




DATE: October 12, 2016

TO: Leah Messner, Assistant City Attorney

FROM: Ken Danner, Subdivision Development Manager 



SUBJECT: Consent to Encroach No. 1617-1
Lot 14, Block 2, Las Colinas Addition, Section 2
4200 Las Colinas Lane

Public Works/Engineering staff does not oppose the encroachment of a swimming pool located within a fifteen-foot (15') utility easement subject to conditions stated below. We do yield to the Utilities Department regarding any possible City owned utilities that might be located within the easement. Responses from the utility companies are included. The City and /or utility companies should be held harmless in the course of maintaining their utilities if located within the utility easement.

However there should be conditions with the approval of the consent to encroach. The following needs to be included:

1. Construction plans for the relocation of a retaining wall from a professional engineer must be submitted to the Public Works Department/Engineering Division for approval prior to the approval of a swimming pool permit.
2. Retaining wall must be relocated and constructed prior to the approval of a swimming pool permit.
3. Oklahoma Electric Cooperative electric line must be relocated prior to the approval of a swimming pool permit.

If you have further questions, please feel free to contact me.

Reviewed by: Scott Sturtz, City Engineer 
Reviewed by: Shawn O'Leary, Director of Public Works 

cc: Brenda Hall, City Clerk
Ken Komiske, Director of Utilities