

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, November 14, 2017

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Lynne Miller
Councilmember Kate Bierman
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember Sereta Wilson
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1718-16](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL SPECIAL SESSION MINUTES OF OCTOBER 17, 2017
CITY COUNCIL MINUTES OF OCTOBER 24, 2017
NORMAN UTILITIES AUTHORITY MINUTES OF OCTOBER 24, 2017
NORMAN MUNICIPAL AUTHORITY MINUTES OF OCTOBER 24, 2017
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF
OCTOBER 24, 2017

Attachments: [Text File Minutes](#)

[October 17 Special Session Minutes](#)

[October 24 2017 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Proclamation

4 [P-1718-14](#) PROCLAMATION P-1718-14: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF NOVEMBER, 2017, AS VETERAN'S MONTH IN THE CITY OF NORMAN.

Attachments: [Text File Veterans](#)

[Veteran's Month](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-14 proclaiming the month of November, 2017 as Veteran's Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 5 [P-1718-15](#) PROCLAMATION P-1718-15: PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF NOVEMBER, 2017, AS NATIVE AMERICAN HERITAGE MONTH IN THE CITY OF NORMAN.

Attachments: [Text File](#)
[Native American Heritage](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-15 proclaiming the month of November, 2017 as Native American Heritage Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 6 [P-1718-16](#) PROCLAMATION P-1718-16: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING SATURDAY, NOVEMBER 25, 2017, AS SMALL BUSINESS SATURDAY IN THE CITY OF NORMAN.

Attachments: [Text File Small Business](#)
[Small Business Saturday](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-16 proclaiming Saturday, November 25, 2017, as Small Business Saturday in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

7 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 8 through Item 22 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Zoning Ordinance

- 8 [O-1718-11](#) CONSIDERATION OF ORDINANCE O-1718-11 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHEAST QUARTER OF SECTION THIRTY-FIVE (35), TOWNSHIP TEN (10) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN IN NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND RM-4, MOBILE HOME PARK DISTRICT, AND PLACE THE SAME IN THE I-1, LIGHT INDUSTRIAL DISTRICT, OF SAID CITY; AND PROVIDING FOR THE SEVERABILITY THEREOF. (2855 WEST INDIAN HILLS ROAD)

Attachments: [Text File O-1718-11](#)

[O-1718-11](#)

[Location Map](#)

[Staff Report](#)

[10-12-17 PC Minutes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-11 upon First Reading by title.

ACTION TAKEN: _____

- 9 [O-1718-12](#) CONSIDERATION OF ORDINANCE O-1718-12 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF THE SOUTHEAST QUARTER OF SECTION FIFTEEN (15) OF TOWNSHIP NINE (9) NORTH, RANGE THREE (3) WEST OF THE INDIAN MERIDIAN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE A-2, RURAL AGRICULTURAL DISTRICT, AND FROM THE C-1, LOCAL COMMERCIAL DISTRICT, AND PLACE SAME IN THE PUD, PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (1/8 MILE NORTH OF THE INTERSECTION OF 36TH AVENUE N.W. AND ROCK CREEK ROAD ON THE WEST SIDE OF 36TH AVENUE N.W.)

Attachments: [Text File O-1718-12](#)

[O-1718-12](#)

[Location Map](#)

[Staff Report](#)

[Attachment A - Legal Description of Zoning Area](#)

[PUD Narrative](#)

[Warwick Protest Map 10-12-17](#)

[Warwick Protest 10-17](#)

[10-12-17 PC Minutes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-12 upon First Reading by title.

ACTION TAKEN: _____

- 10 [O-1718-13](#) CONSIDERATION OF ORDINANCE O-1718-13 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE LOTS TEN (10), ELEVEN (11), TWELVE (12), THIRTEEN (13) AND FOURTEEN (14), IN BLOCK SEVENTY-TWO (72), OF THE ORIGINAL TOWN OF NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE CENTER CITY FORM-BASED CODE (CCFBC) URBAN STOREFRONT FRONTAGE, AND PLACE SAME IN THE CENTER CITY PLANNED UNIT DEVELOPMENT (CCPUD); AND PROVIDING FOR THE SEVERABILITY THEREOF. (221 WEST MAIN STREET)

Attachments: [Text File O-1718-13](#)

[Location Map](#)

[O-1718-13](#)

[CCPUD Narrative updated 11-1-17](#)

[Staff Report](#)

[CCPUD Narrative with Attachments](#)

[10-12-17 PC Minutes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-13 upon First Reading by title.

ACTION TAKEN: _____

- 11 [O-1718-14](#) CONSIDERATION OF ORDINANCE O-1718-14 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA AMENDING CHAPTER 22 OF THE CITY CODE TO AMEND SECTION 420, PLANNED UNIT DEVELOPMENTS (PUD), BY UPDATING THE REFERENCE TO THE CITY OF NORMAN'S MASTER LAND USE PLAN, BY INCREASING THE ACREAGE REQUIRED FOR PUD ZONING TO FIVE ACRES OR MORE AND AMENDING OTHER STANDARDS OF DEVELOPMENT TO ALLOW MORE FLEXIBILITY IN THE DEVELOPMENTS ZONED PUD; TO ADD SECTION 420.05, SIMPLE PLANNED UNIT DEVELOPMENTS (SPUD), TO CREATE A NEW ZONING CATEGORY FOR SIMPLE PLANNED UNIT DEVELOPMENTS CONTAINING LESS THAN FIVE ACRES; TO AMEND SECTION 431.2 BY DELETING THE WORD 'COMMERCIAL' FROM THE TITLE AND TO ADD SECTION 431.2 (C), SMALL COMMUNICATION TOWERS, TO REGULATE THE OPERATION OF THESE TOWERS THAT PROVIDE PRIMARILY RURAL INTERNET SERVICE; AND TO ADD SECTION 433, DISTRIBUTED WIND TURBINES, TO REGULATE THE OPERATION OF THESE TURBINES THAT PROVIDE POWER TO INDIVIDUAL STRUCTURES; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File O-1718-14](#)

[O-1718-14](#)

[O-1718-14 - Annotated](#)

[Staff Report](#)

[10-12-17 PC Minutes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-14 upon First Reading by title.

ACTION TAKEN: _____

Appointment

12 [AP-1718-11](#) CONSIDERATION OF THE MAYOR'S APPOINTMENTS AS FOLLOWS:

BICYCLE ADVISORY COMMITTEE

TERM: 11-14-17 TO 02-13-18: CHRISTOPHER SOUTHERN, WARD 4

HISTORIC DISTRICT COMMISSION

TERM: 10-26-17 TO 10-26-20: RUSSELL KAPLAN, WARD 3

TERM: 11-14-17 TO 10-26-20: GREGORY HEISER, WARD 4

TERM: 10-26-17 TO 10-26-20: CAMERON BREWER, WARD 4

HUMAN RIGHTS COMMISSION

TERM: 11-14-17 TO 07-13-20: CHRIS NANNY, WARD 1

LIBRARY BOARD

TERM: 11-14-17 TO 05-01-18: THOMAS TURNER, WARD 7

NORMAN ELECTION COMMISSION

TERM: 09-01-17 TO 09-01-20: ELIZABETH PIERCE, WARD 5

NORMAN FORWARD SALES TAX CITIZEN FINANCIAL OVERSIGHT BOARD

TERM: 11-14-17 TO 12-22-18: LINDA PRICE, WARD 1

NORMAN HOUSING AUTHORITY

TERM: 11-21-17 TO 11-21-20: JEFF CUMMINS, WARD 8

TERM: 11-21-17 TO 11-21-20: RICHARD MCKINNEY, WARD 3

NORMAN REGIONAL HOSPITAL AUTHORITY

TERM: 10-31-17 TO 10-31-20: KEVIN PIPES, WARD 4

TERM: 10-31-17 TO 10-31-20: DOUG CUBBERLEY, WARD 7

TERM: 10-31-17 TO 10-31-20: JEFF KIMPEL, WARD 3

PLANNING COMMISSION

TERM: 11-01-17 TO 11-01-20: NEIL ROBINSON, WARD 4

TERM: 11-01-17 TO 11-01-20: ERIN WILLIFORD, WARD 7

TERM: 11-01-17 TO 11-01-20: TOM KNOTTS, WARD 5

SOCIAL AND VOLUNTARY SERVICES COMMISSION

TERM: 11-14-17 TO 12-09-18: NANCEE MORRIS, WARD 8

TERM: 12-09-17 TO 12-09-20: AISHA ALI, WARD 3

TERM: 12-09-17 TO 12-09-20: ANGELA STEINLE, WARD 1

TERM: 12-09-17 TO 12-09-20: LOIDA SALMOND, WARD 6

Attachments: [Text File Appt](#)

ACTION NEEDED: Motion to confirm or reject the appointments.

ACTION TAKEN: _____

Report/Communication

- 13 [RPT-1718-2](#) SUBMISSION AND ACKNOWLEDGING RECEIPT OF THE CITY
 [7](#) MANAGER'S CHANGE ORDER REPORT AND DIRECTING THE FILING
 THEREOF.

Attachments: [Text File CO Report](#)
 [Change Order 3 - East Branch Library - Signed 10-19-17.pdf](#)

ACTION NEEDED: Motion to acknowledge receipt of the report and direct the filing thereof.

ACTION TAKEN: _____

Final Plat

- 14 [FP-1718-11](#) CONSIDERATION OF A FINAL PLAT FOR BIO-CIDE EAST PARK
 ADDITION, SECTION 1, AND ACCEPTANCE OF PUBLIC
 DEDICATIONS CONTAINED THEREIN. (GENERALLY LOCATED AT
 THE INTERSECTION OF FLOOD AVENUE/HIGHWAY 77 AND 24TH
 AVENUE N.W.)

Attachments: [Text File FP](#)
 [Location Map](#)
 [Final Plat](#)
 [Preliminary Plat](#)
 [Staff Report](#)
 [Application](#)

ACTION NEEDED: Motion to approve or reject the final plat for Bio-Cide East Park Addition; and, if approved, accept the public dedications contained therein, authorize the Mayor to sign the final plat and subdivision and maintenance bonds subject to the City Development Committee's acceptance of all required public improvements and receipt of a traffic impact fee in the amount of \$2,018.34; and direct the filing of the final plat.

ACTION TAKEN: _____

Donation

- 15 [GID-1718-50](#) CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$500 FROM MR. ANDREW DARKS TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER.

Attachments: [Text File](#)

[Donation Receipt](#)

ACTION NEEDED: Motion to accept or reject a donation of \$1,500 from Austin Pets Alive to be used at the Norman Animal Welfare Center; and, if accepted, increase Misc. Revenue/ Donation/Organization (010-0000-365.13-73) by \$1,500 and appropriate \$1,500 to Employee Travel/Prof License (010-6070-441.46-22).

ACTION TAKEN: _____

- 16 [GID-1718-51](#) CONSIDERATION OF ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$1,500 FROM AUSTIN PETS ALIVE TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER AND BUDGET APPROPRIATION.

Attachments: [Text File Pets Alive](#)

ACTION NEEDED: Motion to accept or reject a donation of \$1,500 from Austin Pets Alive to be used at the Norman Animal Welfare Center; and, if accepted, increase Misc. Revenue/ Donation/Organization (010-0000-365.13-73) by \$1,500 and appropriate \$1,500 to Employee Travel/Prof License (010-6070-441.46-22).

ACTION TAKEN: _____

Request for Payment

- 17 [GID-1718-22](#) CONSIDERATION OF A REQUEST FROM THE NORMAN HOUSING AUTHORITY TO WAIVE THE PAYMENT IN LIEU OF TAXES (PILOT) IN THE AMOUNT OF \$13,657.79 FOR FISCAL YEAR ENDING (FYE) 2017.

Attachments: [Text File NHA](#)

[NHA Request](#)

ACTION NEEDED: Motion to approve or reject the request from the Norman Housing Authority to waive the fee in the amount of \$13,657.79 in lieu of taxes payment for 2017.

ACTION TAKEN: _____

Contract

- 18 [K-1718-40](#)
[CO#1](#) CHANGE ORDER NO. ONE TO CONTRACT K-1718-40: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SILVER STAR CONSTRUCTION COMPANY, INC., INCREASING THE CONTRACT AMOUNT BY \$193,310.40 FOR A REVISED CONTRACT AMOUNT OF \$2,420,843.85 TO ADD THE COMPLETION OF DAKOTA STREET, PHASE II, FROM BERRY ROAD TO FLOOD AVENUE AND IOWA STREET, PHASE III, FROM FLOOD AVENUE TO UNIVERSITY BOULEVARD TO THE EXISTING CONTRACT AND BUDGET TRANSFER BETWEEN PROJECT ACCOUNTS.

Attachments: [Text File CO](#)

[Iowa Projects Locations Map](#)

[Change Order](#)

[Requisition](#)

ACTION NEEDED: Motion to approve or reject Change Order No. One to Contract K-1718-40 with Silver Star Construction Company, Inc., increasing the contract amount by \$193,310.40 for a revised contract amount of \$2,420,843.85; authorize the execution thereof, and transfer \$193,310.40 from Project BP0239, 2010 Street Maintenance Bond Program, Construction (050-9385-431.61-01) to Project GC0067, CDBG-DR 2013, Program, Construction (021-4000-463.61-01).

ACTION TAKEN: _____

- 19 [K-1718-75](#) CONTRACT K-1718-75: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, WITH FREESE AND NICHOLS, INC., IN THE AMOUNT OF \$10,000 TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE CONSTITUTION STREET MULTIMODAL PATH PROJECT (JENKINS AVENUE TO CLASSEN BOULEVARD).

Attachments: [Text File K-1718-75](#)

[Location Map](#)

[K-1718-75](#)

[Requisition](#)

ACTION NEEDED: Motion to approve or reject Contract K-1718-75 with Freese and Nichols, Inc., in the amount of \$10,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 20 [K-1718-76](#) CONTRACT K-1718-76: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, WITH CARDINAL ENGINEERING, L.L.C., IN THE AMOUNT OF \$71,068 TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE HIGHWAY 9 MULTIMODAL PATH PHASE 2 PROJECT (36TH AVENUE S.E. TO 48TH AVENUE S.E.).

Attachments: [Text File K-1718-76](#)

[Location Map - SH 9 Path - Phase 2](#)

[K-1718-76](#)

[Requisition](#)

ACTION NEEDED: Motion to approve or reject Contract K-1718-76 with Cardinal Engineering, L.L.C., in the amount of \$71,068; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Resolution

- 21 [R-1718-55](#) RESOLUTION R-1718-55: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA APPROPRIATING \$531 FROM THE GENERAL FUND; \$161,432 FROM THE PUBLIC SAFETY SALES TAX FUND BALANCE; \$3,533,767 FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND BALANCE; \$99,176 FROM THE SPECIAL REVENUE FUND BALANCE; \$48,237 FROM THE ROOM TAX FUND BALANCE; \$414,558 FROM THE NORMAN FORWARD SALES TAX FUND BALANCE; \$427,463 FROM THE UNIVERSITY NORTH PARK TAX INCREMENT FINANCE FUND BALANCE; \$225,420 FROM THE DEBT SERVICE FUND BALANCE; AND \$49,820 FROM THE SEWER LINE MAINTENANCE FUND BALANCE TO CLOSE OUT YEAR END ACCOUNTING ENTRIES FOR FYE 2017.

Attachments: [Text File R-1718-55](#)

[R-1718-55](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-55.

ACTION TAKEN: _____

- 22 [R-1718-57](#) RESOLUTION R-1718-57: A RESOLUTION OF CITY COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, DECLARING THAT THE CITY COUNCIL, NORMAN MUNICIPAL AUTHORITY, NORMAN UTILITIES AUTHORITY, AND NORMAN TAX INCREMENT FINANCE AUTHORITY MEETINGS SCHEDULED FOR DECEMBER 12 AND 26, 2017, SHALL BE CANCELLED AND MEETINGS SHALL BE SCHEDULED FOR DECEMBER 5 AND DECEMBER 19, 2017.

Attachments: [Text File R-1718-57](#)

[R-1718-57](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-57.

ACTION TAKEN: _____

Non-Consent Items

- 23 [PP-1718-3](#) CONSIDERATION OF A PRELIMINARY PLAT FOR HALLBROOKE ADDITION. (GENERALLY LOCATED AT THE SOUTHWEST CORNER OF EAST ROCK CREEK ROAD AND 24TH AVENUE N.E.)

Attachments: [Text file Prelim](#)

[Traffic Summary Table](#)

[Location Map](#)

[Preliminary Plat](#)

[Staff Report](#)

[Transportation Impacts](#)

[Pre-Development Summary](#)

[Greenbelt Commission Comments](#)

[Hallbrooke Protest Map 10-12-17](#)

[Hallbrooke Protest 10-17](#)

[10-12-17 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Hallbrooke Addition.

ACTION TAKEN: _____

24 **Miscellaneous Discussion**

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

25 **Adjournment**