

April 14, 2020

**VIA EMAIL AND U.S. MAIL**

Mrs. Brenda Hall  
City Clerk, City of Norman  
201 West Gray Street  
Norman, Oklahoma 73069

***Re: Easement Encroachment Request***

Dear Mrs. Hall,

This letter will serve as notice to the City of Norman that my firm has been retained by Mr. Carl Hendrix, ("Petitioner"), regarding his request for approval to construct an addition onto his home. Therefore, on Mr. Hendrix's behalf, I hereby respectfully request that the City of Norman, Oklahoma, by an Ordinance of the City Council, take action to permit Petitioner to encroach into the rear utility easement affecting the western line of Petitioner's residential property, such property being identified in Exhibit "A" attached hereto, which contains the plat map of Petitioner's neighborhood. In support of this request, Petitioner states and affirms the following:

Mr. Hendrix is the record owner of, and resides at, the property identified within Exhibit "A."

Mr. Hendrix has engaged Steve Mohr of Mohr Construction, LLC<sup>1</sup> to add onto his home pursuant to the site plan attached hereto as Exhibit "B". More particularly, Mr. Hendrix plans to add onto the west side of the rear of his home. The proposed addition will extend a distance of twenty feet (20') from the into the west side of Petitioner's backyard and will encroach into an existing twenty-two foot (22') easement.

The following utilities have been located on Mr. Hendrix's property:

- Oklahoma Natural Gas
- OG&E
- Cox Communications
- Southwestern Bell Telephone Co./AT&T Oklahoma
- Oklahoma Electric Cooperative
- Century Link

**FILED IN THE OFFICE  
OF THE CITY CLERK  
ON 4/15/20**

<sup>1</sup> Mohr Construction, LLC 3221 Bart Conner Drive, Suite E, Norman, OK 73072; Telephone: 405-760-9989



Beginning in 2018, all of the above-stated utilities have been notified of the planned addition. Attached as Exhibit "C" are letters expressing consent and/or no objection from the same, with some showing approvals on more than one date.

The required filing fee of Four-Hundred-Dollars (\$400.00) is attached hereto.

Wherefore, Petitioner, by and through counsel, respectfully requests an Ordinance of the City of Norman, Oklahoma to formally authorize Petitioner to encroach into the rear utility easement affecting the western line of Petitioner's above-described residential property for purposes of construction an addition onto his home, reserving only those rights necessary to preserve the rights of the franchise holders, if any, and public utilities already installed within the subject easement area.

Please advise if you have any questions or if additional information is required for my client to receive approval to proceed with the planned addition to his home. Thank you for your time and assistance in this matter.

Respectfully Submitted,

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Christopher C. Lind, OBA #31402  
NICHOLS | DIXON, PLLC  
104 East Main Street  
Norman, Oklahoma 73069  
Telephone (405) 579-3739  
Fax (405) 701-5275  
[christopher@nicholsdixon.com](mailto:christopher@nicholsdixon.com)  
ATTORNEYS FOR PETITIONER