



DATE: July 2, 2019

TO: Ken Komise, Director of Utilities  
Kathryn Walker, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from WNSOU, L.L.C.

I am in receipt of a claim from Burt Stevens on behalf of WNSOU, L.L.C., in the amount of \$2,918.23 for restoration services and replacement of carpet/tile due to his claim that a sewer backup at 1211 Olde Brook Court on May 21, 2019, flooded the master bedroom and bathroom.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr  
attachments

office memorandum