

**CITY COUNCIL MINUTES  
NORMAN UTILITIES AUTHORITY MINUTES  
NORMAN MUNICIPAL AUTHORITY MINUTES  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES**

January 9, 2018

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building on the 9th day of January, 2018, at 6:30 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray and at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

**PRESENT:**

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

**ABSENT:**

Councilmembers Bierman and Karjala

The Pledge of Allegiance was led by Mayor Miller.

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Item 3, being:

**CONSENT DOCKET**

Councilmember Holman moved that Item 4 through Item 22 be placed on the consent docket by unanimous vote, which motion was duly seconded by Councilmember Allison; and the question being upon the placement on the consent docket by unanimous vote of Item 4 through Item 22, a vote was taken with the following result:

**YEAS:**

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

**NAYES:**

None

The Mayor declared the motion carried and Item 4 through Item 22 were placed on the consent docket by unanimous vote.

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Item 4, being:

**APPROVAL OF THE MINUTES AS FOLLOWS:**

CITY COUNCIL BUDGET RETREAT MINUTES OF NOVEMBER 12, 2017  
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE  
MINUTES OF NOVEMBER 16, 2017  
CITY COUNCIL STUDY SESSION MINUTES OF DECEMBER 12, 2017  
CITY COUNCIL MINUTES OF DECEMBER 19, 2017  
NORMAN UTILITIES AUTHORITY MINUTES OF DECEMBER 19, 2017  
NORMAN MUNICIPAL AUTHORITY MINUTES OF DECEMBER 19, 2017  
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF DECEMBER 19, 2017

Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, Councilmember Wilson moved that the minutes be approved and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

Item 4, continued:

Items submitted for the record

1. Text File GID-1718-33 dated January 4, 2018, by Brenda Hall, City Clerk
2. City Council Budget Retreat minutes of November 12, 2017
3. City Council Community Planning and Transportation Committee minutes of November 16, 2017
4. City Council Study Session minutes of December 12, 2017
5. City Council minutes of December 19, 2017
6. Norman Utilities Authority minutes of December 19, 2017
7. Norman Municipal Authority minutes of December 19, 2017
8. Norman Tax Increment Finance Authority minutes of December 19, 2017

and the question being upon approving the minutes and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and the minutes approved; and the filing thereof was directed.

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Item 5, being:

CONSIDERATION OF ORDINANCE O-1718-20 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A MUNICIPAL USE IN THE A-2, RURAL AGRICULTURAL DISTRICT, FOR PART OF THE NORTHEAST QUARTER OF SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE ONE (1) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3128 108TH AVENUE N.E.)

Councilmember Wilson moved that Ordinance O-1718-20 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File O-1718-20 dated November 14, 2018, by Janay Greenlee, Planner
2. Ordinance O-1718-20
3. Location map
4. Planning Commission Staff Report of December 14, 2017, recommending approval
5. Overall site plan
6. Detailed site plan
7. Tower elevation
8. Construction details
9. Predevelopment Summary PD 17-26 dated November 16, 2017, for the City of Norman for property located at 3128 108th Avenue N.E.
10. Pertinent excerpts from Planning Commission minutes of December 14, 2017

and the question being upon the Introduction and adoption of Ordinance O-1718-20 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1718-20 was Introduced, read, and adopted upon First Reading by title.

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Item 6, being:

CONSIDERATION OF ORDINANCE O-1718-21 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO GRANT SPECIAL USE FOR A MUNICIPAL USE IN THE A-2, RURAL AGRICULTURAL DISTRICT, FOR PART OF SECTION SEVEN (7), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3428 JENKINS AVENUE)

Councilmember Wilson moved that Ordinance O-1718-21 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File O-1718-21 dated November 14, 2018, by Janay Greenlee, Planner
2. Ordinance O-1718-21
3. Location map
4. Planning Commission Staff Report of December 14, 2017, recommending approval
5. Overall site plan
6. Detailed site plan
7. Tower elevation
8. Construction details
9. Predevelopment Summary PD 17-26 dated November 16, 2017, for the City of Norman for property located at 3428 South Jenkins Avenue
10. Pertinent excerpts from Planning Commission minutes of December 14, 2017

and the question being upon the Introduction and adoption of Ordinance O-1718-21 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1718-21 was Introduced, read, and adopted upon First Reading by title.

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Item 7, being:

CONSIDERATION OF ORDINANCE O-1718-22 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOT FOURTEEN (14), IN BLOCK FIVE (5), SOONER HOMES ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (428 WEST JOHNSON STREET)

Councilmember Wilson moved that Ordinance O-1718-22 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File O-1718-22 dated November 14, 2018, by Janay Greenlee, Planner
2. Ordinance O-1718-22
3. Location map
4. Planning Commission Staff Report of December 14, 2017, recommending approval
5. Simple Planned Unit Development Narrative dated December 4, 2017, for 428 West Johnson Street with Exhibit A, Site Plan and Open Space
6. Protest Area Map dated December 14, 2017, with 1.8% Protest within Notification Area
7. Letter of protest received December 7, 2017 from Andres Ballester to Whom It May Concern
8. Pertinent excerpts from Planning Commission minutes of December 14, 2017

## Item 7, continued:

and the question being upon the Introduction and adoption of Ordinance O-1718-22 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1718-22 was Introduced, read, and adopted upon First Reading by title.

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## Item 8, being:

CONSIDERATION OF ORDINANCE O-1718-24 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, CLOSING THREE UTILITY EASEMENTS FOR PROPERTY LOCATED IN LOTS 1, 2 AND 3, BLOCK 1, SOUTH LAKE ADDITION, SECTION 11. (GENERALLY LOCATED ON THE EAST SIDE OF CLASSEN BOULEVARD BETWEEN ANN BRANDEN BOULEVARD AND RENAISSANCE DRIVE)

Councilmember Wilson moved that Ordinance O-1718-24 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Clark;

## Items submitted for the record

1. Text File O-1718-24 dated November 14, 2018, by Ken Danner, Subdivision Development Manager
2. Ordinance O-1718-24
3. Location map
4. Memorandum dated November 2, 2017, from Brenda Hall, City Clerk, to Jeff Bryant, City Attorney; Ken Komiske, Director of Utilities; Ken Danner, Subdivision Manager; Rone Tromble, Administrative Technician IV; and Jane Hudson, Principal Planner
5. Petition/Request filed November 2, 2017, from Michael A. Joyce, the Michael Joyce Law Firm, P.L.L.C., to Brenda Hall, City Clerk
6. First Amendment to Purchase and Sale Agreement between Republic Bank and Trust Company, an Oklahoma Banking Corporation, and Veritas Development, L.L.C., and Oklahoma Limited Liability Company
7. Second Amendment to Purchase and Sale Agreement between Republic Bank and Trust Company, an Oklahoma Banking Corporation, and Veritas Development, L.L.C., and Oklahoma Limited Liability Company
8. Letter dated October 24, 2017, from Steven Allen Williams, Trustee of Steven Allen Williams Revocable Living Trust dated December 3, 1993, South Lake Group, L.L.C., to Michael Joyce, The Michael Joyce Law Firm, P.L.L.C. with Exhibit "A", legal descriptions of Easements #1, #2, and #3 and location map
9. Tenant Parking Summary
10. Location map of easements
11. Planning Commission Staff Report of December 14, 2017, recommending approval
12. Memorandum dated November 10, 2017, from Charlie Thomas, P.E., Capital Projects Engineer, to Brenda Hall, City Clerk
13. Letter dated November 22, 2017, from Timothy J. Bailey, Right-of-Way Agent, Oklahoma Gas and Electric Company
14. Letter dated November 24, 2017, from Ann Cypert, Right-of-Way Agent – Contract, Cox Communications, to Ken Danner, City of Norman
15. Email dated November 27, 2017, from David Riesland, City Traffic Engineer, to Drew Norlin
16. Email dated November 29, 2017, from Wes White, Oklahoma Electric Cooperative, to Ken Danner and Ron Tromble

Item 8, continued:

Items submitted for the record

17. Letter dated November 30, 2017, from Drew Nixon, ONE Gas Real Estate Services, to Drew Norlin, Subdivision Development Coordinator
18. Letter dated December 7, 2017, from Pat Mason, AT&T Oklahoma, to Mr. Ken Danner, Subdivision Manager
19. Pertinent Excerpts from Planning Commission minutes of December 14, 2017

and the question being upon the Introduction and adoption of Ordinance O-1718-24 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1718-24 was Introduced, read, and adopted upon First Reading by title.

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Item 9, being:

**CONSIDERATION OF ORDINANCE O-1718-25 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE NORTHWEST QUARTER OF SECTION NINE (9), TOWNSHIP EIGHT (8) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND PLACE THE SAME IN THE C-2, GENERAL COMMERCIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (NORTHWEST CORNER OF CLASSEN BOULEVARD AND STATE HIGHWAY 9)**

Councilmember Wilson moved that Ordinance O-1718-25 be Introduced and adopted upon First Reading by title, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File O-1718-25 dated November 14, 2018, by Janay Greenlee, Planner
2. Ordinance O-1718-25
3. Location map
4. Planning Commission Staff Report of December 14, 2017, recommending approval
5. Preliminary site plan
6. Pertinent excerpts from Planning Commission minutes of December 14, 2017

and the question being upon the Introduction and adoption of Ordinance O-1718-25 upon First Reading by title, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Ordinance O-1718-25 was Introduced, read, and adopted upon First Reading by title.

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Item 10, being:

**CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:**

**DEVELOPMENT OVERSIGHT COMMITTEE FOR TIF DISTRICT NO. 2**  
TERM: 01-09-18 TO 04-10-19: PAULA PRICE, WARD 3

**HUMAN RIGHTS COMMISSION**

TERM: 01-09-18 TO 07-13-18: SAGE MAULDIN, WARD 7

**NORMAN FORWARD EAST AND CENTRAL LIBRARIES AD HOC ADVISORY GROUP**  
ERICA BIRD, WARD 2

Councilmember Wilson moved that the appointments be confirmed, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File AP-1718-14 dated December 29, 2017, by Brenda Hall, City Clerk

and the question being upon confirming the appointments, a vote was taken with the following result:

**YEAS:**

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

**NAYES:**

None

The Mayor declared the motion carried and the appointments were confirmed.

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Item 11, being:

**SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE NORMAN FORWARD FINANCIAL OVERSIGHT BOARD ANNUAL REPORT FOR 2017 AND DIRECTING THE FILING THEREOF.**

Councilmember Wilson moved that receipt of the report be acknowledged and the filing thereof be directed, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File RPT-1718-38 dated December 20, 2017, by Anthony Francisco, Finance Director
2. The City of Norman/Norman Municipal Authority Norman Forward Citizen Financial Oversight Board Annual Report For the Period January 1, 2016, to September 30, 2017
3. City of Norman, Norman Forward Sales Tax Versus Projection

Participants in discussion

1. Dr. Bill Nations, Chairman of the NORMAN FORWARD Sales Tax Citizen Financial Oversight Board

and the question being upon acknowledging receipt of the report and upon the subsequent directive, a vote was taken with the following result:

**YEAS:**

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

**NAYES:**

None

The Mayor declared the motion carried and receipt of the report acknowledged; and the filing thereof was directed.

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## Item 12, being:

CONSIDERATION OF A FINAL SITE DEVELOPMENT PLAN AND FINAL PLAT FOR MONTORO RIDGE ADDITION, SECTION 2, A PLANNED UNIT DEVELOPMENT, AND ACCEPTANCE OF PUBLIC DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED WEST OF 12TH AVENUE N.E. ON THE SOUTH SIDE OF EAST TECUMSEH ROAD)

Councilmember Wilson moved that the final site development plan and final plat for Montoro Ridge Addition, Section 2, a Planned Unit Development, be approved; the public dedications contained therein be accepted; the Mayor be authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a traffic impact fee in the amount of \$18,645.63; and the filing of the final site development plan and final plat be directed, which motion was duly seconded by Councilmember Clark;

## Items submitted for the record

1. Text File FP-1718-14 dated December 20, 2017, by Ken Danner, Subdivision Development Manager
2. Location map
3. Final plat
4. Final site development plan
5. Development Committee Staff Report dated December 20, 2017, recommending approval
6. Application for Development Committee Action dated December 20, 2017, from Landmark Land Company for Montoro Ridge Addition, Section 2

and the question being upon approving the final site development plan and final plat for Montoro Ridge Addition, Section 2, a Planned Unit Development, and upon the subsequent acceptance, authorization, and directive, a vote was taken with the following result:

## YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

## NAYES:

None

The Mayor declared the motion carried and the final site development plan and final plat for Montoro Ridge Addition, Section 2, a Planned Unit Development, approved; the public dedications contained therein were accepted, the Mayor was authorized to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a traffic impact fee in the amount of \$18,645.63, and the filing of the final site development plan and final plat was directed.

\* \* \* \* \*

## Item 13, being:

EASEMENT E-1718-41: CONSIDERATION OF ACCEPTANCE OF A PERMANENT RIGHT-OF-WAY EASEMENT FROM THE CITY OF NORMAN FOR PHASE ONE OF THE JAMES GARNER AVENUE PROJECT.

Councilmember Wilson moved that Easement E-1718-41 be accepted and filing thereof with the Cleveland County Clerk be directed, which motion was duly seconded by Councilmember Clark;

## Items submitted for the record

1. Text File E-1718-41 dated December 21, 2017, by Shelly Williams, Capital Projects Engineer
2. Easement E-1718-41
3. Location maps

Item 13, continued:

and the question being upon accepting Easement E-1718-41 and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Easement E-1718-41 accepted; and filing thereof with the Cleveland County Clerk was directed.

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Item 14, being:

CONSIDERATION OF GRANTING EASEMENT E-1718-42 TO OKLAHOMA GAS AND ELECTRIC COMPANY FOR THE PURPOSE OF PROVIDING ELECTRIC SERVICE TO NORMAN PUBLIC LIBRARY EAST.

Councilmember Wilson moved that Easement E-1718-42 be granted and execution thereof be authorized, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File E-1718-42 dated December 22, 2017, by Terry Floyd, Development Coordinator
2. Letter of request dated December 6, 2017, from Timothy J. Bailey, Right-of-Way Agent, Oklahoma Gas and Electric Company, to Terry Floyd
3. Easement E-1718-42 with Exhibit "A", legal description, and Exhibit "B", location map

and the question being upon granting Easement E-1718-42 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Easement E-1718-42 granted; and the execution thereof was authorized.

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Item 15, being:

CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$77,252.45 FROM THE ESTATE OF JAMES FREEMAN TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER.

Councilmember Wilson moved that a donation in the amount of \$77,252.45 from the Estate of James Freeman to be used by the City of Norman Animal Welfare Center be accepted, execution of the Receipt and Release be authorized and Animal Control/Other (010-0000-227.24-31) be increased by \$77,252.45, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File GID-1718-60 dated December 29, 2017, by Captain Brent Barbour
2. Cleveland County District Court Case PB-2016-263, filed December 18, 2017, In the Matter of the Estate of James Stephen Freeman, Deceased, Order for Partial Distribution

## Item 15, continued:

and the question being upon accepting a donation in the amount of \$77,252.45 from the Estate of James Freeman to be used by the City of Norman Animal Welfare Center and upon the subsequent authorization and increase, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and a donation in the amount of \$77,252.45 from the Estate of James Freeman to be used by the City of Norman Animal Welfare Center accepted; execution of the Receipt and Release was authorized and Animal Control/Other (010-0000-227.24-31) was increased by \$77,252.45.

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## Item 16, being:

**SPECIAL CLAIM SC-1718-14:** SUBMITTED BY CAMPUS LODGE APARTMENTS IN THE AMOUNT OF \$2,649.19 FOR DAMAGES TO THEIR TRASH COMPACTOR WHILE BEING COLLECTED BY A CITY SANITATION EMPLOYEE AT 1800 BEAUMONT DRIVE.

Councilmember Wilson moved that Special Claim SC-1718-14 be approved and payment in the amount of \$2,649.72 be directed contingent upon obtaining a Release and Covenant Not to Sue from Campus Lodge Apartments which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File SC-1718-14 dated December 18, 2017, by Jeanne Snider, Assistant City Attorney
2. Memorandum dated November 22, 2017, from Brenda Hall, City Clerk, to Ken Komiske, Director of Utilities, and Jeff Bryant, City Attorney
3. Special Claim SC-1718-14 filed November 22, 2017, by Campus Lodge Apartments in the amount of \$2,649.19
4. Invoice 53352486 dated October 16, 2017, from Mr. Electric in the amount of \$2,649.19
5. Photographs of damage

and the question being upon approving Special Claim SC-1718-14 and upon the subsequent directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Special Claim SC-1718-14 approved; and payment in the amount of \$2,649.19 was directed contingent upon obtaining a Release and Covenant Not to Sue from Campus Lodge Apartments.

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Item 17, being:

**CHANGE ORDER NO. SIX TO CONTRACT K-1516-80:** BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND CENTRAL CONTRACTING SERVICES, INC. INCREASING THE CONTRACT AMOUNT BY \$76,126.54 FOR A REVISED CONTRACT AMOUNT OF \$3,437,546.54 AND ADDING 59 CALENDAR DAYS TO THE CONTRACT FOR THE BERRY ROAD WATER LINE REPLACEMENT PROJECT, PHASE 3, FINAL ACCEPTANCE OF THE PROJECT, AND BUDGET TRANSFERS BETWEEN PROJECT ACCOUNTS.

Acting as the Norman Utilities Authority, Trustee Wilson moved that Change Order No. Six to Contract K-1516-80 with Central Contracting, Services, Inc., increasing the contract amount by \$76,126.54 for a revised contract amount of \$3,437,546.54 and adding 59 calendar days to the contract be approved; the execution thereof be authorized; the project be accepted; final payment in the amount of \$80,543.82 be directed to Central Contracting, Services, Inc.; and \$412,000 be transferred from Project TR0047, Main St. Downtown Streetscape, Utilities (050-9300-431.67-01) designating \$33,534 to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01) and \$378,466 to Project WA0202, Gray/Main Water Line Replacement, Construction (031-9521-462.61-01); \$240,672.40 be transferred from Project TR0047, Main Street Streetscape, Construction (050-9300-431.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01); \$24,000 be transferred from Project SC0503, 300 Blk Overton Panel Repl, Construction (050-9718-431.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01); and \$12,593 be transferred from Project SC0504, Westchester Avenue: Main Street to South Side, Construction (031-9521-462.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01), which motion was duly seconded by Trustee Clark;

Items submitted for the record

1. Text File K-1516-80, Change Order No. Six, dated December 5, 2017, by Mark Daniels, Utilities Engineer
2. Location map
3. Change Order No. Six to Contract K-1516-80
4. Purchase Requisition 0000288133 dated December 21, 2017, in the amount of \$76,126.54 to Central Contracting Services, Inc.

and the question being upon approving Change Order No. Six to Contract K-1516-80 with Central Contracting, Services, Inc., increasing the contract amount by \$76,126.54 for a revised contract amount of \$3,437,546.54 and adding 59 calendar days to the contract and upon the subsequent authorization, acceptance, directive, and transfers, a vote was taken with the following result:

YEAS:

Trustees Allison, Castleberry, Clark, Hickman, Holman, Wilson, Chairman Miller

NAYES:

None

The Chairman declared the motion carried and Change Order No. Six to Contract K-1516-80 with Central Contracting, Services, Inc., increasing the contract amount by \$76,126.54 for a revised contract amount of \$3,437,546.54 and adding 59 calendar days to the contract approved; the execution thereof was authorized; the project was accepted; final payment in the amount of \$80,543.82 was directed to Central Contracting, Services, Inc.; \$412,000 was transferred from Project TR0047, Main St. Downtown Streetscape, Utilities (050-9300-431.67-01) designating \$33,534 to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01) and \$378,466 to Project WA0202, Gray/Main Water Line Replacement, Construction (031-9521-462.61-01); \$240,672.40 was transferred from Project TR0047, Main Street Streetscape, Construction (050-9300-431.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01); \$24,000 was transferred from Project SC0503, 300 Blk Overton Panel Repl, Construction (050-9718-431.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01); and \$12,593 was transferred from Project SC0504, Westchester Avenue: Main Street to South Side, Construction (031-9521-462.61-01) to Project WA0305, Berry Road Water Line Replacement, Construction (031-9521-462.61-01).

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Item 18, being:

**CONTRACT K-1718-93:** A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND OKLAHOMA NATURAL GAS COMPANY, A DIVISION OF ONEGAS, INC., IN THE AMOUNT OF \$71,919 FOR THE RELOCATION OF NATURAL GAS LINES AND COST SHARING FOR THE ROCK CREEK ROAD WIDENING AND SIGNALIZATION PROJECT AT 12TH AVENUE N.W. AND TRAILWOOD DRIVE INTERSECTIONS.

Councilmember Wilson moved that Contract K-1718-93 with Oklahoma Natural Gas Company, a Division of OneGas, Inc., in the amount of \$71,919 be approved and the execution thereof be authorized, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File K-1718-93 dated December 20, 2017, by Michael Rayburn, Capital Projects Engineer
2. Contract K-1718-93
3. Location map
4. Letter dated November 14, 2017, from Keith J. Ward, Operating Technician, Oklahoma Natural Gas (Western Region) to Mr. Casey Felty, Utility Coordinator
5. Purchase Requisition 0000287954 dated December 19, 2017, in the amount of \$71,919 to Oklahoma Natural Gas Company

and the question being upon approving Contract K-1718-93 with Oklahoma Natural Gas Company, a Division of OneGas, Inc., in the amount of \$71,919 and upon the subsequent authorization, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Contract K-1718-93 with Oklahoma Natural Gas Company, a Division of OneGas, Inc., in the amount of \$71,919 approved; and the execution thereof was authorized.

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Item 19, being:

**CONSIDERATION OF THE CITY ATTORNEY'S RECOMMENDATION FOR APPROVAL OF A COURT ORDER IN THE AMOUNT OF \$4,986.86 REGARDING CURTIS W. GARRETT VS. THE CITY OF NORMAN, WORKERS' COMPENSATION COMMISSION CASE CM-2017-03730A.**

Councilmember Wilson moved that the City Attorney's recommendation be approved, compliance with the Workers' Compensation Order be authorized, and payment of claims in the amount of \$4,986.86 which will constitute judgment against the City of Norman be directed; which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File GID-1718-36 dated January 2, 2018, by Jeanne Snider, Assistant City Attorney
2. Workers' Compensation Court Case WCC-2017-03730A, Order Awarding Permanent Partial Disability Benefits, filed December 19, 2017
3. Purchase Requisition 0000288375 dated January 2, 2018, in the amount of \$4,986.86 to Curtis Garrett and Gary Prochaska
4. Purchase Requisition 0000288377 dated January 2 2018, in the amount of \$95.74 to the Workers' Compensation Court Administration Fund
5. Purchase Requisition 0000288381 dated January 2, 2018, in the amount of \$37.40 to the Special Occupational Health and Safety Fund
6. Purchase Requisition 0000288386 dated January 2, 2018, in the amount of \$140 to the Workers' Compensation Commission Court
7. Purchase Requisition 0000288387 dated January 2, 2018, in the amount of \$144.14 to Cleveland County Court Clerk

Item 19, continued:

and the question being upon approving the City Attorney's recommendation and upon the subsequent authorization and directive, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and the City Attorney's recommendation approved; compliance with the Workers' Compensation Order was authorized, and payment of claims in the amount of \$4,986.86 which will constitute judgment against the City of Norman was directed.

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Item 20, being:

**RESOLUTION R-1718-78: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$30,700 FROM THE STATE SEIZURES AND RESTITUTIONS FUND BALANCE TO PROVIDE FUNDING FOR EVIDENCE COLLECTION EQUIPMENT, SAFETY EQUIPMENT FOR SPECIAL TEAM ACTIVITIES, AND A TRAINED POLICE CANINE TEAM.**

Councilmember Wilson moved that Resolution R-1718-78 be adopted, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File R-1718-78 dated December 14, 2017, by Major David Teuscher
2. Resolution R-1718-78

and the question being upon adopting Resolution R-1718-78, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Resolution R-1718-78 was adopted.

\* \* \* \* \*

Item 21, being:

**RESOLUTION R 1718-79: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROVING A MODIFICATION TO THE STREAM BANKS ALONG TEN MILE FLAT CREEK AS PART OF THE WEST MAIN STREET BRIDGE WEST OF 48TH AVE N.W. PROJECT.**

Councilmember Wilson moved that Resolution R-1718-79 be adopted, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File R-1718-79 dated December 22, 2017, by Carrie Evenson, Stormwater Program Manager
2. Resolution R-1718-79
3. Location map
4. Draft of Floodplain Permit Committee Meeting minutes of December 18, 2017
5. Contract K-1617-139
6. Floodplain Permit Application 587 dated December 18, 2017
7. Roadway Plans – Connection to New Bridge, West Main Street
8. General Plan and Elevation

Item 21, continued:

Participants in discussion

1. Ms. Carrie Evenson, Stormwater Program Manager

and the question being upon adopting Resolution R-1718-79, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Resolution R-1718-79 was adopted.

\* \* \* \* \*

Item 22, being:

**RESOLUTION R-1718-80: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, OKLAHOMA EXPRESSING SUPPORT FOR PROPOSED RULEMAKING RELATED TO INDIRECT POTABLE REUSE FOR SURFACE WATER AUGMENTATION IN TITLES 252 AND 785 OF THE OKLAHOMA ADMINISTRATIVE CODE.**

Councilmember Wilson moved that Resolution R-1718-80 be adopted, which motion was duly seconded by Councilmember Clark;

Items submitted for the record

1. Text File R-1718-80 dated January 4, 2018, by Ken Komiske, Utilities Director
2. Resolution R-1718-80
3. Draft of Proposed Amendments to Department of Environmental Quality rules

Participants in discussion

1. Mr. Ken Komiske, Director of Utilities

and the question being upon adopting Resolution R-1718-80, a vote was taken with the following result:

YEAS:

Councilmembers Allison, Castleberry, Clark, Hickman, Holman, Wilson, Mayor Miller

NAYES:

None

The Mayor declared the motion carried and Resolution R-1718-80 was adopted.

\* \* \* \* \*

Item 23, being:

#### MISCELLANEOUS DISCUSSION

**2nd Friday Art Walk.** Councilmember Hickman invited everyone to Second Friday Art Walk this coming Friday, January 12th, in beautiful downtown Norman. He said it will be an evening of music, art work, and asked everyone to “shop local”.

\*

**Gumbo Cook Off.** Councilmember Hickman said there will be a Gumbo Cook off on Saturday, January 13th, from 6:00-9:00 p.m. at 426 East Main Street to support the Mardi Gras Parade.

\*

## Miscellaneous Discussion, continued:

Annual Police and Fire Chili Dinner. Councilmember Hickman announced the 18th Annual Police and Fire Chili Dinner will be held at Norman High School from 5:30-7:30 p.m. on January 18th. He said the proceeds will benefit the Cleveland County Christmas Store.

\*

Thanks for Donation. Councilmember Wilson thanked the Freeman family for the donation to the Norman Animal Welfare Center.

\*

Ward Five Meeting. Councilmember Wilson announced that a Ward Five meeting will be held Saturday, January 13th at 10:30 a.m. at Thunderbird Baptist Church, 1416 142nd Avenue S.E. She said this meeting will be a casual conversation about what is going in Norman.

\*

Thanks to Staff. Councilmember Clark said during the recent cold weather there had been several water line breaks due to frozen pipes. She said the water tower located on East Robinson Street also had experienced some problems. She said Utilities Department Staff were out working on all of these issues during the freezing weather. She said there were also several fires during this time and thanked the Fire Department for their efforts. She thanked Fire Department No. 8 for allowing her to do an impromptu ride-along which was awesome.

Mayor Miller said Utilities' staff is on duty 24/7 every day taking care of issues like ruptured water lines and sewer line maintenance as well as the Police Department and Fire Department. She said when the weather is brutally cold, they are still working and we appreciate all of their hard work.

\*

Woodcrest Estates Homeowners Association. Councilmember Clark said she visited Woodcrest Estates Homeowners Association recently and thanked Shawn O'Leary, Director of Public Works, and Charlie Thomas, Capital Projects Engineer for Utilities, for giving up time on Saturday to attend.

\*

Renaming of DeBarr Avenue. Councilmember Clark said the street name of DeBarr Avenue is being changed and over \$500 has been raised to help cover change of address expenses for residents who live on that street. She said part of the money will be used to pay for their new drivers licenses which will need to be changed with the new address.

\*

Road Project in Eagle Cliff Area. Councilmember Holman said he would like to plan a Ward Seven meeting in the Eagle Cliff area to discuss an upcoming street project on 12th Avenue S.E. from Highway 9 to Cedar Lane. He said he hopes to have a date in the next few weeks.

\*

NORMAN FORWARD Citizen's Oversight Financial Board Report (CFOB). Mayor Miller thanked Bill Nations for his report tonight from the CFOB.

\*

Interfaith Breakfast. Mayor Miller personally invited everyone to the Interfaith Breakfast honoring Martin Luther King, Jr., on Monday, January 15th at 7:00 a.m. at McFarlin Methodist Church. She said this annual event has been going on for many years with attendance increasing every year. She said last years' attendance was over 200 people. She said information is available on the website on how to send in a RSVP.

\*

Miscellaneous Discussion, continued:

**CITY MANAGER'S REPORT**

**January Sales Tax Report.** The general purpose sales tax remittance for the month of January which reflects transactions that occurred during November is \$4,976,525, an increase of 4.11% above January 2017 levels. Fiscal Year 2017-18 sales tax collections are now 1.05% below the prior year. There was an increase of \$139,000 in Use Tax which is increase of over 53%.

#

**Mayor's Interfaith Breakfast.** The Annual Mayor's Interfaith Breakfast will be Monday, January 15th at McFarlin Memorial United Methodist Church, 419 S. University Boulevard. The event is free and open to the public and the doors will open at 7:00 a.m. The Keynote speaker will be Jabar Shumate, Vice President of the University Community at the University of Oklahoma. The topic is "Moving Toward the More Beloved Community."

#

**Holiday Schedule for Martin Luther King Day.** Monday, January 15th is Martin Luther King Day and City Offices will be closed. Sanitation services will be on their normal schedule which includes household trash collection, recycling, yard waste, transfer station, and compost facility.

\* \* \* \* \*

**ADJOURNMENT**

The Mayor adjourned the meeting at 7:15 p.m.

ATTEST:

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City Clerk

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Mayor