



**TO:** Mary Rupp, Interim City Manager  
**FROM:** Terry Floyd, Development Coordinator  
**DATE:** June 3, 2019  
**SUBJECT:** Change Order #17– Norman Public Library Central

City Council Resolution R-1112-55 grants administrative authority to the City Manager to approve change order requests up to \$40,000 or 10% of contract amount, whichever is less, and subsequently report those approvals to the City Council. Due to the ongoing Norman Public Library Central Project, a change order is being requested by Flintco, LLC in the amount of \$39,955. This change order has been reviewed and is being recommended by the project architect, Meyers, Scherer and Rockcastle, Ltd. (MSR), and has been further reviewed and recommended by the NORMAN FORWARD program management firm, ADG.

Attached is a Change Order Summary and quote for revisions to the plaza site for drainage, additional aggregate to assist in the sidewalk installation for the James Garner Ave. project, light fixture revisions, door closer conditions, interior wall revisions to ensure proper treatment of the wood and a shelving addition (cost to be transferred from the project Materials account).

We have reviewed the change order with both MSR and ADG to confirm that the items listed therein are acceptable. At this time, we recommend approval of the change order from Flintco, LLC in the amount of \$39,955. Funding is available in account number 051-9507-455.62-01 - Project NFB 016.

Reviewed by: Kathryn Walker, Assistant City Attorney *K. Walker*  
Anthony Francisco, Finance Director *A. Francisco*

Approved by: \_\_\_\_\_

Mary Rupp, Interim City Manager

Date: \_\_\_\_\_

*6/6/2019*



# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
Norman Public Library Central  
103 West Acres Street  
Norman, OK 73069

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: June 12, 2017

**CHANGE ORDER INFORMATION:**  
Change Order Number: 017  
Date: May 21, 2019

**OWNER:** (Name and address)  
City of Norman  
201 W. Gray Street  
Norman, OK 73069

**ARCHITECT:** (Name and address)  
MSR Design  
710 S. 2nd Street, 8th Floor  
Minneapolis, MN 55401

**CONTRACTOR:** (Name and address)  
Flintco, LLC  
2303 S. Prospect  
Oklahoma City, 73129

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Delay Days - #44(04.30) #45(05.01) #46(05.03) #47(05.04)

PCO-081 – Plaza Civil Revisions (PR #14) - \$2743

PCO-083 – Pilaster & Light Fixture Clash (RFI 371 & 382) - \$4500

PCO-102 – Aggregate @ Terrace Wall (RFI 423) - \$4332

PCO-106 – Steel Library Shelving (PR #16) - \$12,617

PCO-109 – Automatic Door Closer Condition (RFI 441) - \$5028

PCO-111 – Fixture Lengths in the Ceiling (RFI 246 & 205) - \$8623

PCO-113 – Reveal Color Between Wood Wall Panels (RFI 450) - \$2112

**CO #017 Total Cost: \$39,955.00**

The original Contract Sum was	\$ 25,858,000.00
The net change by previously authorized Change Orders	\$ 772,222.00
The Contract Sum prior to this Change Order was	\$ 26,630,222.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 39,955.00
The new Contract Sum including this Change Order will be	\$ 26,670,177.00

The Contract Time will be increased by four (4) days.  
The new date of Substantial Completion will be August 14, 2019

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

**MSR DESIGN**  
\_\_\_\_\_  
**ARCHITECT** (Firm name)  
**THOMAS HALLER (MSR)**  
\_\_\_\_\_  
**SIGNATURE**  
**THOMAS HALLER (MSR)**  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
**05.22.2019**  
\_\_\_\_\_  
**DATE**

**FLINTCO**  
\_\_\_\_\_  
**CONTRACTOR** (Firm name)  
\_\_\_\_\_  
**SIGNATURE**  
**KRISTINE WINCHESTER**  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
**05.22.19**  
\_\_\_\_\_  
**DATE**

**City of Norman**  
\_\_\_\_\_  
**OWNER** (Firm name)  
**Mary Rupp**  
\_\_\_\_\_  
**SIGNATURE**  
**Mary Rupp Int. City Mgr**  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
**6/6/2019**  
\_\_\_\_\_  
**DATE**



## MEMORANDUM

Date: 5/21/2019  
Project Name: **Norman Central Branch Library**  
Project No: 2016005.00

To: CO #017  
From: Thomas Haller (MSR)  
Cc: N/A

Re: **NORMAN CENTRAL LIBRARY CO #017 EXPLANATIONS**

The description below is intended to explain the reasons for the change in CO #017, and the associated costs for each change. Reference CO #017 for the formalized and signed document outlining these changes. Reference the potential change orders produced by Flintco Construction for the origination of stated costs.

### **PCO-081 – Plaza Civil Revisions (PR #14) - \$2743**

Explanation: The costs included in this change order will absorb the revisions necessary to regrade and add binding admixtures to the landscaping around the plaza trench drain. MSR recommended.

### **PCO-083 – Pilaster & Light Fixture Clash (RFI 371 & 382) - \$4500**

Explanation: This work resolves a few minor lighting fixture conflicts in the main public restrooms. MSR recommended.

### **PCO-102 – Aggregate @ Terrace Wall (RFI 423) - \$4332**

Explanation: This work has been provided to add aggregate along the southeast terrace wall in lieu of the sliver of wetland fringe. There was concern with site dimensions constraining the sliver that the growth in the area would not take properly. The aggregate that will be used in place of the wetland fringe will stabilize the maintenance requirements along public walk way. MSR recommended.

### **PCO-106 – Steel Library Shelving (PR #16) - \$12,617**

Explanation: This cost is to include steel shelving in the project that was always intended to be included in the final design. The contract drawings showed it as owner provided, however it was not included in the FFE package either. This will ensure the product is purchased, provided, and installed properly. MSR recommended.

### **PCO-109 – Automatic Door Closer Condition (RFI 441) - \$5028**

Explanation: The entry vestibules at the south and north entrances require low profile hinges to open properly. This purchase will ensure the project employs the proper hardware. MSR recommended.

### **PCO-111 – Fixture Lengths in the Ceiling (RFI 246 & 205) - \$8623**

Explanation: This is to ensure lighting fixtures and lighting fixture alcoves accommodating irregular light lengths, are installed properly. Five (5) R1 light fixtures in the Level 3 corridor were custom ordered and numerous R5 light cove corners had to be custom constructed. MSR recommended.

**PCO-113 – Reveal Color Between Wood Wall Panels (RFI 450) - \$2112**

Explanation: The design intent was to have the open seams between the interior wood wall panels to be painted black. The drawings and specifications did not cover all the areas where the design team intended this to be the case. This additional cost will ensure all areas are properly treated. MSR recommended.

**CO #017 Total Cost: \$39,955.00**

**Thomas Haller, Associate**

612.375.8708 T tom@msrdesign.com E



ADG, PC  
920 W Main  
Oklahoma City, OK 73106  
405.232.5700 ▪ [www.adgokc.com](http://www.adgokc.com)

## MEMO

DATE: 05/22/2019

TO: Terry Floyd

FROM: ADG Team

SUBJECT: NORMAN FORWARD – Central Library – Change Order #017

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PROJECT: NORMAN FORWARD – Central Library

PROJECT NO: 16-003

PHASE NO: Construction

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ADG has reviewed the summary of the referenced Change Order #017 provided by MSR along with their explanation and estimate of cost for each item. ADG is in agreement with MSR's recommendations.

**Randy W. Hill**  
Project Manager  
Program Management





## CHANGE ORDER REQUEST: PCO

**81**

Project Name Norman Central Library  
Flintco Job # 17039

City of Norman Contract number K-1617-83

TO:	Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	Subject:	PR #14 and RFI #363
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

NTP DATE:

COR Date: 3/5/2019 rev 3/28/1

SUMMARY Costs to revise grading and add stabilized aggregate (with gator stone bond) at the plaza.

### LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor		\$	-
Labor Burden	(58% *Sum of all Flintco Labor)	\$	-
Direct Materials		\$	-
Direct Subcontracts		\$	2,219

### SUBTOTAL 1

\$ - 2,219

### EXPENSES ON LABOR AND MATERIALS

Consumables	(5.0% of Labor)	-
Small Tools	(5.0% of Labor)	-

### SUBTOTAL 2

\$ -

### EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing	(0.25% of labor, burden, and materials)	-
Safety	(1.0% of labor, burden, and materials)	-
Warranty	(1.0% of labor, burden, and materials)	-

### SUBTOTAL 3

\$ -

### SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding	(1.5% of Subcontracts and Self Performed)	\$	33.29
Builders Risk Insurance	(.08% of Subcontracts)		2
Overhead on Subcontracts	(10% of Subcontracts)		222
Fee on Subcontracts	(10% of Subcontracts)		222
Leed Dumpster	(1% of Subcontracts and Self Performed)		22

### SUBTOTAL 4

\$ - 501

### SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE

Bldrs Risk Insurance	(.6 % of Subs and Self Performed work)	\$	16
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	4
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	4


### SUBTOTAL 5


\$ - 23

**TOTAL \$ 2,743**

FLINTCO

OWNER

  
Cristine Winchester

  
Terry Floyd

3/28/2019

Date

Date



Oklahoma City, OK  
Job Number 17039 - Norman Central Library

**WORKSHEET**

DESCRIPTION	AREA	UNIT	LABOR			MATERIAL		TOTAL
			MHRS	RATE	COST	QTY	COST	U.P.
Hammer Grading Revisions								\$1,434
Terrascapes Aggregate 4								\$785
					-		-	
			-		-		-	
			-		-		-	
			-		-		-	
Flintco Self-Perform Total								
Subcontractor Total								\$2,219





405.228.0003

2832 SE 9TH STREET, OKC, OK 73129

Client: Norman Central Library

Address: Norman, OK

Flintco

PR 14 Spec 321543 Stabilized aggregate surfacing

Qty	Description	Unit Price	Line Total
	<b>Apply Gator Stone Stabalizer to band around pavers in Plaza</b>		
5	Gator Stone Bond	\$102.00	\$510.00
1	misc materials (fencing, herbicide, mock up, etc.)	\$125.00	\$125.00
3	labor units	\$50.00	\$150.00
Total			\$785.00

Jason Klontz

President

3/28/2019

Date

Thank you for your Business!

Quote good for 30 Days!





PO Box 721078 Norman, OK 73070

Phone: (405) 310-3160

Fax: (405) 310-3161

## CHANGE ORDER REQUEST

PROJECT: Norman Library - Dirt	CHANGE ORDER	7
	PO:	
DATE: 2/28/2019	CONTRACT DATE:	6/14/2017
PREPARED BY: Bill Estell	CONTRACT FOR:	Flintco

### Description of change

Regrade  
Operator and Skid Steer Rental \$1,434.09

**Total Cost: \$1,434.09**

All terms and Conditions shall remain as originally written unless modified herein.

Not valid until signed by the Owner and Contractor.

The original (Contract Sum) (Guaranteed maximum Price) was	\$400,200.00
Net change by previously authorized Change orders	\$30,808.55
The (Contract Sum) (Guaranteed maximum Price) prior to this Change order was	\$431,008.55
The (Contract Sum) (Guaranteed maximum price) will be by this Change Order in the amount of	\$1,434.09
The new (Contract Sum) (Guaranteed maximum Price) including this Change order will be	\$432,442.64

The Contract Time will be (increased) decreased) (unchanged) by \_\_\_\_\_  
The date of Substantial Completion as of the date of this Change Order therefore is \_\_\_\_\_

Hammer Construction, Inc  
CONTRACTOR

BY 

DATE

2/28/19

OWNER

BY

DATE



## CHANGE ORDER REQUEST: PCO

**83**

Project Name Norman Central Library  
Flintco Job # 17039

City of Norman Contract number K-1617-83

TO:	Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	Subject:	RFI #371 & RFI #382
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

NTP DATE:

COR Date: 4/1/2019

**SUMMARY** 4/1/19 Costs enclosed to create sheetrock separation in the light coves of the men's and women's restrooms where the pilaster supports for the ceiling-hung partitions penetrate in order to keep them from being exposed.

### LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor		\$	-
Labor Burden	(58% *Sum of all Flintco Labor)	\$	-
Direct Materials		\$	-
Direct Subcontracts		\$	3,793

### SUBTOTAL 1

\$ 3,793

### EXPENSES ON LABOR AND MATERIALS

Consumables	(5.0% of Labor)	-
Small Tools	(5.0% of Labor)	-

### SUBTOTAL 2

\$ -

### EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing	(0.25% of labor, burden, and materials)	-
Safety	(1.0% of labor, burden, and materials)	-
Warranty	(1.0% of labor, burden, and materials)	-

### SUBTOTAL 3

\$ -

### SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding	(1.5% of Subcontracts and Self Performed)	\$	56.90
Builders Risk Insurance	(.08% of Subcontracts)		3
Overhead on Subcontracts	(10% of Subcontracts)		379
Fee on Subcontracts	(10% of Subcontracts)		379
Leed Dumpster	(1% of Subcontracts and Self Performed)		38

### SUBTOTAL 4

\$ 856

### SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE

Bldrs Risk Insurance	(.6 % of Subs and Self Performed work)	\$	28
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	6
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	6

### SUBTOTAL 5

\$ 40

**TOTAL \$ ~~4,689~~**

FLINTCO

  
Cristine Winchester

4/1/2019

Date

OWNER

Terry Floyd

Date

**\$4500**  
\*Reduced to NTE amount



Oklahoma City, OK  
Job Number 17039 - Norman Central Library

**WORKSHEET**

DESCRIPTION	AREA	UNIT	LABOR			MATERIAL		TOTAL
			MHRS	RATE	COST	QTY	COST	U.P.
Timberlake								\$3,793
					-		-	
			-		-		-	
			-		-		-	
			-		-		-	
Flintco Self-Perform Total								\$0
Subcontractor Total								\$3,793





P.O.Box 54985, OKC., OK 73154

Phone 405-840-8377 Fax 405-840-1096

Description for Change:

Date: 4/1/2019

Proposal Request #: 30

Project: Norman PC Library

Location: Norman, OK.

Work: Incurred

RFI #382 - Add Light Cove for R-17 Fixture Along East Walls of Restrooms 122, 222 & 320

RFI #371 - Framing and Drywall for Pilaster and Light Fixture Clash

Materials	Cost Code	Unit		Unit Cost	Total
1/4" Type X	708200M	96	SF	0.36	34.56
1/2" Type X	708200M	64	SF	0.38	24.32
5/8" Type X	708200M	320	SF	0.55	176.00
3-5/8" Studs	708100M	20	LF	0.58	11.60
Utility Angle	708100M	90	LF	0.45	40.50
					0.00
					0.00
Tools / Fasteners	701200M	1	ea	25.00	25.00
			Sales Tax	8.750%	2.16
			Subtotal		314.14

Labor	Cost Code	Unit		Unit Cost	Total
Journeyman - Framing *Flintco field-verified time	701200L	46	hr	35.00	1610.0
Journeyman - Drywall	701200L	32	hr	35.00	1125.0
					0.00
					0.00
					0.00
					0.00
M / Supervisor	701200L	1	hr	50.00	50.00
			Subtotal		2,785.00

Equipment	Cost Code	Unit		Unit Cost	Total
			/day		0.00
					0.00
			Sales Tax	8.750%	0.00
			Subtotal		0.00

Subcontractors	Cost Code		Total
	701300M		

#### Inclusions:

Cleanup to a central location

Equipment for our work only

#### Exclusions:

Trash Removal from Site & Trash Receptacles

All Rough Carpentry, Blocking & Backing

All Tape, Bed & Paint

All Caulking, Sealants & Grouting

All Attachment by Bolting or Welding

All premium expense /OT as a result of any acceleration of schedule or as a result of delays caused by others is excluded.

All temporary enclosures, lighting, ventilation, heating &/or utilities

Timberlake Interiors reserves the right to withdraw this pricing if not accepted in writing within (30) days of the

date of this proposal. CO's must be received by our office within (15) days after work is completed or PR issue date.

**Additional work will only be performed and furnished following a written change order signed by GC & Timberlake Interiors.**

Accepted By Authorized Agent: \_\_\_\_\_

Date: \_\_\_\_\_

Total Raw Costs		3,099.14
Gen Req'ments,		
Insurance, Bond	2%	61.98
Subtotal		3,161.13
OH/Profit	20%	632.22
<b>Total Change Order Proposal</b>		<b>3,793.35</b>

CO due Date \_\_\_\_\_





# CHANGE ORDER REQUEST: PCO 102r1

Project Name Norman Central Library  
Flintco Job # 17039

City of Norman Contract number K-1617-83

TO:	Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	Subject:	RFI #423
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal		NTP DATE:	
		COR Date:	3/28/2019
SUMMARY	Revision 4/18/19: Material costs reduced \$1500 per Tom's email requesting field measurements (175SF) be used for the quote rather than the RFI response estimate (260 SF).		
	Per RFI #423, Agg Type 4 to be added along the southern section of the terrace wall where there would have just been a sliver of wetland fringe between the James Garner sidewalk and Terrace Wall. To eliminate risk of growth concerns in such a small space, stabilized aggregate will be added for approx 260 SF.		

## LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor		\$	-
Labor Burden	(58% *Sum of all Flintco Labor)	\$	-
Direct Materials		\$	-
Direct Subcontracts		\$	3,504

### SUBTOTAL 1

\$ 3,504

## EXPENSES ON LABOR AND MATERIALS

Consumables	(5.0% of Labor)	-
Small Tools	(5.0% of Labor)	-

### SUBTOTAL 2

\$ -

## EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing	(0.25% of labor, burden, and materials)	-
Safety	(1.0% of labor, burden, and materials)	-
Warranty	(1.0% of labor, burden, and materials)	-

### SUBTOTAL 3

\$ -

## SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding	(1.5% of Subcontracts and Self Performed)	\$ 52.56
Builders Risk Insurance	(.08% of Subcontracts)	3
Overhead on Subcontracts	(10% of Subcontracts)	350
Fee on Subcontracts	(10% of Subcontracts)	350
Leed Dumpster	(1% of Subcontracts and Self Performed)	35

### SUBTOTAL 4

\$ 791

## SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE

Bldr's Risk Insurance	(.6 % of Subs and Self Performed work)	\$ 26
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$ 6
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$ 6

### SUBTOTAL 5

\$ 37

**TOTAL \$ 4,332**  
REDUCED FROM \$6263

FLINTCO

Cristine Winchester

4/18/19 REVISED  
Date

OWNER

Terry Floyd

Date



102r1

Oklahoma City, OK  
Job Number 17039 - Norman Central Library

**WORKSHEET**

DESCRIPTION	AREA	UNIT	LABOR			MATERIAL		TOTAL
			MHRS	RATE	COST	QTY	COST	U.P.
Terrascapes Aggregate 4								\$3,504
								Reduced from \$5066
					-		-	
			-		-		-	
			-		-		-	
			-		-		-	
Flintco Self-Perform Total								
Subcontractor Total								\$3,504



405.228.0003

2832 SE 9TH STREET, OKC, OK 73129

Client: Norman Central Library  
Address: Norman, OK  
Flintco

RFI 423 Stabilized aggregate surfacing between east terrace wall and sidewalk

Qty	Description	Unit Price	Line Total
	<b>Install agg base with Gator stone bond</b>		
3.5	Aggregate 1 - tons	\$78.00	\$273.00
3.5	Compacted base	\$80.60	\$282.10
175	Fabric	\$0.25	\$43.75
20	Gator Stone Bond	\$102.00	\$2,040.00
18	labor and equipment units	\$50.00	\$900.00
-175	wetland fringe deduct - sq ft	\$0.20	(\$35.00)
Total			\$3,503.85

Jason Klontz  
President

3/28/2019  
Date

Thank you for your Business!

Quote good for 30 Days!



# CHANGE ORDER REQUEST: PCO 106

Project Name Norman Central Library  
Flintco Job # 17039

City of Norman Contract number K-1617-83

TO:	Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	Subject:	PR #16
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal		NTP DATE:	
SUMMARY		COR Date:	4/12/2019
Cost to add steel library shelving by Biblmodel at the Children's Entry, Study Room 227, and New Books on L3.			

## LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor		\$	240
Labor Burden	(58% *Sum of all Flintco Labor)	\$	139
Direct Materials			
Direct Subcontracts		\$	9,788

## SUBTOTAL 1

\$ 10,167

## EXPENSES ON LABOR AND MATERIALS

Consumables	(5.0% of Labor)		19
Small Tools	(5.0% of Labor)		19

## SUBTOTAL 2

\$ 38

## EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing	(0.25% of labor, burden, and materials)		1
Safety	(1.0% of labor, burden, and materials)		4
Warranty	(1.0% of labor, burden, and materials)		4

## SUBTOTAL 3

\$ 9

## SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding	(1.5% of Subcontracts and Self Performed)	\$	153.20
Builders Risk Insurance	(.08% of Subcontracts)		8
Overhead on Subcontracts	(10% of Subcontracts)		979
Fee on Subcontracts	(10% of Subcontracts)		979
Leed Dumpster	(1% of Subcontracts and Self Performed)		102

## SUBTOTAL 4

\$ 2,220

## SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE

Bldrs Risk Insurance	(.6 % of Subs and Self Performed work)	\$	75
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	54
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	54

## SUBTOTAL 5

\$ 183

**TOTAL \$ 12,617**

FLINTCO

OWNER

  
Cristine Winchester

Terry Floyd

4/12/2019  
Date

Date





Oklahoma City, OK  
Job Number 17039 - Norman Central Library

**WORKSHEET**

DESCRIPTION	UNIT PRICE	UNIT	LABOR			MATERIAL		TOTAL
			MHRS	RATE	COST	QTY	COST	U.P.
Flintco - Supervision			8	\$30.00	\$240			\$240
Fadco								\$9,788
					-		-	
			-		-		-	
			-		-		-	
			-		-		-	
Flintco Self-Perform Total								\$240
Subcontractor Total								\$9,788

**Fixtures & Drywall Company of Oklahoma**

5531 E Admiral Blvd  
Tulsa, OK 74115  
(918) 832-1641, (918) 832-1251 fax  
FSC License No. FSC-C114044

**Change Order Proposal**

Date 04/11/19

To: Flintco, Inc. - OKC  
2302 South Prospect  
Oklahoma City, OK 73129

Ship To: Norman Public Library Central  
103 W Acres Street  
Norman, KS 73069

Phone (405) 835-6467  
Fax (405) 658-8152

Attention : Cristine Winchester  
Project Desc. : Norman Public Library Central  
Terms : n/a  
Delivery Date : n/a

Project Id : 17-0127 PM  
Ship Via : Our Truck  
P.O. Number : n/a  
Salesperson : Jeremy Allen

In-wall Blocking to be provided and installed by others. Project will not be warrantied if blocking is not installed per shop drawings and AWS Edition 2 Section 10.6.1

Item No	Description	Agg Qty	UOM	Width	Depth	Height
TOTAL						<u>\$ 0.00</u>

**Alternates / Change Orders / Exclusions****CO - PR-16 Additional Millwork Pieces (Pending)****321, New Releases 11/A193**

1 MA-22A Shelving and MA-19 Standards 5

**227, Study Room 2/A194**

2 MA-22A Shelving and MA-19 Standards 5

**106, Childrens Entry 20 A807**

3 MA-22A Shelving and MA-19 Standards 3

4 CO - PR-16 Additional Millwork Pieces

5 Sales Tax (8.75%)

TOTAL \$ 9,788.00

Please Note: Prices valid for 30 days.

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviations from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

**Acceptance of Change Order Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: Flintco, Inc. - OKC By: \_\_\_\_\_ Date: \_\_\_\_\_

FADCO, Inc.  
17-0127 PM - Norman Public Library Central  
Flintco, Inc. - OKC

Change Order Proposal  
Date 04/11/19  
Page No. 2 of 2 Pages

Accepted: FADCO, Inc. By: \_\_\_\_\_ Date: \_\_\_\_\_



**Fixtures & Drywall Company of Oklahoma, Inc.**  
5531 East Admiral Place, Tulsa, OK 74115  
918-832-1641 Office ~ 918-832-1251 Fax  
**WWW.FADCO.COM**

Date: 4/11/2019  
From: Jeremy Allen  
To: Cristine Winchester  
Firm: Flintco  
Project: NPL  
PR-16

		Cost
Material		\$ 4,508.66
Install Labor		\$ 2,450.00
P A, & E		\$ 1,250.00
Delivery		\$ 160.00
Overhead	5%	\$ 418.43
Profit	5%	\$ 439.35
Sub Total		\$ 9,226.45
Total Change		<u>\$ 9,226.45</u>

Sales Tax: \$ 561.55  
*Grand Total:* \$ 9,788.00





# CHANGE ORDER REQUEST: PCO

109

Project Name Norman Central Library  
Flintco Job # 17039

City of Norman Contract number K-1617-83

TO:	Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	Subject:	RFI #441
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

NTP DATE:

COR Date: 4/17/2019

**SUMMARY**

4/15/19  
Automatic closers for 2 of 3 sets of vestibule doors from Heading 1.0 have to be changed to a low profile closer in order to work with the header space and glass above. The specified closer in the response is \$2.1K per closer. Costs are still being collected to discern if the ordered closers can be restocked to reduce cost impact.

4/17/19  
Credit for returned closers was added and formal costs landed at \$5K for material.

## LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor  
Labor Burden (58% \*Sum of all Flintco Labor)  
Direct Materials  
Direct Subcontracts

\$ 4,067

### SUBTOTAL 1

\$ 4,067

## EXPENSES ON LABOR AND MATERIALS

Consumables (5.0% of Labor)  
Small Tools (5.0% of Labor)

-

-

### SUBTOTAL 2

\$ -

## EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing (0.25% of labor, burden, and materials)  
Safety (1.0% of labor, burden, and materials)  
Warranty (1.0% of labor, burden, and materials)

-

-

-

### SUBTOTAL 3

\$ -

## SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding (1.5% of Subcontracts and Self Performed)  
Builders Risk Insurance (.08% of Subcontracts)  
Overhead on Subcontracts (10% of Subcontracts)  
Fee on Subcontracts (10% of Subcontracts)  
Leed Dumpster (1% of Subcontracts and Self Performed)

\$ 61.01

3

407

407

41

### SUBTOTAL 4

\$ 918

## SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE

Bldrs Risk Insurance (.6 % of Subs and Self Performed work)  
Overhead on Flintco Work (10% of Self Performed work+ Bond / Ins)  
Fee on Flintco Work (10% of Self Performed work+ Bond / Ins)

\$ 30

\$ 6

\$ 6

### SUBTOTAL 5

\$ 43

**TOTAL \$ 5,028**

FLINTCO

Cristine Winchester

4/17/2019

Date

OWNER

Terry Floyd

Date



1841 Monetary Lane, Carrollton, TX 75006  
Phone 972-446-1900 Fax 972-446-1990

## Change Order Proposal

Quote # 300795-07  
Project Name: Norman Public Library  
Location: Norman, OK

Date: 4/17/2019  
Customer: Flintco  
Attn: Cristine Winchester

### SCOPE

Following is cost to provide new Auto Operators per RFI 441 dated 4/4/19

Add 4 ea Norton Auto Operator 6331 x 689

ADD \$ 8,580.00

Return 4 ea Norton Auto Operator 6060D x 689

DEDUCT \$ (4,840.00)

Deductive price includes 45% restocking fee

Returned closers must be in original packaging & never installed.

PreTax Total	\$3,740.00
TOTAL ADD	\$4,067.25

Sales tax based on OK Cleveland County Sales Tax

Prepared by Steve Joyce

Please call 972-446-1900 or email [sjoyce@aoinc.net](mailto:sjoyce@aoinc.net) with any questions.

## Cristine Winchester

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**From:** Steve Joyce <SJoyce@aoinc.net>  
**Sent:** Wednesday, April 17, 2019 10:48 AM  
**To:** Cristine Winchester  
**Subject:** RE: NCL - RFI #441 - Automatic Door Closer Condition - RESPONSE  
**Attachments:** COP7 - NCL RFI 441.pdf

Cristine,

The closer rep says that the 6331 closer will work.

Attached is the pricing.

We can return the other closers, but there is a 45% restock fee – and they won't budge on it. Plus we have to pay freight to get them back.

Let me know if I should proceed with ordering

Thanks,

*Steve Joyce*



1841 Monetary Lane, Suite 130, Carrollton, TX 75006

Phone: 972-446-1900

Fax: 972-446-1990

[sjoyce@aoinc.net](mailto:sjoyce@aoinc.net)

<http://www.aoinc.net>

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**From:** Cristine Winchester [mailto:[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)]  
**Sent:** Tuesday, April 16, 2019 5:03 PM  
**To:** Steve Joyce  
**Subject:** Re: NCL - RFI #441 - Automatic Door Closer Condition - RESPONSE

Perfect, please have him contact Zack if he has questions.

On Apr 16, 2019, at 4:27 PM, Steve Joyce <[SJoyce@aoinc.net](mailto:SJoyce@aoinc.net)> wrote:

Ok. I misunderstood the RFI. I thought it said only 1-1/4" space on the frame.

2-1/4" will work with the 6331 operator. The manufacturers rep is coming out tomorrow morning to look at the condition in the field and will confirm.

Thanks  
Steve Joyce  
AO Door  
Sent from my iPhone

On Apr 16, 2019, at 3:47 PM, Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)> wrote:

We have 2-1/4" at the face of the aluminum frame.

---

**From:** Steve Joyce [<mailto:SJoyce@aoinc.net>]  
**Sent:** Tuesday, April 16, 2019 2:32 PM  
**To:** Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>  
**Subject:** RE: NCL - RFI #441 - Automatic Door Closer Condition - RESPONSE

Cristine,  
The 6331 Auto Operator from Norton requires a minimum 2" face frame at the header. I think the faces on the aluminum frames are 1-1/4"  
I'm not sure if it is possible to add something at the top of the header. The picture looks like the header is flush up to a beam though.  
I am trying to work through this to find an alternative.  
What is the top rail dimension on the aluminum doors? This will help me figure it out.

I am also working with the rep to get the originally specified operators returned. He said that there is normally a 45% restock fee, he is researching to see if he can get that reduced.  
I'll get something back to you as soon as I can.  
Thanks,

*Steve Joyce*

<image001.jpg>  
1841 Monetary Lane, Suite 130, Carrollton, TX 75006  
Phone: 972-446-1900  
Fax: 972-446-1990  
[sjoyce@aoinc.net](mailto:sjoyce@aoinc.net)  
<http://www.aoinc.net>

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**From:** Cristine Winchester [<mailto:cristine.winchester@flintco.com>]  
**Sent:** Monday, April 15, 2019 5:15 PM  
**To:** Steve Joyce  
**Subject:** Re: NCL - RFI #441 - Automatic Door Closer Condition - RESPONSE

Thanks Steve, since this will be a formal owner change order on that magnitude for 2 closers, I expect having to justify it well so any deduct by restocking will help our case.

On Apr 15, 2019, at 4:22 PM, Steve Joyce <[SJoyce@aoinc.net](mailto:SJoyce@aoinc.net)> wrote:

Cristine,  
I'm going to call Norton Technical tomorrow to make sure this closer will work on the 1 1/4" face frames.  
According to what I'm seeing it is 2" minimum. See attached

Cost on each closer is \$2150.00.  
I was also going to see if I could get them to take back the other closers.  
I'll let you know what I find out and send a formal proposal.  
Thanks,





# CHANGE ORDER REQUEST: PCO 111

Project Name Norman Central Library  
Flintco Job # 17039

City of Norman Contract number K-1617-83

<b>TO:</b> Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	<b>Subject:</b> RFI #246 an 205
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<b>In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal</b>		<b>NTP DATE:</b>
		<b>COR Date:</b> 4/17/2019
<b>SUMMARY</b>	4/25/19 Costs submitted for the (5) R1 lights in the level 3 corridor that had to be custom ordered to fit within the less than 8' length panels AND cost for the custom R5 light per RFI #405 where the cove had to break at a header.	

## LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor		\$	120
Labor Burden	(58% *Sum of all Flintco Labor)	\$	70
Direct Materials		\$	-
Direct Subcontracts		\$	6,766

### SUBTOTAL 1

\$ 6,956

## EXPENSES ON LABOR AND MATERIALS

Consumables	(5.0% of Labor)		9
Small Tools	(5.0% of Labor)		9

### SUBTOTAL 2

\$ 19

## EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing	(0.25% of labor, burden, and materials)		0
Safety	(1.0% of labor, burden, and materials)		2
Warranty	(1.0% of labor, burden, and materials)		2

### SUBTOTAL 3

\$ 4

## SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding	(1.5% of Subcontracts and Self Performed)	\$	104.68
Builders Risk Insurance	(.08% of Subcontracts)		5
Overhead on Subcontracts	(10% of Subcontracts)		677
Fee on Subcontracts	(10% of Subcontracts)		677
Leed Dumpster	(1% of Subcontracts and Self Performed)		70

### SUBTOTAL 4

\$ 1,533

## SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE


Bldrs Risk Insurance	(.6 % of Subs and Self Performed work)	\$	51
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	30
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	30

### SUBTOTAL 5

\$ 111

**TOTAL \$ 8,623**

FLINTCO

  
Cristine Winchester

4/25/2019

Date

OWNER

Terry Floyd

Date



Oklahoma City, OK  
Job Number 17039 - Norman Central Library

**WORKSHEET**

DESCRIPTION	UNIT PRICE	UNIT	LABOR			MATERIAL		TOTAL
			MHRS	RATE	COST	QTY	COST	U.P.
Supervision			4	\$30.00	\$120			\$120
Prime								\$6,766
					-		-	
		-			-		-	
		-			-		-	
		-			-		-	
Flintco Self-Perform Total								\$120
Subcontractor Total								\$6,766

# PRIME ELECTRIC CO. / 400 S. Coltrane, Edmond, OK 73034 • (405) 359-9190

TO: Flintco Construction  
 Project Norman Public Library Central  
 COR No. 23  
 COR Title RFI 246R2, 4' R1 FIXTURES, 2' R5 FIXTURE

Expires 4/30/2019

COR Date 4/16/2019

Revision Date

COR			Material	Labor		Equipment	
Item No	Description	Qty		Hours	Costs	Type	Cost
1	3/4" EMT	50.00	50.50	3.60	\$ 153.90	DJE	\$ 11.54
2	FIXTURE OUTLET BOX	5.00	55.09	5.04	\$ 215.25	DJE	\$ 16.14
3	3 - #12 THHN	55.00	37.24	1.32	\$ 56.43	DJE	\$ 4.23
4	4' R1 FIXTURE (MINOR)	5.00	55.95	5.10	\$ 218.03	DJE	\$ 16.35
5	2' R5 FIXTURE (MINOR)	1.00	11.19	0.81	\$ 34.41	DJE	\$ 2.58
6	FIXTURE QUOTE	1.00	3716.12		\$ -	DJE	\$ -
7	FREIGHT	1.00	260.13		\$ -	DJE	\$ -
8	STAGING		5.55	0.79	\$ 33.90	DJE	\$ 2.54
9	SAFETY COORDINATION/DOCUMENTATION			1.24	\$ 53.01	DJE	\$ 3.98
10					\$ -	DJE	\$ -
11					\$ -	DJE	\$ -
12					\$ -	DJE	\$ -
13					\$ -	DJE	\$ -
14					\$ -	DJE	\$ -
15					\$ -	DJE	\$ -
16					\$ -	DJE	\$ -
17					\$ -	DJE	\$ -
18					\$ -	DJE	\$ -
19					\$ -	DJE	\$ -
20					\$ -	DJE	\$ -
21					\$ -	DJE	\$ -
22					\$ -	DJE	\$ -
23					\$ -	DJE	\$ -
24					\$ -	DJE	\$ -
25					\$ -	DJE	\$ -
26					\$ -	DJE	\$ -
27					\$ -	DJE	\$ -
Totals			\$ 4,191.77	17.89	\$ 764.93		\$ 57.37
Labor Burden					\$ 312.47		
Sales Tax - Yes 8.75%			\$ 366.78				
Total Raw Costs (Labor+Labor Burden+Material+Equipment+Tax)						\$	5,693.32
Project Management Expense						\$	-
Overhead @ 10%						\$	569.33
Profit @ 5%						\$	313.13
Supervision						\$	190.11
Bonds - No						\$	-
GRAND TOTAL						\$	6,765.89

## NOTES:

Proposal excludes cutting, patching, or painting of any surface unless specifically included above.

Proposal assumes all work to be performed during normal working hours and does not include any overtime unless show  
 No work to begin until written authorization for this proposal.





# CHANGE ORDER REQUEST: PCO

113

Project Name Norman Central Library  
Flintco Job # 17039

City of Norman Contract number K-1617-83

TO:	Terry Floyd Norman Municipal Authority 201 West Gray Norman, Ok 73070	Subject:	RFI #450 - Reveal Color Between Wood Wall Panels
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In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

NTP DATE:

COR Date: 5/2/2019

## SUMMARY

5/2/2019:

This cost excludes the west area called out in the drawings. Unfinished white walls were exposed between the millwork wall panels. Recommendation was to paint the areas black to hide the exposed reveal.

## LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS

Direct Labor		\$	120
Labor Burden	(58% *Sum of all Flintco Labor)	\$	70
Direct Materials		\$	-
Direct Subcontracts		\$	1,500

## SUBTOTAL 1

\$ 1,690

## EXPENSES ON LABOR AND MATERIALS

Consumables	(5.0% of Labor)		9
Small Tools	(5.0% of Labor)		9

## SUBTOTAL 2

\$ 19

## EXPENSES ON LABOR, LABOR BURDEN, MATERIALS

Data Processing	(0.25% of labor, burden, and materials)		0
Safety	(1.0% of labor, burden, and materials)		2
Warranty	(1.0% of labor, burden, and materials)		2

## SUBTOTAL 3

\$ 4

## SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE

Bonding	(1.5% of Subcontracts and Self Performed)	\$	25.69
Builders Risk Insurance	(.08% of Subcontracts)		1
Overhead on Subcontracts	(10% of Subcontracts)		150
Fee on Subcontracts	(10% of Subcontracts)		150
Leed Dumpster	(1% of Subcontracts and Self Performed)		17

## SUBTOTAL 4

\$ 344

## SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE

Bldrs Risk Insurance	(.6 % of Subs and Self Performed work)	\$	12
Overhead on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	22
Fee on Flintco Work	(10% of Self Performed work+ Bond / Ins)	\$	22

## SUBTOTAL 5

\$ 56

**TOTAL \$ 2,112**

FLINTCO

Cristine Winchester

5/2/2019

Date

OWNER

Terry Floyd

Date





# STATEWIDE PAINTING CONTRACTORS, INC.

1601 NW 3<sup>rd</sup> St., Oklahoma City, OK 73106 Ph (405) 232-9645 Fax (405) 232-9712

To:	<b>Cristine Winchester</b>	From:	Mike Collins ext.315
Co.	Flintco	Pages	one
Phone	(405) 835-6467	Date	5-2-19
Email	<b>cristine.winchester@flintco.com</b>	Re:	<b>Norman Public Library Central RFI 450</b>

Provide labor, materials and equipment as necessary to complete the work described below for the amount of:

Lump Sum Bid: \$1,500.00

Paint wall black.

**EXCLUSIONS:** (Not included in bid unless specifically listed above.)

1. No caulking, sealants, backing-rod, fireproofing, sound or smoke batting.
2. No installation of plastic or metal drywall accessories (all surfaces ready to tape).
3. No dyes, shading, glazing, or catalytic finishes on transparent wood finishes (standard wiping stain only).
4. No heating or lighting shall be provided.
5. No furniture, computer or equipment moving.
6. No mechanical painting, signage, pipe identification labeling, tagging, stenciling or color coding.
7. No fire suppression pipe painting (risers and horizontal runs).
8. No limitations on spraying when manufacturer states it is an acceptable method of application.
9. No premium time, overtime or after-hours work (all work to be scheduled 7am-6pm M-F).
10. No insurance or government agency liability is assumed for any entity except for our own company.
11. No floor finishes, striping, marking, interior or exterior.
12. No fillers (bondo, etc.) or excessive cleaning (caked-on dirt, concrete, set grout, slag, tar, etc.).
13. No preparation of new concrete or CMU; no means will be employed to alter pH level or moisture content.
14. No fire taping of dissimilar surfaces or substrates (gypsum board to gypsum board only).
15. No work on aluminum doors, windows, frames, trim, etc.
16. No powder coated finishes, electrostatic finishes or baked-on finishes.
17. No painting of surfaces that are not meant to be painted; ie: film-coated galvanized decking.
18. No plaster work or repair.

**LIMITATION OF BID:** This bid is valid and binding on Statewide Painting Contractor's Inc. for a period of 30 days from the date thereof. It is not enforceable after 30 days without written extension of bid.