



DATE: December 17, 2012

TO: Shawn O'Leary, Director of Public Works
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim from Cheong Ong

I am in receipt of a claim from Cheong Ong on behalf of his son, Johnson Ong, in the amount of \$1,698.07 for damages to his vehicle due to his claim that on August 13, 2012, his vehicle was struck by a City of Norman vehicle. According to the accident report, Mr. Johnson Ong and Mr. Mark Goodman, Engineering Division, were traveling eastbound in the 1800 block of West Lindsey Street when Mr. Ong slowed for traffic and Mr. Goodman struck his vehicle from behind because he was not able to stop in time.

Shawn, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:kjc
attachments

office memorandum