

City of Norman



Monthly Departmental Report

SEPTEMBER 2013

MONTHLY PROGRESS

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CITY CLERK

1

**CITY CLERK
MONTHLY PROGRESS REPORT
SEPTEMBER, 2013**

CITY CLERK

ACTION CENTER					
DEPARTMENT	NUMBER OF CALLS	FYE YTD	DEPARTMENT	NUMBER OF CALLS	FYE YTD
Animal Control	4	18	Municipal Court	0	1
Building Permits	9	21	Noise	2	4
CDBG	0	4	Parks and Recreation	7	39
City Clerk	7	*59	Planning	1	7
City Manager/Mayor	0	0	Police	10	38
Code Enforcement	40	208	Sanitation	22	118
Data Processing	0	2	Sidewalks	3	7
Engineering/Public Works	17	52	Storm Debris	1	7
Finance	4	16	Storm Water	9	33
Fire/Civil Defense	6	13	Streets	7	50
Human Resources	1	2	Street Lights	10	25
Information (General)	24	69	Traffic	12	32
Legal	2	8	Utilities	5	23
Line Maintenance	2	15	WC Questions	1	7
Recycling Questions	18	280	WC Violations	0	0

Total for September	224	Total FYE YTD	1,158
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WC (Water Conservation)

* Volume due to Citywide Garage Sale

LICENSES

25 New licenses were issued during the month of September. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER ISSUED	FYE YTD	LICENSE TYPE	NUMBER ISSUED	FYE YTD
Food	3	13	Bee Keeper	1	1
Class I Beer	1	3	Solicitor/Peddler (30 day)	0	2
Class II Beer	2	6	Solicitor/Peddler (60 day)	1	3
Mixed Beverage	0	1	Solicitor/Peddler (one day)	0	6
Mixed Beverage/Caterer	0	0	Coin-Operated Devices	0	4
Wine & Beer/Winemaker	1	1	Game Machines	2	2
Temporary Food (30 day)	2	5	Taxi/Motorbus/Limousine	10	10
Temp Food (180 day)	0	0	Impoundment Yard	0	0
Temp Food (one day)	0	9	Salvage Yard	0	0
Kennel	0	1	Transient Amusement	0	0
Pawnbrokers	0	0	Special Event	1	2
Retail Liquor Store	1	1	Sidewalk Dining	0	0

Licenses, continued:

- 1 30 Day Temporary Mobile Food License was issued to Oomami for September 7 through October 7, 2013
- 1 30 Day Temporary Mobile Food License was issued to Snow Stop for September 13 through October 12, 2013
- 1 60 Day Door-to-Door Solicitor/Peddler License was issued to Sooner Bloomers for September 20 through November 18, 2013, in the Sooner Mall parking lot
- 1 Special Event License was issued to Norman Firehouse Art Center for the Midsummer Night's Fair in Lyons Park
- 2 Class II Beer Licenses were issued to Traspa for OU Game Days of September 7 and 14, 2013, at 319 White Street

New Establishments/Licenses

NAME	ADDRESS	LICENSE TYPE(S)
Cheer's Wine and Spirits	480 24th Avenue N.W. #100	Retail Liquor
Homegoods	2030 24th Avenue N.W.	Food Service
Zoe's Kitchen	1651 24th Avenue N.W.	Food Service, Class I Beer, and Strong Wine and Beer

Existing Establishments/New Location

NAME	ADDRESS	LICENSE TYPE(S)
Michael's Store	2040 24th Avenue N.W. previously at 520 Ed Noble Pkwy.	Food Service

WORKERS COMPENSATION

Name: William Scott Kent
Settlement Amount: \$9,145.98
Department: Line Maintenance Division
Injury: cumulative foot and ankle including psychological overlay
Date Approved: September 10, 2013

Name: William Scott Kent
Settlement Amount: \$59,387.95
Department: Line Maintenance Division
Injury: hands including psychological overlay
Date Approved: September 10, 2013

Name: Joel Bolenbaugh
Settlement Amount: \$10,013
Department: Sanitation Division
Injury: right knee
Date Approved: September 10, 2013

Name: Richard Hartless
Settlement Amount: \$3,441.82
Department: Fire Department
Injury: left great toe
Date Approved: September 10, 2013

WORKERS COMPENSATION, continued

Name: Willard D. Stephens
Compromised Settlement Amount: \$31,794.54
Department: Sanitation Division
Injury: left shoulder
Date Approved: September 10, 2013

Name: Jefferson B. Bernhardt
Compromised Settlement Amount: \$18,519.24
Department: Fire Department
Injury: left knee
Date Approved: September 10, 2013

Name: Robert Pack
Compromised Settlement Amount: \$17,058.95
Department: Street Maintenance Division
Injury: right hand
Date Approved: September 24, 2013

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
09-06-13	Earnest and Anne Gaines	Rental car expenses – claimants allege Mrs. Gaines was yielding to oncoming traffic at the exit ramp on Highway 9 on September 4, 2013, when a sanitation truck failed to stop and struck their vehicle from behind.	undetermined
09-12-13	Jake Mitchell	Damages to property, business, and civil rights violation – claimant alleges on or about August 27, 2013, he was stopped by police as he was leaving his bank near Flood Street because his tail lights were not bright enough. The officer requested to search his vehicle and when he refused the officer brought in a drug sniffing dog who scratched his custom paint job while performing its duty.	\$ 74,486.89
09-12-13	William Swagger	Damages to vehicle – claimant alleges he was driving through the intersection of Boyd Street and College Avenue on September 5, 2013, when he struck an elevated block of concrete at a manhole damaging his transmission.	\$ 1,209.04
09-16-13	Debbie Robertson	Reimbursement of plumbing expenses – claimant alleges a sewer backup at 1401 Oakwood Drive on August 23, 2013, was caused by an obstruction in the main sewer line.	\$ 95.00
09-17-13	Jason Simpson	Reimbursement of medical expenses – claimant is a Norman Police Officer and states he had to have a doctor fill out a form pertaining to an on the job injury and paid out of pocket.	\$ 25.00

CLAIMS FILED, continued

DATE FILED	NAME	JUSTIFICATION	AMOUNT
09-17-13	Byron Parker	Return of property or payment for property – claimant alleges he was stopped for a traffic violation on September 10, 2013, and two guns were removed from his vehicle for safe keeping by the Police Department, but they refuse to return the guns to him.	\$ 900.00
09-23-13	Southwestern Bell Telephone d/b/a AT&T Oklahoma	Damaged to pedestal – claimant alleges City crews performing roadside mowing on the east side of 72nd Avenue N.E. on September 5, 2013, ran over the pedestal.	Undetermined
09-30-13	Leon Ragland	Reimbursement of medical expense – claimant is a Norman Firefighter who paid for a physical exam for employment purposes. He later discovered the employer is allegedly responsible for payment.	\$ 291.45

CLAIMS ADMINISTRATIVELY PAID

NAME	JUSTIFICATION	DATE PAID	AMOUNT PAID
Heather Slone	Damages to windshield – a City of Norman employee mowing along Flood Street between Robinson Street and Rock Creek Road struck a rock that flew into her windshield on August 20, 2013.	09-04-13	\$ 189.99

LAWSUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
09-09-13	Wayne B. Kerr	Vehicle damages and medical expenses – claimant alleges he damaged his vehicle and suffered injuries after hitting a pile of asphalt on Tecumseh Road on April 17, 2012.	\$ 5,720.70

CITY COUNCIL CONFERENCE

A City Council Conference was held on September 10, 2013, regarding an update from Freese and Nichols, L.L.C., on the development of a Comprehensive Transportation Plan for the City of Norman.

A City Council Conference was held on September 24, 2103, regarding a presentation of the City of Norman signage and Wayfinding Plan for the City of Norman.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

A Business and Community Affairs Committee meeting was held on September 6, 2013, to discuss conducting a retail gap analysis for the City of Norman.

COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE

A Community Planning and Transportation Committee meeting was held on September 30, 2013, regarding CART Ridership report including Saferide and extended service for the months of August, 2013; review of City Council development application postponement practices; and the University North Park Tax Increment Finance District – Robinson Street Improvements West of I-35.

EXECUTIVE SESSION

An Executive Session was held on September 10, 2013, to discuss pending litigation for Workers' Compensation cases of Joel Bolenbaugh, Case No. WCC-2012-13808 Y; William Kent, Case No. WCC-2007-07273 L and WCC-2007-07275 Y; Willard D. Stephens, Case No. WCC-2012-07198 A; Jefferson B. Bernhardt, Case No. WCC-2013-02846 K; and Richard Hartless, Case No. WCC-2012-12948 Q.

FINANCE COMMITTEE

A Finance Committee meeting was held on September 18, 2013, and included a presentation by Blake Chism from Dell Services on the IT Division assessment; discussion regarding creation of a stormwater utility; review of Norman Utilities Authority multi-year revenue producing contracts; revenue/expenditure reports for July and August, 2013, and Fiscal Year 2012-2013, ending financial position; and report on open positions.

OVERSIGHT COMMITTEE MEETING

An Oversight Committee meeting was held on September 11, 2013, regarding the current City of Norman Water Conservation Plan and potential plan updates.

PUBLIC HEARING

A public hearing was held on September 10, 2013, regarding the acceptance of a grant in the amount of \$14,067 from the United States Department of Justice/Bureau of Justice Assistance through the Edward Byrne Memorial Justice Assistance Grant Program to be used by the Norman Police Department for training and equipment.

PUBLIC MEETING

A public meeting was held on September 3, 2013, regarding the West Lindsey Street Bond Project between Interstate 35 and Berry Road.

SPECIAL SESSION

A Special Session was held September 10, 2013, for consideration of adjourning into an Executive Session to discuss pending litigation for Workers' Compensation cases of Joel Bolenbaugh; William Kent; Willard D. Stephens; Jefferson B. Bernhardt; and Richard Hartless.

STUDY SESSION

A Study Session was held September 17, 2013, regarding the current City of Norman Water Conservation Plan and potential plan updates.

FACILITY MAINTENANCE 1A

Work Order by Facility Serviced

September, 2013

<i>AcctCodes</i>	<i>Facility</i>		<i>Employee</i>	<i>Hours</i>
010-2020				
2020.1	Legal Department			
9/25/2013	HVAC	Checked temperature		2
			Jerry Wilson	2
			Facility Subtotal	2
			AcctCode Total	2
010-2080				
2080.1	LIBRARY			
9/3/2013	ELECTRICAL	Repaired lights		1.5
9/12/2013	ELECTRICAL	Repaired lights		2
9/19/2013	ELECTRICAL	Repaired lights		1
9/20/2013	ELECTRICAL	Repaired lights		1
9/23/2013	ELECTRICAL	Repaired lights		7
			Bill Sandison	12.5
9/18/2013	PLUMBING	Lavatory blockage in men's bathroom		1
9/19/2013	PLUMBING	Toilet blockage in children's bathroom		1
9/23/2013	PLUMBING	Toilet blockage in men's bathroom		1
9/24/2013	PLUMBING	Repaired drinking fountain		1
9/30/2013	PLUMBING	Toilet blockage in women's bathroom		1
			Jeff Lewis	5
9/23/2013	HVAC	Checked chiller pumps		2
			Jerry Wilson	2
9/23/2013	ELECTRICAL	Repaired outside lights		6
			Larry E. Long	6
			Facility Subtotal	25.5
			AcctCode Total	25.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
010-3001				
3090.3	MUNICIPAL BLDG - BUILDING C			
9/17/2013	ELECTRICAL	Tested generator and lights	60	1
9/30/2013	ELECTRICAL	Checked panel and MDP relocate	60	1
		Bill Sandison	120	2
9/5/2013	PLUMBING	Repaired drinking fountain	60	1
9/6/2013	PLUMBING	Toilet blockage in women's bathroom	60	1
9/24/2013	PLUMBING	Repaired outside faucet	90	1.5
9/25/2013	PLUMBING	Repaired sink faucet in mechanical room	60	1
		Jeff Lewis	270	4.5
9/6/2013	HVAC	Washed condensers	240	4
9/11/2013	HVAC	Checked A/C	240	4
9/23/2013	HVAC	Checked valves	120	2
		Jerry Wilson	600	10
9/10/2013	ELECTRICAL	Repaired lights	120	2
9/27/2013	ELECTRICAL	Repaired lights	60	1
9/30/2013	ELECTRICAL	Installed new panels and ATS switch	60	1
		Larry E. Long	240	4
		Facility Subtotal	1230	20.5
		AcctCode Total	1230	20.5

<i>AcctCodes</i>	<i>Facility</i>		<i>Employee</i>	<i>Hours</i>	
010-3090					
3090.1	MUNICIPAL BLDG - BUILDING A				
9/10/2013	PLUMBING	Sewer blockage	90	1.5	
9/16/2013	PLUMBING	Replaced faucet on breakroom sink	90	1.5	
9/26/2013	MISCELLANEOUS	Repaired door	60	1	
			Jeff Lewis	240	4
9/5/2013	HVAC	Checked air handlers	240	4	
9/23/2013	HVAC	Repaired air handlers	120	2	
9/30/2013	HVAC	Checked air handlers and boiler	240	4	
			Jerry Wilson	600	10
9/25/2013	MISCELLANEOUS	Repaired outside door	60	1	
			Larry E. Long	60	1
			Facility Subtotal	900	15
3090.2	MUNICIPAL BLDG - BUILDING B				
9/9/2013	ELECTRICAL	Repaired handicap door handle	60	1	
9/11/2013	ELECTRICAL	Walk through on new UPS System for dispatch	180	3	
9/20/2013	ELECTRICAL	Repaired lights and adjusted UPS System	60	1	
9/26/2013	ELECTRICAL	Repaired lights and adjusted UPS System	60	1	
			Bill Sandison	360	6
9/5/2013	MISCELLANEOUS	Repaired door	60	1	
9/12/2013	MISCELLANEOUS	Repaired NE door	60	1	
9/16/2013	MISCELLANEOUS	Repaired door	60	1	
9/16/2013	PLUMBING	Toilet blockage in men's bathroom	60	1	
9/17/2013	MISCELLANEOUS	Repaired door in men's bathroom	60	1	
9/25/2013	PLUMBING	Located sewer smell	150	2.5	
9/26/2013	PLUMBING	Repaired lavatory faucet in men's bathroom	60	1	
			Jeff Lewis	510	8.5
9/27/2013	HVAC	Cleaned A/C filters	120	2	
9/30/2013	HVAC	Checked units and valves	240	4	
			Jerry Wilson	360	6
9/4/2013	ELECTRICAL	Repaired light switch	60	1	
9/11/2013	ELECTRICAL	Reviewed new UPS System installation project	150	2.5	
9/24/2013	ELECTRICAL	Assisted with installation of new UPS System	60	1	
9/26/2013	ELECTRICAL	Tested UPS System	60	1	
			Larry E. Long	330	5.5
			Facility Subtotal	1560	26

<i>AcctCodes</i>	<i>Facility</i>		<i>Employee</i>	<i>Hours</i>	
2020.4	MUNICIPAL BLDG - CITY HALL				
9/4/2013	ELECTRICAL	Reset time-clocks - city wide	90	1.5	
9/12/2013	ELECTRICAL	Repaired lights	60	1	
9/17/2013	ELECTRICAL	Repaired lights	60	1	
9/20/2013	ELECTRICAL	Repaired lights	60	1	
9/30/2013	ELECTRICAL	Repaired lights	180	3	
			Bill Sandison	450	7.5
9/6/2013	MISCELLANEOUS	Repaired door	60	1	
9/10/2013	MISCELLANEOUS	Repaired door	60	1	
9/18/2013	MISCELLANEOUS	Repaired door	60	1	
			Jeff Lewis	180	3
9/3/2013	HVAC	Charged compressor B	240	4	
9/4/2013	HVAC	Checked chiller	240	4	
9/5/2013	HVAC	Checked HVAC System	240	4	
9/6/2013	HVAC	Checked HVAC System	240	4	
9/12/2013	HVAC	Ordered filter	240	4	
9/16/2013	HVAC	Checked HVAC System	240	4	
9/18/2013	HVAC	Checked HVAC System	240	4	
9/23/2013	HVAC	Purchased filters	120	2	
9/27/2013	HVAC	Checked HVAC System	240	4	
			Jerry Wilson	2040	34
9/4/2013	ELECTRICAL	Reset time-clock	30	0.5	
9/30/2013	ELECTRICAL	Repaired outside light	180	3	
			Larry E. Long	210	3.5
			Facility Subtotal	2880	48
			AcctCode Total	5340	89

010-5021

5021.0 LINDSEY STREET YARD ADMIN

9/10/2013	ELECTRICAL	Electrical repairs	60	1
		Bill Sandison	60	1
9/3/2013	ELECTRICAL	Assisted Larry Long on electrical issues	60	1
		Jeff Lewis	60	1
9/3/2013	ELECTRICAL	Repaired broken pipe and wires	60	1
		Larry E. Long	60	1
		Facility Subtotal	180	3
		AcctCode Total	180	3

<i>AcctCodes</i>	<i>Facility</i>		<i>Employee</i>		<i>Hours</i>
010-5023					
5023.0	TRAFFIC CONTROL				
9/10/2013	ELECTRICAL	Repaired vent		60	1
9/25/2013	ELECTRICAL	Repaired lights and exhaust fan re-install		240	4
			Bill Sandison	300	5
9/27/2013	PLUMBING	Rebuilt flush valve on urinal		60	1
9/30/2013	PLUMBING	Replaced vacuum tube on urinal		60	1
			Jeff Lewis	120	2
9/10/2013	HVAC	Repaired exhaust fan		240	4
9/25/2013	HVAC	Replaced exhaust fan		240	4
			Jerry Wilson	480	8
9/25/2013	ELECTRICAL	Repaired exhaust fan		120	2
			Larry E. Long	120	2
			Facility Subtotal	1020	17
			AcctCode Total	1020	17
010-6016					
6016.2	POLICE RANGE				
9/23/2013	ELECTRICAL	Electrical repairs		60	1
9/24/2013	ELECTRICAL	Electrical repairs		240	4
			Bill Sandison	300	5
9/23/2013	ELECTRICAL	Repaired outside lights		60	1
9/24/2013	ELECTRICAL	Repaired lights		240	4
			Larry E. Long	300	5
			Facility Subtotal	600	10
			AcctCode Total	600	10
010-6030					
6030.0	SPECIAL OPS				
9/12/2013	ELECTRICAL	Repaired lights and A/C		300	5
			Bill Sandison	300	5
9/12/2013	HVAC	Repaired A/C		240	4
			Jerry Wilson	240	4
			Facility Subtotal	540	9
			AcctCode Total	540	9

AcctCodes	Facility	Employee	Hours
010-6070			
6070.1 ANIMAL - PET ADOPTION			
9/13/2013	ELECTRICAL	Repaired A/C	180 3
9/16/2013	ELECTRICAL	Dryer relocated and A/C repair	120 2
9/17/2013	ELECTRICAL	Relocated dryer	120 2
9/18/2013	ELECTRICAL	Repaired dryer and A/C	360 6
9/19/2013	ELECTRICAL	Repaired A/C	120 2
9/20/2013	ELECTRICAL	Repaired lights, A/C and sewer	120 2
9/26/2013	ELECTRICAL	Repaired lights	60 1
		Bill Sandison	1080 18
9/4/2013	PLUMBING	Repaired water leak on boiler valve	60 1
9/16/2013	MISCELLANEOUS	Removed signs	60 1
9/17/2013	MISCELLANEOUS	Installed hinges on dog cages	60 1
9/19/2013	MISCELLANEOUS	Hung racks on wall	60 1
9/20/2013	PLUMBING	Building sewer blockage	180 3
9/26/2013	PLUMBING	Removed water heater	120 2
		Jeff Lewis	540 9
9/16/2013	HVAC	Repaired A/C	240 4
9/17/2013	HVAC	Repaired A/C	480 8
9/18/2013	HVAC	Checked A/C	240 4
		Jerry Wilson	960 16
9/9/2013	ELECTRICAL	Added outlet for meter for water fountain	240 4
9/10/2013	ELECTRICAL	Added plug & lights	90 1.5
9/11/2013	ELECTRICAL	Repaired lights	60 1
9/12/2013	ELECTRICAL	Repaired lights	90 1.5
9/13/2013	ELECTRICAL	Installed A/C unit on dog house	180 3
9/26/2013	ELECTRICAL	Disconnected wires for water heater	60 1
		Larry E. Long	720 12
		Facility Subtotal	3300 55
		AcctCode Total	3300 55
010-6440			
6443.1 FIRE STATION #1			
9/9/2013	ELECTRICAL	Checked wires on new A/C install	60 1
9/11/2013	ELECTRICAL	Repaired lights and A/C	30 0.5
		Bill Sandison	90 1.5
9/20/2013	PLUMBING	Rebuilt flush valve on toilet in men's bathroom	60 1
		Jeff Lewis	60 1
9/3/2013	HVAC	Checked A/C	240 4
9/4/2013	HVAC	Checked A/C	240 4
		Jerry Wilson	480 8
		Facility Subtotal	630 10.5
		AcctCode Total	630 10.5

<i>AcctCodes</i>	<i>Facility</i>		<i>Employee</i>		<i>Hours</i>
010-6443					
6443.2	FIRE STATION #2				
9/9/2013	HVAC	Checked A/C		240	4
			Jerry Wilson	240	4
			Facility Subtotal	240	4
6443.3	FIRE STATION #3				
9/4/2013	ELECTRICAL	Repaired lights		90	1.5
9/5/2013	ELECTRICAL	Repaired lights		60	1
			Bill Sandison	150	2.5
9/4/2013	ELECTRICAL	Repaired lights		90	1.5
			Larry E. Long	90	1.5
			Facility Subtotal	240	4
6443.4	FIRE STATION #4				
9/18/2013	PLUMBING	Replaced garbage disposal and water faucet		150	2.5
9/25/2013	PLUMBING	Building sewer blockage		90	1.5
			Jeff Lewis	240	4
9/25/2013	HVAC	Changed air filters		120	2
			Jerry Wilson	120	2
			Facility Subtotal	360	6
6443.5	FIRE STATION #5, LITTLE AXE				
9/11/2013	ELECTRICAL	Repaired lights at pump		60	1
			Bill Sandison	60	1
			Facility Subtotal	60	1
6443.6	FIRE STATION #6				
9/9/2013	MISCELLANEOUS	Repaired door		60	1
9/19/2013	PLUMBING	Urinal blockage		60	1
			Jeff Lewis	120	2
			Facility Subtotal	120	2
6443.7	FIRE STATION #7				
9/10/2013	ELECTRICAL	Repaired lights and A/C		60	1
			Bill Sandison	60	1
9/4/2013	MISCELLANEOUS	Purchased materials		30	0.5
9/5/2013	MISCELLANEOUS	Run vent for truck exhaust		120	2
9/23/2013	MISCELLANEOUS	Repaired roof leak		90	1.5
			Jeff Lewis	240	4
9/10/2013	MISCELLANEOUS	Loaded up A/C unit for shop		90	1.5
			Larry E. Long	90	1.5
			Facility Subtotal	390	6.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
6443.8	FIRE STATION #8			
9/5/2013	ELECTRICAL	Repaired lights	60	1
9/6/2013	ELECTRICAL	Repaired lights	120	2
9/9/2013	ELECTRICAL	Repaired lights	60	1
9/10/2013	ELECTRICAL	Repaired lights	60	1
		Bill Sandison	300	5
9/3/2013	PLUMBING	Urinal blockage	60	1
		Jeff Lewis	60	1
9/27/2013	HVAC	Checked A/C	120	2
		Jerry Wilson	120	2
		Facility Subtotal	480	8
		AcctCode Total	1890	31.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
010-7010				
7010.1 PARK - ANDREWS PARK				
9/9/2013	ELECTRICAL	Met Bliss Electric for ice rink information	60	1
9/13/2013	ELECTRICAL	Repaired lights	60	1
9/25/2013	ELECTRICAL	Prepared for Groove Fest	180	3
		Bill Sandison	300	5
9/9/2013	PLUMBING	Met with Mitch Miles and discussed drinking fountains	90	1.5
9/30/2013	PLUMBING	Repaired drinking fountain	60	1
		Jeff Lewis	150	2.5
9/25/2013	ELECTRICAL	Changed outlets	180	3
9/27/2013	ELECTRICAL	Replaced GFI's	60	1
		Larry E. Long	240	4
		Facility Subtotal	690	11.5
7010.2 PARK - GRIFFIN PARK				
9/3/2013	ELECTRICAL	Repaired football field and soccer field lights	180	3
9/17/2013	ELECTRICAL	Repaired lights on field #11	120	2
9/20/2013	ELECTRICAL	Repaired lights at field #11	60	1
9/25/2013	ELECTRICAL	Repaired lights and electrical for field #22	60	1
		Bill Sandison	420	7
9/10/2013	PLUMBING	Repaired water service and meter	180	3
9/10/2013	PLUMBING	Covered water ditch	90	1.5
9/11/2013	PLUMBING	Repaired water service and drinking fountains	300	5
9/16/2013	PLUMBING	Completed install of drinking fountains	90	1.5
9/19/2013	PLUMBING	Rebuilt drinking fountain	60	1
9/19/2013	PLUMBING	Building sewer blockage	90	1.5
9/20/2013	PLUMBING	Met with Mitch Miles to discuss bathrooms	120	2
9/24/2013	PLUMBING	Toilet blockage in women's bathroom (silo bathroom)	60	1
		Jeff Lewis	990	16.5
9/25/2013	ELECTRICAL	Installed GFI in ground	60	1
		Larry E. Long	60	1
		Facility Subtotal	1470	24.5
7010.6 PARK - LIONS PARK				
9/6/2013	ELECTRICAL	Set up for Summer Fest	60	1
		Bill Sandison	60	1
9/5/2013	PLUMBING	Toilet blockage in women's bathroom	60	1
9/6/2013	MISCELLANEOUS	Hand dug water service for new valve	180	3
9/6/2013	PLUMBING	Repaired drinking fountain	90	1.5
9/9/2013	PLUMBING	Repaired water service and drinking fountain	330	5.5
9/18/2013	PLUMBING	Toilet blockage men's bathroom & repaired drinking fountain	150	2.5
9/25/2013	PLUMBING	Toilet blockage in women's bathroom	60	1
9/30/2013	MISCELLANEOUS	Replaced door	60	1
		Jeff Lewis	930	15.5
9/9/2013	PLUMBING	Repaired water line	120	2
		Larry E. Long	120	2

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
		Facility Subtotal	1110	18.5
7010.7	PARK - LITTLE AXE PARK			
9/11/2013	ELECTRICAL	Repaired pump station and lights	120	2
		Bill Sandison	120	2
9/5/2013	PLUMBING	Removed plumbing fixtures	180	3
9/27/2013	MISCELLANEOUS	Removed A/C unit	120	2
9/27/2013	PLUMBING	Located sewer line	120	2
		Jeff Lewis	420	7
9/3/2013	ELECTRICAL	Evaluated power to light poles	240	4
9/27/2013	ELECTRICAL	Removed A/C from wall & trace out service in concession	120	2
9/27/2013	PLUMBING	Located sewer line to concession stand	120	2
		Larry E. Long	480	8
		Facility Subtotal	1020	17
7010.8	PARK - NE LIONS PARK			
9/19/2013	PLUMBING	Met with Mitch Miles to discuss sewer clean out	90	1.5
9/30/2013	MISCELLANEOUS	Replaced and re-installed panel on wall	60	1
		Jeff Lewis	150	2.5
		Facility Subtotal	150	2.5
7010.9	PARK - REAVES - COMM BLDG			
9/26/2013	ELECTRICAL	Repaired scoreboard power	120	2
		Larry E. Long	120	2
		Facility Subtotal	120	2
7010.10	PARK - ROTARY PARK			
9/16/2013	PLUMBING	Re-installed lavatory on wall	120	2
9/24/2013	PLUMBING	Building sewer blockage	90	1.5
		Jeff Lewis	210	3.5
		Facility Subtotal	210	3.5
7070.6	WESTWOOD TENNIS CENTER			
9/30/2013	ELECTRICAL	Located and checked underground	240	4
		Bill Sandison	240	4
9/30/2013	ELECTRICAL	Located underground lines	240	4
		Larry E. Long	240	4
		Facility Subtotal	480	8
		AcctCode Total	5250	87.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>
010-7070			
7070.0	PARKS AND REC ADMIN		
9/20/2013	MISCELLANEOUS	Assisted Jeff Lewis loading/transporting fountains for parks	60
		Bill Sandison	60
9/17/2013	PLUMBING	Dug/repared water service/fountain at June Benson Park	210
9/19/2013	PLUMBING	Adjusted water flow on drinking fountain at Eastridge Park	60
9/20/2013	MISCELLANEOUS	Picked up drinking fountains	60
9/24/2013	PLUMBING	Rebuilt drinking fountains	90
9/26/2013	PLUMBING	Drinking fountain blockage at Canadian Trails Park	60
9/26/2013	PLUMBING	Replaced mouth piece on drinking fountain - Summit Lakes	60
9/27/2013	PLUMBING	Replaced toilet seat at Lakeview Park	60
		Jeff Lewis	600
		Facility Subtotal	660
		AcctCode Total	660
010-7081			
7081.0	FIREHOUSE ART CENTER		
9/11/2013	PLUMBING	Cleaned grease trap	90
		Jeff Lewis	90
		Facility Subtotal	90
		AcctCode Total	90
010-7083			
7083.0	SOONER THEATRE		
9/6/2013	MISCELLANEOUS	Repaired double doors	90
		Jeff Lewis	90
		Facility Subtotal	90
		AcctCode Total	90
020-7010			
7010.12	SANTA FE DEPOT		
9/11/2013	ELECTRICAL	Repaired lights	90
9/20/2013	ELECTRICAL	Repaired light	60
		Bill Sandison	150
		Facility Subtotal	150
		AcctCode Total	150

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
020-7021				
7021.2 PARK - REAVES PARK				
9/13/2013	ELECTRICAL	Repaired lights and lightning detector	240	4
9/16/2013	ELECTRICAL	Completed re-wire of field #3 and lightning detector	240	4
9/26/2013	ELECTRICAL	Repaired power to scoreboard	120	2
		Bill Sandison	600	10
9/3/2013	ELECTRICAL	Assisted Larry Long on electrical issues	60	1
9/4/2013	PLUMBING	Repaired drain on drinking fountain	60	1
9/26/2013	PLUMBING	Toilet blockage in men's bathroom	60	1
		Jeff Lewis	180	3
9/3/2013	ELECTRICAL	Repaired lights	60	1
9/6/2013	ELECTRICAL	Replaced outside light trim covers	120	2
9/13/2013	ELECTRICAL	Reviewed field #3 lightning detector & install shelter lights	180	3
		Larry E. Long	360	6
		Facility Subtotal	1140	19
7021.3 REC CTR - 12TH AVE				
9/23/2013	PLUMBING	Toilet blockage in men's bathroom	60	1
9/30/2013	MISCELLANEOUS	Repaired door	60	1
		Jeff Lewis	120	2
9/24/2013	HVAC	Checked A/C in office	240	4
		Jerry Wilson	240	4
		Facility Subtotal	360	6
7021.0 REC CTR - IRVING				
9/10/2013	MISCELLANEOUS	Removed door closer	60	1
9/11/2013	PLUMBING	Sewer blockage	90	1.5
9/12/2013	MISCELLANEOUS	Rehung door closer	90	1.5
9/23/2013	PLUMBING	Repaired broken drain under lavatory	90	1.5
		Jeff Lewis	330	5.5
		Facility Subtotal	330	5.5
7021.1 REC CTR - LITTLE AXE				
9/23/2013	PLUMBING	Repaired water service at concession	120	2
		Jeff Lewis	120	2
		Facility Subtotal	120	2
7021.4 REC CTR - WHITTIER				
9/30/2013	MISCELLANEOUS	Repaired bleachers	60	1
		Jeff Lewis	60	1
		Facility Subtotal	60	1
AcctCode Total			2010	33.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>		<i>Hours</i>
020-7023				
7023.0	SENIOR CITIZENS CTR			
9/3/2013	PLUMBING	Repaired kitchen faucet	60	1
9/17/2013	PLUMBING	Building drain blockage	120	2
9/20/2013	PLUMBING	Toilet blockage in men's bathroom	60	1
9/27/2013	PLUMBING	Toilet blockage	120	2
		Jeff Lewis	360	6
9/24/2013	HVAC	Checked condensers	240	4
		Jerry Wilson	240	4
		Facility Subtotal	600	10
		AcctCode Total	600	10
030-7032				
7032.0	WESTWOOD GOLF COURSE			
9/12/2013	PLUMBING	Sewer blockage in bathroom	90	1.5
		Jeff Lewis	90	1.5
		Facility Subtotal	90	1.5
		AcctCode Total	90	1.5
030-7033				
7033.0	WESTWOOD POOL			
9/3/2013	PLUMBING	Closed bathrooms and concessions - winterized	240	4
		Jeff Lewis	240	4
9/3/2013	PLUMBING	Winterized bathroom	120	2
		Larry E. Long	120	2
		Facility Subtotal	360	6
		AcctCode Total	360	6

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
031-5531				
5531.1 WATER TREATMENT PLANT				
9/6/2013	ELECTRICAL	Repaired water pump	300	5
9/9/2013	ELECTRICAL	Repaired pump	60	1
9/10/2013	ELECTRICAL	Salvage pump equipment and repairs	180	3
9/16/2013	ELECTRICAL	Repaired lagoon pump	120	2
9/17/2013	ELECTRICAL	Installed fuse block for pump controls	120	2
9/19/2013	ELECTRICAL	Repaired pump control	60	1
		Bill Sandison	840	14
9/25/2013	PLUMBING	Rebuilt flush valve on toilet in men's bathroom	60	1
9/30/2013	PLUMBING	Replaced T & P valve on water heater	60	1
		Jeff Lewis	120	2
9/9/2013	HVAC	Replaced condenser fan	240	4
		Jerry Wilson	240	4
9/6/2013	ELECTRICAL	Replaced parts in starter controls	360	6
9/9/2013	ELECTRICAL	Replaced A/C fan on roof	120	2
9/10/2013	MISCELLANEOUS	Stripped parts from pump skid	180	3
		Larry E. Long	660	11
		Facility Subtotal	1860	31
		AcctCode Total	1860	31
031-5550				
9001.2 TOWER - BOYD				
9/24/2013	ELECTRICAL	Repaired lights	240	4
9/26/2013	ELECTRICAL	Rebuilt lights	240	4
		Bill Sandison	480	8
9/24/2013	ELECTRICAL	Repaired lights	120	2
9/26/2013	ELECTRICAL	Repaired outside lights	150	2.5
		Larry E. Long	270	4.5
		Facility Subtotal	750	12.5
		AcctCode Total	750	12.5

<i>AcctCodes</i>	<i>Facility</i>	<i>Employee</i>	<i>Hours</i>	
032-5546				
5546.3	WASTEWATER MAINTENANCE SHOP			
9/11/2013	HVAC	Checked A/C	240	4
		Jerry Wilson	240	4
9/26/2013	ELECTRICAL	Repaired A/C unit on blower building	90	1.5
9/27/2013	ELECTRICAL	Met with Evans in reference to drive issues	120	2
		Larry E. Long	210	3.5
		Facility Subtotal	450	7.5
5546.0	WASTEWATER TREATMENT PLANT			
9/5/2013	ELECTRICAL	Prepared material list and reviewed project	120	2
9/11/2013	ELECTRICAL	Installed GFCI's	270	4.5
9/12/2013	ELECTRICAL	Add plugs & clarifier power, remove lights, connect washer/dryer	390	6.5
9/13/2013	ELECTRICAL	Reinstalled lights in bathroom to tie in plug	120	2
9/25/2013	ELECTRICAL	Repaired power loss to plugs	60	1
		Larry E. Long	960	16
		Facility Subtotal	960	16
		AcctCode Total	1410	23.5
033-5560				
5560.0	SANITATION DIV BLDG			
9/3/2013	ELECTRICAL	Maintenance and repairs on Healthplex compactor	90	1.5
9/18/2013	ELECTRICAL	Repaired Vertipac compactor	60	1
		Bill Sandison	150	2.5
9/23/2013	PLUMBING	Repaired lavatory faucet	60	1
		Jeff Lewis	60	1
		Facility Subtotal	210	3.5
5560.2	TRANSFER STATION			
9/24/2013	PLUMBING	Rebuilt flush valve on toilet	90	1.5
9/26/2013	PLUMBING	Toilet blockage	60	1
		Jeff Lewis	150	2.5
		Facility Subtotal	150	2.5
		AcctCode Total	360	6

<i>AcctCodes</i>	<i>Facility</i>		<i>Employee</i>	<i>Hours</i>	
040-5070					
5070.0	FLEET MAINTENANCE				
9/3/2013	ELECTRICAL	Repaired electric	120	2	
9/4/2013	ELECTRICAL	Repaired lights	150	2.5	
9/5/2013	ELECTRICAL	Repaired lights	360	6	
9/9/2013	ELECTRICAL	Repaired lights	120	2	
9/10/2013	ELECTRICAL	Repaired lights, sewer and A/C	60	1	
			Bill Sandison	810	13.5
9/18/2013	PLUMBING	Repaired water leak under sink	60	1	
9/25/2013	PLUMBING	Replaced cartridge on shower valve	60	1	
			Jeff Lewis	120	2
9/10/2013	HVAC	Checked drain	240	4	
			Jerry Wilson	240	4
9/4/2013	ELECTRICAL	Repaired lights	150	2.5	
9/5/2013	ELECTRICAL	Repaired lights	360	6	
			Larry E. Long	510	8.5
			Facility Subtotal	1680	28
			AcctCode Total	1680	28
041-2030					
2020.6	FACILITY MAINTENANCE				
9/4/2013	MISCELLANEOUS	Cleaned and stocked truck	150	2.5	
9/9/2013	MISCELLANEOUS	Fuel, cleaned and stocked truck	60	1	
9/18/2013	MISCELLANEOUS	Fuel and stocked truck	60	1	
9/19/2013	MISCELLANEOUS	Attended code class	450	7.5	
			Bill Sandison	720	12
9/4/2013	MISCELLANEOUS	Acquired CDL for building services & cleaned truck	90	1.5	
9/12/2013	MISCELLANEOUS	Attended plumbing code class	240	4	
9/17/2013	MISCELLANEOUS	Cleaned truck	30	0.5	
			Jeff Lewis	360	6
9/4/2013	MISCELLANEOUS	Renewal of medical waiver & CDL license	90	1.5	
9/4/2013	MISCELLANEOUS	Cleaned glass of out truck	60	1	
9/23/2013	ELECTRICAL	Repaired bay heater	60	1	
9/24/2013	MISCELLANEOUS	Cleaned truck	60	1	
			Larry E. Long	270	4.5
			Facility Subtotal	1350	22.5
			AcctCode Total	1350	22.5
			Grand Total		551.5

CITY MANAGER 2

CIP Financial Status 2A

As previously reported in the July, 2013 Monthly Departmental Report, will be updated in the October, 2013 Report.

CAPITAL PROJECTS > \$250,000 EXPECTED TO BE COMPLETED WITHIN SIX (6) MONTHS

7/15/2013

Project No.**	Project Title	Anticipated Overruns	Anticipated Savings	Fund Title & No.
UTILITIES				
WW0262	Tecumseh Interceptor	\$0	\$130,000	Sewer Sales Tax 323
WW0303	Lift Station D Improvements	\$0	\$540,000.00	New Development Excise Tax 322
WA0191	Highway 9 Waterline Relocations	\$0	\$600,000	Water Fund031
new	I-35 Waterline Relocations (ODOT)***	\$642,000	\$0	Water Fund 031
PUBLIC WORKS				
TR0239	Classen/Imhoff Intersection Improvements*	\$ 25,000.00	\$0	Capital 50
TR0238	Robinson/NE 12th Intersection Improvements*	\$ 50,000.00	\$0	Capital 50
UT0007	I-35/Robinson Interchange*	\$ 25,000.00	\$0	UNP 027
TR0054/BP0054	60th NW: Tecumseh - Indian Hills Rd.*	\$0	\$0	Capital 50
TR0203/BP0203	Robinson RR Grade Separation*	\$ 50,000.00	\$0	Capital 50
AR0243/TR0243	Porter Ave Gap Paving: Rock Creek - Tecumseh*	\$0	\$0	Capital 50
UT0006	24th NW/Legacy Park	\$0	\$0	UNP 027
SC0521	Tecumseh: 48 NW - N. Interstate Dr. West	\$ 75,000.00	\$0	Capital 50
SC0522	Lindsey: Shadowridge Dr. - Ed Noble Parkway	\$ 35,000.00	\$0	Capital 50
SC0523	24th NW: Boardwalk - Tee Drive	\$ 40,000.00	\$0	Capital 50
	HWY 9 Signal Improvements	NA	NA	100 % Federal Funding
	Main Street Lighting	NA	NA	100% Federal Funding
PARKS				
PR0444	Legacy Trail South Extension	\$0	\$0	Special Revenue 22 & Capital 50
FIRE				
FT0003	Fire Station #9 Eastside	\$0	\$0	Capital 50

Notes

* Project at least partially funded through ODOT. Final accounting occurs with ODOT audits that generally take 2-4 years after project completion.

** Project numbers correspond to the projects identified in the adopted Capital Improvements Plan.

*** ODOT mandate to relocate 3 water lines for I-35 widening [not budgeted] Revised on 9/16/13 to include \$62,000 for design services plus \$580,000 for construction. Reported to be 100% reimbursed by ODOT at project /audit completion.

Other

At the City's urging, ODOT pursued an emergency repair project for the I-35/Indian Hills Road Bridge. This project will involve repairs to the bridge substructure and deck. The project was approved on the City Council agenda on 2-12-2013. Construction will begin by August 5, 2013. The City is responsible for the deck at an estimated cost of \$211,221.

COMMUNITY RELATIONS 2B

**Community Relation's Office
September 2013**

Number of press releases	12
Contacts with the media	8
<i>Norman News</i> Membership	1,113
Web Site Visits	62,163
Facebook Followers	1,608
Twitter City of Norman Followers	692

DEVELOPMENT COORDINATOR 2C

**City of Norman
Development Coordinator
Monthly Report – September 2013**

Below are activities and projects that the Development Coordinator has been involved with during the month of September.

General Inquiries, Contacts and Meetings

- Planning Commission
- Development Review Team
- Pre-Development Meetings (with public and applicants)
- City Council Meeting
- City Council Study Session
- CVB Meeting
- International Council of Shopping Centers – Oklahoma Region meeting
- “Making Place Workshop” – OU Campus
- Plat Review Team
- Council Business and Community Affairs (BACA)

Building Permit and Plat Application Meetings

- Met with staff and project representatives to discuss permitting and site requirements for construction of a new building for two-way communications business.
- Assisted homeowner in permit requirements and regulations for a building permit.
- Met with staff and design professionals regarding building renovation plans for a relocation of a restaurant.
- Met with staff and project representatives regarding renovations and requirements to repair a fire-damaged business.
- Assisted prospective multifamily development with requirements for site development and building plans.
- Assisted local commercial property owner in researching and discussing potential options for property redevelopment.

Development Process Improvements

- ***Customer Service Survey for Development Services Division*** – Staff has begun the process of finalizing the survey with the BACA committee members and representatives from development community. Once the revisions and implementation plan are finalized, the survey will begin being distributed and data collected. This is anticipated to begin in October 2013.
- ***Building Permit Outreach Program*** – work continues on this project, and contacts continue being made with building permit applicants that fall into the criteria outlined in the plan concept. Periodic follow-up checks (generally every two weeks) will continue taking place. The reaction to the program continues to be positive.
- ***ICC and NFPA Code Clarification Project*** – continued working with building and fire inspection staff to develop interpretations of building code/fire code compliance items that could be posted online. This project is designed to assist in making code clarifications and other information provided to contractors and developers more clear.. Work continues to research processes and obtain examples from other cities. During this month research continues to look at examples from other communities and determine some common themes of code clarification topics.

- ***Development Handbook*** – work continues to create a handbook outlining the development process in Norman. The handbook would be a resource to assist and provide information to potential development prospects regarding requirements, documents, schedules and committees that are involved in the City of Norman property and Commercial development process. When complete, the handbook could be utilized as a resource for developers, landowners, architects and engineers who may be unfamiliar with the City's development processes. The handbook could also serve as a resource for follow-up reference if individuals have questions following pre-application meetings. This project could be beneficial in providing a resource to allow for more initial information and less problems with development applications. The second draft of the handbook has been written and is being reviewed/revised by staff. Revisions from some staff have been received and design concepts are being finalized. Revisions to be completed and launch the handbook will continue throughout the next month.
- ***Construction Information for Developers and Businesses*** – work continues on outlining process for informing local developers and businesses of potential impacts from public construction projects. This project is designed to continue establishing a good working relationship with the business community and allow identification of potential problems or issues that may arise for businesses/development during the public construction. With early identification and dialogue, perhaps the impact to businesses can be lessened and/or solutions to problems can be implemented early in the construction process. As part of this project, an email list to communicate with businesses impacted by construction will be utilized; information on the Development Coordinator's webpage; phone calls; on-site meetings; and possibly through a specific, individual social media site (i.e. Twitter)

Additional Projects:

- ***24-Hour Library Service Point*** –The canopy and machine are scheduled to be delivered and installed in early October. Following installation and machine set-up, staff will work with Pioneer Library to schedule a ribbon-cutting ceremony for the machine.

CITY OF NORMAN

Department of Finance Monthly Report –September 2013

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in September are discussed below:

Treasury Division:

In the month of September, the Treasury Division processed 29,086 total payments. The traffic counter at the Drive-up Facility counted 4,952 customers. The Treasury Division processed 1,092 credit card utility payments, a decrease of -4.2% from last month, and the IVR (Interactive Voice Response) system processed 1,264 credit card utility payments, a slight increase of 0.6% from last month. Utility customers also have the option of paying on the City of Norman website. There were 2,736 credit card payments made on the internet in September, an increase of 12.3% from last month. The Municipal Court processed 429 credit card payments for court fines, a decrease of -6.7% from last month.

The City charges a convenience fee of \$3 on credit card payments made online or by phone to help offset the costs of providing credit card service. We collected \$14,508 in convenience fees in the month of September with a fiscal year-to-date total of \$43,351.

Utility Services Division:

The Meter Reading Division read 33,915 meters. Out of 75 meter reading routes, 61 (81%) were read within the targeted 30-day reading cycle. All routes were read by the 34th day.

Information Technology Division:

The City of Norman's website had 62,163 visits during the month of September. Staff is currently working on several projects.

General Fund Revenues & Expenditures:

When comparing major General Fund revenue sources versus budgeted levels, revenues are above target for the month of September at 5.8%. Revenues from the City's largest single source of revenue, sales tax, are also above target at 4.5% for the year to date and are above last fiscal year by 5.3%. On the next page is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 14 Budget To Date	FYE 14 Actual To Date	FYE 13 Actual To Date	FYE 12 Actual To Date
Sales Tax Revenue*	\$9,073,529	\$9,483,744	\$9,008,809	\$8,733,993
General Fund Revenue*	\$17,297,442	\$16,950,092	\$16,044,987	\$16,674,571
General Fund Expenses*	\$18,551,987	\$17,440,130	\$17,207,727	\$17,037,199

* Excludes Public Safety Sales Tax

Administration Division

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	1,280.00	320.00	1,120.00
Total Comp Time Available	0.00	21.13	0.00	21.13
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	480.00	1,301.13	320.00	1,141.13
Benefit Hours Taken	23.50	88.50	45.50	172.00
TOTAL ACCOUNTABLE STAFF HOURS	456.50	1,212.63	274.50	969.13
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
Total Regular Hours Available	960.00	3,360.00	1,120.00	3,920.00
Total Comp Time Available	8.00	34.75	6.25	42.75
Total Overtime Hours	0.00	7.00	0.50	0.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 968.00	 3,401.75	 1,126.75	 3,963.25
Benefit Hours Taken	140.75	469.75	186.75	504.25
 TOTAL ACCOUNTABLE STAFF HOURS	 827.25	 2,932.00	 940.00	 3,459.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS 3B

City Revenue Report

	FYE 14 SEPTEMBER	FYE 13 SEPTEMBER	
Total Revenue Received (\$)	\$10,570,533	\$10,355,545	\$214,988
Utility Payments - Office (#)	4,273	3,272	\$1,001
Utility Payments - Office (\$)	\$428,741	\$424,420	\$4,321
Lockbox (#)	19,721	19,243	478
Lockbox (\$)	\$1,740,154	\$2,117,116	(\$376,962)
IVR Credit Card (#)	1,264	1,081	\$183
IVR Credit Card (\$)	\$109,662	\$113,077	(\$3,415)
Click to Gov (#)	2,736	2,337	399
Click to Gov (\$)	\$202,873	\$185,094	\$17,779
UT Credit Card Payments (#)	1,092	1,012	80
UT Credit Card Payments (\$)	\$113,630	\$102,187	\$11,443
Art Donations (#)	107	66	41
Art Donations (\$)	\$131	\$71	\$60
Bank Draft Payments (#)	6,123	5,311	812
Bank Draft Payments (\$)	\$533,655	\$582,178	(\$48,523)
Utility Deposits (#)	32	217	(185)
Utility Deposits (\$)	\$960	\$6,510	(\$5,550)
Fix Payments (#)	0	1	(1)
Fix Payments (\$)	\$0	\$46	(\$46)
Processed Return Checks (#)	31	39	(8)
Processed Return Checks (\$)	(\$3,203)	(\$4,184)	\$981
Other Revenue Transactions (#)	316	256	60
Other Revenue Received (\$)	\$6,739,793	\$6,265,045	\$474,748
Accounts Receivable Payments (\$)	\$241,668	\$133,071	\$108,597
Accounts Receivable - Credit Card #	5	1	4
Accounts Receivable - Credit Card \$	\$1,447	\$199	\$1,248
Municipal Court - Fines/Bonds (\$)	\$124,052	\$148,896	(\$24,844)
Municipal Court - Credit Card (#)	429	523	(94)
Municipal Court - Credit Card (\$)	\$69,589	\$74,509	(\$4,920)
Municipal Court - C2G (#)	134	0	134
Municipal Court - C2G (\$)	\$14,680	\$0	\$14,680
Building Permits Cash Report (\$)	171,760	\$160,349	\$11,411
Building Permits Credit Card (#)	171	84	87
Building Permits Credit Card (\$)	\$59,074	\$30,682	\$28,392
Building Permits C2G (#)	38	0	38
Building Permits C2G (\$)	\$1,930	\$0	\$1,930
Occupational License - Bldg Insp. (\$)	\$1,460	\$1,760	(\$300)
Occupational License - Bldg Insp. CC (#)	7	9	(2)
Occupational License - Bldg Insp. CC (\$)	\$460	\$865	(\$405)
Business License - City Clerk (\$)	\$3,510	\$1,325	\$2,185
Convenience Fees - All Payments (#)	4,848	4,108	740
Convenience Fees - All Payments (\$)	14,508	12,330	\$2,178
Bank Drafts Billed (#)	6,654	6,375	279
Bank Drafts Billed (\$)	577,078	683,459	(\$106,381)
Interdepartmental Billing (#)	137	148	(11)
Interdepartmental Billing (\$)	\$18,462	\$24,889	(\$6,427)
Accounts Receivable Billed (\$)	237,287	165,450	\$71,837

Budget Services Division

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	560.00	160.00	560.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 160.00	 560.00	 160.00	 560.00
Benefit Hours Taken	24.00	72.00	16.00	112.00
 TOTAL ACCOUNTABLE STAFF HOURS	 136.00	 488.00	 144.00	 448.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Treasury Division

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	2,800.00	800.00	2,800.00
Total Comp Time Available	22.00	78.50	36.00	148.00
Total Overtime Hours	17.75	61.50	10.50	29.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	839.75	2,940.00	846.50	2,977.00
Benefit Hours Taken	162.00	504.00	130.75	617.75
TOTAL ACCOUNTABLE STAFF HOURS	677.75	2,436.00	715.75	2,359.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

DATA PROCESSING 3C

Data Processing Division

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	4,008.00	1,360.00	4,960.00
Total Comp Time Available	0.00	62.00	0.50	0.50
Total Overtime Hours	22.00	42.50	19.50	73.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,142.00	 4,112.50	 1,380.00	 5,034.00
Benefit Hours Taken	127.00	519.75	126.00	656.25
 TOTAL ACCOUNTABLE STAFF HOURS	 1,015.00	 3,592.75	 1,254.00	 4,377.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	9.00	9.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

UTILITY

3D

Utility Division

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,760.00	5,984.00	1,919.00	6,720.00
Total Comp Time Available	0.50	18.75	8.75	41.25
Total Overtime Hours	97.25	490.75	71.75	177.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,857.75	6,493.50	1,999.50	6,938.75
Benefit Hours Taken	200.50	580.50	451.00	1,531.25
TOTAL ACCOUNTABLE STAFF HOURS	1,657.25	5,913.00	1,548.50	5,407.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,040.00	160.00	560.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	4.50	24.00	16.00	65.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	324.50	1,064.00	176.00	625.00
Benefit Hours Taken	24.00	132.75	8.00	16.00
TOTAL ACCOUNTABLE STAFF HOURS	300.50	931.25	168.00	609.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 14 SEPTEMBER	FYE 13 SEPTEMBER
Mail Payments - Lockbox	19,721	19,243
Mail Payments - Office	282	245
Mail Payments - Subtotal	20,003	19,488
Night Deposit	449	531
Click-to-Gov Payments	2,736	2,337
IVR Payments	1,264	1,081
Without assistance payments - Subtotal	4,449	3,949
Drive-up window & inside counter	3,542	2,496
Credit Card machine payments (swipe)	602	531
Credit Card machine payments (phone)	490	481
With assistance payments - Subtotal	4,634	3,508
Total Payments Processed - Subtotal	29,086	26,945
Bank Draft (ACH) Payments	6,123	5,311
Total Payments (Utility)	35,209	32,256
Total Convenience Fees - all Payments	4,848	4,108
Grand Total Payments	\$ 40,057	\$ 36,364

Traffic Counter at Drive-up Facility

Night Drop *	715	613
8-5 Drive-up Window Customers *	4,237	4,169
Total Traffic Counter	4,952	4,782

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
Number of Meters Read	33,915	110,801	31,765	105,853
New Service	996	5,202	938	5,011
Request for Termination	995	4,885	919	4,548
Delinquent On(s)	135	280	127	183
Delinquent Offs	254	547	90	211
Collect Deposit Tags Hung	58	129	78	330
Collect Deposit Cut Offs	54	90	78	258
Blue Tags	4	9	5	22
Number of Meters Re-read	1,067	3,126	901	3,633
Meters Cleaned	39	101	91	177
Customer Assists	47	135	67	153
Meters Pulled	1	2	1	1
Meters Re-set	1	1	0	0
TOTAL	37,566	125,308	35,060	120,380

Utility Division Activity Report

	FYE 14		FYE 13	
	SEPTEMBER	YTD	SEPTEMBER	YTD
STATUS REPORT				
Regular Utility Accounts Billed	39,677	118,548	39,185	116,570
New Ons	843	3,050	1,102	3,325
Final Accounts Billed	0	2,878	624	2,765
TOTAL METERS READ	40,520	124,476	40,911	122,660

FIRE DEPARTMENT 4

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
September 2013**

FIRE SUPPRESSION DIVISION ACTIVITIES

Incident Response Type Summary

Type	Count	% of Incidents	
Fire	38	3.89%	
Overpressure Rupture, Explosion, Overheat - no fire	1	.10%	
Rescue & Emergency Medical Service Incidents	663	67.93%	
Hazardous Conditions (No Fire)	18	1.84%	
Service Call	58	5.94%	
Good Intent Call	98	10.04%	
False Alarm & False Call	84	8.6%	
Severe Weather & Natural Disaster	0	0%	
Special Incident Type	3	.30%	
Incomplete Reports & Reports That Have Not Imported	13	1.33%	
Total Incident Count	976		
Total Fire Loss			\$279,500

Average Response Times

	Number of Calls	Average Time
Station #1	174	4:03
Station #2	115	4:39
Station #3	215	5:21
Station #4	93	4:52
Station #5	34	8:41
Station #6	39	8:04
Station #7	75	5:15
Station #8	73	4:43
Station #9	81	5:28

**NORMAN FIRE DEPARTMENT
MONTHLY PROGRESS REPORT
September, 2013**

FIRE PREVENTION DIVISION ACTIVITIES

Inspections	197/ 215.5 staff hours
Re-Inspections	109/ 77 staff hours
Residential Inspections	0
Smoke Detector Batteries	24/ 13 staff hours
Plan/Platt Review	35/ 68.5 staff hours
Company Inspections	0
Re-Inspections	0
Total Inspections	306/ 292 staff hours
Request for Service (Plan review unscheduled, site inspection burn sites, special events, citizen complaints)	
Code Violation Complaints	95/ 52 staff hours
Training (hours)	16/25 staff hours
Fire Education Classes	60/ 32 staff hours
Investigations	11/30 staff hours
Investigative Activities	16/ 30.25 staff hours
Miscellaneous/Special	Pub Ed Activities 1500 kids/ Kids are Special Sooner Fashion Mall 60 contacts Emergency Management Event

1 Man IAAI Meeting

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Discipline	Comments: September 2013
Mitigation:	
Siren Operation	100%
Siren Testing	Each Saturday, September 14, no testing due to OU home game at 11:00 am, September 28, no testing, severe weather present
Preparedness:	
Citizens CORPS Grant Completed and submitted	09-02-2013, Note: this is the last grant opportunity for dedicated funding for this program. Future funding will be based on the OOK Office of Homeland Security determination from other funding sources
Local Emergency Planning Committee Meeting	09-04-2013, Provided volunteer update
University planning for emergency operations meeting	09-05-2013, focusing on evacuation procedures
Amateur Radio Meeting	09-14-2013
Preparedness meeting with Antioch Church	09-16-2013, focused on Church's role in disaster operations and donations management
Begin process to review schools for severe weather operations	09-17-2013 Meeting with school systems and various interested parties in forming a review team
Community outreach event with Fire Marshall's Office, Amateur Radio Club, Norman Emergency Response Volunteers, the National Weather Service and OK Homeland Security	09-20-2013, Planned event at Sooner Mall to address the Public on Preparedness and Fire Safety issues
Community Development Workshop	09-24-2013, Workshop addressing Community Development Block Grant money being provided to the State for jurisdictions to apply for
Local Emergency Planning Committee Workshop	09-24\25-2013 Provided by OK Emergency Management
Response:	N/A

Recovery:	
Cleveland County Long Term Recovery Committee and the Eastern Cleveland County Long Term Recovery Committee	Both committees are functional and continuing to process unmet needs from the 2012 wildfires and the 2013 tornadoes

HUMAN RESOURCES

5

HUMAN RESOURCES

Monthly Report

September 2013

ADMINISTRATION/LABOR RELATIONS

A. Administrative

- Participated in prescription program implementation call with new health TPA
- Met with Manager to discuss various vacant positions
- Met with consultant to discuss workers' compensation program
- Met with Employee Assistance Counselor to discuss presentation

B. Grievances (active)

- AFSCME Grievance FYE13 – 14 – Lowman (Fleet) – Shift assignment/seniority
(Arbitration held 7/18/13 - waiting on ruling)
- IAFF Grievance FYE13 – IAFF/Hart – Wellness Program

C. Collective Bargaining

- Held one (1) collective bargaining session with IAFF

D. Administrative Support

- Processed Monthly Department Report
- Compiled and distributed September 2013 City Newsletter
- Reconciled expense accounts and processed invoices
- Attended/Summarized one (1) negotiation session with IAFF
- Processed/Delivered United Way Pledges to corporate office
- Final preparations for United Way Cookout event
- Delivered new TPA Awareness posters to each Department/Division

BENEFITS

- Processed transactions for Life, Health/Dental and Supplemental Insurance Plans
- Weekly conference calls with Gallagher Benefit Services and UMR reps
- Monthly conference call with UMR Care Management
- New employee orientation: Maintenance Worker I (Water Reclamation); Deputy Court Clerk; Maintenance Worker I (Park Maintenance)
- Participated in four (4) implementation meetings with new Health Plan TPA and new Pharmacy Benefit Manager
- On-site visit of Postal Training Center Fitness Center for potential memberships for employees.
- Responded to 44 benefit inquiries

COMPENSATION

A. Personnel actions processed:

- Five (5) employees hired:
 - 1 – Municipal Court – Deputy Court Clerk I
 - 1 – Police – Call Taker
 - 3 – Parks and Recreation – (1) Maintenance Worker I, (1) Recreation Leader I (PPT); (1) Special Instructor (PT)
- Eleven (11) employees terminated employment:
 - 1 – Public Works/Stormwater – Maintenance Worker I
 - 1 – Utilities/Sanitation – Sanitation Worker I
 - 3 – Police – (1) Police Sergeant; (1) Parking Service Officer; (1) Call Taker (PPT)
 - 1 – Utilities/Water Treatment – Laborer (PT)
 - 1 – Finance/Utilities – Customer Service Representative I
 - 4 – Parks and Recreation – (1) Laborer (PT); (2) Pool employees (PT); (1) Special Instructor (PT)
- Six (6) employees promoted:
 - 3 – Public Works/Stormwater – Maintenance Worker II
 - 1 – Fire/Prevention – EMS Training Officer
 - 2 – Utilities/Water Line Maintenance – Maintenance Worker II

B. Benefit Surveys

- Conducted a Compensation and Benefit Survey for Tulsa, OK

RECRUITMENT

Accepted applications for the following positions:

- Call Taker (PPT), Police/Emergency Communications Bureau
- Tennis Shop Attendant, Parks & Recreation, Westwood Tennis Center
- Animal Welfare Officer, Police/Animal Welfare
- Maintenance Worker II, Utilities/Sewer Line Maintenance
- Retail Marketing Coordinator, City Manager's Office
- Communications Officer, Police/Emergency Communications Bureau
- Kennel Attendant, Police/Animal Welfare
- Community Service Project Supervisor, Municipal Court
- Maintenance Worker II, Public Works/Streets
- Recreation Leader I, Parks & Recreation/Recreation
- Special Instructor I, Parks & Recreation/Recreation
- Accounts Payable, Finance Department
- Administrative Technician II, Public Works/Fleet Management
- Maintenance Worker I, Utilities/Water Line Maintenance

- Meter Reader, Finance/Utilities Service
- Sanitation Worker II, Utilities/Sanitation
- Administrative Technician III, Public Works/Streets
- Temporary Laborer, Utilities/Water Reclamation Facility

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	415	Written Exams	2
Phone	520	Practical Testing/Assessment Center	2
Mail	280	Panel Board Interviews	4
Email	205	Promotion Board	6
Total Subscribers on E-mail Vacancy List	1,779	Oral Interviews	15
Total Visits to City of Norman HR website	3,858	Hiring Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	26	Advertisements Placed	12
Pre-Employment Drug Screens	13	Applications Received	301
Pre-Employment Physicals	11	Job Announcements Emailed	80
Pre-Employment OSBI	13	Job Announcements to CON Depts.	392

TRAINING & DEVELOPMENT

The Computer Training Lab was the site for installation of the GIS website for Planning and Community Development, GIS Division; New World Law Enforcement Records Management System training for the Police Department; and Fire Records Management System training for the Fire Department.

SAFETY

Safety activities during September 2013:

- Held five (5) safety meetings
- Held seven (7) Return to Work meetings

Recordable Injuries – 9

Employee	Nature of the injury	Activity	Prognosis
Fire/Suppression	Strain/Sprain to neck,	Ran into low hanging tree limb	Medical care, returned to work
Parks/WWGC	Contusion to face	Hit by a golf ball while performing maintenance	Medical care, returned to work
Police/Operations	Strain/Sprain to biceps	Defensive Tactics Training	Medical care, limited duty
Police/Operations	Laceration to arm	Fell over a curb	Medical care, returned to work

Police/PSO	Contusion to wrist, shoulder	Failed to stop at a stop sign and collided with a citizen's vehicle	Medical care, recuperating
Utilities/Sanitation	Strain/Sprain to back	Pulling a bag of trash out of a container	Medical care, returned to work
Utilities/Sanitation	Strain/ Sprain to forearm, ergonomic	Repetitive use on truck controls	Medical care, returned to work
Utilities/Sanitation	Broken leg	Failed to follow safety rules, entered area behind packing blade to clear a jam while the truck was running and blade was energized.	Medical care, recuperating
Utilities/Sanitation	Strain/Sprain to ankle	Stepping down from a truck	Medical care, returned to work

Vehicle Collisions-- 2

Division	Description of Collision	Discipline Status
Parks/Park Maintenance	Damaged lift basket on 479 by hitting a tree limb while leaving the job site.	Chargeable
Sanitation/Transfer Station	While merging into the on ramp, the citizen in front of our vehicle slowed to a stop; collided with the citizen	Chargeable

Cumulative number of Vehicle Collisions of the indicated year to date, 2013 is YTD total.					
2013	2012	2011	2010	2009	2008
18	15	18	34	42	42

MONTHLY REPORT - LEGAL DEPARTMENT
September Report
(Submitted October 11, 2013)

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO)

UNITED STATES DISTRICT COURT

Ashton Grove, et al. v. City of Norman, CIV-10-1002 W (K)

Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K)

Reinhardt v. Hopps, et al., CIV-2011-979-D (K, B)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Dunn v. City of Norman, CI-112007 (K, B)

The City's petition for interlocutory appeal has been denied and this case has been remanded back to the district court for further proceedings.

Nees, et. al v. Ashton Grove, L.C., et al., CJ-2006-313 L; DF 106979 (K)

COURT OF CRIMINAL APPEALS – None pending

OTHER COURTS

MBS Surety Agency v. AT&T, Circuit Court of the City of St. Louis, Case No. 1222-CC09746

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (W)

Ashton Grove v. City of Norman, CJ-2012-262-TL (K)

This case was removed to federal court. See Ashton Grove, et al. v. City of Norman, CIV-12-234 W (K) *supra*.

City v. Haddock, CV-2010-357 TS (S, K)

City v. IAFF, CV-2011-48 L; DF - 109447 (P, K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV 2012-748 (W)

City v. Shoun, CV-2013-485 (K)

Decker Center, LLC v. City of Norman, Case No. No. CJ-2013-424 (K, B)

Dunn v. City, CJ-2012-1097 (K)

Easley, Kevin v. City of Norman, CV-2012-346 L (KB)

FOP Lodge 122 v. City of Norman & Gambill, CJ-2005-112 L (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

These two FOP cases are dormant. They remain open until the Court issues a Show Cause Order.

FOP v. City of Norman, CV 2011-876 L

Holloway v. Harris, et al., CJ-2013-566 (K, B)

McCarver, Darius v. City of Norman, CJ-2013-128 (K, B)
Rogers v. City of Norman, CJ 2013-838 L (M)
Stawicki, et al. v. City of Norman, CJ-2011-624 (K)
Young v. City of Norman, CJ 2006-819 BH (K)

B. *Condemnation Proceedings*

Dunn v. City of Norman, CJ-2012-1097 (K) Appealed to the Oklahoma Supreme Court.
See Dunn v. City of Norman, CI-112007 (K, B)
CON v. Christopher Armstrong, CJ-2013-777W (W)
CON v. James & Dorothy Madole-Armstrong, CJ 2013-778W (W)
CON v. III Moore Properties, LTD, CJ 2013-776L (W)
CON v. Wiley & Barbara Madole, CJ 2013-775L (W)
CON v. Tietzort Revocable Trust & Trustees, CJ 2013-777L (W)

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

Arvest v. Jessica Baker, et al., CJ 2012-696
Bank of Oklahoma v. AGLC, et al., CJ-2011-14

D. *Municipal Court Appeals*

E. *Small Claims Court*

City of Norman v. Teresa Steele, SC 2013-2913(S)
Wayne B. Kerr v. City of Norman, SC 2013-3898N (K)
This Small Claims action was filed on September 6, 2013. Mr. Kerr previously filed a Small Claims action in 2012. Both actions are filed as a result of a tort claim denial in 2012. Mr. Kerr failed to appear at the hearing in the action in 2012. A hearing in this action is set for October 23, 2013.

F. *Board of Adjustment Appeals*

LABOR / ADMINISTRATIVE PROCEEDINGS

None.

A. *Grievance & Arbitration Proceedings (B, K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE10-06 – (AFSCME - Contract Labor) Moved to arbitration
AFSCME Grievance FYE13-14 – (Lowman Seniority) Arbitration was held on July 18, 2013. Post-Hearing Briefs have been filed.

FOP Grievance FYE13 – (McKenna - Suspension without pay). Arbitration of this grievance was held on August 1, 2013. Preparation of post-hearing briefs are in process.
FOP Grievance FYE 13 - (Amason – Termination). This grievance has been moved to arbitration and is scheduled for September 18, 2013. The Arbitrator had a conflict and this arbitration will be moved to a later date.

IAFF Grievance FYE11 – (IAFF - Merit Increases) Arbitration was held in abeyance pending a decision in City v. IAFF, CV-2011-48 L; DF - 109447 (P, K).

B. *Public Employees Relations Board (PERB)*

PERB Charge #00425 (FOP/IAFF v. City of Norman) - FYE05 ULP health insurance payroll deduction authorization. (Pu, K)

C. *Equal Employment Opportunity Commission (EEOC)*

D. *Oklahoma Corporation Commission*

MEDIATION PROGRAM

For the month of September, 2013, the Early Settlement Norman Mediation Program accepted 36 new cases, closed 54 cases and conducted 8 mediations.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through September 30, 2013. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
<u>Month</u>	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14	FYE 12	FYE 13	FYE 14
JULY	371	409	478	48	54	30	14	17	16
AUG	501	907	460	36	83	55	15	19	17
SEPT	548	467	450	97	111	40	15	15	14
OCT	567	614		57	75		12	13	
NOV	493	404		27	26		12	14	
DEC	495	352		83	47		9	11	
JAN	582	555		36	77		15	14	
FEB	555	533		58	44		15	11	
MAR	585	673		85	68		12	14	
APR	627	587		62	73		16	16	
MAY	672			84			17		
JUNE	620			48			10		
TOTALS / YTD	6616	5501	1388	721	658	125	162	144	47

WORKERS' COMPENSATION COURT

The total number of pending cases is 36. There was two new case filed in September 2013. Four Court Awards/Settlements were approved by Council. The remaining cases are proceeding in active litigation in the Workers' Compensation Court. The current breakdown of pending Workers'

Compensation cases by work area has been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE14 CASES	FYE13 CASES	FYE12 CASES	FYE11 CASES
City Clerk	Building Maintenance					1
Finance	IT	1		1		
Fire	Administration					3
Fire	Suppression	14	2	11	10	6
Parks/Rec.	Recreation					
Parks/Rec.	Park Maintenance	1	1		1	2
Police	Animal Control					
Police	Patrol	4		3		2
Police	Records					
Police	Administration				2	
Public Works	Street Maintenance	3	1	3		5
Public Works	Traffic Control	1			2	1
Public Works	Vehicle Maintenance					
Public Works	Stormwater	3		2		
Utilities	Line Maintenance	8	1		1	6
Utilities	Sanitation			1	1	4
Utilities	Water/WW Treatment	1				3
Utilities	HCO					
TOTALS		35	5	21	15	33

List of Pending Cases (S)

Amason, Amber v. City of Norman, WCC 2012-12306 K
(Police Patrol, Intestinal)

Andrews, Jimmy v. City of Norman, WCC 2012-00538 L
(PW MWI, Stormwater, right foot burn)

Andrews, Carla v. City of Norman, WCC 2013-03568 X
(Death Claim – Jimmy Andrews)

Awbrey, David v. City of Norman, WCC 2013-10572 Q
(Fire, Lungs/Pulmonary (Denied))

Barton, Marvin L., v. City of Norman, WCC 2012-12945 A
(Utilities, MWI Sewer Line Main., Cardiovascular)

Barton, Marvin L. v. City of Norman, WCC 2013-07113 A
(Utilities, MWI, Sewer Line Main. Binaural Hearing)

Bridgeford, Earl, v. City of Norman, WCC 2010-14361 A
(Utilities Water Treatment, Both Hands)

Burton, Rodney v. City of Norman, WCC 2010-11090 J
(Utilities, Line Maintenance, Back, Body, Depression)

Burton, Rodney v. City of Norman, WCC 2011-06594 Y
(Utilities, Line Maintenance, Head)

Burton, Rodney v. City of Norman, WCC 2011-11026 R
(Utilities, Line Maintenance, Left Shoulder, Body, Depression)

Canary, James M. v. City of Norman, WCC 2011-12030 K
(PW Traffic Control, Left Knee & Ankle)

Cecil, Gary v. City of Norman, WCC 2007-04745 A
(Firefighter, Re-injured Right Knee, Depression)

Crawford, Hugh L. v. City of Norman, WCC 2011-11738 L

(Firefighter, Suppression, Lungs)

Crawford, Hugh L. v. City of Norman, WCC 2011-11741 Q

(Firefighter, Suppression, Spine, Neck, Left Arm)

Crawley, Frank v. City of Norman, WCC 2013-04986 L

(Fire Captain, Left Shoulder)

Curtis, John v. City of Norman, WCC 2013-00527 X

(PW MWI Streets, Right leg/knee)

Deason, Grant W. v. City of Norman, WCC 2012-10668 H

(Firefighter, Spine)

Glover, Harold v. City of Norman, WCC 2010-09518 H

(Fire Captain, Back, Body, Depression)

Hamman, Kenneth v. City of Norman, WCC 2011-05712 Q

(Utilities MWI, Water Line Maintenance, Head)

Hamman, Kenneth v. City of Norman, WCC 2011-06613 L

(Utilities MWI, Water Line Maintenance, R. Shoulder)

Harris, Gregory W. v. City of Norman, WCC 2013-03951 A

(PW, SW, MWI, Right Knee)

Hays, Garrett K. v. City of Norman, WCC 2013-04390 K

(PD, Lumbar Back)

Helm, Mark v. City of Norman, WCC 2007-07137 A

(Firefighter-Suppression, Repetitive Body Trauma, Depression)

Kent, Scott v. City of Norman, WCC 2007-07275 Y

(PW Sewer line maintenance, Hand, Depression)

Kent, Scott v. City of Norman, WCC 2007-07273

REOPEN of this case for additional PPD for change of condition to the worse.

As the City provides continued medical maintenance in this case, it is not considered a new claim. The Court awarded an additional 14% permanent partial disability.

This case will no longer appear on the Monthly Report.

Lauderdale, Glenn v. City of Norman, WCC 2013-05128 J

(Finance, Tech Support, Left Shoulder/Arm)

Qualls, David v. City of Norman, wcc 2013-09919 X

(Fire, Bilateral Ears)

Pack, Robert v. City of Norman, WCC 2013-01562 X

(HEO/Streets/PW, Right Hand)

Settlement was approved by Council on September 24, 2013 and will no longer appear on the Monthly Report.

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13565 J

(Firefighter, Hearing)

Pelfrey, Leonard Don v. City of Norman, WCC 2012-13572 F

(Firefighter, Left shoulder rotator)

Richmond, Eddie H. v. City of Norman, WCC 2013-08821 L

(Parks Supervisor/Parks, Left Thumb)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police Patrol, Respiratory/Circulatory)

Shelton, Allen W. v. City of Norman, WCC 2010-09832 A

(PW Street Maintenance, Reinjury of Left Knee)

Simpson, Jason v. City of Norman, WCC 2013-05574 J
(Police, MPO Officer, Back/Neck/Head)
Smith, Joseph B. v. City of Norman, WCC 2010-03196 F
(Firefighter, Back)
Starkey, W. Brian v. City of Norman, WCC 2012-09890 L
(Firefighter, Left Shoulder)
Younts, Jerry v. City of Norman, WCC 2013-07227 X
(PW/SM/HEO, Lumbar Back)

SPECIAL CLAIMS

The following is a breakdown of the Special Claims activity through September 30, 2013.

<u>DEPARTMENT</u>	<u>FYE 14 Month</u>	<u>FYE 14 To Date</u>	<u>FYE 13</u>	<u>FYE 12</u>	<u>FYE11</u>
Animal Control				2	
City Clerk					
Code Enforcement					
PW-Engineering		2	2		1
Finance (meter covers)					1
Fire			1	2	2
Fleet					
Human Resources	1	1			
Legal				1	
Utilities-Sewer & Line Maintenance	2	4	11	4	21
Parks			2	3	1
Planning					
Police	1	2	9	7	4
Public Works-Traffic	2	4	4	11	
Road & Channel					
Utilities-Sanitation		1	7		1
Streets		2	7	4	7
Utilities		9	3	24	3
Utilities-Waste Water (runoff water)					
Other					7
TOTAL CLAIMS	16	25	46	58	48

<u>CURRENT CLAIM STATUS</u>	<u>FYE 14 To Date</u>	<u>FYE 13</u>	<u>FYE 12</u>	<u>FYE 11</u>
Claims Filed	25	46	58	48
Claims Open and Under Consideration	13	8	2	1
Claims Not Accepted Under Statute/Other	1	0	0	8
Claims Paid Administratively	5	12	22	14
Claims Paid Through Council Approval	0	10	12	5
Claims Resulting in a Lawsuit for FY13	0	1	1	0

Claims Barred by Statute (No Further Action Allowed)	0	7	20	18
Claims in Denied Status (Still Subject to Lawsuit)	6	8	1	1

UNIVERSITY NORTH PARK TIF

Council approved a contract with CGC for Legacy Park construction in January. Construction on the Park is ongoing and is expected to be completed next Summer. Staff continues to work closely with NEDC to finalize the purchase of an additional 30 acres in University North Park for economic development.

MUNICIPAL COURT 7

**MUNICIPAL COURT
MONTHLY REPORT
SEPTEMBER - FY '14**

CASES FILED

	<u>SEPTEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	1,098		3,423	1,157		4,387
Non-Traffic	364		1,055	318		1,049
SUB TOTAL	1,462		4,478	1,475		5,436
Parking	1,262		2,581	652		1,917
GRAND TOTAL	2,724		7,059	2,127		7,353

CASES DISPOSED

	<u>SEPTEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	1,073		3,253	1,269		4,344
Non-Traffic	329		973	335		1,036
SUB TOTAL	1,402		4,226	1,604		5,380
Parking	951		2,122	397		1,299
GRAND TOTAL	2,353		6,348	2,001		6,679

REVENUE

	<u>SEPTEMBER</u>	<u>FY14</u>	<u>Y-T-D</u>	<u>SEPTEMBER</u>	<u>FY13</u>	<u>Y-T-D</u>
Traffic	117,078		312,573	120,122		382,767
Non-Traffic	49,407		147,757	45,522		161,515
SUB TOTAL	166,485		460,330	165,644		544,282
Parking	19,155		50,220	11,649		36,094
GRAND TOTAL	185,640		510,550	177,293		580,376

Juvenile Community Service Program

In September, 2013, juveniles provided 168 hours of community service worked through our Juvenile Community Service Program to various local, non-profit agencies. Of these hours, 85 hours valued at \$616.25, if paid at minimum wage, were devoted to City of Norman parks and other projects.

**SEPTEMBER 2013
PARK PLANNING DIVISION
MONTHLY REPORT**

Park Planning Activities for the month included:

Legacy Trail South Extension:

Staff continued working with the contractor and the resident engineer for the project to continue the work on Asp Avenue, Duffy Street, and Jenkins Avenue. The contractor completed the sidewalk and curb & gutter on Duffy between Asp and Jenkins. Crews also laid sod on Asp Street. Work will continue towards completion next month along Duffy between Debar and Jenkins; including the installation of the remaining pedestrian light poles, striping and signage and the installation of sod in the areas where work has occurred. Final tree planting will occur once the weather is conducive to such activity.

Reaves Park Softball Building:

The project received a final building and fire marshal inspection; and the concession contractor began moving their equipment into the new space to prepare for the fall softball league at the park. A Council agenda item to close the project is being prepared for October.

Westwood Tennis:

Staff received proposals for the tennis court overlay work, and selected a low bidder. Work will be completed during October to avoid low temperatures that would delay installation. Also, a contractor was hired to fix drainage issues around the courts to solve flooding and sediment issues in one part of the lower courts.

Little Axe Park:

Staff received proposals for the concession/restroom building replacement project. Once proposals are evaluated, contracts and bonds will be executed and prepared for City Council to approve, so work can be done this winter on that project. A demolition contractor is also being hired to tear down the old building as soon as the construction contract has been awarded.

Brookhaven Creek Project:

Staff met with the city's storm water engineer, representatives from the Oklahoma Conservation Commission (OCC) and the landscape contractor on the Brookhaven Creek improvement project from Rock Creek Park through Prairie Creek Park and down to William Morgan Park. A plan is being proposed for final tree replacement along the creek area and through these parks this fall. Also, staff met at these parks with other members of the OCC to choose the location for the interpretive signage that will be provided and installed by the OCC in each park that will help educate the public on the environmental benefits of the project.

Saxon Park:

Staff worked with the Park Maintenance Division to do final clearing, grading and other prep work on the cross country trail in the park. A crushed granite surface will be installed by a contractor along the trail, along with the building of the park entry road and first parking area, as shown in the phase I development. In preparation for the phase two plan to install a fitness trail staff is planning the initial clearing of the area south of the park entry road and parking. Staff received preliminary notification that the Recreational Trails Grant for that project will be funded this year, which will provide another \$160,000 towards the fitness trail.

Eastridge Park:

Staff monitored the contractor as they finished installing the shade structure over the play equipment in the park. That addition to the park, as well as the new drinking fountain in the park were funded through a Tobacco Settlement Endowment Trust grant the city received in partnership with Norman Regional Health System in an effort to encourage healthy living and outdoor activity for Norman's citizens.

McGeorge Park:

Staff coordinated with the park maintenance division to remove the old play equipment in the floodway along the WPA channel in the park, now that the new play equipment and padded turf surfacing have been installed on higher ground in the park. The area where the old equipment stood will be final graded and have sod installed next month, and the new park furniture will be added to the park as a final part of that park's upgrade which has been funded through the CDBG Division neighborhood plan projects.

Sooner Theatre:

Staff hired a contractor to install the new interior finishes to the upper faux box seats in the theatre. Their work will be installed over the next month, along with the remainder of the interior lighting upgrades in the theatre.

**SEPTEMBER 2013
RECREATION DIVISION
MONTHLY REPORT**

Senior Citizens Center: There were two rentals at the facility this month with 360 people participating. There were 877 seniors participating in activities at the center this month which included Cardio Plus, Western Line Dance, Bridge, Friday Writers, Ceramics, Dominoes and Zumba. There were 535 seniors who participated in the Congregate Meal Site this month. The center will host a Halloween party, the monthly birthday party and a potluck luncheon in October.

Little Axe Community Center: There was one facility rental for the month with 30 in attendance. The Pioneer Library Service Statistics Report there were 211 units of service provided through the Information Station. The Head Start program is still accepting applications and currently has 10 children enrolled. The food distribution for the month of September resulted in 362 individuals being served. The Zumba class met on Tuesdays and Thursdays. The new dance classes started September 16th with 11 currently enrolled.

12th Avenue Recreation Center: There were four rentals at the center this month with 424 in attendance. Registration for the Adult Basketball Leagues has ended with approximately 100 players participating on 13 teams. League games will be held on Tuesday and Thursday evenings. The afterschool program for children from Eisenhower Elementary School averaged 34 children this month. Open Gym continues at the center on Monday - Friday afternoons and Monday, Tuesday and Thursday evenings. There were 422 participants in Open Gym this month.

Irving Recreation Center: There were 2 rentals at the facility this month with 50 in attendance. Enrollment for Tippi Toes and Flamenco Dance has seen a slight increase and both continue to do well. New classes this month include Lego Robotics and Boom, Fizzle, Pop a science class. The Lego Robotics theme was building rides that are found at amusement parks and the science kids experimented with homemade volcanoes. This month's Kids in the Kitchen class made 'ants on a log' and 'dirt worms'. The center is taking registration for the Fall Break Camp to be held October 9th - 11th. The cost is \$25 per day per child.

Whittier Recreation Center: This month there were 1753 citizens who participated in the open gym sessions at the center. There are currently 30 children enrolled in the after school program. Enrollment for the Fall Junior Jammer Basketball season concluded with 500 children enrolled on 67 teams. The league will begin on October 17th and run through December 10th. Games will be played at Whittier, Irving and Harvest Church. New gym floors were installed this month. Whittier Middle School uses the facility daily for their gym classes.

FACILITY ATTENDANCE:

	MONTH	YEAR TO DATE
Senior Citizens Center (includes congregate meals)	1,812	5,787
Little Axe Community Center	1,262	3,748
12th Avenue Recreation Center	1,827	5,821
Irving Recreation Center	662	2,460
Whittier Recreation Center	2,404	19,952
Reaves Center	300	900
Tennis Center	3,239	14,342

September 2013 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine maintenance including trash removal, mowing, trimming, flower bed and median maintenance. Crews prepared ball fields at Griffin Park for the Fall Baseball and Softball season.

SAFETY REPORT	FYE-14MTD	FYE-14YTD		FYE-13MTD	FYE-13YTD
On-The-Job Injuries	0	1		0	5
Vehicle Accidents	2	2		0	0
Employee responsible	2	2		0	0
ROUTINE ACTIVITIES	Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE		Total Man Hours MONTH-TO-DATE	YEAR-TO-DATE
Mowing	503.25	1266.75		222.00	441.50
Trim Mowing	1260.00	4412.00		1013.00	2905.00
Chemical Spraying	89.00	247.50		166.00	317.00
Fertilization	0.00	0.00		0.00	0.00
Tree Planting	8.00	8.00		0.00	25.50
Tree & Stump Removal	42.00	190.00		271.50	697.50
Tree Trimming/Limb Pick-Up	169.00	452.50		4.25	136.25
Restroom/Trash Maintenance	285.50	1055.00		318.50	1026.50
Play Equipment Maintenance	78.00	233.50		163.00	542.50
Sprinkler Maintenance	78.00	236.00		239.50	1238.75
Watering	0.00	30.00		59.00	433.00
Grounds/Building Maintenance	89.00	141.50		10.00	21.00
Painting	0.00	0.00		0.00	0.00
Planning Design	0.00	0.00		0.00	0.00
Park Development	37.00	37.00		6.00	14.00
Special Projects	157.50	393.50		163.25	1241.50
Nursery Maintenance	24.00	24.00		0.00	0.00
Flower/Shrub Bed Maintenance	104.00	252.50		37.00	181.00
Seeding/Sodding	0.00	0.00		0.00	0.00
Ballfield Maintenance/Marking	0.00	37.00		0.00	0.00
Fence Repairs	0.00	0.00		0.00	40.00
Equipment Repairs/Maintenance	186.00	741.75		217.00	588.25
Material Pick-Up	18.50	57.75		6.50	25.00
Miscellaneous	37.00	381.00		61.50	311.00
Shop Time	12.00	63.00		16.00	77.00
Snow/Ice Removal	0.00	0.00		0.00	0.00
Christmas Lights	0.00	0.00		0.00	0.00
Close to Home Fishing	0.00	0.00		0.00	0.00
Forestry	0.00	0.00		0.00	2.00
Graffiti Clean-Up	0.00	0.00		0.00	1.00

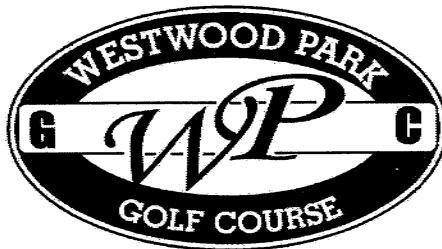
SEPTEMBER 2013
COMMUNITY SERVICE PROGRAM
MONTHLY REPORT

This program provides offenders opportunities to complete their court ordered community service hours in a supervised environment.

	Municipal Court				Outside Agency				Total			
	Clients		Hours		Clients		Hours		Clients		Hours	
	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D	Month	Y-T-D
Animal Control		4		204.00		2		33.00		6		237.00
Building Maintenance												
City Clerk												
City Controller												
Compost Facility												
Code Enforcement												
Fleet Management												
Finance												
Firehouse Art Center												
Legal												
Municipal Court												
Park Maintenance												
Personnel												
Police												
Recreation												
Sanitation												
Sewer & Water												
Westwood Golf												
Westwood Pool												
Print Shop												
Public Works												
Payroll												
Engineering												
Hourly Wage Value			\$7.25				\$7.25				\$7.25	
Value of hours Month			0				0				0	
Value of hours Y-T-D			\$1,479.00				\$239.25				\$1,718.25	

*clients and hours are counted in month in which total service hours are completed

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 8A



SEPTEMBER 2013

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	SEPTEMBER FY'14	SEPTEMBER FY'13
Regular Green Fees	696	785
Senior Green Fees	232	200
Junior Fees	83	148
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	377	275
Employee Comp Rounds	229	208
Golf Passport Rounds	1	0
9-Hole Green Fee	122	113
2:00 Fees	89	88
4:00 Fees	210	203
6:00 Fees	62	53
PGA Comp Rounds	1	2
*Rainchecks	19	10
Misc Promo Fees (birthday fees, players cards, OU student fees, Military, player pass)	934	762
Green Fee Adjustments (fee difference on rainchecks)	7	4
Total Rounds (*not included in total round count)	3043	2851
% change from FY '13	6.73%	
Range Tokens	2952	3067
% change from FY '13	-3.75%	
18 - Hole Carts	153	146
9 - Hole Carts	1168	59
½ / 18 - Hole Carts	78	1203
½ / 9 - Hole Carts	309	244
Total Carts	1708	1652
% change from FY '13	3.39%	
18 - Hole Trail Fees	3	1
9 - Hole Trail Fees	0	1
18 - Hole Senior Trail Fees	5	1
9 - Hole Senior Trail Fees	0	1
Total Trail Fees	8	4
% change from FY '13	100.00%	
TOTAL REVENUE	\$82,708.92	\$79,947.56
% change from FY '13	3.45%	

SEPTEMBER 2013
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2014	FY 2014	FY 2013	FY 2013
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FY 2014	FY 2014	FY 2013	FY 2013
	MTD	YTD	MTD	YTD
Green Fees	\$47,491.16	\$186,940.37	\$43,500.84	\$178,279.33
Driving Range	\$9,891.42	\$38,124.02	\$10,288.74	\$34,797.92
Cart Rental	\$28,153.18	\$111,086.49	\$25,217.17	\$98,347.20
Restaurant	\$1,402.50	\$4,290.37	\$887.83	\$2,791.68
Insufficient Check Charge	\$0.00	\$0.00	\$25.00	\$100.00
Interest Earnings	-\$4,229.34	-\$4,117.65	\$27.98	\$123.68
Golf Cart Advertisement	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL INCOME	\$82,708.92	\$336,323.60	\$79,947.56	\$314,439.81
Expenditures	\$94,482.97	\$310,073.61	\$84,757.58	\$280,916.37
Income vs Expenditures	(\$11,774.05)	\$26,249.99	(\$4,810.02)	\$33,523.44
Rounds of Golf	3043	11806	2841	11188

Dry conditions return to Westwood this month. Handwatering of greens, supplemental watering of manual irrigation areas, and watering of recently planted trees with two watering trailers, continue. Additionally, increased use of irrigation equipment results in increased maintenance and repair. Several leaks, along with some electronic, and some software issues made it a challenging month for irrigation maintenance.

Routine September maintenance practices include:

Daily greensmowing, cup changing (putting green hole relocation), handwatering of putting green dry spots, trash pick up, restroom maintenance, as well as manual valve irrigation of 10 acres. Additionally we rake sand bunkers daily.

Weekly, we mow tees, fairways and aprons two times. Roughs are mowed once weekly. Buffer zones around water features are mowed once a week. Peripheral areas are mowed as needed.

September is an active month for agronomic practices. Aerification of the putting greens is a very labor intensive practice which sees 1/2 inch holes on 2 inch centers punched on 3 acres of putting greens, with 75 tons of golf course sand evenly spread over those 3 acres. Plugs or cores, are used for erosion control throughout the course. This is a three day process that requires all hands. 2 applications of fertilizer were made to the greens this month. A fungicide and insecticide application was made to the greens. An application of a wetting agent was also added to the greens. A soil amendment was added to help correct a pH that is tending to be high. All mowers were raised in order to provide more protection from the cold. Preemergent herbicide was applied to tees, greens and collars.

Seven teeing areas were selected for overseeding. These tees, totaling about 1/2 acre, were lost in the past to winterkill. Ryegrass is being planted in order to survive the cold months. We aerify, compost, seed, topdress and then drag each plot. By months end seedlings are up and thriving. The back of #10 tee was reworked to help level the surface.

SEPTEMBER 2013
WESTWOOD POOL
MONTHLY REPORT

Westwood Pool closed for the season August 18th.

FINANCIAL INFORMATION

	FY2014 MTD	FY2014 YTD	FY2013 MTD	FY2013 YTD
Admission Fees	\$1,167.00	\$41,015.90	\$424.00	\$50,277.25
Waterslide Fees	\$252.00	\$8,568.50	(\$400.00)	\$12,014.00
Swim Lesson Fees	\$0.00	\$5,960.50	\$0.00	\$4,578.00
Pool/Slide Rental	\$2,400.00	\$6,200.00	\$0.00	\$10,800.00
Locker Fees	\$0.00	\$41.00	\$0.00	\$19.50
Concessions	\$0.00	\$2,580.00	\$0.00	\$2,580.00
TOTAL INCOME	\$3,819.00	\$64,365.90	\$24.00	\$80,268.75
Expenditures	\$15,216.34	\$112,860.82	\$5,832.13	\$107,542.24
Income verses Expenditures	(\$11,397.34)	(\$48,494.92)	(\$5,808.13)	(\$27,273.49)

ATTENDANCE INFORMATION

	FY 2013 Month to Date	FY 2013 Season to Date (May-Aug 13)	FY 2012 Month to Date	FY 2012 Season to Date (May-Aug 12)
a. swim tags	0	4827	0	5246
b. pool admission	0	13680	0	15749
c. slide admission- (not inc. in total)	0	7589	0	9341
d. group admission	0	3108	0	2764
e. noon admission	0	56	0	89
f. evening admission	0	2118	0	2778
g. evening tags	0	994	0	1732
TOTAL ATTENDANCE	0	24783	0	28358

PLANNING AND COMMUNITY DEVELOPMENT 9

PLANNING DEPARTMENT ACTIVITY
September 2013

ADMINISTRATIVE DIVISION

Greenbelt Commission

There were two Greenbelt Enhancement Statements submitted for the September 16, 2013 meeting. GBC 13-26, Sooner Mobile Home Redevelopment, LLC (commercial and apartments at 2601 South Classen Boulevard) was for a land use plan amendment and a preliminary plat. GBC 13-27, Gene Lavastida (garage apartment at 1412 George Avenue) was for a land use plan amendment. The next meeting is scheduled on October 21, 2013.

Miscellaneous

	2012 Sept	Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Walk-Ins	71	75	72	70	72	97	96	99	63	65	63	47	80
Email Contacts	307	325	287	260	264	238	291	290	324	360	291	297	301
Lot Line Adjustments	4	2	3	4	4	4	3	0	1	2	0	2	4
Landscape Maint. & Replacement Bonds	1	2	1	4	6	4	3	2	1	0	5	7	2
Board of Adjustment Variance Appl.	1	2	2	0	3	4	1	1	0	0	1	5	1
Legal Notices Sent	11	50	19	0	96	107	13	16	0	0	40	115	35
Planning Commission Applications Rec'd	2	4	5	2	2	2	3	3	9	3	1	4	5
Legal Notices Sent	36	36	36	20	20	45	59	18	229	56	34	103	227
Pre-Development Meeting Appl. Rec'd	1	5	2	2	2	2	2	6	2	4	2	4	3
Notices Sent	86	203	31	281	27	43	44	276	142	296	97	191	116

CURRENT PLANNING DIVISION**Planning Commission – number of applications received**

	2012 Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Ordinance Amendments	1	1		2	3						1	
NORMAN 2025 Land Use Plan Amendments	1	1		1		2		4	2		1	
Rezoning Requests	2	2		1	2	3	1	5	2	1	1	
Utility Easement/Road Closures	1	2	2	2			2	2	1	1	2	
Preliminary Plats	4	2		1	1	4		3			3	
Final Plats	6	3	3	1	3	7	4	--	--	--	--	--
Rural Certificates of Survey	1	1	1			1		2				
Short Form Plats		1					1					
Site Plan Amendments												
Certificate of Plat Correction												

During September, two applications for concurrent Pre-Development and Planning Commission review were received.

During September, submittals for the October 10, 2013 Planning Commission meeting included one project which included an amendment to a PUD and preliminary plat; one Special Use for a Mixed Building; one project which included a Norman 2025 Land Use Plan amendment, rezoning, utility easement closure and preliminary plat; and one project which included a Norman 2025 Land Use Plan amendment and rezoning.

The Planning Commission met in Regular Session on September 12 and approved two preliminary plats, one utility easement closure; one right-of-way closure; one project with a NORMAN 2025 amendment, rezoning, and preliminary plat; and one amendment to the Zoning Code. One set of minutes was prepared for the Planning Commission Regular Meeting.

During the month of September, twenty-two commercial building applications were submitted for review. Of those applications submitted, Current Planning Staff reviewed and approved fourteen.

Board of Adjustment

The Board of Adjustment met on September 25 to consider one variance application which was denied. The next meeting is scheduled for October 23, 2013.

GEOGRAPHICAL INFORMATION SYSTEM (GIS) DIVISION

Staff attended the 16th Annual South Central Arc User Group Meeting on September 24th at the Moore Norman Technology Center. Staff gave a presentation about our recent Cityworks upgrade and displayed a poster about implementation of ArcGIS server and development of internal web mapping applications.

Development of internal web services to allow users to access GIS data continued in September. Internal users are starting to test some of the web applications for zoning and the land use plan. Work continued on the locally hosted external website that can support larger datasets such as zoning, which has several thousand features. The external website will be deployed on October 10, 2013.

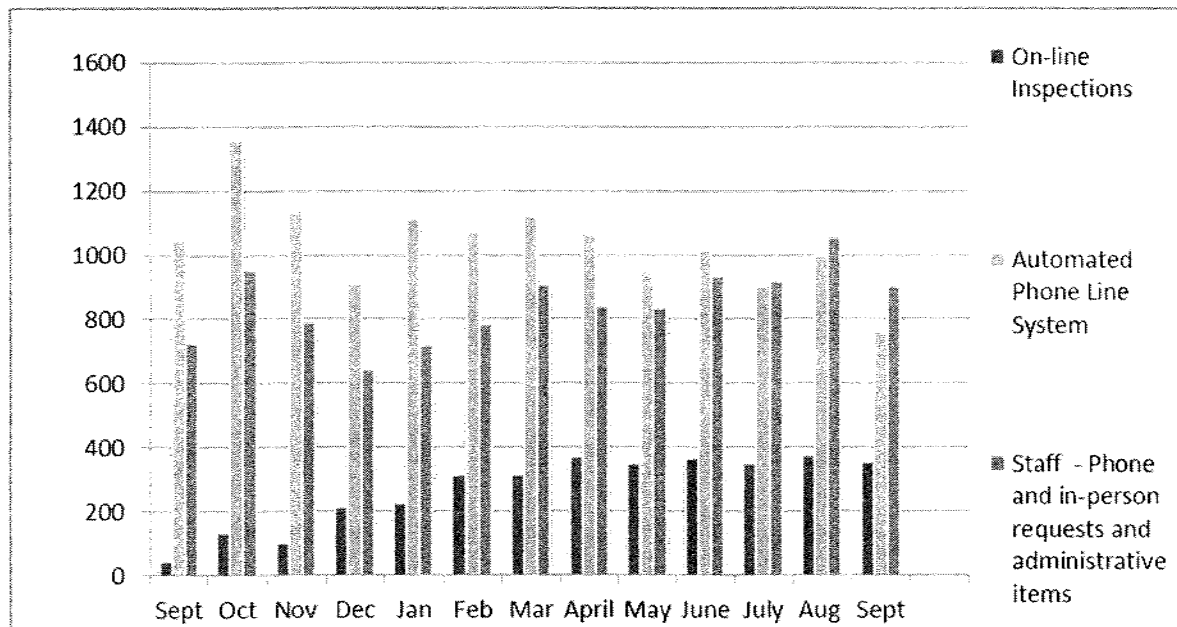
In addition to the daily activities of updating the GIS database layers, which include zoning, parcels, and utilities, GIS staff filled 78 requests for service that resulted in the production of 83 mapping products and reports. The GIS division did work for 9 of the City's Departments during the month of September, as well as providing information for and staffing of City Council and Planning Commission Meetings.

DEVELOPMENT SERVICES DIVISION

On-line Inspection Services

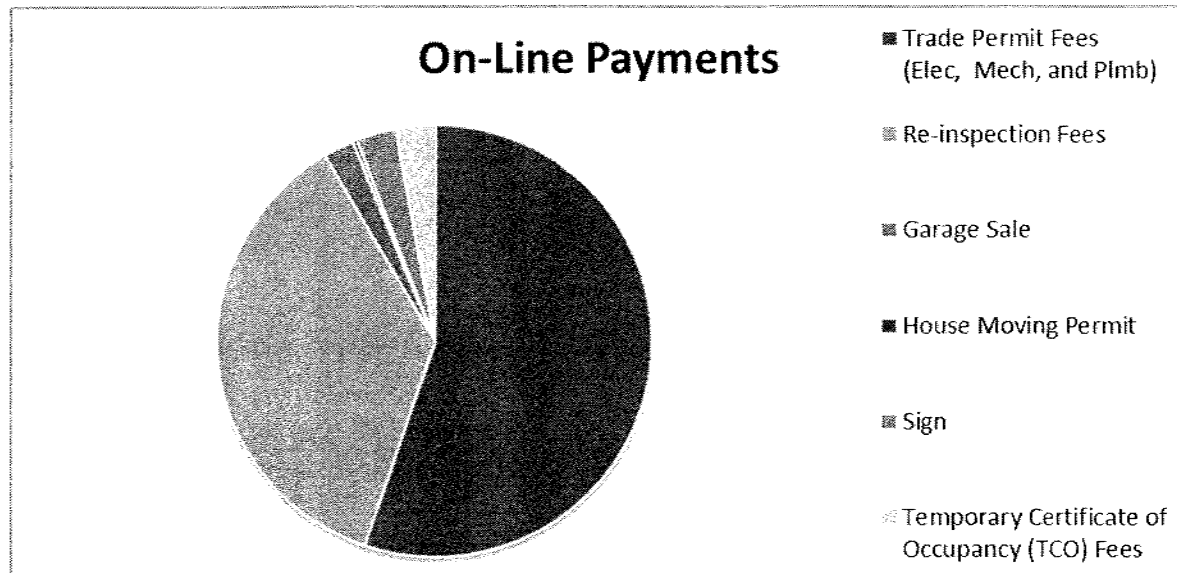
Inspection Requests

Since its implementation on September 5, 2012, 3,519 inspection requests have been made on-line; this includes 353 inspection requests in September. The graph below indicates the inspection requests received on-line, through the automated phone line system and the permit staff. The staff also schedules inspections for administrative items that are included in the report.



On-line Payments

To date 304 payments have been made on-line totaling \$15,531.00. This includes 38 payments in September totaling \$1,982.50.



Mobile Field Inspection

The Building Inspectors received training on the Mobile Field Inspection (MFI) System from Selectron Technologies Inc. trainer Ryan Reams from Portland Oregon on March 28, 2013. On June 1, 2013 the Mobile Field Inspection Module went "live" for all inspections.

The Mobile Field Inspection System works in conjunction with SunGard Public Sector, Building Permits (BP) database allowing near "real time" inspection result entry by the Building Inspectors therefore allowing the Building Contractor's, Trade Contractor's and others with an active permit the opportunity to obtain inspection results almost immediately. The inspection results may be viewed on-line or through the Automated Phone Line System.

The Building Inspectors have been equipped with laptops and printers for use in the field. Additionally, laptop mounts have been installed in the Inspector's vehicles assisting them with data entry and ensuring safety by keeping the laptops secure. The printers allow the Inspectors to print the "Inspection Record" on-site upon completion of the inspection.

1,361 inspection results were entered using the Mobile Field Inspection (MFI) System in September. These inspection results were available on-line and through the Automated Phone Line System almost immediately as the inspections were conducted throughout the workday beginning as early as 8:15AM. Inspection Records were printed on-site as needed; 21 photos of specific inspection conditions were taken and attached to the permanent inspection record using the MFI technology in the field.

	September 2-6	September 9-13	September 16-20	September 23-27	September 30
MFI Inspection Results	300	361	331	302	67
Photo Attachments	18	1	0	0	2

Storm Shelter Permits

160 storm shelter permits were issued in September. 23 storm shelter permits were issued in September of 2012. In an effort to provide the best customer service to homeowners, staff is scheduling and coordinating the storm shelter inspections, particularly the storm shelters inside the garage that require the homeowner to be on-site for the inspection.

September 2-6	September 9-13	September 16-20	September 23-27	September 30
21	45	45	39	10

Building Inspectors Training

The Building Inspectors and Permit Manager attended CEU Training offered by the Southwest Construction Codes Council during September. The training was held in Del City at the Oklahoma County Western Music Hall of Fame. The training covered four categories as outlined below. It provided 6 hours of Continuing Education Units for each class attended which are required to maintain the Inspector's licenses. Building Inspector Denis Mantooth instructed the Mechanical Code Class on Thursday, September 26th.

DATE	TRAINING CATEGORY	TOPIC
Thursday, September 5	BUILDING	Wall bracing and tornado bracing by Simpson Strong Tie
Thursday, September 12	PLUMBING	2009 International Plumbing Code Update by Bill Jackson
Thursday, September 19	ELECTRIC	2011 National Electric Code Update by Gerald Wiedemann
Thursday, September 26	MECHANICAL	2009 International Mechanical Code Update by Denis Mantooth

Construction Activity

The value of all construction activity permitted in SEPTEMBER of 2013 totaled \$14,622,079, higher than \$12,401,098 for the same month last year. A total of 273 permits were issued in SEPTEMBER of 2013 compared to 113 in SEPTEMBER of 2012. The number of permits is higher primarily because of storm shelters permitted in SEPTEMBER 2013. The higher value in SEPTEMBER 2013 is primarily due to the higher value of the residential permits, somewhat offset by the lower value of commercial permits, in comparison to those same permit types in SEPTEMBER 2012.

Total new residential permitting activity in SEPTEMBER 2013 was 49 permits valued at \$10,229,060 compared to 35 permits valued at \$6,141,900 in SEPTEMBER 2012. New single-family detached residential construction in SEPTEMBER 2013 represented all 39 new homes with an average value of \$236,748, compared with 35 new homes in SEPTEMBER 2012 with an average value of \$175,483. There were no single family attached permits issued SEPTEMBER of either year. There were 2 new mobile homes valued at \$111,000 permitted in SEPTEMBER 2013 compared to none in SEPTEMBER 2012. There were 8 new duplexes valued at \$884,880 permitted in SEPTEMBER 2013 compared to none in SEPTEMBER 2012. There were no new multi-family permits in SEPTEMBER 2013 or in SEPTEMBER 2012.

Residential addition/alterations, storm shelters, swimming pools, storage buildings and other miscellaneous residential permits in SEPTEMBER 2013 numbered 214 and were valued at \$3,870,819 compared to 56 permits valued at \$902,742 for SEPTEMBER 2012. The average value in SEPTEMBER 2013 was \$18,088 compared to \$16,120 in SEPTEMBER 2012. The total number of permits was higher in SEPTEMBER 2013 because of a significantly higher number of storm shelters. There were 160 storm shelters permitted in SEPTEMBER 2013 valued at \$541,879 compared to only 23 permitted in SEPTEMBER 2012 valued at \$76,610. The value is also higher in SEPTEMBER 2013 because of 5 apartment fire repairs valued at \$2,041,131.

New commercial construction permits in SEPTEMBER of 2013 totaled 1 with a value of \$15,000 compared to 9 permits valued at \$3,743,456 for SEPTEMBER 2012. In SEPTEMBER 2012 permits included 7 projects each larger than \$100,000 with a total value of \$3,713,456.

Commercial Addition/Alteration permits in SEPTEMBER of 2013 totaled 10 with a value of \$507,200 compared to 13 permits valued at \$1,613,000 for SEPTEMBER 2012. The difference in number of permits is insignificant. The lower value in SEPTEMBER 2013 is primarily due to 4 projects each greater than \$200,000 with a total value of \$1,127,500 issued in SEPTEMBER 2012.

Construction Activity Summary for September 2013

Permit Type	No. of Permits		No. of Units		Const. Value	Average Value
New Residential (sing fam, mob homes, dupl)		49		49	\$ 10,229,060	\$ 208,756
New Multi-Family		0		0	\$ -	\$ -
New Non-Residential		1		N/A	\$ 15,000	\$ 15,000
Add/Alter Residential (All)		214		N/A	\$ 3,870,819	\$ 18,088
Add/Alter Non-Residential		9		N/A	\$ 507,200	\$ 56,356
Total Construction Permits/Value		273		49	\$ 14,622,079	
Detailed Permit Activity	Calendar Year 2013		Calendar Year 2012		2012	
Residential Activity	September	YTD	September	YTD	Total Year	
Single Family Permits	39	318	35	314	414	
Total Construction Value	\$ 9,233,180	\$ 67,017,123	\$ 6,141,900	\$ 50,792,354	\$ 74,416,561	
Avg Construction Value	\$ 236,748	\$ 210,746	\$ 175,483	\$ 161,759	\$ 179,750	
Single Family Attached Permits	0	0	0	0	0	
Total Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
Avg Construction Value	\$ -	\$ -	\$ -	\$ -	\$ -	
New Mobile Home Permits	2	4	0	7	10	
Total Construction Value	\$ 111,000	\$ 215,900	\$ -	\$ 336,500	\$ 394,639	
Duplex Permits	8	14	0	8	10	
Number of Units	8	14	0	8	10	
Total Construction Value	\$ 884,880	\$ 1,666,435	\$ -	\$ 770,000	\$ 910,000	
Avg Construction Value per Unit	\$ 110,610	\$ 119,031	\$ -	\$ 96,250	\$ 91,000	
Multi-Family Permits	0	1	0	45	59	
Number of Units	0	4	0	700	930	
Total Construction Value	\$ -	\$ 200,000	\$ -	\$ 25,475,736	\$ 35,469,387	
Avg Construction Value per Unit	\$ -	\$ 50,000	\$ -	\$ 36,394	\$ 38,139	
New Residential Units	49	340	35	1029	1364	
New Residential Value	\$ 10,229,060	\$ 69,099,458	\$ 6,141,900	\$ 77,374,590	\$ 111,190,587	
Residential Demo Permits	1	40	2	26	36	
Residential Demo Units	-1	-33	-1	-17	-25	
Net Residential Units	48	307	34	1012	1339	
Addition/Alteration Permits**	26	162	15	158	214	
Other Permits***	188	1399	41	41	835	
Total Construction Value****	\$ 3,870,819	\$ 19,223,483	\$ 902,742	\$ 12,405,231	\$ 16,276,181	
Avg Construction Value	\$ 18,088	\$ 12,315	\$ 16,120	\$ 62,338	\$ 15,516	
Residential Permits	263	1898	91	573	1542	
Residential Value	\$ 14,099,879	\$ 88,322,941	\$ 7,044,642	\$ 89,779,821	\$ 127,466,768	
Commercial Activity	September	YTD	September	YTD	Total Year	
Commercial Permits	1	64	9	79	99	
Total Construction Value	\$ 15,000	\$ 45,670,025	\$ 3,743,456	\$ 50,293,212	\$ 61,707,892	
Avg Construction Value	\$ 15,000	\$ 713,594	\$ 415,940	\$ 636,622.94	\$ 623,312	
Addition/Alteration Permits	9	97	13	112	135	
Total Construction Value	\$ 507,200	\$ 21,381,052	\$ 1,613,000	\$ 17,017,991	\$ 23,805,491	
Avg Construction Value	\$ 56,356	\$ 220,423	\$ 124,077	\$ 151,946	\$ 176,337	
Non-Residential Value	522,200	67,051,077	5,356,456	67,311,203	85,513,383	
Non-Residential Permits	10	161	22	191	234	
Total Construction Value	\$ 14,622,079	\$ 155,374,018	\$ 12,401,098	\$ 157,091,024	\$ 212,980,151	
Total Construction Permits	273	2059	113	764	1776	
Other Permits	September	YTD	September	YTD	Total Year	
Electrical Permits	114	999	81	1037	1327	
Heat/Air/Refrigeration Permits	101	1191	95	1212	1587	
Plumbing & Gas Permits	114	1133	115	1236	1658	
Foundation Permits	2	30	1	9	11	
Temp Tents/Construction Trailers	2	22	1	30	34	
Demo Permits (Residential)	1	40	2	25	35	
Demo Permits (Commercial)	1	12	3	17	23	
House Moving Permits	5	37	5	32	41	
Sign Permits	14	253	15	196	254	
Water Well Permits	0	24	3	26	33	
Garage Sale Permits	170	1689	203	1751	2136	
Swimming Pool Permits	3	57	3	49	60	
Storage Building Permits	10	91	9	94	121	
Carports	3	11	1	7	12	
Storm Shelter Permits	160	1162	23	448	532	
Residential Paving	12	78	5	85	110	
Additional Division Activity	September	YTD	September	YTD	Total Year	
Miscellaneous/PODS/ROLOFS	3	84	4	111	150	
Lot Line Adjustments	4	15	3	11	18	
Certificates of Occupancy	176	1235	76	916	1221	
All Field Inspections	2037	20007	1875	19215	25440	

**Count includes: Add/Alt, Fire Rpr, Reprmt
Mobile Homes & Multi-family Add/Alt.

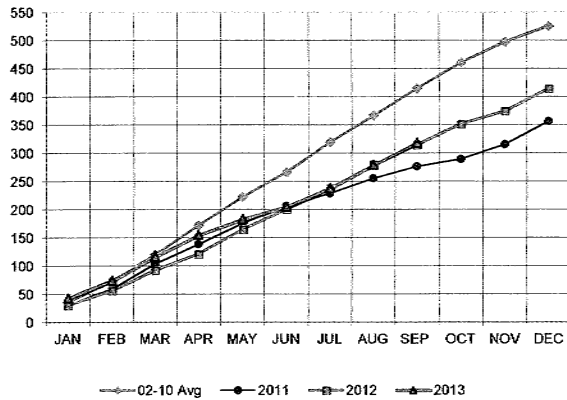
***Count includes: Pools, Storage Bldgs,
Carports, Residential Paving, Storm Shelters.

****Total Construction Value includes these
permits listed above.

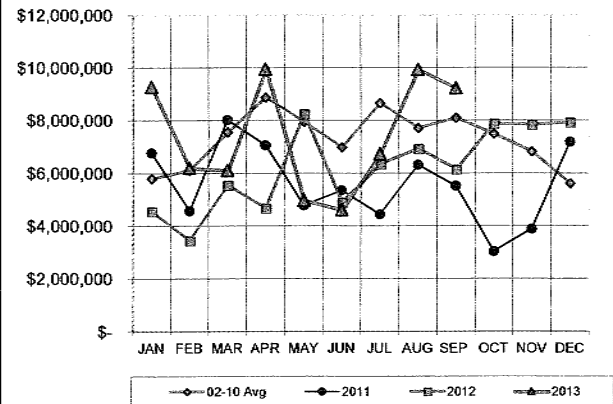
****Total Construction Value
includes permit types listed to
the left.

SEPTEMBER 2013 CONSTRUCTION REPORT

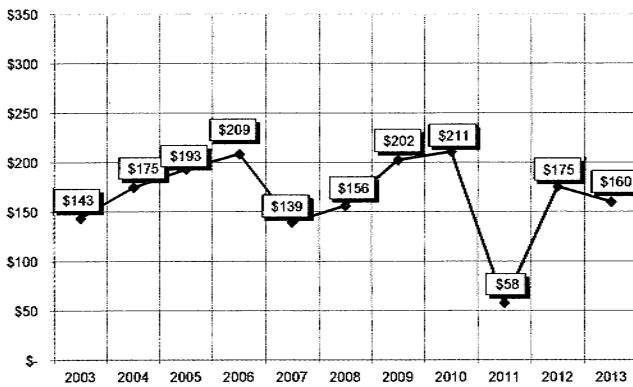
1 Single Family: Monthly Comparison of 2011, 2012 and 2013 Total Number of Permits Issued YTD Compared to Monthly Average of Number of Permits Issued YTD 2002-2010



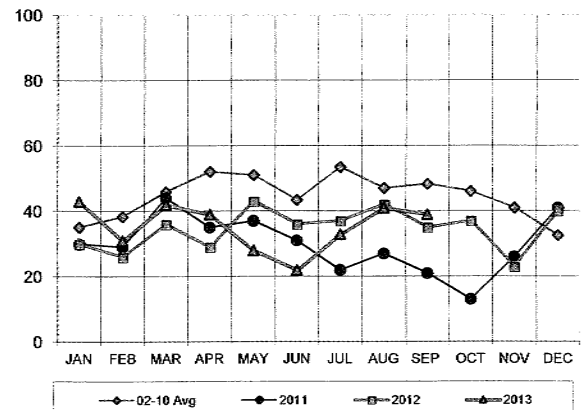
2 Single Family: Monthly Comparison of 2011, 2012 and 2013 Dollar Value in September compared to a 2002-2010 Average Dollar Value



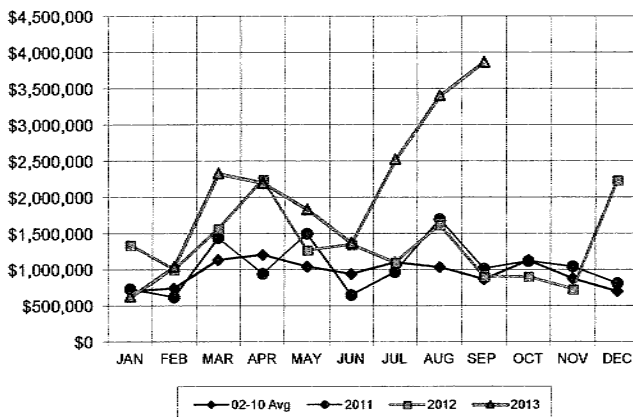
3 Average Dollar Value of New Single Family Homes in September from 2003 through 2013



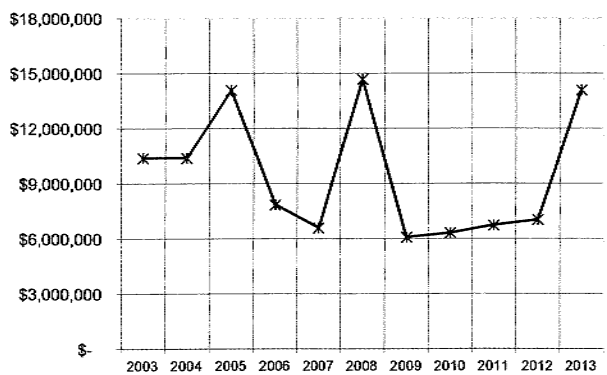
4 Number of New Single Family Permits Issued in September 2011, 2012 and 2013 Compared to Average Number Issued in September 2002-2010



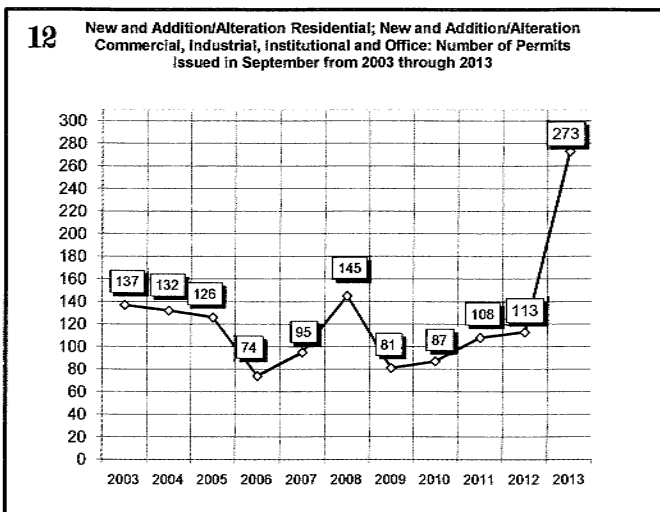
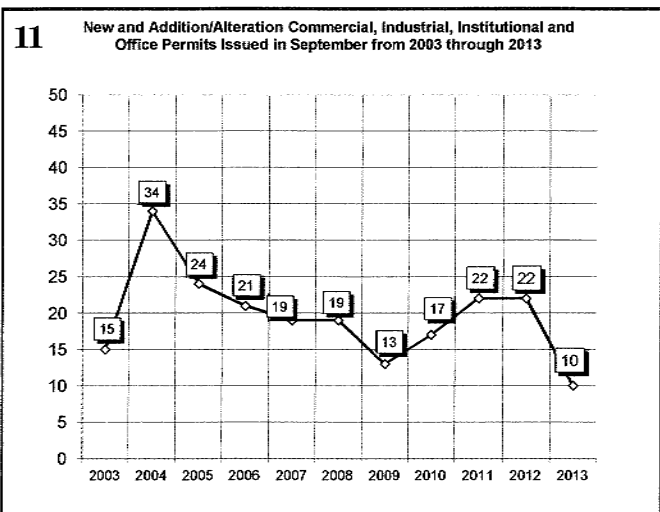
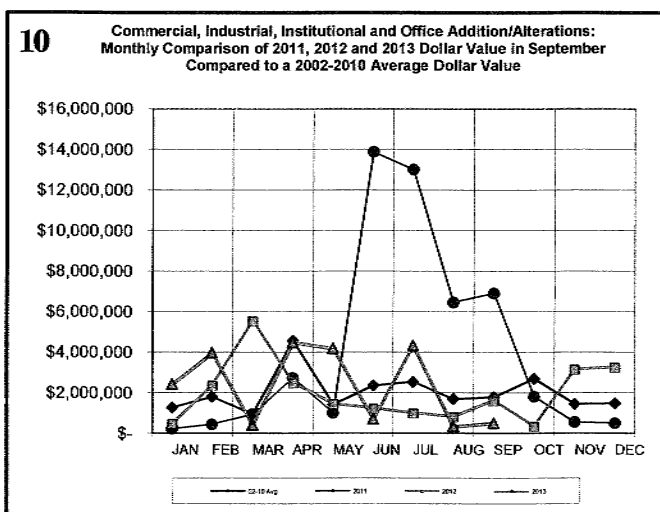
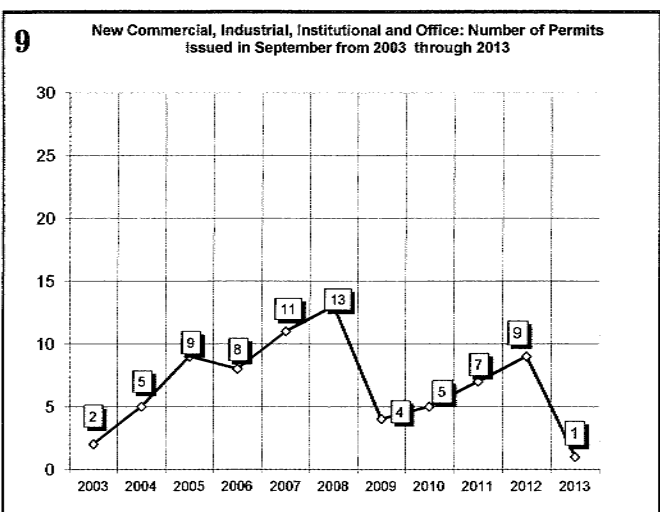
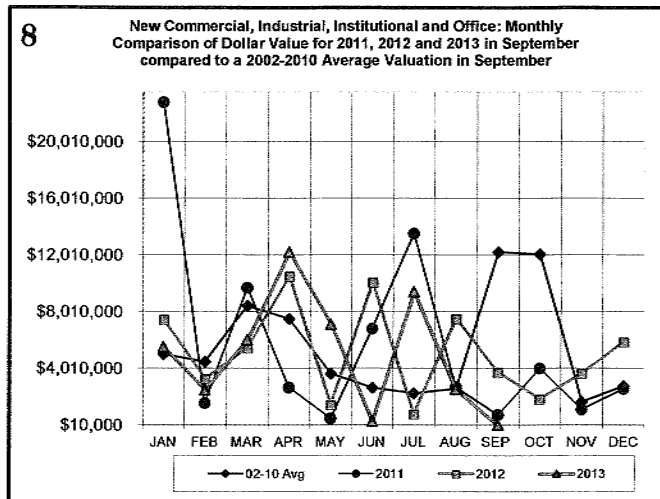
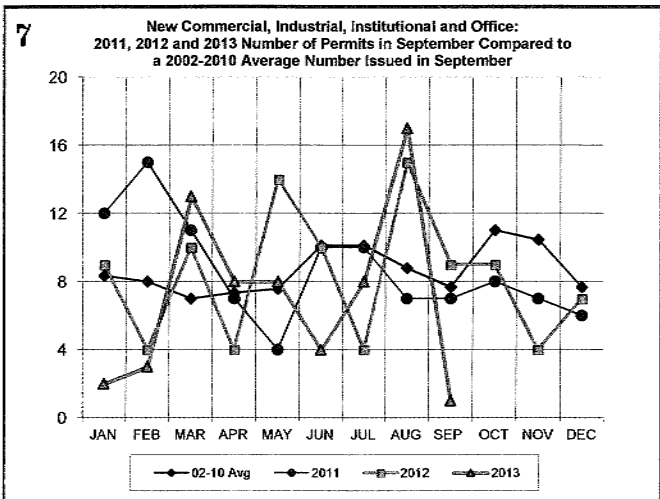
5 Residential Addition/Alteration: 2011, 2012, 2013 Monthly Dollar Value Compared to a 2002-2010 Monthly Average Dollar Value



6 Dollar Value for All Residential Permits Issued in September from 2003 through 2013



SEPTEMBER 2013 CONSTRUCTION REPORT



City of Norman
BUILDING PERMITS AND INSPECTIONS

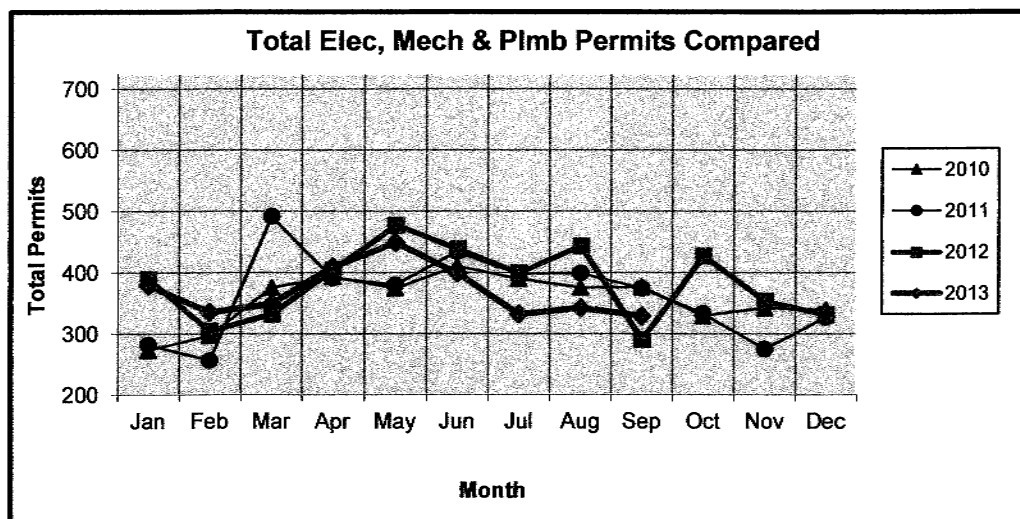
TRADE PERMITS & GARAGE SALES
Sorted by Permit Type

2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	89	100	127	123	93	131	97	114	124	106	92	102	1298
HVAC (MECH)	83	73	81	146	149	147	156	142	114	102	112	106	1411
PLUMBING (PLBG)	101	124	167	124	132	132	137	119	138	121	138	131	1564
GARAGE SALE (GARA)	10	6	103	404	317	430	306	175	214	335	129	21	2450
HOUSE MOVING (MOVE)	0	0	4	2	5	9	4	5	7	5	3	4	48
DEMOLITION (BDEM)	7	3	6	2	9	6	6	4	2	3	0	8	56
SIGN (SIGN)	13	21	17	13	17	17	20	25	21	32	21	22	239
ELEC + MECH + PLBG	273	297	375	393	374	410	390	375	376	329	342	339	4273
Total	303	327	505	814	722	872	726	584	620	704	495	394	7066

2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	90	82	187	124	127	132	96	117	101	94	64	90	1304
HVAC (MECH)	82	60	114	125	122	170	183	156	149	117	99	105	1482
PLUMBING (PLBG)	110	114	191	142	131	132	119	126	124	122	112	132	1555
GARAGE SALE (GARA)	17	27	116	281	306	433	258	135	291	290	131	9	2294
HOUSE MOVING (MOVE)	0	3	3	0	5	6	6	0	9	1	3	5	41
DEMOLITION (BDEM)	4	8	6	4	3	0	1	6	2	3	10	3	50
SIGN (SIGN)	14	20	31	34	20	23	11	24	29	18	11	19	254
ELEC + MECH + PLBG	282	256	492	391	380	434	398	399	374	333	275	327	4341
Total	317	314	648	710	714	896	674	564	705	645	430	363	6980

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	100	92	113	128	133	133	115	142	81	113	81	96	1327
HVAC (MECH)	137	109	100	129	168	175	158	161	95	116	137	122	1607
PLUMBING (PLBG)	153	104	120	148	177	131	127	141	115	199	136	87	1638
GARAGE SALE (GARA)	32	36	25	236	437	356	146	155	203	208	150	27	2011
HOUSE MOVING (MOVE)	3	1	2	3	2	6	6	9	5	3	4	2	46
DEMOLITION (BDEM)	6	5	3	10	4	2	2	5	5	9	1	4	56
SIGN (SIGN)	22	16	25	12	19	19	36	36	15	19	18	21	258
ELEC + MECH + PLBG	390	305	333	405	478	439	400	444	291	428	354	332	4599
Total	453	363	388	666	940	822	590	649	519	667	527	359	6943

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ELECTRICAL (ELEC)	128	100	114	117	103	117	95	111	114				999
HVAC (MECH)	102	99	119	138	185	163	156	128	101				1191
PLUMBING (PLBG)	149	136	116	154	161	119	81	103	114				1133
GARAGE SALE (GARA)	22	18	86	273	290	365	282	183	170				1689
HOUSE MOVING (MOVE)	2	0	3	0	5	8	9	5	5				37
DEMOLITION (BDEM)	6	2	10	4	5	9	1	13	2				52
SIGN (SIGN)	23	26	48	34	17	23	36	32	14				253
ELEC + MECH + PLBG	379	335	349	409	449	399	332	342	329	0	0	0	3323
Total	432	381	496	720	766	804	660	575	520	0	0	0	5354



City of Norman
BUILDING PERMITS AND INSPECTIONS
COMMERCIAL BUILDING PERMITS
Issued September 2013 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT-2	TIMBERLAKE CONSTRUCTION	4254	09/09/13	2214	NW	24TH	AVE	2	2	UNIVERSITY NORTH PARK SEC 6	PUD	\$ 60,000	2,550
COMMERCIAL, ADD/ALT-2	CITY OF NORMAN-FLEET MAINT.	4455	09/05/13	1301		DA VINCI	ST	24	3W	NOT SUBDIVIDED	A2	\$ 6,500	120
COMMERCIAL, ADD/ALT-2	NORMAN PROPERTIES, LLC.	4626	09/16/13	201	SW	48TH	AVE	1	1	WILLOWCREST ADD	RM4	\$ 115,000	2,300
COMMERCIAL, ADD/ALT-2	CASHMAN, JOHN CONSTRUCTION	4653	09/04/13	1006	NW	24TH	AVE	8			C1	\$ 87,700	2,000
COMMERCIAL, ADD/ALT-2	LAW CONSTRUCTION	4846	09/09/13	702	N	PORTER	AVE	13	3	J A JONES ADDITION	C2	\$ 20,000	375
COMMERCIAL, ADD/ALT-2	HOUSER, TOM	4859	09/03/13	108	W	MAIN	ST	28	67	NORMAN, ORIGINAL TOWNSHIP	NA	\$ 75,000	400
COMMERCIAL, ADD/ALT-2	CELLIXION WIRELESS SERVICES	5003	09/13/13	2451		VAN BUREN	ST	2	1	PRESIDENTIAL #6	C2	\$ 20,000	5
COMMERCIAL, ADD/ALT-2	ARAMBULA, ENRIQUE	5093	09/19/13	1829	W	MAIN	ST	2	D	WESTWOOD ESTATES	C2	\$ 8,000	3,200
COMMERCIAL, ADD/ALT-2	VIACON INC.	5268	09/26/13	2546		MOUNT WILLIAMS	DR	1	1	UNIVERSITY NORTH PARK SEC 8	PUD	\$ 135,000	657
COMMERCIAL, FOUNDATION PERMIT-2	PRECISION BUILDERS, LLC.	4580	09/05/13	480	NW	24TH	AVE	1	1	SKM ADD, REPLAT OF MADISON SC	I1	\$ 158,261	23,250
COMMERCIAL, FOUNDATION PERMIT-2	SOUTHERN RETAIL CONSTRUCTION,	5156	09/18/13	3050		YARBROUGH	WAY	2	1		C2	\$ 438,000	4,809
COMMERCIAL, NEW CONSTRUCTION-2	CITY OF NORMAN	4554	09/17/13	189		VICKSBURG	AVE	33	2W	NOT SUBDIVIDED/SCHOOL LAND	A2	\$ 15,000	338
TEMPORARY BLDG/CONST TRAILER-2	CROSSLANDS RENTAL SERVICE	4805	09/04/13	105	E	BOYD	ST	43	4	STATE UNIVERSITY ADD	C1		
TEMPORARY BLDG/CONST TRAILER-2	LOWE, DEBBIE & TIM	4837	09/17/13	3299	W	MAIN	ST	1	1	SOONER FASHION MALL	C2		
Average Valuation \$ 93,205													3,334
Total Valuation \$ 1,118,461													40,004
Average Project Area													
Total Project Area													

NEW CONSTRUCTION INFORMATION					USE /CLASSIFICATION	
CONTRACTOR	BUILDING SIZE (Square Feet)	LOT SIZE (SF)				
CITY OF NORMAN	338		Institutional	Pioneer Mobile Library - Irving		
ADDITIONS AND ALTERATIONS COMMERCIAL, ADD/ALT-2 \$ 507,200 \$ 9 TOTAL NEW COMMERCIAL COMMERCIAL, INTERIOR FINISH-2 \$ - \$ - \$ 15,000 OTHER PERMITS COMMERCIAL, FOUNDATION PERMIT-2 \$ 596,261 2					TOTAL ADD/ALT AND NEW CONSTRUCTION \$ 522,200 \$ 10 TOTAL NO. TOTAL VALUE \$ 1,118,461	

City of Norman
BUILDING PERMITS AND INSPECTIONS

NEW SINGLE FAMILY DWELLING PERMITS
Issued September 2013 - Sorted by Contractor

Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area	Living Area
LANDSTAR HOMES	4602	9/11/2013	2500		LANGLEY	CT	6	5	ST JAMES PARK ADD 3	R1	\$ 250,000	3,637	2,186
LANDSTAR HOMES	4603	9/11/2013	3004		CHADWICK	CT	4	2	ST JAMES PARK ADD 4	R1	\$ 250,000	2,668	2,025
D.R. HORTON, INC.	4942	9/11/2013	1320		SKYLER	WAY	6	2	CEDAR LANE SEC #1	R1	\$ 262,170	3,941	2,913
D.R. HORTON, INC.	4943	9/11/2013	1408		SKYLER	WAY	3	2	CEDAR LANE SEC #1	R1	\$ 169,920	2,782	1,888
IDEAL HOMES OF NORMAN	5045	9/10/2013	2625		LERKIM	LN	5	2	TRAILWOODS SEC 6	PUD	\$ 185,670	2,063	1,411
TABER BUILT HOMES, LLC.	5046	9/9/2013	1320		DRAGONFLY	RD	29	2	FROST CREEK ADD.	PUD	\$ 264,870	4,313	2,943
MUIRFIELD HOMES	5061	9/9/2013	3005	SE	24TH	AVE	2	4	ST JAMES PARK ADD 3	R1	\$ 184,680	3,150	2,052
IDEAL HOMES OF NORMAN	5111	9/6/2013	4224		LORINGS	CIR	13	4	CARRINGTON PLACE ADD #11	R1	\$ 290,520	4,461	3,228
IDEAL HOMES OF NORMAN	5112	9/6/2013	2629		LERKIM	LN	6	2	TRAILWOODS SEC 6	PUD	\$ 133,920	2,170	1,488
BROOKFIELD CUSTOM HOMES LLC.	5120	9/6/2013	3060		POMELO	CIR	36	1	MONTECITO RANCH	PUD	\$ 322,020	4,872	3,578
D P GAMBLE HOMES	5194	9/4/2013	719		LAKWOOD	DR	24	1	BROAD ACRES SEC 1	R1	\$ 335,000	4,988	3,315
MAJESTIC FINE HOMES, LLC.	5194	9/4/2013	3900		MONTELENA	CT	15	1	BROOKHAVEN #41	R1	\$ 435,000	3,882	3,740
C.A. MCCARTY CONSTRUCTION LLC.	5195	9/10/2013	1112		WELLMAN	DR	23	2	ARBOR LAKE ADD #5	R1	\$ 400,000	5,132	3,443
FLORIDA CONSTRUCTION	5202	9/10/2013	2613		SUMMIT TERRACE	DR	7	4	SUMMIT LAKES ADD #8	R1	\$ 196,920	2,188	1,530
FLORIDA CONSTRUCTION	5203	9/10/2013	2713		SUMMIT TERRACE	DR	1	4	SUMMIT LAKES ADD #8	R1	\$ 197,820	2,198	1,600
IDEAL HOMES OF NORMAN	5204	9/10/2013	927		RINGWOOD	ST	5	1	GREENLEAF TRAILS ADD 4	PUD	\$ 179,010	2,592	2,592
IDEAL HOMES OF NORMAN	5205	9/10/2013	712		HAVASU	DR	8	2	RED CANYON RANCH SEC 3	PUD	\$ 184,410	2,704	2,049
HOME CREATIONS, INC.	5211	9/4/2013	2320		SPOONWOOD	RD	10	1	PARK PLACE ADD #7	R1	\$ 179,820	2,470	1,998
TABER BUILT HOMES, LLC.	5262	9/19/2013	3204		LANGLEY	DR	23	4	ST JAMES PARK ADD 3	R1	\$ 273,870	3,521	3,043
TABER BUILT HOMES, LLC.	5263	9/19/2013	2913		BRETTFORD	WAY	9	4	ST JAMES PARK ADD 3	R1	\$ 248,310	3,616	2,759
TABER BUILT HOMES, LLC.	5265	9/19/2013	3108		LANGLEY	DR	17	4	ST JAMES PARK ADD 3	R1	\$ 251,910	3,649	2,799
TABER BUILT HOMES, LLC.	5266	9/19/2013	3112		LANGLEY	DR	18	4	ST JAMES PARK ADD 3	R1	\$ 254,970	3,792	2,833
LEGACY HOMES CONSTRUCTION LLC.	5336	9/10/2013	3321		VALLEY HOLLOW	DR	22	2	SUMMIT VALLEY	R1	\$ 186,120	3,103	2,068
IDEAL HOMES OF NORMAN	5346	9/17/2013	3909		SIERRA VISTA	WAY	3	3	RED CANYON RANCH SEC 3	PUD	\$ 148,950	2,681	1,654
IDEAL HOMES OF NORMAN	5347	9/17/2013	3415		BERGEN PEAK	DR	8	2	GREENLEAF TRAILS ADD 5	PUD	\$ 151,560	2,249	1,684
IDEAL HOMES OF NORMAN	5357	9/20/2013	2601		LERKIM	LN	1	2	TRAILWOODS SEC 6	PUD	\$ 152,640	1,696	1,127
IDEAL HOMES OF NORMAN	5420	9/23/2013	609		HAVASU	DR	12	1	RED CANYON RANCH SEC 3	PUD	\$ 208,710	3,006	2,319
HARBOR HOMES, INC.	5461	9/24/2013	1320		LUKE	LN	26	3	CEDAR LANE SEC #1	R1	\$ 168,750	2,611	1,875
FLORIDA CONSTRUCTION	5462	9/16/2013	4007		SAM GORDON	DR	2	1	BROOKHAVEN #42	R1	\$ 243,360	3,766	2,704
HAMES, RANDY	5505	9/19/2013	3029		WALNUT	RD	7A	1	SHERWOOD FOREST #3	R1	\$ 350,000	4,504	3,200
STRONGHOLD CONSTRUCTION, LLC	5528	9/27/2013	4226		CORDOVA	CT	1	3	LAS COLINAS SEC. #2	R1	\$ 280,000	3,941	2,762
IDEAL HOMES OF NORMAN	5540	9/20/2013	2608		LERKIM	LN	3	1	TRAILWOODS SEC 6	PUD	\$ 167,940	1,666	1,225
AMERICAN STANDARD HOME	5554	9/18/2013	2708		SUMMIT TERRACE	DR	5	5	SUMMIT LAKES ADD #8	R1	\$ 146,600	2,184	1,640
4 CORNERS HOMES	5558	9/27/2013	7800	NE	96TH	AVE	27	1W	NOT SUBDIVIDED	A2	\$ 299,250	4,630	3,325
4 CORNERS HOMES	5560	9/27/2013	8200	NE	96TH	AVE	27	1W	NOT SUBDIVIDED	A2	\$ 335,520	4,393	3,728
IDEAL HOMES OF NORMAN	5635	9/30/2013	708		HAVASU	DR	7	2	RED CANYON RANCH SEC 3	PUD	\$ 277,560	3,084	2,188
HOME CREATIONS, INC.	5688	9/25/2013	2501		CARBOU	CT	7	6	DEERFIELD ADD SEC 6	R1	\$ 225,090	3,124	2,501
IDEAL HOMES OF NORMAN	5714	9/30/2013	3505		BERGEN PEAK	DR	5	2	GREENLEAF TRAILS ADD 5	PUD	\$ 220,320	2,448	1,853
KEB CRAFTED HOMES, LLC.	5743	9/27/2013	1202		PRESIDIO	DR	15	1	MONTEREY ADD. #1	R1	\$ 200,000	3,206	2,183
Total Permits	39			Average Valuation	\$ 236,748					Average Project Area	3,246		
				Total Valuation	\$ 9,233,180					Average Living Area	2,396		
										Total Living Area	93,449		

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued September 2013- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	5047	09/09/13	1320		DRAGONFLY	RD	29	2	FROST CREEK ADD.	PUD	\$ 2,500	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5187	09/03/13	1531		ELK	CIR	6	10	LAKEVIEW TERRACE	R1	\$ 2,800	23
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5188	09/03/13	5212		DEERHURST	DR	2	4		R1	\$ 3,300	24
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5216	09/04/13	6215		OAKGROVE	DR	12	2	FLAMING OAKS ESTATES	RE	\$ 3,400	15
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5217	09/04/13	1021		KENWOOD	DR	3	1	SONOMA PARK #3	R1	\$ 4,250	20
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE STORM SHELTERS	5222	09/04/13	1603		CHESTNUT	LN	1	12	FOREST HILLS ADD	R1	\$ 4,100	20
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5224	09/04/13	809		ANDREA	ST	8	1	CANADIAN TRAILS ADD #3	R1	\$ 3,600	28
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5225	09/04/13	1039		PINELAKE	CT	11	1	SHADOWLAKE ADD #2	R1	\$ 2,500	28
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5226	09/04/13	2916		INGLEWOOD	DR	2	4	HIGHLAND VILLAGE ADD SEC 3	R1	\$ 2,545	18
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5235	09/05/13	1916		COBBLE	DR	4	2	PARK PLACE ADD #2	R1	\$ 3,600	35
1 & 2 FAMILY STORM SHELTER-3	FAMILYSAFE STORM SHELTERS	5245	09/11/13	3836		ELIE	ST	49	3	BROOKHAVEN, VILLAGE AT #2	RM6	\$ 4,100	15
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5249	09/11/13	3032		BROOKHOLLOW	RD	10	3	CASCADE ESTATES PUD #5	PUD	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5252	09/17/13	3918		SUNFLOWER	RD	3	4	BROOKHAVEN #11	R1	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5253	09/05/13	2028		RIPPLE	ST	9	2	PAIRIE CREEK ADD #2	R1	\$ 4,025	28
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5254	09/06/13	3908		TELSTAR	DR	16	5	CASCADE ADDITION	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5255	09/06/13	501		BERRY	RD	27	1	CRYSTAL HEIGHTS #3	R1	\$ 4,525	20
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5259	09/06/13	1901		JOE TAYLOR	DR	8	5	ROCK CREEK POLO CLUB (REPLAT)	R1	\$ 2,800	35
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	5261	09/06/13	1716	S	BERY	RD	17	2	WESTLAND ADD.	R1	\$ 3,500	35
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	5267	09/09/13	203		TECUMSEH RIDGE	RD	11	3	TECUMSEH RIDGE SEC 1	R1	\$ 3,420	35
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5269	09/06/13	1909		JOE TAYLOR	CIR	5	2	ROLLING HILLS ESTATES #1	R1	\$ 4,500	21
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5271	09/06/13	5105		DEERHURST	DR	12	1	CAMBRIDGE ADD #5	R1	\$ 4,800	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5272	09/06/13	1414		MAGNOLIA	ST	8	8	FOREST HILLS ADD	R1	\$ 3,000	28
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5279	09/06/13	2401		BIRMINGHAM	DR	1	3	ST JAMES PARK ADD 3	R1	\$ 2,950	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5311	09/09/13	538		CLAREMONT	DR	16	8	NORMANDY PARK	R1	\$ 3,500	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5312	09/09/13	3906		BRIARCREST	DR	22	15	BROOKHAVEN #02	R1	\$ 3,500	32
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5316	09/09/13	4408		TROPHY	DR	21	1	THE TROPHY CLUB	R1	\$ 3,300	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5318	09/09/13	4804		CORBETT	DR	17	1	ARBOR LAKE ADD	R1	\$ 3,195	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5319	09/09/13	4101		COLCHESTER	CT	9	3	BROOKHAVEN #21A	R1	\$ 4,800	36
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS	5328	09/09/13	433		WATERFRONT	DR	3	3	WOOD OAKS ADD #2	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	5331	09/10/13	1700		SUMAC	DR	14	2	WOODCREEK ADD	R1	\$ 4,295	0
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5335	09/10/13	215		PINE TREE	LN	1	4	CHERRY CREEK #2	R1	\$ 2,645	18
1 & 2 FAMILY STORM SHELTER-3	SKYLINE CONSTRUCTION	5339	09/10/13	405		STARSHINE	DR	5	4	SUMMIT LAKES ADD #10	R1	\$ 2,200	50
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5341	09/10/13	3009		SUMMIT HILL	RD	13	1	SUMMIT LAKES ADD #5	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	SHELTERS PLUS	5345	09/10/13	1516		BIARKLEY	ST	20	3	UNIVERSITY HEIGHTS ADD	PUD	\$ 4,195	70
1 & 2 FAMILY STORM SHELTER-3	VETS SEPTIC SERVICE	5348	09/17/13	3909		SIERRA VISTA	WAY	3	3	RED CANYON RANCH SEC 3	PUD	\$ 2,475	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5351	09/11/13	4201		HIDDEN HILL	RD	8	5	BROOKHAVEN #04	R1	\$ 3,995	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5352	09/11/13	3821		KINGS CANYON	RD	8	5	RED CANYON RANCH SEC 2	PUD	\$ 3,000	21
1 & 2 FAMILY STORM SHELTER-3	GAM TANKS	5353	09/11/13	435		BRYARWOOD	DR	13	21	WESTWOOD ESTATES	R1	\$ 2,300	58
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5354	09/11/13	1521		GOLDFINCH	CT	36	1	SUTTON PLACE ADD #7	R1	\$ 3,800	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5355	09/11/13	4609		GREYSTONE	CT	8	2	BROOKHAVEN #37	R1	\$ 4,295	40
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	5362	09/11/13	4202		RAVENS COURT	LN	1	3	CARRINGTON PLACE ADD #10	R1	\$ 3,599	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5363	09/11/13	1116		PINEHURST	DR	16	1	CANADIAN TRAILS ADD #2	RM2	\$ 2,400	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5365	09/11/13	3817		COBBLE	CIR	41	1	BROOKHAVEN, VILLAGE AT #2	RM6	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5366	09/11/13	307		SUMMIT BEND	DR	5	2	SUMMIT LAKES ADD #9	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5370	09/11/13	3709		BURLINGTON	DR	17	2	BROOKHAVEN #19	R1	\$ 2,685	23
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5374	09/11/13	505		CHESWICK	CT	22	1	STARBROOK ADD	R1	\$ 3,500	38
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5378	09/12/13	2321		KIMBALL	DR	3	1	ST JAMES PARK ADD 4	PUD	\$ 3,825	23
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5379	09/12/13	3000		BREITFORD	WAY	21	3	ST JAMES PARK ADD 4	PUD	\$ 3,825	23
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5380	09/12/13	3925		BRIARCREST	DR	9	15	BROOKHAVEN #02	R1	\$ 2,995	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5387	09/12/13	9801	E	BOYD	ST	2	1	LAKEVIEW ESTATES	A2	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5402	09/12/13	2801	SE	36TH	AVE	11	2W	COUNTRY RIDGE ESTATES	A2	\$ 3,600	38
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5405	09/12/13	3114		TIMBER SHADOWS	DR	3	3	HIGHLAND VILLAGE ADD SEC 6	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5415	09/13/13	4112		BARON	DR	11	3	ALAMEDA PARK ADD #2	R1	\$ 3,900	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5417	09/13/13	4309		WHITMERE	LN	2	4	CARRINGTON PLACE ADD #11	R1	\$ 2,300	25
1 & 2 FAMILY STORM SHELTER-3	F5 STORM SHELTERS, LLC	5419	09/13/13	1821		ELMHURST	DR	12	2	OAKHURST ADD	R1	\$ 4,100	40
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5422	09/13/13	1801		JACKSON	DR	14	4	ALAMEDA PARK ADD #2	R1	\$ 5,000	40
1 & 2 FAMILY STORM SHELTER-3	BIGGS BACKHOE, INC	5423	09/13/13	831		SIENA SPRINGS	DR	2	3	SIENA SPRINGS ADD #1	PUD	\$ 2,700	55
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5426	09/13/13	3424		BEAR MOUNTAIN	DR	4	1	GREENLEAF TRAILS ADD 3	PUD	\$ 3,000	0
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS,	5427	09/13/13	217		HIGHLAND GLEN	RD	14	1	HIGHLAND VILLAGE ADD SEC 1	R1	\$ 5,000	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5434	09/13/13	605		PARKSIDE	RD	12	1	BROOKHAVEN #21A	R1	\$ 3,845	32
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	5435	09/13/13	1421		MORLAND	AVE	42	1	UNIVERSITY HEIGHTS ADD	R1	\$ 4,000	77
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5436	09/13/13	2809		DEVONSHIRE	DR	20	1	ROYAL OAKS ADD #5	R1	\$ 3,945	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5437	09/13/13	3305		WALNUT	RD	19	1	WALNUT RIDGE ADD	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5441	09/13/13	3128		WOODSBORO	CT	25	2	CROSSROADS WEST #4	R1	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTER, INC	5446	09/13/13	312		WATERFRONT	DR	16	2	ROYAL OAKS ADD #3	R1	\$ 5,500	45
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5447	09/13/13	3304		WAUWINET	WAY	2	8	VINEYARD PHASE III	R1	\$ 4,350	38

BUILDING PERMITS AND INSPECTIONS

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5448	09/16/13	609		MORNINGSIDES	DR	3	1	MORNINGSIDES	R1	\$	3,800
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5449	09/16/13	1731		OAKWOOD	DR	21	2	LYDICK'S #2	R1	\$	2,500
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5464	09/16/13	312		SUMMIT CREST	LN	12	1	SUMMIT LAKES ADD #10	R1	\$	4,295
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5467	09/16/13	3738		RIVER OAKS	DR	11	3	CEDAR RIDGE	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5480	09/16/13	2813		LOCHWOOD	DR	1	1	ROYAL OAKS ADD #6	R1	\$	2,845
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS.	5486	09/16/13	3825		CRAIL	DR	1	1	BERKELEY ADD #6	R1	\$	3,000
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5487	09/16/13	313		NATHAN	DR	3	4	HAWTHORNE PLACE #3	R1	\$	6,000
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5488	09/16/13	281	W	TECUMSEH	RD	7	2W	WOODSLAWN ADD #3	A2	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5489	09/16/13	1706		CANTERBURY	ST	5	9	WARWICK ADD #4	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5499	09/17/13	3804		CHAMBERLYNE	WAY	7	2	WARWICK ADD #4	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	GAM TANKS	5501	09/17/13	1004		PEPPERREE	PL	5	1	AMERICANA ESTATES ADD #1	RM6	\$	2,350
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5504	09/17/13	3005		TRAILTREE	DR	5	1	TRAILS ADD #2	R1	\$	3,800
1 & 2 FAMILY STORM SHELTER-3	SUN CUSTOM HOMES	5507	09/17/13	5075	N	BROADWAY		6	2W	NOT SUBDIVIDED	A2	\$	4,500
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5511	09/17/13	411		TELSTAR	ST	28	1	CRYSTAL HEIGHTS #3	R1	\$	3,500
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5517	09/17/13	2041		SIERRA	ST	12	2	SOUTH LAKE ADD #1	R1	\$	4,200
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5518	09/17/13	3001		PORTLAND	CT	4	11	CAMBRIDGE ADD	R1	\$	5,200
1 & 2 FAMILY STORM SHELTER-3	AREA SEPTIC SERVICES, INC.	5522	09/18/13	5001	NW	12TH AVE		6	2W	NOT SUBDIVIDED	A2	\$	2,700
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5524	09/18/13	1408		CHERRY STONE	ST	4	3	BERRY EST #1	R1	\$	2,200
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5525	09/18/13	1428		CHERRY STONE	ST	1	3	BERRY EST #1	R1	\$	3,100
1 & 2 FAMILY STORM SHELTER-3	AARON'S STORM SHELTERS, LLC.	5526	09/18/13	3824		WARRINGTON	WAY	8	2	CARRINGTON PLACE ADD #3	R1	\$	5,950
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5538	09/20/13	2749		LERKIM	LN	20	2	TRAILWOODS SEC 6	PUD	\$	2,300
1 & 2 FAMILY STORM SHELTER-3	PRECISION SHELTERS	5539	09/18/13	2921		SLOANE	ST	30	1	BERKELEY ADD #5	R1	\$	3,095
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS.	5542	09/18/13	1313		PROSPECT	CT	19	8	PARK HILL ADDITION	PUD	\$	3,895
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5543	09/18/13	4108		EDEN	CT	11	1	CASCADE ESTATES PUD #7	PUD	\$	3,800
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5544	09/18/13	505		PARKSIDE	RD	2	8	QUAILBROOK ADD #2	R1	\$	4,000
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5550	09/19/13	3108		LANGLEY	DR	17	4	ST JAMES PARK ADD 3	R1	\$	2,500
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5551	09/19/13	2913		BRETTFORD	WAY	9	4	ST JAMES PARK ADD 4	R1	\$	2,500
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5552	09/19/13	3204		LANGLEY	DR	23	4	ST JAMES PARK ADD 3	R1	\$	2,500
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5553	09/19/13	3112		LANGLEY	DR	18	4	ST JAMES PARK ADD 3	R1	\$	2,500
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5555	09/18/13	612		BLACK HAWK	DR	18	5	EAGLE CLIFF ADD #2	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5559	09/19/13	912		BEAR MOUNTAIN	DR	5	4	GREENLEAF TRAILS ADD 2	R1	\$	4,285
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS.	5571	09/19/13	1101		RIVIERA	DR	5	1	CANADIAN TRAILS ADD #2	RM2	\$	2,985
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5572	09/19/13	4108		KNIGHTS BRIDGE	ST	13	4	CASLEROCK ADD #1	R1	\$	2,600
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5581	09/19/13	1507		CAMELOT	DR	28	3	WOODSLAWN ADD #2	R1	\$	3,045
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5582	09/19/13	2408		LARKHAVEN	ST	3	4	EAST RIDGE ADD #08 AMENDED	R1	\$	2,950
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5584	09/20/13	3228		PEASANT RUN	RD	22	3	CROSSROADS WEST #1	R1	\$	3,000
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	5589	09/19/13	408		SUMMIT CREST	LN	7	1	SUMMIT LAKES ADD #10	R1	\$	2,300
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5590	09/19/13	2109		CREEPTON	DR	2	11	HALL PARK #3	R1	\$	2,985
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5592	09/19/13	3101		WALNUT	RD	7	1	SANTA FE PLAZA	PUD	\$	4,545
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5611	09/23/13	609		HAVASU	DR	12	1	RED CANYON RANCH SEC 3	R1	\$	2,300
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5626	09/19/13	4000		WOOD CASTLE	ST	22	3	CASLEROCK ADD #1	R1	\$	3,945
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTER INC.	5636	09/20/13	1637		CENTRAL	PKY	15	7	PARK PLACE ADD #6	PUD	\$	3,500
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5638	09/20/13	4005		DORNOCH	LN	1	2	CASCADE ESTATES PUD #7	PUD	\$	4,000
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5652	09/20/13	808		TUFTS	LN	3	2	TRAILWOODS SEC 2	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5662	09/23/13	315		OVERTON	DR	13	6	LAKEVIEW TERRACE	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	ALLEN, DOUGLAS REESE	5664	09/20/13	4424		BRIGHTON	CT	5	6	BROOKHAVEN #05	R1	\$	3,500
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5666	09/23/13	2805		MARGOLD	TRL	13	3	TRAILS ADD #3	R1	\$	5,095
1 & 2 FAMILY STORM SHELTER-3	GAM TANKS	5670	09/23/13	1916		BROOKNE	DR	13	3	PARK PLACE ADD #4	R1	\$	2,300
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5673	09/23/13	608		SHADOWHILL	ST	21	4	SHADOWLAKE ADD #4	R1	\$	3,000
1 & 2 FAMILY STORM SHELTER-3	STORM SHELTERS PLUS	5674	09/23/13	2017		CENTRAL	PKY	21	8	PARK PLACE ADD #6	R1	\$	4,330
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5676	09/23/13	3725		LORINGS	RD	17	3	CARRINGTON PLACE ADD #2	R1	\$	3,400
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5677	09/23/13	2914		SANDSTONE	CIR	31	2	ROYAL OAKS ADD #4	R1	\$	3,045
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5684	09/23/13	505		SUMMIT CREST	LN	2	2	SUMMIT LAKES ADD #10	R1	\$	3,100
1 & 2 FAMILY STORM SHELTER-3	VORTECH STORM SHELTERS	5685	09/23/13	2513		CARIBOU	CT	10	6	DEERFIELD ADD SEC 6	R1	\$	2,675
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5691	09/24/13	1018		BARBOUR	AVE	29	2	WOODSLAWN ADD #2	R1	\$	4,175
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5697	09/24/13	2213		DAKOTA	ST	11	15	WESTWOOD ESTATES	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5706	09/24/13	4300		WHITMERE	LN	1	1	CARRINGTON PLACE ADD #11	R1	\$	2,300
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5710	09/25/13	1800		CEDAR HILL	RD	1	1	BROOKHAVEN #08	R1	\$	4,295
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE	5711	09/25/13	3612		BOB WHITE	AVE	16	1	QUAIL SPRINGS ADD	R1	\$	4,200
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5721	09/25/13	913		CLINGMANS DOVE	RD	6	1	GREENLEAF TRAILS ADD 3	PUD	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5723	09/25/13	4410		BIARCREST	DR	1	3	BROOKHAVEN #14	R1	\$	4,200
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5725	09/25/13	1802		BARB	DR	3	3	CRESTLAND ESTATES #1	R1	\$	3,045
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5728	09/25/13	3912		GOSHAWK	CIR	8	1	EAGLE CLIFF ADD #6	R1	\$	3,500
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5732	09/26/13	112		BAILEY	CT	20	1	CAMBRIDGE ADD #6	R1	\$	3,395
1 & 2 FAMILY STORM SHELTER-3	SCHELL, GARY D	5238	09/05/13	4106		COVENTRY	LN	8	2	BROOKHAVEN #07	R1	\$	2,800
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTER INC.	5749	09/26/13	2012		HALLBROOKE	CT	17	9	HALLBROOKE ADD #2	R1	\$	4,545

City of Norman
BUILDING PERMITS AND INSPECTIONS

ALL OTHER RESIDENTIAL BUILDING PERMITS
Issued September 2013- Sorted by Permit Type

Permit Type	Contractor	Permit #	Issued	Street #	Direction	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5760	09/26/13	1861		DANFIELD	DR	1		BROOKHAVEN #23	R1	\$ 1,800	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5762	09/26/13	6400	E	TECUMSEH	RD	18	1W	NOT SUBDIVIDED	A2	\$ 2,500	59
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5763	09/26/13	4208		BIARCREST	DR	1		BROOKHAVEN #04	R1	\$ 3,350	21
1 & 2 FAMILY STORM SHELTER-3	THUNDERGROUND STORM SHELTERS	5767	09/26/13	3812		HATTERLY	LN	11	2	WARWICK ADD #3	R1	\$ 3,750	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5772	09/26/13	3712		BUCKINGHAM	DR	9	4	CASTLEROCK ADD #6	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5775	09/27/13	1208		CRUCE	ST	4	5	HETHERINGTON HEIGHTS #2	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5776	09/27/13	4844		BLACK HORSE	RD	1		CARRINGTON PLACE ADD #6	R1	\$ 4,000	40
1 & 2 FAMILY STORM SHELTER-3	AARON'S STORM SHELTERS, L.L.C.	5777	09/27/13	3620		BARWICK	DR	7	3	BROOKHAVEN #22	R1	\$ 6,950	112
1 & 2 FAMILY STORM SHELTER-3	HIT STEEL, L.L.C.	5778	09/27/13	2813		CASTLEWOOD	DR	1		CASTLEWOOD ADD SEC 2	PUD	\$ 3,200	35
1 & 2 FAMILY STORM SHELTER-3	HIT STEEL, L.L.C.	5779	09/27/13	4009		GLOUCESTER	LN	10	5	BROOKHAVEN #36	R1	\$ 3,200	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5782	09/27/13	1921		SUNFLOWER	CIR	12	8	PRairie CREEK	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5784	09/27/13	2400		CAMELIA	ST	17	4	PEBBLE BROOK #2	R1	\$ 3,985	40
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5786	09/27/13	4816		BAKER	ST	17	2	CAMBRIDGE ADD #4	R1	\$ 3,200	21
1 & 2 FAMILY STORM SHELTER-3	METHENY CONCRETE PRODUCTS	5787	09/27/13	202		CREST	PL	13	2	CRESTLAND ESTATES #1	R1	\$ 2,500	48
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5788	09/27/13	2234		RAVENWOOD	LN	8	2	HALL PARK	R1	\$ 2,500	45
1 & 2 FAMILY STORM SHELTER-3	FLAT SAFE TORNADO SHELTERS	5789	09/27/13	2032		PELHAM	DR	9	1	PARK PLACE ADD #5	R1	\$ 2,975	21
1 & 2 FAMILY STORM SHELTER-3	STORM SAFE SHELTERS/HIT STEEL	5793	09/27/13	904		SHADOWHILL	ST	3	3	SHADOWLAKE ADD #3	R1	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER-3	AREA SEPTIC SERVICES, INC.	5800	09/27/13	530	S	PONCA	AVE	17	28	NORMAN, ORIGINAL TOWNSHIP	R3	\$ 2,500	55
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5805	09/30/13	1009		BEAR MOUNTAIN	DR	8	1	GREENLEAF TRAILS ADD 2	PUD	\$ 4,285	40
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5806	09/30/13	12250		NELSON	LN	13	1W	NOT SUBDIVIDED	A2	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5810	09/30/13	3908		SIERRA VISTA	WAY	21	1	RED CANYON RANCH SEC 3	PUD	\$ 2,300	25
1 & 2 FAMILY STORM SHELTER-3	FS STORM SHELTERS, L.L.C.	5812	09/30/13	4409		SPYGLASS	DR	17	2	COBBLESTONE CREEK II	R1	\$ 3,700	35
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5815	09/30/13	3817		HIGHPOINT	CT	4	1	SUMMIT ADD	Rm6	\$ 3,000	24
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5817	09/30/13	2701		LOCHWOOD	DR	9	2	ROYAL OAKS ADD #6	R1	\$ 2,800	25
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5819	09/30/13	1115		PRAIRIE DUNES	CT	7	2	COBBLESTONE WEST SEC 2	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5821	09/30/13	3127		COVE HOLLOW	CT	13	3	CROSSROADS WEST #5	R1	\$ 4,275	32
1 & 2 FAMILY STORM SHELTER-3	GROUND ZERO STORM SHELTERS	5822	09/30/13	1107		MANOR HILL	DR	3	2	BROOKHAVEN #27	R1	\$ 2,800	21
1 & 2 FAMILY STORM SHELTER-3	SMART SHELTERS INC.	5825	09/30/13	216		TECUMSEH MEADOW DR	DR	2	2	TECUMSEH MEADOWS ADD #2	R1	\$ 2,995	18
1 & 2 FAMILY, ADD OR ALTER-2	WILLIAMS, DAVID CONSTRUCTION	5903	09/26/13	2903		RAINTREE	CIR	18	2	SMOKING OAKS SOUTH	R1	\$ 130,000	1,715
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5197	09/03/13	1528		SUNSET	DR	16	4	EDGEWATER 4TH ADD	R1	\$ 26,730	168
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5212	09/12/13	3002		MEADOW	AVE	2	3	SMOKING OAKS SOUTH #2	R1	\$ 25,000	358
1 & 2 FAMILY, ADD OR ALTER-2	FOUR SEASONS SUNROOMS	5220	09/13/13	4112		TROON	ST	13	3	CASCADE ESTATES PUD #7	PUD	\$ 22,080	220
1 & 2 FAMILY, ADD OR ALTER-2	FOUR SEASONS SUNROOMS	5221	09/13/13	2700		GLEN OAKS	DR	60	3	EAST RIDGE ADD	R1	\$ 57,534	260
1 & 2 FAMILY, ADD OR ALTER-2	RICE, TRAVIS	5227	09/09/13	1803		STONEWOOD	CIR	6	1	LEWIS BRYANT ADD #2	RE	\$ 150,000	1,000
1 & 2 FAMILY, ADD OR ALTER-2	MALICOAT, SCOTT	5320	09/09/13	1711		RIDGEMONT	CIR	15	13	HIGH MEADOWS #3	R1	\$ 44,000	1,262
1 & 2 FAMILY, ADD OR ALTER-2	BRYANT FRAMING & CONST.	5329	09/10/13	11305	N	TIMBERLINE	DR	14	9	WHISPERING HILLS	R1	\$ 24,950	1,475
1 & 2 FAMILY, ADD OR ALTER-2	FOUR SEASONS SUNROOMS	5356	09/13/13	1301		DEER RUN	DR	10	7	WHELFIELD ADD	R1	\$ 19,880	196
1 & 2 FAMILY, ADD OR ALTER-2	CHASE, DAVID	5367	09/16/13	539		SHAWNEE	ST	28	7	SOUTHRIDGE ADD	R1	\$ 105,000	1,000
1 & 2 FAMILY, ADD OR ALTER-2	IRELAND, BO	5400	09/12/13	721		WILLOW	LN	18	1	WILLOW BROOK ADD	R1	\$ 12,988	126
1 & 2 FAMILY, ADD OR ALTER-2	CHAMPION WINDOWS & PATIO ROOMS	5424	09/13/13	281	W	TECUMSEH	RD	7	2W		A2	\$ 48,015	289
1 & 2 FAMILY, ADD OR ALTER-2	CHAMPION WINDOWS & PATIO ROOMS	5425	09/13/13	1536		HOMELAND	AVE	5	7	HILLTOP ADD	R1	\$ 28,265	288
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5428	09/17/13	800		LEXINGTON	ST	22	2	PARK VILLAGE MOBILE HOME #1	Rm4	\$ 4,000	910
1 & 2 FAMILY, ADD OR ALTER-2	ALEXANDER, GLEN&VERA COURTNEY	5456	09/20/13	517	S	LAHOMA	AVE	1	17	ROSS ADDITION	R1	\$ 35,000	352
1 & 2 FAMILY, ADD OR ALTER-2	RESIDE, ERIC	5460	09/16/13	203	E	DAWS	ST	1	17	NORMAN, ORIGINAL TOWNSHIP	R1	\$ 1,500	224
1 & 2 FAMILY, ADD OR ALTER-2	OWNER	5500	09/23/13	300		STANTON	DR	6	2	LAKEVIEW TERRACE	R1	\$ 4,500	392
1 & 2 FAMILY, ADD OR ALTER-2	VORTECH STORM SHELTERS	5890	09/24/13	2105		TIMBERCREST	PL	3	1	DOUBLE TREE AT HALL PARK	R1	\$ 1,200	300
1 & 2 FAMILY, ADD OR ALTER-2	ENCOMPASS CONSTRUCTION	5727	09/25/13	901		MCKINNEY	LN	34	1W	LINCOLN TERRACE ADD	R1	\$ 35,000	1,000
1 & 2 FAMILY, CARPORT-2	BARGAIN BARNS & BUILDINGS, L.L.C.	5513	09/17/13	10051		CHLOE	LN	18	1W	HIDDEN MEADOWS ESTATES	A2	\$ 2,800	375
1 & 2 FAMILY, CARPORT-2	KENSCHAFT, BILLY	5739	09/26/13	6301	E	ROCK CREEK	RD	18	1W	NOT SUBDIVIDED	A2	\$ 3,300	572
1 & 2 FAMILY, CARPORT-2	KENSCHAFT, BILLY	5740	09/26/13	6309	E	ROCK CREEK	RD	18	1W	NOT SUBDIVIDED	A2	\$ 3,300	558
1 & 2 FAMILY, PAVING-2	K&C CONCRETE	5043	08/04/13	4238		BROOKVIEW	ST	7	5	BROOKHAVEN #03	R1	\$ 10,000	1,500
1 & 2 FAMILY, PAVING-2	ALLEN, JONATHAN	5062	09/09/13	511		CHICKASHA	ST	18	11	SOUTHRIDGE ADD	R1	\$ 5,000	800
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	5076	09/06/13	425	E	ELFAULA	ST	19	31	NORMAN, ORIGINAL TOWNSHIP	R3	\$ 3,500	700
1 & 2 FAMILY, PAVING-2	ROBINETT, RYAN & AMY	5322	09/09/13	2128		CRESTMONT	ST	12	3	WESTWOOD ESTATES	R1	\$ 8,000	700
1 & 2 FAMILY, PAVING-2	HOUCK, LEWIS	5333	09/09/13	10110		OAKRIDGE	CIR	6	1	OAKRIDGE EST #1	RE	\$ 5,900	1,452
1 & 2 FAMILY, PAVING-2	KATY CONSTRUCTION CO	5334	09/12/13	730		JENKINS	AVE	15	3	LARSH'S UNIVERSITY ADD	R3	\$ 2,500	1,224
1 & 2 FAMILY, PAVING-2	OLIVAS CONCRETE	5347	09/12/13	1220		HUNTINGTON	WAY	5	3	EDGEWATER ADDITION #1	R1	\$ 2,850	620
1 & 2 FAMILY, PAVING-2	KEAR CONSTRUCTION INC	5392	09/20/13	621		SHADOW GROVE	CT	11	2	SHADOWRIDGE ADD	R1	\$ 10,620	1,520
1 & 2 FAMILY, PAVING-2	SANTIAGO MUNOS CONSTRUCTION	5406	09/12/13	1515		OAKHURST	AVE	7	5	OAKHURST ADD SEC 02	R1	\$ 2,500	394
1 & 2 FAMILY, PAVING-2	OWNER	5628	09/23/13	403		ROSEDALE	DR	2	8	EDGEWATER 4TH ADD	R1	\$ 300	148
1 & 2 FAMILY, PAVING-2	ANYTHING CONCRETE	5747	09/30/13	208		MOUNT VERNON	DR	4	7	LAKEVIEW TERRACE	R1	\$ 3,000	400
1 & 2 FAMILY, PAVING-2	BECKEL CONCRETE	5807	09/30/13	1413		CENTRAL	PKY	12	2	PARK PLACE ADD #3	R1	\$ 2,800	544
1 & 2 FAMILY, STORAGE BLDG-2	S & L CREATIONS	5371	09/11/13	1402		GLENWOOD	ST	13	4	WESTFIELD MANOR ADDITION	R1	\$ 4,687	240
1 & 2 FAMILY, STORAGE BLDG-2	CLARK, DAVID W.	5373	09/19/13	3271		WOODVALE	AVE	14	1W	NOT SUBDIVIDED	A2	\$ 8,450	1,200
1 & 2 FAMILY, STORAGE BLDG-2	CALHOUN, MELVIN	5458	09/20/13	4810		BLACKBURN	AVE	1	1	FRANKLIN	A2	\$ 3,300	960
1 & 2 FAMILY, STORAGE BLDG-2	OWNER	5672	09/23/13	3301		ALLSPICE RUN		22	1	CINNAMON RUN	RE	\$ 30,000	1,500

REVITALIZATION

9C

REVITALIZATION DIVISION

Community Development Block Grant (CDBG)

Citizen Participation

Funding for FYE 2014 is **\$761,709 for CDBG and \$319,118 for HOME.**

Citizen participation for FYE 2015 began with neighborhood meetings this summer. The meetings were held in the multi-purpose room at 201 West Gray at 7:00 p.m. The annual Community Dialogue was held in the City Council Chambers at 7:00 p.m. on Wednesday, September 4, 2013. Discussion centered on issues facing low-income residents in Norman.

Housing Programs

July - September 2013:

HOME

- 6 rehabilitation projects have been qualified with 1 completed, 3 under contract, and specifications being prepared on 2.

CDBG

- 3 rehabilitation projects have been qualified with 1 completed and 2 under contract.
- 2 emergency repairs have been qualified with 1 under contract and on specifications being prepared on 1.
- 2 accessibility modifications have been qualified with 1 under contract and bids received on 1.

Code Compliance

Code Compliance investigated 587 complaints in September which included weeds, health, inoperative vehicles, off-street parking, kennels, dilapidated structures, right-of-way encroachments, signs, and zoning violations. 928 cases were closed in September with 408 remaining open. City-wide proactive enforcement began on March 15, 2012.

PROACTIVE INFORMATION

[# of violations/# of properties on which violations were found]

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
06	72/46	137/84	0/0	39/23	9/7	8/8	4/4	37/35	13/13	5/5	3/3	5/5
07	19/16	3/3	10/9	21/20	4/4	5/5	13/13	20/19	5/5	7/7	147/130	80/68
08	342/290	117/98	112/106	72/64	150/97	193/151	179/160	282/231	245/198	231/171	19/19	87/74
09	126/129	154/141	493/383	272/268	124/109	188/173	177/153	137/130	262/239	299/254	201/175	99/87
10	131/112	157/131	203/196	316/274	189/167	220/185	170/152	141/135	139/121	54/49	93/91	29/27
11	107/99	60/55	109/99	150/131	266/204	99/83	100/8/0	144/123	100/91	54/50	43/37	26/24
12	92/81	93/69	392/327	698/616	579/502	462/417	284/257	350/294	403/340	392/283	293/171	122/111
13	316/281	304/241	441/271	428/373	468/367	307/272	410/369	823/690	215/167			

Work Orders, Owner Abatement after Work Order Issued, and Liens Filed
FYE 2014

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Work Orders	91	186	63										340
Owner Abated	23	72	21										116
Liens Filed	27	27	43										97

Code compliance inspectors continue enforcement of the sign ordinance. All signs found in the rights-of-way and in sight triangles are being removed. 1,710 signs were pulled in FYE 10; 4,653 were pulled in FYE 11; 681 in FYE 2012; and 2,049 in FYE 2013. The table below shows signs pulled to date this fiscal year.

Signs Pulled From Rights-of Ways FYE 2014

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
Signs Pulled	69	16	123										208

Oil & Gas

Oil & gas inspections continued with 163 operating oil wells. There were no pipeline location issues in September.

Historic District Commission

The Commission met on September 9, 2013. Staff reported that the Infill Development Workshop which was held on September 12th in the City Council Chambers was well attended and received. The Bob Yapp workshop will be held on October 8, 9 and 10th.

Staff reported that a gravel driveway had been replaced with concrete at 404 Chautauqua by Administrative Bypass.

Reports on the continuation of Certificates of Appropriateness were as follows: 549 S. Lahoma nothing new to report; 319 Castro house project is complete and the garage is nearly finished; 435 Chautauqua requested an extension until October 2013 and there was nothing to report; 720 W. Boyd project is continuing; 410 S. Peters owners are seeking a contractor; and 231 E. Symmes has raised funds for the project which should begin with the next couple of weeks.

A continuation of a request for a COA for 322 Alameda to set a time line for the replacement of the 15 vinyl replacement windows already installed in the house with wood windows as was original. All must be double hung. Included in the motion was for staff to work out a time table for replacement. The motion to set a compliance timeline of 3 years with the west elevation to be completed within the first year was approved unanimously.

The request for a COA for 321 Duffy was to retain vinyl replacement windows that were installed without receiving a COA. Fourteen windows had been replaced. The request was denied, and the owners have withdrawn their appeal and will be working with Staff on the wood window replacement.

A request for a COA for 517 S. Lahoma for an addition to the rear elevation was approved as presented, but has not yet begun.

A request for Certificate of Appropriateness for 640 Chautauqua to enclose a porch or an earlier addition, build a small deck and add a covered porch addition to

the rear was approved with an amendment that required staff approval of the back door style and design.

Homeless Activities

The **Continuum of Care** Steering Committee on homelessness has changed to quarterly meetings with a smaller group meeting monthly.

Five applications for 2012 funding were submitted and Central Oklahoma Community Action Agency (COCAA) also submitted an application for \$100,000. Food and Shelter was awarded \$50,000; Women's Resource Center, East Main Place, Thunderbird Clubhouse, and the Salvation Army each were awarded \$100,000. All are under contracts, except East Main Place, were extended because of late receipt of contracts from ODOC. East Main Place has expended all funds and did not need an extension.

There were eight 2013 renewal applications approved through the Continuum of Care for five agencies. East Main Place for \$43,895; COCAA for \$32,769; Progressive Independence for \$41,593; HOPE Community Services for \$90,220; and Food and Shelter for four grants for \$51,337, \$31,680, and two for \$11,892. One new application for Food and Shelter for \$23,313 is pending, and a planning grant for \$10,000 was approved.

2013 Emergency Solutions Grants were submitted directly to ODOC by three agencies, but the Salvation Army chose to back out. These applications were coordinated to equal the estimated funding available for Norman of \$179,848. The grant contracts are as follows: Food and Shelter for \$100,000; and Thunderbird Clubhouse for \$79,848.

Smalley Army Reserve Center

The deed was received and filed on September 25, 2012. Keys were transferred on September 27th. A contract for architectural services for plans and specifications for the required rehabilitation was approved with Architects in Partnership by the City Council in August 2010. Construction began July 26, 2013. Work is continuing on schedule to be completed in December 2013.

**COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRESS REPORT
October 1, 2013**

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
YEARS ONE THRU THIRTY-ONE (FY 1975/06)	\$ 32,212,751	100%
YEAR THIRTY-TWO (FY 2006/07)	\$ 1,480,629	98.21%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original budget \$0 + \$79,969 from Streets)	\$ 79,969	77.48%
YEAR THIRTY-THREE (FY 2007/08)	\$ 1,448,917	97.17%
All projects completed prior to 7/2012 except those itemized below:		
1. Street Improvement	\$ 48,181	0.00%
2. Park Projects (Original budget \$0 + \$17,998 from Streets)	\$ 17,998	100.00%
YEAR THIRTY-FOUR (FY 2008/09)	\$ 1,396,192	94.64%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects (Original Budget \$0 + \$89,698 from Street Projects)	\$ 100,092	24.98%
YEAR THIRTY-FIVE (FY 2009/10)	\$ 1,503,773	95.48%
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 124,262	43.13%
2. HOME 09	\$ 632,844	96.25%
YEAR THIRTY-SIX (FY 2010/11)	\$ 1,516,000	91.68%
(Original Budget \$1,510,773+ \$5,227 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Park Projects	\$ 131,150	52.55%
2. Housing Rehabilitation (Original Budget \$418,525 + \$4,813 PI)	\$ 423,338	100.00%
3. HOME 10 (Original Budget \$599,304 + \$15,000 PI)	\$ 614,304	91.66%
YEAR THIRTY-SEVEN (FY 2011/12)	\$ 1,306,077	80.82%
(Original Budget \$1,305,376 + \$12,701 Program Income)		
All projects completed prior to 7/2012 except those itemized below:		
1. Neighborhood Projects	\$ 25,000	25.67%
2. Housing Rehabilitation (Original Budget \$413,230 +701 PI)	\$ 413,931	74.95%
4. HOME 11 (Original Budget \$527,597+\$12,000 PI)	\$ 539,597	72.92%
YEAR THIRTY-EIGHT (FY 2012/13)	\$ 1,125,147	43.71%
(Original Budget \$1,107,303 + \$17,844 PI)		
1. Neighborhood Projects	\$ 40,000	37.00%
2. Housing Rehabilitation (Original Budget \$381,787 + \$4,844 PI)	\$ 386,631	57.28%
3. Admin & Planning	\$ 147,776	67.70%
4. HOME 12 (Original Budget \$368,420 + \$13,000 PI))	\$ 381,420	4.37%
YEAR THIRTY-NINE (FY 2013/14)	\$ 1,080,827	13.61%
(Original Budget \$1,080,827)		
1. CART	\$ 25,000	21.30%
2. Health for Friends	\$ 16,416	19.20%
3. Bridges	\$ 1,000	100.00%
4. Aging Services of Cleveland County	\$ 2,500	17.68%
5. Meals on Wheels	\$ 7,000	71.35%
6. Bethesda Alternative	\$ 5,000	0.00%
7. Community After School Program	\$ 3,500	0.00%
8. Community Sevices Building, Inc.	\$ 40,000	68.74%
9. Thunderbird Clubhouse	\$ 1,500	0.00%
10. Progressive Independence	\$ 3,000	0.00%
11. United Way Helpline	\$ 2,500	100.00%
12. Among Friends	\$ 1,500	100.00%
13. Food & Shelter for Friends	\$ 10,000	8.53%
14. Center for Children and Families	\$ 2,500	100.00%

TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
15. East Main Place	\$ 10,000	0.00%
16. Housing Rehabilitation (Original Budget \$477,951)	\$ 477,951	12.43%
17. Admin & Planning	\$ 152,342	24.89%
18. HOME 13 (Original Budget \$319,118)	\$ 319,118	0.00%

1. CDBG AND HOME Housing Projects	CDBG	\$ 413,931	Year 37	74.95%
		\$ 386,631	Year 38	57.28%
		\$ 477,951	Year 39	12.43%

CDBG Housing Programs include the administration for the following:
Deferred Payment Loans, Emergency Repairs, and Accessibility Modifications

- 1 Deferred Payment Loans Completed
- 2 Rehabilitation Deferred Payment Loans under contract
- 0 Emergency Repair Loans Completed
- 1 Emergency Repair Loans Under Contract
- 0 Accessibility Modifications Completed

HOME	\$ 614,304	2010	91.66%
	\$ 527,597	2011	72.92%
	\$ 381,420	2012	4.37%
	\$ 319,118	2013	0.00%

HOME Housing Programs include the administration for the following:
Reconstruction Program, Deferred Payment loans, Acquisition of Rental Units, Fair Housing, and CHDO Activities

- 3 Rehabilitation Deferred Payment Loans Under Contract
- 1 Rehabilitation Deferred Payment Loans Completed

2. Neighborhood Improvements	\$ 79,969	Year 32	77.48%
All funding will be utilized for park improvements in the five	\$ 66,179	Year 33	100.00%
neighborhood parks; McGeorge; Cate; Centennial; Updegraff; and in	\$ 89,698	Year 34	24.98%
two additional locations in the Larsh/Miller neighborhood	\$ 124,262	Year 35	43.13%
Placemaking projects in all five neighborhoods. Street improvements	\$ 131,150	Year 36	52.55%
on Porter; Frank - Hughbert. Solar powered speed indicators for Jones	\$ 25,000	Year 37	25.67%
at Wilson School.	\$ 25,000	Year 38	37.00%
3. Bethesda Alternative	\$ 5,000	Year 39	0.00%

Funds are for purchase of equipment.

Clientele served by Bethesda Alternative are of a presumed benefit according to CDBG regulations.

Income data is not recorded.

Clients have received services since July 2013.

4. CART	\$ 25,000	Year 39	21.30%
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Funds are for bus passes and other transportation services for low to moderate income persons.

586 Passes issued since July 2013.

5. Health for Friends	\$ 16,416	Year 39	19.20%
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Funds are for the support of the Dental Clinic

Clientele served by Health for Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded.

Clients have received medical and dental services since July 2013.

TARGET AREA PROJECTS NOT COMPLETED

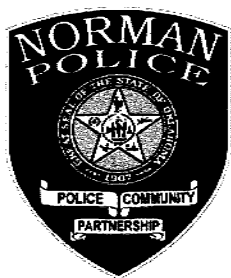
<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
6. Food & Shelter for Friends	\$ 10,000 Year 39	8.53%
Funds are for assistance with utility cost associated with the operation of the facility. Clientele served by Food and Shelter for Friends are of a presumed benefit according to CDBG regulations. 13,712 Clients have received free meals since July 2013. 24 Unduplicated Clients have received housing since July 2013.		
7. HELPLINE	\$ 2,500 Year 39	100.00%
School supplies furnished through the ABC 123 Program. 86 Persons Served since July 2013.		
8. Community Services Building	\$ 40,000 Year 39	68.74%
Funds are for partial replacement of the mechanical system at the Community Services Building. Clients have received services from agencies located in the CSBI building.		
9. Progressive Independence	\$ 3,000 Year 39	0.00%
Funds are for the purchase of medical equipment and the Open Doors Program. Households Assisted since July 2013.		
10. Meals on Wheels	\$ 7,000 Year 39	71.35%
Funds will provide meals for very low income clients. 931 Scholarship meals provided to clients since July 2013.		
11. Community After School Program	\$ 3,500 Year 39	0.00%
Funds are for scholarships for low income participants and purchase of supplies. Number of clients served since July, 2013.		
12. Thunderbird Clubhouse	\$ 1,500 Year 39	0.00%
Funds are for the purchase of supplies for a breakfast program. Clientele served by Thunderbird clubhouse are of a presumed benefit according to CDBG regulations. 213 Number of clients served since July, 2013.		
13. Bridges	\$ 1,000 Year 39	100.00%
Funds are for support of the student computer lab and the Life Skills Program. Clientele served by Bridges are of a presumed benefit according to CDBG regulations. 28 Number of clients served since July 2013. Income data not recorded.		
14. Center for Children & Families	\$ 2,500 Year 39	100.00%
Funds are for the purchase of supplies for the Kennedy Neighborhood Center. 34 Number of clients served since July 2013.		
15. Among Friends Activity Center	\$ 1,500 Year 39	100.00%
Funds are for the purchase of meals. Clientele served by Among Friends are of a presumed benefit according to CDBG regulations. Income data is not recorded. 375 Number of clients served meals since July 2013.		
16. East Main Place	\$ 10,000 Year 39	0.00%
Funds are to assist with the utilities and maintenance of facility. Clientele served by East Main Place are of a presumed benefit according to CDBG regulations. Income data is not recorded. 62 clients served since July 2013.		

TARGET AREA PROJECTS NOT COMPLETED

<u>Project Description & Status</u>	<u>Budget</u>	<u>% Expend- itures</u>
17. Aging Services of Cleveland County	\$ 2,500 Year 39	17.68%
Funds are to provide monthly scholarships for elderly residents residing at Rose Rock Villa to offset costs for congregate meal program. 73 clients served since July 2013.		

POLICE

10



Administrative Summary

September



Operations

	<u>Current</u>		<u>Year-To-Date</u>	
	13	12	13	12
Part I Crimes	428	339	3,352	3,269
Murder	2	0	4	1
Rape	7	4	63	53
Robbery	11	2	52	42
Agg. Ass.	6	7	69	43
Burglary	62	61	653	591
Larceny	313	240	2,292	2,347
Auto Theft	27	25	216	187
Arson	0	0	3	5

Part II Crimes

DUI/APC	49	51	430	548
Drunkenness	71	79	571	711
Drug Violations	105	104	1,116	1,183
Littering	3	3	17	29
Forgery	19	8	158	152
Vandalism	72	86	662	794
Others	781	841	7,069	6,972
Total Crime	1528	1511	13375	13658

Collisions

Fatality	1	0	4	3
Injury	71	69	551	518
Non-Injury	212	198	1701	1776

Miscellaneous

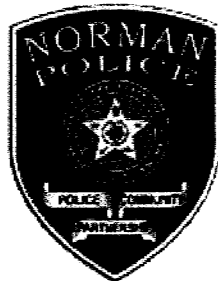
CAD Activity (Total)	9151	9137	80315	82962
Calls for Service (Police)	5916	5839	49345	49528
Citations	1179	1100	10808	13105
Warnings	861	823	7314	9044
Community Activity (Hours)	295	386	2746	2006

Avg Emergency Response Time (Min)	4.36
Avg Non-Emerg Response Time (Min)	7
Avg Call Time (Hours)	0.82

Crime Free Multi-Housing Program September 2013

During the month of September 2013, the Norman Police Department certified the first property participating in the Norman Crime Free Multi-Housing Program. The property is Vicksburg Village Apartments.

Vicksburg Village is a one-hundred percent section 8 property. They hosted the phase 3 safety social on September 27, 2013, for the residents. There were approximately 30 residents present at the social. There were also three representatives from the police department, including Chief Humphrey. We spoke to the residents about being good neighbors and watching out for each other. Crime prevention was the main topic of discussion during the event. We are also having signs made for the property which will be posted to publicly signify that they have partnered with the police department to make the property as safe as possible.



Teddy Wilson
MASTER POLICE OFFICER
Commission #0615
teddy.wilson@normanok.gov

Norman Police Department
201-B West Gray St.
Norman, OK 73069
(405)366-5438

Integrity * Accountability * Mutual Respect * Service Attitude * Partnerships

ANIMAL CONTROL

10A

**ANIMAL CENTER DIVISION
PRELIMINARY REPORT FORM
September 2013**

	FY2014		FY2013	
OPERATIONAL INFORMATION	This Month	Year to Date	This Month	Year to Date
DOGS:				
Number on hand from last month	59		42	
Number impounded this month	106	398	105	372
Owner relinquish	4	23	15	74
In field pickup	1	3	0	4
Adoption returns	5	9	0	0
Disposal	3	10	2	6
Picked up dead	4	18	4	17
Number redeemed	35	101	21	72
Number adopted to public	54	155	31	95
Number turned to rescues	13	39	13	75
Number euthanized - Adoptable	0	24	11	27
Number euthanized - Non adoptable	10	46	12	97
Number died for unknown reason	0	1	1	5
Number fostered	1	11	1	10
Escaped	0	1	0	0
Total now on hand	45			
CATS:				
Number on hand from last month	53		41	
Number impounded this month	85	401	110	277
Owner relinquish	10	62	13	51
In field pickup	2	27	0	3
Adoption returns	0	2	0	0
Disposal	20	42	10	45
Picked up dead	6	27	23	40
Number redeemed	1	2	1	2
Number adopted to public	31	94	20	53
Number turned to rescues	14	54	39	103
Number euthanized - Adoptable	0	16	7	32
Number euthanized - Non adoptable	31	150	17	77
Number died for unknown reason	3	4	0	2
Number fostered	5	11	3	18
Escaped	1	2	0	0
Total now on hand	26		34	
MISCELLANEOUS:				
Domesticated Animals	2	4	1	4
Wildlife	54	260	0	121
TOTAL	56	264	1	125

NOTES:

	FY2014		FY2013	
SAFETY REPORT	This Month	Year to Date	This Month	Year to Date
Injuries on the Job	3	4	0	2
City Vehicle Damaged	0	0	0	1
Vehicle Accidents Reviewed	0	0	0	1
a. Employee Responsible	0	0	0	1
b. Employee Not Responsible	0	0	0	0

PET LICENSES ENFORCEMENT ACTION	This Month	Year to Date	This Month	Year to Date
January to December				
Total Licenses Sold (Annual)	176	10,617	141	6,625
Citations Issued (AWO)	23	41	15	29
Citations Issued (Private Citizen)	0	0	0	0
Warnings Issued	2	9	9	31

FINANCIAL INFORMATION	This Month	Year to Date	This Month	Year to Date
10-1531 Amount - dog redemption	\$1,220.00	\$3,350.00	\$590.00	\$1,880.00
10-1532 Amount-dog adoption	\$2,910.00	\$9,030.00	\$1,550.00	\$5,180.00
10-1531 Amount-cat redemption	\$115.00	\$115.00	\$0.00	\$0.00
10-1532 Amount-cat adoption	\$1,320.00	\$5,040.00	\$810.00	\$2,670.00
10-1531 Amount-misc. redemption	\$0.00	\$55.00	\$0.00	\$0.00
10-1532 Amount-Misc. adoption	\$15.00	\$20.00	\$0.00	\$40.00
10-1533 Miscellaneous	\$310.00	\$5,990.00	\$450.00	\$1,750.00
TOTAL	\$5,890.00	\$23,600.00	\$3,400.00	\$11,520.00

Donation 010-0000-227.24-31 \$13,844.00 \$17,234.10 \$95.00 \$13,465.00

Donation account balance \$49,214.60 \$29,277.30

Liability payback (July to June) 2003 Adoption expansion	This Month	Year to Date	This Month	Year to Date
Payback Balance	\$20,765.00		\$40,987.00	
22-L432 Liability - pet licenses	\$896.00	\$2,614.00	\$540.00	\$2,203.00
TOTAL (New Balance)	\$19,869.00		\$40,447.00	

NOTES:

Replacement CPL \$1.50

	FY2014		FY2013	
SPAY / NEUTER PROCEDURES	This Month	Year to Date	This Month	Year to Date
Dogs	48	140	28	103
Cats	18	56	19	65
TOTAL	66	196	47	168

	FY2014		FY2013	
ANIMAL BITES July to June	This Month	Year to Date	This Month	Year to Date
Dogs	4	9	4	13
Cats	1	3	1	1
Other	0	0	0	0

SUMMARY

Dogs returned to the owner prior to coming to the shelter

1	City pet license
	Rabies tag
	Microchips
	Personal ID tag
	Knew animal do to prior contact
2	Neighbor told officer
	Lost & Found slip at shelter
3	Total

Incident No.	Offense	Court
2013-11978	Rabies Vacc/Shots	Municipal court
2013-12088	Rabies Vacc/Shots	Municipal court
2013-12307	City Pet license	Municipal court
2013-12661	City Pet license	Municipal court
2013-12661	Rabies Vacc/Shots	Municipal court
2013-12679	Cruelty to animals	Municipal court
2013-12717	Rabies Vacc/Shots	Municipal court
2013-12742	Rabies Vacc/Shots	Municipal court
2013-13246	Dog at large	Municipal court
2013-12859	Dog at large	Municipal court
2013-13165	City Pet license	Municipal court
2013-13165	City Pet license	Municipal court
2013-12268	Rabies Vacc/Shots	Municipal court
2013-12660	Dog at Large	Municipal court
2013-12964	Rabies Vacc/Shots	Municipal court
2013-12986	Rabies Vacc/Shots	Municipal court
2013-13382	Rabies Vacc/ Shots	Municipal court
2013-13079	Rabies Vacc / Shots	Municipal court
2013-13043	Rabies Vacc/Shots	Municipal court
	Rabies Vacc/Shots	Municipal court
	Cruelty to animals	Municipal court
	Cruelty to animals	Municipal court
	Cruelty to animals	Municipal court

PUBLIC WORKS

11

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
September, 2013**

ENGINEERING DIVISION

DEVELOPMENT

The Development Coordinator processed 3 Preliminary Plats for Planning Commission; 1 Final Plat for Development Committee Review; and 1 Release of Deferred Construction, 2 Consent to Encroachments, and 2 Final Plats for City Council review. The Development Engineer reviewed 32 sets of construction plans and 5 punch lists. There were 98 permits reviewed and/or issued. Fees were collected in the amount of \$14,149.52.

CAPITAL PROJECTS

I-35/Main Street Interchange

Construction on the I-35/Main Street Interchange reconstruction project will begin Monday, January 7, 2013. This is a \$30 million construction project awarded to a joint venture between Allen Contracting and Manhattan Road and Bridge of Oklahoma City. The project has an estimated completion date of March 2014. The construction contract allows the contractor to earn early completion incentive pay at \$15,000 a day with a maximum of 100 days, for an early completion date of December 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The project involves the following items:

- Replace the existing Main Street interchange with a Single Point Urban Interchange (SPUI). The SPUI will include longer on and off ramps at I-35 and a wider Main Street Bridge. The SPUI will allow large volumes of traffic to negotiate the area using a single set of traffic lights mounted at the center of the bridge. This is the second SPUI interchange in the State of Oklahoma; the first SPUI is located at I-40 and Morgan Road.
- Widen I-35, one half mile north and south of Main Street, from four to six lanes
- Widen Main Street over I-35 from four lanes to six lanes

The contractor's activities this month are as follows:

- Continued the earthwork for the SPUI ramps on the south sides of the bridge
- Worked on constructing the new bridge abutment on east and west sides of I-35
- Placed asphalt on the outside lanes on northbound I-35
- Placed concrete pavement on Main Street
- Continued the earthwork on the west side of I-35

I-35 Bridge over the Canadian River

Construction on the I-35 Bridge over the Canadian River began on Monday, January 21, 2013. This is a \$16 million construction project awarded to Sherwood Construction of Wichita, Kansas. This project will add one lane in each direction to the bridge, which will ease traffic congestion for people traveling southbound on Interstate 35. This project is expected to be complete by September 2013. The construction contract allows the contractor to earn early completion incentive pay at \$3,000 a day with a maximum of 100 days, for an early completion date in June 2013. The Oklahoma Department of Transportation (ODOT) is administering the construction of this project.

The contractor's activities this month are as follows:

- Continue to work on the inside southbound lanes of the bridge
- Continue to work on the outside northbound lanes

Iowa Street from 325 feet west of Barbour Avenue to Berry Road

The Iowa Street Reconstruction Project is a \$760,880 project that is being funded 100% by the City of Norman 2010 Street Maintenance Bond Program. When this project is complete, the reconstructed roadway will include a new driving surface, 6" curb and gutter and an improved storm drainage system.

The contractor completed this project and began working on the punch list of items to correct.

Indian Hills Road Bridge over I-35

The Indian Hills Road Bridge over Interstate 35 is approximately 50 years old. The bridge is structurally safe for traffic, but the bridge deck is deteriorating at a more rapid rate as the surrounding areas develop and traffic increases. This problem has developed over recent years. The City of Norman and ODOT have worked closely to develop a permanent solution to this bridge maintenance problem because both agencies share maintenance responsibilities for the bridge. Over the past year, ODOT and City bridge engineers have designed the permanent bridge deck repair project. Bids were received for the project and the Oklahoma Transportation Commission awarded the contract earlier this year to Wildcat Construction Company, Inc. of Wichita, Kansas. The cost of the project is approximately \$700,000 in total cost, of which the City of Norman's share is \$250,000.

The contractor's activities this month are as follows:

- Removed the bad concrete on the deck of the bridge and the substructure underneath

Hayes Street from Flood Avenue to James Garner Avenue

The Hayes Street Reconstruction Project is a \$182,500 project that is being funded 100% by the City of Norman through the 2010 Street Maintenance Bond Program. The contractor is Rudy Construction of Oklahoma City. When this project is completed, the reconstructed roadway will include a new driving surface, 6" curb and gutter and an improved storm drainage system.

The contractor's activities this month are as follows:

- Stabilized the roadway subgrade.
- Placed the first lift of asphalt.

Sidewalk Programs

- Sidewalk and curb repairs were completed in September at the following locations: 1501 Fawn Run Crossing, 408 Daybreak Drive, 817 E. Lindsey, 2421 White Oaks Drive, and 1503 Pecan Drive.

May 19, 2013 Tornado Debris Removal

On Sunday, May 19, 2013, rural portions of the Lake Thunderbird area of the City of Norman were damaged by a tornado.

The City immediately began implementing procedures set forth in the City's July 2009 Disaster Debris Management Plan. On May 24, 2013, City Manager Steve Lewis executed Task Order & Notice-to-Proceed No. TFR-2013-1 in the amount of \$377,694.00 for the removal of 35,000 cubic yards of vegetative debris and 5,000 cubic yards of construction and demolition debris.

From August 24 through September 9, TFR Enterprises completed the haul-out of 2,117 tons of reduced vegetative debris from the Falls-Lakeview Park Debris Management Site to the Republic Services Southeast Oklahoma Landfill in Oklahoma City. Republic Services accepted the reduced vegetative debris at no cost for beneficial re-use as daily interim cover, landfill site erosion control, stabilization of site access roads and other similar uses. The waiver of landfill tipping fees in this matter resulted in a total cost savings of approximately \$125,000 to the nation's taxpayers of which the City of Norman's direct share would have been \$13,125.

Storm Water Management Program - Construction Site Compliance Inspection

The Storm Water Construction Site Compliance Inspection Overview (attached) shows a summary of the annual activity for calendar years 2011 and 2012, respectively, the total activity for the first 6 months of 2013, and the monthly activity for the months of July through September, 2013. The overview report also indicates the number of drainage/storm water-related citizen calls received by the storm water compliance staff.

Storm Water Management Program - Manufactured Fertilizer Ordinance (Ordinance No. O-1213-34)

Through September 2013, the City registered seventeen (17) commercial applicators. The City was notified by 1 additional company on the Department's list of potential applicators that the company does not apply fertilizer as part of their lawn care business.

The Ordinance, adopted on February 26, 2013 and effective on March 26, 2013, requires annual registration by commercial applicators prior to engaging in the business of lawn fertilizer application in the City of Norman. City staff has completed its proactive and assertive efforts to affect registration by fertilizer applicators that conduct business in Norman. City staff will continue education and outreach efforts through utility bill flyers, newspaper ads, Water Wise Workshop scheduled for September 26, developing relationships and requesting assistance from local property management companies and subdivision property owner/home owner associations, and making contacts with fertilizer applicators during the regular course of storm water compliance inspections and responses to citizens' requests for assistance.

Links to the adopted and signed Manufactured Fertilizer Ordinance, Commercial Fertilizer Applicator Registration form, and the informational brochure have been included on the Public Works-Engineering web page at <http://www.ci.norman.ok.us/city/public-works-engineering>.

Sutton Wilderness Lake Dam & Spillway Repair Project

In a November 24, 2010 letter, the City of Norman was notified by the Oklahoma Water Resources Board (OWRB) that, based on the findings in OWRB's hazard-potential reclassification report, Sutton Wilderness Lake Dam, located about 1500 feet south of Rock Creek Road and 2200 feet west of 12th Avenue N.E. in the City of Norman's George M. Sutton Urban Wilderness Park, had been reclassified as a high hazard-potential structure, the failure of which will likely cause loss of human life. OWRB pointed out that the dam must meet certain minimum standards appropriate for the dam's classification and size.

The City Council approved Contract No. K-1314-39 Agreement for Professional Services between the City of Norman and Wilson & Company of Norman, OK on September 10, 2013. Notice to Proceed was issued on September 16, 2013. Much of Wilson & Company's division assigned to the project was called to provide professional assistance in response to flooding in Colorado Springs, CO and Aurora County, CO. A project kick-off meeting with the City of Norman, Sutton Urban Wilderness Area Committee and Wilson & Company is being scheduled for October 21, 2013.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

Fuel Report

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

Maintenance Report

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

Productivity Report

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

STREET DIVISION

Asphalt Operations

Berry Rd B/Robinson St and Denison

150.65 tons of asphalt

84th Ave NE B/Franklin Rd and Indian Hills Rd

698.27 tons of asphalt

Colonial Estates Park Trail Overlay

606.95 tons of asphalt

Deep Patch Operations

1800 Blk Candlewood

55.12 tons of asphalt

2100 Blk Oakside Dr

14.02 tons of asphalt and 2.0 cubic yards of concrete

Concrete Operations

4500 Blk Alexander Ct Panel Replacement

7.0 cubic yards of concrete

E.7200 Rock Creek Rd Radius Apron

2.0 cubic yards of concrete

Duffy at Miller Sidewalk and Ramp

17.5 cubic yards of concrete

Drainage Operations

Anitol Detention Basin Pipe Repair

105.5 cubic yards of concrete

Other

Interlocal Agreement Cleveland Co. Dist. 1- 149th B/84th Ave Ne And 108th Ave Ne

5,414.20 tons of asphalt

Routine Pothole Patching Operations

This month approximately 7.19 tons of asphalt was utilized in routine pothole patching operations

STORM WATER

East Lindsey Street/Bishop Creek

Assisting Street Maintenance Crew in replacing deteriorated culvert pipe, replacing sidewalk and placing grass sod.

Triad Village Drive Drainage Project

Assisted Street Maintenance Crew in replacing deteriorated culvert pipes.

Drainage Maintenance

Removed 10 tons debris/sediment and trimmed trees in drainage right-of-ways in the urban area.

North Porter Avenue

Pushing/leveling construction debris at dumpsite.

Storm Water Management

Cleared 67 inlets of debris from drainage right-of-ways in the urban/rural area.

Urban Street Sweeping Operations

Urban street sweeping operations, a total of 621 miles were swept resulting in the removal of approximately 349 tons of debris from various curblane streets.

Mowing Of Drainage/Roadside Right-Of-Ways

Mowed and trim mowed 3,183,409 feet of drainage right-of-ways in the urban area.

Mowing 25.5 miles of urban roadside right-of-ways (smooth cut).

Mowing 204.75 miles of urban/rural roadside right-of-ways (rough mowing).

SEPTEMBER 2013

DEVELOPMENT COORDINATION, ENGINEERING, AND

PERMIT REVIEW

FY 13-14 Associated Fees

Subdivision Development:

Planning Commission Review:

*Norman Rural Cert of Survey...0
 *Final Plats.....0
 *Preliminary Plats.....3
 *Short Form Plat.....0

City Council Review:

Certificate of Survey.....0
 Preliminary Plat.....0
 Final Plats.....2
 Consent to Encroach.....2
 Easement.....0
 Closure of Easement & ROW..0
 Release of Deferred Const.....1

This Month Last Month Total

↓ ↓ ↓

Development Committee:

Final Plats.....1

\$1,480.00 \$15,610.00 \$17,090.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....32
 ***Commercial.....6
 Multi-Family.....0
 Addition/Alteration.....3
 House Moving.....0
 Paving Only.....5
 Storage Building.....1
 Swimming Pool.....0
 Storm Shelters.....36
 Public Improvements.....5
 Temporary Encroachments.....0
 Fire Line Pits/Misc.....6
 Flood Plain (@\$100.00 each).....4

\$400.00 \$100.00 \$500.00

Total Permits..... \$12,269.52 \$10,866.16 \$39,260.15

Grand Total..... \$14,149.52 \$26,576.16 \$56,850.15

****Construction Plan Review occurrences 32 35 102

*****Punch Lists prepared..... 5 6 17

* All Final Plat review completed within ten days.....PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days.....PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

SEPTEMBER 2013

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

**KEN DANNER/TODD McLELLAN/DREW
NORLIN**

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
PI #8 PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	5	100%
PI #10 SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	32	100%
PI #11 COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	6	100%
PI #12 CONSTRUCTION PLAN REVIEW W/I 10 DAYS	33	100%
PI #13 FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%

Storm Water Management Program Construction Site Compliance Inspection Overview

Description	2011 Annual Total	2012 Annual Total	January - June 2013	July 2013	August 2013	Sept 2013	Oct 2013	Nov 2013	Dec 2013
New sites started during reporting period	19	20	19	1	1	2			
Continuing sites during reporting period (average*)	33*	28*	38*	42	45	44			
Closed sites during reporting period (average)	25	17	11	1	3	4			
Total number of open sites during the reporting period (average*)	52*	30*	40*	42	44	42			
Summary of inspection results during reporting period									
Sites inspected during reporting period (average*)	52*	48*	42	42	46	46			
Percentage of sites inspected	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %	100.0 %			
Total number of inspections performed	543	758	531	96	88	93			
Number of sites with enforcement actions	2	3	4	1	0	0			
Total number of enforcement actions	2	5	4	1	0	0			
Inspections resulting in a violation	123	41	106	22	14	37			
Percentage of inspections with violations	22.7 %	5.4 %	20.0%	22.9%	15.9%	39.8%			
Citizen Calls	52	57	48						
Drainage					7	1			
Erosion				2	0	2			
Yard Waste/Grass Clippings				1	2	1			
Spills/Discharge/Debris/Dumping				2	3	3			

FLEET MANAGEMENT ACTIVITY REPORT

September

FYE 2013

FUEL REPORT

IN GALLONS

	UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps	22,139.00	27,120.00	17,776.00
Outside - sublet	410.54	0.00	
TOTAL	22,549.54	27,120.00	17,776.00

TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	20,898.34	26,898.00	4,774.41	13,001.59

FYE 2014 TO DATE CONSUMPTION				
TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	66,883.65	87,378.30	14,686.62	41,562.21

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$3.08	Low	\$2.77	UNLEADED	High	\$3.31	Low	\$3.21
DIESEL	High	\$3.26	Low	\$3.09	DIESEL	High	n/a	Low	n/a
CNG	High	n/a	Low	\$0.67	CNG	High	n/a	Low	\$1.19

MAINTENANCE REPORT

REPAIR PARTS SOLD	\$52,902.13
TIRES SOLD	\$26,268.04
TOTAL PARTS SOLD	\$79,170.17

PUBLIC CNG SALES

September	\$15,333.81
FYE 2014 TO DATE	\$46,031.56

SUBLET REPAIRS \$7,411.50

Life To Date CNG Sales:

TOTAL SOLD GALLONS TO DATE:	170,858
TOTAL SOLD DOLLARS TO DATE:	\$218,712

	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	Fiscal YEAR TO DATE
ROAD SERVICE	31	74	49	154
PM SERVICES	98	102	108	308
DISASTER REPAIRS	1	0	0	1
WORK ORDERS	45	488	465	998

FLEET MANAGEMENTMechanic Productivity
Report

FYE 2014

September

MECHANIC	DIRECT LABOR HOURS	INDIVIDUAL PRODUCTIVITY		
# 002	123.69	84.5%	146.33	Schumacher
# 003	137.60	79.8%	172.47	Sanitphan
# 004	130.10	83.9%	154.99	Vaughn
# 005	0.00	#DIV/0!	0	Boensch
# 006	8.08	100.0%	8.08	Line Maint.
# 007	123.02	81.0%	151.92	Boyd
# 008	62.28	82.9%	75.15	Deaver
# 010	67.61	54.5%	123.97	Alinger
# 011	108.21	76.0%	142.31	Curtin
# 012	119.43	79.7%	149.91	Roberts
# 013	117.94	78.3%	150.71	Johnson
# 015	99.32	81.7%	121.52	Miller
# 019	135.16	86.4%	156.35	Carpenter
# 021	118.82	83.1%	142.94	Lowman

DIRECT LABOR HOURS	1351.26
TOTAL AVAILABLE HOURS	1696.66
PRODUCTIVITY GOAL	70.0%
ACTUAL PRODUCTIVITY	79.6%

as of 10/11/2013

Equipment Late for PM by Equipment Number

*292-9708 to make PM Reschedule arrangements

Unit #	Description	Division	Latest Meter	Due at Meter	Meter Past	ORIGINAL DUE DATE	ORIGINAL TIME DUE	Type of SERVICE
0252	2009 PETERBILT SIDELOADER	SANITATION RESIDENTIAL	7,554	7,011	543	5-Sep	7:00	PMA
0983	2006 CHEVY 1500 PICKUP	ANIMAL CONTROL	103,579	102,455	1,124	9-Sep	8:00	PMA
294T	2010 STECO TRAILER	TRANSFER STATION	1	1	0	11-Sep	1:00	PMC
1191	2000 ECHO GENERATOR	POLICE CRIMINAL INVESTIGATION	1	1	0	12-Sep	10:00	PMA
1226	2011 FEATHERLITE WITH GENERATOR	POLICE PATROL	1	1	0	13-Sep	8:00	PMA
0261	2009 PETERBILT SIDELOADER	SANITATION RESIDENTIAL	93,947	90,171	3,776	17-Sep	7:00	PMA
1152T	2007 ENCLOSED TRAILER	POLICE STAFF SERVICES	1	1	0	18-Sep	1:00	PMC
0024	2000 E-ONE PUMPER	FIRE SUPPRESSION	127,613	126,302	1,311	19-Sep	10:00	PMA
0010	2000 CHEVY IMPALA	FIRE PREVENTION	102,366	97,980	4,386	20-Sep	7:00	PMA
1040T	2001 UTILITY TRAILER	POLICE STAFF SERVICES	1	1	0	20-Sep	1:00	PMC
1208	2005 CHEVY 12-PSG VAN	POLICE STAFF SERVICES	119,265	117,097	2,168	23-Sep	8:00	PMA
1201	2011 CHEVY TAHOE	POLICE ADMINISTRATION	29,583	29,960	(377)	23-Sep	10:00	PMB
0030	2010 PIERCE PUMPER	FIRE SUPPRESSION	19,148	17,564	1,584	23-Sep	10:00	PMA
1128	2006 FORD CROWN VICTORIA	POLICE PATROL	134,834	132,095	2,739	24-Sep	11:00	PMA
298T	2007 STECO TRAILER	SANITATION TRANSFER STATION	1	1	0	25-Sep	1:00	PMC
1195	2009 FORD CROWN VICTORIA	PSST POLICE PATROL	114,167	113,554	613	26-Sep	10:00	PMB
0110	1995 IHC DUMP TRUCK	STREET MAINTENANCE	69,734		69,734	26-Sep	10:00	PMB
0685	2008 JOHN DEERE	STREET MAINTENANCE	1,420	1,262	158	27-Sep	10:00	PMA
0269	2007 PETERBILT SIDE LOADER	SANITATION RESIDENTIAL	69,159	68,150	1,009	30-Sep	7:00	PMB
0021	2010 PIERCE CONTENDER	FIRE SUPPRESSION	38,078	35,395	2,683	30-Sep	1:00	PMA
1001	2008 CHEVY IMPALA	POLICE CRIMINAL INVESTIGATION	32,012	30,809	1,203	1-Oct	7:00	PMA
0440	2010 CHEVY 2500 PICKUP	PARK MAINTENANCE	23,789	14,788	9,001	1-Oct	10:00	PMA & PMN
0330	2010 CHEVY SILVERADO	WATERLINE MAINTENANCE	1	1	0	2-Oct	8:00	PMN
443T	2010 16X83 TRAILER	PARK MAINTENANCE	1	1	0	2-Oct	10:00	PMB
0170	2005 TOOL TRUCK GENERATOR	STREET MAINTENANCE	1	1	0	3-Oct	10:00	PMB
0224	2010 PETERBILT	SANITATION RECYCLE	5,093	4,900	193	4-Oct	7:00	PMA
1068	2006 FORD F150	POLICE SPECIAL INVESTIGATIONS	101,134	100,612	522	7-Oct	7:00	PMA
0008	2006 CHEVY SUBURBAN	FIRE SUPPRESSION	76,819	72,260	4,559	7-Oct	8:00	PMA
0190	1997 LINCOLN WELDER & TRAILER	STREET MAINTENANCE	1	1	0	7-Oct	10:00	PMB
1226	2011 FEATHERLITE WITH GENERATOR	POLICE PATROL	1	1	0	7-Oct	11:00	PMA
0145	1999 BOMAG STREET ROLLER	STREET MAINTENANCE	4,558	4,445	113	8-Oct	7:00	PMB
Rescheduled for:								
rescheduled:					0			
0023	2011 PIERCE VELOCITY	FIRE SUPPRESSION	24,119	21,155	2,964	4-Sep	7:00	PMA
402T	2007 HOLT UTILITY TRAILER	PARK MAINTENANCE	1	1	0	12-Sep	1:00	PMC
0296	2005 EZ-GO GOLF CART	SANITATION TRANSFER STATION	1		1	3-Oct	8:00	PMA
					0			
					0			
					0			
					0			

October 15, 2013
October 18, 2013
October 21, 2013

FLEET MANAGEMENT
PREVENTATIVE MAINTENANCE RESCHEDULES

FYE 13 VS FYE 14

	COMPLETED FYE 13	PENDING FYE 13	TO DATE FYE 14	PENDING FYE 14
CITY COUNCIL	0	0		
FIRE ADMINISTRATION	2	0		
FIRE TRAINING	0	0		
FIRE PREVENTION	5	0	1	1
FIRE SUPPRESION	6	0	7	5
FIRE DISASTER PREPAREDNESS	0	0		
ENGINEERING	1	0		
UTILITIES (METER READERS)	0	0		
INFORMATION SYSTEMS	0	0		
FLEET MANAGEMENT	0	0		
STREET MAINTENANCE	14	0	5	5
STORM WATER	0	0		
TRAFFIC	3	0		
SANITATION ADMINISTRATION	0	0		
SANITATION RESIDENTIAL	4	0	3	3
SANITATION COMMERCIAL	13	0		
SANITATION TRANSFER	4	0	3	3
SANITATION COMPOST	2	0		
SANITATION RECYCLE	1	0	1	1
SANITATION YARD WASTE	0	0		
LINE MAINTENANCE ADMIN.	0	0		
WATER LINE MAINTENANCE	8	0	1	1
SEWER LINE MAINTENANCE	0	0	1	
PARK MAINTENANCE	5	0	4	3
PARKS & RECREATION	0	0		
FORESTRY	0	0		
PLANNING	0	0		
PLANNING CDBG	0	0		
WATER PLANT	0	0		
WATER RECLAMATION	5	0	1	
UTILITIES - ENVIRONMENTAL	0	0		
BUILDING MAINTENANCE	2	0	1	
CUSTODIAL	0	0		
DEVELOPMENT SERVICES	0	0		
CODE COMPLIANCE	0	0		
ANIMAL CONTROL	7	0	1	1
POLICE ADMINISTRATION	0	0	1	1
POLICE STAFF SERVICES	4	0	3	3
POLICE CRIMINAL INVESTIGATIONS	5	0	3	2
POLICE PATROL	27	0	6	4
POLICE SPECIAL INVESTIGATIONS	1	0	1	1
POLICE COMMUNICATIONS	0	0	0	0
TOTALS	119	0	43	34

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2014

STREET DIVISION					
	FYE 2014 September, 2013	FYE 2014 September, 2013	Year to Date	Year to Date	FYE 2014
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Patch 100% of all potholes smaller than one cubic foot within 24 hours (tons of material used)	7.19	100%	30.21	100%	95%
Overlay/pave 10 miles per year.	2.42	24%	6.53	65%	100%
Replace 1,160 square yards of concrete pavement panels	114.00	10%	192.50	17%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	10.00	2%	30.00	7%	50%
Grade all unpaved public roads eight (8) times a year. (approximately 21 miles)	42.00	25%	126.00	75%	100%

STORM WATER DIVISION					
	FYE 2014 September, 2013	FYE 2014 September, 2013	Year to Date	Year to Date	FYE 2014
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	621.00	124%	1,399.00	23%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	67.00	0%	1,439.00	10%	70%
Mow 190 ROW-miles of Urban right-of-way, eighteen times per year (miles)	25.50	1%	106.75	3%	85%
Mow 148 miles of Rural Right-of-way twice per year (miles)	204.75	69%	497.75	168%	50%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	3,183,409.00	23%	8,188,493.00	60%	80%
Apply chemical vegetative control to 160 urban/rural ROW-miles twice per year	-	0%	-	0%	65%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

SEPTEMBER 2013		PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
	Provide initial response to citizen inquiries within 2 days	100%	59	59	100%	188	188	100%
	Provide information requested by citizens within 7 days	95%	59	59	100%	188	188	100%
	Complete traffic engineering studies within 45 days.	99%	0	0	100%	0	0	100%
	Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	40	40	100%	135	135	100%
	Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			57	63.5	1.11	927.5	378.5	0.41
	Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			0	0	0.00	4.12	56	13.59
	Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			13	13	100%	43	43	100%
	Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			52	52	100%	159	159	100%
	Response to reports of sign damage:	Percentage						
	High Priority Stop or Yield Signs within one hour	99%	7	7	100%	17	17	100%
	Lower Priority all other signs within one day	90%	91	91	100%	194	194	100%
	Street Name Signs within two weeks	90%	2	2	100%	14	14	100%
	Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3040	2	0.07%	9584	4	0.04%

Monthly Report
September 2013

Line Maintenance:

Division Capital Project FYE 13

- Sandpiper Ln. – WA 0313 – 100% complete
- High Meadows – WA0208 – 100% complete
- Westfield Cir – WA0309 – 100% complete
- Asp Ave Project – WA0088 – 98% - complete
- Peach Tree Ln. – WA0311 - materials ordered
- Dalewood Terrace WA0312 – materials ordered

Division Accomplishments

Water Maintenance crews responded to 20 water main emergencies, maintenance on 85 fire hydrants, surveyed 40 fire hydrants for master record, 231 water valves, 515 water main locates, completed 10 yard restoration sites, responded to 8 after hour water service requests, and set 21 new water meter services. Estimated water loss from water main breaks, and system quality assurance for the month of September – 2,232,750 gallons.

Sewer Maintenance crews hydro-cleaned 151,942 feet of sewer mains, 500 feet of root removal, 16,018 feet of CCTV inspection, 0 tap inspections, 3 cap inspections, 3 tap locations by CCTV, 441 sewer main locates and responded to 14 possible sewer obstructions requests, 1 on City side, 13 on private side, no sanitary sewer overflows for the month of September. Removed and replaced pump - # 1 – Post Oak lift station for maintenance and inspection.

D Lift Station Flows:

Average daily flow: .79 MGD.

Average total flow: 24.49 MG.

Wastewater Projects:

Tecumseh Interceptor (WW0262): Project design by Garver Engineers is approximately 75% complete. Easement acquisition is underway. All easements have been obtained and final design is complete. Plans have been approved by ODEQ. Central Contracting was low bidder. Construction is underway.

Canadian River TMDL Study (Project WW0044): This project takes into consideration ten (10) discharges into the Canadian River from above OKC to below Lexington. Most of the discharges are considering Wastewater Treatment Plants (Water Reclamation Facilities). All the cities are getting stricter permits and the final report will be sent to EPA for acceptance. Consortium members selected a consultant who completed a sampling and testing plan, the Quality Assurance Project Plan (QAPP). QAPP approved by EPA, Region 6 (EPA 6) in Dallas 3/25/10; sampling for testing began 7/1/10 from selected sites along the river; Interim Modeling Report submitted through ODEQ to EPA 6 in December 2011; comments received from EPA 4/11/12; Draft final report received 9/20/12; ODEQ comments; Revised Projections received 2/6/13; consortium meeting held 3/15 and received modified additional ODEQ comments; Second Revision of Model Simulations received 6/6; ODEQ comments provided to consortium members at a meeting held 8/1; Final projections due November 2013; payments totaling \$256,818 of \$268,000 or 96% have been approved.

Royal Oaks Force Main Rehab (WW0062): Two 12-inch PVC force mains from Hall Park and Royal Oaks lift stations join into 2,260 linear feet of 16-inch ductile iron force main installed in 1984; force main runs south along 24th Avenue N.E., from near Alex Plaza Drive across Alameda to its termination at an existing manhole to be replaced. Design layout nearing completion; Lemke proposal due shortly.

SE Bishop Interceptor, Phase 2B (Project WW0267): Construction of 2B, Section 1 complete March 2007; Section 3: easements in negotiation; acquired 2 of 4 remaining easements; should bid shortly; Section 2: Received six (6) bids 11/1/12, Krapff-Reynolds Construction Company low: \$1,054,480 with five (5) other bidders. NUA award and contract approved 12/18; pre-work meeting held 1/15/13; Notice to Proceed effective 1/28; construction complete 7/15; Final inspection 8/1; punch list complete. Final change order and project acceptance in progress; payments totaling \$1,030,703 of \$1,054,480 or 98% processed.

Sewer Maintenance Project FYE11 (WW0064): Annual rehabilitative project, bounded by Alameda to the north, Bishop Creek to the west, partially Boyd and partially Brooks to the south, and Shiloh to the east; project will replace about 38,000 feet of sewer line and about 220 manholes; advertised 4/27/13; pre-bid meeting held 5/15; received four (4) bids 5/27; Urban Contractors low: \$2,774,200; NUA award and contract approved 6/11; pre-work conference held 6/19; Notice to Proceed effective 7/1/13. Change Order No. 1 approved 1 Oct 13 for \$19,334 and add 18 days; construction is on schedule and within budget; payments totaling \$885,802 of \$2,774,200 or 32% processed

Sewer Maintenance Project FYE12 (WW0070): Annual rehabilitative project, bounded by Boyd to the north, Imhoff Creek to the west, Lakewood to the south and Elm to the east, with one (1) supplementary area south of Boyd, west of BNSF; project will replace almost 33,000 feet of sewer line and over 95 manholes; staff in-house design in progress; NUA approved contract with Lemke 1/22/13; video inspection complete; preliminary plans received 8/1/13; comments to Lemke 8/29/13; 90% plans due soon.

Sewer Maintenance Project FYE13 (WW0200): Annual rehabilitative project, bounded by Lindsey Street to the North, Bishop Creek to the West, Imhoff Road to the South, and 24th Ave SE to the East; NUA approved on-call surveying contract with Lemke 7/23/13; video inspection in progress; staff in-house preliminary design in progress;.

Wastewater Supervisory Control and Data Acquisition (SCADA) (WW0052): SCADA electronically reports plant and lift station activity to a central location. Project combined with WW0043 & WW0047 for construction efficiency. Received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; final inspection and substantial completion effective 4/24/13; as-builts and O&M's received 10/8/13; settlement negotiations complete; payments totaling \$942,981 of \$949,500 or 99% approved.

WWTP - Aeration Basin Blower VFD (WW0043): Replacement of obsolete motors and controls will enhance efficiency and save energy and money by reducing electrical demand and use. Project partnered with WW0047 for Department of Energy (DOE) stimulus grant, and combined with WW0047 & WW0052 for design and construction efficiency; received bids 10/16/10; Oil Capital Electric (OCE) began work 1/18/2011, with 180 days contract completion time; substantial completion & punch list effective 4/24/13; DOE grant closed 6/26/13; settlement negotiations; Received as-built drawings and O&M manuals 10/8/13; payments totaling \$1,044,184 of \$1,060,326 or 98% have been approved.

WWTP - North Digester Boiler(s) (WW0047): Replacement of obsolete sludge heaters (vintage 1960's) will save energy and money. Project partnered with WW0043 for Department of Energy (DOE) stimulus grant and combined with WW0043 & WW0052 for design and construction efficiency; see WW0043 for update; payments totaling \$379,085 of \$395,174 or 96% have been approved.

Woodcrest Interceptor (WW0120): Project design by RJN Group complete; permits in hand; easement acquisitions nearing completion; project should bid soon.

Lift Station D Rehabilitation (WW0303): Design contract with HDR for rehabilitating Lift Station D and expanding the flow equalization basin was approved 02/26/08; amendment for construction services approved 04/28/09. Contract with Walters-Morgan Construction approved 08/25/09 and work was substantially complete 08/24/11. CO#1 increasing contract by \$65,185 approved 02/22/11. Final CO#2 increasing contract by \$22,326 approved by City Manager 05/25/12. Payments totaling \$5,917,511 of \$5,927,511 or 100% processed. Project accepted by NUA 05/28/13. Final reimbursement of project costs received from OWRB; \$2,022,105.62 of SRF loan forgiven.

Wastewater Flow Monitoring Project (WW0042): HDR Engineering approved 04/13/10 for completion of city-wide flow monitoring, and calibrating the new Wallingford Infoworks wastewater model to simulate the affect a 5-year design storm. Thirty-two flow meters and ten rain gauges utilized to collect dry and wet weather flow data; Flow Monitoring Report received 12/21/10. Sewer sub-basin maps reviewed to determine proper loading information under 2025 Plan and corresponding population equivalents. Loading data transmitted to HDR in 04/25/12 so modeling can begin. Model development workshop held 03/14/13; capacity analysis report received 05/07/13; expect collection system improvements report to be received in early June. Payments totaling \$498,092 of \$576,699 processed.

Phase 2 South WRF Improvements: Preliminary design contract with Garver for preparation of Engineering Report (ER) approved 03/08/11. Draft ER received 08/03/11 with findings presented to NUA 11/08/11. ER finalized and submitted to DEQ 11/18/11 with DEQ comments received 03/26/12. Request for variances submitted to DEQ 05/21/12. Garver and staff met with DEQ on 12/05/12 to discuss variance requests and DEQ approved 4 variances 01/15/13. DEQ approved final variance request for primary clarifier weir loading rate on 03/20/13. Final ER was submitted to DEQ on 03/29/13 and was approved 06/27/13.

Garver Amendment No.1 for final design and bidding was approved 06/12/12. Final design kickoff meeting was held 06/25/12 with subsequent monthly design meetings. Geotechnical work completed by Terracon on 11/12/12; draft report received 11/29/12 and final report received 06/24/13. 90% design plans and specifications (P&S) were provided 06/19/13 for NUA review. Final design documents for Phase 2 Improvements were submitted to DEQ 08/01/13. DEQ comments received 08/28/13. Garver and NUA are preparing response for DEQ consideration prior to revising design documents; will submit response to DEQ in mid-October 2013. Approvable P&S are due by 11/01/13.

After presentation of ER findings, staff was directed to proceed with design of \$52 M project expanding design capacity from 12 to 17 MGD, adding ultra violet disinfection, effluent aeration and odor control technologies. Additional scope includes headworks modifications, primary clarification rehab, three activated sludge basins and two final clarifiers, sludge thickening, blending and digestion and other miscellaneous improvements. 90% design estimate of \$63 M presented to NUA 07/10/13 along with several user rate alternatives in support of required \$38M loan. Public Meeting on proposed rate hike held 08/12/13. On 09/10/13, NUA approved ordinance calling for public vote on 11/12/13.

South WRF Consent Order from DEQ: OPDES permit issued in July 2010 included deadline of July 2013 for implementing disinfection at the WRF. Staff advised DEQ this was unreasonable prior to issuance. Staff has been reporting progress as required and DEQ forwarded proposed Consent Order (CO) #13-077 to NUA 04/15/13. Staff forwarded suggested modifications to DEQ on 05/17/13 and DEQ forwarded revised CO to NUA on 09/05/13. NUA submitted revised CO to DEQ 09/05/13 including the following tasks:

- | | |
|-------------------------------------------------|----------|
| • Submit approvable P&S | 11/01/13 |
| • Begin construction of Phase 2 Improvements | 07/01/14 |
| • Complete disinfection improvements | 01/01/16 |
| • Attain compliance with fecal coliform limits | 07/01/16 |
| • Complete Phase 2 improvements | 01/01/17 |
| • Attain compliance with Ammonia and TSS limits | 07/01/17 |

North WRF Engineering Report (WW0204): This new project will investigate the cost of new facilities for wastewater treatment, disposal, and solids management at a new North Water Reclamation Facility (WRF). Differing treatment alternatives will be evaluated for discharge to either the Little River or the Canadian River. Request for Proposal RFP 1213-12 was issued 07/24/12 and consultant proposals are due 08/27/12. The proposed WRF site is located NW of the intersection of 12th Ave. NE and Franklin Road. Request for Proposal RFP 1213-12 was issued 07/24/12 and proposals were received from 4 consultants on 08/27/12. The review committee of 5 staff members selected the team of HDR and Alan Plummer and Associates to prepare the engineering report. NUA approved contract and work scope 01/08/13 but work

delayed for 45 days; kickoff meeting held 02/26/13. Amendment No. 1 to HDR contract was considered by Finance Committee in April and will not be forwarded to the NUA for consideration. NUA and HDR staff conducted North WRF alternative treatment technology screening workshop on 05/29/13; alternative technologies were developed for three potential discharge locations. Technical Memorandum No. 1 received 08/01/13 and documents the reasoning for potential discharge limits and treatment technologies proposed prior to more detailed alternative development. Staff provided comments on TM-1 to HDR 08/29/13.

Effluent Reuse at Compost Facility (WW0058): A non-potable water system allowing reuse of treated effluent at the WWTP site is in place. Disinfected wastewater effluent may also be used, if permitted by the ODEQ, for irrigation purposes offsite such as at the new Compost Facility south of the WWTP. Wastewater reuse in this manner can significantly reduce water demand and delay the need for expensive water supply projects. Reuse will also reduce the amount of pollutants discharged to the Canadian River. This project will install piping to the compost facility and examine the need to upsize the non-potable water pumps. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12; composting and effluent reuse data submitted to APAI during October. Meeting with DEQ held 12/21/12; APAI and staff presented reasoning for allowing irrigation with treated effluent as Category 3 reuse. DEQ met with APAI and staff at Compost facility on 01/16/13 and DEQ concerns were received 02/08/13. APAI submitted draft Engineering Report for Compost Facility Reuse to staff on 04/23/13; Final ER forwarded to DEQ on 09/04/13.

WWTP Effluent Truck Wash (WW0050): Construction of a non-potable water system to allow reuse of treated effluent for wash down of equipment is complete at the WWTP site. Under this project, a non-potable water line will be extended to the old composting facility where a truck wash will be constructed. Contract K-1213-54 for preparation of Engineering Report with Alan Plummer and Associates (APAI) approved 09/06/12. Meeting with DEQ held 12/21/12; APAI and staff presented discussed automated truck wash facility utilizing treated effluent; DEQ indicated need to meet as Category 2 reuse.

Water Projects:

Segment D Waterline, Phase 2: Crafton, Tull & Associates, Inc. has completed final design for the Phase 2 project and plans to utilize Highway 9 right-of-way has been delayed by ODOT. The permit to construct from ODOT has not been renewed. Alternative routes for the waterline are being investigated.

Applecreek Waterline Replacement (WA0041): The old ductile iron line is being replaced and relocated to a new position. Easements have been attained. Central Contracting was lowest and best bidder. Construction is complete.

Highway 9 Water Line Relocations (WA0191): The waterline located along Highway 9 east of 24th Ave SE must be relocated as part of an ODOT widening project. Cardinal Engineers has been selected to development relocation plans. Cardinal is consulting with ODOT to verify new alignment. Trent Construction from Harrah, Oklahoma was low bidder. Construction has begun.

Master Meter Installations: The new meters have been purchased. Locations of the new meters are being finalized with field inspections.

Hot Soils Waterlines - Pendleton Drive Area (WA0187): Project will replace deteriorating ductile iron waterlines in the Prairie Creek Addition subdivision; design contract with Cardinal was approved 2/14/12; supplementary services approved 11/2/12; floodplain permit approved 4/16; received six (6) bids 1/31/13, Central Contracting Services low: \$934,225; NUA award and contract approved 2/26; pre-work conference waived; construction delayed in favor of Apple Creek, but began week of 7/29; on schedule and within budget; payments totaling \$206,516 of \$934,225 or 22% processed.

Raw Waterline, Phase I (WA0051) – Design was prepared by Garver Engineers. Red Cliff, Inc. began September 27, 2010 and was scheduled to complete by June 24, 2011. They have installed all pipe and only lack connection vaults at both ends. Staff delayed the project due to high water demand during the summer and Change Order #1 was executed and signed by all parties. After excavating the WTP vault site, it was realized that the existing 1960's concrete pipe was a special fabricated curved pipe which was not anticipated by staff or the consultant in design. Therefore, our consultant has asked the contractor to

reconsider utilizing ductile iron fittings as opposed to the original recommendation of fiber glass fittings. Increase pricing received was higher than original by \$86,575. Contractor and staff met and have not been able to resolve a resolution to move the project forward. Staff is consulting with legal department to aid in handling project talks. Staff was unable to get the contractor to complete vaults. NUA legal staff engaged talks with the contractor's attorney and were unsuccessful. Legal prepared a letter ending the contract and sent to contractor as well as bonding company. Staff rebid the project to complete the vaults and bids were opened 1/11/13. BRB was low bidder at \$788,505. Work began 2/27/13 and was substantially complete by July 2013. One major leak found due to a failed pipe was repaired. The line still has a small leak and in an attempt to save money, staff will order a repair once the leak surfaces.

Water Treatment Plant Expansion – Phase II is underway. This phase will include the installation of ozone treatment, an upgrade of the old high service pumps that supply pressure to the pressure plane, on-site chlorine generation, new ammonia feed system, new backwash lagoon, additional SCADA improvements, and abandon lateral line sewer and connect to City sewer. An ozone pilot study began October 2012 and was complete March 2013. The study was valuable and will be presented to Council October 29, 2013. Total costs are estimated near \$40,000,000. The design contract is underway and was approved by NUA May 22, 2012.

Segment F Waterline Improvements: This project will complete a loop by installing 12-inch waterline along 36th Avenue NE from Tecumseh Road south to 1,800 feet to existing water well #3. Construction of this line awarded to Central Contracting 05/24/11. Construction began in November and will be completed soon.

Waterline Segment A and Water Modeling (WB0134): Project modified to update the water model to include new wells and waterlines and determine the most suitable location for a new water storage tank under project WA0293. Professional Engineering Consultants (PEC) updated water model and NUA approved PEC design Amendment No. 2. PEC has completed evaluation of Berry Road WL improvements and need for water storage tower in pressure zone. Surveying for new waterlines complete and revised waterline alignment plans received from PEC. Easement along Robinson obtained and we were working to obtain final easement along 36th NE to reduce possibility of relocation at a future date. However, we were unable to negotiate a fair price and will install in existing ROW. Final plans received in mid-January; advertised project 01/31/13 and opened bids 02/21/13. Bid awarded to Matthews Trenching on 03/12/13 in the amount of \$1,256,225 with construction starting 03/25/13. All water line with exception of tie-in at WTP has been installed. Pressure testing and disinfection is ongoing. Modification of the WTP connections have been finalized and will soon be forwarded as a change order.

2060 Strategic Water Supply Plan (WA0174): RFP distributed and proposals were received 12/20/11. Review committee selected the team of Carollo/Tetratech as most qualified and contract was approved 03/13/12. Kick-off meeting was held 04/06/12 and Ad-hoc committee of 15 citizens was appointed 05/08/12 to provide citizen input during development of the plan. Seven Ad-Hoc meetings and four public meetings were held between 05/30/12 and 07/16/13. Carollo has developed costs for upgrading and expanding existing sources (Thunderbird, wells, OKC water and conservation) and for potential new water supply sources. Viable existing and future water supply options grouped into portfolios with each portfolio supplying the 2060 average annual water demand of about 29 MGD. Water supply portfolios were evaluated on a monetary basis as well as on non-economic criteria. Received draft version of the 2060 Strategic Water Supply Plan 09/04/13; staff is reviewing in preparation for an early-October presentation at a Council study session.

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA will consider design contract with SAIC and ODOT relocation agreements 10/22/13.

Waterline Relocation: Robinson Under I-35 (WA0195): RFP 1314-28 distributed to consultants on 09/06/13; thirteen proposals received 10/09/13.

Water Line Replacement, Flood Avenue (WA0306): This project will install 8,400 feet of 12-inch waterline along Flood between Robinson and Boyd. Project delayed due to lack of funding. Design now expected in FYE16.

USGS Aquifer Study: USGS to complete pilot project to evaluate pumping of non-potable groundwater to the Little River to augment the Lake Thunderbird water supply. Contract K-1112-57 with USGS approved on 09/27/11 with 50/50 cost sharing by NUA and USGS. Pumping from 6 wells began in late April continued into May; pre and post-pumping testing water and soils testing is complete. All of the \$150,000 total contract amount has been paid. The report was published July 17, 2013.

Berry Road Waterline Replacement: Poe and Associates are developing final design plans. The project will be split into two phases with Phase 1 being a half mile along Lindsey. Staff is considering using Fusible PVC pipe for this installation. Final design is complete. Plans are in the process of being submitted to ODEQ for approval.

Water Line Replacement, Berry Road (WA0305): This project will install 13,500 feet of 16-inch waterline along Berry between Robinson and Lindsey then east on Lindsey to Chautauqua. Design contract with Poe & Associates approved 05/14/11. Poe submitted draft design report on 09/23/11 and revised design report received 12/16/11; estimated construction costs are almost double staff estimates. Staff has advised Poe to proceed with final design; \$1,500,000 in additional construction funding approved in FYE13 budget. 50% design plans received 06/05/12 and are under review. The project will be split into two phases which will allow directional drilling for portions of Lindsey Street. Plans are currently being revised.

RECOUPMENT PROJECTS:

WWTP Investment Fee/Wastewater Excise Tax: Staff calculated the Wastewater Excise Tax on 0 commercial entities this month.

NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Collected \$3,307.58 during FYE12 from new Wal-Mart Market. Annual payback to investors for collections through end of FYE12 approved by NUA on 08/14/12. Releases for many properties now served by North interceptor system projects were filed of record.

Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS. Staff is working with the developer to establish the city share of sewer improvements in Summit Valley Section 2 Addition. The NUA desires that 1,300 feet of sewer be enlarged from 8-inch to 15-inch to allow Eastridge and Siena Springs lift stations to be decommissioned in future.

North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north 1,530 feet. Total payback to date is \$0.00 of potential \$61,177.

36th Avenue NW Waterline Payback: Payback project established 08/24/99 for NUA construction of 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Awaiting payback from Harvest Church; total payback to date is \$64,739.

24th Avenue NW Waterline Payback: Payback project established 04/22/08 for NUA construction of 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Last payback fee of \$32,286 for UNP Section VI received 11/07/12; total of \$54,513 collected to date.

Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development as well as other properties in SE Norman. Construction is complete and final payback costs approved 01/25/11. Cedar Lane development is considering revision to preliminary plat and purchase of excess sewer capacity from Links.

DEVELOPMENT PLAN REVIEW DEVELOPMENT PLAN REVIEW

September 2013

Received by Utilities	Name	Description	Engineer	Returned by Utilities	Action	Days to Return	Greater than 10 Days?
9/5/2013	Park 7	Fire Vault	SMC	9/9/2013	Returned	4	0
9/5/2013	Park 7	Site Development	SMC	9/9/2013	Returned	4	0
9/10/2013	Millennium Addition	Preliminary Plat	Cardinal	9/16/2013	Returned	6	0
9/10/2013	36th North Business Park	Preliminary Plat	SMC	9/16/2013	Returned	6	0
9/10/2013	Montoro Ridge PUD	Preliminary Plat	SMC	9/16/2013	Returned	6	0

FYE13 Data

Average Days to Return = 10.6
 Number of Plans Reviewed 24
 Plan Review > 10 days 8
 Percentage Reviewed < 10 Days 67%
 Goal for Review < 10 Days 90%

Utilities Administration

Monthly Capital Projects Report

Project Information						Design Information						Construction Information					
Project Number	Project Name	Engineer	Contract Number	Design Total	Total to Date	% Comp	Contractor	Contract Number	Adjusted Amount	Amount Paid	Percent Change	Scheduled % Complete	Actual % Complete				
WA0039	Boyd Tower Resurfacing	EST, INC.	0910-176	111,800	\$37,000	33%	Classic Protective Coatings	1112-01	\$437,400	\$447,390	0.00%	100%	102%				
WA0051	Raw Waterline, Phase 1	Garver Engineers	0607-96	309,600	\$309,600	100%	Red Cliff, Inc.	0910-170	\$3,171,711	\$2,315,026	0.00%	100%	73%				
WA0051	Raw Waterline, Phase 1 (Vaults)	Garver Engineers	0607-96	-	\$0		BRB Contractors	1213-129	\$788,505	\$0	0.00%		0%				
WA0175	USGS Trace Metals Aquifer Study	USGS	1112-57	150,000	\$99,570	66%	NA	NA									
WA0187	Pendleton Area Waterline	Cardinal	1112-112	84,550	\$81,225	96%	Central Contracting Services, Inc.	1213-87	\$934,225	\$206,516	0.00%	75%	22%				
WM0043	WWTP Aeration Basin Blower VFDs	Garver	0910-53	64,500	\$64,500	100%	Oil Capital Electric, LLC	1011-42	\$1,060,326	\$1,044,184	0.00%	100%	98%				
WM0044	WWTP Canadian River TMDL	ACOG/Guernsey	0910-185	268,644	\$256,818	96%	N/A		\$0	\$0							
WM0047	WWTP No. Digester Boilers Replacement	Garver	0910-53	43,200	\$43,200	100%	Oil Capital Electric, LLC	1011-42	\$395,174	\$379,085	0.00%	100%	96%				
WM0052	WWTP SCADA Improvements	Garver	0910-53	306,000	\$306,000	100%	Oil Capital Electric, LLC	1011-42	\$949,500	\$942,981	0.00%	100%	99%				
WM0062	Royal Oaks Force Main Rehabilitation	Staff / Lemke	Staff / Lemke	-			T.B.D.		\$0								
WM0064	Sewer Maintenance Project FYE 2011	Staff / Lemke	0910-55	89,605	\$77,765	87%	Urban Contractors, Inc.	k-1213-88	\$2,774,200	\$885,902	0.00%	23%	32%				
WM0070	Sewer Maintenance Project FYE 2012	Staff / Lemke	0910-55	73,580	\$59,601	81%	T.B.D.		\$0								
WM0120	Interceptor Improvements: Woodcrest	RJN Group	0405-159	133,849	\$113,641	85%	T.B.D.		\$0	\$0							
WM0200	Sewer Maintenance Project FYE 2013	Staff / Lemke	0910-55	69,415	\$0	0%	T.B.D.		\$0								
WM0267	Interceptor Bishop Ph 2B Sect 1 & 3	CP&Y	0304-147	122,701	\$88,142	72%	T.B.D.		\$0	\$0							
WM0267	Interceptor SE Bishop Ph 2B Sect 2A & 2B	CP&Y	0304-147	104,975	\$76,914	73%	Krapf-Reynolds Construction	1213-66	\$1,054,480	\$1,030,703	0.00%		98%				
WM0011	WW Flow Metering Phase 2	NA	-	-	\$0		RJN Group	0405-116	\$154,244	\$130,962	0.00%		85%				
WM0248	SS Emergency Repairs	NA	NA	N/A	\$0	\$0	Sewer Line Maintenance staff		\$100,000	\$7,288	0.00%		7%				
WA0041	Apple Creek Waterline	Staff / Lemke/Cardinal	0910-55	24,850	\$24,839	100%	Central Contracting Services, Inc.	1213-65	\$362,540	\$362,540	-3.02%	100%	100%				
WA0191	Highway 9 Waterline Relocations	Cardinal	1213-119	61,119	\$45,918	75%	Future		\$0	\$0							
WA0305	Berry Road Waterline Replacement	Poe & Associates	0910-61	172,000	\$122,500	71%	Future		\$0	\$0							
WB0127	Phase 2 Wells	CH2M Hill	0607-109	400,800	\$337,697	84%	NA		\$0	\$0							
WB0140	FYE08 12-inch Waterline	Staff / Lemke	0910-55	-	\$83,709		Red Cliff, Inc.	1011-123	\$1,178,194	\$1,055,036	0.00%	100%	90%				
WB0141	FYE08 16-inch Waterline	Staff / Lemke	0910-55	-	\$11,646		Red Cliff, Inc.	1011-123	\$294,548	\$226,809	0.00%	100%	77%				
WB0184	Waterline Segment D, Phase 2	Crafton Tull	0607-55	95,625	\$81,429	85%	Future		\$0	\$0							
WB0184	Waterline Segment D, Lindsey	SAIC	1314-66	81,000			Future										
WM0262	Tecumseh Interceptor	Garver Engineers	0506-53	28,178	\$23,971	85%	Central Contracting Services, Inc.		\$0	\$0							
WA0131	WTP High Pressure Piping Upgrade	PEC	0607-122	-			Matthews Trenching Company, Inc.	1213-92	\$1,256,225	\$1,009,156	0.00%	95%	80%				
WA0149	Hall Park Waterline Improvements	Lemke/Garver	0910-53 and 55	61,680	\$53,842	87%	Central Contracting Services, Inc.	1112-129	\$550,926	\$550,926	5.08%	100%	100%				
WA0196	I-35 Waterline Relocations	SAIC/Poe & Associates	1314-66	62,000	\$0	0%	future										
WA0198	Franklin Road Waterline Relocation	Through Public Works		-	NA		Central Contracting Services, Inc.										
WA0173	Master Meter Replacement	Staff	NA	-			Badger Meter Inc	PO#208124	\$88,145	\$88,145	0.00%		100%				
WA0174	Strategic Water Supply Plan	Carolla	1112-114	385,947	\$379,723	98%	NA	NA									
WA0182	Waterline Segment A, Phase 1	PEC	0607-122	175,465	\$159,625	91%	Future		\$0								
WA0188	SE Oklahoma Raw Water Study	OK Regional Water UT	0708-155	91,375	\$91,375	100%	NA	NA		\$0							
WA0195	Robinson/1-35 Waterline Replacement	RFP-1314-28		-	\$0		Future		\$0								
WA0293	Water Storage Tower	PEC		-	\$0		Future		\$0								
WM0042	Wastewater Flow Monitoring	(see construction)		-			HDR Engineering/RJN Group	0910-164	\$576,699	\$530,804	0.00%	100%	92%				
WM0050	WWTP Effluent Truck Wash	Alan Plummer	K-1213-54	18,700	\$15,895	85%	Future		\$0								
WM0058	Effluent Reuse at Composting Facility	Alan Plummer	K-1213-54	8,900	\$7,565	85%	Future		\$0								
WM0065	WWTP Phase 2 Expansion	Garver	1011-148	4,084,800	\$3,552,270	87%	Future		\$0								
WM0204	North WRF Engineering Report	HDR/Alan Plummer	K-1213-134	249,935	\$70,841	28%	NA		\$0								

**SEPTEMBER 2013
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT**

INSPECTIONS	September	Year to date
Fats, oil and grease (FOG) program	26	66
Food license renewal	0	1
Silver Program	0	0
Significant Industrial Users	5	5
Total inspections	31	72

ROUTINE ACTIVITIES	September	Year to date
Line Maintenance calls	0	2
Significant Industrial User sites sampled	6	15
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	0%	0%
Required annual 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	50%
Household hazardous waste disposal calls	10	58

REVENUE	September	Year to date
FOG Program	\$100.00	\$300.00
Silver Program	\$0.00	\$0.00
Industrial Discharge Permit	\$0.00	\$0.00
Surcharge	\$0.00	\$5,043.21
Lab Analysis Recovery	\$0.00	\$668.00
Total revenue	\$100.00	\$6,011.21

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

1. Provided routine staff support including minutes, attending meetings, and researching information.
2. Created street signs to promote protecting the Lake Thunderbird watershed pending approval by the Central Oklahoma Master Conservance District.
3. Staff is assisting board with a public education campaign regarding fertilizer use and water conservation.
4. ECAB members developed water conservation tips and practices to be distributed to the media.
5. Assisting ECAB in hosting a Water Wise Workshop
6. Assisting with Water's Worth It Yard of the Month

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

1. Provided routine staff support, minutes, attending meetings

MISCELLANEOUS ACTIVITIES

1. Started preparations for the October household hazardous waste collection event.
2. Purchased recycling containers for special events.
3. Worked Phase II of Fats, Oils and Grease Program (FOG) - to include University businesses, fraternities, sororities, nursing homes
4. As of September 2013, approx. 37,500 gallons of grease/solids did not enter the sanitary sewer in FYE 13 as a result of the FOG program.
5. Staff working with different departments to increase energy efficiency-i.e turning off computers, duplex printing, anti-idling, methane recovery, replacing pumps with variable speed drives.
6. DEQ and staff are working on a statewide effort with the Product Stewardship Institute to initiate paint take-back programs similar to the recent paint take-back program in Oregon.
7. Created flyers for distribution to citizens regarding oil and grease in the sewer.
8. Staff is assisting the Water Reclamation Facility with biomonitoring and the Toxicity Identification Evaluation.
9. Assisting the Oklahoma Water Environment Association in developing their Strategic Direction Plan
10. Assisting Water Treatment and the Water Reclamation Facility with Lean and Green initiatives
11. Attended the Chamber of Commerce Greenovation Committee meeting
12. Staff representative for ACOG's Clean Air Task Force Committee
13. Prepared electronic file management strategies for the Utilities Department

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 14		FYE 13	
September, 2013	MONTH	YTD	MONTH	YTD
Number of Complaints of Sewer Stoppage:				
City Responsibility	1	5	3	9
Property Owner Responsibility	12	58	24	84
TOTAL	13	63	27	93
Number of Feet of Sewer Cleaned:				
Cleaned	151,950	397,665	191,385	524,316
Rodded	500	10,560	1,300	10,525
Foamed	0	96,463	42,555	58,287
TOTAL	152,450	504,688	235,240	593,128
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	2
Obstruction	0	0	1	2
Private	0	1	0	2
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	0	1	1	6
Feet of Sewer Lines Televised	15,589	66,441	8,009	56,727
Locates Completed	438	1,292	341	1,178
Manholes:				
Inspected	700	2,205	667	2,182
New	0	0	0	1
Rebuilt	0	0	0	0
Repaired	0	0	0	0
Feet of Sewer Lines Replaced/Repaired	1	3	2	2
Hours Worked at Lift Station	133	527	141	419
Hours Worked for Other Departments	66	93	14	48
OJI Percentage	0.00	1.32	0.00	0.50
Square Feet of Concrete	0	0	0	0
Average Response Time (Hours)	0.43	0.43	0.35	0.35
Claims Paid Per 10,000 People	0	0		0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 14		FYE 13	
September, 2013	MONTH	YTD	MONTH	YTD
New Meter Sets:	20	100	121	503
Number Short Sets	18	98	121	496
Number Long Sets	2	2	0	7
Average Meter Set Time	5.00	4.11	4.30	3.74
Number of Work Orders:				
Service Calls	379	1,217	462	1,415
Meter Resets	0	0	0	2
Meter Removals	1	2	0	2
Meter Changes	10	29	41	88
Locates Completed	515	1,182	438	1,543
Number of Water Main Breaks	20	55	20	75
Average Time Water Off	1.88	2.90	2.89	2.75
Fire Hydrants:				
New	0	1	1	1
Replaced	2	5	1	3
Maintained	83	306	61	89
Number of Valves Exercised	231	755	157	561
Feet of Main Construction	876	1,271	825	1,975
Hours of Main Construction	634	2,370	519	1,922
Meter Changeovers	3	11	8	66
OJI Percentage	5.00	5.46	7.60	8.34
Hours Flushing/Testing New Mains	53	227	25	97
Hours Worked Outside of Division	118	495	147	512

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
September 1-30 2013

Flow Statistics

	FYE 2014		FYE 2013	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	293.1	973.1	267.4	810.3
Total Effluent Flow (M.G.)	283.8	940.9	257.9	786.8
Influent Peak Flow (MGD)	12.1	23.8	11.3	12.1
Effluent Peak Flow (MGD)	11.4	20.8	10.9	12.2
Daily Avg. Influent Flow (MGD)	9.8	10.6	8.9	8.6
Daily Avg. Effluent Flow (MGD)	9.5	10.0	8.5	8.1
Precipitation (inches)	2.9	16.3	3.5	7.4

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:

Avg.

Avg.

Influent Total (mg/l)	240	225
Effluent Carbonaceous Total	3	2
Percent Removal	98.9	99

Total Suspended Solids:

Influent (mg/L)	150	148
Effluent (mg/L)	3	4
Percent Removal	97.9	97.2

Dissolved Oxygen:

Influent (min)	0.6	0.5
Effluent (min)	5.1	5.0

pH

Influent (Low)	6.5	6.9
(High)	7.3	7.4
Effluent (Low)	6.7	6.6
(High)	7	7.1

Ammonia Nitrogen

Influent (mg/L)	23.4	31.6
Effluent (mg/L)	0.29	0.3
Percent Removal	98.8	99.0

Utilities

Electrical

Total kWh Used (Plant wide)	498,500	1,461,500	*525,820	1,646,100
Aeration Blowers, WSL&Headworks	317,680	1,006,320	345,600	1,061,280

Natural Gas

Total cubic feet/day (plant wide)	993,000	*2,675,000	495,000	1,407,000
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Public Education (Tours)

2	12	2	5
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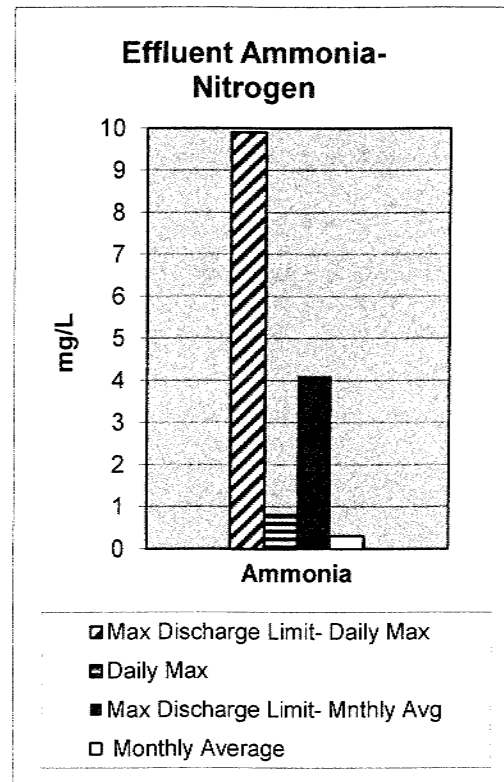
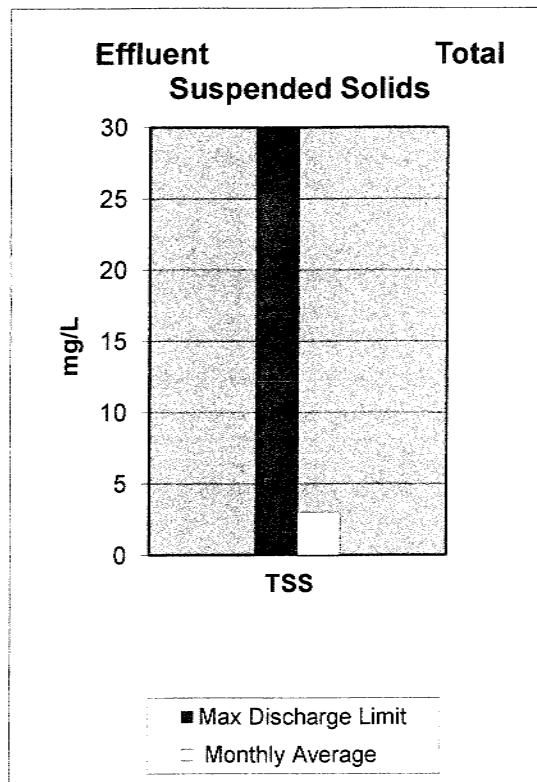
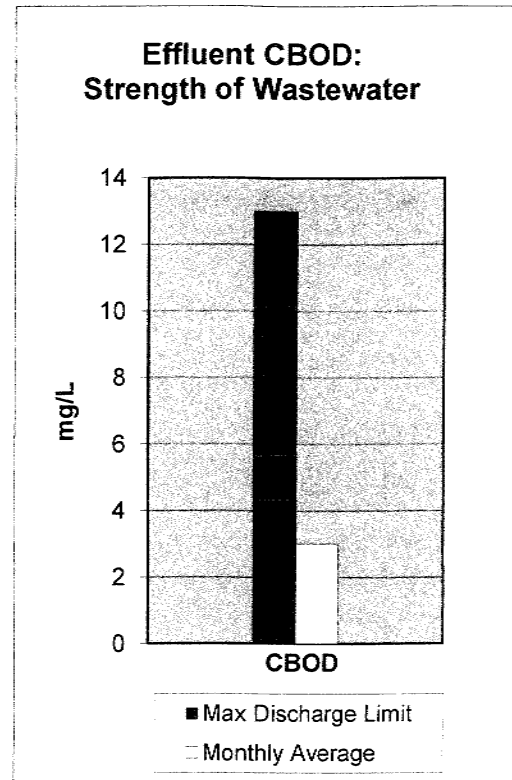
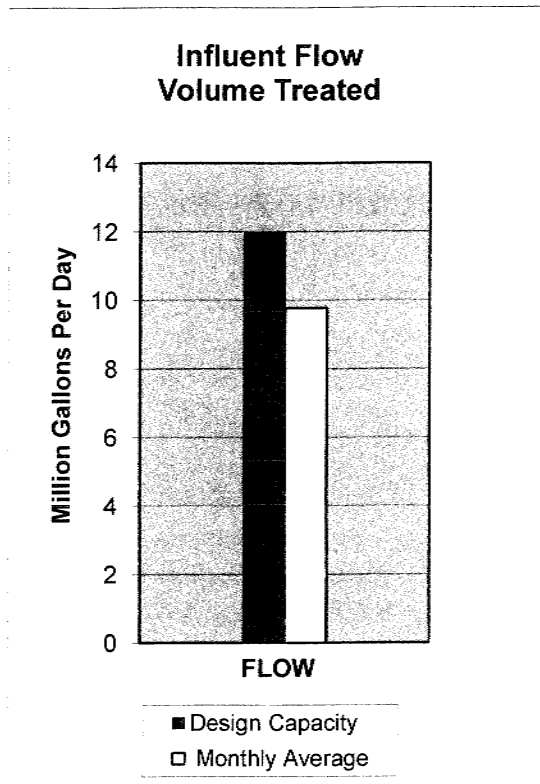
Attendees	Totals	22	105
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Reclaimed Water System (MG) 15.6 42.7 15.2 46.8

OU Golf Course 9.4 26.7 11.5 39.1

SP Digester boilers are beginning to show signs of aging. Natural gas useage significant when in use.

CITY OF NORMAN
WATER RECLAMATION FACILITY
September 2013



**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: September-13

	FYE 2014		FYE 2013	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	324.81	1,021.33	365.923	1161.22
Well Production (MG)	142.50	391.69	118.81	538.51
Oklahoma City Water Used (MG)	2.08	2.65	0.23	67.77
Total Water Produced (MG)	469.39	1415.68	484.95	1767.50
Average Daily Production	15.65	15.39	16.17	19.21
Peak Day Demand				
Million Gallons	19.00	20.61	20.86	24.82
Date	9/7/2013	7/11/2013	9/10/2012	7/23/2012
System Capacity (see note)	23.50	23.50	21.70	21.70
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	3.12
Note: System Capacity does not include the Oklahoma City water line.				
Costs				
Plant	\$391,547.77	\$1,154,793.67	\$419,562.52	\$1,234,719.23
Wells	\$93,863.53	\$267,004.16	\$87,733.66	\$292,083.69
OKC (Estimated)	\$11,825.22	\$17,483.35	\$2,418.59	\$332,005.25
Total	\$497,236.52	\$1,439,281.18	\$509,714.77	\$1,858,808.17
Cost per Million Gallons				
Plant	\$1,205.46	\$1,130.68	\$1,146.59	\$1,063.30
Wells	\$658.70	\$681.67	\$738.47	\$542.39
OKC (Estimated)	\$5,696.16	\$6,595.00	\$10,749.29	\$4,898.86
Total	\$1,059.33	\$1,016.67	\$1,051.06	\$1,051.66
Water Quality				
Total Number of Bacterial Samples	80	274	101	306
Bacterial Samples out of Compliance	0	0	1	4
Total number of complaints	4	8	4	12
Number of complaints per 1000 service connections	0.11	0.22	0.12	0.37
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	3	1	3
Public Education				
Number of tours conducted	1	2	0	0
Number of people on tours	25	48	0	0

Notes:

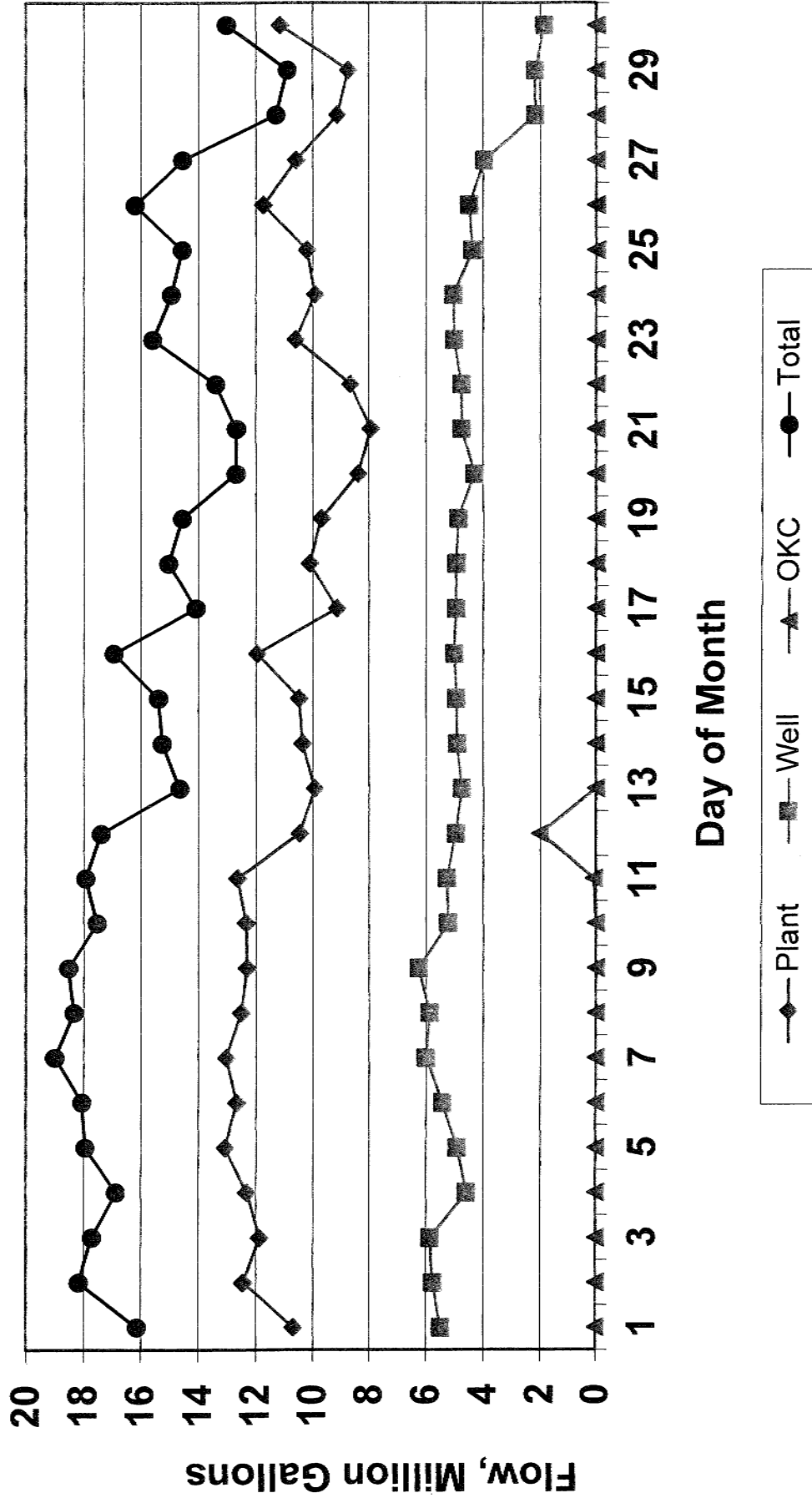
We installed the new return pump station at the water treatment plant. This station returns spent backwash water and sludge blowdown water to be re-treated. Purchasing and installing with City personnel instead as part of the Plant Expansion contract saved approximately \$200,000 (total cost about \$80,000 versus \$280,000).

The starter has been repaired and Main High Service Pump #2 is back in service.

The well house for Well #20 is being rebuilt. The new walls are complete. The new roof hatch is delayed but the project is still ahead of schedule. We estimate completion before the end of 2013.

We are having trouble getting Well #19 disinfected. We will update the status next month.

Water Production for September, 2013



SANITATION DIVISION PROGRESS REPORT
SEPTEMBER 2013

	FY 13		FY 14	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	4	9	2	5
<u>On The Job Injuries</u>	0	1	4	5
<u>Bulk Pickups</u>	24	100	21	91
<u>Refuse Complaints</u>	53	193	72	254
<u>New Polycarts Requests</u>	50	156	49	190
<u>Polycarts Exchanges</u>	16	32	20	76
<u>Additional Polycart Requests</u>	48	180	47	187
<u>Replaced Stolen Polycarts</u>	38	109	37	109
<u>Replaced Damaged Polycarts</u>	138	465	96	523
<u>Polycarts Repaired</u>	14	40	29	77

COMPOST MONTHLY REPORT
SEPTEMBER 2013

	MONTH	YR-TO-DATE
TONS BROUGHT IN BY COMPOST CREWS:	405.75	1,793.03
LANDFILL TIPPING FEE'S	\$ 18.82	18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 7,636.22	33,744.82
		-
TONS BROUGHT IN BY PUBLIC:	157.88	538.84
TONS BROUGHT IN BY CONTRACTORS :	278.25	916.05
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	6.75	10.20
LANDFILL TIPPING FEE'S	\$ 18.82	18.82
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 8,335.00	27,572.99
		-
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 15,971.22	61,317.82
REVENUE COLLECTED FROM COMPOST SALES:	\$ 560.00	\$ 560.00

	MULCH CUBIC YDS		COMPOST CUBIC YDS	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
PARKS DEPT.	0	0	0	0
ROAD & CHANNEL	0	0	0	0
LINE MAINTENANCE	0	0	0	0
STREET DEPT.	0	0	0	0
WATER TREATMENT	0	0	0	0
MURPHY PRODUCTS OKC	0	0	0	0
SELF LOADING BIN	3	11	168	168
DRYING BEDS	0	348	0	0
TOTAL:	3	359	168	168

MONTHLY TRANSFER STATION REPORT

JULY 2013

	TONS PER MONTH	TONS PER YEAR	REVENUE PER MONTH	REVENUE PER YEAR
O.U. TONS	375.22	1,051.64	\$ 14,675.64	\$ 41,034.73
CONT. TONS:	165.27	539.79	\$ 8,008.88	\$ 26,093.04
CASH TONS:	976.69	3,667.26	\$ 41,859.72	\$ 159,992.82
BRUSH/YDS:	0.00	40	\$ -	\$ 40.00
PULL OFFS:	38	99	\$ 494.00	\$ 1,287.00
TOTALS:	1,517.18	5,258.69	\$ 65,038.24	\$ 228,447.59

	MONTH	YR-TO-DATE
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	417	1,271
# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7,608.72	24,472.19
# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	23	71
# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	175.31	\$496.46
GRAND TOTAL TONS TO LANDFILLS	7,784.03	\$24,968.65

DISPOSAL COST PER TON (OKC)	\$ 18.82	\$ 18.82
TIPPING FEE'S FOR DUMPING AT OKC:	\$ 146,495.44	\$ 469,909.99
GRAND TOTAL TIPPING FEE'S	\$ 146,495.44	\$ 469,909.99

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	566	1,910
# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3,352.84	11,182.77
# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	313	1,022
# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	2,144.42	7,254.77

TOTAL LOADS BROUGHT TO TRANSFER STATION:	879	2,932
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TOTAL TONS BROUGHT TO TRANSFER STATION:	7,040.02	23,714.91
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	25.58	28.77
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MONTHLY RECYCLING REPORT (DROP CENTERS)

SEPT 2013

	TONNAGES					
	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.30	1.19	0.30	1.31	0.39	1.32
PLASTICS:	2.28	8.36	2.73	9.60	2.50	10.00
STEEL CANS:	0.66	2.11	0.65	2.02	0.60	2.20
CLEAR GLASS:	1.71	8.36	0.00	3.44	3.63	6.90
GREEN GLASS:	9.71	13.37	0.00	1.94	1.69	4.16
BROWN GLASS:	1.18	5.38	0.00	1.88	2.63	4.41
MIXED OFFICE PAPER:	7.81	29.53	5.71	17.17	2.07	16.25
CARDBOARD CENTERS TONS:	9.47	40.84	9.56	41.22	9.45	42.20
NEWSPAPER CENTERS TONS:	2.65	7.01	2.60	16.90	2.71	15.10
TOTAL TONS:	35.77	116.15	21.55	95.48	25.67	102.54

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	33.73	115.69
CARDBOARD COMPACTORS:	45.80	153.59
OTHER NEWSPAPER CONTAINERS:	0.00	0.00
TOTAL TONS:	79.53	269.28

	REVENUES					
	HOLLYWOOD		FAIR GROUNDS		HOBBY LOBBY	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	\$ 258.00	\$ 737.80	\$ 258.00	\$ 740.20	\$ 335.40	\$ 807.60
PLASTICS:	\$ 45.60	\$ 167.20	\$ 54.60	\$ 192.00	\$ 50.00	\$ 200.00
STEEL CANS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAR GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GREEN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWN GLASS:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MIXED OFFICE PAPER:	\$ 1,093.40	\$ 4,014.50	\$ 799.40	\$ 2,349.20	\$ 289.80	\$ 2,222.50
CARDBOARD:	\$ 1,562.55	\$ 6,531.00	\$ 1,577.40	\$ 6,603.90	\$ 1,559.25	\$ 6,751.20
NEWSPAPER:	\$ 344.50	\$ 926.30	\$ 338.00	\$ 2,213.60	\$ 352.30	\$ 1,981.20
TOTAL REVENUE:	\$ 3,304.05	\$ 12,376.80	\$ 3,027.40	\$ 12,098.90	\$ 2,586.75	\$ 11,962.50

	MONTH	YEAR
OTHER CARDBOARD CONTAINERS:	\$ 5,565.45	\$ 12,754.60
CARDBOARD COMPACTORS:	\$ 7,557.00	\$ 13,977.35
OTHER NEWSPAPER CONTAINERS:	\$ -	\$ -
TOTAL REVENUE:	\$ 13,122.45	\$ 26,731.95

	COLLECTION BY MATERIAL					
	TONS		PRO/FEE		REVENUE	
	MONTH	YEAR	MONTH	YEAR	MONTH	YEAR
ALUMINUM:	0.99	3.82			\$ 851.40	\$ 2,513.35
PLASTIC:	7.51	27.96			\$ 150.20	\$ 348.20
STEEL:	1.91	6.33			\$ -	\$ -
CLEAR GLASS:	5.34	18.70			\$ -	\$ -
GREEN GLASS:	11.40	19.47			\$ -	\$ -
BROWN GLASS:	3.81	11.67			\$ -	\$ -
MIXED OFFICE PAPER	15.59	62.95	\$ 327.39	\$ 327.39	\$ 1,855.21	\$ 4,145.26
CARDBOARD:	108.01	393.54	\$ 2,673.25	\$ 2,673.25	\$ 15,148.40	\$ 31,436.27
NEWSPAPER:	7.96	39.01	\$ 155.22	\$ 155.22	\$ 879.58	\$ 3,028.86
REVENUE FROM OCC CONTAINERS:					\$ 8,966.50	\$ 8,966.50
TOTALS:	162.52	583.45	\$ 3,155.86	\$ 3,155.86	\$27,851.29	\$50,438.44

	COLLECTION COST							
	CAGE ROLL OFFS		GLASS		CARDBOARD		NEWSPAPER	
	MONTH	YTD	MONTH	YTD	MONTH	YTD	MONTH	YTD
MAN HOURS:	46.00	162.00	6.00	22.00	28.00	144.00	2.00	8.00
LABOR COST:	\$ 1,231.88	3,052.92	\$ 160.68	589.16	\$ 749.84	3,856.32	\$ 53.56	214.24
VEHICLE COST:	\$ 1,867.06	3,488.86	\$ 215.43	358.53	\$ 1,662.23	4,860.63	\$ 165.51	272.88
TOTALS:	\$ 3,098.94	\$ 6,541.78	\$ 376.11	\$ 947.69	\$ 2,412.07	\$ 8,716.95	\$ 219.07	\$ 487.12

	OCC COMPACTORS		MIXED OFFICE PAPER			MONTH			MONTH	
	MONTH	YTD	MONTH	YTD		MONTH	YTD		MONTH	YTD
	MONTH	YTD	MONTH	YTD		MONTH	YTD		MONTH	YTD
MAN HOURS:	8.00	38.00	6.00	28.00	MAN HOURS:	96.00	402.00			
LABOR COST:	\$ 214.24	1,017.64	\$ 160.68	749.84	LABOR COST:	\$ 2,356.64	8,730.28			
VEHICLE COST:	\$ 287.24	764.24	\$ 215.43	692.43	VEHICLE COST:	\$ 4,412.90	10,437.57			
TOTALS:	\$ 501.48	\$ 1,781.88	\$ 376.11	\$ 1,442.27	GRAND TOTAL:	\$ 6,769.54	\$ 19,167.85			

LABOR COST INCLUDES 30% FOR BENEFITS

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$ 3,058.57	\$ 10,980.47

MONTHLY RECYCLING REPORT

CURBSIDE COLLECTION

AUGUST 2013

COLLECTION DAYS	CONTAINER STREAM MONTH	MIXED PAPER MONTH	TOTAL TONS MONTH	CONTAINER STREAM YTD	MIXED PAPER YTD	TOTAL TONS YTD
MONDAY	0.00	0.00	0.00	24.02	26.50	50.52
TUESDAY	0.00	0.00	0.00	21.02	18.21	39.23
WEDNESDAY	0.00	0.00	0.00	20.14	10.90	31.04
THURSDAY	0.00	0.00	0.00	15.06	10.80	25.86
FRIDAY	0.00	0.00	0.00	17.13	10.83	27.96
TOTAL	0.00	0.00	409.49	97.37	77.24	174.61

PROGRAM STATISTICS

AVERAGE

	MONTH	YTD
SET OUT/PARTICIPATION RATE:	79.00%	39.50%
AVERAGE TONS PER DAY :	18.61	9.31
POUNDS PER HOME:	17.87	8.94
RESIDENTIAL MIXED PAPER:	0	0.00
RESIDENTIAL LOOSE CONTAINER:	0	0.00

COMMODITY BY TON

	MONTH	YTD	TONS
ALUMINUM BEVERAGE CAN	5	5	5
#1 PET	13	13	13
NEWS	172	172	172
GLASS CONTAINERS	82	82	82
MIX PAPER	31	31	31
#2 NATURAL	6	6	6
#2 COLOR	8	8	8
#3-#7	12	12	12
TIN-STEEL SCRAP	9	9	9
TRASH	41	41	41
OCC	30	30	30
TOTAL	409.00	409.00	409

CUSTOMER COMPLAINTS

	MONTH	YTD
SERVICE CALLS (MISSES)	464	497
REMINDER NOTICES	0	2
MISC. (throwing bins, left in driveway, blowing trash)	0	0
MISSING BINS	8	8
DELIVERY REQUEST	69	69
TOTAL CALLS	541	576

	MONTH	YTD
LANDFILL COST AVOIDANCE	\$7,706.60	\$10,992.76

