund 323) share to the Water Reclamation Fund 032. Sent response to DEQ regarding revised OPDES compliance schedule on 06/19/12; we requested a 20-month extension and have not heard anything. Geotechnical work completed by Terracon on 11/12/12; site clearing south of Bratcher Minor Road completed 10/09/12; draft report received 11/29/12. Submitted population and per capital flow data to DEQ on 10/23/12 requesting design flow of 17 MGD in 208 Plan; DEQ did not approve request. 30% design plans for Phase 2B improvements submitted 11/14/12 and 75% design plans for Phase 2A submitted 01/23/13; staff is reviewing at this time. Design Meeting #8 held 02/20/13 with next meeting scheduled for 04/17/13. Garver and staff met with DEQ on 12/05/12 to discuss variance requests for UV disinfection as well as increased sizing of aeration basins to compensate for not providing additional primary clarifier capacity. DEQ approved 4 variances from ER in their letter of 01/15/13 and requested schedule from NUA. On 02/18/13, NUA forwarded response to DEQ comments and proposed construction schedule assuming one project beginning construction in March 2014. DEQ approved variance request for primary clarifier weir loading rate on 03/20/13. As a result, final version of Engineering Report was submitted to DEQ on March 29, 2013; ER approved 06/27/13. Design Meeting #9 held 06/19/13 90% design plans for Phase 2A and 2B (combined) submitted at that time; staff is reviewing. DEQ forwarded proposed Consent Order (CO) #13-077 to NUA 04/15/13; staff does not recommend approval as submitted and forwarded suggested modifications to DEQ on 05/17/13. No response to date on revised CO. 90% project estimate of \$63 M presented to Finance Committee 06/19/13 and NUA 07/10/13. Several user rate alternatives in support of required \$38M bond were discussed 07/10/13 in anticipation of public vote in November 2013. Phase 2 plans and specifications submitted to DEQ 08/01/13. Public Meeting on potential rate hike scheduled for 08/12/13.

North WRF Engineering Report: This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development.

Effluent Reuse at Compost Facility: A non-potable water system allowing reuse of treated effluent at the WWTP site is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the new Compost Facility south of the WWTP. Wastewater reuse in this manner can significantly reduce water demand and delay the need for expensive water supply projects. Reuse will also reduce the amount of pollutants discharged to the Canadian River. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-

1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12; composting and effluent reuse data submitted to APAI during October. Meeting with DEQ held 12/21/12; APAI and staff presented reasoning for allowing irrigation with treated effluent as Category 3 reuse. DEQ met with APAI and staff at Compost facility on 01/16/13 and DEQ concerns were received 02/08/13. APAI submitted draft Engineering Report for Compost Facility Reuse to staff on 04/23/13; Comments provided 07/24/13; revised draft expected in Mid-August.

WWTP Effluent Truck Wash: Construction of a non-potable water system to allow reuse of treated effluent for wash down of equipment is complete at the WWTP site. Under this project, a non-potable water line will be extended to the old composting facility where a truck wash will be constructed. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12. Meeting with DEQ held 12/21/12; APAI and staff presented discussed automated truck wash facility utilizing treated effluent; DEQ indicated need to meet as Category 2 reuse.

### **Water Projects:**

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT.

Apple Creek Waterline Replacement (WA0041): The old ductile iron line is being replaced and relocated to a new position. Easements have been attained. Central Contracting was lowest and best bidder. Construction is complete.

Highway 9 Water Line Relocations (WA0191): The waterline located along Highway 9 east of 24<sup>th</sup> Ave SE must be relocated as part of an ODOT widening project. Cardinal Engineers has been selected to development relocation plans. Cardinal is consulting with ODOT to verify new alignment. Trent Construction from Harrah, Oklahoma was low bidder.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project will replace deteriorating ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal was approved 2/14/12; supplementary services approved 11/2/12; floodplain permit approved 4/16; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29; on schedule and within budget; payments totaling \$206,516 of \$934,225 or 22% processed.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They installed all pipe except for connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our contractor was asked to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increased pricing received was higher than original by \$86,575. Contractor and staff met and were unable to resolve a resolution to move the project forward. Legal became involved and since then, the City of Norman has permanently suspended Red Cliff, Inc. for completion of the raw waterline. To date, Red Cliff has been paid 81% of the total project cost of \$3.17 million. To complete project, the consultant prepared a bid for the remaining work associated with installing the two vaults. BRB Contractors, Inc. was the low bidder at \$788,505 and is currently 80% complete. Staff expects project to be complete by August 1, 2013.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, new backwash lagoon, additional SCADA improvements, and abandon lateral line sewer and connect to City sewer. Total costs are estimated near \$21,000,000. A design contract was approved by NUA May 22, 2012. An ozone pilot project was



established October 2012 and was operated until March 2013. Results are final and the consultant is completing the final report which will be delivered by August 9, 2013.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

Waterline Segment A and Water Modeling (WB0134): Project modified to update the water model to include new wells and waterlines and determine the most suitable location for a new water storage tank under project WA0293. Professional Engineering Consultants (PEC) updated water model and NUA approved PEC design Amendment No. 2. PEC has completed evaluation of Berry Road WL improvements and need for water storage tower in pressure zone. Surveying for new waterlines complete and revised waterline alignment plans received from PEC. Easement along Robinson obtained and we were working to obtain final easement along 36th NE to reduce possibility of relocation at a future date. However, we were unable to negotiate a fair price and will install in existing ROW. Final plans received in mid-January; advertised project 01/31/13 and opened bids 02/21/13. Bid awarded to Matthews Trenching on 03/12/13 in the amount of \$1,256,225 with construction starting 03/25/13. All 16-inch WL along 36th Avenue NE and Robinson has been installed, pressure tested and is currently being disinfected. Approximately 1000 LF of 24-inch along Robinson installed. Modification to the WTP connection vault is being discussed.

2060 Strategic Water Supply Plan: RFP distributed to consultants 11/21/11 and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetratech as most qualified and design contract approved 03/13/12. Kick-off meeting was held 04/06/12 with water plan to be finalized by January 2012. Ad hoc committee of 15 citizens appointed 05/08/12 to provide citizen input to staff/consultant during development of the plan. First Ad Hoc meeting held 5/30/12. First Public Meeting held 06/25/12: public meeting minutes issued. Basis of Planning Workshop with Ad-Hoc committee held 08/06/12; committee and council completed alternative comparison weighting matrix in August. Staff met with OKC on 10/04/12 to discuss water rates and potential rate increases in the future as the SE Oklahoma raw water pipeline is constructed. Initial screening of new water supply alternatives presented to Council and Ad-Hoc Committee on 10/09/12 and to public on 10/24/12. Carollo has developed costs for upgrading, expanding existing sources (Thunderbird, wells, OKC water and conservation and for potential new water supply sources. Existing sources viable water supply options grouped into portfolios in preparation for AdHoc committee meeting on 01/10/13. Portfolio review meeting with AdHoc committee held 03/04/13; with 3rd Public Meeting held 03/13/13. Second portfolio review meeting with Adhoc committee held 05/23/13. Third portfolio review meeting with Adhoc committee and 4th (final) public meeting held 07/16/13.

Water Line Replacement, Flood Avenue (WA0306): This project will install 8,400 feet of 12-inch waterline along Flood between Robinson and Boyd. Project delayed due to lack of funding. Design now expected in FYE16.

USGS Aquifer Study: USGS to complete pilot project to evaluate pumping of non-potable groundwater to the Little River to augment the Lake Thunderbird water supply. Contract K-1112-57 with USGS approved on 09/27/11 with 50/50 cost sharing by NUA and USGS. Pumping from 6 wells began in late April continued into May; pre and post-pumping testing water and soils testing is complete. Processed second payment for total of \$99,570 or about 66% of the \$150,000 total contract amount.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design for Phase 1 is underway.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13

budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

#### **RECOUPMENT PROJECTS:**

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 9 commercial entities this month. This resulted in assessments made upon 4 entities whose project did not increase wastewater flows. A total of \$10,730.72 was assessed on the remaining 5 entities.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Last payback fee of \$32,286 for UNP Section VI received 11/07/12; total of \$54,513 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

#### **DEVELOPMENT PLAN REVIEW:**

As shown on the attached spreadsheet, staff reviewed 6 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 6 sets of plans with an average review time of 3.3 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 100% of the time.

# DEVELOPMENT PLAN REVIEW

July 2013

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
7/11/2013	University North Park Section XII	Water	SMC	7/15/2013	Returned	4	0
7/11/2013	University North Park Section XII	Sewer	SMC	7/15/2013	Returned	4	0
7/11/2013	University North Park Section XII	Paving	SMC	7/15/2013	Returned	4	0
7/11/2013	University North Park Section XII	Storm	SMC	7/15/2013	Returned	4	0
7/17/2013	Eagle Cliff South Addition Section 4	Water Change Order	SMC	7/17/2013	Returned	0	0
7/19/2013	3530 MacDonnell Drive	Fire Line	Wallace Engineering	7/23/2013	Returned	4	0

## FYE13 Data

Average Days to Return =	3.3
Number of Plans Reviewed	6
Plan Review > 10 days	0
Percentage Reviewed < 10 Days	100%
Goal for Review < 10 Days	90%

Utilities Administration  
Monthly Capital Projects Report

Project Information			Design Information			Construction Information									
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contract Number	Contract Amount	Contract End	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete	Completion Date
WA00039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%	1112-01	\$437,400	6/4/1900	\$437,400	\$447,390	0.00%	100%	102%	
WA00051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,600	\$309,600	100%	0910-170	\$3,171,711	6/24/2011	\$3,171,711	\$2,315,026	0.00%	100%	73%	
WA00051	Raw Waterline, Phase 1 (Vaults)	Garver Engineers	0607-96	-	\$0		1213-129	\$788,505		\$788,505	\$0	0.00%		0%	
WA00175	USGS Trace Metals Aquifer Study	USGS	1112-57	150,000	\$99,570	66%	NA	NA							
WA00187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%	1213-87	\$934,225	11/25/2013	\$934,225	\$0	0.00%	38%	0%	
WA00043	WWTP Aeration Basin Blower VFDs	Garver	0910-53	84,500	\$63,210	98%	1011-42	\$1,060,326	7/17/2011	\$1,060,326	\$1,044,184	0.00%	100%	98%	
WA00044	WWTP Canadian River TMDL	ACOG/Guernsey	0910-185	268,644	\$256,818	96%	1011-42	\$395,174	7/17/2011	\$395,174	\$379,085	0.00%	100%	98%	
WA00047	WWTP No. 1 Digester Boilers Replacement	Garver	0910-53	43,200	\$42,336	98%	1011-42	\$949,500	7/17/2011	\$949,500	\$942,981	0.00%	100%	99%	
WA00052	WWTP SCADA Improvements	Garver	0910-53	306,000	\$259,880	98%	1011-42	\$0		\$0					
WA00062	Royal Oaks Force Main Rehabilitation	Staff / Lemke	Staff / Lemke	89,605	\$77,765	87%	k-1213-88	\$2,774,200	9/14/2014	\$2,774,200	\$0	0.00%	8%	0%	
WA00064	Sewer Maintenance Project FYE 2011	Staff / Lemke	0910-55	73,580	\$38,404	52%	T.B.D.	NA		\$0					
WA00070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	133,849	\$113,641	85%	T.B.D.	NA		\$0					
WA00120	Interceptor Improvements: Woodcrest	R/JN Group	0405-159	65,580	\$0	0%	T.B.D.	NA		\$0					
WA00200	Sewer Maintenance Project FYE 2013	Staff / Lemke	TBD	122,701	\$88,142	72%	T.B.D.	NA		\$0					
WA00267	Interceptor Bishop Ph 2B Sect 1 & 3	CP&Y	0304-147	T.B.D.	\$0	0%	Krapf-Reynolds Construction	\$1,054,480	NA	\$1,054,480	\$895,787	0.00%		85%	
WA00267	Interceptor SE Bishop Ph 2B Sect 2A & 2B	CP&Y	0304-147	-	\$0		R/JN Group	\$154,244	NA	\$154,244	\$130,982	0.00%		85%	
WA00011	WW Flow Metering Phase 2	NA	NA	24,850	\$24,839	100%	Sewer Line Maintenance staff	\$100,000	NA	\$100,000	\$7,288	0.00%	80%	100%	6/21/2013
WA00248	SS Emergency Repairs	NA	NA	61,119	\$45,918	75%	Central Contracting Services, Inc.	\$373,840	9/5/2013	\$362,540	\$362,540	-3.02%			
WA00041	Apple Creek Waterline	Staff / Lemke/Cardinal	0910-55	172,000	\$122,500	71%	Future	NA		\$0					
WA00191	Highway 9 Waterline Relocations	Cardinal	1213-119	400,800	\$337,697	84%	Future	NA		\$0					
WA00305	Berry Road Waterline Replacement	Poe & Associates	0910-61	-	\$83,709		NA	NA		\$0					
WB00127	Phase 2 Wells	CH2M Hill	0607-109	-	\$11,646		1011-123	\$1,178,194	10/27/2011	\$1,178,194	\$1,055,036	0.00%	100%	90%	
WB00140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$81,429		1011-123	\$294,548	10/27/2011	\$294,548	\$228,809	0.00%	100%	77%	
WB00141	FYE08 18-inch Waterline	Staff / Lemke	0910-55	-	\$23,971		Future	NA		\$0					
WB00184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%	Central Contracting Services, Inc.	\$1,256,225	10/21/2013	\$1,256,225	\$782,377	0.00%	64%	62%	
WA00262	Tecumseh Interceptor	Garver Engineers	0306-53	28,178	\$23,971	85%	Matthews Trenching Company, Inc.	\$524,273	3/20/2013	\$550,928	\$550,928	5.08%	100%	100%	3/20/2013
WA00131	WTP High Pressure Plane Upgrade	PEC	0607-122	-	\$53,842		PO#208124	\$88,145	NA	\$88,145	\$88,145	0.00%		100%	
WA00149	Hall Park Waterline Improvements	Lemke/Garver	0910-53 and 55	61,680	\$0		NA	NA		\$0					
WA00173	Master Meter Replacement	Staff	NA	385,947	\$345,706	90%	NA	NA		\$0					
WA00174	Strategic Water Supply Plan	Carrolla	1112-114	175,465	\$159,625	91%	Future	NA		\$0					
WA00182	Waterline Segment A, Phase 1	PEC	0607-122	91,375	\$91,375	100%	NA	NA		\$0					
WA00188	SE Oklahoma Raw Water Study	OK Regional Water UT	0708-155	-	\$0		Future	NA		\$0					
WA00293	Water Storage Tower	staff	(see construction)	-	\$0		Future	NA		\$0					
WA00042	Wastewater Flow Monitoring	(see construction)		-	\$0		HDR Engineering/R/JN Group	\$576,699	1/9/2011	\$576,699	\$530,804	0.00%	100%	92%	
WA00050	WWTP Effluent Truck Wash	Alan Plummer	K-1213-54	18,700	\$14,025	75%	Future	NA		\$0					
WA00058	Effluent Reuse at Composting Facility	Alan Plummer	K-1213-54	8,900	\$6,675	75%	Future	NA		\$0					
WA00065	WWTP Phase 2 Expansion	Garver	1011-148	4,084,800	\$3,481,656	85%	Future	NA		\$0					
WA00204	North WRF Engineering Report	HDR/Alan Plummer	K-1213-134	249,935	\$70,841	28%	NA	NA		\$0					

**JULY 2013  
ENVIRONMENTAL SERVICES DIVISION  
MONTHLY REPORT**

<b>INSPECTIONS</b>	<b>July</b>	<b>Year to date</b>
Fats, oil and grease (FOG) program	22	22
Food license renewal	0	0
Silver Program	0	0
Significant Industrial Users	0	0
<b>Total inspections</b>	<b>22</b>	<b>22</b>

<b>ROUTINE ACTIVITIES</b>	<b>July</b>	<b>Year to date</b>
Line Maintenance calls	1	1
Significant Industrial User sites sampled	0	0
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	25%
Household hazardous waste disposal calls	33	33

<b>REVENUE</b>	<b>July</b>	<b>Year to date</b>
FOG Program	\$50.00	\$50.00
Silver Program	\$0.00	\$0.00
Industrial Discharge Permit	\$0.00	\$0.00
Surcharge	\$4,237.76	\$4,237.76
Lab Analysis Recovery	\$0.00	\$0.00
<b>Total revenue</b>	<b>\$4,287.76</b>	<b>\$4,287.76</b>

**ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)**

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservance District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. Assisted ECAB in hosting Rain Barrell Workshop and Water Wise Workshop
6. Assisted ECAB with Water's Worth It month Proclamation

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

1. Provided routine staff support, minutes, attending meetings

**MISCELLANEOUS ACTIVITIES**

1. Working on Region VI Pretreatment Workshop
2. Purchased recycling containers for special events.
3. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
4. As of July 2013, approx. 10,000 gallons of grease/solids did not enter the sanitary sewer in FYE 13 as a result of a result of the FOG program.
5. Staff worked with different departments to increase energy efficiency-i.e turning off computers, duplex printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
6. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate paint. take-back programs similar to the recent paint take-back program in Oregon.
7. Created flyers for distribution to citizens regarding oil and grease in the sewer.
8. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
9. Assisting the Oklahoma Water Environment Association in developing their Strategic Direction Plan
10. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
11. Attended the Chamber of Commerce Greenovation Committee meeting
12. Staff representative for ACOG's Clean Air Task Force Committee
13. Prepared electronic file management strategies for the Utilities Department

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 14		FYE 13	
July, 2013	MONTH	YTD	MONTH	YTD
Number of Complaints of Sewer Stoppage:				
City Responsibility	4	4	4	4
Property Owner Responsibility	30	30	29	29
TOTAL	34	34	33	33
Number of Feet of Sewer Cleaned:				
Cleaned	66,050	66,050	148,481	148,481
Rodded	8,110	8,110	4,785	4,785
Foamed	82,523	82,523	3,185	3,185
TOTAL	156,683	156,683	156,451	156,451
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	1	1
Obstruction	0	0	1	1
Private	1	1	1	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	1	3	3
Feet of Sewer Lines Televised	24,835	24,835	23,154	23,154
Locates Completed	422	422	389	389
Manholes:				
Inspected	664	664	713	713
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	0	0	0
Hours Worked at Lift Station	184	184	185	185
Hours Worked for Other Departments	10	10	23	23
OJI Percentage	3.95	3.95	1.50	1.50
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.42	0.42	0.30	0.00
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 14		FYE 13	
July, 2013	MONTH	YTD	MONTH	YTD
New Meter Sets:	37	37	181	181
Number Short Sets	37	37	175	175
Number Long Sets	0	0	6	6
Average Meter Set Time	4.16	4.16	4.34	4.34
Number of Work Orders:				
Service Calls	407	407	396	396
Meter Resets	0	0	0	0
Meter Removals	0	0	1	1
Meter Changes	6	6	22	22
Locates Completed	433	433	465	465
Number of Water Main Breaks	19	19	26	26
Average Time Water Off	2.90	2.90	2.75	2.75
Fire Hydrants:				
New	0	0	0	0
Replaced	2	2	1	1
Maintained	60	60	7	7
Number of Valves Exercised	217	217	236	236
Feet of Main Construction	70	70	860	860
Hours of Main Construction	1,346	1,346	580	580
Meter Changeovers	8	8	36	36
OJI Percentage	4.19	4.19	9.09	9.09
Hours Flushing/Testing New Mains	80	80	57	57
Hours Worked Outside of Division	175	175	189	189

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
July 1-31, 2013  
**Flow Statistics**

	<b>FYE 2014</b>		<b>FYE 2013</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	343.9	343.9	305.0	305.0
Total Effluent Flow (M.G.)	329.6	329.6	236.9	239.9
Influent Peak Flow (MGD)	23.8	23.8	10.7	10.7
Effluent Peak Flow (MGD)	20.8	20.8	9.4	9.4
Daily Avg. Influent Flow (MGD)	11.1	11.1	9.8	9.8
Daily Avg. Effluent Flow (MGD)	10.6	10.6	8.0	8.0
Precipitation (inches)	10.3	10.3	0.5	0.5

**Discharge Monitoring Report Stats**

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	134	221
Effluent Carbonaceous Total	2	4
Percent Removal	98.3	98.1
Total Suspended Solids:		
Influent (mg/L)	142	221
Effluent (mg/L)	2	4
Percent Removal	98.5	98.1
Dissolved Oxygen:		
Influent (min)	6	0.7
Effluent (min)	5.1	5.1
pH		
Influent (Low)	6.8	6.6
(High)	7.4	7.3
Effluent (Low)	6.7	7
(High)	7.1	7.3
Ammonia Nitrogen		
Influent (mg/L)	24.8	29.7
Effluent (mg/L)	0.32	0.8
Percent Removal	98.7	97.3

**Utilities**

Electrical

Total kWh Used (Plant wide)	484,180	484,180	485,480	485,480
Aeration Blowers, WSL&Headworks	347,040	347,040	339,200	339,200

Natural Gas

Total cubic feet/day (plant wide)	973,000	973,000	446,000	446,000
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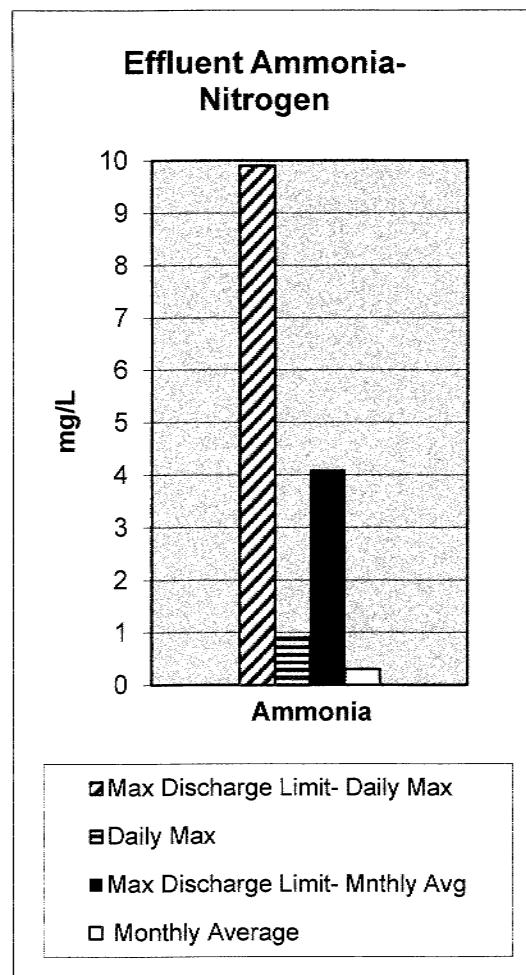
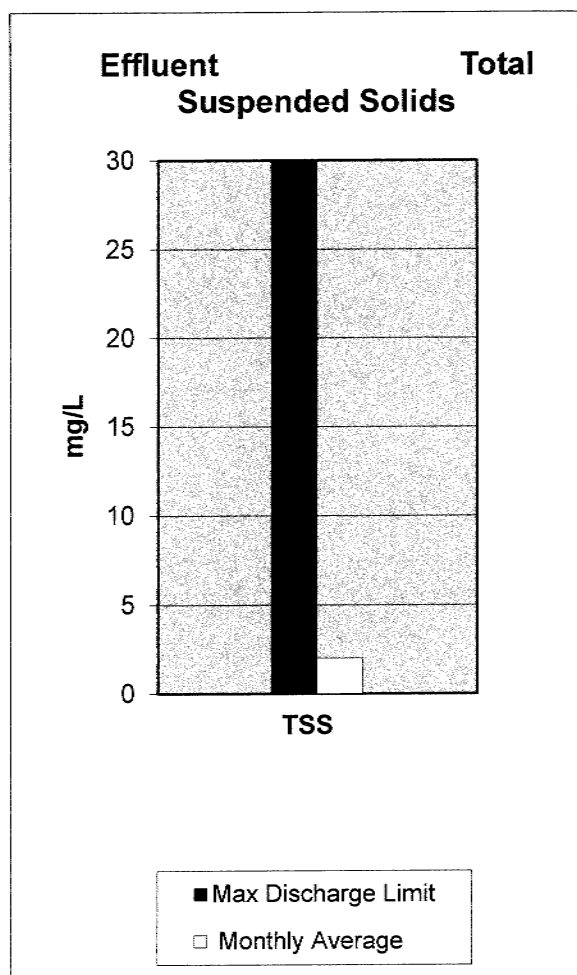
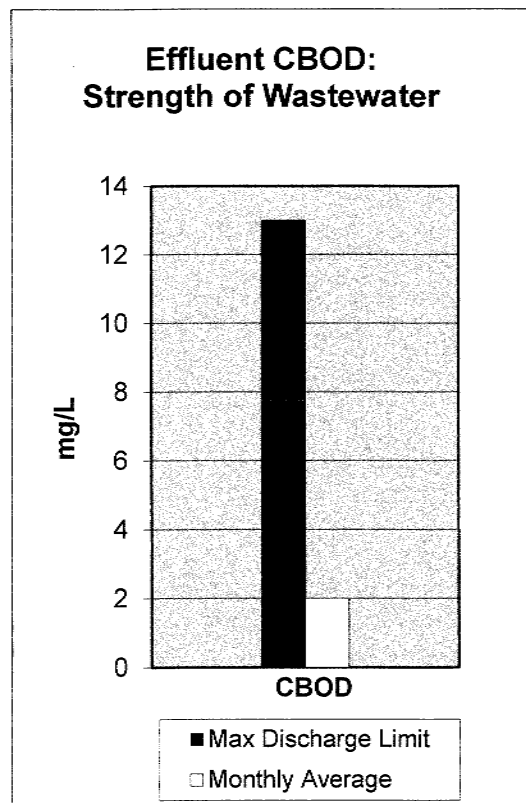
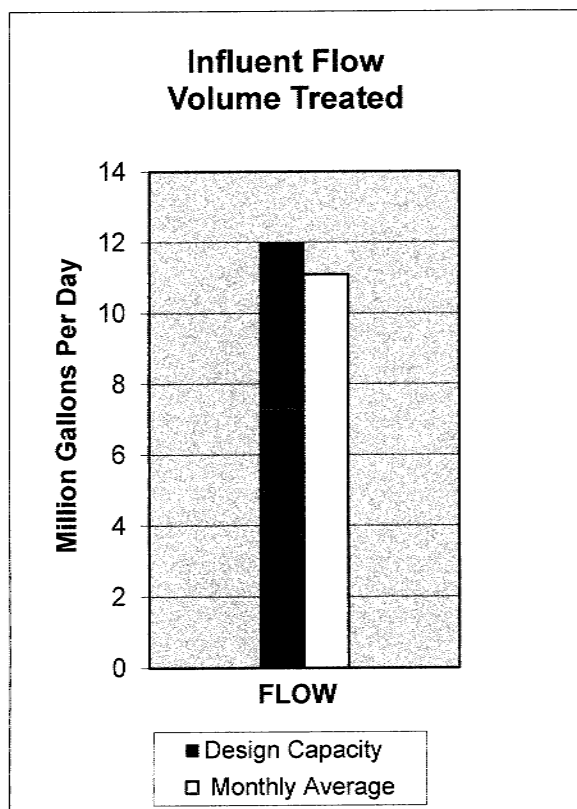
Public Education (Tours)	0	0	4	4
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Reclaimed Water System (MG)	14.2	14.2	11.9	11.9
OU Golf Course	8.1	8.1	15.6	15.6

SP Digester boilers are beginning to show signs of aging. Natural gas useage significant when in use.



**CITY OF NORMAN  
WATER RECLAMATION FACILITY  
July 2013**



**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

**MONTH: July-13**

	<b>FYE 2014</b>		<b>FYE 2013</b>	
	<b><u>This month</u></b>	<b><u>Year to date</u></b>	<b><u>This month</u></b>	<b><u>Year to date</u></b>
<b>Water Supply</b>				
Plant Production (MG)	338.59	338.59	408.997	409.00
Well Production (MG)	137.74	137.74	249.86	249.86
Oklahoma City Water Used (MG)	0.30	0.30	31.39	31.39
Total Water Produced (MG)	476.63	476.63	690.25	690.25
Average Daily Production	15.38	15.38	22.27	22.27
<b>Peak Day Demand</b>				
Million Gallons	20.61	20.61	24.82	24.82
Date	7/11/2013	7/11/2013	7/23/2012	7/23/2012
System Capacity (see note)	23.50	23.50	22.60	22.60
Demand Above Capacity (Peak Day)	0.00	0.00	2.22	2.22
Note: System Capacity does not include the Oklahoma City water line.				
<b>Costs</b>				
Plant	\$386,019.48	\$386,019.48	\$417,336.92	\$417,336.92
Wells	\$93,614.88	\$93,614.88	\$99,101.77	\$99,101.77
OKC (Estimated)	\$2,881.88	\$2,881.88	\$153,262.03	\$153,262.03
Total	\$482,516.24	\$482,516.24	\$669,700.72	\$669,700.72
<b>Cost per Million Gallons</b>				
Plant	\$1,140.09	\$1,140.09	\$1,020.39	\$1,020.39
Wells	\$679.63	\$679.63	\$396.62	\$396.62
OKC (Estimated)	\$9,670.74	\$9,670.74	\$4,882.36	\$4,882.36
Total	\$1,012.35	\$1,012.35	\$970.23	\$970.23
<b>Water Quality</b>				
Total Number of Bacterial Samples	80	80	100	100
Bacterial Samples out of Compliance	0	0	1	1
Total number of complaints	2	2	0	0
Number of complaints per 1000 service connections	0.06	0.06	0.00	0.00
<b>Safety</b>				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	1	1	1
<b>Public Education</b>				
Number of tours conducted	0	0	0	0
Number of people on tours	0	0	0	0

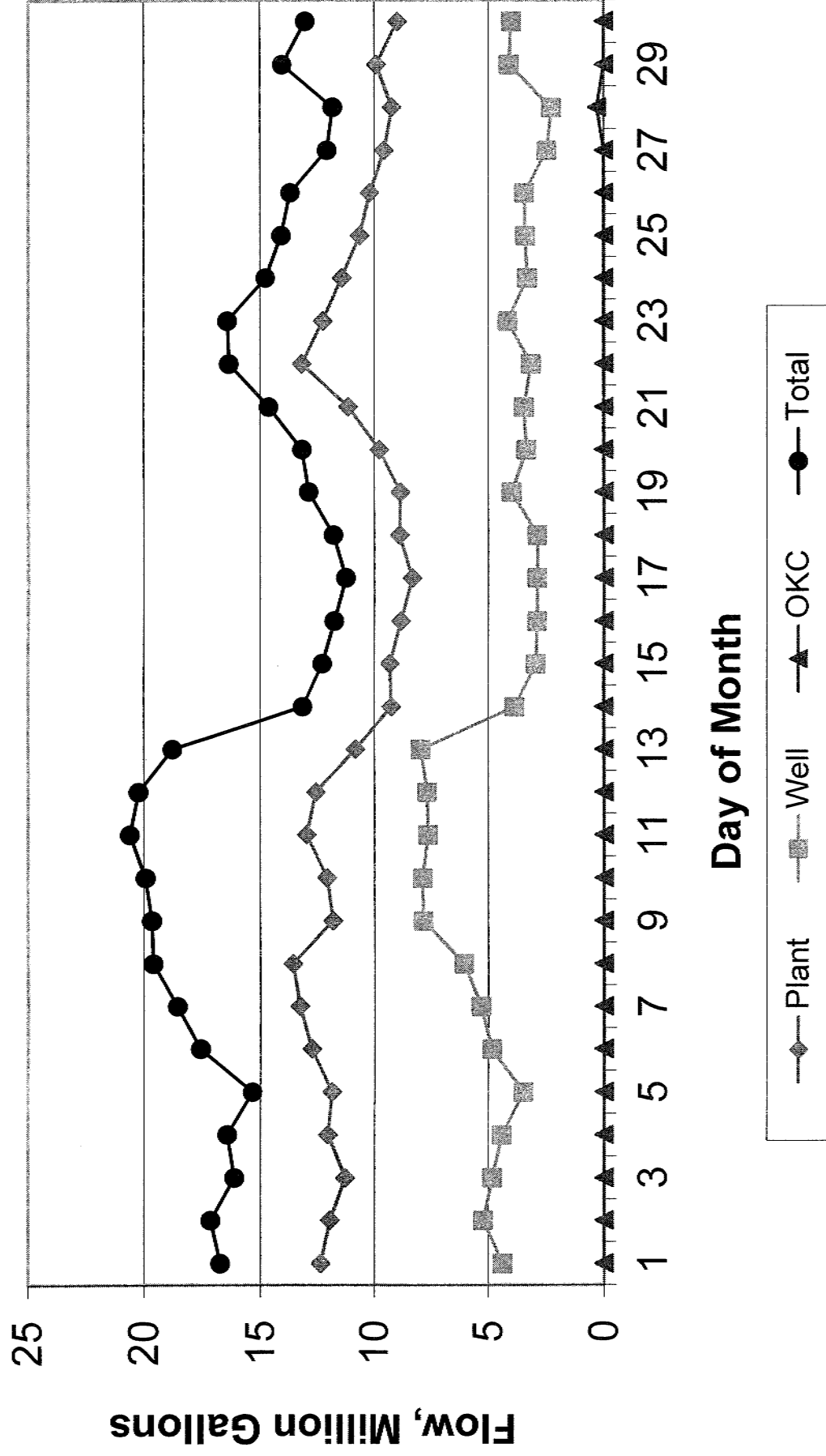
**Notes:**

We started a trial on using ferric sulfate in place of aluminum sulfate as our primary coagulant. This trial was initially started back in May 2012 but had to be discontinued due to the ozone pilot and other operational problems. A switch to ferric sulfate could offer alternatives for residuals disposal in the future, and will reduce the amount of aluminum in the tap, but will increase maintenance and housekeeping problems, and may lead to other operational issues. We will not commit to ferric sulfate as a permanent solution until we have run the trial for at least a full year.

We received bids for the replacement of the well house at Well #20 and are on the agenda for August.

We completed rehab work on Well #19. We should have results of that work next month.

# Water Production for July, 2013



## SANITATION DIVISION PROGRESS REPORT

JULY 2013

	FY 13		FY 14	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	3	3	3	3
<u>On The Job Injuries</u>	1	1	0	0
<u>Bulk Pickups</u>	35	35	33	33
<u>Refuse Complaints</u>	56	56	124	124
<u>New Polycarts Requests</u>	49	49	67	67
<u>Polycarts Exchanges</u>	6	6	31	31
<u>Additional Polycart Requests</u>	59	59	80	80
<u>Replaced Stolen Polycarts</u>	31	31	35	35
<u>Replaced Damaged Polycarts</u>	151	151	243	243
<u>Polycarts Repaired</u>	17	17	26	26

## COMPOST MONTHLY REPORT

JULY 2013

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	632.26	632.26
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 11,899.13	\$ 11,899.13
TONS BROUGHT IN BY PUBLIC:	184.43	184.43
TONS BROUGHT IN BY CONTRACTORS :	296.40	296.40
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	0.00	0.00
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 9,049.22	\$ 9,049.22
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 20,948.35	\$ 20,948.35
REVENUE COLLECTED FROM COMPOST SALES:	\$ -	\$ -

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	4	4	0	0
DRYING BEDS	80	80	0	0
TOTAL:	84	84	0	0

# MONTHLY TRANSFER STATION REPORT

JULY 2013

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	296.39	296.39	\$ 296.39	\$ 296.39
CONT. TONS:	175.33	175.33	\$ 175.33	\$ 175.33
CASH TONS:	1,400.14	1,400.14	\$ 1,400.14	\$ 1,400.14
BRUSH/YDS:	40.00	40.00	\$ 40.00	\$ 40.00
PULL OFFS:	31	31	\$ 31.00	\$ 31.00
TOTALS:	1,871.86	1,871.86	\$ 1,942.86	\$ 1,942.86

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	412	412
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8,402.02	8,402.02
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	13	13
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	76.76	76.76
GRAND TOTAL TONS TO LANDFILLS	8,478.78	8,478.78

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 159,570.64	\$ 159,570.64
GRAND TOTAL TIPPING FEE'S	\$ 159,570.64	\$ 159,570.64

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	681	681
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	4,025.27	4,025.27
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	372	372
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,668.40	2,668.40

TOTAL LOADS BROUGHT TO TRANSFER STATION:	1,053	1,053
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TOTAL TONS BROUGHT TO TRANSFER STATION:	8,568.39	8,568.39
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	2.86	2.86
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# MONTHLY RECYCLING REPORT (DROP CENTERS)

JULY 2013

## TONNAGES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.55	0.55	0.55	0.55	0.54	0.54
PLASTICS:	3.32	3.32	4.09	4.09	4.43	4.43
STEEL CANS:	0.89	0.89	0.77	0.77	0.88	0.88
CLEAR GLASS:	1.78	1.78	1.47	1.47	1.80	1.80
GREEN GLASS:	1.26	1.26	0.94	0.94	1.41	1.41
BROWN GLASS:	1.00	1.00	0.54	0.54	0.87	0.87
MIXED OFFICE PAPER:	9.75	9.75	6.00	6.00	8.93	8.93
CARDBOARD CENTERS TONS:	20.99	20.99	21.79	21.79	22.16	22.16
NEWSPAPER CENTERS TONS:	1.36	1.36	10.98	10.98	8.75	8.75
TOTAL TONS:	40.90	40.90	47.13	47.13	49.77	49.77

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	43.52	43.52
CARDBOARD COMPACTORS:	60.19	60.19
OTHER NEWSPAPER CONTAINERS:	0.00	0.00
TOTAL TONS:	103.71	103.71

## REVENUES

	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	\$ 473.00	\$ 473.00	\$ 473.00	\$ 473.00	\$ 464.40	\$ 464.40
PLASTICS:	\$ 66.40	\$ 66.40	\$ 81.80	\$ 81.80	\$ 88.60	\$ 88.60
STEEL CANS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MIXED OFFICE PAPER:	\$ 1,365.00	\$ 1,365.00	\$ 840.00	\$ 840.00	\$ 1,250.20	\$ 1,250.20
CARDBOARD:	\$ 3,463.35	\$ 3,463.35	\$ 3,595.35	\$ 3,595.35	\$ 3,656.40	\$ 3,656.40
NEWSPAPER:	\$ 176.80	\$ 176.80	\$ 1,427.40	\$ 1,427.40	\$ 1,137.50	\$ 1,137.50
TOTAL REVENUE:	\$ 5,544.55	\$ 5,544.55	\$ 6,417.55	\$ 6,417.55	\$ 6,597.10	\$ 6,597.10

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	\$ 7,180.80	\$ 7,180.80
CARDBOARD COMPACTORS:	\$ 9,931.35	\$ 9,931.35
OTHER NEWSPAPER CONTAINERS:	\$ -	\$ -
TOTAL REVENUE:	\$ 17,112.15	\$ 17,112.15

## COLLECTION BY MATERIAL

	TONS	TONS	PRO/FEE	PRO/FEE	REVENUE	REVENUE
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	1.64	1.64			\$ 1,410.40	\$ 1,410.40
PLASTIC:	11.84	11.84			\$ 236.80	\$ 236.80
STEEL:	2.54	2.54			\$ -	\$ -
CLEAR GLASS:	5.05	5.05			\$ -	\$ -
GREEN GLASS:	3.61	3.61			\$ -	\$ -
BROWN GLASS:	2.41	2.41			\$ -	\$ -
MIXED OFFICE PAPER	24.68	24.68	\$ 518.28	\$ 518.28	\$ 2,936.92	\$ 2,936.92
CARDBOARD:	168.65	168.65	\$ 4,174.09	\$ 4,174.09	\$ 23,653.16	\$ 23,653.16
NEWSPAPER:	21.09	21.09	\$ 411.26	\$ 411.26	\$ 2,330.45	\$ 2,330.45
REVENUE FROM OCC CONTAINERS:					\$ -	\$ 8,966.50
TOTALS:	241.51	241.51	\$ 5,103.62	\$ 5,103.62	\$30,567.73	\$39,534.23

## COLLECTION COST

	CAGE ROLL OFFS		GLASS		CARDBOARD		NEWSPAPER	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MAN HOURS:	68.00	68.00	6.00	6.00	60.00	60.00	4.00	4.00
LABOR COST:	\$ 535.60	\$ 535.60	\$ 160.68	\$ 160.68	\$ 1,606.80	\$ 1,606.80	\$ 107.12	\$ 107.12
VEHICLE COST:	\$ 1,621.80	\$ 1,621.80	\$ 143.10	\$ 143.10	\$ 3,198.40	\$ 3,198.40	\$ 107.37	\$ 107.37
TOTALS:	\$ 2,157.40	\$ 2,157.40	\$ 303.78	\$ 303.78	\$ 4,805.20	\$ 4,805.20	\$ 214.49	\$ 214.49

	OCC COMPACTORS		MIXED OFFICE PAPER			MONTH		YTD
	MONTH	YTD	MONTH	YTD		MONTH	YTD	
MAN HOURS:	20.00	20.00	6.00	6.00	MAN HOURS:	164.00	164.00	
LABOR COST:	\$ 535.60	\$ 535.60	\$ 160.68	\$ 160.68	LABOR COST:	\$ 2,570.88	\$ 2,570.88	
VEHICLE COST:	\$ 477.00	\$ 477.00	\$ 477.00	\$ 477.00	VEHICLE COST:	\$ 6,024.67	\$ 6,024.67	
TOTALS:	\$ 1,012.60	\$ 1,012.60	\$ 637.68	\$ 637.68	GRAND TOTAL:	\$ 8,595.55	\$ 8,595.55	

LABOR COST INCLUDES 30% FOR BENEFITS

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$ 4,545.22	\$ 4,545.22

# MONTHLY RECYCLING REPORT

## CURBSIDE COLLECTION

JUNE 2013

	CONTAINER STREAM	MIXED PAPER	TOTAL TONS	CONTAINER STREAM	MIXED PAPER	TOTAL TONS
COLLECTION DAYS	MONTH	MONTH	MONTH	YTD	YTD	YTD
MONDAY	17.93	15.25	33.18	267.35	313.53	580.88
TUESDAY	18.65	20.08	38.73	238.38	251.42	489.80
WEDNESDAY	15.05	11.32	26.37	221.99	160.59	382.58
THURSDAY	19.91	8.01	27.92	206.75	148.74	355.49
FRIDAY	17.90	12.46	30.36	218.51	162.20	380.71
<b>TOTAL</b>	<b>89.44</b>	<b>67.12</b>	<b>156.56</b>	<b>1,152.98</b>	<b>1,036.48</b>	<b>2,189.46</b>

### PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	36.30%	34.15%
AVERAGE TONS PER DAY :	10.6	9.99
POUNDS PER HOME:	9.29	9.74
RESIDENTIAL MIXED PAPER:	107.37	106.60
RESIDENTIAL LOOSE CONTAINER:	93.73	104.32

### COMMODITY BY TON

	MONTH	YTD
ALUMINUM BEVERAGE CAN	4.7	62.6
METAL CONTAINERS	14.1	187.8
HDPE (#2) PLASTIC CONTAINERS	20.6	275.3
PET (#1) PLASTIC CONTAINERS	18.7	250.3
GLASS CONTAINERS	34.7	463.3
OLD NEWSPAPER PRINT	88	1048.9
MIXED PAPER	19.3	211.2
<b>TOTAL</b>	<b>200.10</b>	<b>2,499.40</b>

### CUSTOMER COMPLAINTS

	MONTH	YTD
SERVICE CALLS (MISSES)	28	616
REMINDER NOTICES	8	55
MISC. (throwing bins, left in driveway, blowing trash)	2	21
MISSING BINS	31	826
DELIVERY REQUEST	12	277
<b>TOTAL CALLS</b>	<b>81</b>	<b>1795</b>

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$2,860.35	\$41,007.93

