



City of Norman, OK

Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069

Master

File Number: GID-1415-68

File ID: GID-1415-68

Type: Grant

Status: Consent Item

Version: 1

Reference: Item 23

In Control: City Council

Department: Planning and
Community
Development
Department

Cost:

File Created: 04/13/2015

File Name: FY 2015-2016 Application for CLG Funds

Final Action:

Title: CONSIDERATION OF SUBMISSION OF THE CERTIFIED LOCAL GOVERNMENTS (CLG) PROGRAM 2015-2016 APPLICATION FOR FUNDING IN THE AMOUNT OF \$15,000 TO BE SUBMITTED TO THE OKLAHOMA STATE HISTORIC PRESERVATION OFFICE.

Notes: ACTION NEEDED: Motion to approve or reject the proposed Certified Local Governments 2015-2016 Application for Funding in the amount of \$15,000; and, if approved, direct the submission thereof to the Oklahoma State Historic Preservation Office and authorize the Mayor to sign additional supporting documentation related to the CLG Grant.

ACTION TAKEN: _____

Agenda Date: 04/28/2015

Agenda Number: 23

Attachments: CLG Application, WetzlerProjectArea

Project Manager: Anais Starr, Historic Preservation Officer

Entered by: anais.starr@normanok.gov

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File GID-1415-68

Body

BACKGROUND: On April 14, 1998, Council approved Contract K-9798-108 with the State Historic Preservation Office (SHPO) making Norman a member city in the Certified Local Governments (CLG) Program. The CLG Program is part of the U.S. Department of the Interior's national program for development and support of local historic preservation programs. Since its initial participation in 1999, the City of Norman has received an annual average allocation of \$11,400 in CLG grant funds. Over the 15 years that the city has participated in the CLG program, the City has received nearly \$179,000 in funding. In February SHPO notified the City of Norman's Historic Preservation Officer that the City was eligible to apply for up to \$15,000 in CLG funding for the 2015--2016 program year.

Designation as a CLG city recognizes Norman's historic preservation efforts and entitles the City to apply for a portion of the education/outreach funding set aside by the SHPO out of each year's budget. Funding is intended to be used for historic research, public education and outreach programs. Over the past 15 years,

Norman's CLG funding has been used to create public information, educational materials about historic preservation, to conduct historic and architectural surveys, and to host free, hands-on training programs in historic wood window repair, wood floor repair and the repair of historic masonry.

DISCUSSION: On April 6, 2015, the Historic District Commission voted unanimously to apply for funding to undertake the project described below for the FY15-16 CLG Program. The program requires a 60/40 in-kind match. In order to receive \$15,000 in CLG grant funds, the City must document a minimum of \$10,000 in matching funds or in-kind contributions of staff time. Matching funds are primarily derived by in-kind contributions of staff time and by the annual \$2,200 (account 010-4080-419-.40-03) contribution from the City of Norman General Fund. Any projects above those covered by the FY 2015-2016 CLG grant will come from that account.

The proposed 2015-2016 CLG project and budget are as follows:

Project 1: Attendance at Oklahoma State Preservation Conference June 2016 - **\$1,000**

Project 2: 2015 Fall Seminars on Historic Home Design - **\$5,000**

Project 3: 2016 Spring Old House Seminar Series - **\$5,000**

Project 4: Southridge Historic District designation associated materials and postage for mailings - **\$500**

Project 5: Educational mailing to all homeowners in both the Chautauqua and Miller Historic Districts - **\$500**

Project 6: Intensive Level Historic Survey of the Wetzler Addition in the 800-900 block of Timberdell - **\$3,000**

TOTAL \$15,000

PROJECT 1: Attendance at Oklahoma State Preservation Conference June 2016

Attendance at the annual state historic preservation conference is strongly encouraged by SHPO for both staff and commissioners of all CLG participant cities. One staff and one Commissioner would be attending the conference. The Conference is usually a 3 day conference and it will be held in Enid, Oklahoma next year. Total budget of \$1,000 includes registration fees, travel expenses, and lodging for two persons (\$500 each).

PROJECT 2: 2015 Fall Seminars on Historic Home Design

Two day seminar on designing compatible infill and additions in residential districts. The speaker is Lynn Taylor, CEO of TaylorMade Homes, Nashville, TN, a nationally prominent speaker on this subject. The date and times are to be determined. Discussion Topics are

1. Successful Infill Construction: How Compatible Infill Housing Enhances and Re-energizes Historic Neighborhoods
2. Designing Compatible Additions to Historic Homes
3. Walking tour in historic neighborhood to analyze what makes successful infill and addition.

Total budget of \$5,000 includes consultant speaker fee to conduct a two-day seminar (\$3,750), airfare, lodging, and ground transportation (\$1,250).

PROJECT 3: 2016 Spring Old House Seminar Series

Speakers will be local professionals and experts in the field. Topics are to be diverse and appeal to homeowners, professionals such as realtors, architects and contractors. Seminars will not be hands-on but educational and informative with handout materials. There will be 4-6 seminars held on Saturday mornings to be 2-4 hours in length. Possible topics to be:

Windows 101 - Sample Window for illustration purpose Designing Compatible Additions to Historic Homes

How to appropriately “green” a historic house
Historic and Architecture terminology
Don’t bungle your Bungalow! (What not to do to the exterior of your historic home)
Floors 101

Total budget of \$5,000 includes speaker’s fees, materials, and supplies for 4-6 seminars, 2-4 hours in length.

PROJECT 4: Southridge Historic District Designation Associated Materials and Postage For Mailings.

This will offset expenses associated with mailing property owner notifications and consents for the anticipated application for the Southridge Neighborhood to become a designated historic district.

Total budget of \$500 includes materials and postage for mailings.

PROJECT 5: Historic District Education Mailing To All Property Owners In Both The Miller And Chautauqua District.

The Historic District Commission requested that the existing brochure *City of Norman Historic Ordinance* be mailed to all property owners in order to educate them on the necessity of apply for a Certificates of Appropriateness before beginning a construction process. All together there are approximately 600 structures in Chautauqua and Miller..

Total budget of \$1,000 includes materials and postage for mailing educational brochure.

PROJECT 6: Intensive Level Historic Survey Of The Wetzler Addition In The 800-900 Block Of Timberdell Road

This Intensive Level Historic Survey will provide a baseline of information regarding architectural history and the historical integrity of the structures in this addition. With this baseline documentation an individual home owner could pursue nominations to the National Registry of Historic Places. The survey purpose is documenting this unique subdivision in Norman before any more changes occur. This survey will not in prelude to establishing a historic district. Nationally, 1950’s neighborhoods are now old enough to be considered historic and many are seeing rapid changes. This will be the start of historic documentation of the Norman’s 1950’s neighborhoods. Approximately 25 structures are to be surveyed.

Total budget of \$3,000 includes consultant fee estimate for Intensive Level Historic Survey.

RECOMMENDATION: The Historic District Commission has reviewed and approved the projects proposed for CLG 2015-16 Application for Funding. Staff has reviewed the proposed CLG 2015-2016 Application for Funding and recommends authorizing the submission of the Certified Local Government Program application to the State Historic Preservation Office in the amount of \$15,000. Upon notification of funding award, staff will forward any associated contract document to the City Council for approval, including a request to appropriate the approved contract amount. CLG funds will be available July 1, 2015.