



DATE: July 25, 2017

TO: Ken Komiske, Utilities Director
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

BH Jeff EU

SUBJECT: Claim from NMD Holdings, L.L.C., d/b/a Norman Mitsubishi

I am in receipt of a claim from NMD Holdings, L.L.C., d/b/a Norman Mitsubishi in the amount of \$3,431.14 for damages to a dealership vehicle due to their claim that their vehicle was parked in the Jimmy's Egg Restaurant parking lot located at 2539 West Main Street near the Norman Mitsubishi dealership when a City Sanitation truck backed into their vehicle.

Ken, I would appreciate your checking with your staff regarding verification of the accident. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum