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October 22, 2019

Mr. Paul D'Andrea, PE  
Capital Projects Engineer  
City of Norman  
Public Works - Engineering  
201 West Gray, Bldg. A  
Norman, Oklahoma 73069

Re: **REVISED:** Right of Way Services  
36<sup>th</sup> Avenue NW – Phase 2

Dear Mr. D'Andrea:

Thank you for the opportunity to provide the necessary Right of Way Services for Phase 2 of your 36<sup>th</sup> Avenue NW project. Smith-Roberts Land Services' (SRLS) proposal is based on the information provided by the City and CP&Y. The Project Manager for SRLS will coordinate with City personnel to ensure the final documents comply with ODOT Right of Way Standards.

SRLS has revised our October 4, 2019 proposal to remove appraisals and appraisal reviews for parcels 13, 15, 16 and 30; as they will likely be acquired using appraisal waivers. We have also adjusted the Acquisition hours and Project Management hours to reflect 18 ownerships instead of 20 parcels due to the fact that parcels 14 and 15 have the same ownerships and parcels 19 and 20 have the same ownerships. Because 4 appraisals have been removed, 4 appraisal waivers have been added. Each function will be addressed on an as-needed basis. The proposal below is based on the parcel owner list provided by the City (indicating 20 parcels / 18 ownerships):

	Hours	Rate	TOTAL
Title	69	\$ 95.00	\$ 6,555.00
Appraisals	472	\$ 95.00	\$ 44,840.00
Appraisal Review	118	\$ 95.00	\$ 11,210.00
Appraisal Waiver	11	\$ 95.00	\$ 1,045.00
Acquisition	493	\$ 95.00	\$ 46,835.00
Right of Way Project Management	139	\$ 104.00	\$ 14,456.00
Survey (Lemke)			\$ 5,175.00

**GRAND TOTAL - ESTIMATED FEES** \$ 130,116.00


**NOTES:**

- 1) All quoted per RATE FEES are firm. The number of HOURS are estimated based on information provided. Therefore, the number of HOURS may change (increase or decrease) depending on the demands of the project and/or design changes.
- 2) Temporary parcels 22.1, 23.1, 24.1, 25.1 and 26.1 are not shown on plans provided; therefore, they are not included in the Survey scope and fee. Survey fee includes Right of Way Staking of 19 Permanent Right of Way Parcels, 5 Temporary Parcels and 1 Drainage Easement [Shown on plans received from CP&Y, but not included on Parcel Owner List provided by the City (should be listed as 30.1)].

This is a "Not-to-Exceed Proposal". If these fees are acceptable, please provide a "Notice to Proceed.

Thank you for the opportunity to work with you and your staff.

Sincerely,  
Smith-Roberts Land Services, Inc.

  
Mark W. Bilyeu, SR/WA  
President

MWB/dlh