



office memorandum

TO: Honorable Mayor and Councilmembers

FROM: Jane Hudson, Director of Planning & Community Development

DATE: August 17, 2020

SUBJECT: Consent to Encroach – No. 2021-5
Lot 20, Block 5, Hallbrooke 6 Addition
1959 Burning Tree

The lot located at the subject address has a platted 7.5 Utility Easement across the west side of the lot. The owner is requesting consent to encroach into this platted easement with an expansion of the driveway to allow for vehicle backing out of the garage/maneuvering of vehicles on the lot. With the expansion of the drive the impervious area requirements will still be under the required maximum coverage of 65%.

Planning and Community Development Staff does not oppose the encroachment of this retaining wall.

Cc: Beth Muckala, Assistant City Attorney
Ellen Usry, Deputy City Clerk
Brenda Hall, City Clerk