



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: K-1516-126

File ID: K-1516-126

Type: Contract

Status: Consent Item

Version: 1

Reference: Item 19

In Control: City Council

Department: Planning and
Community
Development
Department

Cost:

File Created: 03/04/2016

File Name: Contract with Complete Lawn Maintenance

Final Action:

Title: CONTRACT K-1516-126: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND COMPLETE LAWN MAINTENANCE FOR MOWING, SECURING OF STRUCTURES, AND THE REMOVAL OF HEALTH NUISANCES AND EASEMENT OBSTRUCTIONS FOR THE CODE COMPLIANCE DIVISION THROUGH MARCH 31, 2017.

Notes: ACTION NEEDED: Motion to approve or reject Contract K-1516-126 with Complete Lawn Maintenance through March 31, 2017; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

Agenda Date: 03/22/2016

Agenda Number: 19

Attachments: K-1516-126

Project Manager: Kelvin Winter, Code Compliance Supervisor

Entered by: kelvin.winter@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File K-1516-126

Body

BACKGROUND: On February 21, 2016 a public notice was printed with a Request for Qualifications (RFQ) from contractors to provide abatement services related to mowing, securing of structures, and removal of health nuisances on private properties. Abatement work orders are issued upon failure of the property owners to abate nuisances after notification by the City Code Compliance Inspectors. Fees for service have been established by the City and the Request for Qualifications allows Staff to determine if the interested contractors have sufficient equipment and employees to address the City's work orders. The City prefers to have two abatement contractors under contract to be able to address abatements in a timely manner.

DISCUSSION: A mandatory pre-submittal meeting was held on Wednesday, February 24, 2016 at which time nine contractors were in attendance.

The contractors are ranked with most important emphasis placed upon the ability of the company to complete

the work assigned within the time frame set by the City; previous residential/commercial/municipal work experience; summary of equipment; and number of key personnel and employees.

Those who expressed an interest in working for the City and submitted proposals before the deadline of February 29th were:

Complete Lawn Maintenance, Moore, OK
Property Image Solutions, Inc., Moore, OK
Mosco Construction, Noble, OK
Perkins Construction and Demolition, Norman, OK
PJ Contracting, Norman, OK
Grounds Guys, Edmond, OK

Complete Lawn Maintenance has been under contract with the City of Norman for many years and has been successful with the abatement process for the City of Norman. Complete Lawn Maintenance scored well and was selected to continue as one of the abatement contractors for the City of Norman.

RECOMMENDATION: Staff recommends that based on the submitted qualifications and positive work history, that Contract K-1516-126 with Complete Lawn Maintenance be approved as a City of Norman mowing/securing/easement/nuisance abatement contractor for the contract period April 1, 2016 through March 31, 2017. Funds are budgeted for abatement in account number 010-4052-424.41-14 (Mowing/Abatement).