



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Master

**File Number: K-1314-15**

**File ID:** K-1314-15      **Type:** Contract      **Status:** Consent Item

**Version:** 1      **Reference:** Item No. 33      **In Control:** City Council

**Department:** Planning and Community Development Department      **Cost:** \$40,000.00      **File Created:** 06/27/2013

**File Name:** Contract No. K-1314-15 with Community Services Building, Inc.      **Final Action:**

**Title:** CONTRACT NO. K-1314-15: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND COMMUNITY SERVICES BUILDING, INC., IN THE AMOUNT OF \$40,000 AS AGREED UPON UNDER THE 39TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND ADOPTION OF RESOLUTION NO. R-1314-10.

**Notes:** ACTION NEEDED: Motion to approve or reject an Contract No. K-1314-15 with Community Services Building, Inc., in the amount of \$40,000; and if approved, authorize the execution thereof and adopt Resolution No. R-1314-10.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 07/09/2013

**Agenda Number:** 33

**Attachments:** Text File CSBI, K-1314-15 with Community Services Building, Inc., R-1314-10, CDBG List of Agency Contracts, PR CSBI

**Project Manager:** Linda Price, Revitalization Manager

**Entered by:** linda.price@normanok.gov      **Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

### Text of Legislative File K-1314-15

Body

**PROPOSED USE OF FUNDS:** The funding requested by Community Services Building, Inc., will be utilized to assist in the cost of the continued scheduled replacement of the mechanical system for the Community Services Building.

**BACKGROUND:** On April 23, 2013, Council approved the CDBG and HOME Program budgets in the amount of \$1,080,827. The funding for the Programs is provided by the U.S. Department of Housing and Urban Development (HUD).

The budget was developed over a series of meetings of the Community Development Block Grant Policy

Committee. This committee consists of thirty-two members that are appointed by the mayor as designated in the Citizen Participation Plan and ten that are elected as representatives from the five target neighborhoods. The proposed budget was unanimously approved by the Policy Committee on March 3, 2013.

Proposals for funding are presented to the Policy Committee by non-profit agencies to meet the needs of low-to-moderate income citizens of Norman in addition to project proposals generated at a neighborhood meeting held each year with each of the five target neighborhoods. The target neighborhoods are qualified for participation on the basis of the percentage of low and moderate income residents.

The proposed budget included funds for social service and rehabilitation activities for non-profit agencies.

**DISCUSSION:** The proposed contracts represent a total of \$131,416 for rehabilitation and social services for non-profit agencies and \$20,000 for fair housing activities that are a required part of the CDBG and HOME Programs.

The proposed resolutions provide for the conveyance of sales tax exemption for work and materials purchased in conjunction with the contracts for the CDBG projects. The contracts and resolutions have been developed in conjunction with all City of Norman and HUD requirements.

**RECOMMENDATION:** Staff has reviewed the proposed contract and resolution and recommends approval. Funds are available in the fiscal year ending 2014 Community Development Fund in Miscellaneous Services - CSBI (account 021-4077-463.47-83).