



DATE: October 31, 2017

TO: Shawn O'Leary, Director of Public Works
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim from Bill's Dozer Company

I am in receipt of a claim from Bill's Dozer Company in the amount of \$1,711.55 for damages to their vehicle due to their claim that on October 30, 2017, a City truck from the Street Maintenance Division failed to stop at 4101 North Porter and struck their vehicle damaging the tires and rims. A copy of the vehicle title as well as an accident report has been requested and will be forwarded to your office upon receipt.

Shawn, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum