



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-0708-32 Add 5

File ID: K-0708-32 Add 5

Type: Contract

Status: Non-Consent Items

Version: 1

Reference: Item 47

In Control: City Council

Department: Legal Department

Cost:

File Created: 03/31/2015

File Name: Addendum to City Manager's Contract

Final Action:

Title: ADDENDUM NO. FIVE TO CONTRACT K-0708-32: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND STEVEN D. LEWIS, CITY MANAGER FOR THE CITY OF NORMAN.

Notes: ACTION NEEDED: Motion to approve or reject Addendum No. Five to Contract K-0708-32 with Steven D. Lewis; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 04/14/2015

Agenda Number: 47

Attachments: Addn 5 to K-0708-32 Annotated, Addn 5 to K-0708-32 Clean

Project Manager: Jeff Bryant, City Attorney

Entered by: jayme.rowe@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File K-0708-32 Add 5

Body

This Memorandum is to memorialize the results of the Norman City Council's discussion concerning the positive performance of City Manager Steve Lewis. The last compensation increase for the City Manager was approved on May 13, 2014 and provided a base salary adjustment to \$165,000 per year effective on August 13, 2013, and a \$5,000 stipend. Information has been updated regarding an appropriate market based increase. This information has been provided to Council.

Based on feedback received, the Mayor has asked City Staff to prepare the documents necessary to provide a compensation adjustment for Council's consideration. After review of the comparable cities' compensation packages, a market-based increase seems to be in order and supported; that increase would adjust the City Manager's base salary to \$170,000 per year to be effective on his anniversary date of this fiscal year, August 13, 2014. The recommended increase is based on a positive performance evaluation and review of base salaries of comparable cities. No other changes to the contract are recommended, so that all other employment benefits provided under the City Manager's current contract should be extended at their current contractual levels/amounts.

By Charter, the City Manager's compensation must be set by Ordinance. Accordingly, this item was presented for first reading of the Ordinance on March 24th. Second reading of the Ordinance, along with the Contract Amendment item, are presented on this Agenda.