



City of Norman, OK

Municipal Building Council
Chambers
201 West Gray Street
Norman, OK 73069

Master

File Number: K-1213-52 Amd 1

File ID: K-1213-52 Amd 1

Type: Contract

Status: Consent Item

Version: 1

Reference: Item No. 26

In Control: City Council

Department: Planning and
Community
Development
Department

Cost: \$8,481.26

File Created: 08/02/2013

File Name: Amendment to Contract with Food and Shelter

Final Action:

Title: AMENDMENT NO. ONE TO CONTRACT NO. K-1213-52: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND FOOD AND SHELTER, INC., INCREASING THE CONTRACT AMOUNT BY \$8,481.26 FOR THE EMERGENCY SOLUTIONS GRANT PROGRAM TO BE USED FOR HOMELESS PREVENTION AND/OR HOUSING RELOCATION AND STABILIZATION AND BUDGET APPROPRIATION.

Notes: ACTION NEEDED: Motion to approve or reject Amendment No. One to Contract No. K-1213-52 with Food and Shelter, Inc., increasing the contract amount by \$8,481.26; and, if approved, authorize the execution thereof and appropriate \$.8,481.26 from Emergency Shelter Grant Program (021-0000-331.13-19) to Miscellaneous Services/Food and Shelter (021-4001-463.47-77).

ACTION TAKEN: _____

Agenda Date: 08/13/2013

Agenda Number: 26

Attachments: Amd K-1213-52 FSFF.doc, K-1213-52, PR FSFF

Project Manager: Linda Price, Revitalization Manager

Entered by: linda.price@normanok.gov

Effective Date:

History of Legislative File

| Ver- sion: | Acting Body: | Date: | Action: | Sent To: | Due Date: | Return Date: | Result: |
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Text of Legislative File K-1213-52 Amd 1

Body

BACKGROUND: On May 22, 2012, City Council authorized the submission of an Emergency Solutions Grant (ESG) on behalf of Food and Shelter, Inc. to the Oklahoma Department of Commerce (ODOC) for the second round of 2011 funding. ODOC designated \$522,830 of available funding statewide for the 2011 allocation. Eligible activities for this allocation were restricted to housing relocation and stabilization services only with no funds for general operations included. The total amount available was to be evenly divided between the six non-entitlement Continuums of Care (CoC) within the state. The Cleveland County Continuum of Care was initially to be awarded a total of \$76,730 to eligible agencies located within the Cleveland County Continuum of

Care through an application process.

Applications were scored by ODOC with the highest scoring application from each Continuum receiving the funding. One application was sponsored by the City of Norman on behalf of Food and Shelter for the full amount available, because Food and Shelter is the only agency with capacity to administer the program that was based on the Homeless Prevention and Rapid Rehousing Program (HPRP) regulations. The Cleveland County Continuum of Care designated Food and Shelter as the recipient of both the HPRP funds and the 2011 ESG funds, which allowed for the continuation of some of the services that were provided by HPRP. The award letter was received July 9, 2012 from ODOC informing the City that the application had been rated and approved for funding in the amount of \$84,031. This amount was \$7,301 more than originally expected.

DISCUSSION: Contract K-1213-51 with the Oklahoma Department of Commerce for the 2011 second allocation of funding for the Emergency Solutions Grant Program was approved by the City Council in the amount of \$84,031. A subsequent contract with Food and Shelter, Inc. for that same amount was also approved by the City Council as K-1213-52. Food and Shelter, Inc. is the central intake agency for homeless individuals and families seeking assistance, and for individuals and families facing the potential for homelessness in Cleveland County. This grant has been used for two primary purposes: (1) to provide homeless prevention component - housing relocation and stabilization services and short-and/or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter or another place that would render them homeless; and (2) to provide rapid rehousing assistance component - housing relocation and stabilization services and short-and/or medium-term rental assistance as necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.

Because some contracts were not fulfilled by other agencies in other communities, ODOC recaptured \$8,481.26 and offered it to the City of Norman to be added to the grant for Food and Shelter, Inc. The attached contract amendment in the amount of \$8,481.26 increases the total grant amount to \$92,512.26 and extends the time frame of the contract through September 30, 2013. All of the additional funds will be used for homeless prevention. An amendment to the contract with ODOC in the same amount was in the previous City Council item.

RECOMMENDATION: Staff recommends approval of Amendment No. One to Contract No.K-1213-52 with Food and Shelter, Inc. for the reallocated funding for the Emergency Solutions Grant program in the amount of \$8,481.26 with a new contract amount of \$92,512.26; and an appropriation of \$8,481.26 from account number 021-0000-331.13-19 (Emergency Shelter Grant Program) into account number 021-4001-463.47-77 (Food & Shelter).