



DATE: May 19, 2020

TO: Ken Komiske, Director of Utilities
Kathryn Walker, City Attorney

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim from Carwell Company, L.L.C.

I am in receipt of a claim from Carwell Company, L.L.C., in the amount of \$1,738.00 for damages to an electric pole due to their claim that on October 22, 2019, a sanitation truck struck the electric pole located at 2425 Wilcox Drive knocking it to the ground.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum