



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1718-115

File ID: K-1718-115	Type: Contract	Status: Consent Item
Version: 1	Reference: Item 20	In Control: City Council
Department: Planning and Community Development Department	Cost:	File Created: 03/13/2018
File Name: Abatement Contract with E&E Lawn Care, LLC		Final Action:

Title: CONTRACT K-1718-115: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND E&E LAWN CARE, L.L.C., FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE CODE COMPLIANCE DIVISION THROUGH MARCH 31, 2019.

Notes: ACTION NEEDED: Motion to approve or reject Contract K-1718-115 with E&E Lawn Care, L.L.C., through March 31, 2019; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 03/27/2018

Agenda Number: 20

Attachments: K-1718-115

Project Manager: Kelvin Winter, Code Compliance Supervisor

Entered by: kelvin.winter@normanok.gov

Effective Date: 04/01/2018

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File K-1718-115

Body

BACKGROUND: On February 18, 2018 a public notice was printed with a Request for Qualifications (RFQ) from contractors to provide abatement services related to mowing, securing of structures, and removal of health nuisances on private properties. Abatement work orders are issued upon failure of the property owners to abate nuisances after notification by the City Code Compliance Inspectors. Fees for service have been established by the City and the Request for Qualifications allows Staff to determine if the interested contractors have sufficient equipment and employees to address the City's work orders. The City prefers to have two abatement contractors under contract to be able to address abatements in a timely manner.

DISCUSSION: A mandatory pre-submittal meeting was held on Wednesday, February 28, 2018 at which time five contractors were in attendance.

The contractors are ranked with most important emphasis placed upon the ability of the company to complete the

work assigned within the time frame set by the City; previous residential/commercial/municipal work experience; summary of equipment; and number of key personnel and employees.

Those who expressed an interest in working for the City and submitted proposals before the imposed deadline of 4pm on March 6th were:

E&E Lawn Care, LLC, Oklahoma City, OK
Elite Home Inspection, Inc., Oklahoma City, OK
Complete Lawn Maintenance, Moore, OK

E&E Lawn Care, LLC has been under contract with the City of Norman in the past and was successful with the abatement process for the City of Norman during those contract years. E&E Lawn Care, LLC scored well and was selected as one of the abatement contractors for the City of Norman.

RECOMMENDATION: Staff recommends that based on the submitted qualifications and positive work history, that Contract K-1718-115 with E&E Lawn Care, LLC be approved as a City of Norman mowing/securing/easement/nuisance abatement contractor for the contract period April 1, 2018 through March 31, 2019. Funds are budgeted for abatement in account number 010-4052-424.41-14 (Mowing/Abatement).