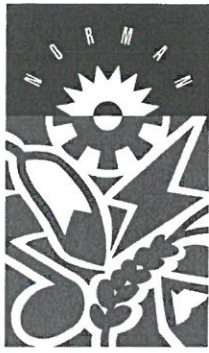


office memorandum



DATE: November 2, 2017

TO: Jeff Bryant, City Attorney  
Ken Komiske, Director of Utilities  
Ken Danner, Subdivision Manager  
Rone Tromble, Administrative Technician IV  
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Request to Close Utility Easements

I am receipt of a request to close three utility easements for property located in Lots 1, 2, and 3, Block 1, South Lake Addition, Section 11.

In accordance with Resolution No. R-8182-66, I am forwarding the request; location map; radius map; and certified ownership list to your office and requesting that your office send notice to the furnished list of property owners and have the necessary ordinance prepared. If further action is needed from my office, please notify me.

BH:smr  
attachments