

**Attachment A - Proposal Form**

Norman Tax Increment Finance Authority  
P.O. Box 370  
Norman, Oklahoma 73070  
(405) 366-5472

**Proposal Form**  
**Request for Proposal Number 1415-15**

**Legacy Park Maintenance**

**RFP Deadline: 22 August 2014, 5:00 p.m.**

This Proposal is for the specified maintenance services at Legacy Park located at 1898 Legacy Park Drive, Norman, Oklahoma. The contractor will provide all materials, equipment, labor and other services required to complete this maintenance as provided in the specifications.

Proposal of Dodds Capital Lawn Service (hereinafter called "Contractor") a company doing business in the state of Oklahoma.

To: The Norman Tax Increment Finance Authority (NTIFA)

The undersigned, as the Contractor, declares that before preparing the bid, the terms are read carefully and the general detailed specifications are fully understood and that the Contractor is familiar with all the provisions and has visited the site. The bidder has carefully examined all immediate environmental conditions, and is self-informed of the surroundings and possible difficulties to be encountered and has judged the accessibility of the work and all attending circumstances affecting the cost being bid.

Said Contractor proposes and agrees that if his proposal is accepted, he will enter into a contract with the NTIFA, after the acceptance of his bid, for the furnishing of all materials, equipment and labor necessary for all services as described by the specifications therefore, on file in the Office of the City Controller and Parks and Recreation Department, Norman, Oklahoma.

The Contractor agrees that this proposal shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving proposal.

Attachment A - Proposal Form continued:

SECTION 1 : Lawn Care Services

Annual Bid

Per occurrence Bid: \$ 2,500.00 X 35 (estimated) occurrences = \$ 87,500.00

Annual Chemical Programs Cost: = \$ 16,000.00

SECTION 2: Irrigation Services

Per occurrence Bid: \$ 37<sup>50</sup> per X 13 (estimated) occurrences = \$ 487<sup>50</sup>

SECTION 3: General Site/Restroom Maintenance:

= \$ 36,000.00

Total Sections 1, 2 and 3: Total Annual Services:

= \$ 139,987.50

The Contractor hereby agrees to commence work within ten (10) days following issuance of a written NOTICE-TO-PROCEED from City Staff.

If partnership, give name  
and address of each member.

SIGNED: DODDS Complete Lawn Services LLC  
Company Name

BY: Doni Dadds  
Owner/Legal Agent

ADDRESS: 2305 Oakcreek

Blanchard OK 73010

6504120- 392-2857

Phone

Fax

doddslawn96@myway.com  
Email address

Attachment E

AFFIDAVIT OF NON-COLLUSION

STATE OF Oklahoma )

COUNTY OF McClain )

Dennis Dodd, of lawful age, being first duly sworn on oath says that (s)he is the agent authorized by the bidder to submit the attached proposal. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any government official or employee as to quantity, quality, or price in the prospective contract, of any other terms of said prospective contract; or in any discussions between bidders and any government official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the NTIFA (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

SIGNED: Dennis Dodd

Subscribed and sworn to before me this 22<sup>nd</sup> day of August 2014.



Misty Cannon  
Notary Public

My Commission Expires: Aug. 14, 2018

Commission Number: 02012390



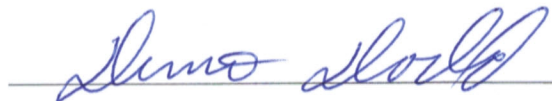
**Attachment F**

**AFFIDAVIT OF NONDISCRIMINATION**

In connection with the performance of work under this contract, the contractor agrees as follows:

- A. The contractor agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, or ancestry. The Contractor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, or ancestry. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruiting or recruitment, advertising, lay-off, or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The Contractor and Subcontractors shall agree to post in a conspicuous place, available to employees and applicants for employment notices to be provided by the City Clerk of the City of Norman setting forth provisions in this section.
- B. In the event of the Contractor's noncompliance with this nondiscrimination clause, the contract may be canceled or terminated by the Norman Tax Increment Finance Authority (NTIFA). The Contractor may be declared by the NTIFA ineligible for further contracts with the said agency until satisfactory proof of intent to comply shall be made by the Contractor.
- C. The Contractor agrees to include this nondiscrimination clause in any subcontracts connected with the performance of this agreement.

I have read the above stated clause and agree to abide by its requirements.



Contractor

ATTEST:

\_\_\_\_\_

SECRETARY

Date: \_\_\_\_\_