



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Master

**File Number: K-1314-80**

**File ID:** K-1314-80

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 33

**In Control:** City Council

**Department:** City Manager  
Department

**Cost:** \$15,000.00

**File Created:** 10/18/2013

**File Name:** SVSC Contract with CSBI

**Final Action:**

**Title:** CONSIDERATION OF A RECOMMENDATION FROM THE SOCIAL AND VOLUNTARY SERVICES COMMISSION TO APPROVE A REQUEST FOR FUNDING IN THE AMOUNT OF \$15,000 AND ENTER INTO CONTRACT NO. K-1314-80 WITH COMMUNITY SERVICES BUILDING, INC.

**Notes:** ACTION TAKEN: Motion to approve or reject the recommendation from the Social and Voluntary Services Commission to fund a request in the amount of \$15,000 from Community Services Building, Inc., and Contract No. K-1314-80; and, if approved, authorize the execution thereof and direct payment in the amount of \$15,000 to Community Services Building, Inc.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 11/12/2013

**Agenda Number:** 33

**Attachments:** Text File K-1314-80 CSBI.pdf, SVSC Funding Requests 2013 2014.pdf, K-1314-80 CSBI.pdf, SVSC Minutes September 30.pdf, PO CSBI.pdf, Funding Request CSBI.pdf

**Project Manager:** Carol Coles, Administrative Assistant

**Entered by:** Ellen.Usry@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1314-80

body

**BACKGROUND:** Funding for social service agencies of \$150,000 was established in the Fiscal Year 2013-2014 City of Norman budget adopted on June 11, 2013.

**DISCUSSION:** On September 23, 2013, the Social and Voluntary Services Commission (SVSC) heard presentations from 21 social service agencies who had submitted applications for funding. The application requires information regarding the overall mission of the agency, specific project for which funding is being requested, financial information including budget summary and projected budget, copy of most recent audit and copy of IRS tax exempt status letter. The application also requires a list of the current board members and staff members of the agency.

After consideration of the applicants, the SVSC Commission determined that 18 of the agencies would be recommended for funding to the Norman City Council at the November 12, 2013 meeting (see attached spreadsheet). Each of these agencies, if funded, will be visited a minimum of once during the fiscal year by Commission members. The members will visit each workplace and meet with agency staff. They inquire about future trends, what special challenges are ahead for the organization and how partnerships with others doing work in this field can be established. They evaluate and form an overall impression of the organization as well as determine contract compliance.

Teresa Capps, Social and Voluntary Services Commission Chair, will be in attendance at the City Council meeting to address any questions.

**RECOMMENDATION:** The Social and Voluntary Services Commission recommends approval of the proposed contracts. Funds are available in Contributions (account 010-1087-411-4741).