



DATE: August 14, 2020

TO: Kathryn Walker, City Attorney  
Kevin Foster, Police Chief

FROM: Brenda Hall, City Clerk *BH*

SUBJECT: Claim for Nikki S. McDowell

I am in receipt of a claim from Nikki S. McDowell in the amount of \$3,266.02 for damages to her vehicle and rental car expenses due to her claim that she was involved in an accident with a Norman Police vehicle on September 17, 2019, at the intersection of Peters Avenue and Robinson Street.

Kevin, I would appreciate your checking with your staff regarding verification of the problem. Please report your findings by written memorandum to me with a copy to Kathryn.

Kathryn, as soon as you are able to determine if the City has any liability in this matter, please notify my office if this will be paid administratively.

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attachments

office memorandum