



DATE: October 19, 2012

TO: Jeff Bryant, City Attorney
Jane Hudson, Current Planning Manager
Ken Danner, Subdivision Manager
Ken Komiske, Director of Utilities

FROM: Brenda Hall, City Clerk

BH *Long LEU*

SUBJECT: Consent to Encroachment No. 1213-2

An Encroachment Request was filed in my office today for permission to encroach on a utility easement located in Lot 5, Block 6, Northridge Industrial Park Addition, Section 3, a/k/a as 3505 North Flood Avenue to build a loading dock. After the information has been received from the Planning Department, Public Works Department, and Utilities Department and a determination has been made on whether to recommend approval or denial, please forward your recommendation and Consent to Encroachment Form, if needed, to my office in order that it may be scheduled as an agenda item.

This item will be scheduled as an agenda item on November 13, 2012, and the information must be received in my office by October 29, 2012. If there is a problem in meeting that timeframe, please advise.

smr
attachments

office memorandum