




office memorandum

Date: December 12, 2017
To: Brenda Hall, City Clerk
From: Charlie Thomas, P.E., Capital Projects Engineer 
Re: Consent to Encroach 1718-4
Lot 2, Block 1, University North Park Professional Center Addition
(3501 24th Avenue NW)

A 25-foot wide utility easement (U/E) lies along the front (west) lot line of referenced property. An 8-inch gravity sewer line is located in the U/E approximately six feet(6') east of the property line. The property owner wishes to encroach into the U/E for a proposed sign.

The Utilities Authority objects to all encroachments on utility easements unless the applicant agrees to certain requirements. We will not oppose a recommendation for approval, subject to the following, to be filed of record on the consent document:

1. The property owner will be responsible for the cost to repair any damages to the City's utilities caused by any excavation, piercing or other construction activities conducted by the property owner or his agents.
2. The property owner will be responsible for the cost the City incurs to remove any fence, sign, landscaping, curb, building, and/or any other structure if needed to facilitate maintenance or repair of the City's utilities.
3. The property owner will be responsible for the cost to repair or replace any such fence, sign, landscaping, curb, building, and/or any other structure after such repairs.
4. The property owner will waive and release any claims against the City for any damages to the sign, building and/or any related facilities/improvements caused by failure or repair and maintenance of the City's utilities within the easement area.

Please advise if more is needed, or if questions arise.

Cc: Ken Danner
Utilities folder
Jeff Bryant