

# City of Norman



## Monthly Departmental Report

**September 2014**

## **MONTHLY PROGRESS**

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**CITY CLERK      1**

**CITY CLERK  
MONTHLY PROGRESS REPORT  
SEPTEMBER 2014**

**CITY COUNCIL**

Mr. Dan Quinn was sworn in on September 9, 2014, to serve as Councilmember to Ward Eight until the regular City Council election is held in the spring of 2014. Councilmember Chad Williams submitted his resignation for Ward Eight Councilmember on August 12, 2014, to relocate out of State.

**CITY CLERK**

<b>ACTION CENTER</b>					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	9	19	Municipal Court	4	5
Building Permits	10	37	Noise	5	9
CDBG	7	10	Parks and Recreation	8	34
City Clerk	9	*296	Planning	10	27
City Manager/Mayor	3	4	Police	17	62
Code Enforcement	43	203	Sanitation	18	66
Data Processing	1	7	Sidewalks	4	8
Engineering/Public Works	10	44	Storm Debris	0	1
Finance	9	32	Storm Water	4	10
Fire/Civil Defense	4	18	Streets	11	46
Human Resources	1	3	Street Lights	7	21
Information (General)	32	77	Traffic	19	53
Legal	1	6	Utilities	38	**49
Line Maintenance	9	31	WC Questions	1	15
Recycling Questions	9	23	WC Violations	1	7

Total for September	304	Total FYE YTD	1,223
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WC (Water Conservation)

\* Volume due to Citywide Garage Sale

**LICENSES**

30 New licenses were issued during the month of September. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	5	14	Bee Keeper	0	0
Class I Beer	0	1	Solicitor/Peddler (30 day)	3	6
Class II Beer	4	6	Solicitor/Peddler (60 day)	0	0
Mixed Beverage	0	2	Solicitor/Peddler (one day)	0	6
Mixed Beverage/Caterer	0	0	Coin-Operated Devices	0	1
Wine & Beer/Winemaker	0	0	Game Machines	1	89
Temporary Food (30 day)	2	6	Taxi/Motorbus/Limousine	5	6
Temp Food (180 day)	1	1	Impoundment Yard	0	0
Temp Food (one day)	7	15	Salvage Yard	0	0
Kennel	0	1	Transient Amusement	0	0
Pawnbrokers	0	0	Special Event	2	5
Retail Liquor Store	0	0	Sidewalk Dining	0	1

**LICENSES, continued**

- 3 One Day Temporary Mobile Food Licenses were issued to Fabian Seafood Company for August 31, September 5, and November 2, 2014
- 1 One Day Temporary Mobile Food License was issued to Frank's Wurst for September 12, 2014, for Second Friday Art Walk Event
- 1 One Day Temporary Mobile Food Licenses were issued to La Gumbo Ya Ya for September 12, 2014, for Second Friday Art Walk Event
- 1 One Day Temporary Mobile Food License was issued to Super Juice for September 12, 2014, for Second Friday Art Walk Event
- 1 One Day Temporary Mobile Food License was issued to Saucee Sicilian for September 12, 2014, for Second Friday Art Walk Event
- 4 30 Day Temporary Food Licenses were issued to Hickory Farms for October 16 through January 13, 2015, at Sooner Mall
- 1 180 Day Temporary Mobile Food License was issued to rolling Fresh for September 12 thru March 9, 2014
- 1 30 Day Door-to-door Solicitor/Peddler Permit was issued to T & B Sales, Inc. for September 4 through October 3, 2014
- 2 30 Day Outdoor Solicitor/Peddler Permits were issued to Sooner Bloomers for September 19 through November 17, 2014, in the Sooner Mall parking lot
- 1 Special Event License was issued to The 99 for September 5 through 7, 2014; September 19 through 21, 2014; and September 26 through September 28, 2014, at 2421 West Main Street
- 1 Special Event License was issued to Groovefest for September 28, 2014, at Andrews Park

**New Establishments/Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
Big Red's One Stop Shop	3001 South Berry Road	Food Service and Class II Beer
Scissortail Travel Stop	1161 12th Avenue N.E.	Food Service and Class II Beer

**Existing Establishments/New Owner**

NAME	ADDRESS	LICENSE TYPE(S)
Denver Corner	10808 Alameda Street	Food Service and Class II Beer
Fina Stop #5	2132 West Main Street	Food Service and Class II Beer
Westwood Concession	2500 Westport Drive	Food Service

**Existing Establishments/New Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
Yellow Cab of Norman	1413 24th Avenue S.W.	Taxi/Limousine/Motorbus
Trinity Baptist Church	801 North Peters	Coin Operated Device

**CLAIMS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
09-05-14	Matt Cargill	Damages incurred to roof – claimant alleges a water main break on August 29, 2014, at 421 East Hughbert blew rock and debris onto his home causing damage to the roof.	\$ 4,695.00
09-08-14	AAA Insurance (subrogation claim)	Damages to Ms. Dixie Robert's vehicle – claimant alleges a Norman Police Officer struck their client's vehicle on August 28, 2014, at Gray Street and James Garner Boulevard. The accident report reflects that Ms. Robert's was backing out of a private driveway onto Gray Street and continued backing towards James Garner Boulevard striking an oncoming police vehicle.	Undetermined
09-22-14	Southwestern Bell Telephone Company d/b/a AT&T	Damages incurred to overhead cable – claimant alleges the cable was damaged by City crews trenching in pipe for an undetermined project.	\$ 194.03

**LAWSUITS FILED**

NAME	JUSTIFICATION	DATE FILED	AMOUNT
Kody Rogers	Medical expenses/pain and suffering – claimant alleges on May 31, 2013, a police cruiser making a left turn in front of him at the intersection of Boyd Street and Asp Avenue collided with his vehicle.	09-10-14	\$ 75,000.00

**CLAIMS PAID**

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
CMR on behalf of Oklahoma Gas and Electric Company (OG&E)	Damages to electric pole due to a sanitation truck backing into the pole after emptying a dumpster at 215 East Constitution Street on March 28, 2014.	09-26-14	\$ 3,323.02
Woodstock Condominiums in care of SPM Realty, Inc.	Damages to parking lot due to a waterline break on January 1, 2013, at 1932 West Lindsey undermined the concrete foundation of the west side parking lot.	09-26-14	\$ 6,835.00

**WORKERS COMPENSATION**

**Name:** Jimmy Andrews  
**Compromise Settlement Amount:** \$31,977  
**Department:** Public Works Stormwater Division  
**Injury:** right foot  
**Date Approved:** September 9, 2014

### **CITY COUNCIL CONFERENCE**

A City Council Conference was held on September 9, 2014, to entertain a presentation from representatives of Norman Regional Health System (NRHS) regarding activities of the Norman Regional Health System.

A City Council Conference was held on September 23, 2014, regarding a possible water rate increase.

### **COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE**

A Community Planning and Transportation Committee meeting was held on September 25, 2014, regarding CART Ridership Report including Saferide and extended service for the months of July and August, 2014, and continued discussion regarding carports in residential zonings districts.

### **EXECUTIVE SESSION**

A Special Session was held on September 2, 2014, regarding adjourning into Executive Session to discuss the acquisition of real property in connection with the McGee Sidewalk Project.

### **FINANCE COMMITTEE**

A Finance Committee meeting was held on September 11, 2014, regarding the Water Fund's capital and operational needs; update on revenue from oil royalties; update on FYE2013-2014 revenue and expenses; submission of revenue/expenditure reports for August, 2014; and the report on open positions.

### **OVERSIGHT COMMITTEE**

A City Council Oversight Committee meeting was held on September 18, 2014, regarding oil and gas well regulations in the Lake Thunderbird watershed.

### **PUBLIC HEARING**

A public hearing was held on September 23, 2014, regarding the proposed 2014 Community Development Block Grant Disaster Relief Grant Application in the amount of \$21,711,500.

### **SPECIAL SESSION**

A City Council Special Session was held on September 2, 2014, regarding a presentation from the Norman Convention and Visitors Bureau to provide an update on the efforts to determine the feasibility of an Exhibit Hall Facility for Norman and adjourning into Executive Session to discuss the acquisition of real property in connection with the McGee Sidewalk Project.

### **STUDY SESSION**

A Study Session was held on September 16, 2014, regarding possible amendments to the R-3, Multi-Family Dwelling District, zoning district for apartment houses.

A Study Session was held on September 30, 2014, regarding I-35/Lindsey Street Interchange aesthetics and continued discussion regarding a possible water rate increase.



# Work Order by Facility Serviced

September, 2014

AcctCodes:	Facility	Employee	Hours
<b>010-2080</b>			
2080.1	LIBRARY		
9/17/2014 MISCELLANEOUS	Worked on doors		30 0.5
		Bill Sandison	30 0.5
9/2/2014 MISCELLANEOUS	Worked on doors		60 1
9/3/2014 PLUMBING	Replaced sink drains in women's bathroom		120 2
9/4/2014 PLUMBING	Blockage in kitchen sink drain		60 1
9/12/2014 PLUMBING	Blockage in toilet in men's bathroom		60 1
9/17/2014 MISCELLANEOUS	Worked on dock door		60 1
9/23/2014 MISCELLANEOUS	Worked on the door lock and reset the tumblers		120 2
9/24/2014 PLUMBING	Blockage in men's bathroom		60 1
9/25/2014 PLUMBING	Replaced bowl wax on toilet in men's bathroom		120 2
9/29/2014 PLUMBING	Rebuilt the flush valve on urinal		60 1
		Jeff Lewis	720 12
9/17/2014 HVAC	Serviced the HVAC system		240 4
		Jerry Wilson	240 4
9/17/2014 MISCELLANEOUS	Worked on doors		30 0.5
		Larry E. Long	30 0.5
		Facility Subtotal	1020 17
<b>AcctCode Total</b>			<b>1020 17</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-3001</b>			
3090.3 MUNICIPAL BLDG - BUILDING C			
9/9/2014 ELECTRICAL	Worked on lights	60	1
9/12/2014 ELECTRICAL	Worked on lights	60	1
9/18/2014 ELECTRICAL	Worked on lights	60	1
9/22/2014 ELECTRICAL	Worked on lights	30	0.5
9/24/2014 ELECTRICAL	Made repairs women's bathroom (reported electrical issue)	90	1.5
Bill Sandison		300	5
9/2/2014 PLUMBING	Blockage in sink in men's bathroom	60	1
9/10/2014 PLUMBING	Repaired the water leak on water heater	60	1
9/24/2014 MISCELLANEOUS	Hung up a plastic cloth	120	2
Jeff Lewis		240	4
9/11/2014 HVAC	Washed the condensers	240	4
9/30/2014 HVAC	Serviced the A/C blower for print shop	240	4
9/30/2014 HVAC	Serviced the A/C blower	120	2
Jerry Wilson		600	10
9/12/2014 ELECTRICAL	Worked on lights	60	1
9/22/2014 ELECTRICAL	Worked on lights	60	1
9/24/2014 ELECTRICAL	Reattached the light lens hanging down	30	0.5
9/30/2014 ELECTRICAL	Helped Jerry Wilson with blower removal	180	3
Larry E. Long		330	5.5
Facility Subtotal		1470	24.5
AcctCode Total		1470	24.5

AcctCodes:	Facility	Employee	Hours
010-3090			
3090.1 MUNICIPAL BLDG - BUILDING A			
9/15/2014	ELECTRICAL	Worked on lights	120 2
9/17/2014	ELECTRICAL	Worked on lights	60 1
9/22/2014	ELECTRICAL	Worked on lights	30 0.5
Bill Sandison			210 3.5
9/4/2014	PLUMBING	Rebuilt the flush valve on urinal	60 1
9/8/2014	MISCELLANEOUS	Installed ceiling tiles	60 1
9/8/2014	PLUMBING	Blockage in toilet in men's bathroom	60 1
9/12/2014	PLUMBING	Worked on drinking fountain	60 1
9/18/2014	PLUMBING	Blockage in toilet in women's bathrrom	60 1
9/18/2014	PLUMBING	Repaired the sewer clean-out	90 1.5
9/25/2014	PLUMBING	Blockage in toilet in men's bathroom	60 1
9/25/2014	PLUMBING	Tightened the toilet seat in women's bathroom	60 1
Jeff Lewis			510 8.5
9/9/2014	HVAC	Washed the chiller	240 4
9/10/2014	HVAC	Serviced the chiller operation and adjusted water temp.	240 4
9/15/2014	HVAC	Serviced the chiller and air handlers	240 4
Jerry Wilson			720 12
9/8/2014	ELECTRICAL	Worked on lights	90 1.5
9/15/2014	ELECTRICAL	Worked on lights	150 2.5
9/16/2014	ELECTRICAL	Worked on lights	150 2.5
9/17/2014	ELECTRICAL	Worked on lights	60 1
9/24/2014	ELECTRICAL	Replaced light switch in bathroom	30 0.5
Larry E. Long			480 8
Facility Subtotal			1920 32
3090.2 MUNICIPAL BLDG - BUILDING B			
9/9/2014	ELECTRICAL	Worked on lights	45 0.8
9/17/2014	ELECTRICAL	Worked on lights	60 1
9/18/2014	ELECTRICAL	Worked on lights	150 2.5
Bill Sandison			255 4.25
9/2/2014	PLUMBING	Replaced the sewer clean-out	120 2
9/4/2014	MISCELLANEOUS	Replaced the trim boards on modular building	120 2
9/12/2014	PLUMBING	Blockage in sink in break room	60 1
Jeff Lewis			300 5
9/9/2014	ELECTRICAL	Worked on lights	45 0.8
9/17/2014	ELECTRICAL	Made list of where to add electrical plugs and outside lights	60 1
9/18/2014	ELECTRICAL	Worked on lights outside	60 1
Larry E. Long			165 2.75
Facility Subtotal			720 12
2020.4 MUNICIPAL BLDG - CITY HALL			
9/17/2014	ELECTRICAL	Moved chairs	60 1
Bill Sandison			60 1
9/5/2014	MISCELLANEOUS	Worked on door in City Clerk's office	60 1
9/5/2014	MISCELLANEOUS	Moved furniture from City Hall to Building Maintenance	120 2

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		Jeff Lewis	180	3
9/11/2014 HVAC	Serviced the HVAC system		240	4
9/12/2014 HVAC	Serviced the HVAC system		240	4
9/17/2014 HVAC	Serviced the HVAC system		240	4
		Jerry Wilson	720	12
9/17/2014 MISCELLANEOUS	Moved chairs at City Hall		60	1
		Larry E. Long	60	1
		Facility Subtotal	1020	17
<b>AcctCode Total</b>			<b>3660</b>	<b>61</b>
<b>010-5021</b>				
5021.0	LINDSEY STREET YARD ADMIN			
9/22/2014 HVAC	Serviced the A/C units for IT at Lindsey St. Yard		480	8
9/23/2014 HVAC	Serviced the A/C unit		240	4
		Jerry Wilson	720	12
		Facility Subtotal	720	12
<b>AcctCode Total</b>			<b>720</b>	<b>12</b>
<b>010-6016</b>				
6016.2	POLICE RANGE			
9/25/2014 ELECTRICAL	Worked on lights		60	1
9/26/2014 ELECTRICAL	Worked on lights		360	6
9/29/2014 ELECTRICAL	Worked on lights, switches, breakers		120	2
9/30/2014 ELECTRICAL	Picked up lift from Police Range/delivered to Facility Maint.		60	1
		Bill Sandison	600	10
9/18/2014 PLUMBING	Consulted with Jim Stokes on water lines at Pistol Range		90	1.5
9/19/2014 PLUMBING	Dug up water service to building at Pistol Range		240	4
9/22/2014 PLUMBING	Installed new water box to building at Pistol Range		120	2
9/22/2014 PLUMBING	Disconnected water service to building at Pistol Range		120	2
		Jeff Lewis	570	9.5
9/16/2014 HVAC	Washed condensor at Pistol Range		240	4
		Jerry Wilson	240	4
9/25/2014 ELECTRICAL	Worked on lights and breakers (tripping)		60	1
9/26/2014 ELECTRICAL	Worked on garage lights and breakers (tripping)		360	6
9/29/2014 ELECTRICAL	Worked on lights, switches, breakers		120	2
9/30/2014 ELECTRICAL	Picked up lift from Police Range/delivered to Facility Maint.		60	1
		Larry E. Long	600	10
		Facility Subtotal	2010	33.5
<b>AcctCode Total</b>			<b>2010</b>	<b>33.5</b>

AcctCodes: Facility	Employee	Hours	
<b>010-6030</b>			
6030.0 SPECIAL OPS			
9/24/2014 HVAC	Serviced the A/C unit at Special Ops	240	4
	Jerry Wilson	240	4
	Facility Subtotal	240	4
<b>AcctCode Total</b>		<b>240</b>	<b>4</b>
<b>010-6070</b>			
6070.0 ANIMAL WELFARE			
9/17/2014 ELECTRICAL	Repaired incinerator	180	3
	Bill Sandison	180	3
9/22/2014 PLUMBING	Blockage in sewer	120	2
9/23/2014 PLUMBING	Consulted with plumbers on hair separator	120	2
	Jeff Lewis	240	4
9/8/2014 HVAC	Serviced the A/C unit	240	4
9/15/2014 HVAC	Serviced the A/C unit	240	4
	Jerry Wilson	480	8
9/17/2014 ELECTRICAL	Repaired incinerator	180	3
	Larry E. Long	180	3
	Facility Subtotal	1080	18
<b>AcctCode Total</b>		<b>1080</b>	<b>18</b>
<b>010-6440</b>			
6443.1 FIRE STATION #1			
9/15/2014 ELECTRICAL	Serviced A/C unit, repaired circuits and worked on lights	300	5
9/16/2014 ELECTRICAL	Serviced A/C unit and repaired power	210	3.5
9/19/2014 ELECTRICAL	Repaired circuits on A/C unit	120	2
9/23/2014 ELECTRICAL	Worked on lights, outlets, and power for A/C unit	150	2.5
9/29/2014 ELECTRICAL	Re-pulled wires/put both outlets on same phase for A/C	120	2
	Bill Sandison	900	15
9/11/2014 PLUMBING	Rebuilt the flush valve on toilet in Captain's Office	60	1
	Jeff Lewis	60	1
9/15/2014 ELECTRICAL	Worked on outside lights	270	4.5
9/16/2014 ELECTRICAL	Worked on lights outside	150	2.5
9/19/2014 ELECTRICAL	Serviced two A/C units	120	2
9/23/2014 ELECTRICAL	Replaced old disconnect and outlets with new ones	150	2.5
9/29/2014 ELECTRICAL	Re-pulled wires/put both outlets on same phase for A/C	120	2
	Larry E. Long	810	13.5
	Facility Subtotal	1770	29.5
<b>AcctCode Total</b>		<b>1770</b>	<b>29.5</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>
<b>010-6443</b>		
6443.2 FIRE STATION #2		
9/26/2014 MISCELLANEOUS	Worked on door	60 1
9/26/2014 PLUMBING	Blockage in condensation line	60 1
	Jeff Lewis	120 2
	Facility Subtotal	120 2
6443.3 FIRE STATION #3		
9/11/2014 MISCELLANEOUS	Worked on door	120 2
	Jeff Lewis	120 2
	Facility Subtotal	120 2
6443.4 FIRE STATION #4		
9/3/2014 MISCELLANEOUS	Worked on door	60 1
	Jeff Lewis	60 1
9/3/2014 HVAC	Washed the condensers	240 4
	Jerry Wilson	240 4
	Facility Subtotal	300 5
6443.5 FIRE STATION #5, LITTLE AXE		
9/9/2014 ELECTRICAL	Worked on lights outside	60 1
9/10/2014 ELECTRICAL	Worked on lights outside	150 2.5
	Bill Sandison	210 3.5
9/10/2014 ELECTRICAL	Installed outside light switch for refueling area	150 2.5
	Larry E. Long	150 2.5
	Facility Subtotal	360 6
6443.6 FIRE STATION #6		
9/5/2014 ELECTRICAL	Worked on lights	90 1.5
9/9/2014 ELECTRICAL	Worked on lights outside	60 1
9/10/2014 ELECTRICAL	Worked on lights outside	150 2.5
	Bill Sandison	300 5
9/5/2014 ELECTRICAL	Looked at adding a switch to light over fuel pumps	90 1.5
9/10/2014 ELECTRICAL	Installed outside lights switch for refueling area	150 2.5
	Larry E. Long	240 4
	Facility Subtotal	540 9
6443.7 FIRE STATION #7		
9/8/2014 MISCELLANEOUS	Installed screens on heater vents to keep birds out	180 3
9/17/2014 PLUMBING	Repaired the leak under the sink	60 1
9/29/2014 PLUMBING	Repaired leak under the sink	60 1
	Jeff Lewis	300 5
	Facility Subtotal	300 5
6443.8 FIRE STATION #8		
9/5/2014 ELECTRICAL	Repaired the A/C circuit issue	90 1.5

Friday, October 10, 2014

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<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
9/12/2014 ELECTRICAL	Worked on lights, ice machine		180	3
		Bill Sandison	270	4.5
9/5/2014 HVAC	Serviced the A/C unit		240	4
9/8/2014 HVAC	Serviced the A/C unit		240	4
		Jerry Wilson	480	8
9/5/2014 ELECTRICAL	Worked with Jerry to identify power to A/C unit		90	1.5
9/12/2014 ELECTRICAL	Installed new GFCI outlet to icemaker		180	3
		Larry E. Long	270	4.5
		Facility Subtotal	1020	17
<b>AcctCode Total</b>			<b>2760</b>	<b>46</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-7010</b>				
7010.1 PARK - ANDREWS PARK				
9/22/2014	ELECTRICAL	Checked electrical at Andrews Park for Groovefest	270	4.5
9/23/2014	ELECTRICAL	Checked electrical at Andrews Park for Groovefest	210	3.5
9/24/2014	ELECTRICAL	Repaired and retrofit GFCI	240	4
9/25/2014	ELECTRICAL	Checked electrical at Andrews Park for Groovefest	420	7
			<hr/>	
			Bill Sandison	1140 19
			<hr/>	
9/25/2014	PLUMBING	Blockage in sewer	120	2
			<hr/>	
			Jeff Lewis	120 2
			<hr/>	
9/22/2014	ELECTRICAL	Checked electrical at Andrews Park for Groovefest	270	4.5
9/23/2014	ELECTRICAL	Replaced outlets with GFCI outlets, reattached weather box	210	3.5
9/24/2014	ELECTRICAL	Replaced outlets with GFCI outlets, checked power	240	4
9/25/2014	ELECTRICAL	Replaced outlets with GFCI outlets and breakers	420	7
			<hr/>	
			Larry E. Long	1140 19
			<hr/>	
			Facility Subtotal	2400 40
<hr/>				
7010.2 PARK - GRIFFIN PARK				
9/8/2014	ELECTRICAL	Worked on lights in Silo	60	1
			<hr/>	
			Bill Sandison	60 1
			<hr/>	
9/8/2014	ELECTRICAL	Worked on lights in silo bathroom	60	1
9/9/2014	ELECTRICAL	Replaced ballasts	120	2
			<hr/>	
			Larry E. Long	180 3
			<hr/>	
			Facility Subtotal	240 4
<hr/>				
7010.6 PARK - LIONS PARK				
9/5/2014	ELECTRICAL	Rewired and reset the timeclock	60	1
			<hr/>	
			Larry E. Long	60 1
			<hr/>	
			Facility Subtotal	60 1
<hr/>				
7010.7 PARK - LITTLE AXE PARK				
9/2/2014	PLUMBING	Worked on the drinking fountain (needs new valve)	120	2
9/3/2014	PLUMBING	Replaced valve on drinking fountain	120	2
			<hr/>	
			Jeff Lewis	240 4
			<hr/>	
			Facility Subtotal	240 4
<hr/>				
7010.9 PARK - REAVES - COMM BLDG				
9/29/2014	HVAC	Serviced A/C unit	180	3
			<hr/>	
			Jerry Wilson	180 3
			<hr/>	
			Facility Subtotal	180 3
<hr/>				
7010.10 PARK - ROTARY PARK				
9/12/2014	PLUMBING	Installed new toilet seat on toilet in women's bathroom	60	1
			<hr/>	
			Jeff Lewis	60 1
			<hr/>	
			Facility Subtotal	60 1



<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
9/9/2014 ELECTRICAL	Worked on lights and pitching machine		60	1
9/10/2014 ELECTRICAL	Worked on lights receptacle and pitching machine		90	1.5
9/12/2014 ELECTRICAL	Worked on light controls and pitching machine		60	1
9/24/2014 ELECTRICAL	Repaired and retrofit GFCI		60	1
		Bill Sandison	270	4.5
9/10/2014 ELECTRICAL	Repaired outlet that was not working		90	1.5
9/24/2014 ELECTRICAL	Replaced old outlet with GFCI outlet		60	1
		Larry E. Long	150	2.5
		Facility Subtotal	420	7

<b>AcctCode Total</b>	<b>3600</b>	<b>60</b>
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#### **010-7070**

##### **7070.0 PARKS AND REC ADMIN**

9/5/2014 ELECTRICAL	Repairs from Summerfest		60	1
9/29/2014 ELECTRICAL	Replaced broken bell box/fixed wires at Normandy Park		90	1.5
		Bill Sandison	150	2.5
9/24/2014 MISCELLANEOUS	Rehung toilet paper dispenser at Lakeview Park		60	1
9/24/2014 PLUMBING	Installed new flush valve on toilet in Lakeview Park		60	1
		Jeff Lewis	120	2
9/29/2014 ELECTRICAL	Replaced broken bell box/fixed wires at Normandy Park		90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	360	6

<b>AcctCode Total</b>	<b>360</b>	<b>6</b>
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#### **010-7081**

##### **7081.0 FIREHOUSE ART CENTER**

9/5/2014 PLUMBING	Replaced water heater in attic		180	3
		Jeff Lewis	180	3
9/5/2014 HVAC	Serviced the north side A/C unit		240	4
9/9/2014 HVAC	Serviced the A/C unit		240	4
9/30/2014 HVAC	Serviced replacement A/C unit		120	2
		Jerry Wilson	600	10
		Facility Subtotal	780	13

<b>AcctCode Total</b>	<b>780</b>	<b>13</b>
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#### **010-7082**

##### **9000.2 HISTORICAL HOUSE**

9/2/2014 HVAC	Serviced the A/C unit		240	4
9/4/2014 HVAC	Replaced the condensor fan motor		240	4
		Jerry Wilson	480	8
		Facility Subtotal	480	8

<b>AcctCode Total</b>	<b>480</b>	<b>8</b>
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<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>010-7083</b>				
7083.0	SOONER THEATRE			
9/11/2014	PLUMBING	Replaced the sump pump in basement	120	2
9/15/2014	PLUMBING	Rebuilt the tank on toilet	60	1
		Jeff Lewis	180	3
9/12/2014	HVAC	Changed the air filters and serviced the A/C unit	240	4
		Jerry Wilson	240	4
		Facility Subtotal	420	7
<b>AcctCode Total</b>			<b>420</b>	<b>7</b>
<b>020-7010</b>				
7010.12	SANTA FE DEPOT			
9/12/2014	ELECTRICAL	Worked on lights	30	0.5
		Bill Sandison	30	0.5
9/12/2014	ELECTRICAL	Worked on lights	30	0.5
		Larry E. Long	30	0.5
		Facility Subtotal	60	1
<b>AcctCode Total</b>			<b>60</b>	<b>1</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>020-7021</b>				
7021.2    PARK - REAVES PARK				
9/3/2014 PLUMBING	Replaced wax ring and rebuilt flush valve on urinal		120	2
		Jeff Lewis	120	2
		Facility Subtotal	120	2
7021.3    REC CTR - 12TH AVE				
9/2/2014 ELECTRICAL	Worked on lights		180	3
9/16/2014 ELECTRICAL	Worked on lights		90	1.5
9/26/2014 ELECTRICAL	Worked on lights		120	2
9/29/2014 ELECTRICAL	Worked on exit light		90	1.5
9/30/2014 ELECTRICAL	Worked on lights (OG&E lost a phase going to building)		420	7
		Bill Sandison	900	15
9/3/2014 PLUMBING	Blockage in toilet in men's bathroom		60	1
9/10/2014 PLUMBING	Worked on the drinking fountain		60	1
		Jeff Lewis	120	2
9/2/2014 ELECTRICAL	Worked on lights		180	3
9/26/2014 ELECTRICAL	Worked on gym lights		120	2
9/29/2014 ELECTRICAL	Worked on exit light		90	1.5
9/30/2014 ELECTRICAL	Worked on lights (OG&E lost a phase going to building)		240	4
		Larry E. Long	630	10.5
		Facility Subtotal	1650	27.5
7021.0    REC CTR - IRVING				
9/5/2014 PLUMBING	Located gas leak		60	1
9/16/2014 PLUMBING	Located gass leak		240	4
		Jeff Lewis	300	5
9/16/2014 HVAC	Checked for gas leak		240	4
		Jerry Wilson	240	4
		Facility Subtotal	540	9
7021.1    REC CTR - LITTLE AXE				
9/17/2014 PLUMBING	Replaced toilet supply in women's bathrrom		120	2
		Jeff Lewis	120	2
		Facility Subtotal	120	2
7021.4    REC CTR - WHITTIER				
9/3/2014 ELECTRICAL	Repaired the exhaust fan		60	1
		Bill Sandison	60	1
9/5/2014 PLUMBING	Blockage in drinking fountain		60	1
9/25/2014 PLUMBING	Installed new clean-out cap on sewer		60	1
		Jeff Lewis	120	2
9/3/2014 ELECTRICAL	Turned on the roof top exhaust fans		60	1
		Larry E. Long	60	1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		Facility Subtotal	240	4
<b>AcctCode Total</b>			<b>2670</b>	<b>44.5</b>
<b>020-7023</b>				
7023.0 SENIOR CITIZENS CTR				
9/2/2014 MISCELLANEOUS	Replaced the door closer		120	2
9/24/2014 PLUMBING	Blockage in toilet in women's bathroom		60	1
		Jeff Lewis	180	3
		Facility Subtotal	180	3
<b>AcctCode Total</b>			<b>180</b>	<b>3</b>
<b>030-7032</b>				
7032.0 WESTWOOD GOLF COURSE				
9/3/2014 ELECTRICAL	Worked on lights		120	2
9/16/2014 ELECTRICAL	Repaired the compressor		150	2.5
9/19/2014 ELECTRICAL	Worked on lights		60	1
		Bill Sandison	330	5.5
9/10/2014 PLUMBING	Cleaned out the A/C drain		60	1
		Jeff Lewis	60	1
9/3/2014 ELECTRICAL	Checked the fuses and wires on light poles		120	2
9/4/2014 ELECTRICAL	Worked on lights in the parking lot		420	7
9/16/2014 ELECTRICAL	Worked on air compressor		150	2.5
9/19/2014 ELECTRICAL	Checked parking lot lighting breakers		60	1
		Larry E. Long	750	12.5
		Facility Subtotal	1140	19
<b>AcctCode Total</b>			<b>1140</b>	<b>19</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>030-7033</b>				
7033.0 WESTWOOD POOL				
9/4/2014 ELECTRICAL	Worked on lights		60	1
9/17/2014 ELECTRICAL	Westwood pool repairs		90	1.5
		Bill Sandison	150	2.5
9/9/2014 PLUMBING	Broke the concrete to redo the plumbing under floor		480	8
9/10/2014 PLUMBING	Worked on the remodel in men and women's bathrooms		300	5
9/11/2014 PLUMBING	Worked on the remodel in men and women's bathrooms		180	3
9/12/2014 PLUMBING	Broke the concrete to redo the plumbing under floor		240	4
9/15/2014 PLUMBING	Broke concrete to redo the plumbing under floor		420	7
9/16/2014 PLUMBING	Broke concrete to redo the plumbing under floor		240	4
9/18/2014 PLUMBING	Broke concrete to redo the plumbing under floor		180	3
9/19/2014 PLUMBING	Broke concrete to redo the plumbing under floor		240	4
9/22/2014 PLUMBING	Worked on plumbing for remodel in women's bathroom		120	2
9/23/2014 PLUMBING	Replaced the PIBG under floor		240	4
9/29/2014 PLUMBING	Worked on remodel in bathrooms		360	6
9/30/2014 PLUMBING	Worked on remodel in bathrooms		330	5.5
		Jeff Lewis	3330	55.5
9/4/2014 ELECTRICAL	Worked on pole lights (north side of pool)		60	1
9/17/2014 MISCELLANEOUS	Moved dirt under broken concrete for new plumbing		90	1.5
		Larry E. Long	150	2.5
		Facility Subtotal	3630	60.5
<b>AcctCode Total</b>			<b>3630</b>	<b>60.5</b>
<b>031-5531</b>				
5531.1 WATER TREATMENT PLANT				
9/9/2014 ELECTRICAL	Bought materials		30	0.5
		Bill Sandison	30	0.5
9/25/2014 PLUMBING	Blockage in floor drain in basement		60	1
9/26/2014 PLUMBING	Installed new water lines in basement		360	6
		Jeff Lewis	420	7
		Facility Subtotal	450	7.5
<b>AcctCode Total</b>			<b>450</b>	<b>7.5</b>
<b>031-5551</b>				
5551.0 LINE MAINTENANCE FACILITY				
9/5/2014 ELECTRICAL	Emergency repairs on cut lines underground		60	1
		Bill Sandison	60	1
9/5/2014 ELECTRICAL	Checked the cut wires and pipes at water line maintenance		60	1
		Larry E. Long	60	1
		Facility Subtotal	120	2
<b>AcctCode Total</b>			<b>120</b>	<b>2</b>

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>032-5546</b>				
5546.3	WASTEWATER MAINTENANCE SHOP			
9/4/2014 ELECTRICAL	Worked on lights on golf course and parking lot		420	7
		Bill Sandison	420	7
		Facility Subtotal	420	7
5546.0	WASTEWATER TREATMENT PLANT			
9/2/2014 ELECTRICAL	Worked on lights		120	2
9/9/2014 ELECTRICAL	Worked on lights		45	0.8
9/10/2014 ELECTRICAL	Worked on lights		90	1.5
9/11/2014 ELECTRICAL	Worked on lights and repaired clarifier		390	6.5
9/16/2014 ELECTRICAL	Worked on lights		30	0.5
9/19/2014 ELECTRICAL	Serviced A/C unit		240	4
		Bill Sandison	915	15.25
9/24/2014 PLUMBING	Blockage in drain and repaired the sink faucet in kitchen		120	2
		Jeff Lewis	120	2
9/2/2014 HVAC	Serviced the A/C unit		240	4
9/23/2014 HVAC	Serviced the A/C unit at the blower building		240	4
9/24/2014 HVAC	Serviced the A/C unit		240	4
		Jerry Wilson	720	12
9/2/2014 ELECTRICAL	Worked on lights		120	2
9/9/2014 ELECTRICAL	Looked at/bought materials to add lights on clarifiers		75	1.3
9/10/2014 ELECTRICAL	Started installing lights on final clarifier walkways		90	1.5
9/11/2014 ELECTRICAL	Started installing lights on final clarifier walkways		390	6.5
9/16/2014 ELECTRICAL	Worked on lights on walkway		30	0.5
9/19/2014 ELECTRICAL	Serviced the Operator and IT area A/C units		240	4
9/24/2014 ELECTRICAL	Worked with John Baze on the floats controlling a pump		30	0.5
		Larry E. Long	975	16.25
		Facility Subtotal	2730	45.5
<b>AcctCode Total</b>			<b>3150</b>	<b>52.5</b>

<i>AcctCodes: Facility</i>	<i>Employee</i>	<i>Hours</i>	
<b>033-5560</b>			
5560.0 SANITATION DIV BLDG			
9/3/2014 ELECTRICAL	Repaired the compactor	120	2
9/8/2014 ELECTRICAL	Repaired the compactor	60	1
9/11/2014 ELECTRICAL	Repaired the compactor at the dumpster barn	90	1.5
9/22/2014 ELECTRICAL	Repaired the trash compactor	90	1.5
9/23/2014 ELECTRICAL	Made repairs at Joe's Tavern	120	2
9/24/2014 ELECTRICAL	Made repairs at Joe's Tavern	90	1.5
9/29/2014 ELECTRICAL	Oiled the hydraulic ram rails	60	1
		<hr/>	
	Bill Sandison	630	10.5
9/8/2014 MISCELLANEOUS	Worked on the front door	60	1
9/18/2014 PLUMBING	Blockage in drinking fountain	60	1
		<hr/>	
	Jeff Lewis	120	2
9/4/2014 HVAC	Washed the condensers	240	4
		<hr/>	
	Jerry Wilson	240	4
9/11/2014 ELECTRICAL	Organized materials to begin building spare compactor	90	1.5
9/22/2014 ELECTRICAL	Repaired the trash compactor	90	1.5
9/23/2014 ELECTRICAL	Repaired the trash compactor	120	2
9/24/2014 ELECTRICAL	Repaired the trash compactor	90	1.5
9/29/2014 ELECTRICAL	Oiled the hydraulic ram rails	60	1
		<hr/>	
	Larry E. Long	450	7.5
		<hr/>	
	Facility Subtotal	1440	24
		<hr/>	
		<b>AcctCode Total</b>	<b>1440 24</b>
<hr/>			
<b>033-5565</b>			
5565.0 COMPOST FACILITY			
9/8/2014 PLUMBING	Rebuilt the sprinkler heads at compost facility	120	2
		<hr/>	
	Jeff Lewis	120	2
		<hr/>	
	Facility Subtotal	120	2
		<hr/>	
		<b>AcctCode Total</b>	<b>120 2</b>
<hr/>			

AcctCodes:	Facility	Employee	Hours
040-5070			
5070.0 FLEET MAINTENANCE			
9/2/2014 ELECTRICAL	Worked on lights	180	3
9/3/2014 ELECTRICAL	Worked on lights	180	3
9/5/2014 ELECTRICAL	Worked on lights	180	3
9/8/2014 ELECTRICAL	Worked on lights	360	6
9/9/2014 ELECTRICAL	Worked on lights	90	1.5
9/9/2014 MISCELLANEOUS	Dropped off 604 to Fleet	30	0.5
9/12/2014 ELECTRICAL	Replaced receptacle/retrofit to code, worked on workbench	120	2
	Bill Sandison	1140	19
9/3/2014 HVAC	Washed the condensers	240	4
	Jerry Wilson	240	4
9/2/2014 ELECTRICAL	Worked on lights	120	2
9/3/2014 ELECTRICAL	Worked on lights in the tire and wash bay area	300	5
9/5/2014 ELECTRICAL	Worked on lights	180	3
9/8/2014 ELECTRICAL	Worked on lights, replaced missing covers, box, GFI	330	5.5
9/12/2014 ELECTRICAL	Installed new GFCI outlets	120	2
9/22/2014 ELECTRICAL	Checked electrical on movable and permanent truck lifts	60	1
	Larry E. Long	1110	18.5
	Facility Subtotal	2490	41.5
AcctCode Total		2490	41.5
041-2030			
2020.6 FACILITY MAINTENANCE			
9/12/2014 MISCELLANEOUS	Purchased uniforms at Brown's shoes	30	0.5
9/15/2014 MISCELLANEOUS	Purchased uniforms	60	1
9/18/2014 MISCELLANEOUS	Attended Code Class	480	8
9/19/2014 MISCELLANEOUS	Deliver Unit Number 604 to Fleet for service	60	1
9/22/2014 ELECTRICAL	Checked electrical on movable and permanent truck lifts	60	1
	Bill Sandison	690	11.5
9/4/2014 MISCELLANEOUS	Attended a plumbing class	240	4
	Jeff Lewis	240	4
9/10/2014 HVAC	Filled out filter order for all city buildings	240	4
	Jerry Wilson	240	4
9/2/2014 ELECTRICAL	Bought wire for stock	60	1
9/12/2014 ELECTRICAL	Bought work boots and uniforms	30	0.5
9/15/2014 ELECTRICAL	Bought uniforms and jeans	60	1
9/18/2014 MISCELLANEOUS	City and Union contract talks	150	2.5
9/18/2014 MISCELLANEOUS	Attended Code Class in Del City	480	8
9/19/2014 MISCELLANEOUS	Delivered Jerry Wilson's truck to Fleet for servicing	60	1
	Larry E. Long	840	14
	Facility Subtotal	2010	33.5
AcctCode Total		2010	33.5
Grand Total			630.5



**CITY MANAGER                      2**

## **CIP Financial Status 2A**

As previously reported in the July 2014 Monthly Departmental Report; Next quarterly update will be October 2014.

# CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

7/25/2014

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
<b>UTILITIES</b>				
WW0262	Tecumseh Interceptor	7/15/2014		
		\$0	\$165,000	Sewer Sales Tax 323
		\$0	\$20,000	New Development Excise Tax 322
WW0303	Lift Station D Improvements	\$0	\$450,000	New Development Excise Tax 322
SA0002	Transfer Station	\$0	\$50,000	Sanitation Fund 033
WA0196	I-35 Waterline Relocations (ODOT)***	\$0	\$40,000	Water Fund 031
WA0188	High Pressure Plane Waterline	\$0	\$29,500	Water Fund -31
WW0050	WW Effluent Truck Wash Facility	\$0	\$270,300	Water Reclamation Fund 032
WW0065	WRF Street Lighting (part of Phase 2 Improvements)	\$0	\$160,000	Water Reclamation Fund 032
<b>PUBLIC WORKS</b>				
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 60,000.00	-	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ 1,100,000.00	-	Capital 50
TR0049	Indian Hills Road Overpass Reconstruction	\$ 100,000.00	-	Capital 50
TR0075	Main Street Roadway Lighting	\$ 50,000.00		Capital 50
<b>INFORMATION TECHNOLOGY</b>				
BG0040	City Phone System Replacement (VOIP)	\$ -	\$ 36,000.00	Capital 50
<b>PARKS AND RECREATION</b>				
UT 0098	UNP Legacy Park and Trail****	7/16/2014	\$0	UNPTIF Fund 57

## Notes

\* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion. New landscaping included.

\*\* Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

\*\*\* ODOT mandate to relocate 3 water lines for I-35 widening. Revised costs to be 100% reimbursed by ODOT at project audit completion.

\*\*\*\* The original contract amount of \$5,897,900 has been changed through four different change orders and is currently at \$6,528,278.09. project completion. New landscaping included.

## **COMMUNITY RELATIONS**

**2B**

**Community Relation's Office**  
**September 2014**

Number of press releases	11
Contacts with the media	7
<i>Norman News</i> membership	947
Website visits	71,057
Facebook followers	2,449
Twitter followers	1,120

**DEVELOPMENT COORDINATOR      2C**

**City of Norman**  
**Development Coordinator Monthly Report**  
**September 2014**

Below are activities and projects that the Development Coordinator has been involved with during the month of September.

**General Inquiries, Contacts and Meetings**

- Planning Commission
- Development Review Team
- City Council Meeting
- City Council Study Session
- Oversight Committee
- Plat Review Team
- Public Library Meetings

**Building Permit and Plat Application Meetings**

- Discussed permitting requirements for a new automobile accessory business with property owner
- Assisted homeowners in permit requirements and regulations for a building permit.
- Met with staff and potential restaurant owner regarding permit requirements for new restaurant.
- Met with staff and project representatives to discuss construction process and development plans for revitalization of a multifamily project.
- Met with staff and project representatives to discuss requirements for a new industrial building.
- Met with staff and property owners to discuss redevelopment options for a hotel property.
- Met with staff and project representatives to discuss bank parking lot renovation.
- Discussed project requirements with staff and project representative for expansion of a Church.

**Development Process Improvements**

- ***I-35 Construction Signage Project:*** Project is being finalized.. This project will be similar to the construction direction signage that was developed for the Main St./I-35 construction project. Following finalization of the signage plan, staff in Public Works will develop and place signage as construction begins on the Lindsey St. project.
- ***Customer Service Survey for Development Services Division*** – Staff began distribution of the survey in November. To date, 147 surveys have been sent, with a continued return rate of about 13%. This return rate is similar for the rate experienced for similar surveys in other cities. Another round of surveys will be sent in early October 2014.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.. Work continues to research processes and

obtain examples from other cities. During this month research continued to look at examples from other communities and determine some common themes of code clarification topics.

- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)





## CITY OF NORMAN

### Department of Finance Monthly Report –September 2014

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in September are discussed below:

#### Treasury Division:

In the month of September, the Treasury Division processed 30,414 total payments. The traffic counter at the Drive-up Facility counted 5,773 customers. The Treasury Division processed 1,291 credit card utility payments, an increase of +8.5% from last month, and the IVR (Interactive Voice Response) system processed 1,734 credit card utility payments, an increase of +22.2% from last month. Utility customers also have the option of paying on the City of Norman website. There were 3,335 credit card payments made on the internet in September, an increase of +6.9% from last month. The Municipal Court processed 700 credit card payments for court fines, a decrease of -12.5% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$18,939 in convenience fees in the month of September with a fiscal year-to-date total of \$53,424.

#### Utility Services Division:

The Meter Reading Division read 38,075 meters. Out of 75 meter reading routes, 46 (61%) were read within the targeted 30-day reading cycle. All routes were read by the 35<sup>th</sup> day. No routes were estimated in September.

#### General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are on target for the month of September at +0.4%. Revenues from the City's largest single source of revenue, sales tax, are below target at -2.1% for the year to date and -.7% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 15 Budget To Date	FYE 15 Actual To Date	FYE 14 Actual To Date	FYE 13 Actual To Date
Sales Tax Revenue*	\$9,526,692	\$9,321,519	\$9,483,744	\$9,008,809
General Fund Revenue*	\$18,374,593	\$18,127,888	\$16,950,092	\$16,044,987
General Fund Expenses*	\$19,423,442	\$18,019,324	\$17,440,130	\$17,207,727

\* Excludes Public Safety Sales Tax

## Administration Division

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,120.00	480.00	1,120.00
Total Comp Time Available	0.00	21.13	0.00	21.13
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	1,141.13	480.00	1,141.13
Benefit Hours Taken	41.75	146.50	23.50	88.50
TOTAL ACCOUNTABLE STAFF HOURS	278.25	994.63	456.50	1,052.63
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

**ACCOUNTING      3A**

## Accounting Division

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
Total Regular Hours Available	800.00	3,200.00	960.00	3,360.00
Total Comp Time Available	0.00	16.50	8.00	34.75
Total Overtime Hours	0.00	3.00	0.00	7.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 800.00	 3,219.50	 968.00	 3,401.75
Benefit Hours Taken	107.25	405.75	140.75	469.75
 TOTAL ACCOUNTABLE STAFF HOURS	 692.75	 2,813.75	 827.25	 2,932.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	43.50	68.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 43.50	 68.00	 0.00	 0.00

## **CITY REVENUE REPORTS**

**3B**

# City Revenue Report

	FYE 15 SEPTEMBER	FYE 14 SEPTEMBER	
Total Revenue Received (\$)	\$11,352,969	\$10,570,533	\$782,436
Utility Payments - Office (#)	2,660	4,273	(\$1,613)
Utility Payments - Office (\$)	\$509,521	\$428,741	\$80,780
Lockbox (#)	20,491	19,721	770
Lockbox (\$)	\$1,999,267	\$1,740,154	\$259,113
IVR Credit Card (#)	1,734	1,264	\$470
IVR Credit Card (\$)	\$155,469	\$109,662	\$45,807
Click to Gov (#)	3,335	2,736	599
Click to Gov (\$)	\$285,427	\$202,873	\$82,554
UT Credit Card Payments (#)	1,291	1,092	199
UT Credit Card Payments (\$)	\$130,310	\$113,630	\$16,680
Art Donations (#)	150	107	43
Art Donations (\$)	\$177	\$131	\$46
Bank Draft Payments (#)	7,426	6,123	1,303
Bank Draft Payments (\$)	\$662,269	\$533,655	\$128,614
Utility Deposits (#)	38	32	6
Utility Deposits (\$)	\$1,140	\$960	\$180
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	39	31	8
Processed Return Checks (\$)	(\$4,602)	(\$3,203)	(\$1,399)
Other Revenue Transactions (#)	310	316	(6)
Other Revenue Received (\$)	\$6,840,988	\$6,739,793	\$101,195
Accounts Receivable Payments (\$)	\$181,400	\$241,668	(\$60,268)
Accounts Receivable - Credit Card #	1	5	(4)
Accounts Receivable - Credit Card \$	\$552	\$1,447	(\$895)
Municipal Court - Fines/Bonds (\$)	\$162,152	\$124,052	\$38,100
Municipal Court - Credit Card (#)	700	429	271
Municipal Court - Credit Card (\$)	\$110,800	\$69,589	\$41,211
Municipal Court - C2G (#)	399	134	265
Municipal Court - C2G (\$)	\$25,664	\$14,680	\$10,984
Building Permits Cash Report (\$)	217,969	\$171,760	\$46,209
Building Permits Credit Card (#)	111	171	(60)
Building Permits Credit Card (\$)	\$44,352	\$59,074	(\$14,722)
Building Permits C2G (#)	53	38	15
Building Permits C2G (\$)	\$3,596	\$1,930	\$1,666
Occupational License - Bldg Insp. (\$)	\$3,700	\$1,460	\$2,240
Occupational License - Bldg Insp. CC (#)	5	7	(2)
Occupational License - Bldg Insp. CC (\$)	\$1,200	\$460	\$740
Business License - City Clerk (\$)	\$2,565	\$3,510	(\$945)
Business License - City Clerk CR CD (#)	3	0	3
Business License - City Clerk CR CD (\$)	\$115	\$0	\$115
Convenience Fees - All Payments (#)	6,296	4,848	1,448
Convenience Fees - All Payments (\$)	18,939	14,508	\$4,431
Bank Drafts Billed (#)	6,955	6,654	301
Bank Drafts Billed (\$)	635,092	577,078	\$58,014
Interdepartmental Billing (#)	150	137	13
Interdepartmental Billing (\$)	\$16,307	\$18,462	(\$2,155)
Accounts Receivable Billed (\$)	224,583	237,287	(\$12,704)

## Budget Services Division

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	560.00	160.00	560.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	560.00	160.00	560.00
Benefit Hours Taken	8.00	56.00	24.00	72.00
TOTAL ACCOUNTABLE STAFF HOURS	152.00	504.00	136.00	488.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00



## Treasury Division

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	800.00	2,800.00	800.00	2,800.00
Total Comp Time Available	22.50	106.00	22.00	78.50
Total Overtime Hours	13.25	34.00	17.75	61.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 835.75	 2,940.00	 839.75	 2,940.00
Benefit Hours Taken	114.00	515.50	162.00	504.00
 TOTAL ACCOUNTABLE STAFF HOURS	 721.75	 2,424.50	 677.75	 2,436.00
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

**UTILITY      3C**

## Utility Division

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
<b>PERSONNEL HOURS - FULL TIME</b>				
Total Regular Hours Available	1,920.00	6,464.00	1,760.00	5,984.00
Total Comp Time Available	0.50	9.50	0.50	18.75
Total Overtime Hours	39.00	341.75	97.25	490.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,959.50	 6,815.25	 1,857.75	 6,493.50
Benefit Hours Taken	230.75	592.00	200.50	580.50
 TOTAL ACCOUNTABLE STAFF HOURS	 1,728.75	 6,223.25	 1,657.25	 5,913.00
 <b>PERMANENT PART-TIME</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 <b>TEMPORARY</b>				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

## Office Services

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,120.00	320.00	1,040.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	10.75	4.50	24.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	1,130.75	324.50	1,064.00
Benefit Hours Taken	51.50	131.50	24.00	132.75
TOTAL ACCOUNTABLE STAFF HOURS	268.50	999.25	300.50	931.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Drive-up Window and Mail Payments

	FYE 15 SEPTEMBER	FYE 14 SEPTEMBER
Mail Payments - Lockbox	20,491	19,721
Mail Payments - Office	338	282
<b>Mail Payments - Subtotal</b>	<b>20,829</b>	<b>20,003</b>
Night Deposit	565	449
Click-to-Gov Payments	3,335	2,736
IVR Payments	1,734	1,264
<b>Without assistance payments - Subtotal</b>	<b>5,634</b>	<b>4,449</b>
Drive-up window & inside counter	2,660	3,542
Credit Card machine payments (swipe)	808	602
Credit Card machine payments (phone)	483	490
<b>With assistance payments - Subtotal</b>	<b>3,951</b>	<b>4,634</b>
<b>Total Payments Processed - Subtotal</b>	<b>30,414</b>	<b>29,086</b>
Bank Draft (ACH) Payments	7,426	6,123
<b>Total Payments (Utility)</b>	<b>37,840</b>	<b>35,209</b>
Total Convenience Fees - all Payments	6,296	4,848
<b>Grand Total Payments</b>	<b>44,136</b>	<b>40,057</b>

## Traffic Counter at Drive-up Facility

Night Drop *	740	715
8-5 Drive-up Window Customers *	5,033	4,237
<b>Total Traffic Counter</b>	<b>5,773</b>	<b>4,952</b>

\* These figures are included in the above Total Customer Contact Payments.

## Meter Reading Division

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
Number of Meters Read	38,075	115,230	33,915	110,801
New Service	1,310	5,657	996	5,202
Request for Termination	1,197	5,158	995	4,885
Delinquent On(s)	273	804	135	280
Delinquent Offs	409	1,281	254	547
Collect Deposit Tags Hung	50	106	58	129
Collect Deposit Cut Offs	2	6	54	90
Blue Tags	5	24	4	9
Number of Meters Re-read	1,795	5,243	1,067	3,126
Meters Cleaned	29	212	39	101
Customer Assists	41	223	47	135
Meters Pulled	0	2	1	2
Meters Re-set	0	2	1	1
TOTAL	43,186	133,948	37,566	125,308

## Utility Division Activity Report

	FYE 15		FYE 14	
	SEPTEMBER	YTD	SEPTEMBER	YTD
STATUS REPORT				
Regular Utility Accounts Billed	36,414	108,747	39,677	118,548
New Ons	1,008	3,061	843	3,050
Final Accounts Billed	666	2,857	0	2,878
TOTAL METERS READ	38,088	114,665	40,520	124,476

## **FIRE DEPARTMENT**

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**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
September, 2014**

**FIRE PREVENTION DIVISION ACTIVITIES**

Inspections	145/149.5 staff hours
Re-Inspections	69/ 59.25 staff hours
Residential Inspections	0
Smoke Detector Batteries	14/ 8 staff hours
Plan/Platt Review	37/ 57 staff hours
Company Inspections	0
Re-Inspections	0
<b>Total Inspections</b>	<b>214/ 208.75 staff hours</b>
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	94/ 87.5 staff hours
Training (hours)	14 / 25 staff hours
Fire Education Classes	11/ 37 staff hours
Investigations	5
Investigative Activities	17/49.5 staff hours
Miscellaneous/Special	1 Man NPD Police Academy

**NORMAN FIRE DEPARTMENT  
MONTHLY PROGRESS REPORT  
September 2014**

**FIRE SUPPRESSION DIVISION ACTIVITIES**

**Incident Response Type Summary**

<b>Type</b>	<b>Count</b>	<b>% of Incidents</b>	
Fire	33	3.28%	
Overpressure Rupture, Explosion, Overheat - no fire	2	.19%	
Rescue & Emergency Medical Service Incidents	707	70.41%	
Hazardous Conditions (No Fire)	16	1.59%	
Service Call	69	6.87%	
Good Intent Call	119	11.85%	
False Alarm & False Call	49	4.88%	
Severe Weather & Natural Disaster	0	0%	
Special Incident Type	1	.09%	
Incomplete Reports & Reports That Have Not Imported	8	.79%	
<b>Total Incident Count</b>	<b>1004</b>		
<b>Total Fire Loss</b>			<b>\$141,000</b>

**Average Response Times**

	<b>Number of Calls</b>	<b>Average Time</b>
Station #1	196	4:46
Station #2	169	6:34
Station #3	195	6:22
Station #4	100	5:49
Station #5	49	10:01
Station #6	45	7:45
Station #7	100	6:01
Station #8	54	5:17
Station #9	96	6:10

## EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: September 2014
<b>Mitigation:</b>	
Siren Status	100%
Siren Maintenance Planning	Sept 10
<b>Preparedness:</b>	
Boeing Safety Fair at Boeing Industries	Sept 3
Emergency Training for Animal Control	Sept 4-6
Emergency Training for Animal Control	Sept 18-20
Public Safety Meeting	Sept 9
Emergency Response Team meeting	Sept 11
Amateur Radio Meeting	Sept 13
Radio Planning Interview	Sept 25
Medical Reserve CORPS Workshop	Sept 26
<b>Response:</b>	
<b>Recovery:</b>	

## **HUMAN RESOURCES**

**5**

**HUMAN RESOURCES**  
**Monthly Report**  
**September, 2014**

**ADMINISTRATION/LABOR RELATIONS**

***A. Administrative***

- Attended one (1) pre-disciplinary meeting – Police
- Made an on-site visit to Edmond's new employee health clinic
- Attended Oklahoma Public Employers Labor Relations Association (OKPELRA) meeting

***B. Grievances (active AFSCME and Non-Union)***

- AFSCME Grievance FYE14-05 - Fox (Sewer Line Maint.) – termination –  
*Pending arbitrator's ruling*
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination  
*Pending arbitrator's ruling*

***C. Collective Bargaining***

- Held two (2) negotiation sessions with IAFF
- Held contract mediation with AFSCME

***D. Administrative Support***

- Processed Monthly Department Report
- Coordinated details for United Way Cook-Out & Bake Sale event
- Compiled and distributed September 2014 City Newsletter
- Processed invoices and reconciled expense accounts
- Attended/Summarized two (2) negotiation sessions
  - 2 – IAFF

**BENEFITS**

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Orientation for Maintenance Worker I – Sewer Line Maintenance (2); 17 Police Cadets; Auto Service Technician - Fleet; Mechanic II – Fleet; Sanitation Worker I (3); Planner II
- On-site visit to City of Edmond employee clinic
- Finalized schedule for employee flu shots
- Weekly Service call with Meritain Health (Health Insurance Third Party Administrator)
- Responded to 72 benefit/wellness inquiries

## **COMPENSATION**

The following personnel actions were processed:

Twenty-eight (28) employees hired:

- 19 – Police – (17) Police Officers, (1) Call Taker (PPT) and (1) Communications Officer
- 2 – Public Works/Fleet – Auto Service Tech and Field Services Mechanic II
- 1 – City Council – Councilmember
- 1 – Planning and Community Development – Planner II
- 3 – Utilities/Sanitation – Sanitation Worker I
- 2 – Parks and Recreation/Recreation – part time umpires

Eleven (11) employees separated employment from the City of Norman:

- 1 – City Council - Councilmember
- 4 – Police – (3) Police Officers and (1) Communications Officer
- 1 – Utilities/Water Treatment – Plant Operator
- 1 – Utilities/Water Line Maintenance – Maintenance Worker I
- 1 – Public Works/Administration – Administrative Technician IV
- 3 – Parks and Recreation part-time pool employees

Five (5) employees promoted:

- 1 – Finance – Accounts Payable Technician
- 1 – Public Works/Fleet – Mechanic II
- 1 – Utilities/Water Line Maintenance – Crew Chief
- 1 – Utilities/Sewer Line Maintenance – Heavy Equipment Operator
- 1 – Parks – Crew Chief

## **COMPENSATION/BENEFIT SURVEYS**

No compensation or benefit surveys conducted this month

## **RECRUITMENT**

Accepted applications for the following positions:

- Call Taker (PPT), Police/Emergency Communications Bureau
- Tennis Shop Attendant, Parks & Recreation, Westwood Tennis Center
- Communications Officer, Police/Emergency Communications Bureau
- Retail Marketing Coordinator, City Manager
- Temporary Laborer, Utilities/Water Reclamation Facility
- Temporary Laborer, Utilities/Water Treatment Plant
- Maintenance Worker I, Utilities/Water Line Maintenance
- Maintenance Worker I, Utilities/Sewer Line Maintenance
- Field Service Mechanic II, Public Works/Fleet Management

- Systems Administrator, Information Technology/Network Support
- Custodian (PPT), City Clerk's Office
- Sanitation Worker II, Utilities/Sanitation
- Auto Service Technician, Public Works/Fleet
- Mechanic II, Public Works/Fleet
- Maintenance Worker II, Utilities/Water Reclamation Facility
- Laboratory Intern (PPT), Utilities/Water Treatment Plant
- Administrative Technician II, Public Works/Fleet
- Solid Waste Division Manager, Utilities/Solid Waste
- Deputy Marshal, Municipal Court
- Heavy Equipment Operator, Utilities/Sewer Line Maintenance
- Crew Chief, Parks & Recreation/Park Maintenance
- Accounts Payable Technician, Finance/Purchasing
- Storm Water Compliance Inspector, Public Works/Engineering
- Heavy Equipment Operator, Utilities/Water Line Maintenance
- Utilities Supervisor, Utilities/Water Treatment Plant
- Administrative Technician IV, Public Works/Administration
- Mechanic I, Public Works/Fleet Management

#### **Recruitment & Hiring Statistics:**

<b>Contacts/Inquiries</b>		<b>Selection Process Elements</b>	
In Person	420	Written Exams	4
Phone	530	Practical Testing/Assessment Center	3
Mail	290	Panel Board Interviews	11
Email	210	Promotions	6
Total Subscribers on E-mail Vacancy List	1967	Oral Interviews	9
Total Visits to City of Norman HR website	5,158	Hiring/Promotion Board	1

<b>Hiring Statistics</b>		<b>Recruitment Statistics</b>	
Pre-Employment Background Investigations	22	Advertisements Placed	8
Pre-Employment Drug Screens	9	Applications Received	172
Pre-Employment Physicals	6	Job Announcements Emailed	85
Pre-Employment OSBI	11	Job Announcements to CON Depts.	343

#### **TRAINING AND DEVELOPMENT**

Conducted training for 25 new employees on the topics of Workplace Harassment, Workplace Violence and Customer Service.

The Computer Training Lab was the site for Communications Officer training for the Police Department, Emergency Communications.

## **SAFETY**

Safety Activities during September 2014:

- Safety meetings were held at City of Norman facilities and topics covered were the proper use of PPE and blood borne pathogen safety. (11 meetings total with walkthrough inspections)
- Two fitness for duty meetings were held for employees who returned to work. (Utilities & Golf Course)
- Twelve Job Hazard Assessments were completed for Streets Division.
- Twelve hard hat posters (PPE) were made for distribution to facilities.
- Safety cards were made for distribution to City of Norman employees.

### **Recordable Injuries –2**

<b>Department/Division</b>	<b>Nature of the injury</b>	<b>Activity</b>	<b>Prognosis</b>
Police	Carpel Tunnel	Repetitive motion of typing at desk	Minor Medical Care, Returned to Work
Public Works/Storm Water Division	Rash to Left Arm	Working in channel near poison ivy	Minor Medical Care, Returned to Work

### **Vehicle Collisions– 0**

<b>Division</b>	<b>Description of Collision</b>	<b>Discipline Status</b>
-----------------	---------------------------------	--------------------------

<b>Cumulative number of Vehicle Collisions of the indicated year, 2014 is total year to date.</b>					
<b>2014</b>	<b>2013</b>	<b>2012</b>	<b>2011</b>	<b>2010</b>	<b>2009</b>
4	23	15	18	34	42





CITY OF NORMAN

Information Technology Department  
Monthly Report –September 2014.

**Working projects for the IT Department are as follows:**

<b>Project</b>	<b>Benefit</b>	<b>Status</b>
Voice over IP (VOIP) roll out to main campus.	Cost savings for telecommunications, better communications among city employees.	Complete
VOIP roll out to remote locations.	Cost savings for telecommunications, better communications among city employees.	Inventory taken and working on deployment plan
New World Software roll out currently in development, training, and testing phases.	Improved Public Safety system with centralized tracking of data and integration of several systems in to one.	In Development, Training, and Testing (pending NW release of version 11.2 in Mid-October).
New World equipment upgrades and configuration working with vendor for completion.	Improved reliability of connectivity and speed for mobile users in the public safety sector.	Awaiting Vendor for PD units, FD units are ready for order.
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Planning
Animal Welfare building stand up scheduled.	Improved speed and communications for Animal Welfare Division.	Scheduled
Lindsey Street Widening Fiber management.	Improved connectivity and speed for City of Norman Metropolitan Area Network (MAN).	In Planning
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
Examining the possibility of Coordination with Norman Public Schools/ODOT/Cleveland County for EOC Redundant Data Center	Increased disaster recovery and hardened security for the City of Norman information systems in coordination with other entities in the Norman area.	In Planning
HR module installation for iSeries through SunGard.	Improved user experience for hiring and recruiting employees.	In Development with target date by EOY 2014.
Procedures for online ticketing system for IT work order tracking.	Process Improving communication and speed of resolution for users who open work order trouble tickets for the IT department.	Implementing new system mid October.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning
City of Norman backup software suite and hardware upgrade.	Upgrade to expand storage space and ensure that city data is properly backed up and stored for easy access in data recovery.	In Planning
Genetec replacement for current access control system	Full replacement of old technology that manages building access on a building by building basis. This new systems will provide centralized management system for all city buildings, and gates.	In Planning

WTP Plant Data Center Upgrade	Increase virtualized environment to shrink the amount of physical space used as well as increase reliability by eliminating physical hardware. This will save power and cooling energy.	In Planning
PD Range Fiber	This will extend our fiber from Hwy 9 to the police range and will provide faster, more enhanced connectivity.	In Planning
WTP Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	In Planning
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers and could cause server failure if not properly circulated.	In Planning
WRF network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure which is currently in a very high temperature environment which degrades the equipment life.	In Planning (unfunded) visiting with Utilities for other options.
PD body camera and patrol car dash camera infrastructure build.	IT infrastructure including wireless, speed, and storage must be enhanced to support this important public safety project.	In Planning
Abbot House/Fire Admin/Building A network	Enhanced connectivity for no recurring monthly costs. Current network links are saturated and in need of a rebuild. This is critical to daily work and VOIP roll out to these locations.	Complete
Fire suppression System for Main IT Datacenter in 201 Building C	Safety concern for disaster recovery. Currently no fire suppression system exists.	In Planning
Main Street Fiber to new traffic signal	More connectivity to control the new traffic signal at the main street I 35 bridge	In Planning

### Support Tickets:

The IT department tracks work requests with a software package called Trackit. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of September 2014.

### Mass Communications:

The following statistics represent email space and resource savings. 43 emails from the groups shown in the table below were sent from city servers using city resources – of those 34,782 were delivered to outside mailboxes for the month of September 2014. Basically the city generated mass communications of 34,782 messages from only 43 sent (see **IT table 2**).

### Email Security Appliance:

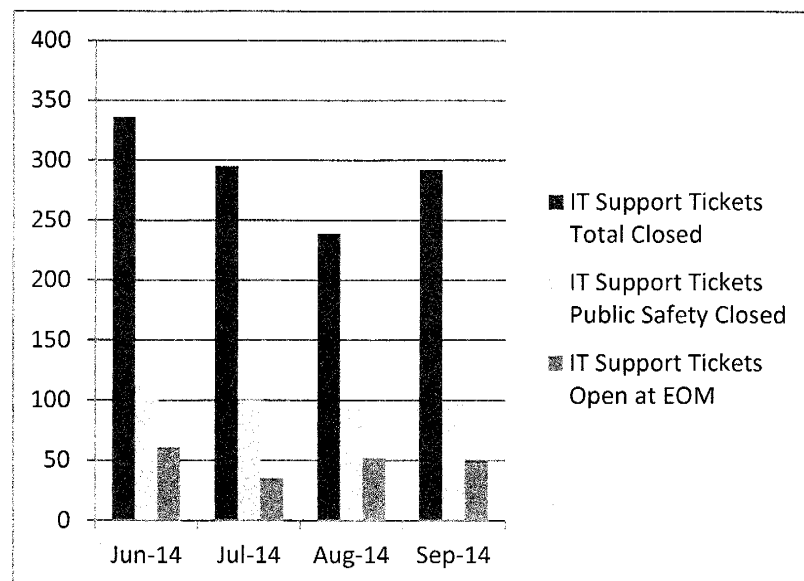
The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from outside malicious attacks via email. IT had a total of

584,260 attempted incoming and 44,367 outgoing messages for the month of September. 446,246 of the incoming messages were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT table 3**). Without the email filter our email server would have received that much additional mail which increases waste and decreases valuable storage space. Additionally the filter kept city employees from being bombarded with spam and potentially harmful emails.

### **Web Site:**

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of September 2014 the City of Norman's web site had 71,057 individual web sessions access the web site for a total of 163,522 total page views. Of those sessions 40,235 were identified as New Users to view content on the City web site.

**Table 1**



**Table 2**

<i><b>Group</b></i>	<i><b>Active Members</b></i>	<i><b>Mailings</b></i>	<i><b>Total Delivered</b></i>
Affirmative Action Group	16	5	85
Job Posting	1,944	7	11,706
Norman News	947	18	18,932
Police – Citizens' Academy	83	0	0
Police – Neighborhood Watch	106	0	0
Public Works Consultants	128	4	543
Westwood Golf	653	4	2602
Westwood Golf Members	29	0	0
Westwood Men's Clinic	12	2	25
Westwood Men's Golf Assoc.	100	4	400
Westwood Women's Clinic	20	2	38
Westwood Women's Golf Assoc.	5	3	12
<b>Totals</b>	<b>4,043</b>	<b>49</b>	<b>34,343</b>

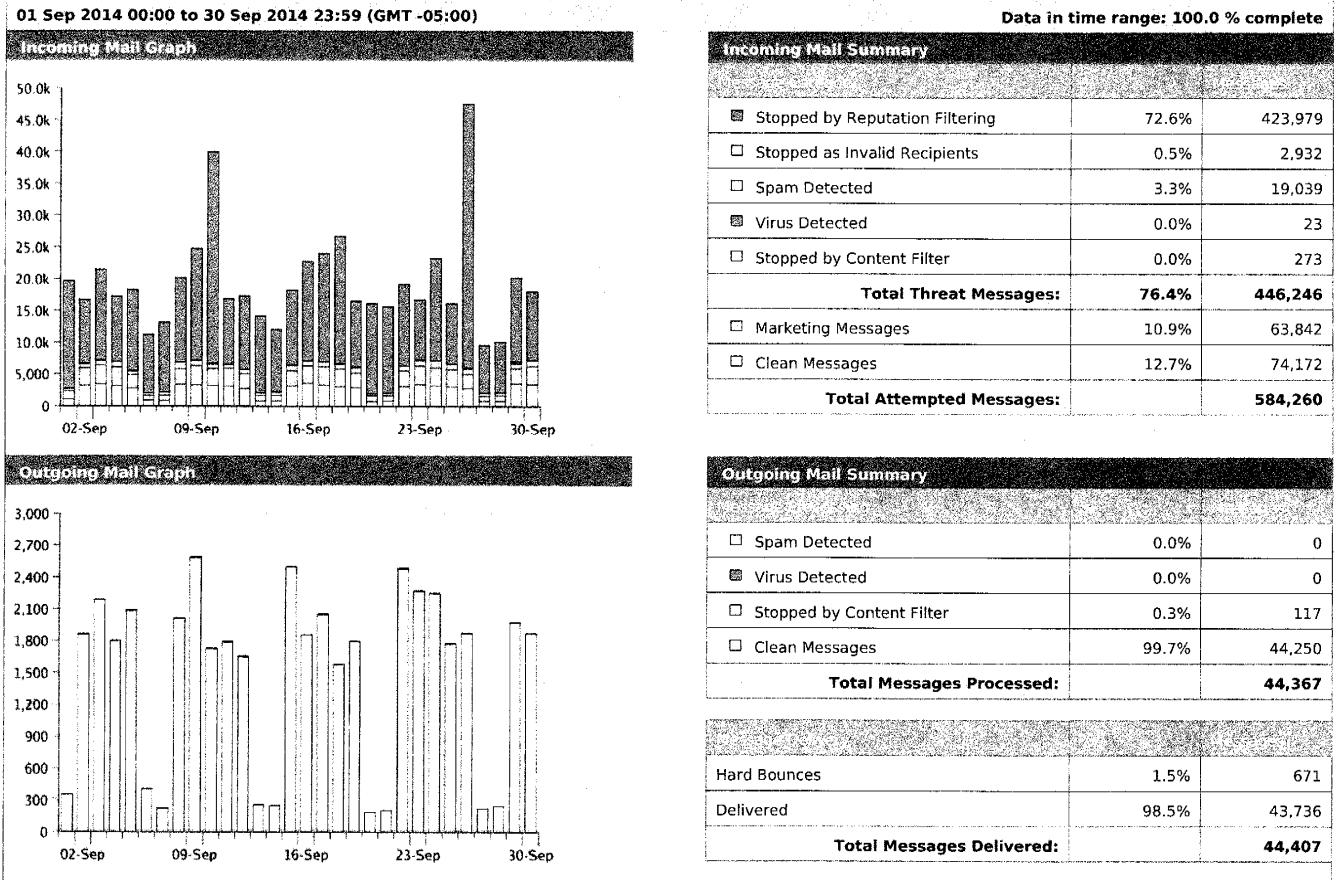
Table 3

EMAIL SECURITY APPARATUS



## Executive Summary

mail.ci.norman.ok.us



mail.ci.norman.ok.us - 01 Oct 2014 01:00 (GMT -05:00)



**MONTHLY REPORT - LEGAL DEPARTMENT**  
**September Report**  
**(Submitted October 10, 2014)**

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

**UNITED STATES DISTRICT COURT**

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Holloway v. City of Norman, CIV 13-01204 (K)

Morris v. Humphrey, et al., CJ 2014-490; CIV 2014-00497

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Perry v. City of Norman, Case No. CJ-2014-328 TS; SD-113109 (K)

**COURT OF CRIMINAL APPEALS – None pending**

**OTHER COURTS**

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

**CLEVELAND COUNTY DISTRICT COURT**

**A. *General Lawsuits***

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. *See Ashton Grove, et al. v. City of Norman*, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (K, W)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Easley, Kevin v. City of Norman, CV-2012-346 L (K, B)

Fabian v. City of Norman, et al., CJ 2013-1388 W (K)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876 L (K)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

Red Cliff v. Norman Utilities Authority, CJ-2013-1223 (K, M)

Rogers, Kody v. City of Norman, CJ 2014-1116

Young v. City of Norman, CJ 2006-819 BH (K)



**B. *Condemnation Proceedings***

Dunn v. City of Norman, CJ-2012-1097 (K)

**C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate***

Arvest v. Jessica Baker, et al., CJ 2012-696

Waiting on Leave until we get notice of the sherriff's sale confirmation.

Bank of Oklahoma v. AGLC, et al., CJ-2011-14

Application to Vacate and Foreclose the right to reopen a part of Farmer Street between Mortgage Clearing Corp. v. Weaver, CJ-2014-325

**D. *Municipal Court Appeals***

**E. *Small Claims Court***

Hamoush v. City of Norman, SC 2013-3366 (K)

Latham v. City of Norman, Case No. SC-2014-3027 (K)

**F. *Board of Adjustment Appeals***

**LABOR / ADMINISTRATIVE PROCEEDINGS**

None.

**A. *Grievance & Arbitration Proceedings (B, K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor). Moved to arbitration, however there has been no initiation of same by the Union.

AFSCME Grievance FYE 14-05 – (Fox Termination). This grievance was arbitrated on September 16, 2014. Awaiting Arbitrator's decision.

AFSCME Grievance FYE 14-06 – (Green Termination). This grievance was arbitrated on September 16, 2014. Awaiting Arbitrator's decision.

FOP Grievance FYE 14 – (Cotrone – Termination). Arbitration on this grievance was held on May 13, 2014. Post-hearing briefs are now due.

FOP Grievance FYE 14 – (Lawton – Suspension). This grievance was moved to arbitration. The grievance has been settled and will no longer appear on the Monthly Report.

FOP Grievance FYE 14 – (Crane – Termination). Arbitration scheduled on November 20, 2014.

IAFF Grievance FYE14 – (Time Exchange)

IAFF Grievance FYE14 – (Bobby Smith Time Exchange)

IAFF Grievance FYE14 – (Bobby Smith Time Exchange)

IAFF Grievance FYE14 – (Relief Captain)

IAFF Grievance FYE14 – (Keith Scott)

IAFF Grievance FYE14 – (Unscheduled Leave)

IAFF Grievance FYE14 – (Cody Goodnight Grievance)

IAFF Grievance FYE14 – (Jason Rogers). Arbitration is scheduled on November 14, 2014.

IAFF Grievance FYE14 – (Joseph Lashbrook). Arbitration is scheduled on October 15, 2014.

IAFF Grievance FYE14 – (Water at Station No. 5)

IAFF Grievance FYE14 – (Nathan Yarborough)

**B. *Public Employees Relations Board (PERB)***

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K)

**C. *Equal Employment Opportunity Commission (EEOC)***

**D. *Oklahoma Corporation Commission***

**MEDIATION PROGRAM**

For the month of September, 2014, the Early Settlement Norman Mediation Program accepted 47 new cases, closed 50 cases and conducted 2 mediations.

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through September 30, 2014. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<b><u>ADULT CASES</u></b>			<b><u>JUVENILE CASES</u></b>			<b><u>COURT SESSIONS</u></b>		
<u>Month</u>	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15
JULY	409	478	548	54	30	40	17	16	16
AUG	907	460	795	83	55	32	19	17	15
SEPT	467	450	684	111	40	25	15	14	8
OCT	614	497		75	52		13	16	
NOV	404	456		26	58		14	12	
DEC	352	413		47	84		11	13	
JAN	555	551		77	46		14	14	
FEB	533	632		44	49		11	12	
MAR	673	634		68	40		14	12	
APR	587	651		73	38		16	15	
MAY	561	548		64	57		7	12	
JUNE	477	734		39	49		10	13	
TOTALS / YTD	6539	6504	2027	761	598	97	161	166	39

## **WORKERS' COMPENSATION COURT**

The total number of pending cases is 31. One new case was filed in September 2014. There were no cases settled or Court Awards issued. The remaining cases are proceeding in active litigation in the Workers' Compensation Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE15 CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES
City Clerk	Building Maintenance					
Finance	IT	1			1	
Fire	Administration					
Fire	Suppression	14		9	11	10
Municipal Court	Court Officer	1		1		
Parks/Rec.	Recreation					
Parks/Rec.	Park Maintenance	3	1	1		1
Police	Animal Control					
Police	Patrol	7	1	2	3	
Police	Records					
Police	Administration					2
Public Works	Street Maintenance	1		1	3	
Public Works	Traffic Control					2
Public Works	Vehicle Maintenance	1	1			
Public Works	Stormwater	3	2		2	
Utilities	Line Maintenance			1		1
Utilities	Sanitation	2		1	1	1
Utilities	Water/WW Treatment					
Utilities	HCO					
<b>TOTALS</b>		<b>31</b>	<b>5</b>	<b>16</b>	<b>21</b>	<b>15</b>

### ***List of Pending Cases (S)***

Amason, Amber v. City of Norman, WCC 2012-12306 K  
(Police Patrol, Intestinal)

Andrews, Jimmy v. City of Norman, WCC 2012-00538 L  
(PW MWI, Stormwater, right foot burn)

Council approved the Court Award in this case on September 9, 2014. This case will no longer appear on the Monthly Report.

Awbrey, David v. City of Norman, WCC 2013-10572 Q  
(Fire, Lungs/Pulmonary (Denied))

Barnes, Darron v. City of Norman, WCC 2014-02140 A  
(Firefighter; R. Ankle/Foot)

Barnes, Darron v. City of Norman, WCC 2014-02142 K  
(Firefighter, Bilateral Hearing)

Blalock, Rick v. City of Norman, WCC 2009-08466 H  
(Sanitation, Back, Neck, Depression)

Borcherding, Alan "Kent" v. City of Norman, WCC 2014-05125Q  
(Municipal Court, Court Officer; right shoulder, neck)

Cecil, Gary v. City of Norman, WCC 2007-04745 A  
(Firefighter, Re-injured Right Knee, Depression)

Cochran, Marcus v. City of Norman, WCC 2013-13012 F  
(Firefighter, Left shoulder, hip and back)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L  
(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q  
(Firefighter, Suppression, Spine, Neck, Left Arm)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H  
(Firefighter, Spine)

Glover, Harold v. City of Norman, WCC 2010-09686 F  
(Fire Captain, REOPEN knee case)

Grady, Thomas J. v. City of Norman, WCC 2014-05405 A  
(SWII, Sanitation, Utilities, Right Foot)

Hays, Garrett K. v. City of Norman, WCC 2013-04390 K  
(PD, Lumbar Back)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K  
(HEO, Parks & Rec, right knee, body)

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J  
(Finance, Tech Support, Left Shoulder/Arm)

Miller, Jason v. City of Norman, WCC 2014-07030 H  
(Field Serv. Mechanic, Fleet, PW; spine)

Mosley, Kent D. v. City of Norman, WCC 2014-09203 A  
(Police/MPO, Low back/body)

Nation, Tabitha v. City of Norman, WCC 2014-04282 L  
(PSO/Police, Left Shoulder)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J  
(Firefighter, Hearing)

Pelfrey, Leonard Don v. City of Norman, WCC 2013-12958 X  
(Firefighter, Low Back)

Pelfrey, Leonard Don v. City of Norman, WCC 2013-13409 A  
(Firefighter, Right shoulder)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F  
(Police Patrol, Respiratory/Circulatory)

Shelton, Allen W. v. City of Norman, WCC 2010-09832 A  
(PW Street Maintenance, Reinjury of Left Knee)

This case was previously settled and approved by Council. It has remained open due to possibility of reopen; however, the statute of limitation has run and is the claim is now barred for further reopen. This case will no longer appear on the Monthly Report.

Simpson, Jason v. City of Norman, WCC 2013-05574 J  
(Police, MPO Officer, Back/Neck/Head)

Smith, Joseph B. v. City of Norman, WCC 2010-03196 F  
(Firefighter, Back)

Suchy, Tim v. City of Norman, WCC 2013-11624 J  
(Fire, Lungs)

Suchy, Tim v. City of Norman, WCC 13117 X  
(Fire, Back)

Wansick, Brandon v. City of Norman, WCC 2013-11070 A  
(Master Policer Office, Police Department, Back, hips, legs, left knee)

Woods, Arthur v. City of Norman, WCC 2014-08678 A  
(HEO/Stormwater/PW, Back and body)

Woods, Arthur v. City of Norman, WCC 2014-08678 A  
(HEO/Stormwater/PW, Back and body)

### **SPECIAL CLAIMS**

The following is a breakdown of the Special Claims activity through September 30, 2014.

<b><u>DEPARTMENT</u></b>	<b><u>FYE 15 Month</u></b>	<b><u>FYE 15 YTD</u></b>	<b><u>FYE 14</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>
Animal Control					2
City Clerk					
Code Enforcement					
PW-Engineering			2	2	
Finance (meter covers)					
Fire				1	2
Fleet					
Human Resources			1		
Legal					1
Utilities-Sewer & Line Maintenance			6	11	4
Parks				2	3
Planning					
Police	1	1	11	9	7
Public Works-Traffic		2	4	4	11
Road & Channel			2		
Utilities-Sanitation		5	19	7	
Streets		2	5	7	4
Utilities	1	2	13	3	24
Utilities-Waste Water (runoff water)					
Other	1	2			
<b>TOTAL CLAIMS</b>	<b>3</b>	<b>14</b>	<b>63</b>	<b>46</b>	<b>58</b>

<b><u>CURRENT CLAIM STATUS</u></b>	<b><u>FYE 15 TO DATE</u></b>	<b><u>FYE 14</u></b>	<b><u>FYE 13</u></b>	<b><u>FYE 12</u></b>
Claims Filed	14	63	46	58
Claims Open and Under Consideration	7	11	3	2
Claims Not Accepted Under Statute/Other	2	2	0	0
Claims Paid Administratively	1	13	13	22
Claims Paid Through Council Approval	1	13	11	12
Claims Resulting in a Lawsuit for FY14		2	1	1
Claims Barred by Statute (No Further Action Allowed)		13	18	20
Claims in Denied Status (Still Subject to Lawsuit)	3	9	0	1

### **UNIVERSITY NORTH PARK TIF**

Staff is preparing to send invoices out for the first Business Improvement District assessments approved by Council. These assessments will fund a portion of Legacy Park maintenance in FYE16.

## **MUNICIPAL COURT**

**8**

**MUNICIPAL COURT  
MONTHLY REPORT  
SEPTEMBER - FY '15**

**CASES FILED**

	<b><u>SEPTEMBER</u></b>	<b><u>FY15</u></b>	<b><u>Y-T-D</u></b>	<b><u>SEPTEMBER</u></b>	<b><u>FY14</u></b>	<b><u>Y-T-D</u></b>
Traffic	1,430		5,017	1,098		3,423
Non-Traffic	433		1,286	364		1,055
SUB TOTAL	1,863		6,303	1,462		4,478
Parking	1,679		5,134	1,262		2,581
<b>GRAND TOTAL</b>	<b>3,542</b>		<b>11,437</b>	<b>2,724</b>		<b>7,059</b>

**CASES DISPOSED**

	<b><u>SEPTEMBER</u></b>	<b><u>FY15</u></b>	<b><u>Y-T-D</u></b>	<b><u>SEPTEMBER</u></b>	<b><u>FY14</u></b>	<b><u>Y-T-D</u></b>
Traffic	1,377		4,415	1,073		3,253
Non-Traffic	325		1,120	329		973
SUB TOTAL	1,702		5,535	1,402		4,226
Parking	1,324		4,050	951		2,122
<b>GRAND TOTAL</b>	<b>3,026</b>		<b>9,585</b>	<b>2,353</b>		<b>6,348</b>

**REVENUE**

	<b><u>SEPTEMBER</u></b>	<b><u>FY15</u></b>	<b><u>Y-T-D</u></b>	<b><u>SEPTEMBER</u></b>	<b><u>FY14</u></b>	<b><u>Y-T-D</u></b>
Traffic	144,114		457,397	117,078		312,573
Non-Traffic	53,264		168,252	49,407		147,757
SUB TOTAL	197,378		625,649	166,485		460,330
Parking	33,848		87,850	19,155		50,220
<b>GRAND TOTAL</b>	<b>231,226</b>		<b>713,499</b>	<b>185,640</b>		<b>510,550</b>



## Juvenile Community Service Program

In September, 2014, juveniles provided 123 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 38 hours valued at \$275.50, if paid at minimum wage, were devoted to City of Norman parks and other projects.

**PARKS AND RECREATION 9**

## **Park Planning Monthly Report September 2014**

### **Park Playgrounds:**

Request for proposals were issued for projects at Tulls, Lions and Castlerock Parks. Outdated equipment from the Tulls playground and Lions Park Tot Lot will be replaced and additional equipment will be added to the existing playground at Castlerock Park. A pre-bid meeting was held on September 16th and proposals were due on the 26th.

### **Landscaping projects:**

The landscape contractor finished the replacement of plants in the medians along west Main Street. New plants were installed at the landscape islands at Collier Drive, Hal Muldrow Drive, 26th Avenue, the crossing at Chick-Fil-A/Whataburger, at 36th Avenue, at 24th and at the Panera Bread/Big Lots crossing as street repair crews complete their work in those areas.



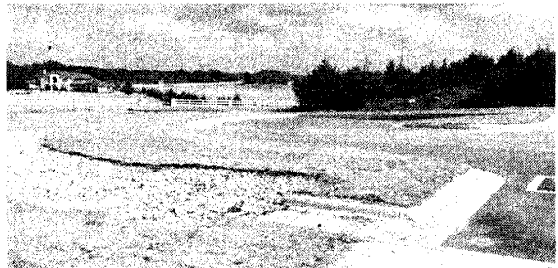
Also, an electrical contractor completed the installation of electrical outlets in the tree wells in the downtown area. The Downtowners Association hosted a tree lighting ceremony as a part of the 2nd Friday Art Walk on September 12th. The new lights were purchased and installed and will be maintained by the Downtowners Association.

### **Saxon Park:**

The contractor finished the entry road for the park. Trail-side grading and trail construction was also completed to repair wash-outs that occurred earlier this year. The main drainage channels from the

parking were graded and lined with erosion protection and sod was installed in those areas along the new lot, road, channels and intersection with 36<sup>th</sup> Avenue SE. Also, the new lot was

striped and we have been working to lay out the new fitness trail area south of the new lot. A drawing of this layout will be produced and included in the bid documents for that construction next month. Additional work being planned along with the new fitness trail includes a warm-up area and trail markers for the cross-country trails. That work will also receive 80% funding from a Recreational Trails Grant and be built by next spring.



### **Park Improvement Projects:**

Installation of the new tot lot at Andrews Park is scheduled to take place in October. Crews will begin by first removing the old playground equipment so that the site can be made ready for the new equipment, which was awarded last month by City Council.

Sidewalks and curb & gutter sections that have deteriorated over time are planned to be replaced at June Benson Park and the Crawford/Keith/Miller traffic island. New sidewalks will be installed at NE Lions Park which will provide access on the west side of the park along Broone Drive.

A plan for park improvements at Brookhaven Park will be presented at the October Park Board meeting. This will be a two-phase plan to improve the parking, lighting, playground equipment and park furnishings, utilizing fee-in-lieu of land funds made available by the previous Charter revision and Park Land Development Fees that have been collected in the area. This will be an opportunity for public comment on the proposed improvements before the initial phase of work begins this fall.

SEPTEMBER 2014  
RECREATION DIVISION  
MONTHLY REPORT

**Senior Citizens Center:** There were two rentals at the facility this month with 460 people participating. There were 1534 seniors participating in activities at the center this month which included, Western Line Dance, Bridge, Friday Writers, and Dominoes, and the Congregate Meal Site. Forty seniors attended the monthly birthday party. Tai Chi has been added as a regular class at the center. Approximately 50 seniors attended a meeting with a Park Board sub-committee to discuss ideas that might be included in a new Senior Citizens Center facility at some point in the future.

**Little Axe Community Center:** The Pioneer Library Service provided access for the community through the Community Book Place located at the center. Head Start continues to accept applications for their program which began in August. The center provided food to the community through their food distribution program. The new concession stand at the Little Axe Ball Field was completed and operational this month.

**12th Avenue Recreation Center:** There were five rentals at the center this month with 475 in attendance. The After School program currently has 34 active participants with a daily average of 28 children. The adult basketball league began their fall season this month with 14 teams participating. There were 685 participants in Open Gym this month.

**Irving Recreation Center:** There were 4 rentals at the facility this month with 100 in attendance. Tippi Toes and Flamenco Dance continued their sessions this month. The facility hosted the first Teens' Night Out. This new program allows tweens/teens in 6th – 8th grade to go on a social outing the 1st Friday of each month. Nine teens attended the first session and they were taken roller skating at Star Skate.

**Whittier Recreation Center:** The After School Program continued this month with 25 children enrolled from Jackson, Truman and Truman Primary Elementary Schools. Registration for the Fall session of Junior Jammer Basketball ended this month with 454 children registering for 59 teams. Games will be played at Whittier, Irving and 12<sup>th</sup> Avenue. Junior Jammer Volleyball held open gym clinics every Friday in September. The free program was open to any child in grades 3-8.

<b>FACILITY ATTENDANCE:</b>	Month	Year to Date
Senior Citizens Center (includes congregate meals)	2,988	6,448
Little Axe Community Center	1,500	4,703
12th Avenue Recreation Center	3,052	7,181
Irving Recreation Center	864	2,747
Whittier Recreation Center	1,020	3,732
Reaves Center	300	900
Tennis Center	4,220	9,918

## SEPTEMBER 2014 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine maintenance including trash removal, mowing, trimming, flower bed and median maintenance. Crews prepared the Griffin Park ball fields for Fall Baseball and Softball.

<b>SAFETY REPORT</b>	<b>FYE-15MTD</b>	<b>FYE-15YTD</b>		<b>FYE-14MTD</b>	<b>FYE-14YTD</b>
On-The-Job Injuries	0	1		0	1
Vehicle Accidents	0	2		2	2
Employee responsible	0	0		2	2
<b>ROUTINE ACTIVITIES</b>	<b>Total Man Hours MONTH- TO-DATE</b>	<b>YEAR-TO- DATE</b>		<b>Total Man Hours MONTH- TO-DATE</b>	<b>YEAR-TO- DATE</b>
Mowing	178.50	990.25		503.25	1266.75
Trim Mowing	1249.50	4357.50		1260.00	4412.00
Chemical Spraying	72.00	288.50		89.00	247.50
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	0.00	8.00		8.00	8.00
Tree & Stump Removal	92.00	238.50		42.00	190.00
Tree Trimming/Limb Pick-Up	154.00	482.50		169.00	452.50
Restroom/Trash Maintenance	607.00	2024.50		285.50	1055.00
Play Equipment Maintenance	99.00	354.00		78.00	233.50
Sprinkler Maintenance	25.50	397.25		78.00	236.00
Watering	70.00	349.00		0.00	30.00
Grounds/Building Maintenance	52.25	268.25		89.00	141.50
Painting	0.00	30.00		0.00	0.00
Planning Design	0.00	0.00		0.00	0.00
Park Development	0.00	56.00		37.00	37.00
Special Projects	310.00	835.50		157.50	393.50
Nursery Maintenance	24.00	30.00		24.00	24.00
Flower/Shrub Bed Maintenance	37.50	160.50		104.00	252.50
Seeding/Sodding	42.00	42.00		0.00	0.00
Ballfield Maintenance/Marking	149.25	425.25		0.00	37.00
Fence Repairs	12.50	13.50		0.00	0.00
Equipment Repairs/Maintenance	239.75	654.75		186.00	741.75
Material Pick-Up	25.00	56.00		18.50	57.75
Miscellaneous	96.50	656.75		37.00	381.00
Shop Time	65.25	258.75		12.00	63.00
Snow/Ice Removal	8.00	8.00		0.00	0.00
Christmas Lights	11.00	11.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	3.00	3.00		0.00	0.00
Graffiti Clean-Up	2.50	7.00		0.00	0.00

**SEPTEMBER 2014**  
**COMMUNITY SERVICE PROGRAM**  
**MONTHLY REPORT**

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control		1		30.00	1	8	50.00	252.00	1	9	50.00	282.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value			\$7.25				\$7.25				\$7.25	
Value of hours Month							\$362.50				\$362.50	
Value of hours Y-T-D			\$217.50				\$1,827.00				\$2,044.50	

\*clients and hours are counted in month in which total service hours are completed

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A**

**SEPTEMBER 2014  
WESTWOOD GOLF DIVISION  
MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2014</b>	<b>FY 2014</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Injuries On The Job	0	1	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

**FINANCIAL INFORMATION**

	<b>FY 2015</b>	<b>FY 2015</b>	<b>FY 2014</b>	<b>FY 2014</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Green Fees	\$49,098.34	\$183,645.42	\$47,491.16	\$186,940.37
Driving Range	\$9,507.05	\$35,418.31	\$9,891.42	\$38,124.02
Cart Rental	\$29,582.84	\$108,123.10	\$28,153.18	\$111,086.49
Restaurant	\$1,302.50	\$4,344.72	\$1,402.50	\$4,290.37
Insufficient Check Charge	\$0.00	\$50.00	\$0.00	\$0.00
Interest Earnings	\$29.42	\$89.49	-\$4,229.34	-\$4,117.65
<b>TOTAL INCOME</b>	<b>\$89,520.15</b>	<b>\$331,671.04</b>	<b>\$82,708.92</b>	<b>\$336,323.60</b>
Expenditures	\$86,925.97	\$266,994.38	\$94,482.97	\$310,073.61
<b>Income vs Expenditures</b>	<b>\$2,594.18</b>	<b>\$64,676.66</b>	<b>(\$11,774.05)</b>	<b>\$26,249.99</b>
Rounds of Golf	3084	11542	3043	11806

Routine Maintenance practices include:

Dry conditions return to Westwood this month. Handwatering of greens, supplemental watering of manual irrigation areas, and watering of recently planted trees, continue. Additionally, increased use of irrigation equipment results in increased maintenance and repair. Several leaks made it a challenging month for irrigation maintenance.

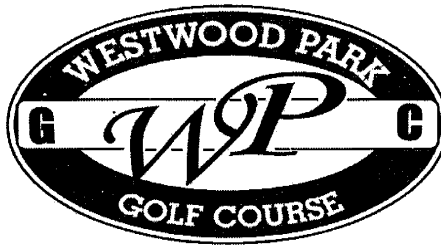
Routine September maintenance practices include: Daily greensmowing, cup changing (putting green hole relocation), handwatering of putting green dry spots, trash pick up, restroom maintenance, as well as manual valve irrigation of 10 acres. Additionally we rake sand bunkers daily. Weekly, we mow tees, fairways and aprons two times. Roughs are mowed once weekly. Buffer zones around water features and peripheral areas are mowed as needed. Volunteers have helped with light pruning and horse apple clean-up as well as sand trap maintenance.

September is an active month for agronomic practices. Aerification of the putting greens is a very labor intensive practice which sees 1/2 inch holes on 2 inch centers punched on 3 acres of putting greens, with 75 tons of golf course sand evenly spread over those 3 acres. Plugs or cores, are used for erosion control throughout the course. This is a three day process that requires all hands. 2 applications of fertilizer were made to the greens this month. A fungicide and insecticide application was made to the greens. An application of a wetting agent was also added to the greens. All mowers were raised in order to provide more protection from the cold. Preemergent herbicide was applied to tees, greens and collars. All areas that were plugged in the spring with bermudagrass were topdressed. #1 and #10 fairways were fertilized.

Seven teeing areas were selected for overseeding. These tees, totaling about 1/2 acre, were lost in the past to winterkill. Ryegrass is being planted in order to survive the cold months. We aerify, compost, seed, topdress and then drag each plot. By months end seedlings are up and thriving. The ladies tee on #5 was reworked to help level the surface, and improve the soil. An application of insecticide was applied to all overseeded tees.

A collapsed area of cartpath north of 9 green, approximately 40 square feet, was replaced. After above average rainfall in June and July, many valve boxes were grown over with grass. All lids were located and uncovered. The driving range tee has been topdressed and fertilized.





SEPTEMBER 2014

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	SEPTEMBER FY'15	SEPTEMBER FY'14
Regular Green Fees	713	696
Senior Green Fees	219	232
Junior Fees	185	83
School Fees ( high school golf team players)	26	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	306	377
Employee Comp Rounds	246	229
Golf Passport Rounds	0	1
9-Hole Green Fee	93	122
2:00 Fees	135	89
4:00 Fees	222	210
6:00 Fees	0	62
PGA Comp Rounds	5	1
*Rainchecks (not counted in total round count)	16	19
Misc Promo Fees (birthday fees, players cards, OU student fees, Military player pass)	922	934
Green Fee Adjustments (fee difference on rainchecks)	12	7
<b>Total Rounds</b> (*not included in total round count)	<b>3084</b>	<b>3043</b>
% change from FY '14	1.35%	
<b>Range Tokens</b>	<b>2927</b>	<b>2952</b>
% change from FY '14	-0.85%	
18 - Hole Carts	150	153
9 - Hole Carts	94	1168
1/2 / 18 - Hole Carts	1288	78
1/2 / 9 - Hole Carts	310	309
<b>Total Carts</b>	<b>1842</b>	<b>1708</b>
% change from FY '14	7.85%	
18 - Hole Trail Fees	1	3
9 - Hole Trail Fees	1	0
18 - Hole Senior Trail Fees	5	5
9 - Hole Senior Trail Fees	2	0
<b>Total Trail Fees</b>	<b>9</b>	<b>8</b>
% change from FY '14	12.50%	
<b>TOTAL REVENUE</b>	<b>\$89,520.15</b>	<b>\$82,708.92</b>
% change from FY '14	8.24%	

# SEPTEMBER 2014 WESTWOOD POOL MONTHLY REPORT

Westwood Pool closed for the season 8-17-14 Attendance and Revenue numbers outside of facility open dates reflect payments received from billed accounts

## FINANCIAL INFORMATION

	<b>FY2015 MTD</b>	<b>FY2015 YTD</b>	<b>FY2014 MTD</b>	<b>FY2014 YTD</b>
Admission Fees	\$2,475.00	\$37,693.00	1,167.00	\$41,015.90
Waterslide Fees	\$536.00	\$11,360.00	252.00	\$8,568.50
Swim Lesson Fees	\$0.00	\$5,138.00	0.00	\$5,960.50
Pool/Slide Rental	\$0.00	\$9,900.00	2,400.00	\$6,200.00
Locker Fees	\$0.00	\$46.00	0.00	\$41.00
Concessions	\$950.00	\$1,962.25	0.00	\$2,580.00
<b>TOTAL INCOME</b>	<b>\$3,961.00</b>	<b>\$66,099.25</b>	<b>3,819.00</b>	<b>\$64,365.90</b>
Expenditures	\$5,733.91	\$106,205.46	15,216.34	\$112,860.82
<b>Income verses Expenditures</b>	<b>(\$1,772.91)</b>	<b>(\$40,106.21)</b>	<b>(11,397.34)</b>	<b>(\$48,494.92)</b>

## ATTENDANCE INFORMATION

	<b>FY 2015 Month to Date</b>	<b>FY 2015 Season to Date (May-Jul 14)</b>	<b>FY 2014 Month to Date</b>	<b>FY 2014 Season to Date (May-Jul 13)</b>
a. swim tags		5811	0	4827
b. pool admission		10381	0	13680
c. slide admission- (not inc. in total)	38	9014	0	7589
d. group admission	108	2314	0	3108
e. noon admission		73	0	56
f. evening admission		2411	0	2118
g. evening tags		2051	0	994
<b>TOTAL ATTENDANCE</b>	<b>108</b>	<b>23041</b>	<b>0</b>	<b>24783</b>

**PLANNING AND COMMUNITY DEVELOPMENT 10**

**ADMINISTRATION, CURRENT PLANNING, GIS 10A**

## **PLANNING DEPARTMENT ACTIVITY**

### **September 2014**

#### **ADMINISTRATIVE DIVISION**

##### **Center City Vision Plan (CCV)**

City Council approved a Memorandum of Understanding (MOU) between the City of Norman and the University of Oklahoma (OU) on January 14, 2014. The MOU sets forth the terms and conditions that govern the development of a Center City Vision Plan and outlines the responsibilities of the City of Norman and the University of Oklahoma. Under the terms of the MOU, each party is responsible for providing representation in the selection of a Consultant for the Project; providing representation on the Project Steering Committee; providing support to the Consultant in their respective areas of expertise; and providing funding for the project up to \$100,000 each with a total funding allocation not to exceed \$200,000.

The Plan for this Project will be generated and recommended through a Steering Committee. In addition, an Executive Subcommittee of the Steering Committee shall be comprised of one representative from the City of Norman, one representative from the University of Oklahoma, and one citizen chosen jointly by the City of Norman and the University of Oklahoma. The three member Executive Subcommittee has been identified as: the Co-Chairs of the Steering Committee, Mayor Cindy Rosenthal and Richard McKown; and Daniel Pullin for the University of Oklahoma.

The boundaries of the Plan contain an approximately 42-block area generally bounded by Gray Street on the north, the railroad tracks on the east, Boyd Street on the south and Park Avenue and Flood Avenue on the west.

The Charrette Summary Report was submitted in the middle of July. It was reviewed by staff and resubmitted for corrections. Corrections were made by the consultant and the final draft was sent to the Executive Committee for review. The draft Charrette Summary Report was submitted to the Steering Committee for review. Final corrections are being prepared by the consultant.

There were additional conference calls and meetings with the Executive Committee to finalize comments on the initial draft of the Form-based Code. The draft should be amended for submittal by the end of October

##### **Greenbelt Commission**

There were four Greenbelt Enhancement Statements submitted for the September 15, 2014 meeting.

- GBC 14-21, Robert & Catherine Jackson, Sunset Ridge, was a rural certificate of survey for residential use, located southeast of Stella Road & 132<sup>nd</sup> Avenue NE.
- GBC 14-22, Elsey Partners, Page Circle, was a land use plan amendment and preliminary plat for high density residential use, located at 401 through 435 Page Circle.

- GBC 14-23, Legacy Apartments LLC, Legacy Trail Apartments, was a land use plan amendment for high density residential use, located at 3219 West Rock Creek Road.
- GBC 14-24, Charles Duncan, WP Oklahoma Nursing, was a preliminary plat for a nursing home use, located at 501 East Robinson Street.

### Miscellaneous

	2013 Sept	Oct	Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept
Walk-Ins	80	67	72	45	62	58	71	56	72	70	31	57	48
Email Contacts	301	273	212	288	259	274	276	239	264	347	249	312	281
Lot Line Adjustments	4	3	2	2	1	3	1	4	2	4	2	2	1
Landscape Maint. & Replacement Bonds	2	1	2	2	1	2	3	-	1	3	2	1	3
Board of Adjustment Variance Appl.	1	0	3	3	2	2	1	2	1	2	3	5	2
Legal Notices Sent	35	0	129	129	113	63	31	27	18	60	124	174	100
Planning Commission Applications Rec'd	5	4	0	4	3	6	2	2	6	2	2	1	6
Legal Notices Sent	227	43	0	220	188	103	58	43	252	229	46	16	105
Pre-Development Meeting Appl. Rec'd	3	0	1	6	3	3	1	4	2	4	0	7	5
Notices Sent	116	0	18	167	65	66	20	95	204	277	0	142	100

### CURRENT PLANNING DIVISION

#### Planning Commission – number of applications received

	2013 Sept	Oct	Nov	Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept
Ordinance Amendments						1							
NORMAN 2025 Land Use Plan Amendments		1		1	3	2		2	4		1		4
Rezoning Requests		3		4	3	7	2	2	5	2	2	1	6
Utility Easement/Road Closures						1			1				
Preliminary Plats		1	1	3	1	2		2	2		2	1	5
Rural Certificates of Survey			2			1	1					3	1
Short Form Plats							1		1		1		1
Site Plan Amendments							1						
Certificate of Plat Correction													

During September, five applications for Pre-Development were received.

During September, submittals for the October 9, 2014 Planning Commission meeting included one Norman Rural Certificate of Survey, one short form plat, one project which included rezoning, special use and preliminary plat, one special use application, and four projects which included NORMAN 2025 plan amendment, rezoning, and preliminary plat. One project which included a NORMAN 2025 Plan amendment, rezoning and preliminary plat, and one Norman Rural Certificate of Survey were postponed at the September meeting and rescheduled for October.

The Planning Commission met in Regular Session on September 11, 2014 and approved two Norman Rural Certificates of Survey; and one project which included rezoning and preliminary plat. One project which included a NORMAN 2025 Plan amendment, rezoning and preliminary plat, and one Norman Rural Certificate of Survey were postponed to the October meeting. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of September, 20 commercial building applications were submitted for review. Of those applications submitted for review, Current Planning staff reviewed and approved 15.

**Board of Adjustment**

The Board of Adjustment met on September 24, 2014 and considered two variance applications; one variance application was approved unanimously, and one variance application was unanimously denied. The next meeting is scheduled for October 22, 2014.

## **GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION**

Staff attended the 17<sup>th</sup> Annual South Central Arc User Group Meeting on September 23<sup>rd</sup> at the Moore Norman Technology Center. Staff gave a poster presentation about using GIS technology to analyze various aspects of potential storm water utility rates.

Staff continued developing internal web services to allow users to access GIS data with a focus on improving web printing options, particularly updates that will allow users to print maps with portrait orientation without having to use Desktop ArcGIS. Staff is working on making all types of radius maps used for notification available through an internal web application. Staff is assisting internal users to migrate to the web services from direct database connections. GIS Staff continued working with the Clerk's office to finalize the upgrade to the A/V system in the council chamber and study session conference room.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 76 requests for service that resulted in the production of 129 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of September, as well as providing information for and staffing of City Council and Planning Commission Meetings.



**DEVELOPMENT SERVICE**

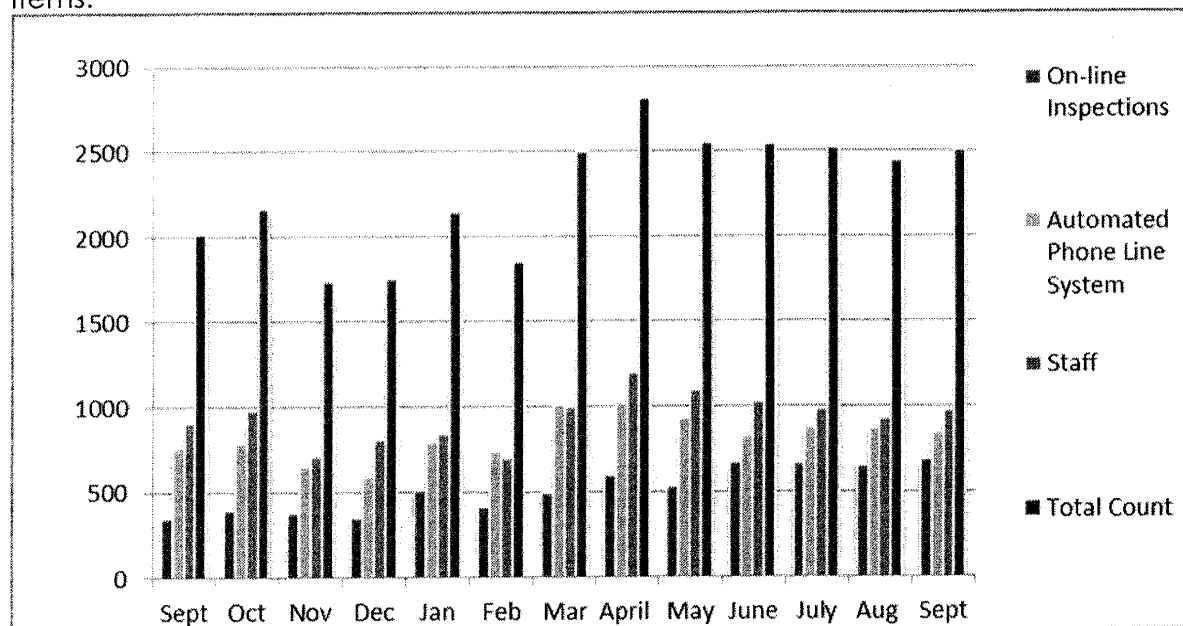
**10B**

## DEVELOPMENT SERVICES DIVISION

### On-line Inspection Services

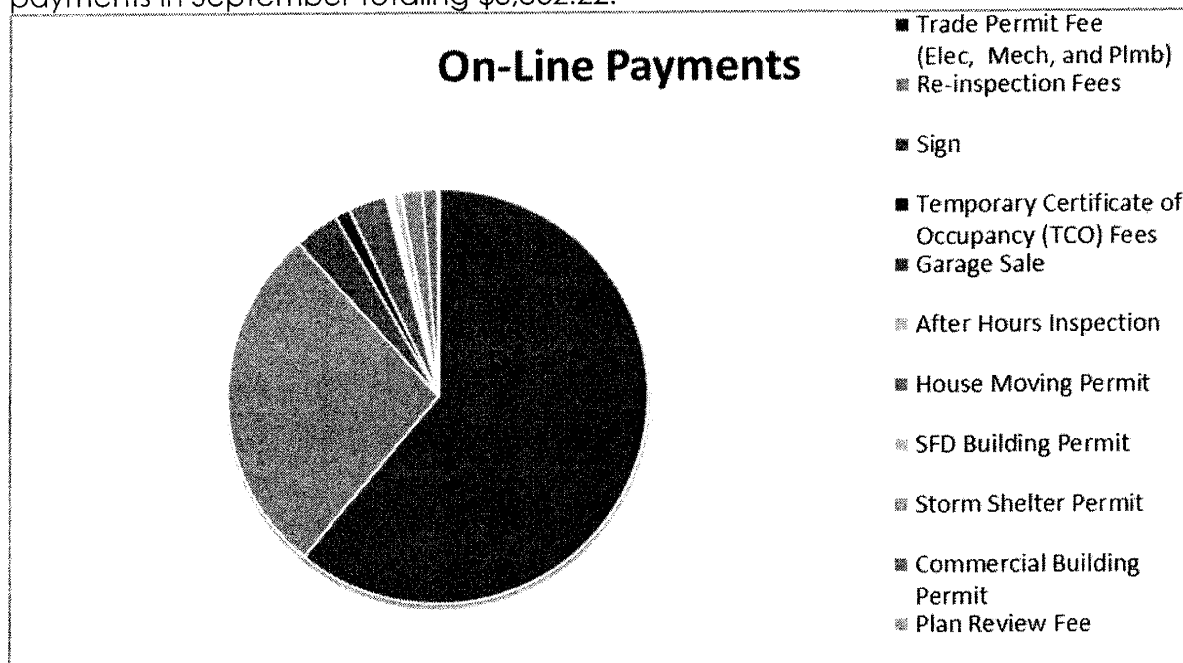
#### Inspection Requests

During September, 2014, 685 inspection requests were made on-line. The graph below indicates the inspection requests received during the last twelve months on-line, through the automated phone line system and the permit staff. The staff scheduled inspection requests include phone and in-person requests as well as administrative items.



#### On-line Payments

To date 857 payments have been made on-line totaling \$102,402.60. This includes 63 payments in September totaling \$3,862.22.



### **Mobile Field Inspection System**

During September 1,736 inspection results were entered using the Mobile Field Inspection (MFI) System. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 10 photos or document attachments of specific inspection conditions were attached to the permanent inspection record using the MFI technology in the field. The dates below include inspection results conducted and resulted during the weekend. Inspection requests were completed on Saturday's to accommodate citizen's schedules and the heavy workload. The storm shelter inspections significantly contributed to the inspection workload.

	September 1-6	September 7-13	September 14-20	September 21-27	September 28-30
MFI Inspection Results	302	406	429	429	170
Photos or Document Attachments	1	0	2	4	3

### **Storm Shelter Permits**

The volume of storm shelter applicants reduced considerably this month with a total of 48 storm shelter permits issued during September. 160 storm shelter permits were issued during September of 2013. Staff continues to provide the best customer service by coordinating the inspection requests times with the homeowners of the storm shelters accommodating homeowner/occupant schedules as much as possible, particularly for the shelters installed inside the garage that require access.

September 1-6	September 7-13	September 14-20	September 21-27	September 28-30
5	13	5	17	8

### **Building Inspectors Training**

The Building Inspectors and Permit Manager attended CEU Training offered by the Southwest Construction Codes Council during September. The training was held in Del City at the Oklahoma County Western Music Hall of Fame. The training covered four categories as outlined below. It provided 6 hours of Continuing Education Units for each class attended which are required to maintain the Inspector's licenses. Building Inspector Denis Mantooth instructed the Mechanical Code Class on Thursday, September 11th.

DATE	TRAINING CATEGORY	TOPIC
Thursday, September 4	Plumbing	2009 International Plumbing Code (IPC) and Gas Piping Code Update
Thursday, September 11	Mechanical	Vent Piping and Duct Update
Thursday, September 18	Electric	2014 National Electric Code (NEC) Update
Thursday, September 25	Building	Dr. Chris Ramseyer Presentation

### **Construction Activity**

The value of all construction activity permitted in SEPTEMBER of 2014 totaled \$20,305,423, up from \$14,622,079 for the same month last year. A total of 154 permits were issued in SEPTEMBER 2014 compared to 273 in SEPTEMBER 2013. The lower number of permits in SEPTEMBER 2014 is primarily due to fewer storm shelters. The higher value in 2014 is primarily due to both residential and commercial values.

Total new residential permitting activity in SEPTEMBER 2014 was valued at \$15,883,850 compared to \$10,229,060 in SEPTEMBER 2013. New single-family detached residential construction in SEPTEMBER 2014 represented 42 new homes with an average value of \$280,897, compared with 39 new homes in SEPTEMBER 2013 with an average value of \$236,748. There were no single family attached permits either year. There were no new mobile home permits in SEPTEMBER 2014 compared to 2 new mobile home permits in SEPTEMBER 2013 valued at \$111,000. There were 4 new duplex permits in SEPTEMBER 2014 valued at \$586,160 compared to 8 duplex units permitted in SEPTEMBER 2013 valued at \$884,880. There were 6 new multi-family permits (29 units) in SEPTEMBER 2014 valued at \$3,500,000 compared to none in SEPTEMBER 2013.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in SEPTEMBER 2014 numbered 75 valued at \$675,427 compared to 214 permits valued at \$3,870,819 for SEPTEMBER 2013. The average value in SEPTEMBER 2014 was \$9,006 compared to \$18,088 in SEPTEMBER 2013. The lower number and lower value of permits in SEPTEMBER 2014 were primarily due to fewer storm shelter permits.

New commercial construction permits in SEPTEMBER 2014 totaled 8 with a value of \$1,722,771 compared to 1 permit valued at \$15,000 for SEPTEMBER 2013. The higher number of permits in SEPTEMBER 2014 includes 4 interior renovations and 4 new commercial buildings compared to 1 small building for the City of Norman in SEPTEMBER 2013. The higher value in SEPTEMBER 2014 is primarily due to the scope and number of projects. The higher valued new construction projects include the Mask Dental Clinic valued at \$650,000, the Pro Storage Building #12 valued at \$322,771, and the Landmark Office Building valued at \$250,000.

Commercial Addition/Alteration permits in SEPTEMBER 2014 totaled 19 with a value of \$2,023,375 compared to 9 permits valued at \$507,200 for SEPTEMBER 2013. The higher number of permits in SEPTEMBER 2014 is primarily due to more small projects. The higher value in SEPTEMBER 2014 is primarily due to the number of smaller projects and the Andy Alligator's laser tag project valued at \$1,000,000.

## Construction Activity Summary for September 2014

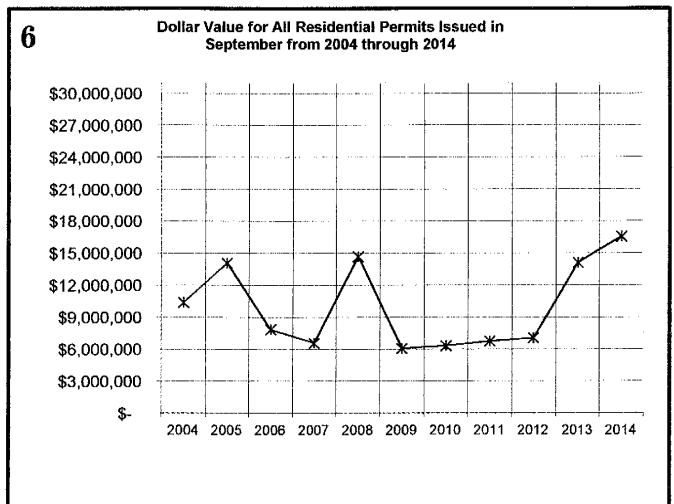
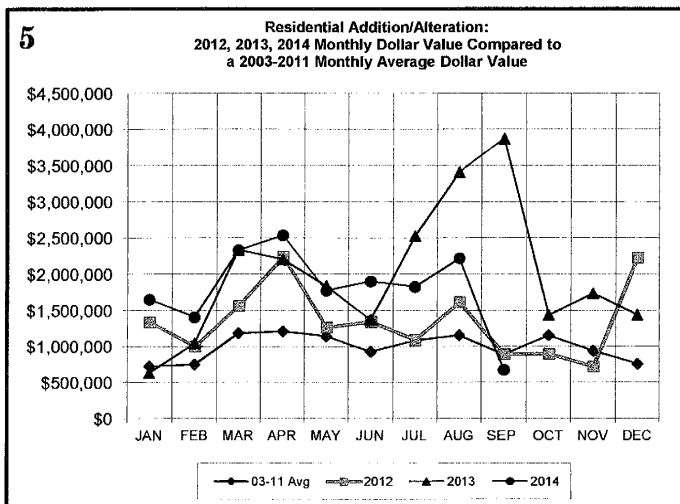
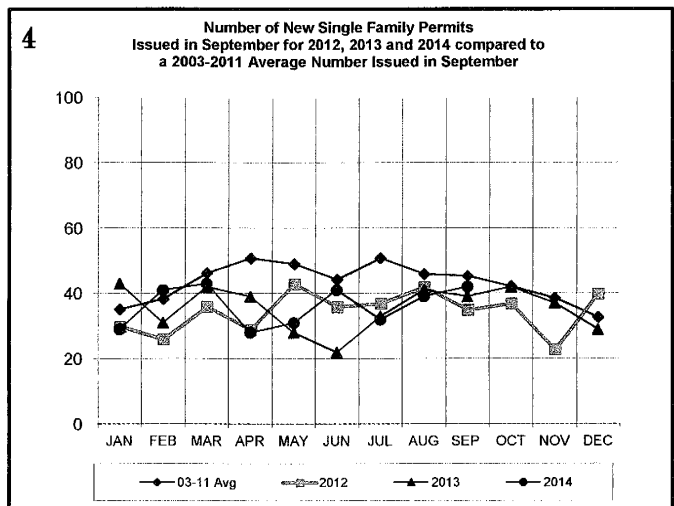
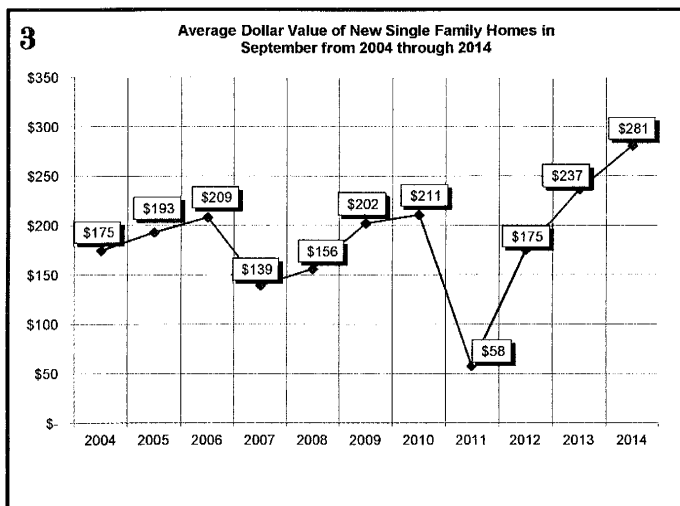
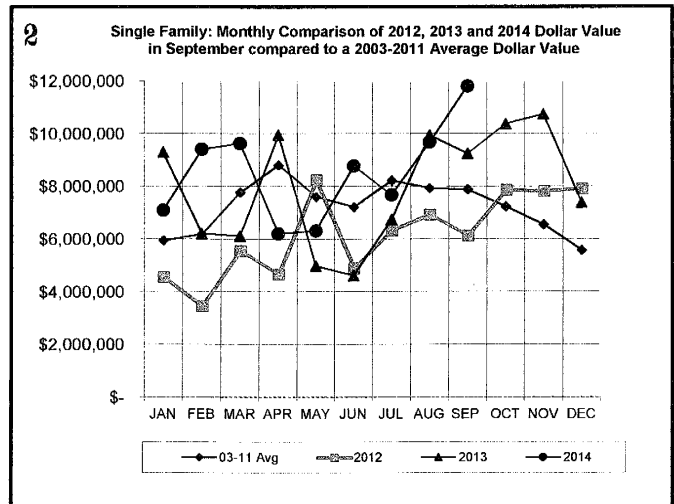
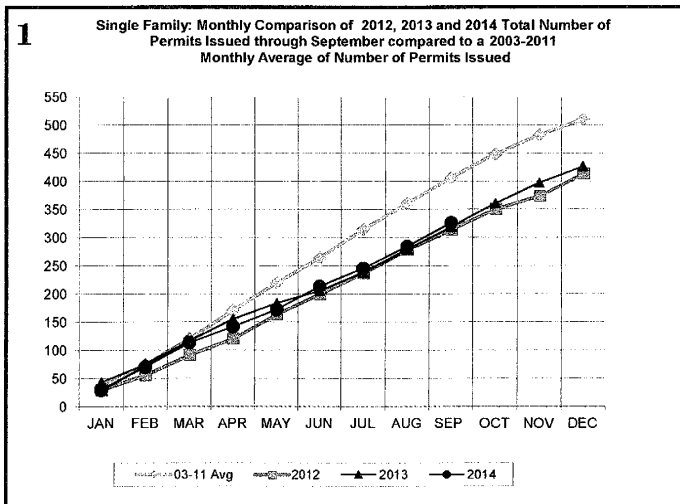
Permit Type	No. of Permits		No. of Units		Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)		46	46		\$ 12,383,850	\$ 269,214
New Multi-Family		6	29		\$ 3,500,000	\$ -
New Non-Residential		8	N/A		\$ 1,722,771	\$ 215,346
Add/Alter Residential (All)		75	N/A		\$ 675,427	\$ 9,006
Add/Alter Non-Residential		19	N/A		\$ 2,023,375	\$ 106,493
Total Construction Permits/Value		154	75		\$ 20,305,423	
Detailed Permit Activity	Calendar Year 2014		Calendar Year 2013		2013	
Residential Activity	September	YTD	September	YTD	Total Year	
<b>Single Family Permits</b>	42	326	39	318	426	
Total Construction Value	\$ 11,797,690	\$ 76,544,223	\$ 9,233,180	\$ 67,017,123	\$ 95,494,259	
Avg Construction Value	\$ 280,897	\$ 234,798	\$ 236,748	\$ 210,746	\$ 224,165	
<b>Single Family Attached Permits</b>	-	-	-	-	-	
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>New Mobile Home Permits</b>	-	7	2	4	4	
Total Construction Value	\$ -	\$ 440,300	\$ 111,000	\$ 215,900	\$ 215,900	
<b>Duplex Permits</b>	4	11	8	14	20	
Number of Units	4	11	8	14	20	
Total Construction Value	\$ 586,160	\$ 1,681,160	\$ 884,880	\$ 1,666,435	\$ 2,726,435	
Avg Construction Value per Unit	\$ 146,540	\$ 152,833	\$ 110,610	\$ 119,031	\$ 136,322	
<b>Multi-Family Permits</b>	6	38	-	1	19	
Number of Units	29	406	-	4	260	
Total Construction Value	\$ 3,500,000	\$ 32,775,890	\$ -	\$ 200,000	\$ 10,647,683	
Avg Construction Value per Unit	\$ 120,690	\$ 80,729	\$ -	\$ 50,000	\$ 40,953	
<b>New Residential Units</b>	75	750	49	340	710	
<b>New Residential Value</b>	\$ 15,883,850	\$ 111,441,573	\$ 10,229,060	\$ 69,099,458	\$ 109,084,277	
Residential Demo Permits	1	28	1	40	44	
Residential Demo Units	-1	-22	-1	-33	-36	
<b>Net Residential Units</b>	74	728	48	307	674	
<b>Addition/Alteration Permits**</b>	10	139	26	162	196	
<b>Other Permits***</b>	65	1,594	188	1,399	1,875	
Total Construction Value****	\$ 675,427	\$ 16,308,754	\$ 3,870,819	\$ 19,223,483	\$ 23,825,316	
Avg Construction Value	\$ 9,006	\$ 9,411	\$ 18,088	\$ 12,315	\$ 11,504	
<b>Residential Permits</b>	127	2,115	263	1,898	2,540	
<b>Residential Value</b>	\$ 16,559,277	\$ 127,750,327	\$ 14,099,879	\$ 88,322,941	\$ 132,909,593	
<b>Commercial Activity</b>						
<b>Commercial Permits</b>	8	90	1	64	84	
Total Construction Value	\$ 1,722,771	\$ 44,930,664	\$ 15,000	\$ 45,670,025	\$ 52,234,546	
Avg Construction Value	\$ 215,346	\$ 499,230	\$ 15,000	\$ 713,594	\$ 621,840	
<b>Addition/Alteration Permits</b>	19	153	9	97	130	
Total Construction Value	\$ 2,023,375	\$ 34,984,272	\$ 507,200	\$ 21,381,052	\$ 32,309,310	
Avg Construction Value	\$ 106,493	\$ 228,655	\$ 56,356	\$ 220,423	\$ 248,533	
<b>Non-Residential Value</b>	3,746,146	79,914,936	522,200	67,051,077	84,543,856	
<b>Non-Residential Permits</b>	27	243	10	161	214	
<b>Total Construction Value</b>	\$ 20,305,423	\$ 207,665,263	\$ 14,622,079	\$ 155,374,018	\$ 217,453,449	
<b>Total Construction Permits</b>	154	2358	273	2059	2754	
<b>Other Permits</b>						
Electrical Permits	133	1,146	114	999	1,321	
Heat/Air/Refrigeration Permits	121	1,181	101	1,191	1,512	
Plumbing & Gas Permits	147	1,308	114	1,133	1,537	
Foundation Permits	1	45	2	30	32	
Temp Tents/Construction Trailers	1	27	2	22	32	
Demo Permits (Residential)	1	28	1	40	44	
Demo Permits (Commercial)	1	27	1	12	18	
House Moving Permits	1	27	5	37	44	
Sign Permits	22	193	14	253	300	
Water Well Permits	1	28	-	24	36	
Garage Sale Permits	225	1,691	170	1,689	2,089	
Swimming Pool Permits	4	60	3	57	72	
Storage Building Permits	4	103	10	91	125	
Carports	1	17	3	11	11	
Storm Shelter Permits	48	1,326	160	1,162	1,571	
Residential Paving	8	88	12	78	96	
<b>Additional Division Activity</b>						
Miscellaneous/PODS/ROLOFS	4	113	3	84	105	
Lot Line Adjustments	1	17	4	15	21	
Certificates of Occupancy	98	1,584	176	1,235	1,762	
All Field Inspections	2,492	21,884	2,037	20,007	25,699	

\*\*Count includes: Add/Alt, Fire Rpr, Reprmt  
Mobile Homes & Multi-family Add/Alt.

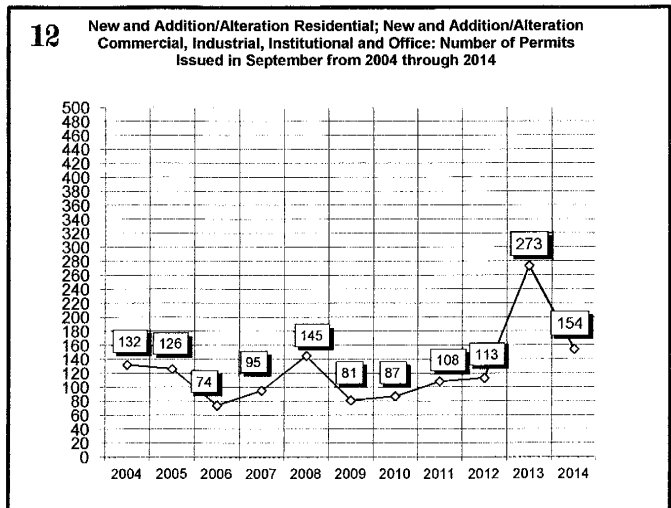
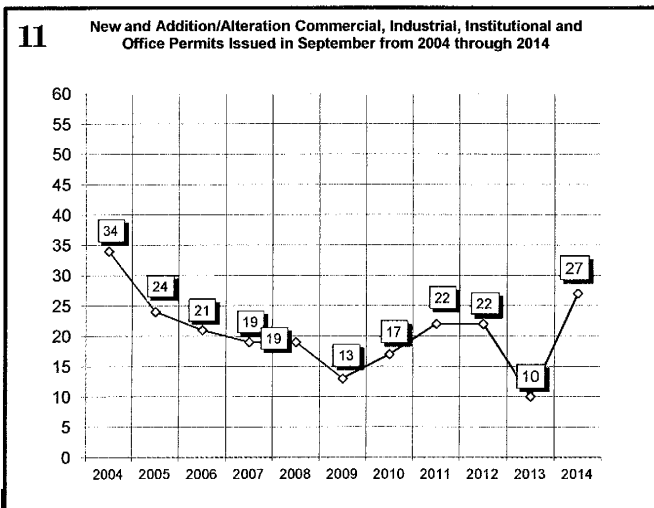
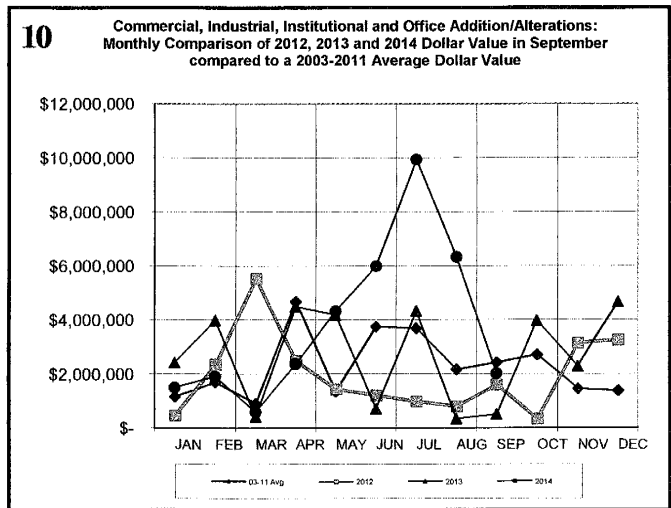
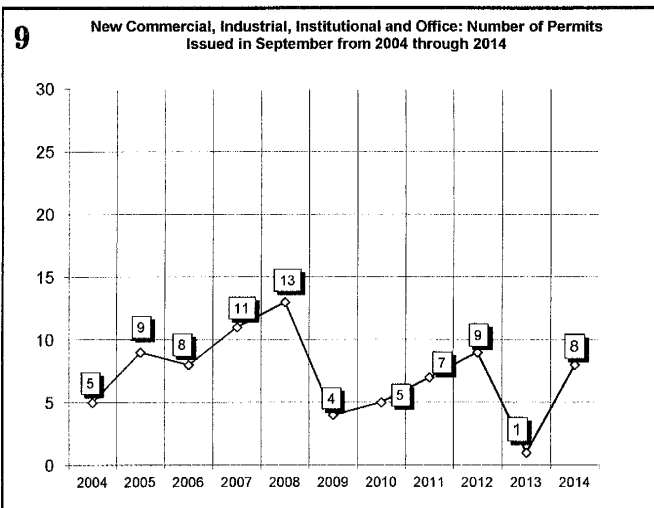
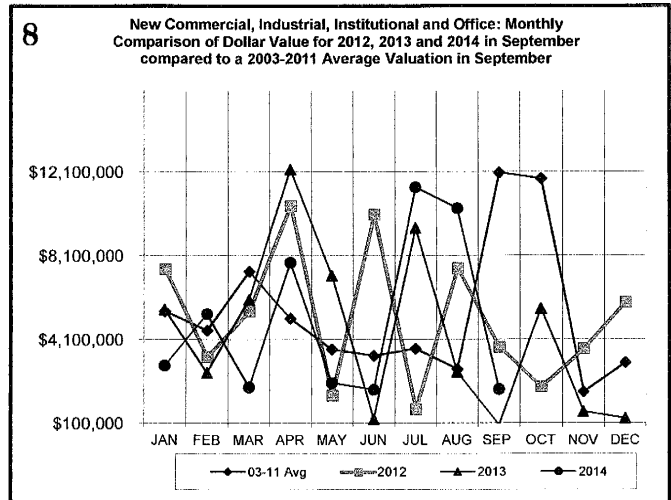
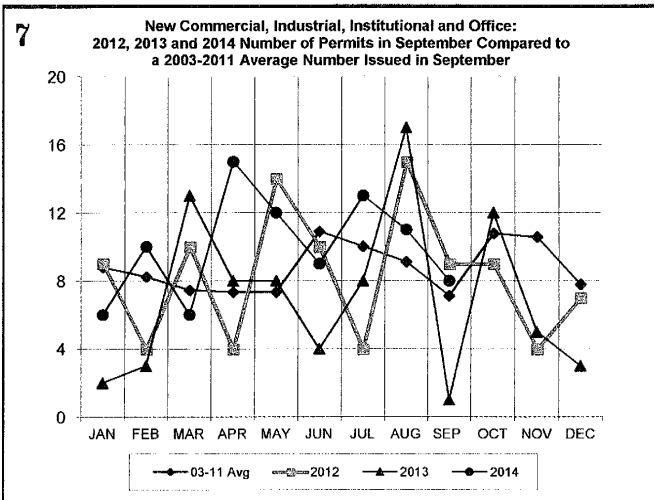
\*\*\*Count includes: Pools, Storage Bldgs,  
Carports, Residential Paving, Storm Shelters.

\*\*\*\*Total Construction Value includes these  
permits listed above.

# SEPTEMBER 2014 CONSTRUCTION REPORT



# SEPTEMBER 2014 CONSTRUCTION REPORT





**City of Norman**  
**BUILDING PERMITS AND INSPECTIONS**

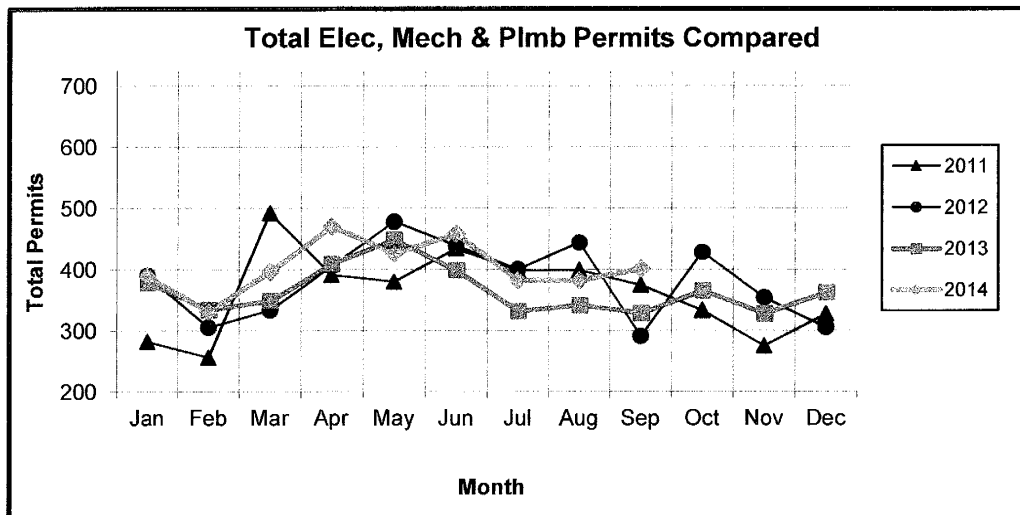
**TRADE PERMITS & GARAGE SALES**  
**Sorted by Permit Type**

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
<b>ELEC + MECH + PLBG</b>	<b>282</b>	<b>256</b>	<b>492</b>	<b>391</b>	<b>380</b>	<b>434</b>	<b>398</b>	<b>399</b>	<b>374</b>	<b>333</b>	<b>275</b>	<b>327</b>	<b>4341</b>
<b>Total</b>	<b>317</b>	<b>314</b>	<b>648</b>	<b>710</b>	<b>714</b>	<b>896</b>	<b>674</b>	<b>564</b>	<b>705</b>	<b>645</b>	<b>430</b>	<b>363</b>	<b>6980</b>

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
<b>ELEC + MECH + PLBG</b>	<b>390</b>	<b>305</b>	<b>333</b>	<b>405</b>	<b>478</b>	<b>439</b>	<b>400</b>	<b>444</b>	<b>291</b>	<b>428</b>	<b>354</b>	<b>305</b>	<b>4572</b>
<b>Total</b>	<b>453</b>	<b>363</b>	<b>388</b>	<b>666</b>	<b>940</b>	<b>822</b>	<b>590</b>	<b>649</b>	<b>519</b>	<b>667</b>	<b>527</b>	<b>359</b>	<b>6943</b>

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114	107	101	114	1321
HVAC (MECH)	102	99	119	138	185	163	156	128	101	123	95	103	1512
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114	136	132	136	1537
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170	253	97	10	2049
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5	5	0	2	44
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2	3	4	3	62
SIGN (SIGN)	23	26	48	34	17	23	36	32	14	23	13	11	300
<b>ELEC + MECH + PLBG</b>	<b>379</b>	<b>335</b>	<b>349</b>	<b>409</b>	<b>449</b>	<b>399</b>	<b>332</b>	<b>342</b>	<b>329</b>	<b>366</b>	<b>328</b>	<b>363</b>	<b>4380</b>
<b>Total</b>	<b>432</b>	<b>381</b>	<b>496</b>	<b>720</b>	<b>766</b>	<b>804</b>	<b>660</b>	<b>575</b>	<b>520</b>	<b>650</b>	<b>442</b>	<b>379</b>	<b>6825</b>

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	123	93	129	152	124	148	107	137	133	0	0	0	1146
HVAC (MECH)	124	110	120	121	157	178	136	114	121	0	0	0	1181
PLUMBING (PLBG)	142	128	147	197	145	132	139	131	147	0	0	0	1308
GARAGE SALE (GARA)	32	31	113	213	338	357	205	177	225	0	0	0	1691
HOUSE MOVING (MOVE)	2	1	4	4	1	5	2	7	1	0	0	0	27
DEMOLITION (BDEM)	1	10	4	8	6	6	5	102	2	0	0	0	144
SIGN (SIGN)	27	28	23	28	14	19	15	27	22	0	0	0	203
<b>ELEC + MECH + PLBG</b>	<b>389</b>	<b>331</b>	<b>396</b>	<b>470</b>	<b>426</b>	<b>458</b>	<b>382</b>	<b>382</b>	<b>401</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3635</b>
<b>Total</b>	<b>451</b>	<b>401</b>	<b>540</b>	<b>723</b>	<b>785</b>	<b>845</b>	<b>609</b>	<b>695</b>	<b>651</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5700</b>



City of Norman  
BUILDING PERMITS AND INSPECTIONS

COMMERCIAL BUILDING PERMITS  
Issued September 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	SHRADER MARTINEZ CONST. INC.	1095	09/02/14	3247	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 21,000	4,374
COMMERCIAL, ADD/ALT-2	AZTEC BUILDING SYSTEMS, INC.	3052	09/08/14	3300		MARKET PLACE		4A	1	COMMERCE PARKWAY SEC. #2	PUD	\$ 1,000,000	7,815
COMMERCIAL, ADD/ALT-2	FIRST CHOICE IND	4613	09/08/14	1000		ALAMEDA	ST	1	1	CINEMA EAST ADD	C2	\$ 240,000	3,915
COMMERCIAL, ADD/ALT-2	CANNON STORAGE SYSTEMS	4670	09/22/14	275	SE	12TH	AVE	1	1	ANATOLE ADD SEC 5	C2	\$ 158,877	5,700
COMMERCIAL, ADD/ALT-2	COX, LIZ	4784	09/03/14	1210		MC GEE	DR		A	HILLTOP ADD	C2	\$ -	7,000
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	5065	09/04/14	1300		INTERSTATE	DR	4	1	TOWNE WEST VILLAGE	C2	\$ 35,000	5
COMMERCIAL, ADD/ALT-2	TENANT BUILD	5106	09/05/14	1560	NW	24TH	AVE	1	2	UNIVERSITY NORTH PARK SEC 1	PUD	\$ 49,000	1,000
COMMERCIAL, ADD/ALT-2	SPIRIT HALLOWEEN	5179	09/09/14	520		ED NOBLE	PKY	1	1	PARKWAY PLAZA ADD #2	C2	\$ 10,000	23,786
COMMERCIAL, ADD/ALT-2	SBA TOWERS V, LLC.	5219	09/02/14	1498	E	MAIN	ST	28	2W	NOT SUBDIVIDED	A2	\$ 50,000	200
COMMERCIAL, ADD/ALT-2	CRANDELL & ASSOCIATES	5235	09/15/14	1223		ALAMEDA	ST	2	1	LAKEVIEW TERRACE ADD #6	C2	\$ 50,000	1,400
COMMERCIAL, ADD/ALT-2	ELLIOTT ARCHITECTS	5260	09/03/14	865	NE	12TH	AVE	3A	3	SONOMA PARK	C1	\$ 20,000	1,390
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	5278	09/04/14	1498	E	MAIN	ST	28	2W	NOT SUBDIVIDED	A2	\$ 15,000	5
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	5279	09/04/14	4700		WILLOW GROVE	DR	34	3W	NOT SUBDIVIDED	A2	\$ 15,000	5
COMMERCIAL, ADD/ALT-2	GODINEZ, MIGUEL	5325	09/23/14	2305	W	LINDSEY	ST	36	3W	SHORT FORM PLAT #6687-4	C2	\$ 3,000	1,008
COMMERCIAL, ADD/ALT-2	ALLEN & COMPANY	5401	09/24/14	2108	W	LINDSEY	ST	1	1	MURPHY'S ADD	C2	\$ 40,000	1,290
COMMERCIAL, ADD/ALT-2	ELLIOTT ARCHITECTS	5445	09/30/14	906	W	MAIN	ST	4	1	EPFELY-DOTSON ADD	C1	\$ 20,000	1,701
COMMERCIAL, ADD/ALT-2	HOMCO CONSTRUCTION	7007	09/24/14	3300	SW	HEALTHPLEX	PKY	29A	2	NORMAN PARKWAY 2	PUD	\$ 75,000	300
COMMERCIAL, FOUNDATION PERMIT2	CLARK CONSTRUCTION, INC	5131	09/28/14	1550		24TH	AVE	2	1	WIDGEON ADDITION	C2	\$ 886,000	10,500
COMMERCIAL, INTERIOR FINISH-2	KREGGER KRAFT LLC.	2989	09/02/14	320	SE	12TH	AVE	2	1	BEL-AIRE ADD SEC 4	PUD	\$ 75,000	1,669
COMMERCIAL, INTERIOR FINISH-2	RGP RESTORATION, INC.	301	09/15/14	301	NW	24TH	AVE		C1	WESTWOOD ESTATES	C2	\$ 325,000	7,000
COMMERCIAL, INTERIOR FINISH-2	AZTEC BUILDING SYSTEMS, INC.	5411	09/05/14	3151	W	TECUMSEH	RD	3	1	COVENANT DEVELOPMENT ADD SE	PUD	\$ -	6,553
COMMERCIAL, INTERIOR FINISH-2	THORNTON CONSTRUCTION	5476	09/09/14	1601	NW	36TH	AVE	3	1	GREENWAY PARK ADDITION	PUD	\$ 40,000	1,500
COMMERCIAL, NEW CONSTRUCTION-2	DESIGN ONE BUILDING SOLUTIONS	1100	09/24/14	3560		R.C. LUTTRELL	DR	12	4	NRH MEDICAL PARK WEST #4	PUD	\$ 650,000	6,364
COMMERCIAL, NEW CONSTRUCTION-2	MOORE NORMAN TECHNOLOGY CENTI	3565	09/02/14	4701	NW	12TH	AVE	7	2W	NOT SUBDIVIDED	A2	\$ 60,000	1,560
COMMERCIAL, NEW CONSTRUCTION-2	CANNON STORAGE SYSTEMS	4671	09/22/14	275	SE	12TH	AVE	1	1	ANATOLE ADD SEC 5	C2	\$ 322,771	11,800
COMMERCIAL, NEW CONSTRUCTION-2	LANDMARK FINE HOMES, LP.	5058	09/05/14	2760		WASHINGTON	DR	4	1	FRANKLIN BUSINESS PARK SEC 1	R1	\$ 250,000	5,392
COMMERCIAL, PARKING LOT-2	CAVINS ROOFING & REMODELING	5057	09/05/14	754		ASP	AVE			RIGHT OF WAY	ROW	\$ 16,668	50
COMMERCIAL, PARKING LOT-2	H & H CONSTRUCTION	5134	09/02/14	909	NW	26TH	AVE	12	20	WESTPORT PROFESSIONAL PARK	C1	\$ 14,700	1,870
TEMPORARY BLDG/CONST TRAILER-2	LOWE, DEBBIE & T.M	5241	09/15/14	3289	W	MAIN	ST	1	1	SOONER FASHION MALL	C2		
<b>Total Permits</b> 28													<b>Average Valuation</b> \$ 165,434 <b>Total Valuation</b> \$ 4,632,146 <b>Average Project Area</b> 4,112 <b>Total Project Area</b> 115,142

NEW CONSTRUCTION INFORMATION					USE /CLASSIFICATION			ADDITIONS AND ALTERATIONS			TOTAL NEW COMMERCIAL			OTHER PERMITS		
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE	LOT SIZE	USE /CLASSIFICATION	CONTRACTOR	USE /CLASSIFICATION	LOT SIZE	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS	ADDITIONS AND ALTERATIONS
DESIGN ONE BUILDING SOLUTIONS	6,364	30,032 sf		Office	Mask Dental Clinic	BUSINESS										
MOORE NORMAN TECHNOLOGY CENTI	1,560	314,192 sf		Student Housing	Moore Norman Tech Ctr											
CANNON STORAGE SYSTEMS	11,800	129,537 sf		Self Storage	Pro Storage Building 12											
LANDMARK FINE HOMES, LP.	5,392	39,892 sf		Office	Landmark Office Building											
									17		4					
									COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE REPAIR	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL BLDG-2	COMMERCIAL, NEW CONSTRUCTION-2			
									\$ 1,991,977	\$ -	\$ 440,000	\$ -	\$ 1,282,771			
									COMMERCIAL, SUBTOTAL ADDITIONS	COMMERCIAL, SUBTOTAL ADDITIONS	COMMERCIAL, SUBTOTAL ADDITIONS	COMMERCIAL, SUBTOTAL ADDITIONS	COMMERCIAL, SUBTOTAL ADDITIONS			
									PARKING LOT-2	PARKING LOT-2	PARKING LOT-2	PARKING LOT-2	PARKING LOT-2			
									\$ 31,398	\$ 2,023,375	\$ 440,000	\$ -	\$ 1,282,771			
									2	19	4	4	8			
															TOTAL ADD/ALT AND NEW	
															\$ 3,746,146	
															27	

City of Norman  
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS  
Issued September 2014 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
DONICA CONSTRUCTION & DEV.LLC.	2233	9/15/2014	3507		HILLVIEW	DR	1	1	HILLVIEW ESTATES	RE	\$ 800,000	11,044	6,596
DAVID WILLIAMS CONTRACTING	4727	9/15/2014	1913		ROSEBROOK	CT	1	1	BROOKHAVEN #43	R1	\$ 450,000	4,232	4,141
SKYRIDGE HOMES, INC.	5034	9/29/2014	1031		RAMBLING OAKS	DR	16	1	KENDALE ADD	RM2	\$ 135,990	1,859	1,511
SKYRIDGE HOMES, INC.	5035	9/29/2014	1033		RAMBLING OAKS	DR	17	1	KENDALE ADD	RM2	\$ 135,990	1,859	1,511
SKYRIDGE HOMES, INC.	5036	9/29/2014	126		RUE DE MONTERRAT	DR	6	4	SUMMIT LAKE VILLAS #1	PUD	\$ 147,510	2,123	1,639
SKYRIDGE HOMES, INC.	5038	9/29/2014	2616		SUMMIT TERRACE	DR	8A	5	SUMMIT LAKES ADD #8	R1	\$ 166,950	2,712	1,855
SKYRIDGE HOMES, INC.	5039	9/29/2014	2620		SUMMIT TERRACE	DR	7A	5	SUMMIT LAKES ADD #8	R1	\$ 152,550	2,423	1,695
CANTERRA HOMES	5111	9/3/2014	4508		FARM HILL	RD	1	3	FOUNTAIN VIEW SEC. #1	R1	\$ 450,000	4,496	3,261
LAWSON, FRANK E.	5126	9/8/2014	8080	NE	120TH	AVE	26	1W	NOT SUBDIVIDED	A2	\$ 85,000	1,560	1,200
CANTERRA HOMES	5289	9/3/2014	5701		WINDSTONE	DR	14	2	GLENRIDGE SEC. #1	PUD	\$ 400,000	3,608	2,587
IDEAL HOMES OF NORMAN	5310	9/4/2014	2822		TRAILWOOD	DR	20	1	TRAILWOODS SEC 7	PUD	\$ 190,620	2,116	1,487
IDEAL HOMES OF NORMAN	5311	9/4/2014	2908		TRAILWOOD	DR	23	1	TRAILWOODS SEC 7	PUD	\$ 161,200	1,792	1,295
D.R. HORTON, INC.	5343	9/9/2014	1403		ZACHARY	LN	38	3	CEDAR LANE SEC #1	R1	\$ 274,500	3,575	3,050
CANTERRA HOMES	5381	9/9/2014	5708		WINDSTONE	DR	14	1	GLENRIDGE SEC. #1	PUD	\$ 425,000	4,438	3,149
PALACE CUSTOM CONSTRUCTION	5382	9/17/2014	4012		PRESIDIO	DR	13	1	MONTEREY ADD. #1	R1	\$ 221,310	3,284	2,459
GREESON, DOUG	5384	9/3/2014	801		SIENA SPRINGS	DR	3	5	SIENA SPRINGS ADD #1	PUD	\$ 269,000	3,327	2,314
OWNER	5390	9/9/2014	2715		DAFFODIL	CT	2	2	HANSMEYER HEIGHTS #1	RE	\$ 200,000	2,784	2,544
WATSON, BOB	5414	9/19/2014	3316		LYNN	RD	9	2	LITTLE AXE ACRES	RE	\$ 300,690	4,867	3,341
PHASE II CONSTRUCTION	5428	9/17/2014	4605		GREYSTONE	CT	7	2	BROOKHAVEN #37	R1	\$ 450,000	3,838	2,946
IDEAL HOMES OF NORMAN	5433	9/10/2014	914		EAGLEROCK	LN	15	1	GREENLEAF TRAILS ADD 6	PUD	\$ 216,180	2,402	1,853
IDEAL HOMES OF NORMAN	5434	9/10/2014	3726		EAGLEROCK	LN	6	3	RED CANYON RANCH SEC 4	PUD	\$ 169,920	2,520	1,888
STONERIDGE ENTERPRISES, INC.	5468	9/18/2014	806	E	HAYES	ST	9	2	CARPENTER ADD	R1	\$ 121,680	1,904	1,352
IDEAL HOMES OF NORMAN	5484	9/17/2014	3312		EAGLEROCK	LN	4	5	GREENLEAF TRAILS ADD 6	PUD	\$ 179,100	1,990	1,989
IDEAL HOMES OF NORMAN	5485	9/17/2014	3312		BERGEN PEAK	DR	2	3	GREENLEAF TRAILS ADD 6	PUD	\$ 179,010	2,771	1,989
IDEAL HOMES OF NORMAN	5486	9/16/2014	2610		TRAILWOOD	DR	3	1	TRAILWOODS SEC 7	PUD	\$ 179,100	1,990	1,411
JA VINCI HOMES	5498	9/16/2014	2139		TURTLE CREEK	WAY	9A	1	HALLBROOKE ADD #3	PUD	\$ 485,000	4,146	2,824
LANDMARK FINE HOMES, L.P.	5524	9/12/2014	4606		KENSAL RISE	CIR	6	5	CARRINGTON PLACE ADD #8	R1	\$ 403,000	4,133	3,321
LANDMARK FINE HOMES, L.P.	5538	9/17/2014	4415		HAWK OWL	DR	4	1	EAGLE CLIFF SOUTH ADD #4	R1	\$ 153,810	2,311	1,709
LANDMARK FINE HOMES, L.P.	5539	9/17/2014	4503		HAWK OWL	DR	5	1	EAGLE CLIFF SOUTH ADD #4	R1	\$ 153,810	2,273	1,709
BROOKFIELD CUSTOM HOMES LLC.	5555	9/23/2014	1108		WELLMAN	DR	24	2	ARBOR LAKE ADD #5	R1	\$ 525,000	4,728	3,359
FLORIDA CONSTRUCTION	5556	9/16/2014	1201		SAWGRASS	DR	1	3	COBBLESTONE CREEK III	R1	\$ 267,390	2,971	2,179
BROOKFIELD CUSTOM HOMES LLC.	5592	9/29/2014	3201		LITTLE POND	RD	15	1W	FAICOF #2 (SURVEY)	A2	\$ 294,120	5,088	3,268
BROOKFIELD CUSTOM HOMES LLC.	5597	9/29/2014	1412		LINDALE	AVE	17	5	LYDICKS #1	R1	\$ 160,000	2,387	1,532
RICHARDSON HOMES	5632	9/30/2014	15171	E	FRANKLIN	RD	5	1E	NOT SUBDIVIDED	A2	\$ 198,000	2,969	2,200
DON CIES HOMES OF DISTINCTION	5655	9/26/2014	3303		COTSWOLD COMMONS		12B	1	BROOKHAVEN SQUARE #3	PUD	\$ 1,500,000	9,264	7,224
LANDMARK FINE HOMES, L.P.	5678	9/29/2014	4407		HAWK OWL	DR	2	1	EAGLE CLIFF SOUTH ADD #4	R1	\$ 147,000	2,210	1,634
LANDMARK FINE HOMES, L.P.	5679	9/29/2014	4411		HAWK OWL	DR	3	1	EAGLE CLIFF SOUTH ADD #4	R1	\$ 137,000	2,068	1,531
LANDMARK FINE HOMES, L.P.	5680	9/29/2014	4414		HAWK OWL	DR	4	2	EAGLE CLIFF SOUTH ADD #4	R1	\$ 147,000	2,210	1,634
LANDMARK FINE HOMES, L.P.	5681	9/29/2014	4502		HAWK OWL	DR	5	2	EAGLE CLIFF SOUTH ADD #4	R1	\$ 137,000	2,068	1,531
RICHARDSON HOMES	5682	9/30/2014	1415		SOUTHERN SHORES	DR	11	1	SOUTHERN SHORES ADDITION	RE	\$ 200,070	3,231	2,223
MUIRFIELD HOMES	5665	9/26/2014	3009		LOCHINVER	DR	3	1	HIGHLAND VILLAGE ADD SEC 2	R1	\$ 222,000	3,412	2,371
WESTPOINT DEVELOPERS	5906	9/30/2014	3005		TURNBERRY	CT	6	3	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 206,190	3,149	2,291
Total Permits										Average Project Area			
42										3,288			
										Average Living Area			
										2,414			
										Total Living Area			
										101,403			

City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued September 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	AARONS STORM SHELTERS	5361	09/02/14	1442		WESTBROOKE TERRACE	TER	19	1	WESTLAND ADD	R1	\$ 13,500	112
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	5368	09/02/14	824		KENSAL RISE	PL	20	5	NORMANDY MANOR	R1	\$ 3,950	32
1 & 2 FAMILY STORM SHELTER-3	LANDMARK FINE HOMES, LP	5369	09/02/14	4501		DRIFTWOOD	PL	9	4	CARRINGTON PLACE ADD #8	R1	\$ 8,000	101
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	5372	09/02/14	210		TECUMSEH RIDGE	CT	12	2	NORMANDY ESTATES	RE	\$ 3,075	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5406	09/05/14	413		WYANDOTTE	CT	37A	4	TECUMSEH RIDGE SEC 1	R1	\$ 3,550	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5440	09/08/14	2433		REID PLYOR	WAY	9	3	WILDWOOD GREEN #1	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5465	09/09/14	1913		REID PLYOR	DR	4	2	EAST RIDGE ADD #11	R1	\$ 2,700	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5478	09/09/14	3802		PAINTED BIRD	LN	25	1	CEDAR LAKE SEC #1	R1	\$ 4,000	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5480	09/12/14	3726		BEAR MOUNTAIN	LN	6	3	RED CANYON RANCH SEC 4	PUD	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5481	09/12/14	3404		STEPHAN	DR	1	4	GREENLEAF TRAILS ADD 4	PUD	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	SAMARITANS PURSE	5483	09/10/14	3109		QUEENSBURY	DR	10	6	LITTLE AXE ACRES	RE	\$ 4,000	68
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5487	09/11/14	1317		BERGEN PEAK	CT	36	3	CARRINGTON PLACE SEC #1	R1	\$ 3,500	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5496	09/11/14	4109		KENSAL RISE	DR	8	1	GREENLEAF TRAILS ADD #4	R1	\$ 3,400	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5509	09/11/14	3510		ALAMEDA PLAZA	DR	3	1	MEADOW PARK SECOND ADD	PUD	\$ 2,750	18
1 & 2 FAMILY STORM SHELTER-3	LANDMARK FINE HOMES, LP	5525	09/12/14	4606		BURNING TREE	DR	6	5	COLLEGE MANOR	R1	\$ 2,500	43
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	5530	09/12/14	2331		REED	DR	5A	2	ALAMEDA PLAZA SUITE ADD	R1A	\$ 3,095	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5531	09/12/14	2208		BURNING TREE	DR	5	5	HALLBROOKE ADD #4	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE	5533	09/12/14	637		BURNING TREE	DR	5	5	HALLBROOKE ADD #4	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	TORNADO TOUGH TORNADO SHELTERS	5540	09/15/14	1821		BURNING TREE	DR	10	6	MORNINGSTAR	R1	\$ 2,400	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5548	09/15/14	3714		BURNING TREE	DR	9	8	OAKHURST ADD SEC 02	R1	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5583	09/18/14	621		ROSEDALE	DR	18	6	BROOKHAVEN #11	R1	\$ 3,400	35
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5598	09/19/14	1517		ROSEDALE	DR	6	1	MEADOW PARK SECOND ADD	R1	\$ 2,700	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	5609	09/19/14	2530		ROSEDALE	DR	13	5	PARK PLACE ADD #6	R1	\$ 4,000	35
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5625	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5626	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5627	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5628	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5629	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5630	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5631	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5632	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5633	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5634	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5635	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5636	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5637	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5638	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5639	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5640	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5641	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5642	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5643	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5644	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5645	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5646	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5647	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5648	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5649	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5650	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5651	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5652	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5653	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5654	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5655	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5656	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5657	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5658	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5659	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5660	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5661	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5662	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5663	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5664	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5665	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5666	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5667	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5668	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5669	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5670	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5671	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5672	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5673	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5674	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5675	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5676	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5677	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5678	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5679	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5680	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5681	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5682	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5683	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5684	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5685	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5686	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5687	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5688	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 & 2 FAMILY STORM SHELTER-3	CAVINS ROOFING & REMODELING	5689	09/24/14	4405		ROSEDALE	DR	10	10	COLLEGE MANOR	R1	\$ 3,849	24
1 &													

City of Norman  
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS  
Issued September 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	5391	09/09/14	2715		DAFFODIL	CT	2	2	HANSMeyer HEIGHTS #1	RE	\$ 49,500	545
1 & 2 FAMILY, STORAGE BLDG-2	LYNCH, RICKY	5461	09/09/14	12801		APPLEWOOD	LN	12	1W	WHISPERING OAKS (SURVEY)	A2	\$ 30,000	2,400
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	5526	09/12/14	6600	NE	84TH	AVE	32	1W	NOT SUBDIVIDED	A2	\$ 15,000	1,024
1 & 2 FAMILY, STORAGE BLDG-2	WESTERN PORTABLE BUILDINGS	5561	09/18/14	3708		BROWNWOOD	LN	9	3	CASTLEROCK ADD #6	R1	\$ 2,000	128
1 & 2 FAMILY, SWIMMING POOL-3	TROPHY POOLS	4132	09/08/14	1100	W	LINSEY	ST	6	2W	NOT SUBDIVIDED	R1	\$ 46,000	512
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	5252	09/02/14	4503		FOUNTAIN VIEW	DR	25	3	FOUNTAIN VIEW SEC #1	R1	\$ 50,000	530
1 & 2 FAMILY, SWIMMING POOL-3	OUTDOOR ESCAPES, LLC.	5475	09/15/14	633		MANOR HILL	DR	3	1	BROOKHAVEN #37	R1	\$ 100,000	860
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	5584	09/26/14	4617		FLINT RIDGE	DR	1	1	BROOKHAVEN #33	R1	\$ 60,000	1,050
1 FAMILY, MANUF HOME REPLACE-2	AKINS, RUSSELL & SAUNDRA	5423	09/05/14	2021	SE	144TH	AVE	5	1E	CLEAR BAY ESTATES (SURVEY)	A2	\$ 40,000	976
2 FAMILY, NEW CONSTRUCTION	TAMMY MCCOWN	4829	09/16/14	710-1		JENKINS	AVE	7A	3	LARSH'S UNIVERSITY ADD	R3	\$ 175,000	2,748
2 FAMILY, NEW CONSTRUCTION	TAMMY MCCOWN	4830	09/16/14	710-2		JENKINS	AVE	7A	3	LARSH'S UNIVERSITY ADD	R3	\$ 175,000	2,748
2 FAMILY, NEW CONSTRUCTION	HUNTINGTON INVESTMENTS, CORP	5284	09/04/14	419	S	FINDLAY	AVE	29F	47	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 118,080	1,380
2 FAMILY, NEW CONSTRUCTION	HUNTINGTON INVESTMENTS, CORP	5285	09/04/14	419	S	FINDLAY	AVE	29F	47	NORMAN, ORIGINAL TOWNSHIP	R2	\$ 118,080	1,380
3+ FAMILY, FIRE REPAIR	NRC (NACHO REMODELING CO)	4941	09/09/14	1100		OAK TREE	AVE	1	1	OAKTREE SOUTH ADD #2	RM6	\$ 10,000	100
3+ FAMILY, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	4088	09/29/14	750	W	IMHOFF	RD	2	1	SHERWOOD SOUTH 2 REPLAT	RM6	\$ 595,000	5,551
3+ FAMILY, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	5656	09/29/14	750	W	IMHOFF	RD	2	1	SHERWOOD SOUTH 2 REPLAT	RM6	\$ 595,000	5,551
3+ FAMILY, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	5657	09/29/14	750	W	IMHOFF	RD	2	1	SHERWOOD SOUTH 2 REPLAT	RM6	\$ 595,000	5,551
3+ FAMILY, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	5658	09/29/14	750	W	IMHOFF	RD	2	1	SHERWOOD SOUTH 2 REPLAT	RM6	\$ 595,000	5,551
3+ FAMILY, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	5659	09/29/14	750	W	IMHOFF	RD	2	1	SHERWOOD SOUTH 2 REPLAT	RM6	\$ 595,000	5,551
3+ FAMILY, NEW CONSTRUCTION-2	CONSTRUCTION UNLIMITED INC	5660	09/29/14	750	W	IMHOFF	RD	2	1	SHERWOOD SOUTH 2 REPLAT	RM6	\$ 595,000	5,551
TEMPORARY ROLL-OFF, OTHER	SOONER ROLL-OFF	5483	09/11/14	1100	E	CONSTITUTION	ST		37	NAVAL AIR TECH TRAINING CENTER	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE CONNECTIONS, INC.	5542	09/15/14	1223		ALAMEDA	ST	2	1	LAKEVIEW TERRACE ADD #6	C2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	5482	09/09/14	5451		COTTONWOOD CREEK	DR	5		COTTONWOOD CREEK	RE		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	5910	09/30/14	412	NE	23RD	AVE	27	4	ALAMEDA PARK ADD #1	R1		
Total Permits 85													
Average Valuation \$ 56,019													663
Total Valuation \$ 4,761,587													56,375

ALL OTHER RESIDENTIAL TOTAL												
\$	4,761,587	85										
Subtotal Addlalt Permits **												
\$	120,115	\$	66,700	\$	3,415	\$	-	\$	10,000	\$	40,000	\$
1 & 2 FAMILY, ADD OR ALTER-2												
1 FAMILY, MANUF. HOME REPLACEMENT												
3+ FAMILY, ADD OR FIRE REPAIR												
1 & 2 FAMILY, FIRE REPAIR												
1 & 2 FAMILY, STORAGE SWIMMING POOL-3 CARPORT-2												
1 & 2 FAMILY, PAVING-2												
1 & 2 FAMILY STORM SHELTER-3												
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**REVITILIZATION      10C**

## REVITALIZATION DIVISION

### Community Development Block Grant (CDBG)

#### Citizen Participation

Funding for FYE 2015 is **\$721,987 for CDBG and \$318,067 for HOME**. Citizen participation for FYE 2016 began with a Community Dialogue on September 3, 2014. Five citizens were elected to serve on the Policy Committee

A New Five-Year Consolidated Plan for the Community Development Block Grant and other HUD Programs will be formulated in FYE 15 for approval by City Council in the spring of 2015.

Neighborhood meetings will be held on Wednesday, October 8, 2014. Ten representatives will be elected to serve on the Policy Committee.

### Housing Programs

July – September 2014:

#### **HOME**

4 rehabilitation projects have been qualified with 2 complete and 2 under contract.

#### **CDBG**

- 2 rehabilitation projects have been qualified with 1 under contract and 1 on hold at owner's request.
- 5 emergency repairs have been qualified with 3 completed and 2 under contract.
- No accessibility modifications have been qualified.

### Code Compliance

Code Compliance investigated 745 complaints in September which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 858 cases were closed in September with 473 remaining open. City-wide proactive enforcement began on March 15, 2012.

### PROACTIVE INFORMATION

[# of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/8/0	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272	410/369	823/690	215/167	203/165	194/175	132/113
14	204/181	122/101	300/270	148/127	416/360	565/483	382/317	489/430	295/255			

Work Orders, Owner Abatement after Work Order Issued, and Liens Filed  
FYE 2014

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	67	75	30										172
Owner Abated	5	12	3										20
Liens Filed	21	24	52										97

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; 2,049 in FYE 2013; and 1,454 in FYE 2014. The table below shows signs pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	40	49	114										154

### Oil & Gas

Oil & gas inspections continued with 165 operating oil wells. One drilling permit has been issued. There were no pipeline location issues in September.

### Historic District Commission

The Commission met on September 8, 2014.

Staff reported no Administrative Bypass was reviewed in August. The FY 14 CLG program - Southridge Neighborhood survey - agreement executed with. Cynthia Savage dba Architectural Resources & Community Heritage Consulting.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma the judge for the Bench Trial recused himself and a new judge has been appointed without a court date set; 720 W. Boyd exterior completed with work underway on a new COA for a carport and screening wall; 410 S. Peters owners found a contractor and the project is underway; 322 Alameda has until 2016 to complete and owner still plans to proceed; 428 Chautauqua is weighing options as to adding on to existing structure or moving it and building a second house as previously discussed (property recently sold); 727 Chautauqua project has not been started; 321 Duffy to remove the current front porch steps and replace with steps that do not flare has not begun, but windows are complete; 231 E. Symmes (Mary Abbot House) to demolish an existing garage and construct a replacement garage that will include a storm shelter is on hold due to funding issues; 621 Chautauqua project to remove an old addition is moving along quickly and demolition of existing garage was completed; 434 Chautauqua to remove non-original rear additions on the first and second floors on the west rear elevation, to construct a 190 sf two-story replacement addition on the west elevation, construct a wood staircase and small deck on the west elevation, and remove two windows on the north elevation and reinstall one of the original windows on the second floor north elevation is underway; 434 Chautauqua to change the front screened in porch to one with open railing and baluster system with piers with tapered cedar columns has not started; 315 E. Castro request for a COA to remove a door



opening on non-original rear addition and to cover that opening with siding has not been started; 635 S. Lahoma to install balcony bars on second floor French doors has not started; 645 S. Lahoma to replace 4' chain link fence on east boundary with opaque fence at 8' on north end tapering to 4' at south end has not started; and 408 Chautauqua to add basement access door to the rear has not started. Request by 710 S. Lahoma for a 6' opaque fence on south property line was approved.

Next meeting is scheduled for October 6, 2014.

### **Homeless Activities**

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

**One Vision One Voice** is continuing with their ten-agency education campaign, and the group is focusing on the "Housing First" model. The group held a special event in August with stakeholders to explain the Housing First model.

There were eight 2013 renewal applications approved through the Continuum of Care for five agencies. East Main Place for \$43,895; COCAA for \$32,769; Progressive Independence for \$41,593; HOPE Community Services for \$90,220; and Food and Shelter for four grants for \$51,337, \$31,680, and two for \$11,892. One new application for Food and Shelter for \$23,313 and a planning grant for \$10,000 were approved.

2014 Applications for the Continuum of Care were due in to HUD on February 4, 2014 with eight renewals submitted; and all were approved in June.

2013 Emergency Solutions Grants were submitted directly to ODOC by three agencies, but the Salvation Army chose to back out. These applications were coordinated to equal the estimated funding available for Norman of \$179,848. The grant contracts are as follows: Food and Shelter for \$100,000; and Thunderbird Clubhouse for \$79,848. 2014 grants will be submitted by the agencies directly to ODOC, not through the City.

The Notice of Funding Availability (NOFA) has been released for the Continuum of Care for 2015.

### **CDBG-DR**

An application for \$550,000 was approved by the City Council on June 2, 2014 and subsequently submitted to the Oklahoma Department of Commerce. The money would fund base repairs, asphalt paving, shoulder grading and vegetation restoration for two miles of 108<sup>th</sup> Avenue NE from Rock Creek Road to Franklin Road, and three miles on 168<sup>th</sup> Avenue NE from Rock Creek Road to Indian Hills Road. These funds are a special grant for disaster relief using the Community Development Block Grant rules and regulations with additional requirements related to the tornadoes in 2013.

A second round of funding for this program is underway. All projects have to be CDBG eligible and in the designated disaster areas. For Norman that includes the wildfires in August 2012 that occurred between August 3-14, 2012; and the tornadoes that occurred from May 18 through June 2, 2013. \$41,228,000 is designated to be utilized in Cleveland and Creek Counties. A proposal totaling over \$49,000,000 was submitted jointly by the City of Norman and Cleveland County that included 27 infrastructure projects and equipment.

After reviewing all submittals across the state, ODOC is submitting to HUD, as a part of their statewide plan, \$21,711,500 in projects for the City of Norman/Cleveland County application. That list includes four bridges, five road projects and equipment.

A public meeting on the projects was held Monday, September 15, 2014 at the Little Axe Community Center. A subsequent public hearing was held before the City Council on September 23, 2014.

#### **SOCIAL AND VOLUNTARY SERVICES COMMISSION**

Applications for agency funding were sent out in August with a due date of September 12, 2014. Presentations were heard on September 22, 2014 with Commission review and recommendations decided in a meeting on September 29, 2014. Contracts for funding will be forwarded to the City Council for approval at the October 28, 2014 meeting.

**COMMUNITY DEVELOPMENT BLOCK GRANT  
PROGRESS REPORT  
October 1, 2014**

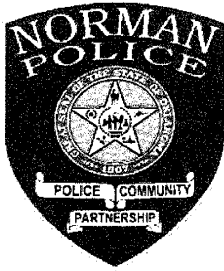
<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
<b>YEARS ONE THRU THIRTY-ONE (FY 1975/06)</b>	<b>\$ 32,212,751</b>	<b>100%</b>
<b>YEAR THIRTY-TWO (FY 2006/07)</b>	<b>\$ 1,480,629</b>	<b>98.21%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	78.58%
<b>YEAR THIRTY-THREE (FY 2007/08)</b>	<b>\$ 1,448,917</b>	<b>97.17%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Street Improvement	\$ 48,181	0.00%
<b>YEAR THIRTY-FOUR (FY 2008/09)</b>	<b>\$ 1,396,192</b>	<b>95.26%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	33.72%
<b>YEAR THIRTY-FIVE (FY 2009/10)</b>	<b>\$ 1,503,773</b>	<b>98.75%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 124,262	85.60%
2. HOME 09	\$ 632,844	100.00%
<b>YEAR THIRTY-SIX (FY 2010/11)</b>	<b>\$ 1,516,000</b>	<b>96.17%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 131,150	55.83%
<b>YEAR THIRTY-SEVEN (FY 2011/12)</b>	<b>\$ 1,306,077</b>	<b>98.54%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	46.73%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	98.58%
<b>YEAR THIRTY-EIGHT (FY 2012/13)</b>	<b>\$ 1,125,147</b>	<b>98.98%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 40,000	27.63%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	100.00%
3. HOME 12 (Original Budget \$368,420 + \$13,000 PI)	\$ 381,420	62.33%
<b>YEAR THIRTY-NINE (FY 2013/14)</b>	<b>\$ 1,100,827</b>	<b>69.98%</b>
All projects completed prior to 7/2014 except those itemized below:		
1. Housing Rehabilitation (Original Budget \$477,951)	\$ 497,951	59.78%
2. Neighborhood Projects	\$ 58,673	0.00%
3. HOME 13 (Original Budget \$339,118+\$20,000 PI)	\$ 319,118	69.10%
<b>YEAR FORTY (FY 2014/15)</b>	<b>\$ 1,040,054</b>	<b>8.83%</b>
(Original Budget \$1,040,054)		
1. CART	\$ 25,000	0.00%
2. Housing Rehabilitation	\$ 167,809	9.09%
3. Neighborhood Improvement Projects	\$ 334,786	0.00%
5. Acquisition of Property	\$ 50,000	0.00%
4. Admin & Planning	\$ 144,392	31.96%
5. HOME 13 (Original Budget \$319,118)	\$ 318,067	0.00%
<b>CDBG DR1</b>		
1. Street and Bridge	\$ 550,000	4.32%

## TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description &amp; Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
<b>1. CDBG AND HOME Housing Projects</b>	<b>CDBG</b>	
	\$ 386,631 Year 38	100.00%
	\$ 477,951 Year 39	59.78%
	\$ 167,809 Year 40	9.09%
CDBG Housing Programs include the administration for the following: Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications		
0 Deferred Payment Loans Completed		
1 Rehabilitation Deferred Payment Loans under contract		
1 Emergency Repair Loans Completed		
3 Emergency Repair Loans Under Contract		
0 Accessibility Modifications Completed		
	<b>HOME</b>	
	\$ 527,597 2011	100.00%
	\$ 381,420 2012	62.33%
	\$ 319,118 2013	69.10%
	\$ 319,118 2014	0.00%
HOME Housing Programs include the administration for the following: Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities		
1 Rehabilitation Deferred Payment Loans Under Contract		
2 Rehabilitation Deferred Payment Loans Completed		
<b>2. Neighborhood Improvements</b>	\$ 79,969 Year 32	78.58%
All funding will be utilized for park improvements in the five	\$ 66,179 Year 33	100.00%
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in	\$ 89,698 Year 34	33.72%
two additional locations in the Larsh/Miller neighborhood	\$ 124,262 Year 35	84.83%
Placemaking projects in all five neighborhoods. Street improvements	\$ 131,150 Year 36	52.55%
on Porter: Frank - Hughbert. Solar powered speed indicators for Jones	\$ 25,000 Year 37	39.67%
at Wilson School.	\$ 25,000 Year 38	37.00%
<b>3. Neighborhood Owner Improvement Projects</b>	\$ 334,786 Year 40	0.00%
Funds are to assist low income owner occupied residents of the CDBG Target Area correct property code violations		
12 Applications mailed		
0 Projects underway since 07/14		
0 Projects completed since 07/14		
<b>4. Property Acquisition</b>	\$ 50,000 Year 40	0.00%
Funds are for the acquisition and or/rehabilitation of property for activities benefitting low income citizens		
<b>4. CART</b>	\$ 25,000 Year 40	0.00%
Funds are for bus passes and other transportation services for low to moderate income persons.		
Passes issued since July 2014.		

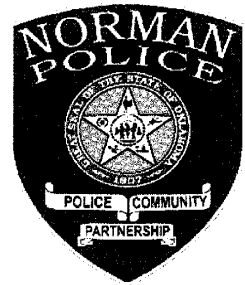
**CDBG no longer funds social service agencies, with exception of the bus pass program,  
beginning with the 14/15 year**





# Administrative Summary

## September



### Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	14	13	14	13
<b>Part I Crimes</b>	<b>360</b>	<b>429</b>	<b>3,345</b>	<b>3,355</b>
Murder	0	1	3	3
Rape	9	7	42	63
Robbery	10	11	54	52
Agg. Ass.	12	6	56	69
Burglary	49	62	523	654
Larceny	248	315	2,464	2,295
Auto Theft	32	27	198	216
Arson	0	0	5	3
<b>Part II Crimes</b>				
DUI/APC	34	49	496	430
Drunkenness	61	71	573	571
Drug Violations	99	106	1,180	1,119
Littering	3	3	19	17
Forgery	14	20	205	159
Vandalism	71	74	622	664
Others	811	793	7,705	7,097
<b>Total Crime</b>	<b>1453</b>	<b>1545</b>	<b>14145</b>	<b>13412</b>
<b>Collisions</b>				
Fatality	0	1	3	5
Injury	64	69	497	555
Non-Injury	166	189	1265	1408
<b>Miscellaneous</b>				
CAD Activity (Total)	8943	9151	85262	80315
Calls for Service (Police)	5466	5916	48692	49345
Citations	1293	1179	14465	10808
Warnings	916	861	11829	7314
Community Activity (Hours)	391	226	4169	2972
Avg Emergency Response Time (Min)	3.95			
Avg Non-Emerg Response Time (Min)	7.3			
Avg Call Time (Hours)	0.83			

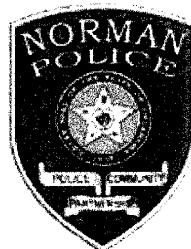
# **Crime Free Multi-Housing Program**

## **September 2014**

During the month of September, we met with the Norman Housing Authority and discussed Crime Free and the property they have recently acquired. We gave a Crime Free update to the officer that attended in-service training.

A phase 2 security survey was conducted at Old Tuscan Village. Although close, they did not meet all of the minimum requirements at the time of the inspection. They will continue to work toward meeting the requirements, and will let us know when they are finished.

Two more security surveys have been scheduled for October and one has been scheduled for November.



**Teddy Wilson**  
MASTER POLICE OFFICER  
Commission #0615  
[teddy.wilson@normanok.gov](mailto:teddy.wilson@normanok.gov)

**Norman Police Department**  
201-B West Gray St.  
Norman, OK 73069  
(405)366-5438

Integrity \* Accountability \* Mutual Respect \* Service Attitude \* Partnerships

**ANIMAL CENTER DIVISION  
PRELIMINARY REPORT FORM  
September 2014**

	FY2015		FY2014	
<b>OPERATIONAL INFORMATION</b>	<b>This Month</b>	<b>Year to Date</b>	<b>This Month</b>	<b>Year to Date</b>
<b>DOGS:</b>				
Number on hand from last month	51		59	
Number impounded this month	136	388	106	398
Owner relinquish	18	35	4	23
In field pickup	8	11	1	3
Adoption returns	3	3	5	9
Disposal	1	5	3	10
Picked up dead	6	16	4	18
Number redeemed	26	87	34	100
Number adopted to public	41	110	54	155
Number turned to rescues	14	46	13	39
Number euthanized - Adoptable	7	13	0	24
Number euthanized - Non adoptable	8	45	10	46
Number died for unknown reason	1	2	0	1
Number fostered	32	71	1	11
Escaped	0	1	0	1
Total now on hand	51		46	
<b>CATS:</b>				
Number on hand from last month	35		53	
Number impounded this month	86	279	85	401
Owner relinquish	16	29	10	62
In field pickup	0	0	2	27
Adoption returns	0	0	0	2
Disposal	0	2	20	42
Picked up dead	12	36	6	27
Number redeemed	0	6	1	2
Number adopted to public	20	57	31	94
Number turned to rescues	14	68	14	54
Number euthanized - Adoptable	10	13	0	16
Number euthanized - Non adoptable	7	45	31	150
Number died for unknown reason	3	6	3	4
Number fostered	15	40	5	11
Escaped	1	1	1	2
Total now on hand	39		26	
<b>MISCELLANEOUS:</b>				
Domesticated Animals	0	3	2	4
Wildlife	86	263	54	260
TOTAL	86	266	56	264

NOTES:



	FY2015		FY2014	
<b>SAFETY REPORT</b>	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	0	0	3	4
City Vehicle Damaged	1	1	0	0
Vehicle Accidents Reviewed	0	0	0	0
a. Employee Responsible	1	1	0	0
b. Employee Not Responsible	0	0	0	0

<b>PET LICENSES ENFORCEMENT ACTION</b>	This Month	Year to Date	This Month	Year to Date
<b>January to December</b>				
Total Licenses Sold (Annual)	286	4,357	176	2,755
Citations Issued (AWO)	24	431	23	41
Citations Issued (Private Citizen)	3	12	0	0
Warnings Issued	4	39	2	9

<b>FINANCIAL INFORMATION</b>	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$780.00	\$3,654.00	\$1,220.00	\$3,350.00
10-1532 Amount-dog adoption	\$2,460.00	\$6,240.00	\$2,910.00	\$9,030.00
10-1531 Amount-cat redemption	\$0.00	\$215.00	\$115.00	\$115.00
10-1532 Amount-cat adoption	\$900.00	\$3,060.00	\$1,320.00	\$5,040.00
10-1531 Amount-misc. redemption	\$0.00	\$0.00	\$0.00	\$55.00
10-1532 Amount-Misc. adoption	\$15.00	\$75.00	\$15.00	\$20.00
10-1533 Miscellaneous	\$510.00	\$1,105.00	\$310.00	\$5,990.00
<b>TOTAL</b>	<b>\$4,665.00</b>	<b>\$14,349.00</b>	<b>\$5,890.00</b>	<b>\$23,600.00</b>

Donation 010-0000-227.24-31	\$405.00	\$689.00	\$13,844.00	\$17,234.10
Donation account balance		\$20,390.55		\$49,214.60

<b>Liability payback (July to June)</b>	This Month	Year to Date	This Month	Year to Date
<b>2003 Adoption expansion</b>				
Payback Balance	-\$2,810.00		\$20,765.00	
22-L432 Liability - pet licenses	\$1,319.50	\$3,363.50	\$896.00	\$2,614.00
<b>TOTAL (New Balance)</b>	<b>-\$4,129.50</b>		<b>\$19,869.00</b>	

**NOTES:**

Replacement CPL \$1.50

	FY2015		FY2014	
<b>SPAY / NEUTER PROCEDURES</b>	This Month	Year to Date	This Month	Year to Date
Dogs	27	86	48	140
Cats	15	46	18	56
<b>TOTAL</b>	<b>42</b>	<b>132</b>	<b>66</b>	<b>196</b>

	FY2015		FY2014	
<b>ANIMAL BITES July to June</b>	This Month	Year to Date	This Month	Year to Date
Dogs	4	19	4	9
Cats	1	4	1	3
Other	0	0	0	0

# **SUMMARY**

Dogs returned to the owner prior to coming to the shelter

6	City pet license
	Rabies tag
2	Microchips
	Personal ID tag
	Knew animal do to prior contact
1	Neighbor told officer
	Lost & Found slip at shelter
<b>9</b>	<b>Total</b>

Incident No.	Offense	Court
2014-12445	City Pet license	Municipal court
2014-12445	Rabies Vacc/Shots	Municipal court
2014-13215	City Pet license	Municipal court
2014-13476	Cruelty to animals	Municipal court
2014-13325	Dog at large	Municipal court
2014-13373	Animal Exposure	
2014-12587	Rabies Vacc/Shots	Municipal court
2014-12873	Dog at Large	Municipal court
2014-13537	City Pet License	Municipal court
2014-12679	Animal Exposure	
2014-12129	Rabies Vacc/Shots	Municipal court
2014-12129	Rabies Vacc/Shots	Municipal court
2014-12129	City Pet License	Municipal court
2014-12129	City Pet License	Municipal court
2014-12873	Dog at Large	Municipal court
2014-12873	Dog at Large	Municipal court



**DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
September, 2014**

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Coordinator processed 1 Certificate of Survey, 2 Final Plats, 1 Short Form Plat, and 5 Preliminary Plats for Planning Commission; 7 Final Plats were scheduled for Development Committee at DRT; 7 Final Plats, 1 Preliminary Plat, 2 Consent to Encroachments, 1 Easement, and 1 Certificate of Correction for City Council review. The Development Engineer reviewed 20 sets of construction plans and 6 punch lists. There were 128 permits reviewed and/or issued. Fees were collected in the amount of \$38,712.74.

**CAPITAL PROJECTS**

**I-35/SH-9 East Interchange**

Construction of the first phase of the I-35/SH-9 East Interchange will begin on Sunday, November 17, 2013. This is a \$12 million construction project awarded to Sherwood Construction Company of Wichita, Kansas. The project has an estimated completion date of September 2014. The construction contract allows an early completion incentive pay of \$8,000 a day with a maximum of 90 days. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following construction elements:

- Relocate the existing northbound I-35 to SH-9 East ramp. This ramp will temporarily tie in to the existing SH- 9 East roadway
- Build the new southbound I-35 to SH-9 East ramp
- New SH-9 East Bridge over I-35. This bridge will be located on the south side of the existing bridge.
- The first phase of the West Lindsey Street Widening Project storm water box culvert. This section of the box culvert will be constructed from the Canadian River to the north side of the new SH-9 East Bridge over I-35

The contractor's activities this month are as follow:

- Continue to construct the east bridge abutment
- Continue to construct the bridge deck on the new SH-9E bridge
- Continue to place concrete pavement on the new southwest cloverleaf ramp

**State Highway 9 – 24<sup>th</sup> Avenue SE to 36<sup>th</sup> Avenue SE**

The State Highway 9 Widening Project is a \$9.6 million highway improvement project awarded to Allen Contracting of Oklahoma City. The project began on July 7, 2014 and will be completed in April 2015. The construction contract allows the contractor to earn early completion incentive pay at \$7,000 a day with a maximum of 90 days, for an early completion date of January 2015. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

When the project is complete, the roadway will be widened to four lanes with a center median, intersection improvements at 24<sup>th</sup> Avenue SE, signalization of Technology Place, John Saxon Boulevard and 36<sup>th</sup> Avenue SE, improved drainage and a new bridge over a Dave Blue Creek tributary. The Oklahoma Department of Transportation will be administering the construction of the project.

The contractor has switched traffic to the north side of SH-9. This switch began on July 21. When the traffic was switched, the traffic signals at Technology Place and John Saxon Boulevard were no longer able to detect vehicles and the signals had to operate on a timed program. This resulted in poor traffic flow through construction zone. Staff has worked with the contractor to install video detection systems on the signals to improve traffic flow through the work area. Currently, the signals at 24<sup>th</sup> Avenue SE, Technology Place and John Saxon Boulevard have been upgraded with video detection equipment. Adding the video detection equipment to the signals has improved traffic flow through the construction zone.

The contractor's activities this month are as follow:

- Continue the earthwork on the south side of SH-9E
- Continue to install the storm water system
- Continue constructing bridge on 36<sup>th</sup> Avenue SE
- Continue to place asphalt between Technology Place and end of project

Continue concrete pavement between 24<sup>th</sup> Avenue SE and Technology Place

**Interstate Drive East Extension**

The Interstate Drive East Extension Project is a \$3.9 million roadway construction project that will extend Interstate Drive north from Conference Drive and tie into 24<sup>th</sup> Avenue NW at Corporate Center Drive. When the project is complete, a new road will be constructed with curb and gutter, a modern roundabout will be added, storm water system improvements and add a signalized intersection at 24<sup>th</sup> Avenue NW. The project was awarded on April 22, 2014 to Silver Star Construction Company. The project will began on May 20, 2014 and should be completed by December 2014.

The contractor's activities this month are as follow:

- Continue installing the storm water system along Interstate Drive
- Continue the earthwork along Interstate Drive
- Continue earthwork on the west side of 24<sup>th</sup> Avenue NW
- Continue to install the curb and gutter along Interstate Drive

**Cedar Lane Road – 12<sup>th</sup> Avenue SE to ½ mile east of 24<sup>th</sup> Avenue SE**

The Cedar Lane Road Widening Project is an \$8.1 million roadway construction project awarded to Duit/TTK construction of Oklahoma City. The contractor started work on the project on June 23, 2014 and will complete the project in May 2015. The project involves the construction of a new four-lane roadway that will include five foot bike lines on each side of the road. The project will also include improvements to 12<sup>th</sup> Avenue SE and 24<sup>th</sup> Avenue SE as they approach Cedar Lane Road, improve the BNSF railroad crossing and resurface U.S. Highway 77 on the north and south sides of Cedar Lane Road. Signalization of the 12<sup>th</sup> Avenue SE and Cedar Lane Road intersection will also help relieve traffic congestion at peak travel times during the day. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Completed the temporary widening along edge of the roadway at various locations along Cedar Lane between 12<sup>th</sup> Avenue SE and 24<sup>th</sup> Avenue SE on Friday, September 5 2014.
- Continue installing the storm water system along 12<sup>th</sup> Avenue SE
- Continue earthwork along Cedar Lane Road
- Continue removing asphalt pavement

**STORMWATER MANAGEMENT PROGRAM:**

- Inspections – 34
- 69 sites are currently open.
- Earth Change Permits issued – 2 issued in September, 26 YTD
- Citizen Calls/Complaints – 10 in September, 94 YTD
- Fertilizer Applicator Registrations – None for September, 13 YTD
- GIS Map layer for detention basins is complete. We have done 4 inspections so far. We will continue to streamline this process as we do more inspections.

# SEPTEMBER 2014

## DEVELOPMENT COORDINATION, ENGINEERING, AND

### PERMIT REVIEW

FY 14-15 Associated Fees

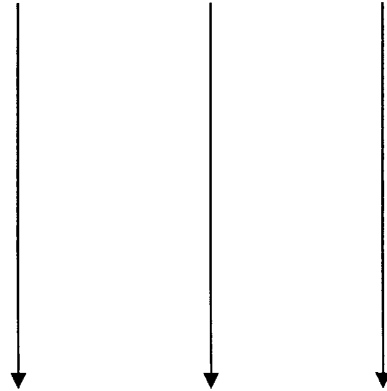
#### Subdivision Development:

**Planning Commission/Dev Comm Review:**    This Month    Last Month    Total

\*Norman Rural Cert of Survey..1  
 \*Final Plats.....2  
 \*Preliminary Plats.....5  
 \*Short Form Plat.....1

#### City Council Review:

Certificate of Survey.....0  
 Preliminary Plat.....1  
 Final Plats.....7  
 Consent to Encroach.....2  
 Easement.....1  
 Closure of Easement & ROW..0  
 Certif. of Plat Correction.....1



#### Development Committee:

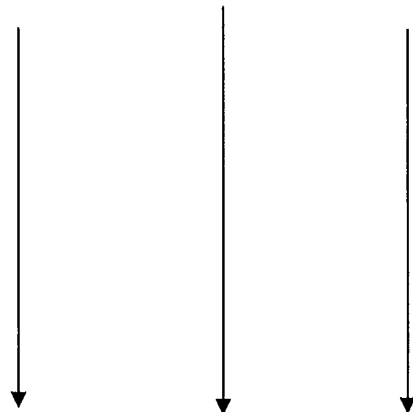
Final Plats.....0

\$13,395.00	\$3,315.00	\$18,045.00
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#### Permits Reviewed/Issued:

(includes Offsite Construction fees)

\*\*Single Family.....35  
 \*\*\*Commercial.....22  
 Multi-Family.....0  
 Addition/Alteration.....9  
 House Moving.....1  
 Paving Only.....5  
 Storage Building.....5  
 Swimming Pool.....4  
 Storm Shelters.....35  
 Public Improvements.....7  
 Temporary Encroachments.....2  
 Fire Line Pits/Misc.....1  
 Flood Plain (@\$100.00 each).....2



<b>Total Permits.....</b>	<b>\$25,117.74</b>	<b>\$3,131.85</b>	<b>\$51,803.73</b>
<b>Grand Total.....</b>	<b>\$38,712.74</b>	<b>\$6,446.85</b>	<b>\$70,048.73</b>
<b>**** Construction Plan Review occurrences</b>	<b>20</b>	<b>20</b>	<b>63</b>
<b>***** Punch Lists prepared.....</b>	<b>6</b>	<b>6</b>	<b>18</b>

\* All Final Plat review completed within ten days.....PI # 13  
 \*\* All Single Family Permits were reviewed and completed within three days.....PI # 10  
 \*\*\* All Commercial Permits were reviewed and completed within seven days.....PI # 11  
 \*\*\*\* All Construction Plans were reviewed within ten days.....PI # 12  
 \*\*\*\*\* All Punch Lists prepared within one day of Final Inspection.....PI # 8



## **SEPTEMBER 2014**

### **DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW**

**KEN DANNER/TODD McLELLAN/DREW  
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	35	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	22	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	20	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	9	100%

## **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

### **Fuel Report**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

### **Maintenance Report**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

### **Productivity Report**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

# FLEET MANAGEMENT ACTIVITY REPORT

**September**

**FYE 2015**

## FUEL REPORT IN GALLONS

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	19,798.00	24,335.00	27,000.00
Outside - sublet	547.62	329.10	0.00
<b>TOTAL</b>	<b>20,345.62</b>	<b>24,664.10</b>	<b>27,000.00</b>

TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	21,211.29	26,508.10	7,897.47	19,102.53

FYE 2015 TO DATE CONSUMPTION				
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	67,025.38	80,779.15	25,907.71	59,049.34

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.87	Low	\$2.76	UNLEADED	High	\$3.09	Low	\$2.94
DIESEL	High	\$2.90	Low	\$2.77	DIESEL	High	\$3.43	Low	n/a
CNG	High	n/a	Low	\$0.85	CNG	High	n/a	Low	n/a

## MAINTENANCE REPORT

REPAIR PARTS SOLD	\$52,781.96
TIRES SOLD	\$26,170.48
<b>TOTAL PARTS SOLD</b>	<b>\$78,952.44</b>

## PUBLIC CNG SALES

September	\$32,246
<b>FYE 2015 TO DATE</b>	<b>\$58,955</b>

**SUBLET REPAIRS \$29,601.40**

Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	380,344
TOTAL SOLD DOLLARS TO DATE:	\$ 533,127

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
ROAD SERVICE	34	23	29	52
EMERGENCY ROAD CALLS	7	8	13	21
PM SERVICES	150	119	129	248
DISASTER REPAIRS	0	0	0	0
WORK ORDERS	468	422	532	954
SCHEDULED REPAIRS	85	86	114	200
NON SCHEDULED REPAIRS	250	221	220	441

	29	5	26	29
	7	0	13	7
	50	87	122	50
	0	0	0	0
	243	243	501	243
	45	41	98	45
	149	122	207	149

	5	17	3	25
	0	8	0	8
	100	32	7	139
	0	0	0	0
	225	178	31	434
	40	44	16	100
	101	98	13	212

**FLEET MANAGEMENT**  
 Mechanic Productivity  
 Report

FYE 2015

September

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	87.24	72%	72.4%	0.4%	
# 002	102.00	72%	78.3%	6.3%	
# 003	145.30	72%	75.5%	3.5%	
# 004	43.10	72%	92.1%	20.1%	
# 005	109.12	72%	74.5%	2.5%	
# 006	2.58	72%	100.0%	28.0%	
# 007	128.54	72%	82.1%	10.1%	
# 008	109.54	72%	83.8%	11.8%	
# 009	94.86	72%	92.2%	20.2%	
# 010	92.94	72%	77.4%	5.4%	
# 011	109.52	72%	80.3%	8.3%	
# 012	146.32	72%	84.3%	12.3%	
# 013	110.71	72%	77.2%	5.2%	
# 021	139.17	72%	83.1%	11.1%	

DIRECT LABOR HOURS

1420.94

TOTAL AVAILABLE HOURS

1769.96

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

80.3%

## Equipment Late for PM by Equipment Number

**Reschedule PM Service: 307-0448 Light Equipment & 292-9708 Heavy Equipment**

**Missed Preventive Maintenance**

	COMPLETED FYE 14	PENDING FYE 14	TO DATE FYE 15	PENDING FYE 15
CITY COUNCIL	0	0	0	0
FIRE ADMINISTRATION	3	0	1	0
FIRE TRAINING	0	0	0	0
FIRE PREVENTION	6	0	1	0
FIRE SUPPRESSION	2	0	5	2
FIRE DISASTER PREPAREDNESS	4	0	0	0
ENGINEERING	1	0	0	0
METER SERVICES	2	0	1	1
INFORMATION SYSTEMS	0	0	0	0
FLEET MANAGEMENT	0	0	0	0
STREET MAINTENANCE	11	0	1	0
STORM WATER	8	0	0	0
TRAFFIC	0	0	0	0
SANITATION ADMINISTRATION	0	0	0	0
SANITATION RESIDENTIAL	5	0	0	0
SANITATION COMMERCIAL	10	0	4	1
SANITATION TRANSFER	8	1	1	1
SANITATION COMPOST	5	2	5	4
SANITATION RECYCLE	2	0	1	0
SANITATION YARD WASTE	3	0	1	1
LINE MAINTENANCE ADMIN.	0	0	0	0
WATER LINE MAINTENANCE	11	0	0	0
SEWER LINE MAINTENANCE	5	0	1	0
PARK MAINTENANCE	9	0	3	0
PARKS & RECREATION	1	0	0	0
FORESTRY	0	0	0	0
PLANNING	0	0	0	0
PLANNING CDBG	0	0	0	0
WATER PLANT	1	0	2	0
WATER RECLAMATION	1	0	0	0
UTILITIES - ENVIRONMENTAL	0	0	0	0
BUILDING MAINTENANCE	1	0	0	0
CUSTODIAL	0	0	0	0
DEVELOPMENT SERVICES	0	0	0	0
CODE COMPLIANCE	0	0	0	0
ANIMAL CONTROL	8	0	0	0
POLICE ADMINISTRATION	2	0	0	0
POLICE STAFF SERVICES	7	0	3	0
POLICE CRIMINAL INVESTIGATIONS	8	0	3	1
POLICE PATROL	36	0	16	5
POLICE SPECIAL INVESTIGATIONS	4	0	0	0
POLICE COMMUNICATIONS	0	0	1	0
TOTALS	164	3	50	16

**STREETS**

**ASPHALT OPERATIONS**

108<sup>TH</sup> AVE NE B/ROCK CREEK RD AND FRANKLIN RD OVERLAY  
4,888.49 tons of asphalt and 8.0 cubic yards of concrete

INDIAN HILLS RD B/ 24<sup>TH</sup> AVE NW AND BROADWAY OVERLAY  
1,118.10 tons of asphalt

**DEEP PATCH OPERATIONS**

3402 WOODSBORO  
74.85 tons of asphalt

**CONCRETE OPERATIONS**

2400 OAK FORREST DR PANEL REPLACEMENT  
27.0 cubic yards of concrete

E.3500 SUMMIT CROSSING PANEL REPLACEMENT  
22.0 cubic yards of concrete

4708 MANOR HILL DR PANEL REPLACEMENT  
23.0 cubic yards of concrete

600 BLK SHERWOOD PANEL REPLACEMENT  
60.0 cubic yards of concrete

FLINTRIDGE CT PANEL REPLACEMENT  
62.5 cubic yards of concrete

WEADOW RIDGE PANEL REPLACEMENT  
19.0 cubic yards of concrete

3400 ASTOR DR SIDEWALK REPAIR  
1.5 cubic yards of concrete

**DRAINAGE OPERATIONS**

600 BLK SHERWOOD STORMDRAIN INLET REPLACEMENT  
18.0 cubic yards of concrete

**OTHER**

INTERLOCAL AGREEMENT CLEVELAND CO. DIST. 1  
89<sup>TH</sup> B/BRYANT AND EASTERN OVERLAY  
4,062.24 tons of asphalt

### ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 4.3 tons of asphalt was utilized in routine pothole patching.

### **STORM WATER**

Month of September, 2014

#### 1206 Northern Hills Lane

Performing erosion repair to storm water inlet structure. Placed 2 cubic yards of flowable fill concrete and placed .50 ton of select material.

#### 2736 WINDING CREEK CIRCLE

Repairing storm water inlet structure. Placed 10 cubic yards of concrete, placed 1 ton select material and hauled 30 tons debris.

#### 425 12TH AVENUE N.E.

Repairing storm water inlet structure. Placed 2 cubic yards of concrete, placed 2 tons select material and hauled 1 ton debris.

#### CANADIAN SHORES CHANNEL/TRIBUTARY OF BROOKHAVEN CREEK

Removing broken retaining wall in concrete channel. Placed 15 cubic yards of concrete and hauled 30 tons concrete debris.

### ROADSIDE MAINTENANCE

Trimming trees on roadside right-of-ways in the rural area and hauled 4 tons of debris.

### DRAINAGE MAINTENANCE

Removed 16 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

### URBAN/RURAL LITTER PROGRAM

Removed 2.48 tons of trash/debris from urban/rural right-of-ways.

### URBAN STREET SWEEPING OPERATIONS

Urban street sweeping operations, a total of 397 miles were swept resulting in the removal of approximately 268 tons of debris from various curblane streets.

### STORM WATER MANAGEMENT

Cleared 168 inlets of debris from drainage right-of-ways in the urban/rural area.

### PLANT GROWTH REGULATOR APPLICATION

Applied plant growth regulator to 11.50 miles roadside right-of-ways in the urban/rural area.

### MOWING OF DRAINAGE/ROADSIDE RIGHT-OF-WAYS

Mowed and trim mowed 1,017,909 feet of drainage right-of-ways in the urban area.

Mowing 40 miles of urban roadside right-of-ways (smooth cut).

Mowing 197.50 miles of urban/rural roadside right-of-ways (rough mowing).



# SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014

STREET DIVISION					
	FYE 2015 September, 2014	FYE 2015 September, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	4.13	100%	132.29	100%	95%
Overlay/pave 10 miles per year.	3.27	33%	8.52	85%	100%
Replace 1,160 square yards of concrete pavement panels	241.00	21%	717.00	62%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	38.00	9%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	126.00	75%	100%

STORM WATER DIVISION					
	FYE 2015 September, 2014	FYE 2015 September, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	397.00	79%	1,241.00	21%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	162.00	1%	1,062.00	7%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	40.00	1%	106.75	3%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	197.50	67%	777.25	263%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,017,909.00	7%	6,446,603.00	47%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	11.50	4%	47.50	15%	65%

**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>SEPTEMBER 2014</b>		<b>PROJECTED GOAL</b>	<b>THIS MONTH</b>			<b>YEAR TO DATE</b>		
		<b>Percentage</b>	<b>Number of Requests</b>	<b>Goal Met</b>	<b>Percentage Met</b>	<b>Number of Requests</b>	<b>Goal Met</b>	<b>Percentage Met</b>
Provide initial response to citizen inquiries within 2 days		100%	62	62	100%	220	220	100%
Provide information requested by citizens within 7 days		95%	62	62	100%	220	220	100%
Complete traffic engineering studies within 45 days.		99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.		95%	31	31	100%	169	169	100%
Worker Hours Per Gallon of Paint Installed.		0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			199	100.75	0.51	844	327	0.39
Thermoplastic legend, arrows, stop bars & crosswalks installed.		4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			0	0	0.00	7.81	117	14.98
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.		100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			12	12	100%	42	42	100%
Response to reports on traffic signal malfunctions within one hour.		99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			30	30	100%	94	94	100%
Response to reports of sign damage:		Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour		99%	7	7	100%	21	21	100%
<i>Lower Priority</i> all other signs within one day		90%	75	75	100%	173	173	100%
<i>Street Name Signs</i> within two weeks		90%	15	15	100%	68	68	100%
Percent of work hours lost due to on the job injuries.		<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3192	0	0.00%	9728	0	0.00%

## **UTILITIES**

**13**

## Monthly Report

### September 2014

#### Line Maintenance:

##### Division Fiscal Year 2014 Capital Projects

- Brownwood Lane – 100% Complete
- Crawford Ave. - 100% Complete
- Buckingham Ln – 80% Complete
- Comanche St. - 100% Complete
- Peters Ave. – 20% Complete

Peters Avenue: Urban Water Main Replacement Project includes replacing 300 feet of 8" ductile iron with PVC on Peters Avenue from Main Street, north to Gray Avenue, and replace a 2" galvanized pipe in the alley for 4 water meter services. Staff will work from 10:00 p.m. to 6:00 a.m. for the water main construction phase; asphalt replacement will require staff to close Peters Avenue during the day.

##### D Lift Station Flows:

- Days - 30
- Average daily flow: .83 MGD.
- Average total flow: 24.9 MG

#### Wastewater Projects:

Canadian River TMDL Study (Project WW0044): Project considers ten (10) wastewater dischargers to the Canadian River from above OKC to below Lexington. Most of the dischargers are considering upgrades or improvements to Wastewater Treatment Plants (Water Reclamation Facilities). All discharging entities are getting stricter permits and the final report will be sent to EPA for acceptance. The project group selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP); QAPP was approved by EPA, Region 6 (EPA 6) in Dallas on 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft reports and subsequent ODEQ comments received Sep 2012, March 13 and August 13; additional delay due to decision on final discharge location(s) by other project entities. New Final Revised Projection Simulations received on 2/24/14; follow up group meeting on 3/14/14; all parties concur with results. Next steps: forward data and model to EPA6 for technical review, not formal approval; final formal report from consultant due in sixty (60) days, during May. ODEQ will prepare public notice for Water Quality Management Plan revisions, public hearing and 45 day comment period; submit entire package to EPA6 for approval; future new permits must concur with final results; permits are not expected to be re-opened, but ODEQ will wait for permit renewal time frame; project is again delayed, due to errors in the modeling program code. Discharge limits may be more stringent. Payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 linear feet of 16-inch ductile iron force main installed in 1984 along 24<sup>th</sup> Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. . Utility staff is coordinating with Public Works staff on 24<sup>th</sup> Avenue NE widening bond project; Project Manager met with Cardinal Engineering to define scope for design assistance under their on-call Professional Services contract. Proposal from Cardinal due shortly.

SE Bishop Interceptor, Phase 2B (Project WW0267): Project will increase size of interceptors serving SE Norman, and has been completed in phases. Construction of 2B, Section 1 complete March 2007; Section 2A & 2B complete August 15, 2013; Section 2C consists of approximately 5,500 LF of 24-inch

sewer located south of Highway 9 between Pebblebrook Park and Classen Boulevard. Project advertised 1/2/2014; received bids 1/23/14; Krapff-Reynolds Construction Company low: \$1,064,690 with six (6) other bidders; award and contract approved by NUA 2/11/14; pre-work meeting held 2/13; Notice to Proceed effective 2/24; construction is on schedule and within budget; payments totaling \$854,719 of \$1,064,690 or 80% have been processed.

Sewer Maintenance Project FYE12 (WW0070): Annual project will replace about 32,320 feet (over 6 miles) of residential sanitary sewer lines, and rehabilitate or replace about 120 manholes in the area bounded by Boyd to the north, Imhoff Creek to the west, Timberdell to the south, and Elm to the east. The NUA approved an on-call contract with Lemke on 1/22/13; bid advertisement 8/7 & 8/14/14; opened bids 8/28/14 with PM Construction and Rehab, LLC, of Pasadena, TX, providing low bid of \$2,577,053 with four (4) other bidders. Acceptance of bids, and award of contract will be presented to the NUA on 10/14/14; payments totaling \$0 of \$2,577,053 or 0% processed.

Sewer Maintenance Project FYE13 (WW0200): Annual project will rehabilitate about 14,000 feet of sanitary sewers and 90+ manholes in an approved area bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; NUA approved on-call surveying contract with Lemke 7/23/13; preliminary survey in hand; video inspection complete; staff in-house design continuing; scheduled to bid this calendar year.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in the area bounded by Robinson to the North, Sherry to the West, Main Street to the South, and Berry to the East, excluding Dakota & Iowa, which were in the 2009 project area. Alternates may also be bid, but are not finalized; NUA video inspection in progress; staff in-house preliminary design is in progress; Lemke proposal for On-call Surveying Services received 10/3/14. It will be presented to the NUA for approval on 10/28/14.

Woodcrest Interceptor (WW0120): Project will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road. Final project design by RJN Group is under review; supplemental TV survey requested of line maintenance; due late August. Permits are in hand. Easement acquisition is nearing completion. Project should bid this year.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13. Collection system improvements report received 04/28/14 and is under review. Payments totaling \$530,804 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. Draft ER received 08/03/11 with findings presented to NUA 11/08/11. ER finalized and submitted to DEQ 11/18/11 with DEQ comments received 03/26/12. Request for variances submitted to DEQ 05/21/12. Garver and staff met with DEQ on 12/05/12 to discuss variance requests and DEQ approved 4 variances 01/15/13. DEQ approved final variance request for primary clarifier weir loading rate on 03/20/13. Final ER was submitted to DEQ on 03/29/13 and was approved 06/27/13.

Garver Amendment No.1 for final design and bidding was approved 06/12/12. Final design kickoff meeting was held 06/25/12 with subsequent monthly design meetings. Geotechnical work completed by Terracon on 11/12/12; draft report received 11/29/12 and final report received 06/24/13. 90% design plans and specifications (P&S) were provided 06/19/13 for NUA review. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13. DEQ comments received 08/28/13. Garver and NUA submitted response to DEQ in 11/01/13 and DEQ approved the P&S on 11/26/13. Floodplain permit submitted 10/15/13 and was approved by the City of Norman on 04/05/13. Proposed Amendment No. 2 for

construction administration, inspection, and operation and maintenance manuals received; approved by NUA on 4/22/2014.

After presentation of ER findings, staff was directed to proceed with design of \$52 M project expanding design capacity from 12 to 17 MGD, adding ultra violet disinfection, effluent aeration and odor control technologies. Additional scope includes headworks modifications, primary clarification rehab, three activated sludge basins and two final clarifiers, sludge thickening, blending and digestion and other miscellaneous improvements. 90% design estimate of \$63 M presented to NUA 07/10/13 along with several user rate alternatives in support of required \$38M loan. Public Meeting on proposed rate hike held 08/12/13. On 09/10/13, NUA approved ordinance calling for public vote on 11/12/13, and the vote passed by an approximate majority of 76%. NUA approved Resolution 1314-89 authorizing staff to prepare document necessary of loan application submission to OWRB. Loan application submitted to OWRB 02/11/14 ; \$50.3 million loan approved by OWRB on 04/15/14. Public hearing on Environmental Information Document (EID) held 01/21/14 and the NUA adopted EID and public participation documentation on 02/11/14. Final FONSI issued by the by OWRB on 04/28/14.

Five prime contractors were pre-qualified on 01/28/14 and bids for the Phase 2 WRF Improvements were opened 03/27/14. Bids were received from three and the NUA approved award to Archer Western Construction, LLC of Irving, TX on 04/22/14. Notice of Award forwarded 04/22/14; contract and bonds approved by NUA 05/13/14.

Archer Western Construction, LLC began construction of the Phase 2 Improvements on June 2, 2014. All work is scheduled to be complete by November 18, 2016. The following briefly summarizes the work completed this period:

- Headworks/Screening: existing screens inspected, no work to date
- Influent Flow Measurement Structure: no work date
- Primary Clarifiers 1, 2, 3 and 4: basins inspected to ensure new mechanisms are properly sized; will demolish clarifier mechanisms in the future, one at a time.
- RBC and Bio-Tower structures: removal of structures complete to allow aeration basin construction.
- Aeration Basins 4, 5 and 6: OGE must install new transformer at Westside LS to allow excavation to begin (existing electrical conduit must be abandoned). Relocation of 36-inch storm water bypass line initiated.
- Final Clarifiers 5 and 6: Continued demolition; removal of bottom slabs ongoing.
- UV/Post Aeration Facility: steel shoring and dewatering wells installed; excavation to about 24 feet and stabilized subgrade complete; slabs for two concrete sumps installed; expect to pour base slab soon.
- Outfall Structure and 66-inch Outfall Piping: access road and 54-inch bypass complete. Bottom slab and walls of new structure complete; will begin backfill soon. Most 66-inch piping delivered; installation to begin soon. Will continue disposal of trash excavated from construction on top of landfill as per DEQ; additional cover materials also stockpiled on landfill.
- Sludge Blending Tank: no work to date; old Co-Generation Facility must be removed by NUA to allow construction to begin.
- Sludge Thickeners: installing electrical conduit toward Main Control Building.
- Digester Modifications: complete electrical conduit to Digester 4; sludge removal from Digesters 2 and 4 to be initiated soon.
- Standby Generators: approval of generator submittals nearing completion.
- Odor Control: submittals ongoing; no work to date.
- Pay Estimate No. 4 was submitted in the amount of \$1,416,760 for total of \$5,396,995 or 11.1% of the contract amount.
- 115 calendar days or 12.8% of the 900 calendar day contract time has been consumed.
- Monthly Progress Meeting No. 4 was held 09/24/14.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff advised DEQ this was unreasonable prior to issuance. Staff has been reporting progress as required and DEQ forwarded proposed Consent Order (CO) #13-077 to NUA 04/15/13. Staff forwarded suggested modifications to DEQ on 05/17/13 and DEQ forwarded revised CO to NUA on 09/05/13. CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- Submit approvable P&S 11/01/13
- Begin construction of Phase 2 Improvements 07/01/14
- Complete disinfection improvements 01/01/16
- Attain compliance with fecal coliform limits 07/01/16
- Complete Phase 2 improvements 01/01/17
- Attain compliance with Ammonia and TSS limits 07/01/17

With voter approval of the sewer rate hike and DEQ approval of the P&S, staff submitted a follow-up letter to DEQ on 12/27/13 confirming the above dates and clarifying that fecal coliform sampling will not begin until proposed disinfection units are operable on 01/01/16.

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road. Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; expect revisions with draft ER in October 2014.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WWTP site is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the new Compost Facility south of the WWTP. Wastewater reuse in this manner can significantly reduce water demand and delay the need for expensive water supply projects. Reuse will also reduce the amount of pollutants discharged to the Canadian River. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12; composting and effluent reuse data submitted to APAI during October. Meeting with DEQ held 12/21/12; APAI and staff presented reasoning for allowing irrigation with treated effluent as Category 3 reuse. DEQ met with APAI and staff at Compost facility on 01/16/13 and DEQ concerns were received 02/08/13. APAI submitted draft Engineering Report for Compost Facility Reuse to staff on 04/23/13; Final ER forwarded to DEQ on 09/04/13. Comments received from DEQ 11/28/13; response to DEQ comments submitted 12/18/13. DEQ provided additional questions 02/10/14; NUA/APAI submitted response and revised ER to DEQ 08/22/14. DEQ approved ER on 09/23/14; staff will bring APAI contract amendment for final design and construction administration to NUA in October 2014.

## **Water Projects:**

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections. The project has been bid with Central Contracting Services, Inc. being the low bidder. Construction should begin in October.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project replaced failing ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal approved 2/14/12; floodplain permit approved 4/16/12; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26/13; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29/13; all work complete 7/23/14; Final change order and project acceptance will be presented to the NUA on 10/14/14; payments totaling \$924,882 of \$934,225 or 99% have been processed.

Waterline replacement: Bishop Creek (WA0199): Project will replace a failed 12" Ductile Iron (DI) water main under Bishop Creek near the west terminus of Cedar Lane Road. On 1/28/14 the NUA approved budget transfers from other nearly complete projects to fund urgent waterline replacement. On 1/29/14 staff issued a survey and design work order to Lemke Land Surveying (Lemke) under their On-call Services Contract; survey work complete, design in progress. Concept layout was approved about 3/30. Fifty percent (50%) complete plans received 4/9; comments returned to CP&Y 4/23; Ninety percent (90%) plans due.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces. Project is complete and final payment has been made to contractor. Staff will closeout project once all accounts are reconciled.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, UV treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council January 2014. Total costs are estimated at \$33,540,000. The design contract is underway and was approved by NUA May 22, 2012. Council was update with engineering plans and pilot plant results on July 8, 2014.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

2060 Strategic Water Supply Plan (WA0174): RFP distributed and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetrattech as most qualified and contract was



approved 03/13/12. Kick-off meeting was held 04/06/12 and Ad-hoc committee of 15 citizens was appointed 05/08/12 to provide citizen input during development of the plan. Seven Ad-Hoc meetings and four public meetings were held between 05/30/12 and 07/16/13. Carollo has developed of costs for upgrading and expanding existing sources (Thunderbird, wells, OKC water and conservation) and for potential new water supply sources. Viable existing and future water supply options grouped into portfolios with each portfolio supplying the 2060 average annual water demand of about 29 MGD. Water supply portfolios were evaluated on a monetary basis as well as on non-economic criteria. Received draft version of the 2060 Strategic Water Supply Plan 09/04/13;. The 8th Adhoc committee meeting and 6th public meeting were held on 06/03/14. Portfolio 14 appears to be favored by most commenters; this portfolio will eventually provide additional water supply by constructing additional groundwater wells and augmenting Lake Thunderbird with highly treated WRF effluent. Council discussed the two portfolios at the 06/10/14. Portfolio 14 appears to be favored by committee and public. NUA authorized Carollo to finalize report selecting Portfolio 14; this portfolio will provide additional water supply by constructing additional groundwater wells and augmenting Lake Thunderbird with highly treated WRF effluent. Final version of SWSP received 09/05/14 and ready for distribution.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street; staff working to finalize project quantities and close out project. NUA submitted 1st reimbursement request to ODOT

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13. APAI was selected as most qualified for the project the NUA approved preliminary design contract on 01/28/14. Kickoff meeting held 02/14/14 with consultant, NUA and Public Works staff. Staff met with representatives of ODOT. Draft report received 04/18/14; meeting held 04/30/14 to discuss alternative ranking matrix. Staff provided comments to APAI on draft engineering report on 7/31/14. Final ER received 09/25/14. APAI Amendment 1 for final design scheduled to be considered by NUA 10/14/14.

Water Line Replacement, Flood Avenue (WA0306): This project will install 8,400 feet of 12-inch waterline along Flood between Robinson and Boyd. Project delayed due to lack of funding. Design now expected in FYE16.

USGS Aquifer Study: USGS to complete pilot project to evaluate pumping of non-potable groundwater to the Little River to augment the Lake Thunderbird water supply. Contract K-1112-57 with USGS approved on 09/27/11 with 50/50 cost sharing by NUA and USGS. Pumping from 6 wells began in late April continued into May; pre and post-pumping testing water and soils testing is complete. All of the \$150,000 total contract amount has been paid. The report was published July 17, 2013.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans have been submitted to ODEQ for approval. However, OU wants to replace their waterline along this route at the same time and possibly consolidate the construction into our project. Details are being discussed.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has

advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

Water Storage Tank (WA0293): Originally, this project proposed construction of a new 2 MG water storage facility in SE or SW Norman. However, through water modeling completed under project WB0134, the most appropriate location for new storage was found to be in the high-pressure zone in NE Norman. Staff has considered various locations and comparing costs of ground versus elevated storage. Staff submitted a memo to the NUA regarding the siting of the proposed water storage tank on 12/30/13. The NUA approved engineering contract with PEC on 01/14/14 for design of the 1 MG elevated storage tank just northeast of the intersection of Robinson and 24th NE. Design drawings submitted to DEQ 08/22/14; comments received 09/09/14 and response submitted 09/11/14. Staff met with OGE and Lemke to finalize alignment of new power lines.

### **RECOUPMENT PROJECTS:**

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 5 commercial entities this month. This resulted in assessments made upon no entities whose project did not increase wastewater flows. A total of \$4,781.32 was assessed on the 5 entities.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36<sup>th</sup> Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. NEDC and City of Norman have been advised of need to pay for connection of new roadways along 24th Avenue NW. NEDC made payment of \$5,885.46 on 06/30/14; total of \$60,398 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is to begin in May.

Summit Valley Interceptor Payback: Staff is working with developers to establish new payback project for sewer improvements in Summit Valley Addition. The NUA desires that approximately 2,000 feet of sewer be enlarged to elimination of proposed Stone Lake LS and allow Eastridge and Siena Springs lift

stations to be decommissioned in future. NUA was expected to consider payback project on 05/27/14 but applicant has chosen to withdraw the land use and zoning application. Project will be delayed or cancelled.

**DEVELOPMENT PLAN REVIEW:**

As shown on the attached spreadsheet, staff reviewed 13 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 34 sets of plans with an average review time of 8.9 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 74% of the time

# DEVELOPMENT PLAN REVIEW DEVELOPMENT PLAN REVIEW September 2014

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
9/9/2014	WP Oklahoma Nursing Addition	Preliminary Plat	Yager	9/15/2014	Returned	6	0
9/9/2014	Sunset Ridge	COS	Jividen	9/15/2014	Returned	6	0
9/9/2014	Block 15 of Vineyard Phase III	COS	A B Surveying	9/15/2014	Returned	6	0
9/9/2014	Eagle Cliff South Addition Section 15	Preliminary Plat	SMC	9/15/2014	Returned	6	0
9/9/2014	Shops at Tecumseh	Preliminary Plat	SMC	9/15/2014	Returned	6	0
9/9/2014	Trailwoods West	Preliminary Plat	SMC	9/15/2014	Returned	6	0
9/9/2014	West Main Lofts	Preliminary Plat	SMC	9/15/2014	Returned	6	0
9/9/2014	Little River Trails Addition Section 2	Final Plat	SMC	9/15/2014	Returned	6	0
9/9/2014	Immanuel Baptist Church	Final Plat	Cardinal	9/15/2014	Returned	6	0
9/9/2014	Little River Trails Addition Section 2	Water	SMC	9/23/2014	Returned	14	1
9/9/2014	Little River Trails Addition Section 2	Sewer	SMC	9/23/2014	Returned	14	1
9/9/2014	Little River Trails Addition Section 2	Porter Widening	SMC	9/23/2014	Returned	14	1
9/22/2014	Summit Lakes Addition Section 11	Paving & Drainage	Clour	10/1/2014	Returned	9	0

## FYE14 Data

Average Days to Return =	8.9
Number of Plans Reviewed	34
Plan Review > 10 days	9
Percentage Reviewed < 10 Days	74%
Goal for Review < 10 Days	90%

Utilities Administration  
Monthly Capital Projects Report

Project Information			Design Information			Construction Information									
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contract Number	Contract Amount	Contract End	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete	Completion Date
WA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%									
WA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,600	\$309,600	100%								100%	102%
WA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%								100%	73%
WA0199	Bishop Creek Waterline Replacement	Lemke/CP&Y	0910-55	21,850	\$13,030	60%								100%	100%
WA0044	WWTP Canadian River TMDL	ACOG/Guemsey	0910-185	268,644	\$256,818	96%									
WA0062	Royal Oaks Force Main Rehabilitation	Cardinal	T.B.A.	-	-	-									
WA0064	Sewer Maintenance Project FYE 2011	Staff / Lemke	0910-55	89,605	\$77,765	87%									
WA0070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	73,680	\$71,875	98%									
WA0120	Interceptor Improvements: Woodcrest	RUN Group	0405-159	133,849	\$113,641	85%									
WA0200	Sewer Maintenance Project FYE 2013	Staff / Lemke	0910-55	69,415	\$49,498	71%									
WA0202	Sewer Maintenance Project FYE 2014	Staff / Lemke	0910-55	-	-	-									
WA0267	Interceptor Bishop Ph 2B Sect 2C	CP&Y	0304-147	147,463	\$141,936	96%									
WA0011	WW Flow Metering Phase 2	NA	-	-	\$0	\$0									
WA0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0									
WA0198	Franklin Road Waterline Relocation	Through Public Works		-	-	NA									
WA0305	Berry Road Waterline Replacement	Poe & Associates	0910-61	172,000	\$122,500	71%									
WB0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%									
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709	-									
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,646	-									
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%									
WA0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%									
WA0173	Master Meter Replacement	Staff	NA	-	-	-									
WA0173	Master Meter Replacement	Staff	NA	-	-	-									
WA0174	Strategic Water Supply Plan	Carolb	1112-114	394,447	\$394,447	100%									
WA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$175,465	100%									
WA0195	Robinson/L-35 Waterline Replacement	Alan Plummer	101314-110	99,900	\$87,629	88%									
WA0196	L-35 Waterline Relocations	SAIC	1314-86	62,000	\$20,000	32%									
WA0293	HPP Water Storage Tower	PEC	1314-98	218,900	\$157,470	72%									
WB0184	Waterline Segment D, Lindsey	SAIC/Poe & Associate	1314-66	81,000	\$20,000	-									
WA0042	Wastewater Flow Monitoring	(see construction)		-	-	-									
WA0050	WRF Effluent Truck Wash	Alan Plummer	1213-54	18,700	\$18,700	100%									
WA0058	Effluent Reuse at Composting Facility	Alan Plummer	1213-54	8,900	\$8,900	100%									
WA0065	WRF Phase 2 Expansion	Garver	1011-148	9,432,700	\$4,632,729	49%									
WA0204	North WRF Engineering Report	HDR/Alan Plummer	1213-134	249,935	\$172,772	69%									

**SEPTEMBER 2014  
ENVIRONMENTAL SERVICES DIVISION  
MONTHLY REPORT**

**INSPECTIONS**

	<b>September</b>	<b>Year to date</b>
Fats, oil and grease (FOG) program	39	91
Food license renewal	1	4
Significant Industrial Users	4	5
<b>Total inspections</b>	<b>44</b>	<b>100</b>

**ROUTINE ACTIVITIES**

	<b>September</b>	<b>Year to date</b>
Line Maintenance calls	0	0
Significant Industrial User sites sampled	10	10
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	25%
Household hazardous waste disposal calls	23	76

**REVENUE**

	<b>September</b>	<b>Year to date</b>
FOG Program	\$250.00	\$550.00
Surcharge	\$3,795.53	\$16,845.64
Lab Analysis Recovery	\$0.00	\$334.00
<b>Total revenue</b>	<b>\$4,045.53</b>	<b>\$17,729.64</b>

**ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)**

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservancy District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation. ECAB members developed water conservation tips and practices to be distributed to the media.
5. Selected third recipient of the Water's Worth It Landscape Award and presented them with a yard sign.
6. ECAB held their September meeting at the Water Treatment Facility followed by a tour

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

1. Provided routine staff support, minutes, attending meetings

**MISCELLANEOUS ACTIVITIES**

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day and Norman Music Festival, Summer Breeze, MidSummer Night Fair and Groovefest
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of September 2014, approx 54,900 gallons of grease/solids did not enter the sanitary sewer in FYE 15 as a result of the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer.
7. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
8. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
9. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
10. Sampling domestic wastestream for technically based local limit development
11. Started plans for Gray Water Workshop

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 15		FYE 14	
September, 2014	MONTH	YTD	MONTH	YTD
Number of Complaints of Sewer Stoppage:				
City Responsibility	6	8	1	5
Property Owner Responsibility	20	61	12	58
TOTAL	26	69	13	63
Number of Feet of Sewer Cleaned:				
Cleaned	129,385	356,750	131,932	327,872
Rodded	6,950	13,235	500	4,720
Foamed	10,855	99,470	0	96,463
TOTAL	147,190	469,455	132,432	429,055
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	0	0	0
Private	0	0	0	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	0	0	0	1
Feet of Sewer Lines Televised	21,392	53,749	16,018	65,553
Locates Completed	242	1,162	441	1,295
Manholes:				
Inspected	858	2,349	700	2,205
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	8	8	1	3
Hours Worked at Lift Station	124	436	133	527
Hours Worked for Other Departments	17	92	66	93
OJI Percentage	0.00	0.00	0.00	1.32
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.41	0.44	0.43	0.43
Claims Paid Per 10,000 People	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 15		FYE 14	
September, 2014	MONTH	YTD	MONTH	YTD
New Meter Sets:	44	153	22	102
Number Short Sets	43	150	20	100
Number Long Sets	1	3	2	2
Average Meter Set Time	3.77	3.56	5.00	4.11
Number of Work Orders:				
Service Calls	433	1,113	379	1,217
Meter Resets	1	3	0	0
Meter Removals	0	14	1	2
Meter Changes	37	99	10	29
Locates Completed	395	1,348	515	1,182
Number of Water Main Breaks	26	54	20	55
Average Time Water Off	2.15	2.79	1.88	2.90
Fire Hydrants:				
New	0	0	0	1
Replaced	1	4	2	5
Maintained	49	230	83	306
Number of Valves Exercised	148	1,453	231	755
Feet of Main Construction	68	1,107	876	1,271
Hours of Main Construction	358	994	634	2,370
Meter Changeovers	18	32	3	11
OJI Percentage	5.00	5.14	5.00	5.46
Hours Flushing/Testing New Mains	34	269	53	227
Hours Worked Outside of Division	124	212	118	495



City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
September 1-30 2014  
**Flow Statistics**

	<b>FYE 2014</b>		<b>FYE 2013</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	273.7	848.6	293.1	973.1
Total Effluent Flow (M.G.)	255.6	812.8	274.4	923.4
Influent Peak Flow (MGD)	10.7	11.6	12.1	23.8
Effluent Peak Flow (MGD)	10.0	10.8	11.4	20.8
Daily Avg. Influent Flow (MGD)	9.1	9.2	9.8	10.6
Daily Avg. Effluent Flow (MGD)	8.5	8.8	9.1	10.0
Precipitation (inches)	1.4	5.5	2.2	15.6

**Discharge Monitoring Report Stats**

5 day BOD:

EPA minimum percentage removal 85%

	<u>Avg.</u>	<u>Avg.</u>
Influent Total (mg/l)	219	240
Effluent Carbonaceous Total	3	3
Percent Removal	98.6	98.9
Total Suspended Solids:		
Influent (mg/L)	136	150
Effluent (mg/L)	10	3
Percent Removal	92.9	97.9
Dissolved Oxygen:		
Influent (min)	0.6	0.6
Effluent (min)	5.2	5.1
pH		
Influent (Low)	6.7	6.5
(High)	7.3	7.3
Effluent (Low)	6.5	6.7
(High)	7	7
Ammonia Nitrogen		
Influent (mg/L)	28.2	23.4
Effluent (mg/L)	1.89	0.3
Percent Removal	93.3	98.8

**Utilities**

Electrical

Total kWh Used (Plant wide)	479,340	1,414,040	498,500	1,461,500
Aeration Blowers, WSL&Headworks	340,640	984,800	371,680	1,031,520

Natural Gas

Total cubic feet/day (plant wide)	897,000	2,739,000	993,000	2,675,000
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Public Education (Tours)	2	3	2	12
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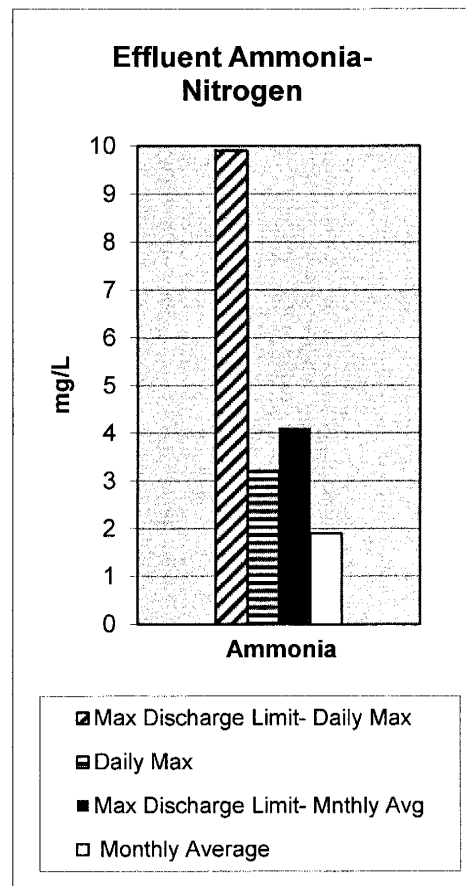
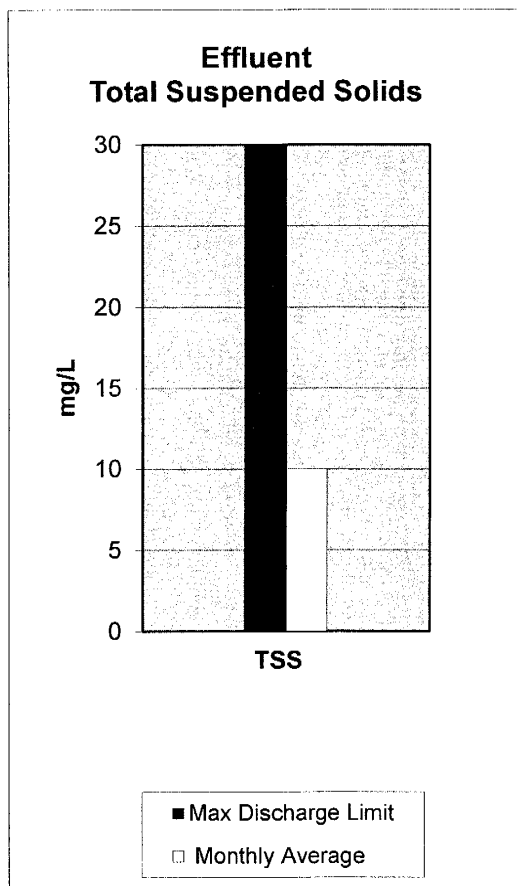
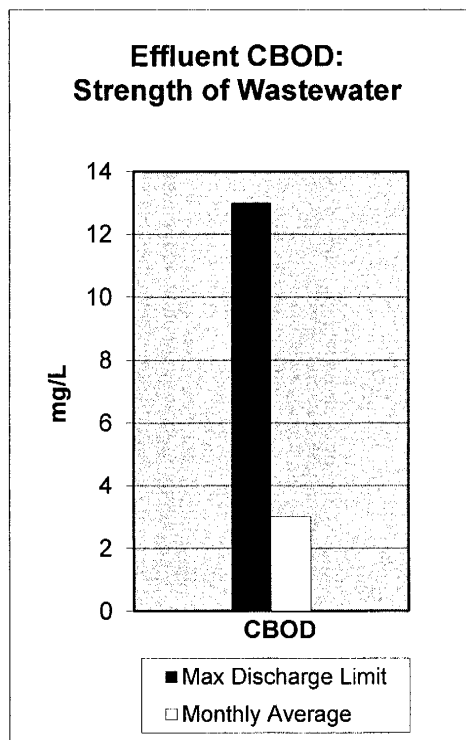
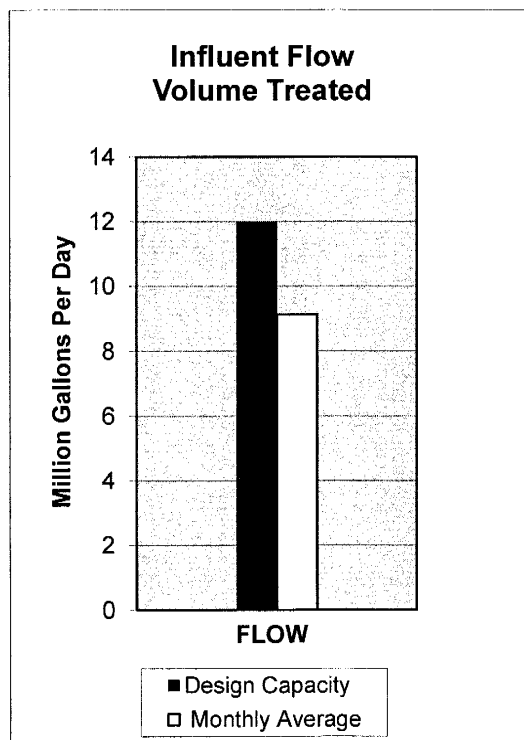
<b>Attendees Totals</b>	<b>12</b>	<b>76</b>
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Reclaimed Water System (MG)	15.3	46.8	15.6	42.6
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OU Golf Course	9.2	32.8	9.4	26.7
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SP Digester boilers are beginning to show signs of aging. Natural gas useage significant when in use.

**CITY OF NORMAN**  
**WATER RECLAMATION FACILITY**  
 September 2014



**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

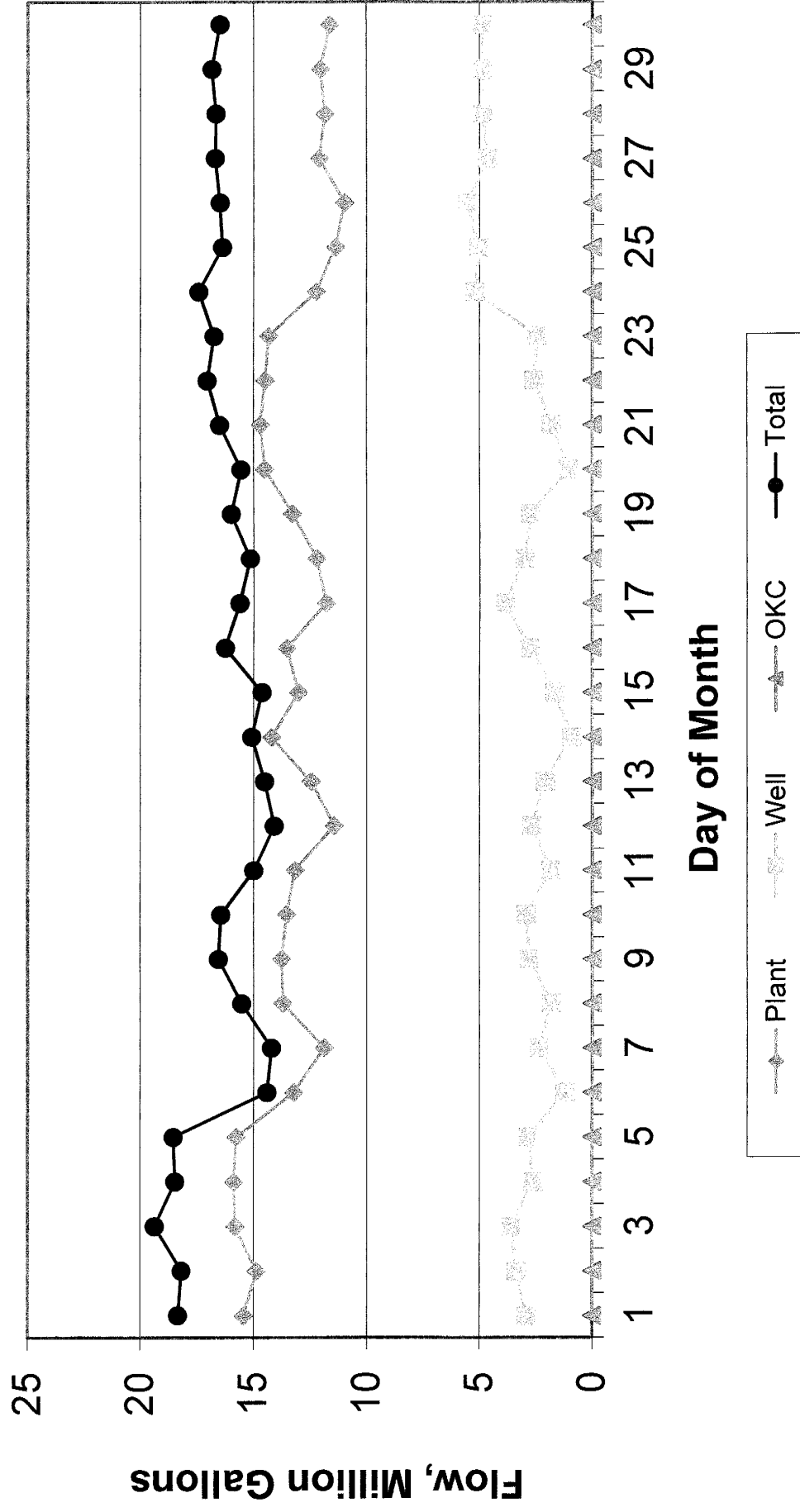
**MONTH: September**

	<b>FYE 2015</b>		<b>FYE 2014</b>	
	<b><u>This month</u></b>	<b><u>Year to date</u></b>	<b><u>This month</u></b>	<b><u>Year to date</u></b>
<b>Water Supply</b>				
Plant Production (MG)	398.70	1,228.27	324.812	1021.33
Well Production (MG)	90.18	295.24	142.50	391.69
Oklahoma City Water Used (MG)	0.00	4.17	2.08	2.65
Total Water Produced (MG)	488.89	1527.69	469.39	1415.68
Average Daily Production	16.30	16.43	15.65	15.39
<b>Peak Day Demand</b>				
Million Gallons	19.37	21.80	19.00	20.61
Date	9/3/2014	8/26/2014	9/7/2013	7/11/2013
System Capacity (see note)	23.70	23.70	23.50	23.50
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note: System Capacity does not include the Oklahoma City water line.				
<b>Costs</b>				
Plant	\$413,091.94	\$1,216,643.42	\$391,547.77	\$1,154,793.67
Wells	\$78,106.37	\$237,656.04	\$93,863.53	\$267,004.16
OKC (Estimated)	\$1,438.39	\$26,119.04	\$11,825.22	\$17,483.35
Total	\$492,636.70	\$1,480,418.50	\$497,236.52	\$1,439,281.18
<b>Cost per Million Gallons</b>				
Plant	\$1,036.10	\$990.53	\$1,205.46	\$1,130.68
Wells	\$866.12	\$804.95	\$658.70	\$681.67
OKC (Estimated)	N/A	\$6,265.06	\$5,696.16	\$6,595.00
Total	\$1,007.67	\$969.06	\$1,059.33	\$1,016.67
<b>Water Quality</b>				
Total Number of Bacterial Samples	100	289	80	274
Bacterial Samples out of Compliance	0	1	0	0
Total number of complaints	134	147	4	8
Number of complaints per 1000 service connections	3.73	4.09	0.11	0.22
<b>Safety</b>				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	3	1	3
<b>Public Education</b>				
Number of tours conducted	3	8	1	2
Number of people on tours	9	44	25	48

**Notes:**

Lake Thunderbird had a lake turn-over which caused taste and odor issues. It began September 15th, hit maximum 21st-23rd and tapered off over next two weeks. Complaint count and MIB results indicated this event was highest recorded. Well #3 failed and is scheduled for repair. SCC #1 has been taken out of service for maintenance.

## Water Production for September, 2014



# SANITATION DIVISION PROGRESS REPORT

SEPTEMBER 2014

	FY 14		FY 15	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	2	5	2	5
<u>On The Job Injuries</u>	4	5	0	1
<u>Bulk Pickups</u>	21	91	37	115
<u>Refuse Complaints</u>	72	254	70	199
<u>New Polycarts Requests</u>	49	190	70	202
<u>Polycarts Exchanges</u>	20	76	10	41
<u>Additional Polycart Requests</u>	47	187	55	183
<u>Replaced Stolen Polycarts</u>	37	109	24	92
<u>Replaced Damaged Polycarts</u>	96	523	157	635
<u>Polycarts Repaired</u>	29	77	26	93

## COMPOST MONTHLY REPORT

AUGUST 2014

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	335.47	1,381.02
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,313.55	\$ 25,990.80
TONS BROUGHT IN BY PUBLIC:	187.00	616.00
TONS BROUGHT IN BY CONTRACTORS :	331.00	1,150.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	38.00	104.50
LANDFILL TIPPING FEE'S	\$ 18.82	18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,463.92	35,202.81
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 16,777.47	\$ 61,193.61
REVENUE COLLECTED FROM COMPOST SALES:	\$ 1,780.00	\$ 1,780.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	0	5	0	0
DRYING BEDS	364	1,624	0	0
COMPOST CUBIC YDS SOLD			534	534
TOTAL:	364	1,629	534	534

MONTHLY RECYCLING REPORT  
(CURBSIDE)  
Aug-14

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	90%	89%
AVERAGE TONS PER DAY :	21.42	20.78
POUNDS PER HOME:	15.87	15.57

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.1	4.95	10.05
#1 PET	3.2	14.4	29.23
NEWS	42	188.93	383.56
GLASS CONTAINERS	20	89.97	182.65
MIX PAPER	7.5	33.74	68.5
#2 NATURAL	1.5	6.75	13.7
#2 COLOR	2	9	18.27
#3-#7	3	13.5	27.4
TIN-STEEL SCRAP	2.2	9.9	20.08
TRASH	10	44.99	91.33
OCC	7.5	33.74	68.5
TOTAL	100	449.87	913.27

	MONTH	YTD
SERVICE CALLS (MISSES)	37	94
REMINDER NOTICES	5	12
MISC. (throwing bins, left in driveway, blowing trash)	2	3
MISSING BINS	6	16
BROKEN GLASS	0	0
PICK UP CART	7	7
REPAIR	5	16
DELIVERY REQUEST	0	0
SCATTERED	5	6
NEW	50	97
EXCHANGE	2	4
ADD	8	12
HOUSESIDE	6	7
	0	0
TOTAL CALLS	133	274

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$8,466.55	\$17,187.74

# MONTHLY RECYCLING REPORT (DROP CENTERS)

SEPTEMBER 2014

	TONNAGES					
	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.33	3.32	0.31	3.25	0.24	4.42
PLASTICS:	2.26	5.70	2.17	5.38	2.30	5.51
STEEL CANS:	0.48	1.82	0.49	1.60	0.33	1.47
CLEAR GLASS:	1.71	6.21	1.44	8.12	1.64	5.69
GREEN GLASS:	0.96	3.90	0.67	4.10	0.74	3.67
BROWN GLASS:	1.28	3.53	0.89	3.60	1.12	3.71
MIXED OFFICE PAPER:	7.29	21.15	4.20	14.28	6.47	17.61
CARDBOARD CENTERS TONS:	19.50	37.39	21.40	37.60	20.67	39.35
NEWSPAPER CENTERS TONS:	3.23	7.52	3.20	7.48	3.25	7.53
TOTAL TONS:	37.04	90.54	34.77	85.41	36.76	88.96

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	43.87	123.10
CARDBOARD COMPACTORS:	48.33	124.87
OTHER NEWSPAPER CONTAINERS:	0.00	7.00
TOTAL TONS:	92.20	254.97

	REVENUES					
	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	\$ 283.80	\$ 2,855.20	\$ 266.60	\$ 2,932.60	\$ 206.40	\$ 3,801.20
PLASTICS:	\$ 45.20	\$ 114.00	\$ 43.40	\$ 107.60	\$ 46.00	\$ 110.20
STEEL CANS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MIXED OFFICE PAPER:	\$ 340.81	\$ 988.76	\$ 196.35	\$ 667.59	\$ 302.47	\$ 823.27
CARDBOARD:	\$ 1,408.88	\$ 2,777.46	\$ 1,546.15	\$ 2,785.45	\$ 1,493.41	\$ 2,922.43
NEWSPAPER:	\$ 178.46	\$ 415.48	\$ 176.80	\$ 413.27	\$ 179.56	\$ 416.03
TOTAL REVENUE:	\$ 2,257.14	\$ 7,150.90	\$ 2,229.30	\$ 6,906.51	\$ 2,227.84	\$ 8,073.13

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	\$ 3,169.61	\$ 9,230.70
CARDBOARD COMPACTORS:	\$ 3,491.84	\$ 9,347.15
OTHER NEWSPAPER CONTAINERS:	\$ -	\$ 386.75
TOTAL REVENUE:	\$ 6,661.45	\$ 18,964.61

	COLLECTION BY MATERIAL					
	TONS		PRO/FEE		REVENUE	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.88	10.99			\$ 756.80	\$ 9,451.40
PLASTIC:	6.73	16.59			\$ 134.60	\$ 331.80
STEEL:	1.30	4.89			\$ -	\$ -
CLEAR GLASS:	4.79	20.02			\$ -	\$ -
GREEN GLASS:	2.37	11.67			\$ -	\$ -
BROWN GLASS:	3.29	10.84			\$ -	\$ -
MIXED OFFICE PAPER	17.96	53.04	350.22	712.08	\$ 489.41	\$ 4,688.53
CARDBOARD:	153.77	362.31	\$ 3,344.50	4,845.53	\$ 7,765.39	\$ 37,328.96
NEWSPAPER:	9.68	29.53	\$ 205.70	394.16	\$ 329.12	\$ 2,515.47
REVENUE FROM OCC CONTAINERS:		0.00		0.00	\$ 9,762.47	\$ 29,059.99
TOTALS:	200.77	519.88	\$ 3,900.42	\$ 5,951.76	\$ 19,237.79	\$ 83,376.15

	COLLECTION COST							
	CAGE ROLL OFFS		GLASS		CARDBOARD		NEWSPAPER	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MAN HOURS:	42.00	148.00	6.00	26.00	66.00	186.00	2.00	6.00
LABOR COST:	\$ 1,124.76	3,963.44	\$ 160.68	696.28	\$ 1,767.48	4,981.08	\$ 53.56	160.68
VEHICLE COST:	\$ 1,023.12	4,647.60	\$ 146.16	898.56	\$ 2,080.32	11,848.55	\$ 445.01	2,089.41
TOTALS:	\$ 2,147.88	\$ 8,611.04	\$ 306.84	\$ 1,594.84	\$ 3,847.80	\$ 16,829.63	\$ 498.57	\$ 2,250.09

OCC COMPACTORS				MIXED OFFICE PAPER							
MONTH		YTD		MONTH		YTD		MONTH		YTD	
MAN HOURS:	24.00	54.00	16.00	36.00	MAN HOURS:	156.00	456.00				
LABOR COST:	\$ 642.72	1,446.12	\$ 428.48	964.08	LABOR COST:	\$ 3,534.96	11,247.60				
VEHICLE COST:	\$ 584.64	1,938.96	\$ 389.76	1,580.64	VEHICLE COST:	\$ 4,669.01	23,003.72				
TOTALS:	\$ 1,227.36	\$ 3,385.08	\$ 818.24	\$ 2,544.72	GRAND TOTAL:	\$ 8,203.97	\$ 34,251.32				

LABOR COST INCLUDES 30% FOR BENEFITS

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$ 3,778.49	\$ 9,784.14

# MONTHLY TRANSFER STATION REPORT

SEPTEMBER 2014

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	399.94	974.67	15,600.69	38,025.33
CONT. TONS:	138.49	364.62	\$ 6,660.80	17,919.08
CASH TONS:	1,000.01	3,168.34	\$ 45,637.01	146,769.71
BRUSH/YDS:	0	0.00	\$ -	0.00
PULL OFFS:	32	116.00	\$ 416.00	1,508.00
TOTALS:	1,538.44	4,507.63	\$ 68,314.50	\$ 204,222.12

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	405	1,208
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,029.06	21,916.84
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	57	154
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	386.62	1045.58
GRAND TOTAL TONS TO LANDFILLS	7,415.68	23,023.42

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 139,563.10	\$ 432,152.74
GRAND TOTAL TIPPING FEE'S	\$ 139,563.10	\$ 432,152.74

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	462	1456
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	2,913.83	8,773.07
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	307	967
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,131.05	6,909.57

TOTAL LOADS BROUGHT TO TRANSFER STATION:	769	2,423
TOTAL TONS BROUGHT TO TRANSFER STATION:	5,044.88	16005.64
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	6.90	31.43



