



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1314-139

File ID: K-1314-139 **Type:** Contract **Status:** Consent Item

Version: 1 **Reference:** Item No. 21 **In Control:** City Council

Department: Parks and Recreation **Cost:** **File Created:** 05/01/2014
Department

File Name: Countract for Westwood Grill Concession **Final Action:**

Title: CONTRACT NO. K-1314-139: A CONTRACT BY AND BETWEEN THE NORMAN MUNICIPAL AUTHORITY AND COUR PAR GRILL D/B/A WESTWOOD GRILL FOR THE OPERATION OF THE WESTWOOD SWIM COMPLEX CONCESSION FOR THE PARKS AND RECREATION DEPARTMENT.

Notes: ACTION NEEDED: Acting as the Norman Municipal Authority, motion to approve or reject Contract No. K-1314-139 with Cour Par Grill; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 05/13/2014

Agenda Number: 21

Attachments: K-1314-139.pdf

Project Manager: Jud Foster, Director of Parks and Recreation

Entered by: suzanne.terry@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File K-1314-139

Body

BACKGROUND: As a customary service, the Westwood Swim Complex provides concession services to its patrons. The concessions have been made available on a contractual basis by various concessionaires over the many years the pool complex has been in operation.

Barbara Melton, who has provided concessions at the Westwood Swim Complex for the last eight years, advised Parks and Recreation staff that she longer desired to operate the pool concession and has terminated Contract No. K-1011-143 for that service.

DISCUSSION: Request for Proposal No. RFP-1314-59 was advertised in the *Norman Transcript* on April 11th and 18th, 2014. An RFP was requested by one potential concessionaire, who responded with a complete proposal. At this time we would like to recommend that City Council approve Contract No. K-1314-139 with Cour Par Grill dba Westwood Grill for the operation of the Westwood Swim Complex concession. The proprietor of Westwood Grill, Mr. Deryck Courange, has provided the food services at the Westwood Golf

Course restaurant for a year and a half and has done a very good job during that time.

The terms and conditions of proposed Contract No. K-1314-139 are the same as in previous contracts with the exception of section number nine in which the following statement has been added: "If the pool is unable to open for any reason, i.e. inclement weather, mechanical malfunction, etc., NMA will prorate the weekly lease at \$25 per day."

Among the terms of the contract, Cour Par Grill dba Westwood Grill agrees to the following:

Operate in a wholesome manner complying with all rules and regulations of the State Board of Health Acquire all permits and licenses necessary to do business

Keep prices charged at the concession reasonable and subject to the approval of NMA

Have the concession ready for business daily at least fifteen (15) minutes prior to scheduled activities

Pay a weekly amount of \$175 during the pool season

Be responsible for ordering all food stuffs and payment thereof

Provide all necessary cleaning in the concession food preparation area

Be responsible for trash removal

Provide a good and sufficient liability insurance policy

Premises shall be subject to inspection by City staff at all times

RECOMMENDATION: It is recommended that City Council approve Contract No. K-1314-139 with Cour Par Grill dba Westwood Grill for the operation of the Westwood Swim Complex concession.