



# office memorandum

**TO:** Brenda Hall, City Clerk

**FROM:** Lora Hoggatt, Planning Service Manager

**DATE:** May 18, 2021

**SUBJECT:** Consent to Encroach – No. 2021-10  
Block 1, Lot 15C, Carrington Place Addition, Section 6  
4405 Cannon Drive

The lot located at the subject address has a platted 15' Utility Easement on the north side of the lot. The owner is requesting consent to encroach into this platted easement with a small portion of a swimming pool. The impervious area requirements should still be under the required maximum coverage of 65% with the addition of the swimming pool. Staff will verify all coverage requirements with the building permit application.

Planning and Community Development Staff does not oppose the encroachment as submitted.

Cc: Jane Hudson, Director, Planning & Community Development  
Beth Muckala, Assistant City Attorney III  
Ken Danner, Subdivision Development Manager  
Chris Mattingly, Director of Utilities