

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**DECEMBER 14, 2017**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 14<sup>th</sup> day of December, 2017. Notice and agenda of the meeting were posted at the Norman Municipal Building and online at <http://www.normanok.gov/content/boards-commissions> at least twenty-four hours prior to the beginning of the meeting.

Chair Erin Williford called the meeting to order at 6:30 p.m.

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Item No. 1, being:

**ROLL CALL**

MEMBERS PRESENT

Sandy Bahan  
Nouman Jan  
Chris Lewis  
Neil Robinson  
Erin Williford  
Lark Zink (arrived at 6:33 p.m.)  
Dave Boeck  
Tom Knotts  
Andy Sherrer

MEMBERS ABSENT

None

A quorum was present.

STAFF MEMBERS PRESENT

Susan Connors, Director, Planning &  
Community Development  
Jane Hudson, Principal Planner  
Janay Greenlee, Planner II  
Roné Tromble, Recording Secretary  
Larry Knapp, GIS Analyst II  
David Riesland, Traffic Engineer  
Todd McLellan, Development Engineer  
Drew Norlin, Asst. Development Coordinator  
Terry Floyd, Development Coordinator  
Jeff Bryant, City Attorney

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Item No. 9, being:

**O-1718-20 – CITY OF NORMAN REQUESTS SPECIAL USE FOR A MUNICIPAL USE FOR A NEW 300' RADIO TOWER TO BE LOCATED ON PROPERTY CURRENTLY ZONED A-2, RURAL AGRICULTURAL DISTRICT, AND LOCATED AT 3128 108<sup>TH</sup> AVENUE N.E.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Overall Site Plan
4. Detailed Site Plan
5. Tower Elevation
6. Fence Elevation Details
7. Pre-Development Summary

and

Item No. 10, being:

**O-1718-21 – CITY OF NORMAN REQUESTS SPECIAL USE FOR A MUNICIPAL USE FOR A NEW 300' RADIO TOWER TO BE LOCATED ON PROPERTY CURRENTLY ZONED A-2, RURAL AGRICULTURAL DISTRICT, AND LOCATED AT 3428 JENKINS AVENUE.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Location Map
2. Staff Report
3. Overall Site Plan
4. Detailed Site Plan
5. Tower Elevation
6. Fence Elevation Details
7. Pre-Development Summary

**PRESENTATION BY STAFF:**

1. Jane Hudson reviewed the staff report, a copy of which is filed with the minutes. Staff supports this request and recommends approval of Ordinance No. O-1718-20 and Ordinance No. O-1718-21.
2. Mr. Robinson – Does the City own and operate these towers?

**PRESENTATION BY THE APPLICANT:**

1. David Teuscher, Norman Police Department – Yes, these towers will be owned by the City of Norman and be maintained by the City of Norman.
2. Mr. Robinson – Will you be leasing space there for other uses other than your own?
3. Major Teuscher – At this point in time, it's just for ours. I can't answer what they might do in the future – what Council may decide but there are no plans for that currently.
4. Mr. Lewis – Have we consulted with the Norman airport to make certain that this 300' doesn't impede any type of flight patterns?
5. Ms. Hudson – It's my understanding that they're not in the airport overlay district, so we have not communicated.
6. Michael Rose, program manager for Harris Corporation, overseeing the construction of your system. We have already submitted to the FAA all the ASR applications and none of these towers came back as being a hazard to any flight path.

**AUDIENCE PARTICIPATION:**

None

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

*Chris Lewis moved to recommend adoption of Ordinance No. O-1718-20 to City Council. Dave Boeck seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Nouman Jan, Chris Lewis, Neil Robinson, Erin Williford, Lark Zink, Dave Boeck, Tom Knotts, Andy Sherrer
NAYES	None
MEMBERS ABSENT	None

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1718-20 to City Council, passed by a vote of 9-0.

*Chris Lewis moved to recommend adoption of Ordinance No. O-1718-21 to City Council. Dave Boeck seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Sandy Bahan, Nouman Jan, Chris Lewis, Neil Robinson, Erin Williford, Lark Zink, Dave Boeck, Tom Knotts, Andy Sherrer
NAYES	None
MEMBERS ABSENT	None

Ms. Tromble announced that the motion, to recommend adoption of Ordinance No. O-1718-21 to City Council, passed by a vote of 9-0.

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