



**TO:** Steve Lewis, City Manager  
**FROM:** Terry Floyd, Development Coordinator  
**DATE:** August 6, 2018  
**SUBJECT:** Change Order #9 – Norman Public Library Central

City Council Resolution R-1112-55 grants administrative authority to the City Manager to approve change order requests up to \$40,000 or 10% of contract amount, whichever is less, and subsequently report those approvals to the City Council. Attached is a Change Order Summary and quote for additional work and materials for the Central Library project that includes: additional added concrete pedestals to ensure structural stability of restroom elements coordination and work associated with building modifications needed for the building structural elements for the Public Art piece, revisions needed to the steel structure for third-level skylight, stormwater pumping during the project and installation of concrete structural elements for second and third-level restroom elements.

Due to the ongoing Norman Public Library Central Project, a change order is being requested by Flintco, LLC in the amount of \$33,554. This change order has been reviewed and is being recommended by the project architect, Meyers, Scherer and Rockcastle, Ltd. (MSR), and has been further reviewed and recommended by the NORMAN FORWARD program management firm, ADG. The change order is necessary to provide for coordination and work associated with building modifications needed for the building structural elements for the Public Art piece, revisions needed to the steel structure for third-level skylight, stormwater pumping during the project needed due to a lack of stormwater piping during the course of the project (now resolved with the stormwater pipe installed as part of the James Garner Avenue Intersection project), and additional added concrete pedestals to ensure structural stability of restroom elements on Levels 2 & 3. An accompanying Memo further explaining the adjustments has been provided by MSR, along with a Memo confirming agreement with the Change Order from ADG. No weather delay days are being requested.

We have reviewed the change order with both MSR and ADG to confirm that the items listed therein are acceptable. At this time, we recommend approval of the change order from Flintco, LLC in the amount of \$33,554. Funding is available in account number 51-9507-455.6101 - Project NFB 016.

Reviewed by: Jeff Bryant, City Attorney *WB*  
Anthony Francisco, Finance Director *A. Francisco*

Approved by: *Steve Lewis* Date: *8-14-18*

Steve Lewis, City Manager

# **AIA** Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
 Norman Public Library Central  
 103 West Acres Street  
 Norman, OK 73069

**CONTRACT INFORMATION:**  
 Contract For: General Construction  
 Date: June 12, 2017

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 009  
 Date: July 23, 2018

**OWNER:** *(Name and address)*  
 City of Norman  
 201 W. Gray Street  
 Norman, OK 73069

**ARCHITECT:** *(Name and address)*  
 MSR Design  
 710 S. 2nd Street, 8th Floor  
 Minneapolis, MN 55401

**CONTRACTOR:** *(Name and address)*  
 Flintco, LLC  
 2303 S. Prospect  
 Oklahoma City, OK 73129

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

- PCO-25 – Storm Pumping Phase II (RFI #54) - **\$4,352.00**
- PCO-36 R1 - Carrier Pedestals for Access Floor (RFI #195) - **\$6,899.00**
- PCO-45 - Structural Art Coordination (PR #8) - **\$14,113.00**
- PCO-52 R1 - Smokescreen Revision (RFI #251) - **\$6,940.00**
- PCO-53 - R10 Pocket Framing (RFI #237) - **\$1,250.00**

**CO #009 Total Cost: \$33,554**

|  |    |               |
|--|----|---------------|
| The original Contract Sum was  | \$ | 25,858,000.00 |
| The net change by previously authorized Change Orders                    | \$ | 229,627.00    |
| The Contract Sum prior to this Change Order was                          | \$ | 26,087,627.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | 33,554.00     |
| The new Contract Sum including this Change Order will be                 | \$ | 26,121,181.00 |

The Contract Time will be increased by Zero (0) days.  
 The new date of Substantial Completion will be July 22, 2019

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

|  |   |  |
|--|---|--|
| <p><u>MSR DESIGN</u><br/> <b>ARCHITECT</b> <i>(Firm name)</i></p> <p><u>Thomas Haller (MSR)</u><br/> <b>SIGNATURE</b></p> <p><u>THOMAS HALLER (MSR)</u><br/> <b>PRINTED NAME AND TITLE</b></p> <p><u>07.23.2018</u><br/> <b>DATE</b></p> | <p><u>FLINTCO</u><br/> <b>CONTRACTOR</b> <i>(Firm name)</i></p> <p><u>Cristine Winchester</u><br/> <b>SIGNATURE</b></p> <p><u>CRISTINE WINCHESTER</u><br/> <b>PRINTED NAME AND TITLE</b></p> <p><u>7/23/18</u><br/> <b>DATE</b></p> | <p><u>City of Norman</u><br/> <b>OWNER</b> <i>(Firm name)</i></p> <p><u>Steve Lewis</u><br/> <b>SIGNATURE</b></p> <p><u>Steve Lewis City Manager</u><br/> <b>PRINTED NAME AND TITLE</b></p> <p><u>8-14-18</u><br/> <b>DATE</b></p> |
|--|---|--|



## MEMORANDUM

MSR

Architecture  
Interiors and  
Urban Design

Date: 7/23/2018  
Project Name: **Norman Central Branch Library**  
Project No: 2016005.00

To: CO #009  
From: Thomas Haller (MSR)  
Cc: N/A

Re: **NORMAN CENTRAL LIBRARY CO #009 EXPLANATIONS**

The description below is intended to explain the reasons for the change in CO #009, and the associated costs for each change. Reference CO #009 for the formalized and signed document outlining these changes. Reference the potential change orders produced by Flintco Construction for the origination of stated costs.

**PCO-25 – Storm Pumping Phase II (RFI #54) - \$4,352.00**

Explanation: To resolve the issue explained in RFI #54 where the storm detention was installed in accordance with the project schedule but could not be tied into the City storm drain until after the James Garner project was complete. MSR takes no exceptions.

**PCO-36 RI - Carrier Pedestals for Access Floor (RFI #195) - \$6,899.00**

Explanation: To ensure a sufficient structural system below the toilets in the main restrooms on Levels 2 and 3. Concrete curbs have been added under the toilet carriers and structural stability of the access floor understructure has been increased with a stronger substrate. MSR recommended.

**PCO-45 - Structural Art Coordination (PR #8) - \$14,113.00**

Explanation: To connect the public art sculpture to the building structure. MSR takes no exceptions.

**PCO-52 RI - Smokescreen Revision (RFI #251) - \$6,940.00**

Explanation: To ensure the Level 3 skylight employs the correct spatial and natural daylighting conditions. The steel structure must be revised with the addition of the correct structural detail. MSR recommended.

**PCO-53 - R10 Pocket Framing (RFI #237) - \$1,250.00**

Explanation: To ensure that there is enough space behind the framing of the soffits, box out conditions need to be employed at 12 lights on the north and east portions of Level 1 on the building. MSR recommended.

**CO #009 Total Cost: \$33,554**

**Thomas Haller, Associate**

612.375.8708 T tom@msrdesign.com E



ADG, PC  
920 W Main  
Oklahoma City, OK 73106  
405.232.5700 ▪ www.adgokc.com

## MEMO

DATE: 7/23/2018  
TO: Terry Floyd  
FROM: ADG Team  
SUBJECT: NORMAN FORWARD – Central Library – Change Order #009

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PROJECT: NORMAN FORWARD – Central Library

PROJECT NO: 16-003

PHASE NO: Construction

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ADG has reviewed the summary of the referenced Change Order provided by MSR along with their explanation and estimate of cost for each item. ADG is in agreement with MSR's recommendations.

**Leslie Tabor**  
Program Management



ADG, PC  
920 W Main  
Oklahoma City, OK 73106  
405.232.5700





# CHANGE ORDER REQUEST: PCO 25

Project Name      Normon Central Library  
 Flintco Job #      17039

MSR Job Number 2016005

City of Norman Contract number K-1617-83

|   |  |
|---|--|
| <b>TO:</b> Terry Floyd<br>Normon Municipal Authority<br>201 West Gray<br>Norman, Ok 73070 | <b>Subject:</b> RFI #54 - Storm Pumping Phase II |
|---|--|

In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

|   |  |
|---|--|
| <b>Summary:</b> <span style="color: red;">Costs enclosed are per the agreement made with PCO #11r1 to resolve the issue explained in RFI #54 where the storm detention was installed in accordance with the project schedule but not tied to the City storm drain system until later after the James Garner project was released. Tie-in occurred the first week in June of 2018, approximately 31 weeks after PCO #11r1 duration ended.</span> | <b>NTP DATE:</b><br><b>COR Date:</b> 7/19/2018 |
| <b>Exclusions:</b>  |  |

**LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS**

|                     |                                 |    |       |
|---------------------|---------------------------------|----|-------|
| Direct Labor        |                                 | \$ | 792   |
| Labor Burden        | (58% *Sum of all Flintco Labor) | \$ | 459   |
| Direct Materials    |                                 | \$ | 2,108 |
| Direct Subcontracts |                                 | \$ | -     |

**SUBTOTAL 1**

**\$ 3,359**

**EXPENSES ON LABOR AND MATERIALS**

|             |                 |  |    |
|-------------|-----------------|--|----|
| Consumables | (5.0% of Labor) |  | 63 |
| Small Tools | (5.0% of Labor) |  | 63 |

**SUBTOTAL 2**

**\$ 125**

**EXPENSES ON LABOR, LABOR BURDEN, MATERIALS**

|                 |   |  |    |
|-----------------|---|--|----|
| Data Processing | (0.25% of labor, burden, and materials) |  | 8  |
| Safety          | (1.0% of labor, burden, and materials)  |  | 34 |
| Warranty        | (1.0% of labor, burden, and materials)  |  | 34 |

**SUBTOTAL 3**

**\$ 76**

**SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE**

|                          |   |    |       |
|--------------------------|---|----|-------|
| Bonding                  | (1.5% of Subcontracts and Self Performed) | \$ | 53.40 |
| Builders Risk Insurance  | (.08% of Subcontracts)                    |    | -     |
| Overhead on Subcontracts | (10% of Subcontracts)                     |    | -     |
| Fee on Subcontracts      | (10% of Subcontracts)                     |    | -     |

**SUBTOTAL 4**

**\$ 53**

**SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE**

|                          |  |    |     |
|--------------------------|--|----|-----|
| Bldrs Risk Insurance     | (.6 % of Subs and Self Performed work)   | \$ | 22  |
| Overhead on Flintco Work | (10% of Self Performed work+ Bond / Ins) | \$ | 358 |
| Fee on Flintco Work      | (10% of Self Performed work+ Bond / Ins) | \$ | 358 |

**SUBTOTAL 5**

**\$ 738**

**TOTAL CHANGE ORDER PROPOSAL**

**\$ 4,352**

Flintco, Inc

\_\_\_\_\_  
 Cristine Winchester

7/19/2018

\_\_\_\_\_  
 Date

OWNER

\_\_\_\_\_  
 Terry Floyd

\_\_\_\_\_  
 Date



## CHANGE ORDER REQUEST:

25

**WORKSHEET**

7/19/2018

Oklahoma City, OK  
Job Number 17039 - Norman Central Library

| DESCRIPTION                        | QTY | UNIT | LABOR |      |          |      | MATERIAL |              | SUBCONTRACTOR  |      |             |
|------------------------------------|-----|------|-------|------|----------|------|----------|--------------|----------------|------|-------------|
|                                    |     |      | UMH   | MHRS | RATE     | U.P. | COST     | U.P.         | COST           | U.P. | COST        |
| Pump rental 11/7/18 through 6/7/18 | 31  | wk   |       | -    |          | -    |          | \$68         | \$2,108        |      |             |
| Labor for (6) major rain events    | 6   | days | 6     | 36   | \$ 22.00 |      |          | \$792        |                |      |             |
| 1/11/2018                          |     |      |       |      |          |      |          |              |                |      |             |
| 2/27/2018                          |     |      |       |      |          |      |          |              |                |      |             |
| 3/27/2018                          |     |      |       |      |          |      |          |              |                |      |             |
| 4/26/2018                          |     |      |       |      |          | -    | -        |              |                |      | -           |
| 5/3/2018                           |     |      |       |      |          |      |          |              |                |      |             |
| 5/25/2018                          |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
|                                    |     |      |       |      |          | -    | -        |              |                |      | -           |
| <b>TOTAL</b>                       |     |      |       |      |          |      |          | <b>\$792</b> | <b>\$2,108</b> |      | <b>\$ -</b> |



# CHANGE ORDER REQUEST: PCO

36

Project Name: Norman Central Library  
 Flintco Job Number: 17039 MSR Job Number 2016005  
 City of Norman Contract number K-1617-83

|  |   |
|--|---|
| <b>TO:</b><br>Terry Floyd<br>Norman Municipal Authority<br>201 West Gray<br>Norman, Ok 73070 | <b>Subject:</b><br><br><br><br>RFI #195 |
|--|---|

In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

|             |   |                            |
|-------------|---|----------------------------|
| Summary:    | <p>Costs enclosed are for the added concrete footings to support the carriers inside the level 2-3 restrooms per RFIs #195 and 195R1</p> <p>Per CEI explanation, these costs ran higher than estimated because of the detailed formwork which was Flintco field-verified. Costs were negotiated to remove formwork material and decrease overall CO by 2K after final costs received were higher than originally estimated.</p> | <b>NTP DATE:</b>           |
|             |   | <b>COR Date:</b> 6/29/2018 |
| Exclusions: |   |                            |

**LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS**

|                     |                                 |    |       |
|---------------------|---------------------------------|----|-------|
| Direct Labor        |                                 | \$ | -     |
| Labor Burden        | (58% *Sum of all Flintco Labor) | \$ | -     |
| Direct Materials    |                                 | \$ | -     |
| Direct Subcontracts |                                 | \$ | 5,641 |

**SUBTOTAL 1** **\$ 5,641**

**EXPENSES ON LABOR AND MATERIALS**

|             |                 |  |   |
|-------------|-----------------|--|---|
| Consumables | (5.0% of Labor) |  | - |
| Small Tools | (5.0% of Labor) |  | - |

**SUBTOTAL 2** **\$ -**

**EXPENSES ON LABOR, LABOR BURDEN, MATERIALS**

|                 |   |  |   |
|-----------------|---|--|---|
| Data Processing | (0.25% of labor, burden, and materials) |  | - |
| Safety          | (1.0% of labor, burden, and materials)  |  | - |
| Warranty        | (1.0% of labor, burden, and materials)  |  | - |

**SUBTOTAL 3** **\$ -**

**SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE**

|                          |   |    |       |
|--------------------------|---|----|-------|
| Bonding                  | (1.5% of Subcontracts and Self Performed) | \$ | 84.61 |
| Builders Risk Insurance  | (.08% of Subcontracts)                    |    | 5     |
| Overhead on Subcontracts | (10% of Subcontracts)                     |    | 564   |
| Fee on Subcontracts      | (10% of Subcontracts)                     |    | 564   |

**SUBTOTAL 4** **\$ 1,217**

**SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE**

|                          |  |    |    |
|--------------------------|--|----|----|
| Bldrs Risk Insurance     | (.6 % of Subs and Self Performed work)   | \$ | 41 |
| Overhead on Flintco Work | (10% of Self Performed work+ Bond / Ins) | \$ | -  |
| Fee on Flintco Work      | (10% of Self Performed work+ Bond / Ins) | \$ | -  |

**SUBTOTAL 5** **\$ 41**

**TOTAL CHANGE ORDER PROPOSAL** **\$ 6,899**

Flintco, Inc  
  
 Cristine Winchester

OWNER  
 Terry Floyd

6/29/18  
 Date

Date





FIELD WORK ORDER

PROJECT NAME: NORMAN CENTRAL LIBRARY JOB: 17-051 CODE: 38-030

START DATE: 5-31-18 END DATE: 6-12-18

| EMPLOYEE NAME          | POSITION *LC/FIS | REG HOURS | OT HOURS | TOTAL HOURS | \$ PER HR | TOTAL \$ |
|------------------------|------------------|-----------|----------|-------------|-----------|----------|
| Adrian Jaquez          | C                | 32        |          | 32          | \$42      | \$1344   |
| Rogelio Jaquez         | C                | 32        |          | 32          | \$42      | \$1344   |
| Jolio Garcia           | C                | 32        |          | 32          | \$42      | \$1344   |
| Roberto Porras         | C                | 32        |          | 32          | \$42      | \$1344   |
| Felipe Gomez-Rodriguez | S                | 8         |          | 8           | \$68      | \$544    |
| TOTAL Labor            |                  |           |          |             |           | \$5920   |

| LIST OF MATERIALS                             | QTY | INVOICE Y/N | \$ PER UNITS | TOTAL \$                       |
|---|-----|-------------|--------------|--------------------------------|
| Concrete 6-11-18 Dolose 3500 psi 3/8 chip mix | 5.5 | Yes         | 100          | \$598 13/100                   |
| Rebar   |     |             |              |                                |
| Form Materials                                |     |             |              |                                |
| Misc  |     |             |              |                                |
| TOTAL Material & Equipment                    |     |             |              | \$1564 20                      |
| 10% Profit                                    |     |             |              | 156 43                         |
| TOTAL Labor                                   |     |             |              | \$5920 20                      |
| TOTAL   |     |             |              | \$5640.69 <del>\$7640 62</del> |

| EQUIPMENT                                     | RENTAL Y/N | TOTAL \$     |
|---|------------|--------------|
| 6-11-18 32 meter Pump Truck w/220' of 3" hose | Yes        | \$966 13/100 |

DESCRIPTION/REASON WORK WAS PERFORMED: Footings @ 2<sup>nd</sup> & 3<sup>rd</sup> floor  
Former up footings drill & epoxy in dowels, tie rebar  
Poured then removed forms and clean up.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Name/Company

SEI SUPERINTENDENT: Felipe Gomez DATE: 6-24-18  
laborer, Carpenter, Finisher, Superintendent



**Dolese Bros. Co.**  
 Oklahoma City, OK  
 Phone 405/235-2311

|            |            |
|------------|------------|
| Invoice    | RM18026874 |
| Date       | 6/12/2018  |
| Page       | 1/1        |
| Customer # | CON137     |

**Sold To:**  
 CONCRETE ENTERPRISES INC  
 200 NE 46TH ST  
 OKLAHOMA CITY OK 73105

**Delivered To:**  
 103 WEST ACRES STREET

| Purchase Order # |         | Customer Job # |       | Product #       |     | F.O.B               |            | Order #    |  |
|------------------|---------|----------------|-------|-----------------|-----|---------------------|------------|------------|--|
| NORMAN PUB LIB C |         | 17-051         |       |                 |     |                     |            | 1153       |  |
| Req Ship Date    |         | Location       |       | Delivery Doc. # |     | Tax Schedule ID     |            | Master #   |  |
|                  |         |                |       |                 |     | 1411                |            | 1868057    |  |
| Ticket #         | Truck # | Quantity       | Plant | Item #          | UOM | Description         | Unit Price | Ext. Price |  |
| 654902           |         | 5.50           | 257   | RMA358N3        | CY  | 3500 PSI, 3/8", NAE | 100.00     | 550.00     |  |

**PAST DUE BALANCES WILL BE SUBJECT TO ALLOWABLE INTEREST CHARGES**

Total Cubic Yards: 5.50

Payment Terms: NET 15TH FOL MO

**PLEASE REMIT TO:**  
 Dolese Bros. Co.  
 Box 960144  
 Oklahoma City, OK 73196-0144  
 FEI 73-1359190

|              |                 |
|--------------|-----------------|
| Subtotal     | \$550.00        |
| Misc         | \$0.00          |
| Tax          | \$48.13         |
| Freight      | \$0.00          |
| Adjustment   | \$0.00          |
| <b>Total</b> | <b>\$598.13</b> |

Please include your account number and Invoice number(s) on your check.

*Thank you for your business!*



**Brundage Bone Concrete Pumping**

PO Box 203499  
 Dallas, TX 75320-3499  
 P:405-794-1305 F:405-799-4523

**Invoice**

| DATE      | NUMBER |
|-----------|--------|
| 6/12/2018 | 146333 |

Job Name: NORMAN CENTRAL LIBRARY

Job Number:

Building/Lot #:

P.O. : 17051

Job Date: 6/12/2018

Size Requested: 31Z

Unit Sent: 31Z-1705-OK

Poured Amount: 5.50

Job Type: ELEVATED DECK

Term: Net 30

**TO: CEI CONCRETE ENTERPRISES**  
 200 NORTHEAST 46TH  
 OKLAHOMA CITY, OK 73105

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**Jobsite: 103 W ACRES, NORMAN, OK**


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| ITEM DESCRIPTION             | QUANTITY | RATE     | ITEM TOTAL |
|------------------------------|----------|----------|------------|
| Equipment: Hourly Charge     | 4.50     | \$160.00 | \$720.00   |
| Equipment: Job Volume Charge | 5.50     | \$2.75   | \$15.12    |
| Equipment: Travel Charge     | 1.00     | \$160.00 | \$160.00   |
| Primer                       | 1.00     | \$25.00  | \$25.00    |

Please list remittance on payment. Thank you for your business!

|                     |       |                 |
|---------------------|-------|-----------------|
| Subtotal:           |       | \$920.12        |
| Fuel Surcharge:     | 5.00% | \$46.01         |
| <b>GRAND TOTAL:</b> |       | <b>\$966.13</b> |

Terms are Net 30



# CHANGE ORDER REQUEST: PCO 45

Project Name: Norman Central Library  
 Flintco Job #: 17039  
 MSR Job Number: 2016005  
 City of Norman Contract number: K-1617-83

|            |  |  |
|------------|--|--|
| <b>TO:</b> | Terry Floyd<br>Norman Municipal Authority<br>201 West Gray<br>Norman, Ok 73070 |  |
|------------|--|--|

In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

|               |   |                           |
|---------------|---|---------------------------|
| Document Ref: | PR #8 and RFI #224  | <b>NTP DATE:</b>          |
|               |   | <b>COR Date:</b> 7/3/2018 |
| Summary:      | PR#8 was received on 6/8 with structural and metal panel coordination details for the art coordination and also for the sail shade coordination per RFI #224. Preliminary pricing for steel sent on 6/22. Tom responded on 6/25 advising FCO that an expanded cost breakdown would be required to understand the magnitude received from UMFI (\$10,341). On 6/27/18 additional back-up provided and MSR/CoN released FCO on steel scope. See back-up emails attached for reference. Final pricing enclosed includes Green Country and OKBS's cost impacts. |                           |
| Exclusions:   |   |                           |

|  |   |  |                  |
|--|---|--|------------------|
| <b>LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS</b>    |   |  |                  |
|  | Direct Labor  |  | \$ -             |
|  | Labor Burden (58% *Sum of all Flintco Labor)                      |  | \$ -             |
|  | Direct Materials  |  | \$ -             |
|  | Direct Subcontracts   |  | \$ 11,525        |
| <b>SUBTOTAL 1</b>                                      |   |  | <b>\$ 11,525</b> |
| <b>EXPENSES ON LABOR AND MATERIALS</b>                 |   |  |                  |
|  | Consumables (5.0% of Labor)                                       |  | -                |
|  | Small Tools (5.0% of Labor)                                       |  | -                |
| <b>SUBTOTAL 2</b>                                      |   |  | <b>\$ -</b>      |
| <b>EXPENSES ON LABOR, LABOR BURDEN, MATERIALS</b>      |   |  |                  |
|  | Data Processing (0.25% of labor, burden, and materials)           |  | -                |
|  | Safety (1.0% of labor, burden, and materials)                     |  | -                |
|  | Warranty (1.0% of labor, burden, and materials)                   |  | -                |
| <b>SUBTOTAL 3</b>                                      |   |  | <b>\$ -</b>      |
| <b>SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE</b>       |   |  |                  |
|  | Bonding (1.5% of Subcontracts and Self Performed)                 |  | \$ 172.88        |
|  | Builders Risk Insurance (.08% of Subcontracts)                    |  | 9                |
|  | Overhead on Subcontracts (10% of Subcontracts)                    |  | 1,153            |
|  | Fee on Subcontracts (10% of Subcontracts)                         |  | 1,153            |
| <b>SUBTOTAL 4</b>                                      |   |  | <b>\$ 2,487</b>  |
| <b>SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE</b> |   |  |                  |
|  | Bldrs Risk Insurance (.6% of Subs and Self Performed work)        |  | \$ 84            |
|  | Overhead on Flintco Work (10% of Self Performed work+ Bond / Ins) |  | \$ 8             |
|  | Fee on Flintco Work (10% of Self Performed work+ Bond / Ins)      |  | \$ 8             |
| <b>SUBTOTAL 5</b>                                      |   |  | <b>\$ 101</b>    |
| <b>TOTAL CHANGE ORDER PROPOSAL</b>                     |   |  | <b>\$ 14,113</b> |

Flintco, Inc  
  
 \_\_\_\_\_  
 Cristine Winchester  
 7/3/2018  
 \_\_\_\_\_  
 Date

OWNER  
 \_\_\_\_\_  
 Terry Floyd  
 \_\_\_\_\_  
 Date







**UNIQUE  
METAL  
FABRICATIONS  
INCORPORATED**

2888 N. Rotary Terrace, P.O. Box 201, Pittsburg, KS 66762

Email: [info@umfi.com](mailto:info@umfi.com) Phone: (620) 232-3060  
URL: [www.umfi.com](http://www.umfi.com) Fax: (620) 232-3014

## COR 008

Revision 0

Date: 6-20-18  
Job Number: M1732  
Norman Central Library  
Norman, Ok.

### Add Price Description

Add labor, material and installation labor to make modifications per response to Flintco PR 08.

Description of work:

- Add two HSS 6x6x1/4 armatures with stainless steel clevis eye plates.
- Add one L 3x3x1/4 clip.
- Add loose L 4x4x1/4 drilled for deck screws.

**Please issue a change order for \$10,231 for this work in order to avoid any delays in deliveries.**

### Proposal Breakdown:

- Add material: \$1666

|                      |              |
|----------------------|--------------|
| • Add drafting labor | \$360        |
| • Add shop labor:    | \$375        |
| • Add erectors labor | \$6500       |
| • Add mgt. labor:    | \$200        |
| • Add freight (LTL)  | <u>\$300</u> |
| Subtotal:            | \$9401       |
| P & O (10%)          | <u>\$940</u> |
| Total:               | \$10,341     |

**Note: This COR does not include any cable, clevises, clamps, or other hardware.**

---

DM

Project Manager

UNIQUE METAL FABRICATIONS, INC

---

Buyer

General Contractor





OK BUILDING SOLUTIONS LLC  
P O BOX 52664  
TULSA OK 74152  
918.760.7222  
[h.tompkins@cox.net](mailto:h.tompkins@cox.net)

WORK ESTIMATE

NORMAN CENTRAL LIBRARY

PR 008

|              |       |
|--------------|-------|
| HOURLY LABOR | \$140 |
| MATERIAL     | \$ 40 |
| OH&PROFIT    | \$ 20 |
| TOTAL        | \$200 |

## Cristine Winchester

---

**From:** Cristine Winchester  
**Sent:** Wednesday, June 27, 2018 1:49 PM  
**To:** Dave  
**Cc:** Zack Blair; Cory Rackley; Ethan Treisa; Kyle Cooper; Michael Carson  
**Subject:** FW: NCL - PARTIAL PCO-45 - PR #8 - Public Art Coordination at Structure

Dave – please consider this email authorization to proceed with PR #8 fabrication per the dimensions Zack gave you and let Kevin know we appreciate your continued commitment to a project you're trying to close out.

**From:** Terry Floyd [mailto:Terry.Floyd@NormanOK.gov]  
**Sent:** Wednesday, June 27, 2018 1:35 PM  
**To:** Tom Haller <tom@msrdesign.com>  
**Cc:** Cristine Winchester <cristine.winchester@flintco.com>; Leslie Tabor (ltabor@adgokc.com) (ltabor@adgokc.com) <ltabor@adgokc.com>; Willam Harrell (wharrell@adgokc.com) <wharrell@adgokc.com>; Zack Blair <zblair@flintco.com>; Cory Rackley <CRackley@flintco.com>; Kristilyn Vercruysse <Kristilyn@msrdesign.com>; jwaltman@tmparch.com; Orion Couch <orion.couch@flintco.com>; Ethan Treisa <ethan.treisa@flintco.com>; Ricardo Montoya (rmontoya@360enggroup.com) <rmontoya@360enggroup.com>  
**Subject:** Re: NCL - PARTIAL PCO-45 - PR #8 - Public Art Coordination at Structure

Agreed. Let's move forward.

Terry Floyd  
Development Coordinator  
City of Norman, OK

On Jun 27, 2018, at 1:28 PM, Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)> wrote:

Cristine.

Thank you for the helpful follow-up. This information seems sufficient enough to pass as acceptable. MSR recommends to proceed as priced.

Thank you again.

**Tom Haller.** Associate  
612 375 8708 T

**MSR** [www.msrdesign.com](http://www.msrdesign.com)

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**From:** Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>  
**Sent:** Wednesday, June 27, 2018 11:40 AM  
**To:** Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; 'Terry.Floyd@NormanOK.gov' <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>; Leslie Tabor ([ltabor@adgokc.com](mailto:ltabor@adgokc.com)) ([ltabor@adgokc.com](mailto:ltabor@adgokc.com)) <[ltabor@adgokc.com](mailto:ltabor@adgokc.com)>; Willam Harrell ([wharrell@adgokc.com](mailto:wharrell@adgokc.com)) <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>  
**Cc:** Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>; 'jwaltman@tmparch.com' <[jwaltman@tmparch.com](mailto:jwaltman@tmparch.com)>; Orion Couch <[orion.couch@flintco.com](mailto:orion.couch@flintco.com)>; Ethan Treisa <[ethan.treisa@flintco.com](mailto:ethan.treisa@flintco.com)>; Ricardo Montoya

([rmontoya@360enggroup.com](mailto:rmontoya@360enggroup.com)) <[rmontoya@360enggroup.com](mailto:rmontoya@360enggroup.com)>

**Subject:** RE: NCL - PARTIAL PCO-45 - PR #8 - Public Art Coordination at Structure

Tom – We reached out to Unique/ Browers to get the erection costs further justified. Please read email string below from Kevin Browers and confirm the steel costs are acceptable. One thing not to get confused about is that his total quote comes to \$10K for erection but he only charged \$6500. Kevin adjusted the cost knowing it was estimating a little higher than expected.

<image001.jpg>

---

Cristine,

Here is the breakdown that he sent me showing what they could/should have quoted on PR-08.

Hope this helps.

Thnaks,

<image002.png>

**From:** Kevin Browers [<mailto:kbrowers@browersandassociates.com>]

**Sent:** Monday, June 25, 2018 1:38 PM

**To:** 'Dave'

**Cc:** Jess Harp

**Subject:** RE: NCL - PARTIAL PCO-45 - PR #8 - Public Art Coordination at Structure

Dave,

Cristine has reached out and asked me to give her a breakdown of my pricing. She thinks it's a little too high. She has asked me to consider two RFI's done during the same trip. Maybe save some money. Below is what a normal breakout would look like. Jess sent you a number we thought was a pretty good deal. (6,500.00) as you can see by the printout you just sent me. Most of our extras run between 4,500 and 5,700 hundred. Those prices were figured at a time. we assumed we would be onsite and have our own equipment onsite. If you add the travel time and equipment rental. It adds a pretty good hunk to the price of each item. If Flintco can make arrangements to do two RFI's during the same visit? They could save themselves 2,000 dollars off one of the RFI's Maybe do #251 and # 8 during the same trip? Let me know how you would like me to proceed?

|   |                              |
|---|------------------------------|
| 3 ironworkers two days labor: 60 total hours @ 75.00 per hour | = 4,500.00                   |
| 3 men per diem for two days :                                 | = 360.00                     |
| 3 men travel time there and back 8hrs X 3 men X 75.00         | = 1,800.00                   |
| Equipment rental, Boomlift, Skytrack, Scissor lift            | = 2,050.00                   |
| Truck, Fuel, Welder, Torch, Consumables X 2 days              | = 300.00                     |
|   | <u>          </u>            |
|   | Total= = 9,010.00            |
| Overhead/Profit 10%   | 901.00                       |
|   | <b>GRAND TOTAL: 9,911.00</b> |



Kevin Browsers  
Browsers & Associates  
P.O. Box 400  
Gentry, AR 72734  
(479)736-2518 Fax (479)736-0006  
[kbrowsers@browsersandassociates.com](mailto:kbrowsers@browsersandassociates.com)  
[www.browsersandassociates.com](http://www.browsersandassociates.com)

**From:** Tom Haller [<mailto:tom@msrdesign.com>]  
**Sent:** Monday, June 25, 2018 11:08 AM  
**To:** Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>; 'Terry.Floyd@NormanOK.gov' <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>; Leslie Tabor ([ltabor@adgokc.com](mailto:ltabor@adgokc.com)) ([ltabor@adgokc.com](mailto:ltabor@adgokc.com)) <[ltabor@adgokc.com](mailto:ltabor@adgokc.com)>; Willam Harrell ([wharrell@adgokc.com](mailto:wharrell@adgokc.com)) <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>  
**Cc:** Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>; 'jwaltman@tmparch.com' <[jwaltman@tmparch.com](mailto:jwaltman@tmparch.com)>; Orion Couch <[orion.couch@flintco.com](mailto:orion.couch@flintco.com)>; Ethan Treisa <[ethan.treisa@flintco.com](mailto:ethan.treisa@flintco.com)>; Ricardo Montoya ([rmontoya@360enggroup.com](mailto:rmontoya@360enggroup.com)) <[rmontoya@360enggroup.com](mailto:rmontoya@360enggroup.com)>  
**Subject:** RE: NCL - PARTIAL PCO-45 - PR #8 - Public Art Coordination at Structure

**Cristine:** After looking through the costs proposed here and discussing with Ricardo at 360 Engineering; MSR concludes that this final number is much higher than we would have expected for the scope of work that is planned to be added in these locations. Could Flintco take a second look at all the costs, and reply with more clarification especially regarding the prices for the added material and the erector labor? We understand this is a time sensitive item and this work will be provided at a premium considering we are mid-construction, but this is a cost that seems hard to digest without knowing a little more context.

**Terry / Leslie & Bill:** Please review the costs and let us know where you stand with the items listed on this PCO. Once we get a response from Flintco, we should all be prepared to finalize a response so they can proceed with work as quickly as necessary. MSR will look to have this response provided by Wednesday in order to not hold them up. Once that decision is finally made, we will also look to add this PCO cost and the fabric panel PCO cost into the next change order. If all is good we will plan to proceed with issuing that signed document later this week. Let me know if you have any further questions.

Thank you all.

**Tom Haller.** Associate  
612 375 8708 T

**MSR** [www.msrdesign.com](http://www.msrdesign.com)

We enrich lives and the environment through design.

**From:** Cristine Winchester <[cristine.winchester@flintco.com](mailto:cristine.winchester@flintco.com)>  
**Sent:** Monday, June 25, 2018 9:58 AM  
**To:** Kristilyn Vercruysse <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>; Tom Haller <[tom@msrdesign.com](mailto:tom@msrdesign.com)>  
**Cc:** Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>  
**Subject:** RE: NCL - PARTIAL PCO-45 - PR #8 - Public Art Coordination at Structure

Tom – can you get an update on this to us by Wednesday? Projecting metal panel progression to this side, we would like to schedule Browers for next week or the week following at the latest.

**From:** Cristine Winchester

**Sent:** Wednesday, June 20, 2018 4:41 PM

**To:** 'Kristilyn Vercruysse' <[Kristilyn@msrdesign.com](mailto:Kristilyn@msrdesign.com)>; 'Tom Haller' <[tom@msrdesign.com](mailto:tom@msrdesign.com)>; 'Terry Floyd' <[Terry.Floyd@NormanOK.gov](mailto:Terry.Floyd@NormanOK.gov)>; 'Leslie Tabor' ([ltabor@adgokc.com](mailto:ltabor@adgokc.com)) ([ltabor@adgokc.com](mailto:ltabor@adgokc.com))' <[ltabor@adgokc.com](mailto:ltabor@adgokc.com)>; 'wharrell@adgokc.com' <[wharrell@adgokc.com](mailto:wharrell@adgokc.com)>

**Cc:** Zack Blair <[zblair@flintco.com](mailto:zblair@flintco.com)>; Cory Rackley <[CRackley@flintco.com](mailto:CRackley@flintco.com)>; 'Matthew Krontorad' <[Matthew@msrdesign.com](mailto:Matthew@msrdesign.com)>; Mark Mackey <[MMackey@flintco.com](mailto:MMackey@flintco.com)>

**Subject:** NCL - PARTIAL PCO-45 - PR #8 - Public Art Coordination at Structure

Team,

Per our conversation in the PCO meeting yesterday, please see PARTIAL PCO-45 - PR #8 – Public Art Coordination attached. Request expedited, preliminary review of these costs so we can procure and install this steel in the path of metal panel progress. When I finish vetting Timberlake and Green Country's costs, I'll finalize this PCO and send in formally.

Thank you,

Cristine Winchester  
Assistant Project Manager // Flintco, LLC  
405.835.6467 (d) // 405.658.8152 (c)  
[www.flintco.com](http://www.flintco.com)  
<image003.png>

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# CHANGE ORDER REQUEST: PCO

521

Project Name: Norman Central Library  
Flintco Job #: 17039

MSR Job Number 2016005

City of Norman Contract number K-1617-83

|  |   |
|--|---|
| <b>TO:</b><br>Terry Floyd<br>Norman Municipal Authority<br>201 West Gray<br>Norman, Ok 73070 | <b>Subject:</b><br>RFI #251 - West Smokescreen at Monumental Stair Clerestory |
|--|---|

In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

|  |                           |
|--|---------------------------|
| <b>Document Ref:</b> RFI #251 - West Smokescreen at Monumental Stair Clerestory  | <b>NTP DATE:</b>          |
| <b>Summary:</b> 7/3 revision reduces this COR by \$4500 to accept partial responsibility for missed coordination of the steel to meet geometry in arch. details.<br><br>Costs per RFI #251 response to revise the west smokescreen at the clerestory level of the Monumental Stair. Per MSR response the installed angle will have to be revised to match architectural details since it was welded on per the structural detail. Timberlake will have to remove framing and plywood and Unique will have to revise the angle. | <b>COR Date:</b> 7/3/2018 |
| <b>Exclusions:</b>   |                           |

**LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS**

|                     |                                 |    |       |
|---------------------|---------------------------------|----|-------|
| Direct Labor        |                                 | \$ | -     |
| Labor Burden        | (58% *Sum of all Flintco Labor) | \$ | -     |
| Direct Materials    |                                 | \$ | -     |
| Direct Subcontracts |                                 | \$ | 5,667 |

**SUBTOTAL 1**

**\$ 5,667**

**EXPENSES ON LABOR AND MATERIALS**

|             |                 |  |   |
|-------------|-----------------|--|---|
| Consumables | (5.0% of Labor) |  | - |
| Small Tools | (5.0% of Labor) |  | - |

**SUBTOTAL 2**

**\$ -**

**EXPENSES ON LABOR, LABOR BURDEN, MATERIALS**

|                 |   |  |   |
|-----------------|---|--|---|
| Data Processing | (0.25% of labor, burden, and materials) |  | - |
| Safety          | (1.0% of labor, burden, and materials)  |  | - |
| Warranty        | (1.0% of labor, burden, and materials)  |  | - |

**SUBTOTAL 3**

**\$ -**

**SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE**

|                          |   |    |       |
|--------------------------|---|----|-------|
| Bonding                  | (1.5% of Subcontracts and Self Performed) | \$ | 85.01 |
| Builders Risk Insurance  | (.08% of Subcontracts)                    |    | 5     |
| Overhead on Subcontracts | (10% of Subcontracts)                     |    | 567   |
| Fee on Subcontracts      | (10% of Subcontracts)                     |    | 567   |

**SUBTOTAL 4**

**\$ 1,223**

**SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE**

|                          |  |    |    |
|--------------------------|--|----|----|
| Bldrs Risk Insurance     | (.6 % of Subs and Self Performed work)   | \$ | 41 |
| Overhead on Flintco Work | (10% of Self Performed work+ Bond / Ins) | \$ | 4  |
| Fee on Flintco Work      | (10% of Self Performed work+ Bond / Ins) | \$ | 4  |

**SUBTOTAL 5**

**\$ 50**

**TOTAL CHANGE ORDER PROPOSAL**

**\$ 6,940**

Flintco, Inc

Cristine Winchester

7/3/2018  
Date

OWNER

Terry Floyd

Date







2888 N. Foley Terrace, P.O. Box 201, Pittsburg, KS 66762

Email: info@umfi.com Phone: (620) 232-3080  
URL: www.umfi.com Fax: (620) 232-3014

# COR 009.r1

Revision 0

Date: ~~6-28-18~~ 7/3/18  
Job Number: M1732  
Norman Central Library  
Norman, Ok.

## Add Price Description:

Add material and labor to furnish and install revised framing per Flintco RFI 251 response.

**Please issue a change order for ~~\$11,200~~ for this work in order to avoid any delays in deliveries. \$5600**

## Proposal Breakdown:

|                      |                     |        |
|----------------------|---------------------|--------|
| • Add material:      | <del>\$1335</del>   | \$668  |
| • Add drafting labor | <del>\$1000</del>   | \$500  |
| • Add shop labor:    | <del>\$730</del>    | \$365  |
| • Add mgt. labor:    | <del>\$500</del>    | \$250  |
| • Add freight        | <del>\$750</del>    | \$375  |
| • Tax (8.5%)         | <del>\$367</del>    | \$183  |
| Subtotal:            | <del>\$4682</del>   | \$2341 |
| Erection Labor       | <del>\$5500</del>   | \$2750 |
|                      | <del>\$10,182</del> | \$5091 |
| P & O (10%)          | <del>\$1018</del>   | \$509  |
| Total:               | <del>\$11,200</del> | \$5600 |

**Note: If this work is installed at the same time as the PR 08 material you may deduct a total of ~~\$2200.~~  
\$1100**

---

DM

Project Manager

UNIQUE METAL FABRICATIONS, INC

---

Buyer

General Contractor





P.O.Box 54985, OKC., OK 73154  
 Phone 405-840-8377 Fax 405-840-1096

Description for Change:

RFI #251 - Rework west smokescreen at Monumental stair clerestory.

Date: 7/2/2018  
 Proposal Request #: 19  
 Project: Norman PC Library  
 Location: Norman, OK.  
 Work: Incurred

| Materials                 | Cost Code | Unit |           | Unit Cost | Total         |
|---------------------------|-----------|------|-----------|-----------|---------------|
| 3-5/8" DW Studs and track | 701300M   | 280  | LF        | 0.58      | 162.40        |
|                           | 701200M   | 0    | SF        | 0.00      | 0.00          |
|                           |           |      |           |           | 0.00          |
|                           |           |      |           |           | 0.00          |
|                           |           |      |           |           | 0.00          |
|                           |           |      |           |           | 0.00          |
| Tools / Fasteners         | 701038G   | 1    | EA        | 48.00     | 48.00         |
|                           |           |      | Sales Tax | 8.750%    | 18.41         |
| <b>Subtotal</b>           |           |      |           |           | <b>228.81</b> |

| Labor                | Cost Code | Unit |      | Unit Cost | Total         |
|----------------------|-----------|------|------|-----------|---------------|
| Journeyman - Framers | 701300L   | 18   | /hr  | 35.00     | 630.00        |
| Journeyman           | 701200L   |      | /hr  |           | 0.00          |
| Journeyman           |           |      | /hr  |           | 0.00          |
| Journeyman           |           |      | /hr  |           | 0.00          |
| Overtime             |           |      | /hr  |           | 0.00          |
| Perdium              |           |      | /day |           | 0.00          |
| PM / Supervisor      | 6015G     | 1    | /hr  | 50.00     | 50.00         |
| <b>Subtotal</b>      |           |      |      |           | <b>680.00</b> |

| Equipment       | Cost Code | Unit |           | Unit Cost | Total        |
|-----------------|-----------|------|-----------|-----------|--------------|
| Scissor lift    | 701037G   | 1    | /day      | 80.00     | 80.00        |
| Boom lift 40'   | 701037G   |      | /day      |           | 0.00         |
|                 |           |      | Sales Tax | 8.750%    | 7.00         |
| <b>Subtotal</b> |           |      |           |           | <b>87.00</b> |

| Subcontractors | Cost Code |  |  | Total |
|----------------|-----------|--|--|-------|
|                |           |  |  |       |

**Inclusions:**

- Cleanup to a central location
- Equipment for our work only

**Exclusions:**

- Trash Removal from Site & Trash Receptacles
- All Rough Carpentry, Blocking & Backing
- All Tape, Bed & Paint
- All Caulking, Sealants & Grouting
- All Attachment by Bolting or Welding
- All premium expense /OT as a result of any acceleration of schedule or as a result of delays caused by others is excluded.
- All temporary enclosures, lighting, ventilation, heating &/or utilities

|                                    |     |                 |
|------------------------------------|-----|-----------------|
| Total Raw Costs                    |     | 995.81          |
| Gen Req'ments, Insurance, Bond     | 2%  | 19.92           |
| <b>Subtotal</b>                    |     | <b>1,015.73</b> |
| OH/Profit                          | 15% | 152.08          |
|                                    |     | 0.00            |
| <b>Total Change Order Proposal</b> |     | <b>1,167.00</b> |

CO due Date \_\_\_\_\_

Timberlake Interiors reserves the right to withdraw this pricing if not accepted in writing within (30) days of the date of this proposal. *CO's must be received by our office within (15) days after work is completed or PR issue date.* **Additional work will only be performed and furnished following a written change order signed by GC & Timberlake Interiors.**

Accepted By Authorized Agent: \_\_\_\_\_

Date: \_\_\_\_\_



# CHANGE ORDER REQUEST: PCO

53

Project Name Norman Central Library  
 Flintco Job # 17039

MSR Job Number 2016005

City of Norman Contract number K-1617-83

|  |  |
|--|--|
| <b>TO:</b><br>Terry Floyd<br>Norman Municipal Authority<br>201 West Gray<br>Norman, Ok 73070 | <b>Subject:</b><br>RFI #237 - R10 Pocket Framing at Garage |
|--|--|

In Accordance with our contract agreement, for your review and acceptance, we submit this cost proposal

|   |                           |
|---|---------------------------|
| Document Ref: RFI #237  | <b>NTP DATE:</b>          |
| Summary: <b>Costs per RFI #237 to frame recessed pockets for the R10 lights to be able to mount flush at the soffit outside the garage.</b> | <b>COR Date:</b> 7/2/2018 |
| Exclusions:   |                           |

**LABOR, LABOR BURDEN, MATERIALS, SUBCONTRACTS**

|                     |                                 |    |       |
|---------------------|---------------------------------|----|-------|
| Direct Labor        |                                 | \$ | -     |
| Labor Burden        | (58% *Sum of all Flintco Labor) | \$ | -     |
| Direct Materials    |                                 | \$ | -     |
| Direct Subcontracts |                                 | \$ | 1,021 |

**SUBTOTAL 1**

**\$ 1,021**

**EXPENSES ON LABOR AND MATERIALS**

|             |                 |  |   |
|-------------|-----------------|--|---|
| Consumables | (5.0% of Labor) |  | - |
| Small Tools | (5.0% of Labor) |  | - |

**SUBTOTAL 2**

**\$ -**

**EXPENSES ON LABOR, LABOR BURDEN, MATERIALS**

|                 |   |  |   |
|-----------------|---|--|---|
| Data Processing | (0.25% of labor, burden, and materials) |  | - |
| Safety          | (1.0% of labor, burden, and materials)  |  | - |
| Warranty        | (1.0% of labor, burden, and materials)  |  | - |

**SUBTOTAL 3**

**\$ -**

**SUBCONTRACTOR INSURANCE, OVERHEAD AND FEE**

|                          |   |    |       |
|--------------------------|---|----|-------|
| Bonding                  | (1.5% of Subcontracts and Self Performed) | \$ | 15.32 |
| Builders Risk Insurance  | (.08% of Subcontracts)                    |    | 1     |
| Overhead on Subcontracts | (10% of Subcontracts)                     |    | 102   |
| Fee on Subcontracts      | (10% of Subcontracts)                     |    | 102   |

**SUBTOTAL 4**

**\$ 220**

**SELF PERFORMED WORK INSURANCE, OVERHEAD AND FEE**

|                          |  |    |   |
|--------------------------|--|----|---|
| Bldrs Risk Insurance     | (.6 % of Subs and Self Performed work)   | \$ | 7 |
| Overhead on Flintco Work | (10% of Self Performed work+ Bond / Ins) | \$ | 1 |
| Fee on Flintco Work      | (10% of Self Performed work+ Bond / Ins) | \$ | 1 |

**SUBTOTAL 5**

**\$ 9**

**TOTAL CHANGE ORDER PROPOSAL**

**\$ 1,250**

Flintco, Inc

Cristine Winchester

7/2/2018

Date

OWNER

Terry Floyd

Date



## CHANGE ORDER REQUEST:

53

**WORKSHEET**

7/2/2018

Oklahoma City, OK  
Job Number 17039 - Norman Central Library

| DESCRIPTION                 | QTY | UNIT | LABOR |      |      |      | MATERIAL |      | SUBCONTRACTOR |       |           |
|-----------------------------|-----|------|-------|------|------|------|----------|------|---------------|-------|-----------|
|                             |     |      | UMH   | MHRS | RATE | U.P. | COST     | U.P. | COST          | U.P.  | COST      |
| Timbertake                  | 1   | LS   |       | -    |      | -    |          | \$0  | \$0           | \$676 | \$ 676.00 |
| Oklahoma Building Solutions | 1   | LS   |       |      |      |      |          |      |               | \$345 | \$ 345.00 |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
|                             |     |      |       |      |      |      |          |      |               |       |           |
| <b>TOTAL</b>                |     |      |       |      |      |      |          | \$0  | \$0           | \$    | 1,021.00  |





P.O.Box 54985, OKC., OK 73154  
 Phone 405-840-8377 Fax 405-840-1096

Description for Change:  
 RFI #237 - Light Fixture East Soffit Framing

Date: 6/25/2018  
 Proposal Request #: 18  
 Project: Norman PC Library  
 Location: Norman, OK.  
 Work: Incurred

| Materials         | Cost Code | Unit |           | Unit Cost | Total         |
|-------------------|-----------|------|-----------|-----------|---------------|
| 6" Track          | 701200M   | 40   | LF        | 1.50      | 60.00         |
| Densglass         | 701200M   | 64   | SF        | 0.58      | 37.12         |
|                   |           |      |           |           | 0.00          |
|                   |           |      |           |           | 0.00          |
|                   |           |      |           |           | 0.00          |
|                   |           |      |           |           | 0.00          |
| Tools / Fasteners | 701038G   | 1    | EA        | 50.00     | 50.00         |
|                   |           |      | Sales Tax | 8.750%    | 12.87         |
| <b>Subtotal</b>   |           |      |           |           | <b>159.99</b> |

| Labor               | Cost Code | Unit |      | Unit Cost | Total         |
|---------------------|-----------|------|------|-----------|---------------|
| Journeyman - Framer | 701200L   | 8    | /hr  | 35.00     | 280.00        |
| Journeyman          | 701200L   |      | /hr  |           | 0.00          |
| Journeyman          |           |      | /hr  |           | 0.00          |
| Journeyman          |           |      | /hr  |           | 0.00          |
| Overtime            |           |      | /hr  |           | 0.00          |
| Perdium             |           |      | /day |           | 0.00          |
| PM / Supervisor     | 6015G     | 1    | /hr  | 50.00     | 50.00         |
| <b>Subtotal</b>     |           |      |      |           | <b>330.00</b> |

| Equipment       | Cost Code | Unit |           | Unit Cost | Total        |
|-----------------|-----------|------|-----------|-----------|--------------|
| Scissor lift    | 701037G   | 1    | /day      | 80.00     | 80.00        |
| Boom lift 40'   | 701037G   |      | /day      |           | 0.00         |
|                 |           |      | Sales Tax | 8.750%    | 7.00         |
| <b>Subtotal</b> |           |      |           |           | <b>87.00</b> |

| Subcontractors | Cost Code |  |  | Total |
|----------------|-----------|--|--|-------|
|                |           |  |  |       |

**Inclusions:**

Cleanup to a central location  
 Equipment for our work only

**Exclusions:**

Trash Removal from Site & Trash Receptacles  
 All Rough Carpentry, Blocking & Backing  
 All Tape, Bed & Paint  
 All Caulking, Sealants & Grouting  
 All Attachment by Bolting or Welding  
 All premium expense /OT as a result of any acceleration of schedule or as a result of delays caused by others Is excluded.  
 All temporary enclosures, lighting, ventilation, heating &/or utilities

|                                    |     |               |
|------------------------------------|-----|---------------|
| Total Raw Costs                    |     | 576.99        |
| Gen Req'ments, Insurance, Bond     | 2%  | 11.54         |
| <b>Subtotal</b>                    |     | <b>588.53</b> |
| OH/Profit                          | 15% | 88.28         |
|                                    |     | 0.00          |
| <b>Total Change Order Proposal</b> |     | <b>676.00</b> |

CO due Date 7/10/2018

Timberlake Interiors reserves the right to withdraw this pricing if not accepted in writing within (30) days of the date of this proposal. CO's must be received by our office within (15) days after work is completed or PR issue date.

**Additional work will only be performed and furnished following a written change order signed by GC & Timberlake Interiors.**

Accepted By Authorized Agent: \_\_\_\_\_



# TIME AND MATERIAL TICKET

Project: Norman Central Library

Description: \_\_\_\_\_

Contractor: \_\_\_\_\_

Date: 6-21-18

|  | Hours                      | Description of Work/Material/Equipment    |
|--|----------------------------|---|
| General Labor                              | 2 men 4 hrs<br>8 hrs total | Frame in light pockets<br>East soffit     |
| Supervision Labor                          |                            |   |
| Operator Labor                             |                            |   |
| Material                                   |                            | 4 pcs 6" track 2 sheets 4x8x1/2 angles ss |
| Equipment                                  | \$80                       | out door scissor lift                     |
| <b>FLINTCO SUPERINTENDENT VERIFICATION</b> |                            |   |
| Name:                                      |                            | Signature:                                |
| Cost Code:                                 |                            |   |

\$1.58 - Dens  
\$1.50 - 6" Track

OK BUILDING SOLUTIONS LLC

NORMAN CENTRAL LIBRARY

WORK ESTIMATE

RFI #237

|             |                |       |
|-------------|----------------|-------|
| LABOR       | 5 MH X \$35    | \$175 |
| FAMAB       | 3 G@\$40/G     | \$120 |
| 925 SEALANT | 2 SA @25.SA \$ | 50    |
| AMOUNT      |                | \$345 |



# TIME AND MATERIAL TICKET

**Project:** Norman Central Library

**Description:** Light Boxes on East Side

**Contractor:** OKBS

**Date:** 6-22-18

|                   | Hours | Description of Work/Material/Equipment |
|-------------------|-------|--|
| General Labor     | 5     |  |
| Supervision Labor |       |  |
| Operator Labor    |       |  |
| Material          |       | X2-925 X3 GAI<br>Caulking/Air barrier  |
| Equipment         | 5 hrs |  |

## FLINTCO SUPERINTENDENT VERIFICATION

**Name:** Zack Blair

**Signature:** Zack Blair

**Cost Code:** - ~~RFI #240~~ RFI #237

*Verified Work Complete*