Cover Letter

Proposal for Disposal of Technology Assets
For:
City of Norman
Including current packages and Annual Pick Up Agreement
Effective unitl 3/11/2019

Surplus Technology Property

DISPOSAL PROPOSAL

January 11, 2019

From:

AfterTech Computer Recycling, Inc.

AfterTech, Inc.

January 11, 2019

1429 N. Rockwell Ave.
Oklahoma City, OK 73127
(405) 658-6404 or (405) 534-2940
www.AfterTech.net
Recycle@AfterTech.net

Proposal for Disposal of Technology Property
for
City of Norman
Current Surplus and Annual Pick up Agreement

Goal and Objective:

- To show how AfterTech recycles all assets with the goal towards always maximizing public benefit and to show how this is in the best interest of the public
- To offer fair, equitable and uniform in manner pricing and pricing procedures
- To show how AfterTechs' services minimize the impact on the environment

The primary goal of AfterTech, Inc. computer recycling since inception in 2006 has always been to help the public, including individuals, companies and organizations to recycle their obsolete or unwanted e-waste or surplus technology in an affordable manner compliant with NIST standards (which are the same standards used by the DOD) that is easy enough that no one will be prevented from doing so. It is in the best interest of the public to have access to affordable/free recycling as part of the much larger global community solution for the rehabilitation, management and ongoing care of the state of the global environment.

Through our zero landfill policy and due to our strict adherence to all State, Federal, EPA standards, guidelines and laws, AfterTech minimizes the impact on the environment. The best practice for minimizing the impact on the environment is to Reduce, Reuse and Recycle according the EPA and the Oklahoma Department of Environmental Quality. Towards this effort AfterTech accepts more types of e-waste than any other asset recycling company. We have more R2 Certified downstream partners and solutions. We break all equipment down to board level and transfer to the applicable recycle refinery once it is determined it can no longer be refurbished, put back into circulation or reused.

In an effort to keep our costs to a minimum for our customers, AfterTech works to keep its own overhead to a minimum. We only charge when customer surplus pickups do not have enough volume to recoup our labor and gas costs in efforts to enable recycling for all schools and businesses. We also offer a free of charge drop off box available 24/7 next to our front door which is processed several times daily.

Our buy back structure is based on current market values and newer, good condition technology. The value of some items are measured by volume/weight such as keyboards and mice while others are determined by their current buy back status such as computers and LCD monitors.

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AfterTech provides a Certificate of Destruction that is compliant with NIST and the Department of Defense as shown in our standard Pick Up/Customer Indemnity Agreement provided with each pick up. A sample of our agreement is attached. Our direct downstream recycle partner holds an R2 Certification we can provide proof of upon request. AfterTech has a 0 landfill policy; follows all NIST and DOD regulations for destruction and recycling of sensitive data and all equipment received.

Services offered:

☐ Pickups as needed; annual, quarterly, weekly
☐ All Items listed will be picked up for recycling. Additional items are always fine. Approximate lists are acceptable.
☐ Coordinate and execute all shipping logistics from the City of Normans location to AfterTech Recycling facility
☐ Provide data erasure in accordance with Department of Defense and NIST specifications
☐ Removal of all City of Norman asset tags
☐ Provide certification for all wiping of data
☐ Provide certification for all recycling in compliance with EPA standards
☐ Provide any cost to the district for disposal, processing, etc.
>   The only possible cost to the City would be for excessive amounts of tube/projection style TVs or CRT Monitors at the rate of $10 each to be determined at time of pick up. Larger amounts of Computers, laptops, LCDs will reduce possible costs for these items.

☐ Provide buy back costs for newer and or in good condition surplus assets either from a list provided a head of time or upon inspection of the equipment
The District will provide the following to the awardee:
☐ Free and clear title to all assets
☐ District technology personnel to assist in coordination of recovery

Fees:

There are no fees for the pickup and recycling of any surplus equipment unless the amount of CRT Monitors and Tube/Projection type TV's are in excess of the amount of computer towers we are picking up.

Buy Backs:

We cannot offer to purchase the items in the two packages included in the current bid. We will offer buy back prices based on current market value for any applicable equipment picked up in the future upon audit and inspection.

Guarantees & Warranties:

As part of our pick up process, AfterTech supplies an Indemnify and Hold Harmless Agreement which includes a Certificate of Destruction and Recycle. This agreement acts as our chain of custody while providing our customers with peace of mind. It states that once picked up, all equipment along with any sensitive information on said equipment becomes the legal and complete financial responsibility of AfterTech. One copy is left with the customer while we require and maintain signed copies for our records. We have attached a sample of this agreement for your review. This has been our standard agreement for many years now. If you feel it necessary to make changes, we are happy to discuss doing so.

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References:

Any of the following references will be happy to tell you we have picked up and recycled for them in a friendly, professional, timely manner and recycled responsibly per all State, Federal, EPA, NIST, DOD requirements all of their surplus or unwanted technology and e-waste without 'cherry picking' the best items or leaving behind less desirable recycle items.

We chose most of these companies for the length of time we have worked with them; a majority for over 5 years. One of them, Operation Clean House for Philips Petroleum, is listed because with three (3) tractor trailers full from their one event in April of this year, they were our largest.

Over the years, we have developed great working relationships with all, but not limited to, these schools and businesses. We hope to do the same with Moore Public Schools. We believe we are the best qualified recycling resource for the school district due to our long working history with many more school districts in Oklahoma than any other asset disposition company. We have a proven track record of our commitment to the environment and to the welfare of the schools themselves via our low to no cost pick up and recycle fees and our top buy back rates where applicable.

1. Lenore Warden of the Norman Public Library System (405) 801-4561
2. Garrett or Derrick Thornton of Industry Systems (405) 420-6699 or (405) 222-4272
3. Tony Chauncey of Elk City School Schools (580) 225-0105 or (580) 225-0175 or (580) 821-0562
4. Randy Bernardie of Choctaw/Nicoma Park (405) 412-2552 or (405) 618-8653
5. Brenda Harms of SW Covenant Schools (405) 354-0772 or (405) 354-2051
6. Elliot Robertson of El Reno Schools (405) 250-2784 or (405) 262-5417
7. Clinton Schools (Our contact, Beth Richards, recently retired) (580) 323-1800 or (405) 3331-9468

We look forward to the opportunity to develop a long working relationship with the City of Norman for the purpose of recycling all surplus technology as requested.

We can pick up as soon as requested with at least a few days notice, maybe sooner. If you let us know this afternoon we can even pick up Monday.