



DATE: September 9, 2013

TO: Jeff Bryant, City Attorney
Rone Tromble, Administrative Technician IV
Ken Danner, Subdivision Manager
Ken Komiske, Director of Utilities
Jane Hudson, Principal Planner

FROM: Brenda Hall, City Clerk

SUBJECT: Request to Vacate Public Utility Easements

I am in receipt of a request to vacate all public utility easements in Lots 3, 4, and 5, Block 1, Boyd View Addition, and Lot 3, Block 2, University Plaza Addition. The application fee has been paid. The applicant is submitting the request to vacate simultaneously with consideration of a Planned Unit Development and Preliminary plat of the area and is reconfiguring the easements.

In accordance with Resolution No. R-8182-66, I am forwarding the request; location map; radius map; and certified ownership list to your office and requesting that your office send notice to the furnished list of property owners and have the necessary ordinance prepared. If further action is needed from my office, please notify me.

BH:smr
attachments

office memorandum