



DATE: July 9, 2013

TO: Ken Komiske, Director of Utilities
Jeff Bryant, City Attorney

FROM: Brenda Hall, City Clerk

SUBJECT: Claim from Jerry Masters

I am in receipt of a claim from Jerry Masters, in the amount of \$8,135.80 for restoration services, carpet replacement, flooring replacement, hotel expenses, and moving and storage fees due to his claim that on July 7, 2013, a water main break at 3101 Pheasant Run and 3103 Pheasant Run caused flooding in both residences causing extensive damage. Claimant states as landlord, he had to pay for residents at 3101 Pheasant Run to be temporarily relocated for emergency restoration of the property.

Ken, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Jeff.

Jeff, if it is determined the City has liability in this matter, please signify by writing a report of your recommendations in order that we may schedule this claim as an agenda item.

BH:smr
attachments

office memorandum