



DATE: October 20, 2014

TO: Ken Komiske, Director of Utilities
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Donald H. Roberts, D.D.S.

I am in receipt of a claim from Donald H. Roberts, D.D.S, in the amount of \$2,500.00 for damages incurred to a brick dumpster enclosure at 1001 24th Avenue N.W. allegedly damaged when sanitation emptied the dumpster on October 3, 2014.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachment

office memorandum