

AMONG FRIENDS

Mailing Address:
1185 East Main St.
Norman, OK 73071

Website: amongfriendsnorman.org

...an Activity Center for adults with disabilities.

Activity Center Location:
Community Services Bldg
1185 E. Main, E-Wing
405-701-2121

To: Social and Voluntary Services Commission

Re: Application for Funding Fiscal Year 2014,
from the City of Norman.

From: Among Friends Activity Center, Inc.
Cathe Fox, Executive Director



Member Agency Norman United Way

Mission Statement: Provide a safe and friendly place for adults with special needs & disabilities for fun, learning, and friendships; offering opportunities and hope for a better tomorrow.

Among Friends is a 501©(3) non-profit organization that operates on donations, grants, and help from volunteers and the community. Donations are tax deductible in accordance with IRS Codes.

SOCIAL AND VOLUNTARY SERVICES COMMISSION FUNDING REQUEST

Legal Name of Agency: Among Friends Activity Center, Inc.

Mailing Address: 1185 East Main St., Norman, 73071

Application completed by: Cathe Fox, Executive Director

Telephone Number: 364-8118

Email Address: cathefox@cox.net

Amount of Funding Request: \$4,250.00

In what year was your Agency incorporated: 2003.

Are you associated with a national organization: NO

Number of volunteers: 9 (plus OU Student volunteers) .

How many hours do volunteers donate: 4005 .

How much money do volunteers save the agency: \$30,000 to \$40,000

Has your Agency applied for SVSC funds before: YES .

Year 2012 Amount \$2500.00 Purpose Exercise Equipment .

Year 2011 Amount \$1500.00 Purpose Games, i-pads, art supplies .

Year 2009 Amount \$ 485.00 Purpose Purchase 20 folding chairs .

Year 2008 Amount \$2500.00 Purpose Client meal cost .

Year 2007 Amount \$3000.00 Purpose Meals & supplies .

Financial Information from the last fiscal year:

Percent of the budget which is spent on fund-raising:	<u>3%</u> .
Percent of your budget spent on programs:	<u>89%</u> .
Percent of your budget spent on administrative expenses	<u>8%</u> .

Percentage of Organizational funding:

Religious Organizations	<u> </u>
Civic Clubs	<u> </u>
Corporate Donors	<u>10%</u>
Endowment/Interest Income	<u> </u>
Fees for services/products	<u>27%</u>
Government Grants	<u>6%</u>
Government Contracts	<u> </u>
Individual Donors	<u>8%</u>
Private Foundations	<u> </u>
Special Events (based on net earnings)	<u>22%</u>
United Way	<u>27%</u>
Other	<u> </u>

Overall Mission of Agency

Please provide a one page narrative in 10 or 12 point type describing the mission of your agency. List the client population (income, age, geographic location – percentage of City of Norman residents) and describe all programs and services offered currently by your agency. Include any duplication of services in our area and the percentage increase or decrease projected in staff numbers over previous year.

OVERALL MISSION OF AGENCY:

The Mission of Among Friends Activity Center is to provide a safe and friendly place for adults with special needs and disabilities for fun, learning, and friendships; offering opportunities and hope for a better tomorrow. The daily focus is to offer encouragement and support, helping each member to move toward more self-reliance and independence. The Long-term Outcome Goal of Among Friends is that people with disabilities, along with their family and caregivers, have improved well-being and quality of life.

Among Friends charges a monthly Membership fee of \$50 or a daily per visit fee of \$5 that entitles them full access to all the activities and programs of Among Friends. Among Friends currently has 54 members, age 20 to 60, with 87% being from the Norman/Cleveland County area. Almost all of our clients are on fixed incomes, receiving SSI or SSDI money, and Medicare/Medicaid. About 35% of our clients receive Department Of Human Services care.

60% of our members live at home with family members as caregivers, and Among Friends gives the family/caregiver a much needed break from their caregiver duties. It is very stressful for families who must care for their child throughout their adult lives. We have siblings & grandparents of special needs adults who inherit the care of their loved one, and they need support, information, and help navigating the system and services available to them. 100% of the family/caregivers surveyed said their well being had improved, and they feel they have more support and information. We offer our family members a monthly support group to get information, support, and socialize with others in their situation.

Among Friends offers activities to our clients like games, art, crafts, movies, music, dances, parties, and outings. We provide a safe, friendly environment that is fully accessible for everyone, including wheelchairs and walkers. We currently have 14 members in wheelchairs, 1 who uses a walker, 2 who are blind, and 2 who are hearing impaired. With our large area (3800 sq.ft.) and multiple rooms, we are able to accommodate everyone. Among Friends offers a healthy, well-balanced lunch; opportunities for exercise and recreation; information about healthy living; and help accessing services available to them in our community. We have computers, Wii games, and i-pads, and all of our activities are designed to offer opportunities for our clients to develop new skills and self-confidence.

The most important thing we offer our members is a chance to break the cycle of loneliness and depression by encouraging friendships, independence, and self-reliance. 100% of the members surveyed in the 2012 Client Survey said they feel their well being had improved since coming to Among Friends, and 94% said they had learned about new services and benefits available to them. One of our newest members wrote on Facebook, "I like going to Among Friends, it was great today to get out of the house".

Among Friends is open to anyone who would like to attend, with special attention to that disabled population in our community who do not qualify for any of the other programs in our area. We accept all disabilities, physical & mental, and allow aides/HTS workers to bring clients who are severely disabled. NO OTHER AGENCY IN OUR COMMUNITY OFFERS THIS KIND OF SERVICE. Among Friends works closely with other organizations like ABLE, Big5-ReRun Junction, CART, Aging Services, Community Action, Make Promises Happen, and United Cerebral Palsy to better serve our members and help them with services that might improve their lives. We also work with students at OU who want to help the disabled population by volunteering, putting on dances, and doing studies to help with awareness and accessibility.

SVSC Funding Request, 2013
AMONG FRIENDS ACTIVITY CENTER, Inc.

SPECIFIC PROJECT FOR WHICH FUNDING IS BEING REQUESTED:

Among Friends is open Monday through Friday, 10:00am to 2:00pm, with extended activities until 3:30. Each day a hot, well-balanced meal is served to our clients at a small cost of \$3.00 per meal. We get our meals from Aging Services at a cost of \$4.65. This is one of our biggest costs and we are asking for funds to help with the meal costs.

Among Friends believes that a healthy diet is very important to our clients. Because of their disabilities and often low incomes, they tend to have poor eating habits. We not only try to give them a nutritious, well-balanced meal, but also encourage good eating habits at home. Some of our clients have chronic health issues like diabetes and obesity, and eat too much fast, junk food, which is inexpensive and easily accessible. A good meal at the center with fruits, vegetables, and healthy meals and desserts, helps them develop better choices and meal planning skills. We are trying to educate by example and information.

We are also working with Aging Services to develop a Healthy Living Program to provide dietary tips and information provided by a registered Dietitian.

The projected cost for meals for 2014 is \$13,200.00. Clients will pay about 2/3 of this cost, leaving about \$4,250.00 for Among Friends to cover. We have received funds from the CDBG grant in the past to help with our meal costs, but these funds will not be available next year. Without help paying for these meals, we will have to increase the cost our clients pay and this will be hard on many of our clients who have such limited funds. We are asking for help paying for this very important service we offer our clients to help improve their health and well being.

The amount of money we are requesting from the Social & Voluntary Services Commission is **\$4,250.00** to help pay for our meal cost.

FINANCIAL INFORMATION:

Among Friends is governed by a Board of Directors that meets at least 6 times a year. The Board consists of people from the business community, family members, and clients of Among Friends. A financial report prepared by the Executive Director is presented to the Board at each meeting for audit and review. At the end of the fiscal year, the Board Treasurer and two Board members will conduct an audit of the financial records and sign them. The annual budgets are prepared by the Board Treasurer, Financial Committee, and the Executive Director. Among Friends budgets have increased every year for the last 10 years, and with the guidance and full support of the Board of Directors, have always ended the year with a profit and not a loss. With salaried employees the budget is projected to increase about 16% next year. 67% of the income for Among Friends comes from program & membership fees, fund raising, corporate contributions, and donations. Last year the Among Friends Board of Directors gave 100% financial and volunteer support to the Among Friends program. The Board is committed to the future of Among Friends, it's stability in the community, and funding of the programs and activities that meet the Mission and Goals of the organization.

Among Friends had it's first audit for 2012 with no problems or errors. This will be included with the application.

The Profit & Loss Report and Balance Sheet are enclosed for 2012, with a copy of the 2013 & 2014 Budgets.

CURRENT STAFF MEMBERS AND THEIR POSITION TITLES:

Cathe W. Fox, Executive Director

Melissa Pearson, Program Director

Alana Davis, Program Assistant (parttime employee paid by the State ASCOG program)

10:44 AM
 01/20/13
 Cash Basis

Among Friends Activity Center

Profit & Loss Budget Overview

January through December 2013

	Jan - Dec 13
Ordinary Income/Expense	
Income	
(Balance Forward)	6,000.00
Contributions Income	6,000.00
Donations	6,000.00
Fund Raisers	
5K Run Fund Raiser	4,000.00
Candle Sales	2,000.00
Food AF/AUCTION Fund Raiser	20,000.00
Total Fund Raisers	26,000.00
Grants	
CDBG City of Norman Grant	2,000.00
Norman Arts Council	1,000.00
Social & Voluntary Serv. Grant	2,000.00
Total Grants	5,000.00
Program Fees	
Art Class fees	1,200.00
Lunch money	9,800.00
Monthly Membership fees	10,800.00
Total Program Fees	21,800.00
UNITED WAY of Norman Funds	
United Way Scholarship Funds	2,500.00
United Way TherapyProgram funds	3,960.00
UNITED WAY of Norman Funds - Other	28,999.98
Total UNITED WAY of Norman Funds	35,459.98
Total Income	106,259.98
Expense	
FUNDRAISING EXPENSES	
5KRun Fund Raiser	2,500.00
Fund Raiser expenses	1,000.00
Total FUNDRAISING EXPENSES	3,500.00
GENERAL & ADMINISTRATIVE	
Charitable Contributions	500.00
Insurance	
Liability Insurance	3,000.00
Workman'sCompensation Insurance	500.00
Total Insurance	3,500.00
Office Equipment/Website Exp.	2,000.00
Professional Fees	5,000.00
Total GENERAL & ADMINISTRATIVE	11,000.00
PROGRAM EXPENSES	
EMPLOYEE EXPENSES	
Full time Program Director	27,989.04
Parttime-Physical Therapist	3,960.00
Total EMPLOYEE EXPENSES	31,949.04
Equipment/furniture	
EXERCISE EQUIPMENT	3,000.00
Total Equipment/furniture	3,000.00
Food Service Expense	12,500.00
Membership Scholarships	5,000.00
Misc.kitchen/paper supplies	1,000.00
Payroll Expenses	3,000.00
Program Expense	
Special Program/One Stroke Pain	1,500.00
Total Program Expense	1,500.00


10:44 AM
2/1/20/13
Cash Basis

Among Friends Activity Center
Profit & Loss Budget Overview
January through December 2013


	Jan - Dec 13
Program Supplies	
Art/Craft supplies	1,100.00
Printing/marketing	400.00
Total Program Supplies	1,500.00
Rent/Activity Center space	27,276.72
Utilities	
Internet Service (Cox)	360.00
Telephone	840.00
Total Utilities	1,200.00
Total PROGRAM EXPENSES	87,925.76
Total Expense	102,425.76
Net Ordinary Income	3,834.22
Net Income	3,834.22


Cathe Fox, Executive Director

2-15-13


Toni Williams, President
Board of Directors

2-15-13


Becky Aguilar, Treasurer
Board of Directors

2-15-13

7:41 PM

06/13/13

Cash Basis

Among Friends Activity Center
Profit & Loss Budget Overview
 January through December 2014

Approved by
Board 6/17/13

	Jan - Dec 14
Ordinary Income/Expense	
Income	
Contributions Income	
Restricted	5,500.00
Unrestricted	2,500.00
Total Contributions Income	8,000.00
Donations	6,000.00
Fund Raisers	
5K Run Fund Raiser	5,000.00
Food AF/AUCTION Fund Raiser	30,000.00
Fund Raisers - Other	3,000.00
Total Fund Raisers	38,000.00
Grants	
Norman Arts Council	1,000.00
OKC Community Foundation Grant	500.00
Social & Voluntary Serv. Grant	2,500.00
Total Grants	4,000.00
Interest Income	59.01
Program Fees	
Art Class fees	2,400.00
Lunch money	10,200.00
Monthly Membership fees	11,050.00
Monthly Membership Scholarships	5,040.00
Total Program Fees	29,280.00
UNITED WAY of Norman Funds	29,000.00
Total Income	114,349.01
Expense	
EMPLOYEE TAXES	
Employee Federal Withholding	3,221.40
Total EMPLOYEE TAXES	3,221.40
FUNDRAISING EXPENSES	
5KRun Fund Raiser	2,000.00
Fund Raiser expenses	1,000.00
Total FUNDRAISING EXPENSES	3,000.00
GENERAL & ADMINISTRATIVE	
Federal/State fees	65.00
Insurance	
Disability Insurance	2,375.00
Liability Insurance	741.00
Workman's Compensation Insurance	425.00
Total Insurance	3,541.00
Investment in Exec Dir position	8,229.96
Office Equipment/Website Exp.	
Office supplies-other	800.00
Postage and Delivery	540.00
Printing and Reproduction	600.00
Total Office Equipment/Website Exp.	1,940.00
Professional Fees	
Accounting	3,500.00
Total Professional Fees	3,500.00
Sage Payment Solutions	400.00
Total GENERAL & ADMINISTRATIVE	17,675.96
PROGRAM EXPENSES	
EMPLOYEE EXPENSES	
Full time Program Director	30,000.00

7:41 PM
06/13/13
Cash Basis

Among Friends Activity Center
Profit & Loss Budget Overview
January through December 2014

	Jan - Dec 14
Part time employee	8,952.00
Total EMPLOYEE EXPENSES	38,952.00
Equipment/furniture	
EXERCISE EQUIPMENT	2,000.00
Total Equipment/furniture	2,000.00
Food Service Expense	13,200.00
Membership Scholarships	5,040.00
Misc.kitchen/paper supplies	500.00
Program Expense	
Special Program/One Stroke Pain	2,400.00
Total Program Expense	2,400.00
Program Supplies	
Art/Craft supplies	300.00
Games/entertainment	700.00
Total Program Supplies	1,000.00
Rent/Activity Center space	26,996.72
Utilities	
Internet Service (Cox)	360.00
Telephone	840.00
Total Utilities	1,200.00
Total PROGRAM EXPENSES	91,388.72
Total Expense	115,286.08
Net Ordinary Income	-937.07
Net Income	-937.07

AMONG FRIENDS ACTIVITY CENTER, INC.

FINANCIAL STATEMENTS

AND

AUDITOR'S REPORT

FOR THE YEAR ENDED

December 31, 2012

AMONG FRIENDS ACTIVITY CENTER, INC.

Norman, Oklahoma

TABLE OF CONTENTS

December 31, 2012

	Page
INDEPENDENT AUDITOR'S REPORT	1
 <u>FINANCIAL STATEMENTS:</u>	
Statement of Financial Position	2
Statement of Activities	3
Statement of Functional Expenses	4
Statement of Cash Flows	5
Notes to Financial Statements	6

Certified Public Accountants
1225 W. Main, Suite 124
Norman, Oklahoma 73069
405. 321.3026

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Among Friends Activity Center, Inc.
Norman, Oklahoma

We have audited the accompanying statement of financial position of **Among Friends Activity Center, Inc.** (a nonprofit organization) as of December 31, 2012 and the related statements of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the **Among Friends Activity Center, Inc.** as of December 31, 2012 and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.



Norman, Oklahoma
March 9, 2013

Among Friends Activity Center, Inc.
Statement of Financial Position
December 31, 2012

Assets

Current assets:

Cash and cash equivalents	\$ 38,735
Unconditional promises to give	14,000
Accounts receivable	1,177
Total current assets	<u>53,912</u>

Fixed assets:

Exercise equipment	5,665
Office equipment	950
Less: Accumulated depreciation	<u>(390)</u>
Net property and equipment	<u>6,225</u>

Total assets	<u>\$ 60,137</u>
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Liabilities and Net Assets

Current liabilities:

Accounts payable	\$
Accrued wages payable	394
Accrued compensated absences	
Payroll taxes payable	
Total current liabilities	<u>394</u>

Net assets:

Unrestricted	45,743
Temporarily restricted	<u>14,000</u>
Total net assets	<u>59,743</u>

Total liabilities and net assets	<u>\$ 60,137</u>
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See accompanying notes to financial statements.

Among Friends Activity Center, Inc.
Statement of Activities and Changes in Net Assets
For the Year Ended December 31, 2012

	Unrestricted	Temporarily Restricted	Total
Revenues and support:			
Revenues:			
Membership fees	\$ 10,154	\$ -	\$ 10,154
Meals	10,379	-	10,379
Art classes	1,366	-	1,366
Total revenues	<u>21,899</u>	<u>-</u>	<u>21,899</u>
Support:			
United Way	14,000	14,000	28,000
Grants	5,600	-	5,600
Donations	9,997	6,750	16,747
Fund raisers	20,949	-	20,949
Scholarships	4,955	-	4,955
Interest	59	-	59
Net assets released from restrictions	<u>18,500</u>	<u>(18,500)</u>	<u>-</u>
Total support	<u>74,060</u>	<u>2,250</u>	<u>76,310</u>
Total support and revenues	<u>95,959</u>	<u>2,250</u>	<u>98,209</u>
 Operating expenses:			
Program services	79,833	-	79,833
Administration	<u>6,247</u>	<u>-</u>	<u>6,247</u>
Total operating expenses	<u>86,080</u>	<u>-</u>	<u>86,080</u>
 Change in net assets	9,879	2,250	12,129
 Net assets, beginning of year	<u>35,864</u>	<u>11,750</u>	<u>47,614</u>
 Net assets, end of year	<u><u>\$ 45,743</u></u>	<u><u>\$ 14,000</u></u>	<u><u>\$ 59,743</u></u>

See accompanying notes to financial statements.

Among Friends Activity Center, Inc.
Statement of Functional Expenses
For the Year Ended December 31, 2012

	<u>Program Expenses</u>	<u>Administrative</u>	<u>Total</u>
<u>Payroll:</u>			
Salaries	\$ 23,244	\$ 2,583	\$ 25,827
Payroll taxes	1,751	195	1,946
Total payroll and related expenses	24,995	2,778	27,773
<u>Operating Expenses:</u>			
Advertising/Marketing	248	-	248
Contributions	300	-	300
Food contract	11,509	-	11,509
Fund raising	2,580	-	2,580
Insurance	2,648	294	2,942
Kitchen supplies	997	-	997
Licenses and fees	65	-	65
Miscellaneous	206	23	229
Office supplies	1,365	152	1,517
Postage	324	36	360
Printing/copies	204	23	227
Professional fees	446	-	446
Rent	24,297	2,700	26,997
Scholarships	4,955	-	4,955
Special programs/entertainment	1,542	-	1,542
Supplies	1,410	157	1,567
Telephone	757	84	841
Website	595	-	595
Total operating expenses	79,443	6,247	85,690
Less: Capital additions	-	-	-
Total before depreciation	79,443	6,247	85,690
Depreciation	390	-	390
Total functional expenses	<u>\$ 79,833</u>	<u>\$ 6,247</u>	<u>\$ 86,080</u>

See accompanying notes to financial statements.

Among Friends Activity Center, Inc.
Statement of Cash Flows
For the Years Ended December 31, 2012

Cash flows from operating activities:

Change in net assets	\$ 12,129
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	390
(Increase) decrease in assets:	
Accounts receivable	(3,322)
Increase (decrease) in liabilities:	
Accounts payable	(635)
Accrued wages payable	394
Net cash provided by operating activities	<u>8,956</u>
Net cash provided by investing activities	
Purchase of exercise equipment	(5,665)
Purchase of web page	(950)
Net cash used by investing activities	<u>(6,615)</u>
Net increase in cash	2,341
Cash and cash equivalents at beginning of year	<u>36,394</u>
Cash and cash equivalents at end of year	<u><u>\$ 38,735</u></u>

Supplemental Information:

Interest paid	<u><u>\$ -</u></u>
Taxes paid	<u><u>\$ -</u></u>

See accompanying notes to financial statements.

AMONG FRIENDS ACTIVITY CENTER, INC.
Notes to Financial Statements
For the Year Ended December 31, 2012

Note 1 - Summary of Significant Accounting Policies

Organization

Among Friends Activity Center, Inc. (the Center) was formed as a publicly supported non-profit organization in 2003. The primary purpose of the Center is to provide a safe and friendly place for adults with special needs and disabilities to gather for fun, learning, and friendships. The Center offers a variety of programs and activities to stimulate learning through education, fun and socialization; always striving to be a part of the community as much as possible. To reach adults who are limited in their access to the community because of physical and/or cognitive limitations due to injury, illness or birth. Among Friends is funded by donations from local companies and individuals, fund raising events and is a member agency of the United Way of Norman.

Basis of Accounting

The financial statements of the Center are prepared on an accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Income is recognized when earned and expenses are recorded when incurred.

Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. The Center did not have any permanently restricted nets assets for the year ending December 31, 2012.

Property and Equipment

Property and equipment purchased are stated at cost or, if donated, at the approximate fair value at the date of donation. Maintenance and repairs which do not improve or extend the useful lives of the assets are expensed as incurred. Depreciation is computed using the straight-line method. The Center does not have a stated capitalization policy. Estimated useful lives vary between three and ten years. Depreciation expense was \$390 for the year ended December 31, 2012.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Center considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. There were no cash equivalents at December 31, 2012.

AMONG FRIENDS ACTIVITY CENTER, INC.
Notes to Financial Statements
For the Year Ended December 31, 2012

Note 1 - Summary of Significant Accounting Policies (continued)

Income Taxes

Among Friends Activity Center, Inc. is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and, therefore has no provision for federal or state income taxes in the accompanying financial statements. In addition, the Center qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2). There is no interest or penalties to the Internal Revenue Service included in these financial statements. The 2009, 2010, and 2011 tax years remain open and are subject to examination by the Internal Revenue Service and the State of Oklahoma.

Revenue Recognition

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

The Center reports gifts of cash and other assets as temporarily restricted support if received with donor stipulations that limit the uses of the donated assets. When a donor restriction expires, that is, when a stipulated purpose or time period is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Donated Services and Materials

No amounts have been reflected in the financial statements for donated services. However, many individuals volunteer their time to perform a variety of tasks that assist the Center in many ways. The Center did not receive any materials or equipment that would be required to be recorded.

Allowance for Doubtful Accounts

The Center's management considers all receivables outstanding as of December 31, 2012 to be fully collectible. Therefore, no allowance for doubtful accounts has been recorded.

Note 2 - Expense Allocation

Charges to programs and administrative services that are identifiable are recorded as direct expenses. Expenses related to more than one function are charged to programs and administrative services on the basis of an estimate of time, amount of space occupied or some other method deemed appropriate. Administrative expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Center.

AMONG FRIENDS ACTIVITY CENTER, INC.
Notes to Financial Statements
For the Year Ended December 31, 2012

Note 3 – Unconditional Promise to Give

The Center received an unconditional pledge from United Way of Norman to provide \$28,000 during the fiscal year from July 1, 2012 to June 30, 2013. Unconditional promises to give are expected to be realized in one year or less and are classified as temporarily restricted net assets in the statement of activities. Unconditional promises to give amounted to \$14,000 at December 31, 2012. Management has determined that the pledges receivable are fully collectible; therefore no allowance for uncollectible accounts is considered necessary.

Note 4 – Scholarships

The Center provides scholarships to those members that management has determined are not financially able to pay the monthly membership fee. These scholarships are recorded in order to help management obtain information as to the amount of funding that is needed in order to cover the costs related to those members that are not financially able to contribute to the Center.

Note 5 – Subsequent Events

Management for Among Friends has evaluated subsequent events through March 9, 2013, the date which the financial statements were available for issue.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

FEB 07 2008

Date:

AMONG FRIENDS ACTIVITY CENTER INC
4101 HERITAGE PLACE DR
NORMAN, OK 73072

Employer Identification Number:

48-1298795

DLN:

17053019708098

Contact Person:

EDWARD S SCHLAACK

ID# 31536

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated May 28, 2003, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Among Friends Activity Center, Inc.
BOARD OF DIRECTORS
January, 2013

1. **Jennifer Gober Secretary**
1609 Farmington Ave.
Norman, 73072
Branch Mgr., Arvest Bank
593-5046/jgober@arvest.com
Joined board April, 2012
Term expires 4/30/15
2. **Jay Winfrey**
518 Red Wing
Norman, 73026
Retired.
364-8507/ redwing1547@yahoo.com
Joined board July, 2007
Term expires 12/31/13
3. **Mary Lynne Simer, Finance Committee**
4600 Midway Dr.
Norman, 73072
364-5365/ simer@att.net
Retired teacher/parent child w/C.P.
On board since January, 2003
Term expires 12/31/'11, ext.12/14
4. **Aguilar, Becky, Treasurer/Finance Committee**
1902 Vine St.
Norman, 73072
329-5258/ manbecaguilar@cox.net
Retired/past ED of CSBI
Joined board Feb.2012
Term expires 2/29/'15
5. **Darla Shetley**
1709 Sandalwood
Norman, 73071
360-0853/DarlaS1399@aol.com
Client/volunteer at AF,
Joined board June, 2010
Term Expires 6/30/'13
6. **Kelly Deveraux Vice President**
2145 Goodrich
Moore, OK 73170
759-7913/kpeticcrew@bankfab.com
HR Asst.- First American Bank
Joined board Aug, 2010
Term expires 12/31/'13
7. **Diana Ketchum**
3764 Guinn Ave.
Norman, 73072
626-5428/
caregiver
Joined board June, 2012
Term expires 6/30/'15
8. **Janice Fox**
1640 Bishop Dr.
Norman, 73072
Human Resources Director,SVP,1st American Bank
205-6991/jfox@bankfab.com
Joined board Feb.2012
Term expires 2/29/15
9. **Toni R. Williams, President**
2541 N.W. 16th
OKC, OK 73107
706-4585/ bgpt2010@yahoo.com
Physical Therapist
Joined board Oct. 2007(1/1/'08)
Term expires 12/31/13
10. **Bob Winstead,**
21 SW 169th
Oklahoma City, OK. 73170
370-1949/ rwinstead2@cox.net
Parent of special needs child.
On board since February, 2009
Term expires Term expires 12/31/'14
11. **Carl Deaver,**
101 Summit Ridge Ct.
Norman, 73071
701-0109/ carldeaver55@gmail.com
Parent of special needs child
Joined board Feb.2009
Term expires 12/31/'14
12. **Linda Gail Ray**
24691 SH 74
Purcell, OK 73080
288-6005/ lgailray@msn.com
Parent of special needs child/HTS
Joined board Oct.'09 (1/1/'10)
Term expires 12/31/'15
13. **Michael D. Tupper**
201 S. Jones
Norman, OK 73069
329-9788/Michael.Tupper@oscn.net
Special District Judge
Joined board Oct.2010
Term expires 12/31/'13

STAFF: Executive Director: Cathe Fox, 4101 Heritage Place Dr., Norman, 73072, 364-8118
Program Director: Melissa Pearson, 2541 NW 16TH, OKC, OK73107