



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Master

**File Number: K-1314-33**

**File ID:** K-1314-33

**Type:** Contract

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 35

**In Control:** City Council

**Department:** Legal Department

**Cost:** \$13,000.00

**File Created:** 07/16/2013

**File Name:** Aging Services Contract Kiwanis Kruiser

**Final Action:**

**Title:** CONTRACT K-1314-33: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND AGING SERVICES, INC., IN THE AMOUNT OF \$13,000 FOR OPERATION OF THE KIWANIS KRUISER.

**Notes:** ACTION NEEDED: Motion to approve or reject Contract No. K-1314-33 with Aging Services, Inc., in the amount of \$13,000; and, if approved, authorize the execution thereof.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 07/23/2013

**Agenda Number:** 35

**Attachments:** K-1314-33 Aging Services

**Project Manager:** Leah Messner, Assistant City Attorney

**Entered by:** jayme.rowe@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File K-1314-33

Body

**BACKGROUND:** During the budgeting process for FYE 2014, a number of requests were specifically reviewed, discussed and approved by Council. Pursuant to those discussions, funding agreements were prepared and submitted to the various agencies for their execution. One of those agencies is Aging Services. Their funding agreement is now returned to Council for its approval.

**DISCUSSION:** The agreement which comes before Council at this time is the same basic form agreement used with other outside agencies. The agreement provides that Aging Services will use the City funds of \$13,000 to operate the Kiwanis Kruiser. The agreement includes a reporting procedure by the agency to the Council of expenditures of the funds in an amount not to exceed \$13,000. The agreement also provides for cancellation by either party and specifically provides for cancellation and return of any unexpended funds should the agency fail to use the funds for the purpose for which they are intended or should the agency be dissolved or cease to exist any time during the contract period.

The previous agreement with Aging Services, Inc. included a clause allowing the agreement to renew automatically subject to Council's appropriation of funding when adopting the budget. That clause has been included in the new agreement.

**RECOMMENDATION:** Based upon the above and foregoing background and discussion, it is staff's recommendation that the funding agreement submitted herewith be approved. Funds should be disbursed from the following accounts to accomplish this: \$7,500 from City Council-Fleet Fuel (account 010-1001-411.38-01), \$3,500 from City Council-Fleet Parts (account 010-1001-411.38-02) and \$2,000 from City Council-Fleet Auto Repair (account 010-1001-411.48-02) for a total of \$13,000.