

City of Norman



Monthly Departmental Report **December 2014**

MONTHLY PROGRESS

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CITY CLERK 1

**CITY CLERK
MONTHLY PROGRESS REPORT
DECEMBER 2014**

CITY COUNCIL

Filing dates for City Council seats 1, 3, 5, and 7 will be held January 12-14, 2015. The election will be held on April 7, 2015, and the run-off election will be held on May 12, 2015, if needed.

An election for a water rate increase will be held January 13, 2015.

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	7	47	Municipal Court	1	11
Building Permits	4	64	Noise	2	12
CDBG	0	12	Parks and Recreation	5	55
City Clerk	7	*318	Planning	7	48
City Manager/Mayor	1	8	Police	8	91
Code Enforcement	25	290	Sanitation	26	136
Data Processing	2	17	Sidewalks	0	13
Engineering/Public Works	1	61	Storm Debris	0	1
Finance	5	50	Storm Water	6	24
Fire/Civil Defense	5	24	Streets	3	78
Human Resources	0	4	Street Lights	10	52
Information (General)	19	143	Traffic	8	83
Legal	4	16	Utilities	1	**53
Line Maintenance	4	50	WC Questions	0	15
Recycling Questions	3	30	WC Violations	1	8

Total for December	165	Total FYE YTD	1,814
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WC (Water Conservation)

* Volume due to Citywide Garage Sale

LICENSES

32 New licenses were issued during the month of December. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	9	29	Bee Keeper	0	0
Class I Beer	4	8	Solicitor/Peddler (30 day)	0	9
Class II Beer	3	12	Solicitor/Peddler (60 day)	0	0
Mixed Beverage	0	2	Solicitor/Peddler (one day)	0	8
Mixed Beverage/Caterer	1	3	Coin-Operated Devices	15	41
Brewer or Distiller	0	1	Game Machines	0	89
Wine & Beer/Winemaker	0	0	Taxi/Motorbus/Limousine	0	6
Temporary Food (30 day)	0	7	Impoundment Yard	0	0
Temp Food (180 day)	0	3	Salvage Yard	0	0
Temp Food (one day)	0	19	Transient Amusement	0	0
Kennel	0	1	Special Event	0	8
Pawnbrokers	0	0	Sidewalk Dining	0	1
Retail Liquor Store	0	0			

LICENSES, continued**New Establishments/Licenses**

NAME	ADDRESS	LICENSE TYPE(S)
Apple Tree Chocolate	754 Asp Avenue	Food Service
Chuck E. Cheese's	2201 Interstate Drive	Food Service and Class I Beer
Cube	1415 West Main Street	Food Service and Class II Beer
Kim's Donut House	865 12th Avenue N.E.	Food Service
Main Street Donuts	906 West Main Street	Food Service
Pizza King	2108 West Lindsey	Food Service

Existing Establishments/Additional Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Dollar General Store #4126	1215 East Robinson	Class II Beer

Existing Establishments/New Owner

NAME	ADDRESS	LICENSE TYPE(S)
Mr. G's	1729 West Main Street	Food Service and Class II Beer
Red Lobster	302 Interstate Drive	Food Service, Class I Beer, and Mixed Beverage/Caterer
Sooner Nutrition	3451 36th Avenue N.W.	Food Service

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
12-03-14	Donald and Shane Muselmann	Damages to vehicle – claimant alleges a sanitation employee operating a dump truck at the Transfer Station located at 3901 South Chautauqua backed into their vehicle on November 29, 2014.	\$ 759.67
12-03-14	Misha Vaughn	Damages to vehicle – claimant alleges that while making a left hand turn off of Pickard Avenue, she had to stop for oncoming traffic and was struck by a police vehicle traveling directly behind her on November 14, 2014.	\$ 880.13
12-10-14	Lander Bethel	Repair of residential window at 1720 Chamblee Drive – claimant alleges a City mowing crew mowed over a golf ball launching it into his home's window on September 9, 2014.	\$ 146.06
12-11-14	Mark Calhoun	Damage to vinyl fence panel and gate post at 510 West Comanche on August 14, 2014 – claimant alleges a sanitation truck placed his polycart onto the ground with such force that the polycart was shoved into his vinyl fence damaging the fence panel and moving the gate post several inches	\$ 550.00

CLAIMS FILED, continued

12-17-14	Jose Mario Griego	Replacement of vehicle tire – claimant alleges he was traveling south on Lindsey Street near I-35 on December 15, 2014, when he struck a pavement marker that had come loose from the roadway, which damaged his tire.	\$ 140.00
12-29-14	Xiangyu Bing	Damages to vehicle – claimant alleges a sanitation truck emptying the dumpster at her apartment complex located at 401 12th Avenue S.E. on November 24, 2014, struck her parked car.	\$ 1,658.54
12-31-14	Southwestern Bell d/b/a AT&T	Labor, materials, and loss of service – claimant alleges a Line Maintenance crew cut a buried cable while working on a water main on the south side of Alameda Street near 1120 East Alameda on or about December 4, 2014.	\$ 953.84

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
John E. and Pat Roller	Emergency plumbing expenses when a Line Maintenance crew replacing a waterline on Tropicana Avenue on October 14, 2014, stripped the valve stem on their hydrant and when they watered their flowerbeds on October 17, 2014, the water would not turn off requiring emergency services of a plumber.	12-01-14	\$ 334.99

CLAIMS PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Outside Plant Damage Recovery on behalf of Cox Communications	Damages incurred to overhead cable due to a sanitation truck pulling the overhead cable down with its mechanical arms when emptying the dumpster behind Johnnies Charcoal Broiler at 1230 West Main on August 6, 2014.	12-23-14	\$ 1,938.31

LAWSUITS PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Russell H. Dunn	Structural damage to 2141 Allenhurst Avenue due to shifting of street pavement after expansion project.	12-09-14	\$ 47,000.00

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

A City Council Business and Community Affairs Committee meeting was held on December 4, 2014, to discuss the Norman Retail/Restaurant Market and proposed future expansion and recruitment initiatives to enhance retail/restaurant recruitment and information efforts and presentation of the 2013/2014 Development Services Satisfaction Year-End Report.

COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE

A Community Planning and Transportation Committee meeting was held on December 22, 2014, to discuss the CART Ridership Report for the month of November 2014, and One way – Two way Traffic on Main Street and Gary Street in the downtown area.

EXECUTIVE SESSION

A City Council Executive Session was held on December 2, 2014, to discuss Dunn vs. the City of Norman, Case No. CJ-2012-1097TS, and negotiations concerning employees and representatives of employee groups.

A City Council Executive Session was held on December 23, 2014, to discuss possible settlement of a tort claim submitted by Sherri and Leotis Young regarding an accident with a sanitation vehicle.

FINANCE COMMITTEE

A Finance Committee meeting was held on December 11, 2014, regarding an update on General Fund fees and charges to be reviewed for FYE 2016, submission of revenue/expenditure reports for November 2014, and the report on open positions.

OVERSIGHT COMMITTEE

A City Council Oversight Committee meeting was held on December 18, 2014, for continued discussion regarding possible ordinance amendments to Chapter 13, Section 13-501, Oil and Gas Well Regulations.

SPECIAL SESSION

A City Council Special Session was held on December 2, 2014, to discuss carports in residential zoning districts and adjourning into Executive Session to discuss Dunn vs. the City of Norman, Case No. CJ-2012-1097TS, and negotiations concerning employees and representatives of employee groups.

A City Council Special Session was held on December 23, 2014, to discuss Change Order No. One to Contract No. K-1314-119 with Matthews Trenching, Inc., increasing the contract amount by \$58,225 for a revised contract amount of \$1,056,100 for the Interstate 35 Waterline Relocation Project and adjourning into Executive Session to discuss possible settlement of a tort claim submitted by Sherri and Leotis Young regarding an accident with a sanitation vehicle.

Work Order by Facility Serviced

December, 2014

AcctCodes: Facility		Employee	Hours	
010-2080				
2080.1 LIBRARY				
12/2/2014 PLUMBING	Added anti-freeze to the boiler system		60	1
12/5/2014 PLUMBING	Installed a toilet paper dispenser in the women's bathroom		60	1
12/8/2014 PLUMBING	Repaired the drinking fountain in the lobby of the library		120	2
12/9/2014 MISCELLANEOUS	Installed new hinges on cabinet doors		60	1
12/9/2014 MISCELLANEOUS	Rebuilt the cabinets		120	2
12/10/2014 MISCELLANEOUS	Installed new hinges on cabinet doors		180	3
12/11/2014 MISCELLANEOUS	Installed new hinges on cabinet doors		240	4
12/15/2014 MISCELLANEOUS	Installed new hinges on cabinet doors		300	5
12/15/2014 PLUMBING	Repaired the drinking fountain		60	1
12/16/2014 MISCELLANEOUS	Installed new hinges on cabinet doors		240	4
12/16/2014 PLUMBING	Added anti-freeze to the boiler system		60	1
12/18/2014 MISCELLANEOUS	Installed new hinges on cabinet doors		210	3.5
12/19/2014 MISCELLANEOUS	Installed new handles on cabinet doors		60	1
12/23/2014 PLUMBING	Blockage in drinking fountain		60	1
12/23/2014 PLUMBING	Replaced bowl wax on toilet in children's bathroom		60	1
12/31/2014 MISCELLANEOUS	Worked on door in Administrative Office		60	1
			Jeff Lewis	1950 32.5
12/10/2014 ELECTRICAL	Repaired electrical switch and added screws to the cover		60	1
			Larry E. Long	60 1
			Facility Subtotal	2010 33.5
AcctCode Total			2010	33.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-3001			
3090.3	MUNICIPAL BLDG - BUILDING C		
12/8/2014	ELECTRICAL	Worked on lights	30 0.5
12/23/2014	ELECTRICAL	Worked on lights	180 3
12/29/2014	ELECTRICAL	Worked on lights	240 4
12/30/2014	ELECTRICAL	Worked on lights	240 4
12/31/2014	ELECTRICAL	Worked on lights and repaired the lens	120 2
Bill Sandison			810 13.5
12/2/2014	PLUMBING	Added anti-freeze to the boiler system	120 2
12/3/2014	PLUMBING	Ran camera through sewer lines	120 2
12/9/2014	PLUMBING	Installed paper towel dispensers in bathrooms	60 1
12/10/2014	PLUMBING	Blockage in toilet in women's bathroom	60 1
12/12/2014	PLUMBING	Rebuilt the flush valve on the urinal in the men's bathroom	60 1
12/15/2014	PLUMBING	Rebuilt the flush valve on the toilet in men's bathroom	60 1
12/18/2014	MISCELLANEOUS	Worked on doors	60 1
12/18/2014	PLUMBING	Repaired the sink in the men's bathroom	60 1
12/23/2014	PLUMBING	Repaired faucet in mop sink in mechanical room	60 1
12/26/2014	PLUMBING	Blockage in toilet in men's bathroom	60 1
12/30/2014	MISCELLANEOUS	Worked on door handle	60 1
12/30/2014	PLUMBING	Rebuilt the flush valve on urinal in men's bathroom	60 1
Jeff Lewis			840 14
12/4/2014	HVAC	Serviced the A/C units	240 4
12/8/2014	HVAC	Serviced the HVAC system	240 4
12/9/2014	HVAC	Serviced the air handlers	240 4
12/10/2014	HVAC	Serviced the A/C unit (#4)	120 2
12/12/2014	HVAC	Serviced the air handlers	240 4
12/18/2014	HVAC	Serviced A/C unit	330 5.5
12/19/2014	HVAC	Serviced the air handlers	240 4
12/26/2014	HVAC	Serviced the air handlers	240 4
12/31/2014	HVAC	Serviced the air handlers	240 4
Jerry Wilson			2130 35.5
12/8/2014	ELECTRICAL	Worked on lights	30 0.5
12/15/2014	ELECTRICAL	Repaired the lights in the bathroom	60 1
12/18/2014	ELECTRICAL	Worked on lights	30 0.5
12/23/2014	ELECTRICAL	Worked on lights	180 3
12/29/2014	ELECTRICAL	Worked on lights	120 2
12/30/2014	ELECTRICAL	Worked on lights	240 4
12/31/2014	ELECTRICAL	Replaced lens	120 2
Larry E. Long			780 13
Facility Subtotal			4560 76
AcctCode Total			4560 76

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-3090				
3090.1 MUNICIPAL BLDG - BUILDING A				
12/12/2014	ELECTRICAL	Worked on lights	60	1
12/22/2014	ELECTRICAL	Worked on lights	180	3
12/23/2014	ELECTRICAL	Gathered up parts for repairs in Bldg. A	120	2
			Bill Sandison	360 6
12/2/2014	PLUMBING	Blockage in sewer	120	2
12/3/2014	PLUMBING	Repaired the sink faucet in women's bathroom	60	1
12/3/2014	PLUMBING	Ran camera through sewer lines	120	2
12/5/2014	PLUMBING	Repaired sink faucet in men's bathroom	60	1
12/5/2014	PLUMBING	Repaired sprinkler lines	240	4
12/10/2014	MISCELLANEOUS	Worked on the doors	60	1
12/17/2014	ELECTRICAL	Assisted Larry Long with work on the lights	60	1
12/31/2014	PLUMBING	Repaired drinking fountain	60	1
			Jeff Lewis	780 13
12/16/2014	HVAC	Repaired the ice machine	120	2
			Jerry Wilson	120 2
12/3/2014	ELECTRICAL	Worked on lights	30	0.5
12/15/2014	ELECTRICAL	Repaired the lights in the office	60	1
12/17/2014	ELECTRICAL	Worked on lights	60	1
12/22/2014	ELECTRICAL	Worked on lights (outside)	180	3
12/23/2014	ELECTRICAL	Shopped for LED light kits to replace outside lights	120	2
			Larry E. Long	450 7.5
			Facility Subtotal	1710 28.5
3090.2 MUNICIPAL BLDG - BUILDING B				
12/12/2014	ELECTRICAL	Worked on lights (security)	60	1
12/16/2014	ELECTRICAL	Worked on lights (emergency)	240	4
12/19/2014	ELECTRICAL	Repaired the electrical power to water heater	240	4
12/19/2014	ELECTRICAL	Worked on lights	180	3
			Bill Sandison	720 12
12/2/2014	MISCELLANEOUS	Worked on door in lobby	60	1
12/9/2014	MISCELLANEOUS	Rebuilt the cabinets	120	2
12/10/2014	MISCELLANEOUS	Rebuilt the cabinets in women's locker room	120	2
12/15/2014	PLUMBING	Blockage in the toilet in the men's bathroom	60	1
12/17/2014	ELECTRICAL	Assisted Larry Long with work on the lights	420	7
12/18/2014	ELECTRICAL	Assisted Larry Long with work on the lights	90	1.5
12/19/2014	PLUMBING	Replaced the water heater	180	3
12/22/2014	PLUMBING	Cleaned out sewer in basement	120	2
12/30/2014	PLUMBING	Replaced the P-trap under the sink in Captain's bathroom	60	1
12/30/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
			Jeff Lewis	1290 21.5
12/11/2014	HVAC	Serviced the boiler	120	2
12/29/2014	HVAC	Serviced the filter and boiler operation	240	4
			Jerry Wilson	360 6
12/15/2014	ELECTRICAL	Took inventory of lightbulbs needed and checked breakers	30	0.5
12/16/2014	ELECTRICAL	Worked on lights (lobby lights)	150	2.5
12/16/2014	ELECTRICAL	Worked on lights (emergency lights in courtrooms)	60	1

Wednesday, January 07, 2015

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<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
12/17/2014 ELECTRICAL	Worked on lights		420	7
12/18/2014 ELECTRICAL	Worked on lights and added cover plates to wall		90	1.5
12/18/2014 ELECTRICAL	Worked on lights (lobby)		120	2
12/19/2014 ELECTRICAL	Worked on lights		420	7
		Larry E. Long	1290	21.5
		Facility Subtotal	3660	61
2020.4 MUNICIPAL BLDG - CITY HALL				
12/8/2014 ELECTRICAL	Worked on lights		330	5.5
12/10/2014 ELECTRICAL	Worked on lights		300	5
12/22/2014 ELECTRICAL	Worked on lights		240	4
12/31/2014 ELECTRICAL	Worked on lights		60	1
		Bill Sandison	930	15.5
12/2/2014 PLUMBING	Added anti-freeze to the boiler system		60	1
12/9/2014 MISCELLANEOUS	Worked on the doors		60	1
		Jeff Lewis	120	2
12/4/2014 HVAC	Serviced the HVAC system		240	4
12/8/2014 HVAC	Serviced the HVAC system		240	4
12/9/2014 HVAC	Serviced the HVAC system		240	4
12/10/2014 HVAC	Serviced the HVAC system		240	4
12/12/2014 HVAC	Serviced the HVAC system		240	4
12/15/2014 HVAC	Serviced the chillers		240	4
12/16/2014 HVAC	Serviced the chillers		360	6
12/19/2014 HVAC	Replaced the fan blade and guard on chiller		240	4
12/26/2014 HVAC	Serviced the HVAC system		240	4
12/29/2014 HVAC	Serviced the HVAC system		240	4
12/30/2014 HVAC	Serviced the HVAC system		240	4
12/31/2014 HVAC	Serviced the HVAC system		240	4
		Jerry Wilson	3000	50
12/8/2014 ELECTRICAL	Worked on the outside lights		360	6
12/10/2014 ELECTRICAL	Worked on lights (outside lights by flag pole)		240	4
12/16/2014 HVAC	Assisted Jerry Wilson with chillers		90	1.5
12/22/2014 ELECTRICAL	Worked on lights (outside)		180	3
		Larry E. Long	870	14.5
		Facility Subtotal	4920	82
2020.5 MUNICIPAL BLDG - COMPLEX				
12/12/2014 ELECTRICAL	Repaired lights from power outage		60	1
		Bill Sandison	60	1
12/12/2014 MISCELLANEOUS	Consulted with Brandon Buss on boiler testing		120	2
		Jeff Lewis	120	2
12/15/2014 HVAC	Checked the city buildings after power outage		240	4
		Jerry Wilson	240	4
12/15/2014 ELECTRICAL	Reset time clocks		120	2
		Larry E. Long	120	2

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		Facility Subtotal	540	9
		AcctCode Total	10830	180.5
010-5021				
5021.0 LINDSEY STREET YARD ADMIN				
12/30/2014 ELECTRICAL	Worked on lights (salt barn)		180	3
		Bill Sandison	180	3
12/30/2014 ELECTRICAL	Worked on lights and control switches at salt barn		180	3
		Larry E. Long	180	3
		Facility Subtotal	360	6
		AcctCode Total	360	6
010-5022				
5022.0 Road and Channel				
12/31/2014 PLUMBING	Blockage in toilet in men's bathroom		60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
		AcctCode Total	60	1
010-5023				
5023.0 TRAFFIC CONTROL				
12/17/2014 HVAC	Repaired heaters in the truck bay area		240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
		AcctCode Total	240	4
010-6010				
6010.0 Police Administration				
12/9/2014 ELECTRICAL	Repaired circuit at NIC		90	1.5
		Bill Sandison	90	1.5
12/22/2014 PLUMBING	Consulted with Maintenance Crew on sewer at NIC		120	2
		Jeff Lewis	120	2
12/10/2014 HVAC	Serviced the chillers at NIC		120	2
		Jerry Wilson	120	2
12/9/2014 ELECTRICAL	Repaired the electrical power to office at NIC		90	1.5
		Larry E. Long	90	1.5
		Facility Subtotal	420	7
		AcctCode Total	420	7

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-6016				
6016.2	POLICE RANGE			
12/8/2014	PLUMBING	Replaced the flush lever on toilet	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
AcctCode Total			60	1
010-6070				
6070.0	ANIMAL WELFARE			
12/16/2014	PLUMBING	Consulted with the plumbing contractor	120	2
12/26/2014	MISCELLANEOUS	Repaired the front gate	240	4
		Jeff Lewis	360	6
		Facility Subtotal	360	6
AcctCode Total			360	6
010-6440				
6443.1	FIRE STATION #1			
12/31/2014	ELECTRICAL	Repaired the circuits and heaters in truck bay area	60	1
		Bill Sandison	60	1
12/31/2014	ELECTRICAL	Repaired the cord reels	150	2.5
		Larry E. Long	150	2.5
		Facility Subtotal	210	3.5
AcctCode Total			210	3.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-6443				
6443.3	FIRE STATION #3			
12/1/2014	HVAC	Repaired the heaters in truck bay	480	8
12/2/2014	HVAC	Repaired the heaters in truck bay	240	4
		Jerry Wilson	720	12
12/1/2014	ELECTRICAL	Serviced the heaters in the truck bay area	480	8
12/2/2014	HVAC	Assisted J. Wilson with blower motor/flame roll out switch	240	4
		Larry E. Long	720	12
		Facility Subtotal	1440	24
6443.4	FIRE STATION #4			
12/3/2014	HVAC	Serviced the heaters in truck bay (newly installed)	240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
6443.6	FIRE STATION #6			
12/16/2014	PLUMBING	Blockage in urinal in men's bathroom	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
6443.8	FIRE STATION #8			
12/8/2014	PLUMBING	Cleaned out the drains to the grease trap	120	2
		Jeff Lewis	120	2
		Facility Subtotal	120	2
AcctCode Total			1860	31

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-7010				
7010.1	PARK - ANDREWS PARK			
12/31/2014 ELECTRICAL	Repaired the basketball lifts		120	2
		Bill Sandison	120	2
12/29/2014 PLUMBING	Serviced the heaters in the bathrooms		60	1
		Jeff Lewis	60	1
12/31/2014 ELECTRICAL	Worked on lighting panel and timers		120	2
		Larry E. Long	120	2
		Facility Subtotal	300	5
7010.2	PARK - GRIFFIN PARK			
12/3/2014 PLUMBING	Located sewer lines at Griffin Park		180	3
12/29/2014 PLUMBING	Serviced the heaters in the bathrooms and concession		120	2
		Jeff Lewis	300	5
		Facility Subtotal	300	5
9000.5	PARK - LEGACY PARK			
12/11/2014 ELECTRICAL	Worked on lights (flag pole)		60	1
12/12/2014 ELECTRICAL	Installed flag pole pipe at Legacy Park		60	1
		Bill Sandison	120	2
12/11/2014 ELECTRICAL	Consulted with contractor re: underground conduit		60	1
12/12/2014 ELECTRICAL	Installed conduit underground		60	1
		Larry E. Long	120	2
		Facility Subtotal	240	4
7010.6	PARK - LIONS PARK			
12/11/2014 ELECTRICAL	Worked on lights at Lion's Park Tennis Courts		210	3.5
12/16/2014 ELECTRICAL	Worked on lights (tennis court lights)		120	2
		Bill Sandison	330	5.5
12/29/2014 PLUMBING	Serviced the heaters in the bathrooms		60	1
12/31/2014 PLUMBING	Replaced the heaters in concession stand		120	2
		Jeff Lewis	180	3
12/11/2014 ELECTRICAL	Ordered new mercury lamps for light poles		60	1
12/11/2014 ELECTRICAL	Worked on lights and outside light fixtures		60	1
12/11/2014 ELECTRICAL	Looked through spare fixtures in storage for parts to use		90	1.5
12/18/2014 ELECTRICAL	Worked on lights (pole lights) and delivered bill to Mitch		30	0.5
		Larry E. Long	240	4
		Facility Subtotal	750	12.5
7010.7	PARK - LITTLE AXE PARK			
12/22/2014 PLUMBING	Consulted with Mitch Miles on A/C unit (concession stand)		240	4
12/23/2014 PLUMBING	Consulted with H&A Contractor at Little Axe Park		240	4
12/29/2014 PLUMBING	Serviced the heaters in the bathrooms and concession		120	2
		Jeff Lewis	600	10

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
		Facility Subtotal	600	10
7010.10	PARK - ROTARY PARK			
12/29/2014	PLUMBING	Serviced the heaters in the bathrooms	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
7070.6	WESTWOOD TENNIS CENTER			
12/2/2014	HVAC	Located smell in floor ducts in tennis shop	240	4
		Jerry Wilson	240	4
		Facility Subtotal	240	4
AcctCode Total			2490	41.5
010-7070				
7070.0	PARKS AND REC ADMIN			
12/26/2014	ELECTRICAL	Installed electrical power for carving classes	120	2
		Bill Sandison	120	2
12/17/2014	HVAC	Changed the filters and serviced the HVAC system	240	4
		Jerry Wilson	240	4
12/26/2014	ELECTRICAL	Repaired GFI and replaced cover	120	2
		Larry E. Long	120	2
		Facility Subtotal	480	8
AcctCode Total			480	8
010-7083				
7083.0	SOONER THEATRE			
12/2/2014	PLUMBING	Blockage in toilet in women's bathroom	60	1
12/23/2014	MISCELLANEOUS	Worked on door in men's bathroom	60	1
		Jeff Lewis	120	2
		Facility Subtotal	120	2
AcctCode Total			120	2

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-7097			
7097.0	CHRISTMAS LIGHTS		
12/1/2014	ELECTRICAL	Worked on Christmas lights	120 2
12/5/2014	ELECTRICAL	Worked on Christmas lights at Andrews Park	240 4
12/8/2014	ELECTRICAL	Repaired Christmas lights on Legacy Trail	120 2
12/9/2014	ELECTRICAL	Repaired Christmas lights at Bldg. B	60 1
12/10/2014	ELECTRICAL	Repaired Christmas lights at City Hall	120 2
12/16/2014	ELECTRICAL	Repaired Christmas lights on Legacy Trail	120 2
12/22/2014	ELECTRICAL	Repaired Christmas lights City Complex	60 1
Bill Sandison			840 14
12/2/2014	ELECTRICAL	Repaired outlets on roof of City Hall for Christmas lights	90 1.5
12/3/2014	ELECTRICAL	Repaired GFI and electrical outlets at Santa Fe Depot	60 1
12/4/2014	ELECTRICAL	Repaired the Christmas lights on Main St. and 24th Ave.	150 2.5
12/5/2014	ELECTRICAL	Repaired the Christmas lights in parks and City Complex	420 7
12/8/2014	ELECTRICAL	Repaired the Christmas lights in front of City Hall	90 1.5
12/9/2014	ELECTRICAL	Repaired the Christmas lights on the roof of Bldg. B	60 1
12/10/2014	ELECTRICAL	Repaired the Christmas lights at City Hall	120 2
12/16/2014	ELECTRICAL	Repaired the Christmas lights/decorations on Legacy Trail	120 2
12/22/2014	ELECTRICAL	Repaired the Christmas lights on Bldg. B	60 1
Larry E. Long			1170 19.5
Facility Subtotal			2010 33.5
AcctCode Total			2010 33.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
020-7021				
7021.3	REC CTR - 12TH AVE			
12/10/2014	PLUMBING	Repaired the water leak in the ice machine	60	1
12/12/2014	PLUMBING	Repaired the drinking fountain	60	1
12/18/2014	PLUMBING	Blockage in toilet in men's bathroom	60	1
		Jeff Lewis	180	3
12/5/2014	HVAC	Serviced the A/C unit in the exercise room	240	4
		Jerry Wilson	240	4
		Facility Subtotal	420	7
7021.0	REC CTR - IRVING			
12/4/2014	ELECTRICAL	Worked on lights in kitchen	120	2
		Larry E. Long	120	2
		Facility Subtotal	120	2
7021.1	REC CTR - LITTLE AXE			
12/8/2014	PLUMBING	Repaired the water heater	180	3
		Jeff Lewis	180	3
		Facility Subtotal	180	3
7021.4	REC CTR - WHITTIER			
12/5/2014	PLUMBING	Reattached the urinal to the wall in the men's bathroom	120	2
12/9/2014	PLUMBING	Blockage in urinal in men's bathroom	60	1
		Jeff Lewis	180	3
		Facility Subtotal	180	3
AcctCode Total			900	15
020-7023				
7023.0	SENIOR CITIZENS CTR			
12/12/2014	ELECTRICAL	Repaired the electrical power in kitchen	60	1
		Bill Sandison	60	1
12/11/2014	PLUMBING	Blockage in sewer	120	2
12/31/2014	PLUMBING	Cleaned out the sewer in kitchen area	120	2
12/31/2014	PLUMBING	Replaced the spud on toilet in women's bathroom	60	1
		Jeff Lewis	300	5
12/15/2014	ELECTRICAL	Repaired the lights at the back door	120	2
12/15/2014	ELECTRICAL	Replaced the disposal switch/added waterproof cover	60	1
12/18/2014	ELECTRICAL	Worked on lights and replaced the emergency light	210	3.5
		Larry E. Long	390	6.5
		Facility Subtotal	750	12.5
AcctCode Total			750	12.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
030-7032				
7070.3 WESTWOOD CART STORAGE				
12/26/2014	PLUMBING	Blockage in toilet in bathroom in golf cart building	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
7032.0 WESTWOOD GOLF COURSE				
12/11/2014	ELECTRICAL	Located power lines	120	2
12/29/2014	ELECTRICAL	Worked on lights (parking lot)	60	1
12/29/2014	ELECTRICAL	Serviced the heater	105	1.8
		Bill Sandison	285	4.75
12/11/2014	PLUMBING	Blockage in the french drains	120	2
12/12/2014	PLUMBING	Blockage in the french drains	240	4
12/19/2014	PLUMBING	Worked on the condensation line in the heater closet	60	1
		Jeff Lewis	420	7
12/11/2014	HVAC	Checked the mounting of metal over the heater	120	2
		Jerry Wilson	120	2
12/11/2014	ELECTRICAL	Assisted the grounds crew locate underground drain pipe	120	2
12/29/2014	ELECTRICAL	Worked on lights (outside)	60	1
12/29/2014	ELECTRICAL	Repaired lights poles	60	1
12/29/2014	ELECTRICAL	Repaired the heater in the bathroom	240	4
12/31/2014	ELECTRICAL	Worked on lights	90	1.5
		Larry E. Long	570	9.5
		Facility Subtotal	1395	23.25
AcctCode Total			1455	24.25
030-7033				
7033.0 WESTWOOD POOL				
12/29/2014	PLUMBING	Serviced the heaters in the bathrooms	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
AcctCode Total			60	1

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
031-5531				
5531.1 WATER TREATMENT PLANT				
12/23/2014	ELECTRICAL	Worked on lights	180	3
12/26/2014	ELECTRICAL	Worked on lights	360	6
		Bill Sandison	540	9
12/26/2014	PLUMBING	Cleaned out floor drains in basement	120	2
		Jeff Lewis	120	2
12/23/2014	ELECTRICAL	Worked on lights	180	3
12/26/2014	ELECTRICAL	Worked on lights (outside)	360	6
		Larry E. Long	540	9
		Facility Subtotal	1200	20
AcctCode Total			1200	20
032-5546				
5546.0 WASTEWATER TREATMENT PLANT				
12/10/2014	ELECTRICAL	Worked on lights	60	1
12/19/2014	ELECTRICAL	Worked on lights and pump	60	1
		Bill Sandison	120	2
12/3/2014	HVAC	Serviced the A/C unit in blower room	240	4
12/5/2014	HVAC	Serviced the A/C unit in the electrical room	240	4
12/11/2014	HVAC	Serviced the air handlers for the blower room	240	4
12/30/2014	HVAC	Serviced the A/C unit for the blower room	240	4
		Jerry Wilson	960	16
12/10/2014	ELECTRICAL	Worked on lights (walkway)	60	1
12/19/2014	ELECTRICAL	Repaired the pump	60	1
12/22/2014	ELECTRICAL	Checked the wires and motor on pump	60	1
		Larry E. Long	180	3
		Facility Subtotal	1260	21
AcctCode Total			1260	21
033-5560				
5560.0 SANITATION DIV BLDG				
12/1/2014	ELECTRICAL	Repaired the compactor at Antique Gardens	120	2
12/4/2014	ELECTRICAL	Repaired the compactor at Antique Gardens	90	1.5
12/5/2014	ELECTRICAL	Repaired the compactor at Antique Gardens	60	1
		Bill Sandison	270	4.5
12/19/2014	PLUMBING	Reattached the sink to the wall at Transfer Station	180	3
		Jeff Lewis	180	3
12/2/2014	ELECTRICAL	Assisted Danny with trash compactor repairs	150	2.5
12/3/2014	ELECTRICAL	Repaired the broken limit switch at Joe's Tavern	90	1.5
12/3/2014	ELECTRICAL	Checked the power source on compactor at A. Gardens	60	1
		Larry E. Long	300	5
		Facility Subtotal	750	12.5
AcctCode Total			750	12.5

<i>AcctCodes:</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
040-5070				
5070.0 FLEET MAINTENANCE				
12/1/2014	ELECTRICAL	Preparation and installation of electrical wires for lift	240	4
12/4/2014	ELECTRICAL	Preparation and rewire for lift	390	6.5
12/5/2014	ELECTRICAL	Retrofit lift at Fleet	60	1
12/9/2014	ELECTRICAL	Installed new lift	330	5.5
12/11/2014	ELECTRICAL	Retrofit lift at Fleet	90	1.5
12/12/2014	ELECTRICAL	Retrofit lift at Fleet	180	3
			Bill Sandison	1290 21.5
12/30/2014	PLUMBING	Located the gas leak	90	1.5
			Jeff Lewis	90 1.5
12/3/2014	ELECTRICAL	Serviced the new lift	240	4
12/4/2014	ELECTRICAL	Repaired the electrical power on new lift	210	3.5
12/5/2014	ELECTRICAL	Prepared the truck lift for removal	60	1
12/9/2014	ELECTRICAL	Installed power to new lift	330	5.5
12/11/2014	ELECTRICAL	Traced power supply for overhead door and power for lift	90	1.5
12/12/2014	ELECTRICAL	Installed power to new lift	180	3
12/15/2014	ELECTRICAL	Delivered the bill for new lifts to Mike	30	0.5
			Larry E. Long	1140 19
			Facility Subtotal	2520 42
			AcctCode Total	2520 42
041-2030				
2020.6 FACILITY MAINTENANCE				
12/5/2014	MISCELLANEOUS	Filled out paperwork	75	1.3
12/30/2014	MISCELLANEOUS	Stocked the shop and truck and gathered materials for job	60	1
12/31/2014	MISCELLANEOUS	Stocked the shop and truck and cleared out previous jobs	120	2
			Bill Sandison	255 4.25
12/16/2014	ELECTRICAL	Filled out paperwork and work logs	30	0.5
12/16/2014	MISCELLANEOUS	Cleaned out the van	30	0.5
12/30/2014	MISCELLANEOUS	Cleaned the shop bay area	60	1
			Larry E. Long	120 2
			Facility Subtotal	375 6.25
			AcctCode Total	375 6.25
			Grand Total	589

CITY MANAGER 2

CIP Financial Status 2A

As previously reported in the October 2014 Monthly Departmental Report; Next quarterly update will be January 2015.

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

11/19/2014

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
UTILITIES				
WW0262	Tecumseh Interceptor	\$0	\$165,000	Sewer Sales Tax 323
		\$0	\$20,000	New Development Excise Tax 322
WW0303	Lift Station D Improvements	\$0	\$450,000	New Development Excise Tax 322
SA0002	Transfer Station	\$0	\$50,000	Sanitation Fund 033
WA0196	I-35 Waterline Relocations (ODOT)***	\$0	\$40,000	Water Fund 031
WA0188	High Pressure Plane Waterline	\$0	\$29,500	Water Fund -31
WW0050	WW Effluent Truck Wash Facility	\$0	\$270,300	Water Reclamation Fund 032
WW0065	WRF Street Lighting (part of Phase 2 improvements)	\$0	\$160,000	Water Reclamation Fund 032
PUBLIC WORKS				
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 60,000.00	\$ -	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ -	\$ -	Capital 50
TR0049	Indian Hills Road Overpass Reconstruction	\$ 100,000.00	\$ -	Capital 50
TR0075	Main Street Roadway Lighting	\$ 50,000.00		Capital 50
INFORMATION TECHNOLOGY				
BG0040	City Phone System Replacement (VOIP)	\$ -	\$ 36,000.00	Capital 50
PARKS AND RECREATION				
UT 0098	UNP Legacy Park and Trail****	7/16/2014 \$0	\$0	UNPTIF Fund 57

Notes

* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion. New landscaping included.

** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

*** ODOT mandate to relocate 3 water lines for I-35 widening. Revised costs to be 100% reimbursed by ODOT at project audit completion.

COMMUNITY RELATIONS 2B

Community Relation's Office
December 2014

Number of press releases	15
Contacts with the media	9
<i>Norman News</i> membership	945
Website visits	68,758
Facebook followers	2,625
Twitter followers	1,193

DEVELOPMENT COORDINATOR 2C

City of Norman
Development Coordinator Monthly Report
December 2014

Below are activities and projects that the Development Coordinator has been involved with during the month of December.

General Inquiries, Contacts and Meetings

- Development Review Team
- City Council Meeting
- City Council Study Session
- Oversight Committee
- Community Planning and Transportation Committee
- Plat Review Team
- Business and Community Affairs
- Planning Commission

Building Permit and Plat Application Meetings

- Discussed building permit requirements for a new retail prospect with staff
- Assisted homeowners in permit requirements and regulations for housing renovations.
- Met with staff and potential restaurant owner regarding permit requirements redevelopment of a convenience store site.
- Met with staff and project representatives to discuss requirements for a new building for expansion of services.
- Met with staff and property owners to discuss redevelopment options for agriculturally zoned property.
- Met with project representatives to discuss potential for new hotel sites in Norman.
- Discussed project requirements with staff and project representative for redevelopment and platting of commercial property.

Development Process Improvements

- ***Wastewater Excise Tax/Connection Fee Analysis RFP*** – The RFP was distributed in December 2014 and will be due on Jan. 9, 2015. Staff will begin review of the proposals and determine a firm for recommended contract approval. It is anticipated that a contract for services could come forward to Council as early as February 2015, with work continuing to complete the final analysis in late June 2015.
- ***Customer Service Survey for Development Services Division*** – The 2013-2014 Annual Report has been completed and will be posted on the Development Coordinator webpage and Development Services page. The latest round of surveys for the January 2015 CO'ed projects has been sent.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information

provided to contractors and developers more clear.. Work continues to research processes and obtain examples from other cities. During this month research of examples from other communities is being compiled for discussion with staff.

- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)

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CITY OF NORMAN

Department of Finance Monthly Report –December 2014

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in December are discussed below:

Treasury Division:

In the month of December, the Treasury Division processed 33,205 total payments. The traffic counter at the Drive-up Facility counted 6,909 customers. The Treasury Division processed 878 credit card utility payments, a decrease of -16.5% from last month, and the IVR (Interactive Voice Response) system processed 1,762 credit card utility payments, an increase of 27.9% from last month. Utility customers also have the option of paying on the City of Norman website. There were 4,098 credit card payments made on the internet in December, an increase of 24.0% from last month. The Municipal Court processed 679 credit card payments for court fines, an increase of 7.3% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$21,141 in convenience fees in the month of December with a fiscal year-to-date total of \$111,180.

Utility Services Division:

The Meter Reading Division read 37,178 meters. Out of 75 meter reading routes, 17 (23%) were read within the targeted 30-day reading cycle. All routes were read by the 35th day. No routes were estimated in December.

Budget Division:

The Annual Budget Kick-Off for FYE 2016 was held on December 12th for staff involved in the budget process. During this meeting, the base budgets for the next fiscal year are distributed and instructions on all budget request forms are given.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are on target for the month of December at 0.7%. Revenues from the City's largest single source of revenue, sales tax, are below target at -1.5% for the year to date and below last fiscal year by -0.2%. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 15 Budget To Date	FYE 15 Actual To Date	FYE 14 Actual To Date	FYE 13 Actual To Date
Sales Tax Revenue*	\$19,355,542	\$19,055,422	\$19,093,919	\$18,193,765
General Fund Revenue*	\$36,749,765	\$36,271,204	\$34,317,589	\$32,665,590
General Fund Expenses*	\$38,789,980	\$36,443,178	\$36,176,936	\$35,219,978

* Excludes Public Safety Sales Tax

Administration Division

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	2,080.00	320.00	2,080.00
Total Comp Time Available	0.00	0.00	0.00	21.13
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	2,080.00	320.00	2,101.13
Benefit Hours Taken	48.50	265.00	45.00	200.50
TOTAL ACCOUNTABLE STAFF HOURS	271.50	1,815.00	275.00	1,900.63
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
Total Regular Hours Available	960.00	6,080.00	960.00	6,040.00
Total Comp Time Available	4.50	5.75	4.00	48.25
Total Overtime Hours	0.00	3.50	0.00	19.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 964.50	 6,089.25	 964.00	 6,107.25
Benefit Hours Taken	152.25	755.00	166.75	789.50
 TOTAL ACCOUNTABLE STAFF HOURS	 812.25	 5,334.25	 797.25	 5,317.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	43.50	68.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 43.50	 68.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 15 DECEMBER	FYE 14 DECEMBER	
Total Revenue Received (\$)	\$13,607,977	\$12,668,659	\$939,318
Utility Payments - Office (#)	2,943	2,614	\$329
Utility Payments - Office (\$)	\$404,018	\$370,377	\$33,641
Lockbox (#)	22,714	22,206	508
Lockbox (\$)	\$2,049,393	\$1,774,345	\$275,048
IVR Credit Card (#)	1,762	1,517	\$245
IVR Credit Card (\$)	\$173,223	\$130,247	\$42,976
Click to Gov (#)	4,098	3,037	1,061
Click to Gov (\$)	\$336,943	\$223,761	\$113,182
UT Credit Card Payments (#)	878	1,208	(330)
UT Credit Card Payments (\$)	\$72,722	\$104,039	(\$31,317)
Art Donations (#)	160	103	57
Art Donations (\$)	\$184	\$125	\$59
Bank Draft Payments (#)	8,373	7,501	872
Bank Draft Payments (\$)	\$660,320	\$558,373	\$101,947
Utility Deposits (#)	72	47	25
Utility Deposits (\$)	\$2,160	\$1,440	\$720
Fix Payments (#)	0	1	(1)
Fix Payments (\$)	\$0	\$6	(\$6)
Processed Return Checks (#)	29	32	(3)
Processed Return Checks (\$)	(\$2,828)	(\$25,539)	\$22,711
Other Revenue Transactions (#)	318	261	57
Other Revenue Received (\$)	\$8,680,279	\$8,957,721	(\$277,442)
Accounts Receivable Payments (\$)	\$304,522	\$139,094	\$165,428
Accounts Receivable - Credit Card #	3	2	1
Accounts Receivable - Credit Card \$	\$5,556	\$56,904	(\$51,348)
Municipal Court - Fines/Bonds (\$)	\$151,520	\$100,495	\$51,025
Municipal Court - Credit Card (#)	679	489	190
Municipal Court - Credit Card (\$)	\$113,196	\$73,518	\$39,678
Municipal Court - C2G (#)	384	132	252
Municipal Court - C2G (\$)	\$39,664	\$10,999	\$28,665
Building Permits Cash Report (\$)	558,296	\$113,403	\$444,893
Building Permits Credit Card (#)	87	96	(9)
Building Permits Credit Card (\$)	\$27,901	\$59,783	(\$31,882)
Building Permits C2G (#)	99	54	45
Building Permits C2G (\$)	\$5,561	\$1,765	\$3,796
Occupational License - Bldg Insp. (\$)	\$1,050	\$975	\$75
Occupational License - Bldg Insp. CC (#)	14	2	12
Occupational License - Bldg Insp. CC (\$)	\$950	\$150	\$800
Business License - City Clerk (\$)	\$2,118	\$228	\$1,890
Business License - City Clerk CR CD (#)	1	0	1
Business License - City Clerk CR CD (\$)	\$90	\$0	\$90
Convenience Fees - All Payments (#)	7,048	5,484	1,564
Convenience Fees - All Payments (\$)	21,141	16,452	\$4,689
Bank Drafts Billed (#)	7,038	6,728	310
Bank Drafts Billed (\$)	524,062	509,617	\$14,445
Interdepartmental Billing (#)	146	146	0
Interdepartmental Billing (\$)	\$11,173	\$10,709	\$464
Accounts Receivable Billed (\$)	242,844	147,950	\$94,894

Budget Services Division

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	1,040.00	160.00	1,040.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	160.00	1,040.00	160.00	1,040.00
Benefit Hours Taken	24.00	128.00	24.00	144.00
TOTAL ACCOUNTABLE STAFF HOURS	136.00	912.00	136.00	896.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	5,200.00	800.00	5,200.00
Total Comp Time Available	16.75	176.75	21.75	160.75
Total Overtime Hours	13.75	51.25	18.50	87.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 830.50	 5,428.00	 840.25	 5,448.50
Benefit Hours Taken	198.00	894.00	172.50	897.50
 TOTAL ACCOUNTABLE STAFF HOURS	 632.50	 4,534.00	 667.75	 4,551.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

UTILITY 3C

Utility Division

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,691.00	11,995.00	1,920.00	11,496.00
Total Comp Time Available	0.00	9.50	0.00	24.50
Total Overtime Hours	131.00	606.75	25.25	735.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,822.00	12,611.25	1,945.25	12,256.00
Benefit Hours Taken	237.50	1,237.75	296.75	1,186.50
TOTAL ACCOUNTABLE STAFF HOURS	1,584.50	11,373.50	1,648.50	11,069.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	312.00	1,752.00	320.00	2,000.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	22.75	6.50	42.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	312.00	1,774.75	326.50	2,042.50
Benefit Hours Taken	32.00	171.50	40.00	207.50
TOTAL ACCOUNTABLE STAFF HOURS	280.00	1,603.25	286.50	1,835.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 15 DECEMBER	FYE 14 DECEMBER
Mail Payments - Lockbox	22,714	22,206
Mail Payments - Office	304	355
Mail Payments - Subtotal	23,018	22,561
Night Deposit	506	663
Click-to-Gov Payments	4,098	3,037
IVR Payments	1,762	1,517
Without assistance payments - Subtotal	6,366	5,217
Drive-up window & inside counter	2,943	2,614
Credit Card machine payments (swipe)	592	707
Credit Card machine payments (phone)	286	501
With assistance payments - Subtotal	3,821	3,822
Total Payments Processed - Subtotal	33,205	31,600
Bank Draft (ACH) Payments	8,373	7,501
Total Payments (Utility)	41,578	39,101
Total Convenience Fees - all Payments	7,048	5,484
Grand Total Payments	48,626	44,585

Traffic Counter at Drive-up Facility

Night Drop *	1,044	974
8-5 Drive-up Window Customers *	5,865	4,325
Total Traffic Counter	6,909	5,299

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
Number of Meters Read	37,178	232,691	28,563	216,830
New Service	1,045	8,853	1,044	8,313
Request for Termination	1,039	8,213	1,013	7,761
Delinquent On(s)	53	1,347	106	635
Delinquent Offs	92	2,147	165	1,256
Collect Deposit Tags Hung	6	172	35	379
Collect Deposit Cut Offs	0	39	47	266
Blue Tags	17	48	8	36
Number of Meters Re-read	1,366	9,565	1,009	6,665
Meters Cleaned	27	305	31	214
Customer Assists	38	335	33	257
Meters Pulled	0	2	1	5
Meters Re-set	0	2	2	5
TOTAL	40,861	263,719	32,057	242,622

Utility Division Activity Report

	FYE 15		FYE 14	
	DECEMBER	YTD	DECEMBER	YTD
STATUS REPORT				
Regular Utility Accounts Billed	39,434	224,275	40,045	238,225
New Ons	593	5,016	539	4,692
Final Accounts Billed	502	4,597	542	4,527
TOTAL METERS READ	40,529	233,888	41,126	247,444

FIRE DEPARTMENT

4

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
December, 2014**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections	254/ 232 staff hours
Re-Inspections	121/ 71 staff hours
Residential Inspections	0
Smoke Detector Batteries	19 / 15 staff hours
Plan/Platt Review	36/ 52.5 staff hours
Company Inspections	0
Re-Inspections	0
Total Inspections	375 / 303 staff hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	124 / 102.25 staff hours
Training (hours)	5 / 21.5 staff hours
Fire Education Classes	3 / 4.5 staff hours
Investigations	6/17.5 staff hours
Investigative Activities	23 / 39.5 staff hours
Miscellaneous/Special	

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
December 2014**

FIRE SUPPRESSION DIVISION ACTIVITIES

Incident Response Type Summary

Type	Count	% of Incidents	
Fire	18	172%	
Overpressure Rupture, Explosion, Overheat - no fire	2	.19%	
Rescue & Emergency Medical Service Incidents	748	71.71%	
Hazardous Conditions (No Fire)	21	2.01%	
Service Call	77	7.38%	
Good Intent Call	124	11.88%	
False Alarm & False Call	52	4.98%	
Severe Weather & Natural Disaster	0	0%	
Special Incident Type	0	0%	
Incomplete Reports & Reports That Have Not Imported	1	0.09%	
Total Incident Count	1043		
Total Fire Loss			\$37,300

Average Response Times

	Number of Calls	Average Time
Station #1	183	5:15
Station #2	145	5:20
Station #3	220	6:24
Station #4	125	5:48
Station #5	36	9:32
Station #6	39	9:28
Station #7	108	6:12
Station #8	81	5:34
Station #9	106	6:03

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: December 2014
Mitigation:	
Sirens	100%
Mitigation Safe Room Grant	Expecting response by Mid-January
Norman Emergency Response Volunteers	Completing the Storm into Preparedness project by distributing 250 NOAA weather Radios to the rural area through Churches and the Pecan Valley Recovery Center
Red Cross Safe Room Grant	52 approvals grant, 10 to date have installed a safe room and have been reimbursed.
Preparedness:	
Participation on Homeland Security Communication Panel	Discussed volunteer participation in disasters as it pertains to inclusion in the Incident action Plan
Participated in the Public Works Dept. Re-Accreditation	Provided guidance for the emergency response portion of the program
Amateur radio testing	Dec 4 th For the year 52 new license issued and 28 higher class license issued
Volunteer meeting	Dec 11 th
Amateur radio Meeting	Dec 13 th
Central Emergency Management meeting	Dec 18 th
Response:	
Severe Weather response	Dec 14 th , One unconfirmed tornado briefly touched down to the south of Norman, that same cell produce a hook echo over Norman that later generated a tornado that touched in the Edmond area. EM Coordinator responded to EOC for monitoring and siren activation should it have become necessary
Grass Fire response	Dec 15 th , ~10 acres grass fire between West 48 th and West 60 th , provided service support, safety cones and assisted in the rehab effort
Recovery:	
Long Term Recovery Committee is operational for citizens that need assistance	

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
December, 2014

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- Held one (1) meeting to discuss a positive DOT drug/alcohol test
- Attended a webinar on ACA recordkeeping and reporting

B. Grievances (active AFSCME and Non-Union)

- AFSCME Grievance FYE14-05 - Fox (Sewer Line Maint.) – termination – *Arbitrator ruled for employee – a settlement offer has been made*
- AFSCME Grievance FYE14-06 - Green (Sewer Line Maint.) – termination – *Arbitrator ruled for employee – a settlement offer has been made*
- Non-Union Grievance FYE15-01 – Borcharding (Municipal Court) - termination

C. Collective Bargaining

- Prepared a tentative agreement packet for the FOP members to vote on their FYE15 contract
- FOP members ratified the FYE15 Collective Bargaining Agreement
- Prepared a tentative agreement packet for the AFSCME members to vote on their FYE15 contract
- AFSCME members ratified the FYE15 Collective Bargaining Agreement

D. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed December 2014 City Newsletter
- Began preparations for Employee Recognition Ceremony (January)
- Processed invoices and reconciled expense accounts
- Finalized 2015 FOP Contract

BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- New Employee orientation for: 3 Maintenance Worker I (Line Maintenance); Sanitation Worker I; 1 Maintenance Worker I (Park Maintenance).
- Weekly Service call with Meritain Health (Health Insurance Third Party Administrator)
- Responded to 58 benefit/wellness inquiries
- Distributed 2015 Wellness Program information to employees

COMPENSATION

The following personnel actions were processed:

Five (5) employees hired:

- 2 – Utilities/Water Line Maintenance – Maintenance Worker I
- 1 – Utilities/Sanitation – Sanitation Worker II
- 2 – Parks/Park Maintenance – (1) Maintenance Worker I and (1) Custodian (PPT)

Three (3) employees terminated employment from the City of Norman:

- 1 – Municipal Court – part-time Marshal
- 1 – Police/Patrol – Master Police Officer
- 1 – Utilities/Sanitation – Utilities Supervisor

Five (5) employees promoted:

- 1 – Utilities/Sewer Line Maintenance – Maintenance Worker I
- 2 – Fire/Suppression – (1) Fire Driver Engineer and (1) EMS Training Officer
- 2 – Parks/Park Maintenance – Heavy Equipment Operator

COMPENSATION/BENEFIT SURVEYS

Requested compensation/benefit survey information from 23 local/comparable cities for Police and Fire.

RECRUITMENT

Accepted applications for the following positions:

- Temporary Laborer, Utilities/Water Reclamation Facility
- Maintenance Worker I, Utilities/Water Line Maintenance
- Systems Administrator, Information Technology/Network Support
- Custodian (PPT), City Clerk's Office
- Solid Waste Division Manager, Utilities/Solid Waste
- Mechanic II, Public Works/Fleet Management
- Golf Course Attendant, Parks & Recreation/Westwood Golf Course
- Radio Systems Technician, Police/Emergency Communications
- Legal Administrative Technician/Legal Department
- Meter Reader, Finance/Utilities
- Custodian (PPT), Parks & Recreation/Recreation
- Call Taker (PPT), Police/Emergency Communications Bureau
- Communications Officer, Police/Emergency Communications Bureau
- Sports & Special Events Coordinator, Parks & Recreation/Recreation
- Marshal, Municipal Court
- Deputy Marshal, Municipal Court

- Utilities Supervisor, Utilities/Sanitation
- Maintenance Worker II, Parks & Recreation/Park Maintenance
- Police Officer, Police Department

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	410	Written Exams	1
Phone	510	Practical Testing/Assessment Center	1
Mail	265	Panel Board Interviews	4
Email	190	Promotions	2
Total Subscribers on E-mail Vacancy List	N/A	Oral Interviews	12
Total Visits to City of Norman HR website	5,234	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	6	Advertisements Placed	6
Pre-Employment Drug Screens	6	Applications Received	111
Pre-Employment Physicals	4	Job Announcements Emailed	80
Pre-Employment OSBI	3	Job Announcements to CON Depts.	490

TRAINING AND DEVELOPMENT

Conducted training for 5 new employees on the topics of Workplace Harassment, Workplace Violence, Customer Service, and various safety orientation topics.

The Computer Training Lab was the site for New World Public Safety software testing and training for the Police Department and Fire Departments.

SAFETY

Safety Activities during December, 2014:

- Safety meetings were held at City of Norman facilities and the topic covered was "Safe Lifting Practices". (10 meetings total with walkthrough inspections)
- There were five return to work meetings. (Fire Department (2), Utilities/Sanitation, Planning & Development/Bldg. Inspector, Police)
- 5 minute safety talks sent to all facilities each week.
- 5 new employee orientations were conducted.

Recordable Injuries – 5

Dept./Division	Nature of the injury	Activity	Prognosis
Police	Right Wrist Area Irritation & Swelling	Subject was lying in a bush and officer had to extract subject	Minor Medical Care Returned to Work
Police	Left Knee Sprain	Officer was walking in construction area when he lost his balance and twisted his knee	Minor Medical Care Light Duty Restrictions
Police	Broken Right Knee	Officer was on foot pursuit and went over a fence and broke his right knee when he landed	Medical Care TBD
Police	Right Hamstring	Officer was in pursuit and had difficulty in walking after the chase	Minor Medical Care Light Duty Restrictions
Utilities Water Line Maintenance	Left index and middle finger were smashed	Fire Hydrant was dropped onto his hand while moving	Minor Medical Care Light Duty Restrictions

Cumulative number of Recordable Injuries per year, 2014 is total year to date:

2014	2013	2012
75	96	117

Vehicle Collisions– 3

Division	Description of Collision	Discipline Status
Police	Officer was responding to a larceny in progress, and while attempting a U-turn, another vehicle was hit in the process.	None
Police	Officer was pulling out from a parking space and struck another vehicle in the process.	Verbal Reprimand
Utilities/Line Maintenance	Employee clipped another vehicle while backing up.	Verbal Reprimand

Cumulative number of Vehicle Collisions of the indicated year: 2014 is total year to date					
2014	2013	2012	2011	2010	2009
10	23	15	18	34	42

CITY OF NORMAN

Information Technology Department
Monthly Report –December 2014.

Working projects for the IT Department are as follows:

Project	Positive Impact/Benefit for the City	Status
VOIP roll out to remote locations. WebEx deploy	Cost savings in telecommunications, better communications among city employees.	Working. All phones have been deployed to remote locations. Finishing clean up activities on fax, etc.
New World Software roll out currently in development, training, and testing phases.	Improved Public Safety system with centralized tracking of data and integration of several systems in to one.	Working: In Development, Training, and Testing(NW hot fix of version 11.2 scheduled to deploy 1/26 with tentative go live at 3/23)
New World equipment upgrades and configuration working with vendor for completion.	Improved reliability of connectivity and speed for mobile users in the public safety sector.	Working: Equipment ordered/delivery in progress thorough Brite Computers - FD and PD requests delivery (Mid January - Early February)
Animal Welfare building stand up scheduled.	Improved speed and communications for Animal Welfare Division.	Waiting to finalize when building is complete.
Lindsey Street Widening Fiber management.	Improved connectivity and speed for City of Norman Metropolitan Area Network (MAN).	In Planning - Fiber redundancy for NIC is being examined and requested.
City of Norman backup software suite and hardware upgrade.	Upgrade to expand storage space and ensure that city data is properly backed up and stored for easy access in data recovery.	In Planning: Finalizing quotes with vendors
WTP Plant Data Center Upgrade	Increase virtualized environment to shrink the amount of physical space used as well as increase reliability by eliminating physical hardware. This will save power and cooling energy.	In Planning

WTP Fiber connectivity	This will replace the existing network connections with fiber connectivity which will greatly enhance speed and help to complete our connectivity to remote sites. There is a cost savings initiative and partnership with Cleveland County.	In Planning
WRF network closet construction and redundant cooling for equipment	Enhance our existing network infrastructure which is currently in a very high temperature environment which degrades the equipment life.	In Planning (unfunded) visiting with Utilities for other options.
PD body camera and patrol car dash camera infrastructure build.	IT infrastructure including wireless, speed, and storage must be enhanced to support this important public safety project.	In Planning. Finalizing quotes with vendors
Fire suppression System for Main IT Datacenter in 201 Building C	Safety concern for disaster recovery. Currently no fire suppression system exists.	In Planning, working with new Safety Manager
HR module installation for iSeries through SunGard.	Improved and automated process for hiring and recruiting employees.	iSeries Upgrade with Sungard completed in Dec - Training of staff in Jan/Feb
Examining the possibility of Coordination with Norman Public Schools/ODOT/Cleveland County for EOC Redundant Data Center	Increased disaster recovery and hardened security for the City of Norman information systems in coordination with other entities in the Norman area.	In Planning
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	In Planning
PD Range Fiber	This will extend our fiber from Hwy 9 to the police range and will provide faster, more enhanced connectivity.	In Planning
Website Rebuild/Redesign	Our current design is 5 years old. A new design will help boost our image, traffic, rankings, and leads. We also need a more friendly mobile device design.	In Planning
Bait Car Tracking System	Improved investigative ability to identify and apprehend motor vehicle theft suspects.	In Planning
Wireless phone bills audit for cost savings.	Cost savings for telecommunications, waste elimination.	In Progress with SpyGlass
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing

Procedures for online ticketing system for IT work order tracking.	Process Improving communication and speed of resolution for users who open work order trouble tickets for the IT department.	Complete. Spiceworks ticketing systems implemented - Working on SLA's with all city departments.
Genetec replacement for current access control system	Full replacement of old technology that manages building access on a building by building basis. This new systems will provide centralized management system for all city buildings, and gates.	In Planning
IT main computer room return air system improvements.	This will eliminate a "hot row" of air that currently taxes our main data center servers and could cause server failure if not properly circulated.	In Planning
Main Street Fiber to new traffic signal	More connectivity to control the new traffic signal at the main street I 35 bridge	In Planning
License Plate Reader System	Improves the ability to identify stolen vehicles and vehicles with outstanding citations.	When hardware is installed IT will install the client on PD selected PC
Guest WiFi for PD Locations	Allows for secure guest connectivity for visitors and vendors at the various Norman Police facilities.	In Planning

Support Tickets:

The IT department tracks work requests with a new software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of December 2014. A transition period from our old to our new system between October and December 2014 accounts for the incomplete stats for the month of October in this table.

Mass Communications:

The following statistics represent email space and resource savings. 80 emails from the groups shown in the table below were sent from city servers using city resources – of those 23,660 were delivered to outside mailboxes for the month of December 2014. Basically the city generated mass communications of 23,660 messages from only 80 sent (see **IT Table 2**).

Email Security Appliance:

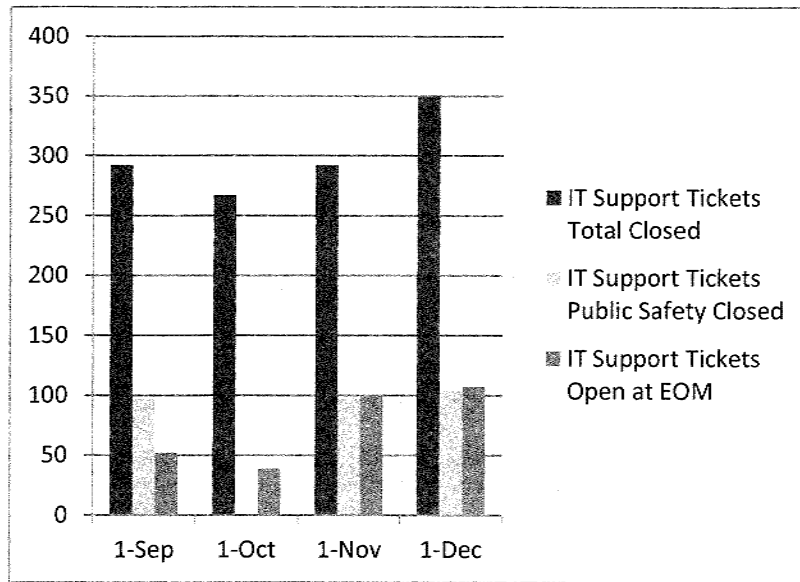
The City of Norman's IT Department has an email filter that has enhanced reporting and filtering

capabilities that protect the City's systems from malicious attacks from the outside. IT had a total of 607,816 attempted incoming and 43,620 outgoing messages for the month of December. 469,035 of the incoming messages were considered Spam or hazardous e-mails and were quarantined or filtered (see **IT Table 3**). Without the email filter our email server would have received that much additional mail which increases waste and decreases valuable storage space. Additionally the filter kept city employees from being bombarded with spam and potentially harmful emails.

Web Site:

The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of December 2014 the City of Norman's web site had 68,758 individual web sessions access the web site for a total of 142,714 total page views. Of those sessions 40,384 were identified as New Users to view content on the City web site.

IT Table 1



IT Table 2

<i>Group</i>	<i>Active Members</i>	<i>Mailings</i>	<i>Total Delivered</i>
Affirmative Action Group	16	5	80
Job Posting	2,011	1	1,986
Norman News	945	21	20,019
Police - Animal Welfare Volunteers	45	0	0
Police – Citizens' Academy	83	0	0
Police – Neighborhood Watch	106	0	0
Public Works Consultants	132	0	0
Westwood Golf	663	2	1,312
Westwood Golf Members	29	0	0
Westwood Men's Clinic	12	2	20
Westwood Men's Golf Assoc.	97	2	201
Westwood Women's Clinic	28	2	34
Westwood Women's Golf Assoc.	5	2	8
Totals	4,172	37	23,660

IT Table 3

EMAIL SECURITY APPLIANCE



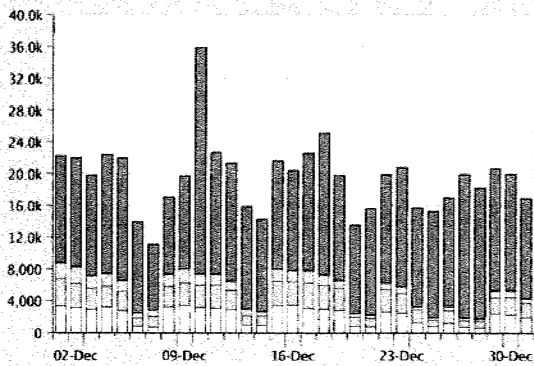
Executive Summary

mail.ci.norman.ok.us

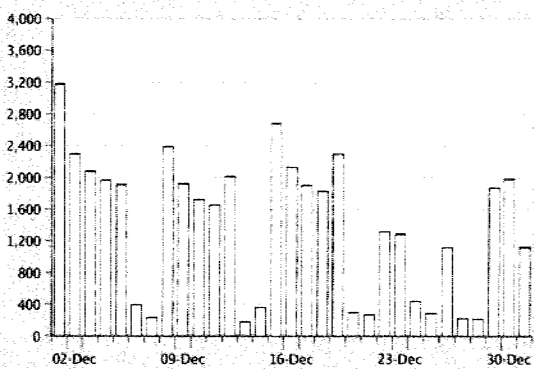
01 Dec 2014 00:00 to 31 Dec 2014 23:59 (GMT -06:00)

Data in time range: 100.0 % complete

Incoming Mail Graph



Outgoing Mail Graph



Incoming Mail Summary

Message Category	Percentage	Message Count
<input checked="" type="checkbox"/> Stopped by Reputation Filtering	71.8%	434,428
<input type="checkbox"/> Stopped as Invalid Recipients	0.6%	3,557
<input type="checkbox"/> Spam Detected	5.1%	30,885
<input type="checkbox"/> Virus Detected	0.0%	54
<input type="checkbox"/> Stopped by Content Filter	0.0%	111
Total Threat Messages:	77.6%	469,035
<input type="checkbox"/> Marketing Messages	11.1%	67,013
<input type="checkbox"/> Clean Messages	11.4%	68,768
Total Attempted Messages:		604,816

Outgoing Mail Summary

Message Processing	Percentage	Message Count
<input type="checkbox"/> Spam Detected	0.0%	0
<input checked="" type="checkbox"/> Virus Detected	0.0%	0
<input type="checkbox"/> Stopped by Content Filter	0.4%	187
<input type="checkbox"/> Clean Messages	99.6%	43,433
Total Messages Processed:		43,620

Message Delivered	Percentage	Message Count
Hard Bounces	1.4%	603
Delivered	98.6%	42,936
Total Messages Delivered:		43,539

mail.ci.norman.ok.us - 01 Jan 2015 01:00 (GMT -06:00)

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MONTHLY REPORT - LEGAL DEPARTMENT
December Report
(Submitted January 9, 2015)

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K, B)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K, B)

Holloway v. City of Norman, CJ-2013-566 D; CIV 13-01204 (K, B)

Morris v. Humphrey, et al., CJ 2014-490; CIV 2014-00497 W (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Nees, et. al v. Ashton Grove. L.C., et al., CJ-2006-313 L; DF 106979 (K)

Perry v. City of Norman, Case No. CJ-2014-328 TS; SD-113109 (K)

This case was filed in Cleveland County District Court on March 20, 2014. It alleges an excessive force claim under Article 2, Section 20 of the Oklahoma Constitution. The trial court granted the City's motion to dismiss and the Plaintiff appealed. The Oklahoma Supreme Court retained jurisdiction. On December 16, 2014, the Court issued a decision affirming the trial court's ruling.

COURT OF CRIMINAL APPEALS – None pending

OTHER COURTS

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF-109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Easley, Kevin v. City of Norman, CV-2012-346 L (K, B)

Fabian v. City of Norman, et al., CJ-2013-1388 W (K)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV-2011-876 L (K)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)

Oklahoma Association of Broadcasters v. City of Norman, et al., CJ-2014-1360 TB (K, B)

Red Cliff v. Norman Utilities Authority, CJ-2013-1223 (K, M)

Rogers, Kody v. City of Norman, CJ-2014-1116; Hamoush v. City of Norman, SC 2013-3366 (K, B)

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

Young v. City of Norman, CJ-2006-819 BH (K)

B. *Condemnation Proceedings*

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Arvest v. Jessica Baker, et al., CJ-2012-696

Waiting on Leave until we get notice of the sherriff's sale confirmation.

Bank of America v. Jarrod Tarp, et al., CJ-2014-1245

Bank of Oklahoma v. AGLC, et al., CJ-2011-14

Application to Vacate and Foreclose the right to reopen a part of Farmer Street between Mortgage Clearing Corp. v. Weaver, CJ-2014-325

D. *Municipal Court Appeals*

E. *Small Claims Court*

Hamoush v. City of Norman, SC 2013-3366 (K)

This case has been consolidated with Rogers v. City of Norman, Case No. CJ-2014-1116 TS and transferred to the Cleveland County District Court's CJ docket.

Latham v. City of Norman, Case No. SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

None.

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor). Moved to arbitration, however there has been no initiation of same by the Union.

AFSCME Grievance FYE 14-05 – (Fox Termination)

AFSCME Grievance FYE 14-06 – (Green Termination)

FOP Grievance FYE 14 – (Crane – Termination)

FOP Grievance FYE15 – (Barrett – Discipline)

IAFF Grievance FYE14 – (Time Exchange)

IAFF Grievance FYE14 – (Bobby Smith Time Exchange)

IAFF Grievance FYE14 – (Jason Rogers)

IAFF Grievance FYE14 – (Joseph Lashbrook)

IAFF Grievance FYE 15 – (Casey Elliot) – This grievance was filed on December 19, 2014, on behalf of probationary Fire Inspector Casey Elliot. It arises out of an oral reprimand reduced to writing that was issued to probationary Inspector Elliot for insubordination. The Fire Chief's issued his written reponse on January 6, 2015.

IAFF Grievance FYE 15 – (Casey Elliot) – This grievance was filed on December 19, 2014, on behalf of probationary Fire Inspector Casey Elliot. It arises out of a directive to clean the fire administration building issued to probationary Inspector Elliot by his supervisor. The Fire Chief's issued his written reponse on January 6, 2015.

IAFF Grievance FYE 15 – (Emergency Vehicle Guidelines) – This grievance was filed on December 22, 2014, by IAFF. It arises out additions to the Fire Department's Emergency Vehicle Guidelines. The Fire Chief's issued his written reponse on January 8, 2015.

IAFF Grievance FYE 15 – (Robert Carrick) – This grievance was filed on December 23, 2014, on behalf of Driver-Engineer Robert Carrick. It arises out of a time exchange between Driver-Engineer Carrick and a relief driver. The Fire Chief's response is due January 9, 2015.

Non-Union Grievance FY14 – (Alan K. Borcharding).

B. *Public Employees Relations Board (PERB)*

C. *Equal Employment Opportunity Commission (EEOC)*

Alan K. Borcharding v. City of Norman, EEOC Charge No. 561-2014-1472 – In his Charge of Discrimination, Mr. Borcharding alleges that he was discriminated against based on a perceived disability. The City denies this allegation but has agreed to mediation if it includes Mr. Borcharding's workers' compensation claim.

Robert Green v. City of Norman, EEOC Charge No. 564-2015-00286 – In his Charge of Discrimination, Mr. Green alleges that he was subjected to unequal terms and conditions of employment and harassment from his crew leader because of his race and his age.

MEDIATION PROGRAM

For the month of December, 2014, the Early Settlement Norman Mediation Program accepted 17 new cases, closed 30 cases and conducted 7 mediations.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through December 31, 2014. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
<u>Month</u>	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15	FYE 13	FYE 14	FYE 15
JULY	409	478	548	54	30	40	17	16	16
AUG	907	460	795	83	55	32	19	17	15
SEPT	467	450	684	111	40	25	15	14	8

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
OCT	614	497	711	75	52	46	13	16	17
NOV	404	456	437	26	58	21	14	12	10
DEC	352	413	491	47	84	46	11	13	12
JAN	555	551		77	46		14	14	
FEB	533	632		44	49		11	12	
MAR	673	634		68	40		14	12	
APR	587	651		73	38		16	15	
MAY	561	548		64	57		7	12	
JUNE	477	734		39	49		10	13	
TOTALS / YTD	6539	6504	3666	761	598	210	161	166	78

WORKERS' COMPENSATION COURT

The total number of pending cases is 32. One new case was filed in December, 2014. There were no Court Awards issued. The remaining cases are proceeding in active litigation in the Workers' Compensation Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE15 CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES
Finance					1	
Fire	Suppression	15		9	11	10
IT	Tech Support	1				
Municipal Court	Court Officer	1		1		
Parks/Rec.	Park Maintenance	1	1	1		1
Police	Patrol	5	1	2	3	
Police	Administration	3	2			2
Public Works	Street Maintenance			1	3	
Public Works	Traffic Control					2
Public Works	Vehicle Maintenance	1	1			
Public Words	Stormwater	2	2		2	
Utilities	Line Maintenance	1	1	1		1
Utilities	Sanitation	2		1	1	1
TOTALS		32	8	16	21	15

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police Patrol, Intestinal)

Awbrey, David v. City of Norman, WCC 2013-10572 Q

(Fire, Lungs/Pulmonary (Denied))

Barnes, Darron v. City of Norman, WCC 2014-02140 A

(Firefighter; R. Ankle/Foot)

Barnes, Darron v. City of Norman, WCC 2014-02142 K
(Firefighter, Bilateral Hearing)

Blalock, Rick v. City of Norman, WCC 2009-08466 H
(Sanitation, Back, Neck, Depression)

Borcherding, Alan "Kent" v. City of Norman, WCC 2014-05125Q
(Municipal Court, Court Officer; right shoulder, neck)

Cecil, Gary v. City of Norman, WCC 2007-04745 A
(Firefighter, Re-injured Right Knee, Depression)

Cochran, Marcus v. City of Norman, WCC 2013-13012 F
(Firefighter, Left shoulder, hip and back)

Condit, Shelby v. City of Norman, AWCC 2014-10691 R
(911 Call Taker, PD, Carpel Tunnel both arms)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L
(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q
(Firefighter, Suppression, Spine, Neck, Left Arm)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H
(Firefighter, Spine)

Duffey, Jesse v. City of Norman, WCC 201410080 X
(MWI/Utilities, Right thumb/hand)

Glover, Harold v. City of Norman, WCC 2010-09686 F
(Fire Captain, REOPEN knee case)

Grady, Thomas J. v. City of Norman, WCC 2014-05405 A
(SWII, Sanitation, Utilities, Right Foot)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K
(HEO, Parks & Rec, right knee, body)

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J
(IT, Tech Support, Left Shoulder/Arm)

Lake, Stephanie L. v. City of Norman, WCC 2014-11262 J
(Call Taker, Police, hands)

Miller, Jason v. City of Norman, WCC 2014-07030 H
(Field Serv. Mechanic, Fleet, PW; spine)

Mosley, Kent D. v. City of Norman, WCC 2014-09203 A
(Police/MPO, Low back/body)

Nation, Tabitha v. City of Norman, WCC 2014-04282 L
(PSO/Police, Left Shoulder)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J
(Firefighter, Hearing)

Pelfrey, Leonard Don v. City of Norman, WCC 2013-12958 X
(Firefighter, Low Back)

Pelfrey, Leonard Don v. City of Norman, WCC 2013-13409 A
(Firefighter, Right shoulder)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F
(Police Patrol, Respiratory/Circulatory)

Simpson, Jason v. City of Norman, WCC 2013-05574 J
(Police, MPO Officer, Back/Neck/Head)

Smith, Joseph B. v. City of Norman, WCC 2010-03196 F

(Firefighter, Back)

Suchy, Tim v. City of Norman, WCC 2013-11624 J

(Fire, Lungs)

Suchy, Tim v. City of Norman, WCC 13117 X

(Fire, Back)

Wansick, Brandon v. City of Norman, WCC 2013-11070 A

(Master Police Officer, Police Department, Back, hips, legs, left knee)

Woods, Arthur v. City of Norman, WCC 2014-08678 A

(HEO/Stormwater/PW, Back and body)

Woods, Arthur v. City of Norman, WCC 2014-08679 X

(HEO/Stormwater/PW, Right shoulder)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through November 30, 2014.

<u>DEPARTMENT</u>	<u>FYE 15 Month</u>	<u>FYE 15 YTD</u>	<u>FYE 14</u>	<u>FYE 13</u>	<u>FYE 12</u>
Animal Control					2
City Clerk					
Code Enforcement					
PW-Engineering			2	2	
Finance (meter covers)					
Fire				1	2
Fleet		1			
Human Resources			1		
Legal					1
Utilities-Sewer & Line Maintenance	1	5	6	11	4
Parks	1	2		2	3
Planning					
Police	1	3	11	9	7
Public Works-Traffic		3	4	4	11
Road & Channel			2		
Utilities-Sanitation	3	11	19	7	
Streets	1	3	5	7	4
Utilities		2	13	3	24
Utilities-Waste Water (runoff water)					
<u>Other</u>	1	3			
TOTAL CLAIMS	8	33	63	46	58

<u>CURRENT CLAIM STATUS</u>	<u>FYE 15 TO DATE</u>	<u>FYE 14</u>	<u>FYE 13</u>	<u>FYE 12</u>
Claims Filed	33	63	46	58
Claims Open and Under Consideration	17	10	3	2
Claims Not Accepted Under Statute/Other	3	2	0	0
Claims Paid Administratively	4	13	13	22
Claims Paid Through Council Approval	3	13	11	12
Claims Resulting in a Lawsuit for FY14		2	1	1
Claims Barred by Statute (No Further Action Allowed)		14	18	20
Claims in Denied Status (Still Subject to Lawsuit)	6	9	0	1

UNIVERSITY NORTH PARK TIF

Invoices have gone out for the first University North Park Business Improvement District. These funds will be available to fund the maintenance of Legacy Park and Legacy Trail in FYE16.

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
DECEMBER - FY '15**

CASES FILED

	<u>DECEMBER</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>DECEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	1,471		9,498	995		6,529
Non-Traffic	361		2,391	403		2,178
SUB TOTAL	1,832		11,889	1,398		8,707
Parking	1,086		8,507	634		5,143
GRAND TOTAL	2,918		20,396	2,032		13,850

CASES DISPOSED

	<u>DECEMBER</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>DECEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	643		7,096	504		5,720
Non-Traffic	333		1,974	184		1,821
SUB TOTAL	976		9,070	688		7,541
Parking	989		7,110	522		4,153
GRAND TOTAL	1,965		16,180	1,210		11,694

REVENUE

	<u>DECEMBER</u>	<u>FY15</u>	<u>Y-T-D</u>	<u>DECEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>
Traffic	150,587		928,297	103,790		625,123
Non-Traffic	20,188		296,380	44,182		276,022
SUB TOTAL	170,775		1,224,677	147,972		901,145
Parking	28,094		170,283	16,855		108,375
GRAND TOTAL	198,869		1,394,960	164,827		1,009,520

PARKS AND RECREATION 9

Park Planning Activities December, 2014

Westwood Pavilion:

We advertised an RFP for a new Tournament Pavilion for the Westwood Golf and received three proposals on the 26th. Construction will occur over the winter and be ready for use in the spring. The new shelter will have picnic tables, electrical outlets and ceiling fans; and will be used by large groups who reserve the course for tournaments and other large events.

Robinson Street Trees:

We worked with the contractor hired to replace 50 Shumard Oak trees along the south side of west Robinson Street between Flood Avenue and 24th Avenue NW. These trees are replacing those lost over the past several years due to drought, ice and insect damage. The new trees will be watered and cared for during the first years of their growth by Park Maintenance crews.

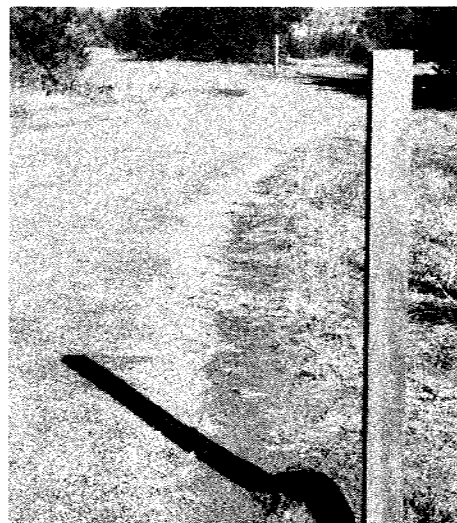


Northeast Lions Park:

We hired a contractor to install a sidewalk along Broome Drive/Newbury Drive along the western edge of the Northeast Lions park land addition the city received possession of a few years ago. Included in this work, the contractor also placed a walk across the park land up to the Eisenhower Elementary School property fence line.

Saxon Park:

Eagle Scout candidate Thomas Stege coordinated a group of workers in December to place cedar posts along the cross-country running course at Saxon Park. He will return in January and place the trail directional and distance markers and post caps to complete his Eagle Scout service project.



DECEMBER 2014
RECREATION DIVISION
MONTHLY REPORT

Senior Citizens Center: There were four rentals at the facility this month with 560 people participating. December was full of holiday activities for the seniors. The Norman Police Department and the Citizens Policy Academy sponsored the potluck this month with 110 seniors and police participating. Fifteen volunteers attended the annual volunteer luncheon at Red Lobster and new this year was a New Year's Eve Breakfast. Twenty-five seniors came to the center early and participated in this potluck breakfast.

Little Axe Community Center: The Pioneer Library Service reported 251 units checked out through the Community Book Place located at the center. The center provided food to 283 adults and 165 children through their food distribution program. There were five rentals for the month with 200 in attendance. There are currently 15 children enrolled in the Head Start program located at the center.

12th Avenue Recreation Center: There were six rentals at the center this month with 625 in attendance. The After School program currently has 23 active participants. Pickle Ball continues to be very popular with 8-12 participants each weekday morning and 40-45 participants on Friday evenings. The Pickle Ball schedule is 9-12pm Monday through Fridays and 6-9pm on Friday evenings. The fall season of the Adult Basketball League finished league play this month with 12 teams consisting of 72 participants.

Irving Recreation Center: There were 4 rentals at the facility this month with 115 in attendance. Junior Jammer Basketball games concluded this month. Tippi Toes Dance ended their Fall classes this month and will resume in January. This month's Paint & Play class did Christmas Tree paintings; Boom Fizzle Pop, created homemade snow; and Kids in the Kitchen constructed gingerbread houses.

Whittier Recreation Center: The After School Program continued this month with 25 children enrolled from Jackson, Truman and Truman Primary Elementary Schools. The Fall Junior Jammer Basketball league completed their season, and registration began for the Winter league that will begin in January. Karate, Sydney's Art in Motion Dance Class and Clogging continued this month at the center.

FACILITY ATTENDANCE:	Month	Year to Date
Senior Citizens Center (includes congregate meals)	2,188	8,446
Little Axe Community Center	1,364	9,910
12th Avenue Recreation Center	3,337	16,876
Irving Recreation Center	1,773	8,394
Whittier Recreation Center	2,028	8,986
Reaves Center	300	1800
Tennis Center	365	14,075

DECEMBER 2014 PARK MAINTENANCE DIVISION

Park Maintenance crews prepared Andrews Park for the annual Holiday Celebration. Crews performed general trash and leaf pick-up duties.

SAFETY REPORT	FYE-15MTD	FYE-15YTD		FYE-14MTD	FYE-14YTD
On-The-Job Injuries	0	1		2	4
Vehicle Accidents	0	2		3	6
Employee responsible	0	0		2	5
ROUTINE ACTIVITIES	Total Man MONTH- TO-DATE	Hours YEAR-TO- DATE		Total Man MONTH- TO-DATE	Hours YEAR-TO- DATE
Mowing	0.00	1106.75		18.00	1544.75
Trim Mowing	0.00	4881.50		128.50	5508.00
Chemical Spraying	0.00	304.50		4.00	271.50
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	0.00	8.00		0.00	8.00
Tree & Stump Removal	156.00	653.50		0.00	251.00
Tree Trimming/Limb Pick-Up	110.00	722.00		133.00	922.00
Restroom/Trash Maintenance	221.00	2837.50		239.50	1832.00
Play Equipment Maintenance	83.00	503.00		16.00	371.50
Sprinkler Maintenance	0.00	529.25		56.50	491.00
Watering	0.00	389.00		0.00	38.00
Grounds/Building Maintenance	91.50	615.25		91.50	366.00
Painting	24.00	78.00		0.00	0.00
Planning Design	0.00	0.00		0.00	0.00
Park Development	0.00	62.00		0.00	41.50
Special Projects	488.50	2025.00		163.00	956.00
Nursery Maintenance	0.00	42.00		0.00	24.00
Flower/Shrub Bed Maintenance	0.00	263.50		68.00	490.00
Seeding/Sodding	0.00	44.00		0.00	0.00
Ballfield Maintenance/Marking	48.00	634.75		0.00	37.00
Fence Repairs	16.00	88.50		0.00	0.00
Equipment Repairs/Maintenance	141.75	1009.25		76.50	1090.00
Material Pick-Up	6.50	110.75		5.25	89.00
Miscellaneous	632.75	1880.75		278.25	1152.50
Shop Time	64.50	480.75		136.00	457.00
Snow/Ice Removal	11.00	138.00		32.00	64.00
Christmas Lights	668.75	1713.25		1056.50	2170.00
Close to Home Fishing	1.25	1.25		0.00	0.00
Forestry	0.00	3.00		0.00	0.00
Graffiti Clean-Up	12.00	19.00		0.00	2.00

DECEMBER 2014
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control		1		30.00		9		272.00		10		302.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance					1	1	56.00	56.00	1	1	56.00	56.00
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value				\$7.25				\$7.25				\$7.25
Value of hours Month								\$406.00				\$406.00
Value of hours Y-T-D				\$217.50				\$2,378.00				\$2,595.50

*clients and hours are counted in month in which total service hours are completed

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A

**DECEMBER 2014
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2015	FY 2015	FY 2014	FY 2014
	MTD	YTD	MTD	YTD
Injuries On The Job	0	1	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

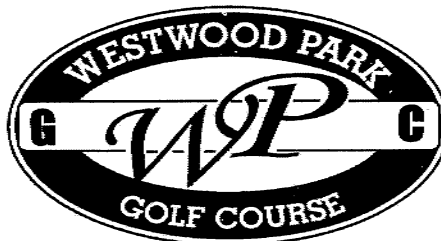
	FY 2015	FY 2015	FY 2014	FY 2014
	MTD	YTD	MTD	YTD
Green Fees	\$16,212.66	\$261,388.26	\$18,079.48	\$271,701.26
Driving Range	\$1,670.08	\$48,812.30	\$2,392.93	\$52,123.75
Cart Rental	\$6,705.51	\$150,233.50	\$9,752.72	\$157,680.89
Restaurant	\$402.50	\$6,497.22	\$402.50	\$6,253.86
Insufficient Check Charge	\$0.00	\$75.00	\$0.00	\$0.00
Interest Earnings	\$6.87	\$125.83	\$28.85	-\$4,031.14
TOTAL INCOME	\$24,997.62	\$467,132.11	\$30,656.48	\$483,728.62
Expenditures	\$84,631.11	\$521,626.37	\$130,183.93	\$633,182.52
Income vs Expenditures	(\$59,633.49)	(\$54,494.26)	(\$99,527.45)	(\$149,453.90)
Rounds of Golf	901	16470	1030	17069

Routine maintenance practices in December include:

Greensmowing, cup changing and sand trap raking one to two times a week, depending on weather conditions. Collars, an area immediately around the greens, are mowed weekly. No mowing is done when ground is frozen. Unusually dry conditions have caused increased demand of irrigation, and irrigation repair, including manual watering of recently planted trees, and hand watering of greens. Heaters and out buildings are checked daily.

In December all weatherizing practices are monitored to protect against freezing. This month we continue the process of retooling for next season. All valve boxes are located edged and repainted as required. Cups are stripped and repainted. Tee markers are being refurbished. The refurbishing of ball washers is complete. In addition, over the next months every piece of equipment will be examined and serviced as needed. Leaf and goose dropping management is performed daily. A beaver that has done some damage to a few trees appears to be gone. The new golf course signage has been distributed. Drainage work on sandtraps continues. The trap on #1 required the replacement of a section of pipe and the installation of a clean out. The tee sign at #8 was reset. The sump pump at the Robinson street pump house was removed, repaired, and reinstalled.

An application of wetting agent was applied to all greens. Post emergent herbicide applications continue where needed.



DECEMBER 2014

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	DECEMBER FY'15	DECEMBER FY'14
Regular Green Fees	127	272
Senior Green Fees	77	94
Junior Fees	15	43
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	133	114
Employee Comp Rounds	142	126
Golf Passport Rounds	0	0
9-Hole Green Fee	13	24
2:00 Fees	0	2
4:00 Fees	54	84
6:00 Fees	0	2
PGA Comp Rounds	2	1
*Rainchecks (not counted in total round count)	3	10
Misc Promo Fees (birthday fees, players cards, OU student fees, Military player pass)	333	263
Green Fee Adjustments (fee difference on rainchecks)	5	5
Total Rounds (*not included in total round count)	901	1030
% change from FY '14	-12.52%	
Range Tokens	437	618
% change from FY '14	-29.29%	
18 - Hole Carts	26	53
9 - Hole Carts	14	15
1/2 / 18 - Hole Carts	290	368
1/2 / 9 - Hole Carts	37	46
Total Carts	367	482
% change from FY '14	-23.86%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9 - Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '14	0.00%	
TOTAL REVENUE	\$24,997.62	\$30,656.48
% change from FY '14	-18.46%	

DECEMBER 2014
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool closed for the season 8-17-14

FINANCIAL INFORMATION

	FY2015 MTD	FY2015 YTD	FY2014 MTD	FY2014 YTD
Admission Fees	\$0.00	\$37,693.00	0.00	\$41,150.90
Waterslide Fees	\$0.00	\$11,360.00	0.00	\$8,568.50
Swim Lesson Fees	\$0.00	\$5,138.00	0.00	\$5,960.50
Pool/Slide Rental	\$0.00	\$9,900.00	0.00	\$6,200.00
Locker Fees	\$0.00	\$46.00	0.00	\$41.00
Concessions	\$0.00	\$1,962.25	0.00	\$2,580.00
TOTAL INCOME	\$0.00	\$66,099.25	0.00	\$64,500.90
Expenditures	\$1,838.92	\$111,592.25	1,189.49	\$116,618.73
Income verses Expenditures	(\$1,838.92)	(\$45,493.00)	(1,189.49)	(\$52,117.83)

ATTENDANCE INFORMATION

	FY 2015 Month to Date	FY 2015 Season to Date (May-Jul 14)	FY 2014 Month to Date	FY 2014 Season to Date (May-Jul 13)
a. swim tags		5811	0	4827
b. pool admission		10381	0	13680
c. slide admission- (not inc. in total)	0	9014	0	7589
d. group admission	0	2314	0	3108
e. noon admission		73	0	56
f. evening admission		2411	0	2118
g. evening tags		2051	0	994
TOTAL ATTENDANCE	0	23041	0	24783

PLANNING AND COMMUNITY DEVELOPMENT 10

ADMINISTRATION, CURRENT PLANNING, GIS 10A

PLANNING DEPARTMENT ACTIVITY
December 2014

ADMINISTRATIVE DIVISION

Center City Vision Plan (CCV)

City Council approved a Memorandum of Understanding (MOU) between the City of Norman and the University of Oklahoma (OU) on January 14, 2014. The MOU sets forth the terms and conditions that govern the development of a Center City Vision Plan and outlines the responsibilities of the City of Norman and the University of Oklahoma. Under the terms of the MOU, each party is responsible for providing representation in the selection of a Consultant for the Project; providing representation on the Project Steering Committee; providing support to the Consultant in their respective areas of expertise; and providing funding for the project up to \$100,000 each with a total funding allocation not to exceed \$200,000.

The Plan for this Project will be generated and recommended through a Steering Committee. In addition, an Executive Subcommittee of the Steering Committee shall be comprised of one representative from the City of Norman, one representative from the University of Oklahoma, and one citizen chosen jointly by the City of Norman and the University of Oklahoma. The three member Executive Subcommittee has been identified as: the Co-Chairs of the Steering Committee, Mayor Cindy Rosenthal and Richard McKown; and Daniel Pullin for the University of Oklahoma.

The boundaries of the Plan contain an approximately 42-block area generally bounded by Gray Street on the north, the railroad tracks on the east, Boyd Street on the south and Park Avenue and Flood Avenue on the west.

The Steering Committee met on December 9th to submit comments on the Draft Center City Form Based Code. Planning Department staff met the following week to compile comments and the Executive Committee met with staff to finalize comments on December 19th. Staff compiled all comments and submitted them to the consultant on December 23rd. We anticipate return comments from the consultant in January, 2015.

Greenbelt Commission

There was one Greenbelt Enhancement Statement submitted for the December 15, 2014 meeting.

GBC 14-29, Aria Development, LLC (Vintage Creek Addition), was a land use plan amendment and preliminary plat for low density residential use, located on the north side of Tecumseh Road and approximately ½ mile west of Porter Avenue.

Miscellaneous

	2013 Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Walk-Ins	45	62	58	71	56	72	70	31	57	48	30	43	53
Email Contacts	288	259	274	276	239	264	347	249	312	281	300	350	354
Lot Line Adjustments	2	1	3	1	4	2	4	2	2	1	1	1	7
Landscape Maint. & Replacement Bonds	2	1	2	3	-	1	3	2	1	3	4	3	3
Board of Adjustment Variance Appl.	3	2	2	1	2	1	2	3	5	2	1	0	6
Legal Notices Sent	129	113	63	31	27	18	60	124	174	100	16	16	129
Planning Commission Applications Rec'd	4	3	6	2	2	6	2	2	1	6	3	8	1
Legal Notices Sent	220	188	103	58	43	252	229	46	16	105	99	179	0
Pre-Development Meeting Appl. Rec'd	6	3	3	1	4	2	4	0	7	5	3	4	1
Notices Sent	167	65	66	20	95	204	277	0	142	100	130	97	24

CURRENT PLANNING DIVISION

Planning Commission – number of applications received

	2013 Dec	2014 Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Ordinance Amendments			1									1	
NORMAN 2025 Land Use Plan Amendments	1	3	2		2	4		1		4	2	4	
Rezoning Requests	4	3	7	2	2	5	2	2	1	6	3	7	
Utility Easement/Road Closures			1			1					1	2	
Preliminary Plats	3	1	2		2	2		2	1	5	3	4	1
Rural Certificates of Survey			1	1					3	1		2	
Short Form Plats				1		1		1		1	2		
Site Plan Amendments				1									
Certificate of Plat Correction													

During December, one application for Pre-Development was received.

During December, submittals for the January 8, 2015 Planning Commission meeting included one preliminary plat, and one right-of-way closure (postponed in December).

The Planning Commission met in Regular Session on December 11, 2014 approved two Norman Rural Certificates of Survey, two special uses for sororities (one of which also included rezoning), and two projects including a NORMAN 2025 amendment, rezoning, and preliminary plat. One right-of-way closure was postponed to the January meeting. They rejected one project which included a NORMAN 2025 amendment, rezoning, and preliminary plat, and made no recommendation on one project which included a NORMAN 2025 amendment, rezoning and preliminary plat. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of December, 14 commercial building applications were submitted for review. Of those applications submitted for review, Current Planning staff reviewed and approved 5.

Board of Adjustment

The Board of Adjustment met in Regular Session on December 10, 2014 and considered five variance applications, which were approved. One variance application for a sign was postponed to the January meeting at the request of the applicant. One set of minutes was prepared for the meeting.

The next regular meeting is scheduled for January 28, 2015.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

The Proposals for the GIS mapping update were received by ACOG on December 17. Five proposals were received and three were deemed by all parties to be in order and are currently being evaluated. This project will update the City's base map to reflect new construction and any other changes on the ground, which have occurred since the last base map update was completed. The deliverable products will be color aerial photography, an update of the planimetric (structures, paving, etc.) base map, and updated contours of the entire city. This is standard maintenance of the GIS database. This information is used for many purposes throughout the city including: permitting, storm water planning, utility management, and public safety. Almost every development project, both public and private, starts with a map. The availability of recent, accurate, and complete mapping facilitates the effective management of the City's resources. ACOG communities participating in the project this year include: Norman, Edmond, Choctaw, Del City, Midwest City, Moore, and Oklahoma County.

Staff continued developing internal web services to allow users to access GIS data with a focus on allowing users to redline maps in the field. Staff is assisting to migrate internal users to the web services from direct database connections. GIS Staff continues working with the Clerk's office to finalize the upgrade to the A/V system in the council chamber and study session conference room.

In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 61 requests for service that resulted in the production of 120 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of December, as well as providing information for and staffing of City Council and Planning Commission meetings.

DEVELOPMENT SERVICE

10B

DEVELOPMENT SERVICES DIVISION

Commercial and Multi-Family Certificate of Occupancies (CO's) and Certificate of Completions (CC's) issued:

New Construction CO's

ADDRESS	DESCRIPTION	VALUATION	WARD
2201 Interstate Drive	Chuck E. Cheeses	\$1,410,000	8
301 24 th Ave. NW	Centennial Commons New Shell Building	\$725,000	2

Additions and Alteration CO's

ADDRESS	DESCRIPTION	VALUATION	WARD
1221 Ed Noble Pky.	David Stanley Interior Entry and Exterior Façade Reno	\$1,113,000	3
201 48th Ave. SW	Grace Living Center-Wall Relocation	\$7,500	3
1000 Alameda St.-100	Gold's Gym Remodel	\$240,000	4
754 Asp Ave.	Appletree Chocolate Remodel	\$150,000	4
765 Asp Ave. 200	OU Web Communications Second Floor Remodel	\$250,000	4
131 E. Main Street	First Fidelity Bank Remodel	\$25,000	4
906 W. Main St.	Main Street Donuts Remodel	\$20,000	4
3300 Healthplex Pky. North	Norman Regional Health System-Patient Care 5 th Floor	\$4,200,000	8
611 Highland Pky.	Road Runner Bedliners Interior Remodel and Roof Repair	\$5,500	8
3571 W. Rock Creek Rd.	Walmart Deli Remodel	\$44,000	8
2701 Washington Dr.	Climb Up Remodel	\$320,000	8

Addition/Alteration CC's

1350 W. Tecumseh Rd.	Sysco Food Service Oklahoma Roof Replacement	\$3,100,000	8
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Tenant Finish CO's

301 24 th Ave. NW	CENTURY 21 Goodyear Green	\$325,000	2
6401 Interstate Dr.	Brixton Chiropractic	\$25,000	8

Mobile Field Inspection System

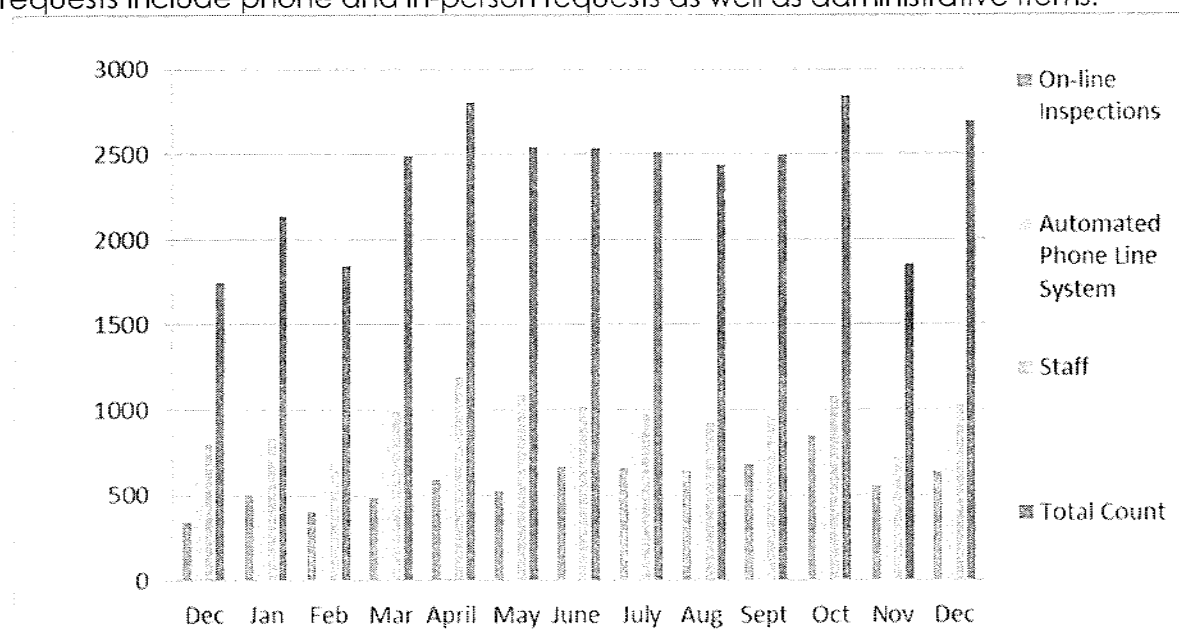
During December 1,840 inspection results were entered using the Mobile Field Inspection (MFI) System. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 14 photos or document attachments of specific inspection conditions were attached to the permanent inspection record using the MFI technology in the field. The dates below include inspection results conducted and resulted during the weekend. Inspection requests were completed on Saturday's to accommodate citizen's schedules and the heavy workload.

	December 1-6	December 8-13	December 15-20	December 22-27	December 28-31
MFI Inspection Results	447	558	419	189	227
Photos or Document Attachments	3	0	4	7	0

ON-LINE INSPECTION SERVICES

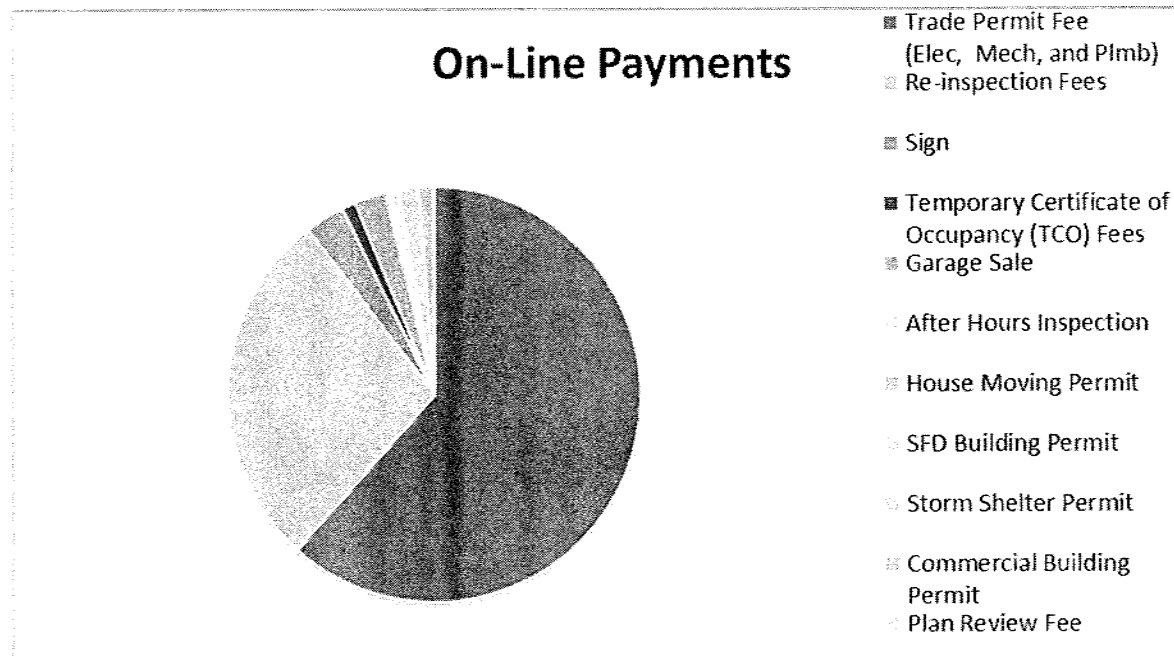
Inspection Requests

During December, 2014, 2,703 inspection requests were made on-line. The graph below indicates the inspection requests received during the last twelve months on-line, through the automated phone line system and the permit staff. The staff scheduled inspection requests include phone and in-person requests as well as administrative items.



On-line Payments

To date 1,091 payments have been made on-line totaling \$118,919.02. This includes 92 payments in December totaling \$5,079.00.



CONSTRUCTION ACTIVITY

The value of all construction activity permitted in DECEMBER of 2014 totaled \$24,288,336, up from \$14,631,906 for the same month last year. A total of 249 permits were issued in DECEMBER 2014 compared to 179 in DECEMBER 2013. The higher number of permits and higher value in DECEMBER 2014 is primarily due to more multi-family permits.

Total new residential permitting activity in DECEMBER 2014 was valued at \$19,602,609 compared to \$8,192,520 in DECEMBER 2013. New single-family detached residential construction in DECEMBER 2014 represented 39 new homes with an average value of \$220,351, compared with 29 new homes in DECEMBER 2013 with an average value of \$254,225. There were no single family attached permits either year. There were 3 new mobile homes valued at \$207,900 in DECEMBER 2014 compared to no new mobile home permits in DECEMBER 2013. There were no new duplex permits in DECEMBER 2014 compared to 4 new duplex permits in DECEMBER 2013 valued at \$820,000. There were 111 new multi-family permits (111 units, Aspen Heights PUD) in DECEMBER 2014 valued at \$10,801,012 compared to none in DECEMBER 2013.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in DECEMBER 2014 numbered 81 valued at \$1,411,966 compared to 137 permits valued at \$1,437,186 for DECEMBER 2013. The average value in DECEMBER 2014 was \$17,432 compared to \$10,490 in DECEMBER 2013. The lower number of permits in DECEMBER 2014 was primarily due to fewer storm shelter permits. The values are substantially the same.

New commercial construction permits in DECEMBER 2014 totaled 3 with a value of \$1,526,700 compared to 3 permits valued at \$334,800 for DECEMBER 2013. The number of permits is the same. The higher value in DECEMBER 2014 is primarily due to the Aspen Heights Clubhouse project valued at \$1,001,700.

Commercial Addition/Alteration permits in DECEMBER 2014 totaled 12 with a value of \$1,747,061 compared to 6 permits valued at \$4,667,400 for DECEMBER 2013. There were more permits in DECEMBER 2014 than in DECEMBER 2013. The lower value in DECEMBER 2014 is primarily due to two larger projects in DECEMBER 2013 located at 3201 Market Place (Hey Day Bowling Center) and 1800 Interstate Drive (Office Bldg. Remodel) valued at a combined total of \$4,400,000.

Construction Activity Summary for December 2014

Permit Type	No. of Permits		No. of Units		Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)		42		42	\$ 8,801,597	\$ 209,562
New Multi-Family		111		111	\$ 10,801,012	\$ -
New Non-Residential		3		N/A	\$ 1,526,700	\$ 508,900
Add/Alter Residential (All)		81		N/A	\$ 1,411,966	\$ 17,432
Add/Alter Non-Residential		12		N/A	\$ 1,747,061	\$ 145,588
Total Construction Permits/Value		249		153	\$ 24,288,336	
Detailed Permit Activity	Calendar Year 2014		Calendar Year 2013		2013	
Residential Activity	December	YTD	December	YTD	Total Year	
Single Family Permits	39	428	29	426	426	
Total Construction Value	\$ 8,593,697	\$ 101,310,535	\$ 7,372,520	\$ 95,494,259	\$ 95,494,259	
Avg Construction Value	\$ 220,351	\$ 236,707	\$ 254,225	\$ 224,165	\$ 224,165	
Single Family Attached Permits	-	-	-	-	-	
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
New Mobile Home Permits	3	11	-	4	4	
Total Construction Value	\$ 207,900	\$ 656,700	\$ -	\$ 215,900	\$ 215,900	
Duplex Permits	-	11	4	20	20	
Number of Units	-	11	4	20	20	
Total Construction Value	\$ -	\$ 1,681,160	\$ 820,000	\$ 2,726,435	\$ 2,726,435	
Avg Construction Value per Unit	\$ -	\$ 152,833	\$ 205,000	\$ 136,322	\$ 136,322	
Multi-Family Permits	111	152	-	19	19	
Number of Units	111	716	-	260	260	
Total Construction Value	\$ 10,801,012	\$ 65,797,893	\$ -	\$ 10,647,683	\$ 10,647,683	
Avg Construction Value per Unit	\$ 97,306	\$ 91,896	\$ -	\$ 40,953	\$ 40,953	
New Residential Units	153	1166	33	710	710	
New Residential Value	\$ 19,602,609	\$ 169,446,288	\$ 8,192,520	\$ 109,084,277	\$ 109,084,277	
Residential Demo Permits	4	35	2	44	44	
Residential Demo Units	-3	-26	-1	-36	-36	
Net Residential Units	150	1140	32	674	674	
Addition/Alteration Permits**	18	192	11	196	196	
Other Permits***	63	1,794	126	1,875	1,875	
Total Construction Value****	\$ 1,411,966	\$ 20,390,283	\$ 1,437,186	\$ 23,825,316	\$ 23,825,316	
Avg Construction Value	\$ 17,432	\$ 10,267	\$ 10,490	\$ 11,504	\$ 11,504	
Residential Permits	234	2,588	170	2,540	2,540	
Residential Value	\$ 21,014,575	\$ 189,836,571	\$ 9,629,706	\$ 132,909,593	\$ 132,909,593	
Commercial Activity						
Commercial Permits	3	98	3	84	84	
Total Construction Value	\$ 1,526,700	\$ 49,214,864	\$ 334,800	\$ 52,234,546	\$ 52,234,546	
Avg Construction Value	\$ 508,900	\$ 502,192	\$ 111,600	\$ 621,840	\$ 621,840	
Addition/Alteration Permits	12	186	6	130	130	
Total Construction Value	\$ 1,747,061	\$ 39,150,333	\$ 4,667,400	\$ 32,309,310	\$ 32,309,310	
Avg Construction Value	\$ 145,588	\$ 210,486	\$ 777,900	\$ 248,533	\$ 248,533	
Non-Residential Value	3,273,761	88,365,197	5,002,200	84,543,856	84,543,856	
Non-Residential Permits	15	284	9	214	214	
Total Construction Value	\$ 24,288,336	\$ 278,201,768	\$ 14,631,906	\$ 217,453,449	\$ 217,453,449	
Total Construction Permits	249	2872	179	2754	2754	
Other Permits						
Electrical Permits	136	1,503	114	1,321	1,321	
Heat/Air/Refrigeration Permits	107	1,525	103	1,512	1,512	
Plumbing & Gas Permits	259	1,888	136	1,537	1,537	
Foundation Permits	1	87	-	32	32	
Temp Tents/Construction Trailers	-	32	1	32	32	
Demo Permits (Residential)	4	35	2	44	44	
Demo Permits (Commercial)	2	31	1	18	18	
House Moving Permits	6	36	2	44	44	
Sign Permits	11	264	11	300	300	
Water Well Permits	5	40	4	36	36	
Garage Sale Permits	12	2,038	10	2,089	2,089	
Swimming Pool Permits	4	74	4	72	72	
Storage Building Permits	7	126	12	125	125	
Carports	1	20	-	11	11	
Storm Shelter Permits	42	1,461	104	1,571	1,571	
Residential Paving	9	113	6	96	96	
Additional Division Activity						
Miscellaneous/PODS/ROLOFS	11	138	7	105	105	
Lot Line Adjustments	3	23	-	21	21	
Certificates of Occupancy	104	1,913	128	1,762	1,762	
All Field Inspections	2,709	29,313	1,749	25,699	25,699	

**Count includes: Add/Alt, Fire Rpr, Reprmt
Mobile Homes & Multi-family Add/Alt.

***Count includes: Pools, Storage Bldgs,
Carports, Residential Paving, Storm Shelters.

****Total Construction Value includes these
permits listed above.

City of Norman
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS
Issued December 2014 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
SKYRIDGE HOMES, INC.	6418	12/2/2014	118		BOULEVARD DU LAC		2	6	SUMMIT LAKE VILLAS #1	PUD	\$ 100,000	1,876	1,471
SKYRIDGE HOMES, INC.	6419	12/2/2014	124		RUE DE MONTERRAT		8	4	SUMMIT LAKE VILLAS #1	PUD	\$ 80,000	2,229	1,815
IDEAL HOMES OF NORMAN	6990	12/3/2014	3307		BERGEN PEAK	DR	2	2	GREENLEAF TRAILS ADD 6	PUD	\$ 130,590	2,071	1,451
IDEAL HOMES OF NORMAN	6991	12/3/2014	1007		EAGLE ROCK	LN	7	4	GREENLEAF TRAILS ADD 6	PUD	\$ 166,770	2,448	1,853
D.R. HORTON, INC.	6993	12/10/2014	1404		SKYLER	WAY	4	2	CEDAR LANE SEC #1	R1	\$ 237,510	3,228	2,629
IDEAL HOMES OF NORMAN	7010	12/3/2014	2915		TRAILWOOD	DR	4	6	TRAILWOODS SEC 7	PUD	\$ 126,360	1,404	996
IDEAL HOMES OF NORMAN	7028	12/3/2014	3320		BERGEN PEAK	DR	3	3	GREENLEAF TRAILS ADD 6	PUD	\$ 233,460	2,594	1,684
SKYRIDGE HOMES, INC.	7044	12/2/2014	1905		DANFIELD	DR	5	6	BROOKHAVEN #28	PUD	\$ 385,000	4,273	3,195
LANDMARK FINE HOMES, LP.	7201	12/1/2014	3408		MOUNT MITCHELL	LN	17	2	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 190,000	2,697	2,092
DAVID CADDELL CONSTRUCTION	7243	12/8/2014	407		BLUEBIRD	DR	14A	4	HOWARD BIG OAK	RE	\$ 325,000	4,386	3,035
MURFIELD HOMES	7278	12/3/2014	3103		TURNBERRY	CT	5	4	HIGHLAND VILLAGE ADD SEC 7	R1	\$ 260,680	3,776	2,744
DP GAMBLE HOMES	7291	12/4/2014	2708		FAIRFIELD	DR	2	3	BROAD ACRES ADD SEC 2-AMENDED	R1	\$ 250,000	2,784	1,986
IDEAL HOMES OF NORMAN	7304	12/9/2014	2818		TRAILWOOD	DR	19	1	TRAILWOODS SEC 7	PUD	\$ 165,670	2,063	1,411
IDEAL HOMES OF NORMAN	7312	12/15/2014	908		BLUE FISH	RD	2	5	TRAILWOODS SEC 7	PUD	\$ 174,690	1,941	1,295
RIVERSTONE HOMES	7314	12/12/2014	3812		MONTELENA	CIR	7	2	BROOKHAVEN #41	R1	\$ 500,000	4,429	2,959
LANDMARK FINE HOMES, LP.	7333	12/16/2014	3509		MOUNT MITCHELL	LN	4	3	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 178,000	2,456	1,690
LANDMARK FINE HOMES, LP.	7334	12/16/2014	3513		MOUNT MITCHELL	LN	3	2	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 181,000	2,388	1,805
LANDMARK FINE HOMES, LP.	7335	12/16/2014	3516		MOUNT MITCHELL	LN	3	2	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 185,000	2,454	1,894
LANDMARK FINE HOMES, LP.	7336	12/16/2014	3517		MOUNT MITCHELL	LN	2	3	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 178,000	2,353	1,690
LANDMARK FINE HOMES, LP.	7337	12/16/2014	3520		MOUNT MITCHELL	LN	2	2	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 191,000	2,683	2,082
LANDMARK FINE HOMES, LP.	7338	12/16/2014	3523		MOUNT MITCHELL	LN	1	3	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 181,000	2,351	1,785
LANDMARK FINE HOMES, LP.	7339	12/16/2014	3524		MOUNT MITCHELL	LN	1	2	SPRINGS @ GREENLEAF TRAILS #1	PUD	\$ 182,000	2,267	1,687
IDEAL HOMES OF NORMAN	7352	12/16/2014	825		BARBAROOT	DR	1	4	TRAILWOODS SEC 7	PUD	\$ 190,620	2,118	1,487
IDEAL HOMES OF NORMAN	7353	12/16/2014	3710		PAINTED BIRD	LN	2	3	RED CANYON RANCH SEC 4	PUD	\$ 259,328	2,689	2,026
D.R. HORTON, INC.	7354	12/30/2014	1421		SKYLER	WAY	65	3	CEDAR LANE SEC #1	R1	\$ 244,980	3,786	2,722
KEB CRAFTED HOMES, LLC.	7368	12/11/2014	1205		MONTEREY	DR	18	1	MONTEREY ADD. #1	R1	\$ 220,000	3,460	2,444
IDEAL HOMES OF NORMAN	7378	12/16/2014	1026		EAGLE ROCK	LN	6	1	GREENLEAF TRAILS ADD 6	PUD	\$ 231,990	2,541	1,989
SKYRIDGE HOMES, INC.	7396	12/15/2014	124		RUE DE MONTERRAT	LN	8	4	SUMMIT LAKE VILLAS #1	PUD	\$ 80,000	2,229	1,815
IDEAL HOMES OF NORMAN	7400	12/17/2014	4223		LORINGS	CIR	7	5	CARRINGTON PLACE ADD #11	R1	\$ 292,590	4,120	3,251
IDEAL HOMES OF NORMAN	7457	12/29/2014	922		EAGLE ROCK	LN	13	1	GREENLEAF TRAILS ADD 6	PUD	\$ 159,120	2,411	1,768
LANDMARK FINE HOMES, LP.	7472	12/23/2014	206		SONORA	LN	8	2	LITTLE RIVER TRAILS SEC. 1	PUD	\$ 340,000	3,900	3,088
LANDMARK FINE HOMES, LP.	7473	12/23/2014	214		SONORA	LN	10	2	LITTLE RIVER TRAILS SEC. 1	PUD	\$ 320,000	3,832	2,918
LANDMARK FINE HOMES, LP.	7474	12/23/2014	309		SONORA	LN	15	3	LITTLE RIVER TRAILS SEC. 1	PUD	\$ 360,000	4,446	3,375
THE ALLEN DESIGN GROUP, LLC.	7476	12/23/2014	212		WILDERNESS	DR	9	5	SUTTON PLACE ADD #2	R1	\$ 185,000	2,537	1,714
PROFFICE, KEVIN	7483	12/23/2014	1912		LAKEVIEW	CIR	2		HILLTOP LAKE ESTATES	RE	\$ 322,139	4,653	3,292
MURFIELD HOMES	7491	12/18/2014	2308		BRETTFORD	WAY	8	3	ST JAMES PARK ADD 6	R1	\$ 190,800	2,947	2,120
RICHARDSON HOMES	7508	12/31/2014	3030	NE	108TH AVE	AVE	15	1W	FAIOF #1 (SURVEY)	A2	\$ 300,000	4,005	2,471
HOME CREATIONS, INC.	7602	12/31/2014	508		DALTON	LN	6	5	INDEPENDENCE VALLEY SEC. #1	R1	\$ 131,400	1,953	1,460
HOME CREATIONS, INC.	7603	12/31/2014	516		DALTON	LN	4	5	INDEPENDENCE VALLEY SEC. #1	R1	\$ 144,000	2,051	1,600
Total Permits											Average Valuation \$	220,351	Total Proj Area
											Total Valuation \$	8,593,697	
											Average Project Area	2,893	
											Average Living Area	2,123	Total Living Area
											Total Living Area	82,809	

City of Norman
BUILDING PERMITS AND INSPECTIONS

COMMERCIAL BUILDING PERMITS
Issued December 2014 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	WHIZCO CONSTRUCTION	3749	12/30/14	3400	W	MAIN	ST	1	1	STRAWBERRY LAKE #1	C2	\$ 950,000	135,513
COMMERCIAL, ADD/ALT-2	SOONER THEATRE	4033	12/03/14	110	E	MAIN	ST	5	6	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 250,000	10,587
COMMERCIAL, ADD/ALT-2	TORCOM CONSTRUCTION LLC	5573	12/22/14	3425	W	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 108,000	1,113
COMMERCIAL, ADD/ALT-2	JP DESIGNS, LLC	8315	12/01/14	909	NW	26TH	AVE	12	20	WESTPORT PROFESSIONAL PARK	C1	\$ 60,000	1,800
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	8590	12/23/14	3088	E	ROBINSON	ST	27	2W	CITY PROPERTY	A2	\$ 30,000	400
COMMERCIAL, ADD/ALT-2	NORMAN INDUSTRIAL COMPLEX	8686	12/15/14	1200	W	ROCK CREEK	RD	2	1	NORMAN INDUSTRIAL TRACT	I2	\$ 85,995	5,733
COMMERCIAL, ADD/ALT-2	GOODMAN NETWORKS	7202	12/02/14	4151	W	ROBINSON	ST	22	3W		R1	\$ 15,000	5
COMMERCIAL, ADD/ALT-2	AMERICAN ELEVATOR CO., INC.	7209	12/16/14	765	E	ASP	AVE	52	2		C2	\$ 28,066	30
COMMERCIAL, ADD/ALT-2	LA F M C RENTALS, LLC	7385	12/23/14	3097	E	IMHOFF	RD				CO	\$ 15,000	\$
COMMERCIAL, ADD/ALT-2	D & J LAND, INC	7386	12/23/14	115	S	PORTER	AVE	32	29	AAAOT	C3	\$ 15,000	5
COMMERCIAL, ADD/ALT-2	BLEAKLEY, BRANDON	7316	12/18/14	320	S	WEBSTER	AVE	1	10	WAGGONER'S T.R. FIRST ADD	R3	\$ 150,000	990
COMMERCIAL, FOUNDATION PERMIT2	SUN CONSTRUCTION SERVICES	7370	12/11/14	1832	W	MAIN	ST	1	1	ANA ADD	C2	\$ 75,000	7,500
COMMERCIAL, INTERIOR FINISH-2	CH4 QUALITY HOMES, LLC	8707	12/05/14	480	NW	24TH	AVE	1	1	SKM ADD, REPLAT OF MADISON SC	I1	\$ 150,000	2,800
COMMERCIAL, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION,LLC	5554	12/09/14	1300		STEAMBOAT	WAY	1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 1,001,700	10,480
COMMERCIAL, NEW CONSTRUCTION-2	HORIZON GENERAL CONTRACTORS	8783	12/29/14	3020		CLASSEN	BLVD	3	1	EMPIRE ADDITION	C2	\$ 375,000	2,029
COMMERCIAL, PARKING LOT-2	IDEAL HOMES OF NORMAN	8888	12/08/14	898		BLUE FISH	RD	P		TRAILWOODS SEC 7	PUD	\$ 40,000	1,200
Average Valuation \$ 209,298													11,249
Total Valuation \$ 3,348,761													179,980
Average Project Area													
Total Project Area													

Total Permits
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NEW CONSTRUCTION INFORMATION				USE /CLASSIFICATION				ADDITIONS AND ALTERATIONS				TOTAL NEW COMMERCIAL				OTHER PERMITS			
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE		Multi-Family	N	BUSINESS		COMMERCIAL, ADD/ALT-2	COMMERCIAL, FIRE	COMMERCIAL, INTERIOR FINISH-2	COMMERCIAL, NEW SHELL BLDG-2	COMMERCIAL, NEW CONSTRUCTION-2				COMMERCIAL, FOUNDATION PERMIT2			
ASPEN HEIGHTS CONSTRUCTION,LLC	10,480	10,480 sf		Recreation		Clubhouse Bldg		\$ 1,707,061	\$	\$	\$ 150,000	\$	1,376,700			\$ 75,000			
HORIZON GENERAL CONTRACTORS	2,029	50,559 sf		Retail		Taco Bell Restaurant													
								11		1			2	SUBTOTAL NEW CONSTRUCTION					
								COMMERCIAL, PARKING LOT-2	SUBTOTAL ADDITIONS AND ALTERATIONS					TOTAL ADD/ALT AND NEW					
								\$ 40,000	\$ 3,747,061					\$ 3,273,761					
								1	12				3	15					

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued December 2014- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	3774	12/16/14	3901		GLISTEN	CT	15	4	CASCADE ADDITION	R1	\$ 2,600	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	7224	12/01/14	2602		CYPRESS	AVE	1	5	FOREST HILLS ADD	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO SHELTERS	7229	12/01/14	1503		HUNTINGTON	WAY	13	6	EDGEWATER 4TH ADD	R1	\$ 2,000	21
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	7245	12/03/14	3801		EVESHAM	CT	12	6	BROOKHAVEN #20	R1	\$ 4,000	12
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	7247	12/03/14	941		NEBRASKA	ST	10	9	PARK ADD	R1	\$ 7,000	56
1 & 2 FAMILY STORM SHELTER-3	SURVIVE-A-STORM SHELTERS	7258	12/03/14	4104		GLOUCESTER	LN	6	004	BROOKHAVEN #36	R1	\$ 3,570	12
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7269	12/02/14	4651		WELLINGTON LAKE	DR	11	1	WELLINGTON LAKE SEC 2	PUD	\$ 2,503	45
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE SAFE ROOMS	7276	12/03/14	4016		STRATFORD	LN	5	1	BROOKHAVEN #07	R1	\$ 4,200	18
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	7296	12/04/14	3101		THUNDERBIRD RIDG	LN	13	1W	NOT SUBDIVIDED	A2	\$ 2,750	18
1 & 2 FAMILY STORM SHELTER-3	LEHMAN DIRTWORK	7300	12/05/14	1301		DON RAY	RD	10	1E	LITTLE AXE ESTATES (SURVEY)	A2	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	ATLAS SAFE ROOMS/CAVINS CONST	7325	12/16/14	104	W	GRAY	ST	29	66	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 5,000	24
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	7361	12/10/14	2016		ELMHURST	DR	2	12	OAKHURST ADD SEC 04	R1	\$ 2,600	48
1 & 2 FAMILY STORM SHELTER-3	PS STORM SHELTERS, LLC	7379	12/12/14	817		GOLDEN EAGLE	DR	37	8	EAGLE CLIFF ADD #3	R1	\$ 3,500	15
1 & 2 FAMILY STORM SHELTER-3	AARON'S STORM SHELTERS, LLC.	7380	12/12/14	3402		DEREK	LN	6	3	TECUMSEH RIDGE SEC 1	R1	\$ 8,000	88
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	7382	12/12/14	1215		ELK HORN	RD	2	1	DEERFIELD ADD SEC 4	R1	\$ 3,550	35
1 & 2 FAMILY STORM SHELTER-3	JOHNSON CONSTRUCTION	7397	12/15/14	15191	E	FRANKLIN	RD	5	1E	NOT SUBDIVIDED	A2	\$ 2,800	65
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7399	12/15/14	1429		JORDON	CIR	4	2	SONOMA PARK #2	R1	\$ 2,000	25
1 & 2 FAMILY STORM SHELTER-3	TORNADO SAFE	7451	12/16/14	413		SUMMIT HILL	RD	4	2	SUMMIT LAKES ADD #5	R1	\$ 3,350	35
1 & 2 FAMILY STORM SHELTER-3	TORNADO KING, INC.	7478	12/22/14	1301		SAWGRASS	RD	5	3	COBBLESTONE CREEK III	R1	\$ 3,350	36
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	7481	12/17/14	400		BERRY	RD	1	3	EDGEWATER ADDITION #1	R1	\$ 2,500	23
1 & 2 FAMILY STORM SHELTER-3	PREFERRED SHELTERS	7482	12/17/14	400	S	HIGH MEADOWS	DR	16	1	HIGH MEADOWS #3	R1	\$ 3,000	55
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	7485	12/18/14	3251	NE	72ND	AVE	17	1W	NOT SUBDIVIDED	A2	\$ 2,800	18
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	7486	12/18/14	2208		DIANA	DR	40	1	ALAMEDA PARK ADD #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER-3	JOHNSON CONSTRUCTION	7502	12/18/14	2313		HEATHERFIELD	LN	10	2	HEATHERFIELD	RM6	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	7518	12/19/14	3321		VALLEY HOLLOW	AVE	22	2	SUMMIT VALLEY	R1	\$ 3,100	25
1 & 2 FAMILY STORM SHELTER-3	JOHNSON CONSTRUCTION	7526	12/22/14	2614	NE	108TH	RD	15	1W	NOT SUBDIVIDED	A2	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	JOHNSON CONSTRUCTION	7527	12/22/14	15171	E	FRANKLIN	RD	3	1E	NOT SUBDIVIDED	A2	\$ 2,500	56
1 & 2 FAMILY STORM SHELTER-3	ARROW FENCE CO.	7528	12/23/14	2614	S	BERRY	RD	5	1	FOREST HILLS ADD	R1	\$ 1,500	55
1 & 2 FAMILY STORM SHELTER-3	SURVIVE-A-STORM SHELTERS	7531	12/22/14	1832		BEVERLY HILLS	CIR	6	3	HILLTOP ADD	R1	\$ 3,587	13
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7536	12/22/14	1326		COLUMBIA	ST	19	4	COLONIAL EST #4	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7537	12/22/14	1624		FARMINGTON	AVE	26	2	SOUTHERN HILLS ADD	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7538	12/22/14	1921		BARB	CT	16	6	CRESTLAND ESTATES #1	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7542	12/23/14	3116		HARWICH	CT	4A	2	THE VINEYARD PHASE I	PUD	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7544	12/23/14	1313		DUSTIN	LN	13	3	BEAIRE ADD SEC 3	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	LEHMAN DIRTWORK	7547	12/23/14	1301		RED FERN	LN	6	2	NOT SUBDIVIDED	A2	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7555	12/26/14	2541		WEYMOUTH	WAY	6	2	WOODLAKE ESTATES	R1	\$ 2,800	24
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	7567	12/28/14	801		TRISHA	LN	1	4	ARBOR LAKE ADD #2	R1	\$ 2,500	40
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	7571	12/28/14	2004		SIERRA	ST	12	4	SOUTH LAKE ADD #1	R1	\$ 2,650	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	7573	12/28/14	2704		CIMARRON	DR	10	1	PEBBLE BROOK #2	R1	\$ 2,500	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTER, LLC	7578	12/29/14	413		ROSEBROCK	DR	10	2	HOWARD BIG OAK	RE	\$ 1,000	24
1 & 2 FAMILY STORM SHELTER-3	WESTPOINT GROUP	7596	12/30/14	221		MARBEL	DR	8A	3	HIGHLAND VILLAGE ADD SEC 4	R1	\$ 5,000	27
1 & 2 FAMILY, ADD OR ALTER-2	HY-TEK POOLS, LLC	7605	12/31/14	806		BEAUMONT SQUARE	DR	19	2	COLONIAL EST #15	PUD	\$ 2,500	23
1 & 2 FAMILY, ADD OR ALTER-2	L G CONSTRUCTION	6988	12/02/14	1525	E	TECUMSEH	RD	9	2W	NOT SUBDIVIDED	A2	\$ 20,000	400
1 & 2 FAMILY, ADD OR ALTER-2	BDO CONSTRUCTION	7206	12/02/14	4500		KANSAS	ST	1	5	CARRINGTON PLACE ADD #8	R1	\$ 138,000	641
1 & 2 FAMILY, ADD OR ALTER-2	BREED, STEVE CONST. CO.	7249	12/03/14	1312		HUNTINGTON	WAY	5	3	EDGEWATER ADDITION #1	R1	\$ 4,500	100
1 & 2 FAMILY, ADD OR ALTER-2	A KAREN BLACK COMPANY	7288	12/04/14	1899		SADDEBACK	BLVD	002	4	ROCK CREEK POLO CLUB REPLAT	PUD	\$ 25,000	270
1 & 2 FAMILY, ADD OR ALTER-2	SQUARED AWAY HANDYMAN	7311	12/15/14	621		MORNINGSIDE	DR	9	1	MORNINGSIDE	R1	\$ 18,000	240
1 & 2 FAMILY, ADD OR ALTER-2	CAVINS ROOFING & REMODELING	7363	12/16/14	3013		MILLBURY	RD	7	6	THE VINEYARD PHASE II	PUD	\$ 17,501	289
1 & 2 FAMILY, ADD OR ALTER-2	PEPPER, DIANE	7458	12/16/14	119	W	JOHNSON	ST	25	20	HIGHLAND ADDITION	R2	\$ 28,000	1,400
1 & 2 FAMILY, ADD OR ALTER-2	BRYANT FRAMING & CONST.	7477	12/17/14	2010		OAK FOREST	DR	6	8	DOUBLE TREE AT HALL PARK	R1	\$ 10,000	108
1 & 2 FAMILY, ADD OR ALTER-2	DAVIS, KARIEMCGAUGHEY/ANTHONY	7512	12/19/14	323		WOODCREST	DR	19	14	WOODCREST ESTATES #1	R1	\$ 600	10
1 & 2 FAMILY, ADD OR ALTER-2	MONTERROSSO, CARLOS E.	7612	12/31/14	1613		VANESSA	PKY	27	3	CRESTLAND ESTATES #1	R1	\$ 1,800	480
1 & 2 FAMILY, CARPORT-2	CAROLINA CARPORTS INC.	7205	12/03/14	738		HIGHLAND	PKY	60	4	WOODSLAWN ADD #1	R1	\$ 581	282
1 & 2 FAMILY, FIRE REPAIR	RGP RESTORATION, INC.	6799	12/05/14	3102		RIDGECREST	CT	2	1	WALNUT HEIGHTS ADD	RM2	\$ 35,000	1,339
1 & 2 FAMILY, FIRE REPAIR	RGP RESTORATION, INC.	6800	12/05/14	3104		RIDGECREST	CT	3	1	WALNUT HEIGHTS ADD	RM2	\$ 35,000	1,339
1 & 2 FAMILY, FIRE REPAIR	OWNER	7459	12/17/14	5600	NE	166TH	AVE	5	1E	NOT SUBDIVIDED	A2	\$ 800	100
1 & 2 FAMILY, FIRE REPAIR	MALLARD CONSTRUCTION	7497	12/18/14	1919		BEAUMONT	DR	1	1	COLONIAL ESTATES #8	RM2	\$ 30,000	1,052
1 & 2 FAMILY, PAVING-2	BYRD BUILDING COMPANY	4655	12/22/14	3399	NW	48TH	AVE		A	FOUNTAIN VIEW NORTH	ROW	\$ 100,000	220
1 & 2 FAMILY, PAVING-2	BYRD BUILDING COMPANY	4656	12/22/14	3401	NW	48TH	AVE		A	FOUNTAIN VIEW NORTH	ROW	\$ 100,000	220
1 & 2 FAMILY, PAVING-2	FORSHEE, SCOTT	6726	12/02/14	1228		IOWA	ST	14	5	SUNSET ADDITION	R1	\$ 3,300	702
1 & 2 FAMILY, PAVING-2	AARON'S STORM SHELTERS, LLC.	7381	12/12/14	3402		DEREK	LN	6	3	TECUMSEH RIDGE SEC 1	R1	\$ 2,000	280
1 & 2 FAMILY, PAVING-2	WATKINS, WILLIAM	7388	12/22/14	1816	N	CRAWFORD	AVE	1	2	CRYSTAL HEIGHTS #8	NA	\$ -	227
1 & 2 FAMILY, PAVING-2	ANDERSON, CATINA	7460	12/16/14	3901		GLISTEN	CT	15	4	CASCADE ADDITION	R1	\$ 3,900	464

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
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Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY, PAVING-2	SANTA FE GARCIA'S CONCRETE	7462	12/17/14	404		CHAUTAUQUA AVE		1	1	ROSS ADDITION	R1	\$ 6,200	250
1 & 2 FAMILY, PAVING-2	KEAR CONSTRUCTION INC	7543	12/28/14	2807		LYNNWOOD CIR		12	3	ROLLING HILLS ESTATES #1	R1	\$ 9,675	2,080
1 & 2 FAMILY, PAVING-2	ANDERSON, CATINA	7616	12/31/14	3901		GLUSTEN CT		15	4	CASCADE ADDITION	R1	\$ 1,000	75
1 & 2 FAMILY, STORAGE BLDG-2	C.A. MCCARTY CONSTRUCTION LLC.	7017	12/09/14	4509		BLACK HORSE RD		6	3	CARRINGTON PLACE ADD #6	R1	\$ 30,000	413
1 & 2 FAMILY, STORAGE BLDG-2	C.A. MCCARTY CONSTRUCTION LLC.	7018	12/08/14	4509		BLACK HORSE RD		6	3	CARRINGTON PLACE ADD #6	R1	\$ 20,000	188
1 & 2 FAMILY, STORAGE BLDG-2	BIVENS, JEFFREY	7332	12/09/14	3615	NE	24TH AVE		10	2W	NOT SUBDIVIDED	A2	\$ 25,232	2,100
1 & 2 FAMILY, STORAGE BLDG-2	RICHARDS METAL BUILDINGS	7374	12/12/14	16330	E	FRANKLIN RD		9	1E	NOT SUBDIVIDED	A2	\$ 69,000	4,900
1 & 2 FAMILY, STORAGE BLDG-2	RIORANO, MIKE MIGUEL	7488	12/18/14	3920	W	INDIAN HILLS RD		11	1	MARLATT ADD	R1	\$ 50,000	1,440
1 & 2 FAMILY, STORAGE BLDG-2	WINSETT BARN COMPANY	7515	12/19/14	6930		ALAMEDA ST		2	1	BRENDEL TOWN	R1	\$ 50,000	4,420
1 & 2 FAMILY, STORAGE BLDG-2	THOMPSON, MATTHEW & JILL E.	7587	12/30/14	8201	E	CEDAR LN		8	1W	NOT SUBDIVIDED	A2	\$ 5,000	864
1 & 2 FAMILY, SWIMMING POOL-3	SIGNATURE CUSTOM POOLS	7021	12/16/14	1240		MOUNTAIN BROOK DR		10	1	MOUNTAIN BROOK	R1	\$ 41,000	748
1 & 2 FAMILY, SWIMMING POOL-3	HYDRA POOLS INC	7277	12/03/14	3201		LITTLE POND RD		15	1W	FAIOF #2 (SURVEY)	A2	\$ 40,000	750
1 & 2 FAMILY, SWIMMING POOL-3	CRAIG, JAY & STEVE	7376	12/12/14	1200		BEVERLY HILLS ST		8	5	BERRY EST #1	R1	\$ 20,000	448
1 & 2 FAMILY, SWIMMING POOL-3	HYDRA POOLS INC	7454	12/17/14	1016	W	LINDSEY ST		6	2W	NOT SUBDIVIDED	R1	\$ 15,000	252
1 FAMILY, MANUF HOME REPLACE-2	OWNER	7262	12/02/14	8119		BLUE JAY RD		10	1	THUNDERBIRD EST ADD	RE	\$ 98,000	1,680
1 FAMILY, MANUFACTURED HOME-2	HALLFORD, DEBRA M.	7320	12/19/14	14950	E	INDIAN HILLS RD		5	1E	NOT SUBDIVIDED	A2	\$ 186,487	1,800
1 FAMILY, MANUFACTURED HOME-2	SMITH, MAXINE	6886	12/02/14	12210		ANGEL TER		13	1W	NOT SUBDIVIDED	A2	\$ 73,000	1,456
1 FAMILY, MANUFACTURED HOME-2	MCCLEARY, RAY	7227	12/03/14	2210		GREEN TURF CIR		5	1	GREEN TURF ESTATES	RE	\$ 21,000	1,216
1 FAMILY, MANUFACTURED HOME-2	EVANS, RON	7522	12/02/14	12525		NELSON LN		13	1W	NOT SUBDIVIDED	A2	\$ 113,900	2,280
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5410	12/15/14	1246		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5427	12/15/14	1218		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5428	12/15/14	1520		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5429	12/15/14	1512		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5430	12/15/14	1444		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5431	12/15/14	1438		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5432	12/15/14	1436		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5433	12/15/14	1434		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5434	12/15/14	1428		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5435	12/15/14	1426		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5436	12/15/14	1418		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5437	12/15/14	1366		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5438	12/15/14	1360		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5439	12/15/14	1216		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5440	12/15/14	1204		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5441	12/15/14	1310		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5442	12/15/14	1324		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5443	12/15/14	1406		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5444	12/15/14	1222		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 117,800	2,263
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5445	12/15/14	1218		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5446	12/15/14	1230		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5447	12/15/14	1230		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5448	12/15/14	1304		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5449	12/15/14	1304		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5450	12/15/14	1318		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5451	12/15/14	1318		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5452	12/15/14	1332		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5453	12/15/14	1332		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5454	12/15/14	1342		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5455	12/15/14	1342		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5456	12/15/14	1400		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5457	12/15/14	1400		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5458	12/15/14	1524		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5459	12/15/14	1524		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,387	1,436
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5460	12/15/14	1320		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,575	1,490
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5461	12/15/14	1320		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,575	1,490
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5462	12/15/14	1312		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,575	1,490
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5463	12/15/14	1232		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,575	1,490
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5464	12/15/14	1232		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 71,575	1,490
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5465	12/15/14	1232		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 106,850	1,905
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5466	12/15/14	1340		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 106,850	1,905
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5467	12/15/14	1316		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 106,850	1,905
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5468	12/15/14	1306		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 106,850	1,905
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5469	12/15/14	1236		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 106,850	1,905
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5470	12/15/14	1242		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 106,850	1,905
3+ FAMILY, NEW CONSTRUCTION-2	ASPEN HEIGHTS CONSTRUCTION LLC	5471	12/15/14	1226		STEAMBOAT WAY		1	1	ASPEN HEIGHTS NORMAN, 1ST ADD	PUD	\$ 106,850	1,905

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued December 2014- Sorted by Permit Type

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ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued December 2014- Sorted by Permit Type

City of Norman
BUILDING PERMITS AND INSPECTIONS

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN-SANITATION	7253	12/03/14	559	W	MAIN	ST	30	2W	NOT SUBDIVIDED	C2		
TEMPORARY ROLL-OFF, OTHER	WASTE MANAGEMENT	7348	12/10/14	100	NE	12TH	AVE		1	EASTPARK CROSSING #1	PUD		
TEMPORARY ROLL-OFF, OTHER	WASTE MANAGEMENT	7470	12/17/14	4712	N	PORTER	AVE	7	2W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7244	12/02/14	306		THOMPSON	DR	4		PLUMWOOD HEIGHTS	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN	7342	12/09/14	1305		COLUMBIA	CIR	11	4	COLONIAL EST # 4	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7441	12/16/14	751		IOWA	ST	10	6	PARK ADD	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7449	12/16/14	226	W	MOSIER	ST	13	24	HIGHLAND ADDITION	R2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7513	12/22/14	3603	E	TECUMSEH	RD	11	2W	NOT SUBDIVIDED	A2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7517	12/22/14	3018		WOODCREST	WAY	28	12	WHISPERING HILLS	R1		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7532	12/24/14	722		VICKSBURG	AVE		8	COLONIAL EST # 8	RM2		
TEMPORARY ROLL-OFF, RESIDENTIAL	CITY OF NORMAN-SANITATION	7535	12/24/14	1213		GREENBRIAR	CT	3	11	COLLEGE MANOR	R1		

Total Permits		Average Valuation \$	Average Project Area
195		63,697	1,287
		Total Valuation \$	Total Project Area
		12,420,878	250,992

[illegible]

City of Norman
BUILDING PERMITS AND INSPECTIONS

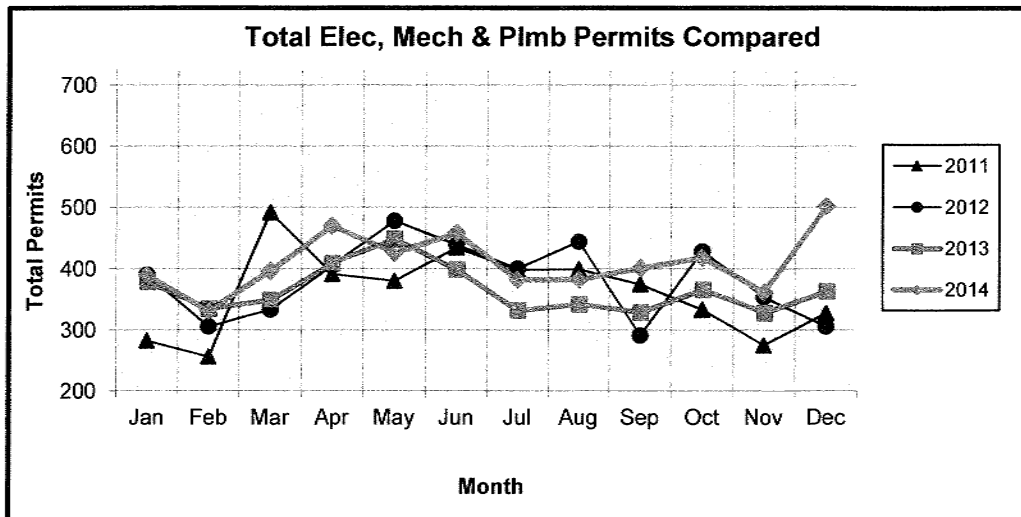
TRADE PERMITS & GARAGE SALES
Sorted by Permit Type

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
ELEC + MECH + PLBG	282	256	492	391	380	434	398	399	374	333	275	327	4341
Total	317	314	648	710	714	896	674	564	705	645	430	363	6980

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
ELEC + MECH + PLBG	390	305	333	405	478	439	400	444	291	428	354	305	4572
Total	453	363	388	666	940	822	590	649	519	667	527	359	6943

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114	107	101	114	1321
HVAC (MECH)	102	99	119	138	185	163	156	128	101	123	95	103	1512
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114	136	132	136	1537
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170	253	97	10	2049
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5	5	0	2	44
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2	3	4	3	62
SIGN (SIGN)	23	26	48	34	17	23	36	32	14	23	13	11	300
ELEC + MECH + PLBG	379	335	349	409	449	399	332	342	329	366	328	363	4380
Total	432	381	496	720	766	804	660	575	520	650	442	379	6825

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	123	93	129	152	124	148	107	137	133	126	95	136	1503
HVAC (MECH)	124	110	120	121	157	178	136	114	121	124	113	107	1525
PLUMBING (PLBG)	142	128	147	197	145	132	139	131	147	168	153	259	1888
GARAGE SALE (GARA)	32	31	113	213	338	357	205	177	225	266	69	12	2038
HOUSE MOVING (MOVE)	2	1	4	4	1	5	2	7	1	0	3	6	36
DEMOLITION (BDEM)	1	10	4	8	6	6	5	102	2	3	2	6	155
SIGN (SIGN)	27	28	23	28	14	19	15	27	22	38	22	11	274
ELEC + MECH + PLBG	389	331	396	470	426	458	382	382	401	418	361	502	4916
Total	451	401	540	723	785	845	609	695	651	725	457	537	7419



REVITALIZATION 10C

REVITALIZATION DIVISION

Community Development Block Grant (CDBG)

Citizen Participation

Funding for FYE 2015 is **\$721,987 for CDBG and \$318,067 for HOME**. Citizen participation for FYE 2016 began with a Community Dialogue on September 3, 2014. Five citizens were elected to serve on the Policy Committee. Neighborhood meetings held October 8th and ten citizens were elected to serve on the Policy Committee. The Committee was reduced to 15 members beginning this fiscal year. The Committee met in December to learn about the Consolidated Plan process and their role in the preparation of the plan.

A New Five-Year Consolidated Plan for the Community Development Block Grant and other HUD Programs will be formulated in FYE 15 for approval by City Council in the spring of 2015. A contract for a consultant to prepare the Housing Market Analysis and Impediments to Fair Housing Choice was approved by the City Council on December 23, 2014..

Housing Programs

July – December 2014:

HOME

4 rehabilitation projects have been qualified with all complete.

CDBG

- 4 rehabilitation projects have been qualified with 2 under contract; 1 on hold at owner's request; and specifications being prepared on 1.
- 11 emergency repairs have been qualified with 7 completed; and 4 under contract.
- 2 accessibility modification project has been qualified with 1 complete and 1 out to bid.

Code Compliance

Code Compliance investigated 228 complaints in December which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 307 cases were closed in December with 323 remaining open. 228 reinspections were also made in December. City-wide proactive enforcement began on March 15, 2012.

PROACTIVE INFORMATION

[#of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/8/0	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272	410/369	823/690	215/167	203/165	194/175	132/113
14	204/181	122/101	300/270	148/127	416/360	565/483	382/317	489/430	295/255	195/175	146/141	95/76

Work Orders, Owner Abatement after Work Order Issued, and Liens Filed
FYE 2014

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	67	75	30	18	7	12							209
Owner Abated	5	12	3	4	2	2							28
Liens Filed	21	24	52	30	30	0							157

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; 2,049 in FYE 2013; and 1,454 in FYE 2014. The table below shows signed pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	40	49	114	182	295	56							687

Oil & Gas

Oil & gas inspections continued with 163 operating oil wells. One well was plugged in December. There were no pipeline location questions in December.

Historic District Commission

The Commission met on December 1, 2014.

Staff reported no Administrative Bypass requests were approved since last meeting. The FY 14 CLG program - Southridge Neighborhood is underway with Cynthia Savage dba Architectural Resources & Community Heritage Consulting. City directories and Sanborn Fire Insurance maps for the area were acquired in November, and work on dating the properties was begun. Photographs of properties will be taken when the leaves have fallen and the sun it out. Consultant has begun dating the properties.

COA request for 428 Chautauqua for relocation of the house was approved with recommendation to provide protection to existing trees; request to remove non-original addition on the northwest corner of the house and the accessory structure were approved with the understanding that a COA would need to be approved for any proposed alterations to the exterior of the structure that are revealed with removal of the addition; request to install a 10' wide concrete driveway to replace the existing gravel drive and to remove an existing sidewalk that will no longer lead to the front of the house was approved. COA request to construct a new primary structure for 432 Chautauqua was tabled to address the issues and concerns from the Commission including mass and size for the lot and the area, design that was too symmetrical and rigid, style of the trim around the windows, scale of windows and door, style of stucco, destruction of trees, front door elevation and drainage issues, and lack of architectural detailing and articulation of front façade. The Commission did make suggestions to the applicant that could help make the request possible to approve.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma the judge set a new court date at the end of February 2015; 410 S. Peters project has a new contractor, and once the foundation is corrected, the house will be lowered and the front porch work can begin; 322 Alameda has until 2016 to complete and owner still plans to proceed; 428 Chautauqua owner plans to bring infill plans to the Commission in December as well as an application to relocate the existing house; 727 Chautauqua project has not been started but owner has taken bids; 621 Chautauqua project exterior work is complete and the owner requested an extension for the "grasscrete" driveway installation; 434 Chautauqua to remove non-original rear additions on the first and second floors on the west rear elevation, to construct a 190 sf two-story replacement addition on the west elevation, construct a wood staircase and small deck on the west elevation, and remove two windows on the north elevation and reinstall one of the original windows on the second floor north elevation is near completion; 434 Chautauqua to change the front screened in porch to one with open railing and baluster system but retaining south half wall has started; 635 S. Lahoma to install balcony bars on second floor French doors has not started but the design has been chosen; 645 S. Lahoma to replace 4' chain link fence on east boundary with opaque fence at 8' on north end tapering to 4' at south end has not started but is scheduled after the holidays; 408 Chautauqua to add basement access door to the rear has not started; 710 S. Lahoma for a 6' opaque fence on south property line has not started; and 648 S. Lahoma for replacing garage doors on two-car, non-original garage is complete; project for 648 S. Lahoma to add a 24 X 21 concrete parking pad off the alley at the rear of the lot has not started; and 6' wood fence along south property line at 710 South Lahoma is complete.

Next meeting is scheduled for January 5, 2015.

Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

One Vision One Voice is continuing with their ten-agency education campaign, and the group is focusing on the "Housing First" model.

2014 Emergency Solutions Grants were submitted by the agencies directly to ODOC, not through the City. That process will continue in 2015.

The Notice of Funding Availability (NOFA) has been released for the Continuum of Care for 2015.

CDBG-DR

An application for \$550,000 was approved by the City Council on June 2, 2014 and subsequently submitted to the Oklahoma Department of Commerce. The money would fund base repairs, asphalt paving, should grading and vegetation restoration for two miles of 108th Avenue NE from Rock Creek Road to Franklin Road, and three miles on 168th Avenue NE from Rock Creek Road to Indian Hills Road. These funds are a special grant for disaster relief using the Community Development Block Grant rules and regulations with additional requirements related to the tornadoes in 2013. The projects have been completed and the funds expended.

A second round of funding for this program is underway. All projects have to be CDBG eligible and in the designated disaster areas. For Norman that includes the wildfires in August 2012 that occurred between August 3-14, 2012; and the tornadoes that occurred from May 18 through June 2, 2013. \$41,228,000 is designated to be utilized in Cleveland and Creek Counties. A proposal totaling over \$49,000,000 was submitted jointly by the City of Norman and Cleveland County that included 27 infrastructure projects and equipment.

After reviewing all submittals across the state, ODOC is submitting to HUD, as a part of their statewide plan, \$21,711,500 in projects for the City of Norman/Cleveland County application. That list includes road projects only. HUD determined that the bridges and equipment submitted by the City and County are not eligible, so the funding will be used for additional infrastructure projects submitted on the original list of 27 projects.

SOCIAL AND VOLUNTARY SERVICES COMMISSION

Applications for agency funding were sent out in August with a due date of September 12, 2014. Presentations were heard on September 22, 2014 with Commission review and recommendations decided in a meeting on September 29, 2014. Contracts for funding were approved by the City Council at the October 28, 2014 meeting, and agencies are proceeding with their proposed work.

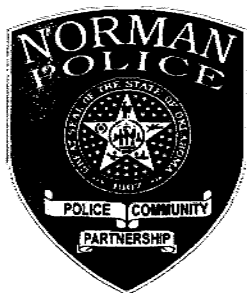
**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRESS REPORT
January 1, 2015**

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
YEARS ONE THRU THIRTY-ONE (FY 1975/06)	\$ 32,212,751	100%
YEAR THIRTY-TWO (FY 2006/07)	\$ 1,480,629	
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	81.71%
YEAR THIRTY-THREE (FY 2007/08)	\$ 1,448,917	97.17%
All projects completed prior to 7/2014 except those itemized below:		
1. Street Improvement	\$ 48,181	14.53%
YEAR THIRTY-FOUR (FY 2008/09)	\$ 1,396,192	95.50%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	37.05%
YEAR THIRTY-FIVE (FY 2009/10)	\$ 1,503,773	98.92%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 124,262	86.89%
2. HOME 09	\$ 632,844	100.00%
YEAR THIRTY-SIX (FY 2010/11)	\$ 1,516,000	96.37%
All projects completed prior to 7/2014 except those itemized below:		
1. Park Projects	\$ 131,150	58.18%
YEAR THIRTY-SEVEN (FY 2011/12)	\$ 1,306,077	98.98%
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	46.73%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	100.00%
YEAR THIRTY-EIGHT (FY 2012/13)	\$ 1,125,147	88.97%
All projects completed prior to 7/2014 except those itemized below:		
1. Neighborhood Projects	\$ 40,000	40.41%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	90.11%
3. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	91.59%
YEAR THIRTY-NINE (FY 2013/14)	\$ 1,100,827	55.60%
All projects completed prior to 7/2014 except those itemized below:		
1. Housing Rehabilitation (Original Budget \$497,951)	\$ 497,951	30.48%
2. Neighborhood Projects	\$ 58,673	0.00%
3. HOME 13 (Original Budget \$339,118+\$20,000 PI)	\$ 319,118	69.10%
YEAR FORTY (FY 2014/15)	\$ 1,040,054	24.99%
(Original Budget \$1,040,054)		
1. CART	\$ 25,000	45.16%
2. Housing Rehabilitation	\$ 167,809	46.62%
3. Neighborhood Improvement Projects	\$ 334,786	3.09%
5. Acquisition of Property	\$ 50,000	0.00%
4. Admin & Planning	\$ 144,392	60.35%
5. HOME 13 (Original Budget \$319,118)	\$ 318,067	0.00%
CDBG DR1		
1. Street and Bridge	\$ 550,000	100.00%

TARGET AREA PROJECTS NOT COMPLETED

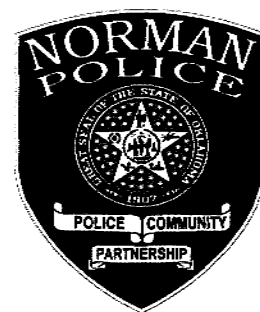
<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
1. CDBG AND HOME Housing Projects	CDBG	
	\$ 386,631 Year 38	90.11%
	\$ 477,951 Year 39	30.48%
	\$ 167,809 Year 40	46.62%
CDBG Housing Programs include the administration for the following: Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications		
0 Deferred Payment Loans Completed		
2 Rehabilitation Deferred Payment Loans under contract		
7 Emergency Repair Loans Completed		
3 Emergency Repair Loans Under Contract		
1 Accessibility Modifications Completed		
	HOME	
	\$ 527,597 2011	100.00%
	\$ 381,420 2012	91.59%
	\$ 319,118 2013	69.10%
	\$ 319,118 2014	0.00%
HOME Housing Programs include the administration for the following: Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities		
4 Rehabilitation Deferred Payment Loans Completed		
2. Neighborhood Improvements	\$ 79,969 Year 32	81.71%
All funding will be utilized for park improvements in the five	\$ 66,179 Year 33	14.53%
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in	\$ 89,698 Year 34	37.05%
two additional locations in the Larsh/Miller neighborhood	\$ 124,262 Year 35	86.89%
Placemaking projects in all five neighborhoods. Street improvements	\$ 131,150 Year 36	58.18%
on Porter: Frank - Hughbert. Solar powered speed indicators for Jones	\$ 25,000 Year 37	46.73%
at Wilson School.	\$ 25,000 Year 38	40.41%
3. Neighborhood Owner Improvement Projects	\$ 334,786 Year 40	3.09%
Funds are to assist low income owner occupied residents of the CDBG Target Area correct property code violations		
37 Applications mailed		
0 Projects underway since 07/14		
3 Projects completed since 07/14		
4. Property Acquisition	\$ 50,000 Year 40	0.00%
Funds are for the acquisition and or/rehabilitation of property for activities benefitting low income citizens		
4. CART	\$ 25,000 Year 40	45.16%
Funds are for bus passes and other transportation services for low to moderate income persons.		
4,176 Passes issued since July 2014.		

**CDBG no longer funds social service agencies, with exception of the bus pass program,
beginning with the 14/15 year**



Administrative Summary

December



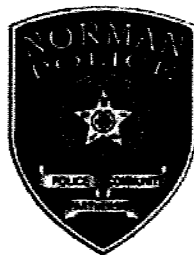
Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	14	13	14	13
Part I Crimes	373	361	4,418	4,527
Murder	0	1	3	4
Rape	8	5	62	78
Robbery	10	6	76	67
Agg. Ass.	3	6	71	92
Burglary	73	78	715	874
Larceny	256	243	3,221	3,110
Auto Theft	23	22	263	298
Arson	0	0	7	4
Part II Crimes				
DUI/APC	45	47	622	576
Drunkenness	55	56	759	753
Drug Violations	135	96	1,538	1,402
Littering	2	3	24	23
Forgery	13	21	250	218
Vandalism	63	58	814	878
Others	743	707	10,079	9,352
Total Crime	1429	1349	18504	17729
Collisions				
Fatality	3	1	7	7
Injury	48	45	658	765
Non-Injury	150	137	1741	1925
Miscellaneous				
CAD Activity (Total)	8578	7808	111477	105553
Calls for Service (Police)	5091	5067	64536	60338
Citations	1217	837	18515	13671
Warnings	1003	669	14616	9247
Community Activity (Hours)	465	382	6058	4115
Avg Emergency Response Time (Min)	3.47			
Avg Non-Emerg Response Time (Min)	6.71			
Avg Call Time (Hours)	0.85			

Crime Free Multi-Housing Program December 2014

During December 2014, the NPD Crime Prevention Unit stayed in contact with management for several properties about issues on their properties. There was discussion with one of the property managers about a police officer living on-site. The Crime Prevention Unit plans on having other surveys scheduled in the near future.

The Crime Prevention Unit remains in contact with several managers on a weekly basis. There are three properties that are very close to completing phase 2 of the program and becoming fully certified.



Teddy Wilson
MASTER POLICE OFFICER
Commission #0615
teddy.wilson@normanok.gov

Norman Police Department
201-B West Gray St.
Norman, OK 73069
(405)366-6438

Integrity * Accountability * Mutual Respect * Service Attitude * Partnerships

**ANIMAL CENTER DIVISION
PRELIMINARY REPORT FORM
December 2014**

	FY2015		FY2014	
OPERATIONAL INFORMATION	This Month	Year to Date	This Month	Year to Date
DOGS:				
Number on hand from last month	40		44	
Number impounded this month	132	781	101	709
Owner relinquish	12	67	6	39
In field pickup	0	13	0	5
Adoption returns	2	12	1	13
Disposal	2	12	2	20
Picked up dead	6	34	4	25
Number redeemed	20	171	21	167
Number adopted to public	41	225	36	266
Number turned to rescues	15	87	5	73
Number euthanized - Adoptable	0	19	0	27
Number euthanized - Non adoptable	3	75	8	83
Number died for unknown reason	0	5	1	2
Number fostered	37	162	14	44
Escaped	0	2	0	1
Total now on hand	48		54	
CATS:				
Number on hand from last month	21		23	
Number impounded this month	56	539	50	633
Owner relinquish	3	54	8	70
In field pickup	0	0	0	28
Adoption returns	0	0	0	3
Disposal	0	2	2	54
Picked up dead	3	52	5	50
Number redeemed	4	16	1	5
Number adopted to public	22	114	15	145
Number turned to rescues	6	119	2	93
Number euthanized - Adoptable	0	30	4	22
Number euthanized - Non adoptable	7	127	6	217
Number died for unknown reason	1	7	0	4
Number fostered	18	89	8	38
Escaped	0	1	1	3
Total now on hand	16		29	
MISCELLANEOUS:				
Domesticated Animals	4	8	0	8
Wildlife	24	486	41	491
TOTAL	28	494	41	499

NOTES:

	FY2015		FY2014	
SAFETY REPORT	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	1	2	1	7
City Vehicle Damaged	0	1	0	0
Vehicle Accidents Reviewed	0	0	0	1
a. Employee Responsible	0	1	0	0
b. Employee Not Responsible	0	0	0	1

PET LICENSES ENFORCEMENT ACTION	This Month	Year to Date	This Month	Year to Date
January to December				
Total Licenses Sold (Annual)	651	5,493	676	3,683
Citations Issued (AWO)	26	555	35	107
Citations Issued (Private Citizen)	0	13	1	2
Warnings Issued	0	43	5	17

FINANCIAL INFORMATION	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$574.00	\$6,353.00	\$735.00	\$5,540.00
10-1532 Amount-dog adoption	\$2,460.00	\$12,901.00	\$1,790.00	\$14,505.00
10-1531 Amount-cat redemption	\$120.00	\$490.00	\$35.00	\$220.00
10-1532 Amount-cat adoption	\$1,380.00	\$6,240.00	\$760.00	\$7,705.00
10-1531 Amount-misc. redemption	\$110.00	\$220.00	\$0.00	\$55.00
10-1532 Amount-Misc. adoption	\$0.00	\$140.00	\$15.00	\$35.00
10-1533 Miscellaneous	\$344.00	\$2,269.00	\$271.00	\$6,714.00
TOTAL	\$4,988.00	\$28,613.00	\$3,606.00	\$34,774.00

Donation 010-0000-227.24-31 \$63,250.76 \$64,479.76 \$1,922.36 \$23,077.46

Donation account balance **\$84,181.31** **\$55,057.96**

Liability payback (July to June)	This Month	Year to Date	This Month	Year to Date
2003 Adoption expansion				
Payback Balance	-\$6,509.00		\$18,563.50	
22-L432 Liability - pet licenses	\$4,280.00	\$10,023.00	\$5,012.00	\$8,931.50
TOTAL (New Balance)	-\$10,789.00		\$13,551.50	

NOTES:

Replacement CPL \$1.50

	FY2015		FY2014	
SPAY / NEUTER PROCEDURES	This Month	Year to Date	This Month	Year to Date
Dogs	32	162	33	222
Cats	18	100	15	100
TOTAL	50	262	48	322

	FY2015		FY2014	
ANIMAL BITES July to June	This Month	Year to Date	This Month	Year to Date
Dogs	2	26	3	19
Cats	0	6	1	6
Other	0	0	0	1

SUMMARY

Dogs returned to the owner prior to coming to the shelter

1	City pet license
	Rabies tag
3	Microchips
	Personal ID tag
1	Knew animal do to prior contact
2	Neighbor told officer
	Lost & Found slip at shelter
7	Total

Incident No.	Offense	Court
2014-16854	Rabies Vacc/Shots	Municipal court
2014-16854	City Pet license	Municipal court
2014-17379	City Pet license	Municipal court
2014-17379	Rabies Vacc/Shots	Municipal court
2014-16840	Rabies Vacc/Shots	Municipal court
2014-16840	City Pet license	Municipal court
2014-17704	City Pet license	Municipal court
2014-17704	Rabies Vacc/Shots	Municipal court
2014-16525	Rabies Vacc/Shots	Municipal court
2014-16962	City Pet license	Municipal court
2014-16962	City Pet license	Municipal court
2014-16962	Rabies Vacc/Shots	Municipal court
2014-16962	Rabies Vacc/Shots	Municipal court
2014-16924	Rabies Vacc/Shots	Municipal court
2014-16993	City Pet license	Municipal court
2014-16993	Rabies Vacc/Shots	Municipal court
2014-17130	Animal Exposure	
2014-16884	Animal Exposure	
2014-17690	Rabies Vacc/Shots	Municipal Court
2014-17690	City Pet license	Municipal Court
2014-16541	Rabies Vacc/Shots	Municipal court
2014-16541	City Pet License	Municipal court
2014-16963	Dog at Large	Municipal court
2014-17125	City Pet license	Municipal court
2014-17125	Rabies Vacc/Shots	Municipal court
2014-17278	Rabies Vacc/Shots	Municipal court
2014-17278	Rabies Vacc/Shots	Municipal court
2014-17278	City Pet license	Municipal court

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
December, 2014

ENGINEERING DIVISION

DEVELOPMENT

The Development Coordinator processed 2 Final Plats and 1 Preliminary Plat for Planning Commission; 2 Final Plats for the Development Committee; and 2 Final Plats, 1 Consent to Encroach, and 3 Preliminary Plats for City Council review. The Development Engineer reviewed 17 sets of construction plans and 7 punch lists. There were 129 permits reviewed and/or issued. Fees were collected in the amount of \$6,275.93.

CAPITAL PROJECTS

I-35/SH-9 East Interchange

Construction of the first phase of the I-35/SH-9 East Interchange will begin on Sunday, November 17, 2013. This is a \$12 million construction project awarded to Sherwood Construction Company of Wichita, Kansas. The project has an estimated completion date of November 2014. The construction contract allows an early completion incentive pay of \$8,000 a day with a maximum of 90 days. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following construction elements:

- Relocate the existing northbound I-35 to SH-9 East ramp. This ramp will temporarily tie in to the existing SH- 9 East roadway
- Build the new southbound I-35 to SH-9 East ramp
- New SH-9 East Bridge over I-35. This bridge will be located on the south side of the existing bridge.
- The first phase of the West Lindsey Street Widening Project storm water box culvert. This section of the box culvert will be constructed from the Canadian River to the north side of the new SH-9 East Bridge over I-35

The project is substantially complete. The contractor's activities this month are as follow:

- Completed the installation of the sod on the disturbed areas
- Painting of the bridge over I-35 is on hold due to the weather

State Highway 9 – 24th Avenue SE to 36th Avenue SE

The State Highway 9 Widening Project is a \$9.6 million highway improvement project awarded to Allen Contracting of Oklahoma City. The project began on July 7, 2014 and will be completed in April 2015. The construction contract allows the contractor to earn early completion incentive pay at \$7,000 a day with a maximum of 90 days, for an early completion date of January 2015.

The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

When the project is complete, the roadway will be widened to four lanes with a center median, intersection improvements at 24th Avenue SE, signalization of Technology Place, John Saxon Boulevard and 36th Avenue SE, improved drainage and a new bridge over a Dave Blue Creek tributary. The Oklahoma Department of Transportation will be administering the construction of the project.

The contractor's activities this month are as follow:

- Completed the removal of the asphalt on the north half of State Highway 9
- Continue constructing bridge on 36th Avenue SE
- Continue earthwork on 24th Avenue SE and State Highway 9

Interstate Drive East Extension

The Interstate Drive East Extension Project is a \$3.9 million roadway construction project that will extend Interstate Drive north from Conference Drive and tie into 24th Avenue NW at Corporate Center Drive. When the project is complete, a new road will be constructed with curb and gutter, a modern roundabout will be added, storm water system improvements and add a signalized intersection at 24th Avenue NW. The project was awarded on April 22, 2014 to Silver Star Construction Company. The project will begin on May 20, 2014 and should be completed by December 2014.

The contractor's activities this month are as follow:

- Completed the asphalt paving along Interstate Drive
- Completed the paving for the 24th Avenue NW intersection
- Continue final grading outside the curb
- Continue installing sod

Cedar Lane Road – 12th Avenue SE to ½ mile east of 24th Avenue SE

The Cedar Lane Road Widening Project is an \$8.1 million roadway construction project awarded to Duit/TTK construction of Oklahoma City. The contractor will start work on the project on June 23, 2014 and will be complete in May 2015. The project involves the construction of a new four-lane roadway that will include five foot bike lines on each side of the road. The project will also include improvements to 12th Avenue SE and 24th Avenue SE as they approach Cedar Lane Road, improve the BNSF railroad crossing and resurface U.S. Highway 77 on the north and south sides of Cedar Lane Road. Signalization of the 12th Avenue SE and Cedar Lane Road intersection will also help relieve traffic congestion at peak travel times during the day. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Continue installing the storm water system along Cedar Lane Road
- Continue earthwork along Cedar Lane Road
- Begin to install asphalt along Cedar Lane Road

FYI 2015 Concrete Projects

Reconstruction of 80 feet of sidewalk and 3 driveways to meet current ADA standards in the 2600 block of Sequoyah Trails is complete. Work was in conjunction with street panel repairs at the same location.

STORMWATER MANAGEMENT PROGRAM:

- EC Inspections – 97 (Way to go Nick!)
- 71 Sites currently active (We have a handful of pending closures, Nick and I will inspect in the next week or so)
- Earth Change Permits issues – 2 (30 YTD)
- Citizen Calls – 11 (114 YTD)
- 2 field contacts with Landscape Maintenance Crews
- Detention Pond Inspections – 5 (15 YTD)

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

STREETS

ASPHALT OPERATIONS

108TH AVE NE B/ROCKCREEK RD AND FRANKLIN RD DRIVEWAY APPROACHES
255.93 tons of asphalt

DEEP PATCH OPERATIONS

2000 BLK OAK FORREST DR
8.77 tons of asphalt

ROBINSON ST SOCCER COMPLEX
10.10 tons of asphalt

CONCRETE OPERATIONS

S.500 BLK SUMMIT LAKES BLVD PANEL REPLACEMENT
22.5 cubic yards of concrete

DRAINAGE OPERATIONS

108TH NE B/ROCK CREEK RD AND FRANKLIN RD CROSSOVER PIPES
4.0 cubic yards of concrete

168TH NE B/ROCK CREEK RD AND TECUMSEH RD CROSSOVER PIPES
17.0 cubic yards of concrete

OTHER

ROUTINE CITY PATCHING OPERATIONS

This month approximately 0.00 tons of asphalt was utilized in routine city patching.

STORM WATER

SNOW/ICE CONTROL OPERATIONS

Crews performed snow/ice control operations in the urban area.

NORTH PORTER AVENUE

Pushing/leveling construction debris at dumpsite.

ROADSIDE MAINTENANCE

Trimming trees on roadside right-of-ways in the rural area and hauled 46 tons of debris/wood chips.

DRAINAGE MAINTENANCE

Removed 36 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

URBAN/RURAL LITTER PROGRAM

Removed 1.68 tons of trash/debris from urban/rural right-of-ways.

URBAN STREET SWEEPING OPERATIONS

Urban street sweeping operations, a total of 248 miles were swept resulting in the removal of approximately 276 tons of debris from various curblane streets.

STORM WATER MANAGEMENT

Cleared 2,571 inlets and removed 3 tons of debris from drainage right-of-ways in the urban/rural area.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014

STREET DIVISION					
	FYE 2015 December, 2014	FYE 2015 December, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	18.87	100%	187.55	100%	95%
Overlay/pave 10 miles per year.	-	0%	12.57	126%	100%
Replace 1,160 square yards of concrete pavement panels	43.50	4%	1,020.00	88%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	60.00	14%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	252.00	150%	100%

STORM WATER DIVISION					
	FYE 2015 December, 2014	FYE 2015 December, 2014	Year to Date	Year to Date	FYE 2015
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	276.00	55%	2,259.00	38%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	2,571.00	17%	4,979.00	33%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	-	0%	118.50	3%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	-	0%	889.75	301%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,937,221.00	14%	8,388,824.00	62%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	47.50	15%	65%

DECEMBER 2014

DEVELOPMENT COORDINATION, ENGINEERING, AND

PERMIT REVIEW

FY 14-15 Associated Fees

Subdivision Development:

Planning Commission/Dev Comm Review: This Month Last Month Total

*Norman Rural Cert of Survey..0
 *Final Plats.....2
 *Preliminary Plats.....1
 *Short Form Plat.....0

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....3
 Final Plats.....2
 Consent to Encroach.....1
 Easement.....0
 Closure of Easement & ROW..0
 Certif. of Plat Correction.....0

Development Committee:

Final Plats.....2

\$1,930.00 \$915.00 \$23,665.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....43
 ***Commercial.....19
 Multi-Family.....2
 Addition/Alteration.....11
 House Moving.....5
 Paving Only.....4
 Storage Building.....4
 Swimming Pool.....3
 Storm Shelters.....33
 Public Improvements.....1
 Temporary Encroachments.....4
 Fire Line Pits/Misc.....0
 Flood Plain (@\$100.00 each).....0

Total Permits..... \$6,275.93 \$4,594.82 \$73,660.12

Grand Total..... \$8,305.93 \$5,709.82 \$97,825.12

****Construction Plan Review occurrences 17 21 132

*****Punch Lists prepared 7 6 37

* All Final Plat review completed within ten days.....PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.....PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

DECEMBER 2014

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	7	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	43	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	19	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	17	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%

FLEET MANAGEMENT ACTIVITY REPORT

December

FYE 2015

FUEL REPORT

IN GALLONS

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED	
Internal pumps	17,303.00	17,949.00	26,584.00	
Outside - sublet	71.03	308.10	0.00	
TOTAL	17,374.03	18,257.10	26,584.00	
	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	19,855.00	21,522.70	8,245.81	17,404.23

FYE 2015 TO DATE CONSUMPTION				
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	117,783.25	142,871.35	49,999.37	112,062.77

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$1.78	Low	\$1.50	UNLEADED	High	\$2.84	Low	\$2.84
DIESEL	High	\$2.03	Low	\$1.67	DIESEL	High	\$3.13	Low	\$3.13
CNG	High	n/a	Low	\$0.85	CNG	High	n/a	Low	n/a

MAINTENANCE REPORT

REPAIR PARTS SOLD	\$49,648.31
TIRES SOLD	<u>\$10,792.11</u>
TOTAL PARTS SOLD	\$60,440.42

PUBLIC CNG SALES

December	\$29,239
FYE 2015 TO DATE	\$188,265

SUBLET REPAIRS \$6,635.49

Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	434,492
TOTAL SOLD DOLLARS TO DATE:	\$595,186

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
ROAD SERVICE	26	22	25	103
EMERGENCY ROAD CALLS	2	5	10	33
PM SERVICES	179	123	141	568
DISASTER REPAIRS	24	0	0	24
WORK ORDERS	460	404	458	1,872
SCHEDULED REPAIRS	92	59	81	373
NON SCHEDULED REPAIRS	159	225	247	847

Light Shop	CURRENT MONTH	CURRENT MONTH	LAST MONTH	YEAR TO DATE
ROAD SERVICE	13	3	4	49
EMERGENCY ROAD CALLS	1	1	1	10
PM SERVICES	100	69	76	295
DISASTER REPAIRS	17	0	0	17
WORK ORDERS	251	184	219	897
SCHEDULED REPAIRS	58	27	43	193
NON SCHEDULED REPAIRS	83	89	106	427

Heavy Shop	CURRENT MONTH	CURRENT MONTH	LAST MONTH	YEAR TO DATE
ROAD SERVICE	13	18	21	77
EMERGENCY ROAD CALLS	5	4	9	22
PM SERVICES	79	54	65	337
DISASTER REPAIRS	7	0	0	7
WORK ORDERS	209	219	239	1,101
SCHEDULED REPAIRS	34	32	38	204
NON SCHEDULED REPAIRS	76	136	141	565

FLEET MANAGEMENT
Mechanic Productivity
Report

FYE 2015

December

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	103.43	72%	84.1%	12.1%	
# 002	125.13	72%	112.2%	40.2%	
# 003	133.82	72%	79.2%	7.2%	
# 004	105.29	72%	115.3%	43.3%	
# 005	0.00	72%	0.0%	-72.0%	
# 006	11.92	72%	100.0%	28.0%	
# 007	119.81	72%	80.5%	8.5%	
# 008	73.28	72%	89.5%	17.5%	
# 009	91.71	72%	95.5%	23.5%	
# 010	98.46	72%	92.0%	20.0%	
# 011	131.59	72%	126.3%	54.3%	
# 012	125.15	72%	65.3%	-6.7%	
# 013	93.40	72%	79.4%	7.4%	
# 014	127.98	72%	132.9%	60.9%	
# 022	133.24	72%	72.0%	0.0%	

DIRECT LABOR HOURS

1474.21

TOTAL AVAILABLE HOURS

1739.17

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

84.8%

as of 1/9/2015

Equipment Late for PM by Equipment Number

Unit #	Description	Division	Latest Meter	Due at Meter	Meter Last	Scheduled DATE	SHOP	SERVICE
1119	2007 Chevy Impala	Police Patrol	77,067	76,554	5/3	23-Oct	Light Shop	PMA
0289	2009 John Deere Z510A	Sanitation Compost	1	1	0	26-Feb	Heavy Shop	PMB
0206T	1999 BMO TR Dollie	Sanitation Compost	1	1	0	24-Mar	Light Shop	PMC
0288	2004 E-Z Go Golf Cart	Sanitation Compost	1	1	0	21-Jul	Light Shop	PMC
0201	1995 Dodge 1500 Pickup	Sanitation Compost	140,737	140,156	8/8	2-Sep	Light Shop	PMB
0201	1995 Dodge 1500 P/U	Sanitation Compost	140,747	140,156	5/1	12-Nov	Light Shop	PMB
0669P	2002 Meyers e-8 SNOW PLOW	Storm Water	1	1	0	10-Nov	Light Shop	PMA
1010	2003 Ford Expedition	Police Criminal	129,559	129,551	8	3-Dec	Light Shop	PMA
0062	2009 Chevy Colorado	Police Services	86,507	86,498	9	4-Dec	Light Shop	PMA
1164	2004 Ford Crown Victoria	Police Patrol	109,368	109,362	6	4-Dec	Light Shop	PMA
1146	2010 Ford Crown Victoria	Police Patrol	64,585	64,573	12	8-Dec	Light Shop	PMA
0029	2008 Pierce Pumper	Fire Suppression	81,817	81,801	16	11-Dec	Heavy Shop	PMA
0639	2003 Grayco LNLZRIII	Traffic	1	1	0	11-Dec	Light Shop	PMA
1008	2006 Ford Crown Victoria	Police Criminal	107,858	107,843	15	12-Dec	Light Shop	PMA
1132	2010 Ford Crown Victoria	Police Patrol	38,014	38,009	5	12-Dec	Light Shop	PMA
1200	2006 Chevy Impala	Police Patrol	48,290	48,289	1	15-Dec	Light Shop	PMA
0289	2009 John Deere Z510A	Sanitation Compost	1	1	0	15-Dec	Light Shop	PMA
1081	2006 Chevy Tahoe	Police Special Invest	107,301	107,298	3	16-Dec	Light Shop	PMA
0210	2010 Chevy Silverado	Sanitation Compost	41,361	41,355	6	17-Dec	Light Shop	PMA
0007	1999 Dodge Dakota	Fire Prevention	83,929	83,922	7	18-Dec	Light Shop	PMA
0166	2010 HIC 7600 Dumptruck	Street	18,462	18,460	2	22-Dec	Light Shop	PMA
0167	2010 7600IHC Dump truck	Street	26,318	26,309	9	29-Dec	Heavy Shop	PMA
1180	2007 Dodge Charger	Police Patrol	121,244	121,240	4	29-Dec	Light Shop	PMA
0009	2011 Ford Escape	Fire Prevention	38,750	38,743	7	30-Dec	Light Shop	PMA
1028	2007 Dodge Charger	Police Criminal	53,756	53,751	5	30-Dec	Light Shop	PMA
2005	2007 Toro	Fire Suppression	1	1	0	31-Dec	Light Shop	PMA
0055	2005 Chevy 1500 P/U	Engineering	114,168	114,160	8	5-Jan	Light Shop	PMA
2007	2011 Dixie Caliber	Fire Suppression	94	91	3	5-Jan	Light Shop	PMA
1171	2007 Dodge Charger	Police Patrol	48,432	48,431	1	6-Jan	Light Shop	PMA
1108	2013 Ford Taurus	Police Patrol	26,132	26,128	4	6-Jan	Light Shop	PMB
					0			
					0			
Rescheduled:								
0030	2010 Pierce Pumper	Fire Suppression	27,287	25,971	1-316	19-Sep	Heavy Shop	PMA

Rescheduled for:

To Reschedule PM Service: 307-0448 Light Equipment & 292-9708 Heavy Equipment

Missed Preventive Maintenance

	COMPLETED FYE 14	PENDING FYE 14	TO DATE FYE 15	PENDING FYE 15
CITY COUNCIL	0	0	0	0
BUILDING MAINTENANCE	1	0	0	0
CUSTODIAL	0	0	0	0
FIRE ADMINISTRATION	3	0	1	0
FIRE TRAINING	0	0	1	0
FIRE PREVENTION	6	0	5	2
FIRE SUPPRESSION	2	0	9	1
FIRE DISASTER PREPAREDNESS	4	0	0	0
ANIMAL CONTROL	8	0	4	0
POLICE ADMINISTRATION	2	0	0	0
POLICE STAFF SERVICES	7	0	4	0
POLICE CRIMINAL INVESTIGATIONS	8	0	8	3
POLICE PATROL	36	0	32	7
POLICE SPECIAL INVESTIGATIONS	4	0	1	1
POLICE COMMUNICATIONS	0	0	1	0
METER SERVICES	2	0	2	1
INFORMATION TECHNOLOGY	0	0	0	0
ENGINEERING	1	0	2	1
FLEET MANAGEMENT	0	0	0	0
STREET MAINTENANCE	11	0	4	2
STORM WATER	8	0	1	1
TRAFFIC	0	0	1	1
PARK MAINTENANCE	9	0	3	0
PARKS & RECREATION	1	0	1	0
FORESTRY	0	0	0	0
PLANNING	0	0	0	0
PLANNING CDBG	0	0	0	0
DEVELOPMENT SERVICES	0	0	0	0
CODE COMPLIANCE	0	0	0	0
WATER PLANT	1	0	2	0
WATER RECLAMATION	1	0	0	0
UTILITIES - ENVIRONMENTAL	0	0	0	0
LINE MAINTENANCE ADMIN.	0	0	0	0
WATER LINE MAINTENANCE	11	0	1	0
SEWER LINE MAINTENANCE	5	0	1	0
SANITATION ADMINISTRATION	0	0	0	0
SANITATION RESIDENTIAL	5	0	0	0
SANITATION COMMERCIAL	10	0	5	0
SANITATION TRANSFER	8	1	3	0
SANITATION COMPOST	5	2	9	5
SANITATION RECYCLE	2	0	3	1
SANITATION YARD WASTE	3	0	2	0
TOTALS	164	3	106	26

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

DECEMBER 2014	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
Provide initial response to citizen inquiries within 2 days	100%	530	53	10%	871	394	45%
Provide information requested by citizens within 7 days	95%	53	53	100%	394	394	100%
Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	32	32	100%	290	290	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	100%	1311	468	0.36
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0.97	13	13.40	12.6	172	13.65
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		15	15	100%	102	102	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		37	37	100%	216	216	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	11	11	100%	46	46	100%
<i>Lower Priority</i> all other signs within one day	90%	64	64	100%	304	304	100%
<i>Street Name Signs</i> within two weeks	90%	31	31	100%	148	148	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3192	0	0.00%	19000	1.75	0.01%

UTILITIES	13
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Monthly Report
December 2014

Line Maintenance:

Division Fiscal Year 2014 Capital Projects

- Brownwood Lane – 100% Complete
- Crawford Ave. - 100% Complete
- Buckingham Ln – 100% Complete
- Comanche St. - 100% Complete
- Peters Ave. – 20% Complete

Division Fiscal Year 2014 Capital Projects

- Rancho Dr. – 85% Complete
- Knollwood St. – 100% Complete
- Cimarron Drive – 20% Complete

Water Line Breaks for the Month – 8

Total obstructions service requests for month December - 26

- Private Plumbing: 22
- City Infrastructure: 4
- Sanitary Sewer Overflows: 2 – Collection obstruction

D Lift Station Flows:

- Days - 31
- Average daily flow: .88 MGD.
- Average total flow: 27.28 MG

Wastewater Projects:

Canadian River TMDL Study (Project WW0044): Project considers ten (10) wastewater dischargers to the Canadian River from above OKC to below Lexington. Most of the dischargers are considering upgrades or improvements to Wastewater Treatment Plants (Water Reclamation Facilities). All discharging entities are getting stricter permits and the final report will be sent to EPA for acceptance. The project group selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP); QAPP was approved by EPA, Region 6 (EPA 6) in Dallas on 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft reports and subsequent ODEQ comments received Sep 2012, March 13 and August 13; additional delay due to decision on final discharge location(s) by other project entities. New Final Revised Projection Simulations received on 2/24/14; follow up group meeting on 3/14/14; all parties concur with results. Next steps: forward data and model to EPA6 for technical review, not formal approval; final formal report from consultant due in sixty (60) days, during May. ODEQ will prepare public notice for Water Quality Management Plan revisions, public hearing and 45 day comment period; submit entire package to EPA6 for approval; future new permits must concur with final results; permits are not expected to be re-opened, but ODEQ will wait for permit renewal time frame; project is again delayed, due to errors in the modeling program code. Discharge limits may be more stringent. Payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Project will replace 2,260 linear feet of 16-inch ductile iron force main installed in 1984 along 24th Avenue N.E., from near Alex Plaza Drive across Alameda to its

Department of Utilities Monthly Report

termination at an existing manhole to be replaced. . Utility staff is coordinating with Public Works staff on 24th Avenue NE widening bond project; Project Manager met with Cardinal Engineering to define scope for design assistance under their on-call Professional Services contract; Proposal received 12/11/14; comments returned 12/17/14; awaiting final revision.

SE Bishop Interceptor, Phase 2B (Project WW0267): Project will increase size of interceptors serving SE Norman, and has been completed in phases. Construction of 2B, Section 1 complete March 2007; Section 2A & 2B complete August 15, 2013; Section 2C consists of approximately 5,500 LF of 24-inch sewer located south of Highway 9 between Pebblebrook Park and Classen Boulevard. Project advertised 1/2/2014; received bids 1/23/14; Krapff-Reynolds Construction Company low: \$1,064,690 with six (6) other bidders; award and contract approved by NUA 2/11/14; pre-work meeting held 2/13; Notice to Proceed effective 2/24; all major construction is now complete; CO#1 increasing contract amount by \$28,319 will go to City Manager for approval shortly; final clean up and restoration in progress; payments totaling \$1,012,481 of \$1,064,690 or 95% have been processed.

Sewer Maintenance Project FYE12 (WW0070): Annual project will replace about 32,320 feet (over 6 miles) of residential sanitary sewer lines, and rehabilitate or replace about 120 manholes in the area bounded by Boyd to the north, Imhoff Creek to the west, Timberdell to the south, and Elm to the east. The NUA approved an on-call contract with Lemke on 1/22/13; bid advertisement 8/7 & 8/14/14; opened bids 8/28/14 with PM Construction and Rehab, LLC, of Pasadena, TX, providing low bid of \$2,577,053. Award and contract approved by NUA on 10/14/14; ; pre-work meeting held, and Notice to Proceed effective 12/3/14; construction is on schedule and within budget; payments totaling \$0 of \$2,577,053 or 0% processed.

Sewer Maintenance Project FYE13 (WW0200): Annual project will replace about 37,000 feet (about 7 miles) of residential sanitary sewer lines and rehabilitate or replace over 200 manholes in an approved area bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East. The NUA approved an On-call contract with Lemke for surveying and drafting assistance on 7/23/13; video inspection complete; final plan comments due to Lemke; scheduled to bid in January.

Sewer Maintenance Project FYE14 (WW0202): Annual project may rehabilitate over 47,000 feet (9 miles) of sewers and over 230 manholes in the area bounded by Robinson to the North, Sherry to the West, Main Street to the South, and Berry to the East, excluding Dakota & Iowa, which were in the 2009 project area. Alternates may also be bid, but are not finalized; NUA approved on-call surveying contract with Lemke 10/28/14; NUA video inspection complete 11/12/14; staff in-house preliminary design is in progress.

Woodcrest Interceptor (WW0120): Project will replace and upsize the existing Woodcrest interceptor from north of Tecumseh Road running SW to near Porter Avenue and Rock Creek Road. Permits are in hand. Easement acquisition is nearing completion; supplemental TV survey complete by Line Maintenance; final plan review scheduled with RJN Group 11/19/14; project should bid in February.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13. Collection system improvements report received 04/28/14 and is under review. Payments totaling \$541,387 of \$576,699 processed.

Phase 2 South WRF Improvements (WW0065): Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. ER finalized and submitted to DEQ 11/18/11; Garver and staff met with DEQ on numerous occasions and DEQ approved 5 variances.. Final ER submitted to DEQ on 03/29/13 and was approved 06/27/13. Garver Amendment No.1 for final design and bidding approved 06/12/12. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13 and DEQ approved the P&S on 11/26/13. Floodplain permit submitted 10/15/13 and was approved

by the City of Norman on 04/05/13. Garver Amendment No. 2 for construction administration, inspection, and operation and maintenance manuals approved by NUA on 04/22/14.

Public Meeting on proposed rate hike held 08/12/13 and the vote passed on 11/12/13 by an approximate majority of 67%. NUA approved Resolution 1314-89 authorizing loan application submission to OWRB; \$50.3 million loan approved by OWRB on 04/15/14.

Phase 2 WRF Improvements project expands design capacity from 12 to 17 MGD, rehabilitates OLDER EQUIPMENT and adds ultra violet disinfection, effluent aeration and odor control technologies. Five prime contractors were pre-qualified and bids were opened 03/27/14. Bids were received from three and the NUA approved award to Archer Western Construction, LLC of Irving, TX on 04/22/14. Contract and bonds approved by NUA 05/13/14.

Archer Western Construction, LLC began construction of the Phase 2 Improvements on June 2, 2014. All work is scheduled to be complete by November 18, 2016. The following briefly summarizes the work completed this period:

- Headworks/Screening: existing screens inspected, no work to date
- Influent Flow Measurement Structure: no work date
- Primary Clarifiers 1, 2, 3 and 4: basins inspected to ensure new mechanisms are properly sized; will demolish clarifier mechanisms in the future, one at a time.
- RBC and Bio-Tower structures: removal is complete.
- Aeration Basins 4, 5 and 6: OGE must install new transformer at Westside LS to allow excavation to begin (existing electrical conduit must be abandoned). Relocation of 36-inch storm water bypass line initiated.
- Final Clarifiers 5 and 6: Continued dewatering and demolition; removal of bottom slabs ongoing. RAS/WAS Pump station excavation complete; 50% of bottom slab in place. Steel piers and shoring installed along east side of FC#6; excavation of both clarifiers nearing completion. Sludge piping on FC#6 being installed; mud slab poured over 25% of FC#6.
- UV/Post Aeration Facility: steel shoring and dewatering wells installed; excavation and base slab are now complete; steel placement for walls has begun.
- Outfall Structure and 66-inch Outfall Piping: access road and 54-inch bypass complete. New structure complete with exception of slide gates and final backfill. 66-inch outfall piping delivered; approximately 1500 LF installed to date. Continuing disposal of trash excavated from construction on top of landfill as per DEQ; additional cover materials also stockpiled on landfill.
- Sludge Blending Tank: old Co-Generation Facility removed by NUA; slab removed by AW.
- Sludge Thickeners: continuing electrical conduit installation to and within Main Control Building.
- Digester Modifications: sludge removal from Digester 4 almost complete, removal from digester 2 to be initiated soon.
- Standby Generators: approval of generator submittals nearing completion, no work to date.
- Odor Control: submittals ongoing; no work to date.
- Pay Estimate No. 6 was submitted in the amount of \$1,417,570 for total of \$8,096,843 or 16.6% of the contract amount.
- 176 calendar days or 19.6% of the 900 calendar day contract time has been consumed.
- Monthly Progress Meeting No. 6 was held 11/18/14.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff and DEQ have negotiated Consent Order (CO) #13-077; CO#13-077 approved by NUA on 09/12/14 including the following tasks:

- | | |
|--|----------|
| • Submit SEP project and schedule | 11/30/14 |
| • Complete disinfection improvements | 01/01/16 |
| • Attain compliance with fecal coliform limits | 07/01/16 |
| • Complete Phase 2 improvements | 01/01/17 |

- Attain compliance with Ammonia and TSS limits 07/01/17

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road. Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13. Received draft version of TM-2 including cost estimates for 4 treatment and discharge alternatives from the future North Water Reclamation Facility. Staff met with HDR Engineering on 12/17/13 to discuss draft version of TM-2 and provide input regarding non-economic ranking of alternatives. Staff provided comments on TM-2 06/10/14; expect revisions with draft ER in January 2015.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WRF is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the Compost Facility south of the WWTP. Wastewater reuse can reduce water demand and delay the need for expensive water supply projects.

This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report (ER) with Alan Plummer and Associates (APAI) approved 09/06/12. After numerous meetings with DEQ; ER for Compost Facility Reuse submitted to DEQ 09/04/13. DEQ comments addressed and ER approved on 09/23/14; staff will bring APAI contract amendment for final design and construction administration to NUA in January 2015.

Water Projects:

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections. The project has been bid with Central Contracting Services, Inc. being the low bidder. Construction should begin in February.

Waterline replacement: Bishop Creek (WA0199): Project will replace a failed 12" Ductile Iron (DI) water main under Bishop Creek near the west terminus of Cedar Lane Road. On 1/28/14 the NUA approved budget transfers from other nearly complete projects to fund waterline replacement. On 1/29/14 staff issued a survey and design work order to Lemke Land Surveying (Lemke) under their On-call Services Contract; survey work complete, design in progress. Concept layout was approved about 3/30. Fifty percent (50%) complete plans received 4/9; comments returned to CP&Y 4/23; Ninety percent (90%) plans received 6/9; comments returned about 10/29/14.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the

summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces. Project is complete and final payment has been made to contractor. Staff will closeout project once all accounts are reconciled.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, UV treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, and additional SCADA improvements. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council January 2014. Total costs are estimated at \$33,540,000. The design contract is underway and was approved by NUA May 22, 2012. Council was update with engineering plans and pilot plant results on July 8, 2014.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. Design is underway. ODOT has required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14 and must be complete by 09/01/14. Bore and encasement and waterline installation complete at 24th SW and at Brooks Street and at Briggs Street. NUA expected to consider approval of Final change order #1 and project acceptance at 12/23/14 meeting. NUA submitted 1st reimbursement request to ODOT and \$840,780 has been reimbursed by ODOT.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; 14 proposals received 10/09/13. APAI was selected as most qualified for the project the NUA approved preliminary design contract on 01/28/14. Kickoff meeting held 02/14/14 with consultant, NUA and Public Works staff. Staff met with representatives of ODOT. Draft report received 04/18/14; meeting held 04/30/14 to discuss alternative ranking matrix. Staff provided comments to APAI on draft engineering report on 7/31/14. Final ER received 09/25/14. APAI Amendment 1 for final design approved by NUA 10/14/14; kickoff meeting held 11/05/14.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans have been submitted to ODEQ for approval. Bids will be opened January 22 for the first which runs along Lindsey from Chatauqua to Berry and then north approximately 400 feet.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chatauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has

advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

Water Storage Tank (WA0293): Originally, this project proposed construction of a new 2 MG water storage facility in SE or SW Norman. However, through water modeling completed under project WB0134, the most appropriate location for new storage was found to be in the high-pressure zone in NE Norman. Staff has considered various locations and comparing costs of ground versus elevated storage. Staff submitted a memo to the NUA regarding the siting of the proposed water storage tank on 12/30/13. The NUA approved engineering contract with PEC on 01/14/14 for design of the 1 MG elevated storage tank just northeast of the intersection of Robinson and 24th NE. Design drawings submitted to DEQ 08/22/14 and permit received 09/15/14; Expect to advertise for bids in December and open bids in January 2015. Staff met with OGE and Lemke to finalize alignment of new power lines.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 1 commercial entity this month. This resulted in assessments made upon no entities whose project did not increase wastewater flows. A total of \$2,185.00 was assessed on the 1 entity.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. NEDC and City of Norman have been advised of need to pay for connection of new roadways along 24th Avenue NW. NEDC made payment of \$5,885.46 on 06/30/14; total of \$60,398 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

Interstate Drive Waterline Payback: NUA approved new payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction is to begin in May.

Summit Valley Interceptor Payback: Staff is working with developers to establish new payback project for sewer improvements in Summit Valley Addition. The NUA desires that approximately 2,000 feet of sewer be enlarged to elimination of proposed Stone Lake LS and allow Eastridge and Siena Springs lift

stations to be decommissioned in future. NUA was expected to consider payback project on 05/27/14 but applicant has chosen to withdraw the land use and zoning application. Project will be delayed or cancelled.

DEVELOPMENT PLAN REVIEW:

As shown on the attached spreadsheet, staff reviewed 8 sets of water and sewer development plans this month. During this fiscal year, staff has reviewed a total of 66 sets of plans with an average review time of 7.9 days. Staff's goal is to review 90% of these plans in less than 10 days and, to date, staff has achieved this 83% of the time.

DEVELOPMENT PLAN REVIEW DEVELOPMENT PLAN REVIEW December 2014

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
12/8/2014	Greenleaf Trails Addition Section 1	Water	SMC	12/15/2014	Returned	7	0
12/8/2014	Greenleaf Trails Addition Section 1	Sewer	SMC	12/15/2014	Returned	7	0
12/9/2014	the Pines Building F	Fire Vault	Butler	12/15/2014	Returned	6	0
12/9/2014	Evan Enterprises Addition	Preliminary Plat	SMC	12/15/2014	Returned	6	0
12/9/2014	Greenleaf Trails Addition Section 1, PUD	Final Plat	SMC	12/15/2014	Returned	6	0
12/9/2014	UNP Section 1 Replat of Lot 5, Blk 1	Replat	SMC	12/15/2014	Returned	6	0
12/20/2014	Classen Medical Complex #2	Utility	SMC	1/5/2015	Returned	16	1
12/31/2014	West Main Lofts	Water	SMC	1/5/2015	Returned	5	0

FYE14 Data

Average Days to Return =	7.9
Number of Plans Reviewed	66
Plan Review > 10 days	11
Percentage Reviewed < 10 Days	83%
Goal for Review < 10 Days	90%

**DECEMBER 2014
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS

	December	Year to date
Fats, oil and grease (FOG) program	47	200
Food license renewal	8	17
Significant Industrial Users	0	18
Total inspections	55	235

ROUTINE ACTIVITIES

	December	Year to date
Line Maintenance calls	0	0
Significant Industrial User sites sampled	1	20
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	0%	50%
Household hazardous waste disposal calls	9	124

REVENUE

	December	Year to date
FOG Program	\$3,900.00	\$4,450.00
Surcharge	\$9,725.90	\$35,140.84
Lab Analysis Recovery	\$8,387.23	\$11,414.00
Industrial Discharge Permit	\$500.00	\$3,500.00
Total revenue	\$22,013.13	\$54,504.84

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservancy District
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. ECAB was selected a finalist for the Keep Oklahoma Beautiful Environmental Excellence Award for their public education efforts and several members and staff attended the banquet.
6. ECAB has started plans for the annual poster contest.

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Purchased recycling containers for special events. Containers used by Memorial Marathon, Earth Day and Norman Music Festival, Summer Breeze, MidSummer Night Fair and Groovefest
2. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
3. As of December 2014, approx. 115,000 of grease/solids did not enter the sanitary sewer in FYE 15 as a result the FOG program.
4. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
5. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate take-back programs similar to the recent paint take-back program in Oregon.
6. Created flyers for distribution to citizens regarding oil and grease in the sewer
7. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
8. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
9. Represented the City of Norman at the Chamber of Commerce Greenovation Committee meeting
10. Sampling domestic wastestream for technically based local limit development
11. Started plans for Gray Water Workshop
12. Prepared and submitted the annual DEQ pretreatment report
13. Assisted the Water Reclamation Facility with the OPDES permit application
14. Staff attended the quarterly pretreatment workshop in Oklahoma City
15. Participated in the APWA re-accreditation

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 15		FYE 14	
December, 2014	MONTH	YTD	MONTH	YTD
City Responsibility	4	21	4	13
Property Owner Responsibility	22	146	26	144
TOTAL	26	167	30	157
Number of Feet of Sewer Cleaned:				
Cleaned	149,440	738,760	69,227	730,775
Rodded	2,175	23,685	1,550	6,270
Foamed	0	99,470	0	96,463
TOTAL	151,615	861,915	70,377	833,508
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	1
Obstruction	2	7	1	2
Private	0	3	1	4
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	2	10	2	8
Feet of Sewer Lines Televised	16,320	96,003	7,162	78,000
Locates Completed	368	2,344	297	2,216
Manholes:				
Inspected	948	4,769	346	3,569
New	0	0	0	0
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	0	12	0	3
Hours Worked at Lift Station	141	778	150	936
Hours Worked for Other Departments	18	243	48	263
OJI Percentage	0.00	0.00	0.00	0.66
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.41	0.46	0.46	0.43
Claims Paid Per 10,000 People		0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 15		FYE 14	
December, 2014	MONTH	YTD	MONTH	YTD
New Meter Sets:	29	259	48	200
Number Short Sets	29	254	47	197
Number Long Sets	0	5	1	3
Average Meter Set Time	4.29	3.73	4.73	4.05
Number of Work Orders:				
Service Calls	499	2,595	309	2,464
Meter Resets	0	3	0	2
Meter Removals	2	19	0	7
Meter Changes	65	248	20	89
Locates Completed	259	2,447	320	2,512
Number of Water Main Breaks	9	96	16	103
Average Time Water Off	3.65	2.61	2.04	2.44
Fire Hydrants:				
New	0	2	0	1
Replaced	1	6	3	9
Maintained	62	394	69	645
Number of Valves Exercised	168	1,801	175	1,510
Feet of Main Construction	470	3,349	530	2,333
Hours of Main Construction	607	2,608	279	3,631
Meter Changeovers	32	74	0	41
OJI Percentage	0.99	3.00	0.00	4.78
Hours Flushing/Testing New Mains	101	638	104	428
Hours Worked Outside of Division	138	787	176	1,131

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
December 1-31, 2014
Flow Statistics

	FYE 2015		FYE 2014	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	271.9	2129.2	296.0	1879.9
Total Effluent Flow (M.G.)	246.1	2018.3	285.0	1799.9
Influent Peak Flow (MGD)	9.4	23.8	15.2	15.2
Effluent Peak Flow (MGD)	9.1	20.8	14.6	14.6
Daily Avg. Influent Flow (MGD)	8.8	9.1	9.5	9.9
Daily Avg. Effluent Flow (MGD)	7.9	8.7	9.2	9.4
Precipitation (inches)	1.4	13.6	1.1	23.1

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	272	256
Effluent Carbonaceous Total	4	2
Percent Removal	98.6	97.3
Total Suspended Solids:		
Influent (mg/L)	168	142
Effluent (mg/L)	15	4
Percent Removal	91	97.3
Dissolved Oxygen:		
Influent (min)	0.1	1
Effluent (min)	5.4	5.4
pH		
Influent (Low)	7.0	7.2
(High)	7.4	7.5
Effluent (Low)	6.9	7.1
(High)	7.3	
Ammonia Nitrogen		
Influent (mg/L)	31	24.9
Effluent (mg/L)	1.55	0.5
Percent Removal	95	98.0

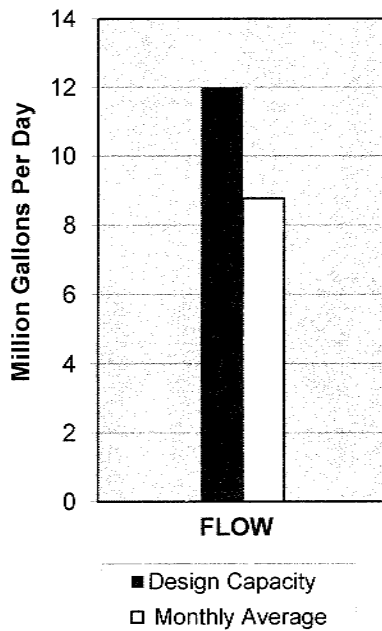
Utilities

Electrical				
Total kWh Used (Plant wide)	537,840	3,469,720	597,600	3,062,480
Aeration Blowers, WSL&Headworks	314,080	2,292,400	335,840	2,380,320
Natural Gas				
Total cubic feet/day (plant wide)	1,010,000	5,537,000	1,395,000	6,417,000
Public Education (Tours)	2	4	1	4
Attendees	89		128	
Reclaimed Water System (MG)	18.0	99.8	10.4	94.3
OU Golf Course	1.4	32.9	0.2	33.7

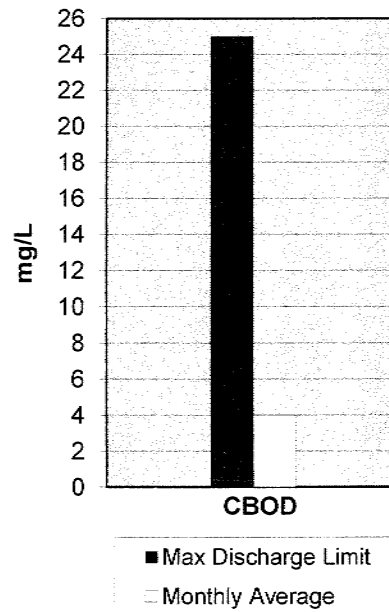
SP Digester boilers are beginning to show signs of aging. Natural gas useage significant when in use.

CITY OF NORMAN
WATER RECLAMATION FACILITY
 December 2014

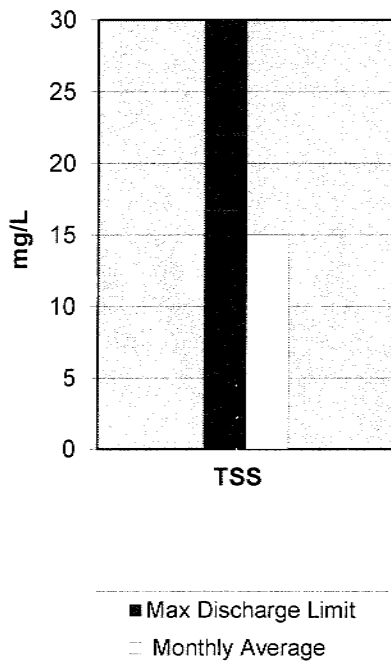
**Influent Flow
Volume Treated**



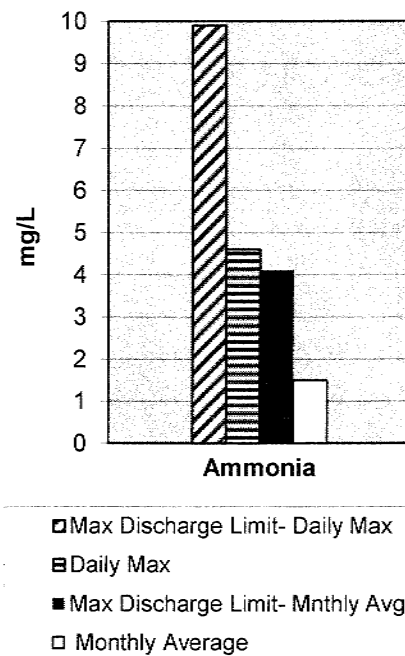
**Effluent CBOD:
Strength of Wastewater**



**Effluent
Total Suspended Solids**



**Effluent Ammonia-
Nitrogen**



**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

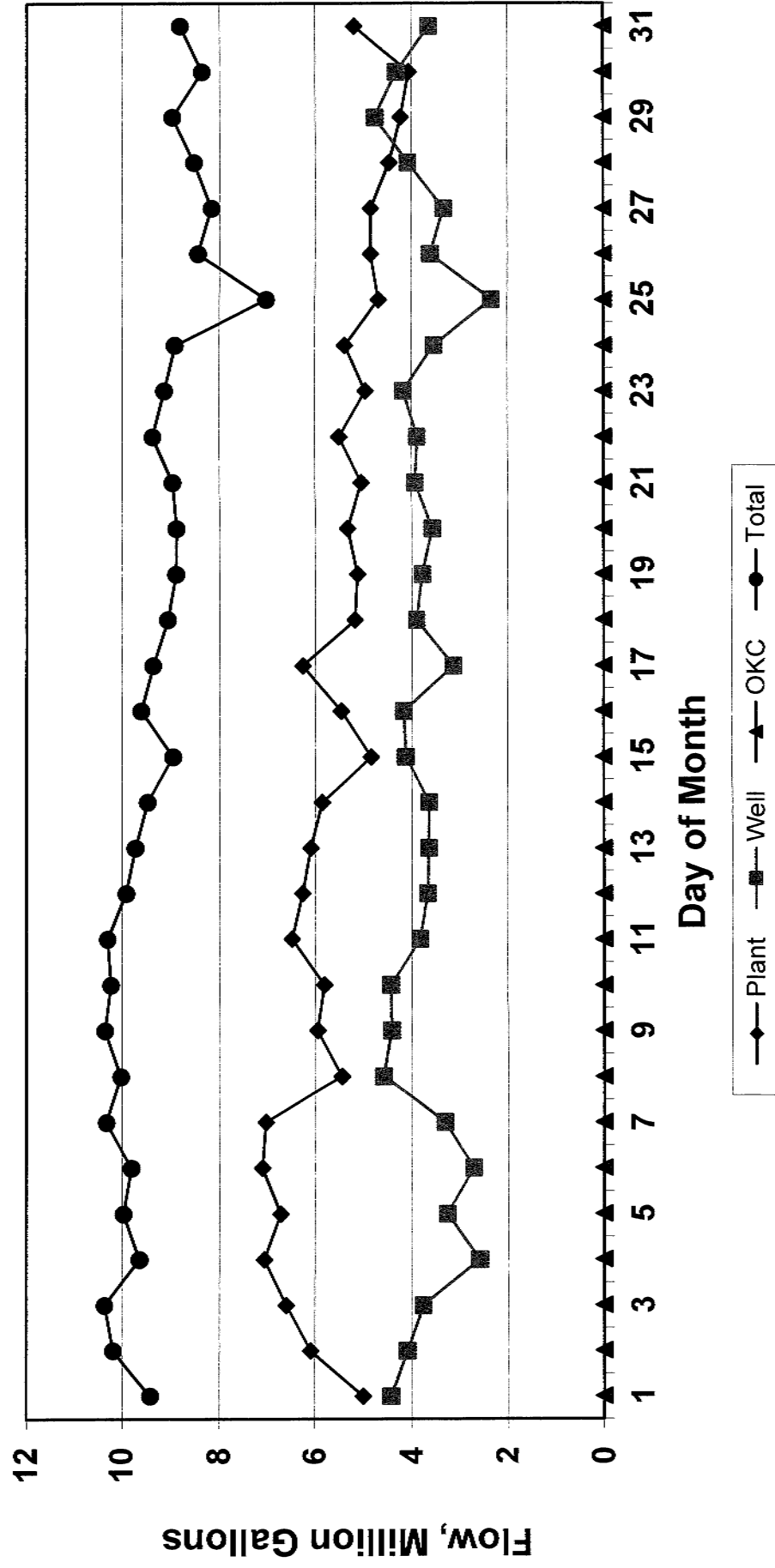
MONTH: December

	FYE 2015		FYE 2014	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	172.76	1,930.13	179.049	1626.00
Well Production (MG)	116.43	625.89	122.16	695.43
Oklahoma City Water Used (MG)	0.00	5.07	0.00	2.65
Total Water Produced (MG)	289.19	2561.08	301.21	2324.09
Average Daily Production	9.33	13.84	9.72	12.63
Peak Day Demand				
Million Gallons	10.36	21.80	11.22	20.61
Date	12/3/2014	8/26/2014	12/2/2013	7/11/2013
System Capacity (see note)	23.70	23.70	23.50	23.50
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note: System Capacity does not include the Oklahoma City water line.				
Costs				
Plant	\$368,224.82	\$2,306,125.21	\$351,546.28	\$2,275,253.19
Wells	\$70,467.07	\$460,993.40	\$74,244.98	\$480,216.93
OKC (Estimated)	\$3,073.32	\$39,560.77	\$1,438.39	\$21,798.52
Total	\$441,765.21	\$2,806,679.38	\$427,229.65	\$2,777,268.64
Cost per Million Gallons				
Plant	\$2,131.40	\$1,194.80	\$1,963.41	\$1,399.29
Wells	\$605.23	\$736.55	\$607.76	\$690.53
OKC (Estimated)	N/A	\$7,804.45	N/A	\$8,222.75
Total	\$1,527.58	\$1,095.90	\$1,418.38	\$1,194.99
Water Quality				
Total Number of Bacterial Samples	80	523	77	511
Bacterial Samples out of Compliance	1	2	0	0
Total number of complaints	2	155	13	25
Number of complaints per 1000 service connections	0.06	4.31	0.37	0.70
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	6	1	6
Public Education				
Number of tours conducted	0	10	0	4
Number of people on tours	0	77	0	72

Notes:

Lime slaker discharge valve malfunctioned - has been repaired and placed back in service. Well 57 motor and pump failed (pump/motor are on order).

Water Production for December, 2014



SANITATION DIVISION PROGRESS REPORT
DECEMBER 2014

	FY 14		FY 15	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	9	0	12
<u>On The Job Injuries</u>	1	7	0	2
<u>Bulk Pickups</u>	21	143	19	141
<u>Refuse Complaints</u>	75	484	110	421
<u>New Polycarts Requests</u>	38	340	48	357
<u>Polycarts Exchanges</u>	6	108	13	75
<u>Additional Polycart Requests</u>	36	300	42	306
<u>Replaced Stolen Polycarts</u>	16	187	14	156
<u>Replaced Damaged Polycarts</u>	102	853	90	953
<u>Polycarts Repaired</u>	14	130	14	143

COMPOST MONTHLY REPORT
DECEMBER 2014

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	108.42	1,839.37
LANDFILL TIPPING FEE'S	\$ 18.82	\$ 18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 2,040.46	\$ 34,616.94
TONS BROUGHT IN BY PUBLIC:	116.00	1,029.00
TONS BROUGHT IN BY CONTRACTORS :	272.00	2,115.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	42.00	190.50
LANDFILL TIPPING FEE'S	\$ 18.82	18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 8,092.60	62,755.29
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,133.06	\$ 97,372.23
REVENUE COLLECTED FROM COMPOST SALES:	\$ 750.00	\$ 7,760.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	12	49	0	0
DRYING BEDS	0	2,404	0	0
COMPOST SOLD BY CUBIC YARDS	0	0	420	3,060
TOTAL:	12	2,453	420	0

MONTHLY RECYCLING REPORT
(CURBSIDE)
Dec-14

PROGRAM STATISTICS

	AVERAGE	
	MONTH	YTD
SET OUT/PARTICIPATION RATE:	91%	89%
AVERAGE TONS PER DAY :	22.63	21.11
POUNDS PER HOME:	16.57	15.74

COMMODITY BY TON

	MONTH	TONS	YTD TONS
ALUMINUM BEVERAGE CAN	1.1	5.72	34.54
#1 PET	3.2	16.65	86.33
NEWS	36.5	189.91	1131.79
GLASS CONTAINERS	18	93.65	532.95
MIX PAPER	15	78.04	250.21
#2 NATURAL	1.5	7.8	45.84
#2 COLOR	3	15.61	64.72
#3-#7	4	20.81	96.99
TIN-STEEL SCRAP	2.2	11.45	60.09
TRASH	8	41.62	259.78
OCC	7.5	39.02	220.19
TOTAL	100	520.28	2783.43

	MONTH	YTD
SERVICE CALLS (MISSES)	45	269
REMINDER NOTICES	8	42
MISC. (throwing bins, left in driveway, blowing trash)	1	10
MISSING BINS	4	32
BROKEN GLASS	0	0
PICK UP CART	5	21
REPAIR	8	45
DELIVERY REQUEST	0	0
SCATTERED	1	7
NEW	35	262
EXCHANGE	0	4
ADD	2	31
HOUSESIDE	5	17
REPLACE	3	7
TOTAL CALLS	117	747

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$9,791.67	\$52,384.15

MONTHLY TRANSFER STATION REPORT

December 2014

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	288.17	1,983.90	11,245.01	77,407.88
CONT. TONS:	96.65	700.10	\$ 4,671.84	34,062.42
CASH TONS:	795.39	5,578.86	\$ 34,144.41	254,278.54
BRUSH/YDS:	0	0.00	\$ -	0.00
PULL OFFS:	18	171.00	\$ 234.00	2,223.00
TOTALS:	1,180.21	8,262.86	\$ 50,295.26	\$ 367,971.84

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	389	2,347
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,241.02	43,457.27
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0	207
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00	1403.57
GRAND TOTAL TONS TO LANDFILLS	7,241.02	44,921.84

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 136,276.00	\$ 844,281.01
GRAND TOTAL TIPPING FEE'S	\$ 136,276.00	\$ 844,281.01

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	619	3073
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,655.58	18,680.19
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	375	1956
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,400.05	13,564.81

TOTAL LOADS BROUGHT TO TRANSFER STATION:	994	5,029
TOTAL TONS BROUGHT TO TRANSFER STATION:	6,055.63	32889.00
MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	3.09	35.86