

City of Norman, OK

*Municipal Building
Council Chambers
201 West Gray
Norman, OK 73069*



Meeting Agenda

Tuesday, May 8, 2018

6:30 PM

**City Council, Norman Utilities Authority, Norman Municipal
Authority, and Norman Tax Increment Finance Authority**

City Council

*Mayor Lynne Miller
Councilmember Kate Bierman
Councilmember Aleisha Karjala
Councilmember Robert Castleberry
Councilmember Bill Hickman
Councilmember Sereta Wilson
Councilmember Breea Clark
Councilmember Stephen Holman
Councilmember Kyle Allison*

Public wifi - connect to CityOfNormanPublic - Password: April1889

1 Roll Call

2 Pledge of Allegiance

Minutes

3 [GID-1718-42](#) APPROVAL OF THE MINUTES AS FOLLOWS:

CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE
MINUTES OF MARCH 8, 2018
CITY COUNCIL CONFERENCE MINUTES OF MARCH 27, 2018
CITY COUNCIL COMMUNITY PLANNING AND TRANSPORTATION COMMITTEE
MINUTES OF MARCH 29, 2018
CITY COUNCIL CONFERENCE MINUTES OF APRIL 10, 2018
CITY COUNCIL STUDY SESSION MINUTES OF APRIL 17, 2018
CITY COUNCIL MINUTES OF APRIL 24, 2018
NORMAN UTILITIES AUTHORITY MINUTES OF APRIL 24, 2018
NORMAN MUNICIPAL AUTHORITY MINUTES OF APRIL 24, 2018
NORMAN TAX INCREMENT FINANCE AUTHORITY MINUTES OF APRIL 24, 2018

Attachments: [Text File](#)

[March 8 CPT Minutes](#)

[March 27 Conference Minutes](#)

[March 29 CPTC Minutes](#)

[April 10 Conference Minutes](#)

[April 17 Study Session Minutes](#)

[April 24 CC Minutes](#)

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or reject the minutes; and, if approved, direct the filing thereof.

ACTION TAKEN: _____

Awards and Presentations

4 [RPT-1718-6](#) PRESENTATION BY THE 2017-2018 NORMAN YOUTH COUNCIL.

[4](#)

Attachments: [Text File](#)

ACTION NEEDED: Motion to allow the presentation by 2017-2018 Norman Youth Council.

ACTION TAKEN: _____

Proclamation

- 5 [P-1718-35](#) PROCLAMATION P-1718-35: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MAY, 2018, AS MENTAL HEALTH AWARENESS MONTH IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[P-1718-35](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-35 proclaiming the month of May, 2018, as Mental Health Awareness Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 6 [P-1718-36](#) PROCLAMATION P-1718-36: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MAY, 2018, AS NATIONAL MOBILITY AWARENESS MONTH IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[P-1718-36](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-36 proclaiming the month of May, 2018, as National Mobility Awareness Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 7 [P-1718-37](#) PROCLAMATION P-1718-37: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MAY, 2018, AS BIKE MONTH AND FRIDAY, MAY 20, 2018, AS BIKE-TO-WORK DAY IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[Bike to Work Day](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-37 proclaiming the month of May, 2018, as Bike Month and Friday, May 20, 2018, as Bike-to-Work Day in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 8 [P-1718-38](#) PROCLAMATION P-1718-38: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MAY, 2018, AS COMMUNITY ACTION MONTH IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[Community Action Month](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-38 proclaiming the month of May, 2018, as Community Action Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

- 9 [P-1718-39](#) PROCLAMATION P-1718-39: A PROCLAMATION OF THE MAYOR OF THE CITY OF NORMAN, OKLAHOMA, PROCLAIMING THE MONTH OF MAY, 2018, AS POLICE APPRECIATION MONTH IN THE CITY OF NORMAN.

Attachments: [Text File](#)

[Police Appreciation Week](#)

ACTION NEEDED: Motion to acknowledge receipt of Proclamation P-1718-39 proclaiming the month of May, 2018, as Police Appreciation Month in the City of Norman and direct the filing thereof.

ACTION TAKEN: _____

10 Consent Docket

Consent Docket

This item is placed on the agenda so that the City Council, by unanimous consent, can designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with approval of all Councilmembers, that item will be heard in regular order. Staff recommends that Item 10 through Item 24 be placed on the consent docket.

ACTION NEEDED: Motion to place Item _____ through Item _____ on the Consent Docket by unanimous vote.

ACTION TAKEN: _____

ACTION NEEDED: Acting as the City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority, motion to approve or acknowledge all items on the Consent Docket subject to any conditions included in the individual action needed by item.

ACTION TAKEN: _____

Zoning Ordinance

- 11 [O-1718-35](#) CONSIDERATION OF ORDINANCE O-1718-35 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE PART OF BLOCK ONE (1) OF SHERWOOD SOUTH 2 ADDITION REPLAT, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE RM-6, MEDIUM DENSITY APARTMENT DISTRICT, AND PLACE THE SAME IN A SPUD, SIMPLE PLANNED UNIT DEVELOPMENT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (750 EAST IMHOFF ROAD)

Attachments: [Text File](#)

[O-1718-35](#)

[750 Imhoff LLC SPUD Narrative](#)

[Location Map](#)

[Staff Report](#)

[Greenbelt Commission Comments](#)

[4-12-18 PC Minutes - 750 Imhoff](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-35 upon First Reading by title.

ACTION TAKEN: _____

- 12 [O-1718-43](#) CONSIDERATION OF ORDINANCE O-1718-43 UPON FIRST READING BY TITLE: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE PLANNED UNIT DEVELOPMENT ESTABLISHED IN ORDINANCE O-1011-46 TO ESTABLISH THE FRONT BUILD LINE FOR ONLY LOT EIGHT (8) OF BLOCK ONE (1), TANGLEWOODS ADDITION, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF.

Attachments: [Text File](#)

[O-1718-43](#)

[Amended PUD Narrative](#)

[Location Map](#)

[Staff Report](#)

[4-12-18 PC Minutes - Avalon Homes](#)

ACTION NEEDED: Motion to Introduce and adopt Ordinance O-1718-43 upon First Reading by title.

ACTION TAKEN: _____

- 15 [K-1718-111](#) CONSIDERATION OF BID 1718-45, NORMAN UTILITIES AUTHORITY'S APPROVAL OF CONTRACT K-1718-111 WITH DENALI WATER SOLUTIONS IN THE AMOUNT OF \$0.0215 PER GALLON, PERFORMANCE BOND B-1718-92, AND STATUTORY BOND B-1718-83 FOR REMOVAL AND LAND APPLICATION OF LIQUID BIOSOLIDS AT THE WATER RECLAMATION FACILITY.

Attachments: [Text File](#)

[Bid Tabulation](#)

[Contract K-1718-111](#)

[Performance Bond](#)

[Statutory Bond](#)

[Liability Insurance](#)

ACTION NEEDED: Acting as the Norman Utilities Authority, motion to accept or reject all bids meeting specifications; and, if accepted, award the bid in the amount of \$0.0215 per gallon to Denali Water Solutions as the lowest and best bidder meeting specifications; approve Contract K-1718-111 and the performance and statutory bonds; authorize execution of the contract and bonds; and direct the filing of the bonds.

ACTION TAKEN: _____

Request for Proposal

- 16 [RFP-1718-5](#)
[4](#) CONSIDERATION OF REQUEST FOR PROPOSAL RFP-1718-54 FROM MILLIMAN, INC., IN THE AMOUNT OF \$19,500 TO PROVIDE PROFESSIONAL ACTUARIAL SERVICES FOR THE CITY OF NORMAN AND RELATED TRUSTS.

Attachments: [Text File](#)

[Professional Actuarial Services RFP](#)

[Milliman Proposal](#)

[Milliman Letter of Engagement](#)

ACTION NEEDED: Motion to accept or reject Request for Proposal RFP-1718-54 from Milliman, Inc., in the amount of \$19,500 for professional actuarial services for the City of Norman and related trusts.

ACTION TAKEN: _____

- 17 [RFP-1718-5](#)
[5](#) CONSIDERATION OF REQUEST FOR PROPOSAL RFP-1718-55 FROM BKD, L.L.P., IN THE AMOUNT OF \$117,300 FOR PROFESSIONAL AUDITING SERVICES FOR THE CITY OF NORMAN AND RELATED TRUSTS.

Attachments: [Text File](#)

[Professional Auditing Services RFP](#)

[Auditing Services Eval Form](#)

[BKD Audit RFP Response Dollars](#)

[BKD Audit RFP Response](#)

ACTION NEEDED: Motion to accept or reject Request for Proposal RFP-1718-55 from BKD, L.L.P., in the amount of \$117,300 to provide professional auditing services for the City of Norman and related trusts.

ACTION TAKEN: _____

Donation

- 18 [GID-1718-72](#) CONSIDERATION OF THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$1,775.67 FROM ANNIE'S RESCUE HOUSE TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER AND BUDGET APPROPRIATION.

Attachments: [Text File](#)

ACTION NEEDED: Motion to accept or reject a donation of \$1,775.67 from Annie's Rescue House to be used at the City of Norman Animal Welfare Center; and, if accepted, increase Miscellaneous Revenues / Contributions / Donations /Citizen (010-0000-365.13-72) by \$1,775.67 and appropriate \$1,775.67 to Other Supplies - Medical (010-6070-441.31-17).

ACTION TAKEN: _____

Contract

- 19 [K-1718-121](#) CONSIDERATION OF ACCEPTANCE OF A 2017 CONTINUUM OF CARE PLANNING GRANT FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT IN THE AMOUNT OF \$11,875 TO BE USED FOR THE COORDINATION OF ACTIVITIES RELATED TO HOMELESSNESS; APPROVAL OF CONTRACT K-1718-121; AND BUDGET APPROPRIATION FROM THE COMMUNITY DEVELOPMENT FUND BALANCE.

Attachments: [Text File](#)

[K-1718-121 CoC Planning Grant](#)

ACTION NEEDED: Motion to accept or reject a 2017 Continuum of Care Planning Grant in the amount of \$11,875 from the Department of Housing and Urban Development to be used for the coordination of activities related to homelessness; and, if accepted, approve Contract K-1718-121; authorize the execution thereof; appropriate \$11,875 from the Community Development Fund Balance (021-0000-253.20-00) to Salaries/Full-Time (021-4090-463.20-01); and, upon reimbursement, deposit funds into Other Revenue-COC Planning Grant (021-0000-331.13-85).

ACTION TAKEN: _____

- 20 [K-1718-124](#) CONSIDERATION OF ACCEPTANCE OF AN OKLAHOMA OFFICE OF HOMELAND SECURITY PROGRAM GRANT IN THE AMOUNT OF \$23,450 TO BE USED BY THE POLICE DEPARTMENT TO PURCHASE A BOMB SUIT AND HELMET, APPROVAL OF CONTRACT K-1718-124, AND BUDGET APPROPRIATION FROM THE SPECIAL GRANTS FUND BALANCE.

Attachments: [Text File](#)

[Grant Agreement](#)

[Quotation](#)

[Sole Manufacturer Statement 2018](#)

ACTION NEEDED: Motion to accept or reject an Oklahoma Office of Homeland Security Program Grant in the amount of \$23,450 to be used by the Police Department; and, if accepted, approve Contract K-1718-124; authorize the execution thereof, and appropriate \$23,450 from the Special Grant Fund Balance (022-0000-253.20-00) to \$23,450 and appropriate \$23,450 from the Special Grant Fund Balance (022-0000-253.20-00) to Project #GP0041, Homeland Security, Miscellaneous Equipment/Miscellaneous (022-6045-421.59-99 and, upon reimbursement, funds be receipted into Other Revenue/Homeland Security Grant (022-0000-331.13-52)

ACTION TAKEN: _____

- 21 [K-1516-121](#)
[CO#1](#) CHANGE ORDER NO. ONE TO CONTRACT K-1516-121: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND SILVER STAR CONSTRUCTION COMPANY, INC., DECREASING THE CONTRACT AMOUNT BY \$367,248.79 FOR A REVISED CONTRACT AMOUNT OF \$1,312,746.21, FOR THE URBAN ASPHALT PAVEMENT REHABILITATION CAPITAL IMPROVEMENT PROJECT, 2015-2016 LOCATIONS, AND FINAL ACCEPTANCE OF THE PROJECT.

Attachments: [Text File](#)

[CIP Asphalt Rehab Map](#)

[CO#1 Order K-1516-121 Signed](#)

[Final Retainage](#)

ACTION NEEDED: Motion to approve or reject Change Order No. One to Contract K-1516-121 with Silver Star Construction Company, Inc., decreasing the contract amount by \$367,248.79 for a revised contract amount of \$1,312,746.21; and if approved, authorize the execution thereof, accept the project, and direct final payment in the amount of \$65,637.31 to Silver Star Construction Company, Inc.

ACTION TAKEN: _____

- 22** [K-1516-83](#)
[AMD #2](#) AMENDMENT NO. TWO TO CONTRACT K-1516-83: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY AND MEYER, SCHERER & ROCKCASTLE, LTD. INCREASING THE CONTRACT AMOUNT BY \$14,305 FOR A REVISED CONTRACT AMOUNT OF \$3,765,015 TO PROVIDE ADDITIONAL PROFESSIONAL DESIGN SERVICES RELATED TO STRUCTURAL ENGINEERING AND COORDINATION RELATED TO THE INSTALLATION OF PUBLIC ART FOR NORMAN PUBLIC LIBRARY CENTRAL.

Attachments: [Text File](#)

[Add Service Request](#)

[Amendment](#)

ACTION NEEDED: Motion to approve or reject Amendment No. Two to Contract K-1516-83 with Meyer, Scherer & Rockcastle, LTD, increasing the contract amount by \$14,305 for a revised contract amount of \$3,765,015; and, if approved, authorize the execution thereof.

ACTION TAKEN: _____

- 23** [K-1718-122](#) CONTRACT K-1718-122: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, KIRKPATRICK FOREST CURTIS, PC, AND PAUL COCKSEGE STUDIO IN THE AMOUNT OF \$230,000 FUNDED THROUGH THE NORMAN FORWARD PUBLIC ARTS FUND FOR THE PURCHASE OF A SCULPTURE TO BE PLACED AT NORMAN PUBLIC LIBRARY CENTRAL

Attachments: [Text File](#)

[NAC Contract final for Central Library 5-4-18](#)

[Central Library Public Art - PAB Presentation](#)

ACTION NEEDED: Motion to approve or reject Contract K-1718-122 with Kirkpatrick Forest Curtis, PC, and Paul Cocksege Studio in the amount of \$230,000; and, if approved, authorize the Mayor to sign the contract contingent upon the City Attorney's approval.

ACTION TAKEN: _____

Resolution

- 24** [R-1718-112](#) RESOLUTION R-1718-112: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$27,500 OF DONATED FUNDS FROM THE ANIMAL WELFARE DONATION ACCOUNT TO BE USED AT THE NORMAN ANIMAL WELFARE CENTER.

Attachments: [Text File](#)

[R-1718-112](#)

[Copy of Donation List 2018](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-112.

ACTION TAKEN: _____

Non-Consent Items

- 25 [GID-1718-49](#) PUBLIC HEARING REGARDING THE PROPOSED FOURTH YEAR ACTION PLAN FOR THE FORTY-FOURTH YEAR NORMAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION WHICH INCLUDES THE 2018 HOME PROGRAM TOTALING \$1,076,534 TO BE SUBMITTED TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

Attachments: [Text File](#)

[CDBG 2018 Budget](#)

[Fourth Year Action Plan](#)

ACTION NEEDED: Motion to conduct a public hearing.

ACTION TAKEN: _____

ACTION NEEDED: Motion to close the public hearing.

ACTION TAKEN: _____

ACTION NEEDED: Motion to approve or reject the proposed Fourth Year Action Plan for the 44th Year CDBG Program which includes the 2018 HOME Program totaling \$1,076,534; and, if approved, direct submission of all necessary paperwork to the Oklahoma Department of Commerce, and authorize the Mayor to sign any supplemental documentation.

ACTION TAKEN: _____

- 26 [R-1718-76](#) RESOLUTION R-1718-76: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE NORMAN 2025 LAND USE AND TRANSPORTATION PLAN SO AS TO REMOVE THE EAST HALF OF LOTS SEVEN (7) THROUGH SIXTEEN (16), IN BLOCK NINETY (90), NORMAN ORIGINAL TOWN AND THE WEST FIFTY (50) FEET OF PARK AVENUE ADJACENT TO LOTS SEVEN THROUGH SIXTEEN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE LOW DENSITY RESIDENTIAL DESIGNATION AND PLACE THE SAME IN THE MEDIUM DENSITY RESIDENTIAL DESIGNATION, AND RETAINING THE FLOODPLAIN AND FLOODWAY DESIGNATIONS. (410, 414 AND 416 NORTH PARK AVENUE)

Attachments: [Text File](#)

[R-1718-76](#)

[2025 Map](#)

[Staff Report 2025](#)

[1-11-18 PC Minutes - Golden Tribe](#)

[Request for Postponement](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-76; and, if adopted, amend the NORMAN 2025 Land Use and Transportation Plan according thereto

ACTION TAKEN: _____

- 27** [O-1718-28](#) CONSIDERATION OF ORDINANCE O-1718-28 UPON SECOND AND FINAL READING: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING SECTION 460 OF CHAPTER 22 OF THE CODE OF THE CITY OF NORMAN SO AS TO REMOVE THE EAST HALF OF LOTS SEVEN (7) THROUGH SIXTEEN (16), IN BLOCK NINETY (90), ORIGINAL TOWNSITE OF NORMAN AND THE WEST FIFTY (50) FEET OF PARK AVENUE ADJACENT TO LOTS SEVEN THROUGH SIXTEEN, TO NORMAN, CLEVELAND COUNTY, OKLAHOMA, FROM THE R-1, SINGLE FAMILY DWELLING DISTRICT, AND PLACE SAME IN THE SPUD, SIMPLE PLANNED UNIT DEVELOPMENT DISTRICT; AND PROVIDING FOR THE SEVERABILITY THEREOF. (410, 414 AND 416 PARK AVENUE)

Attachments: [Text File](#)

[O-1718-28](#)

[Location Map](#)

[Staff Report SPUD](#)

[Park Avenue SPUD - Golden Tribe as updated \(spr ready to print 5-4-18\)doc.pdf](#)

[Protest Map 05-02-18](#)

[Signature Justification 5-1-18](#)

[SPUD Narrative submitted to PC](#)

[Protest Map 1-10-18](#)

[Protest Letters 1-10-18 - Golden](#)

[1-11-18 PC Minutes - Golden Tribe](#)

[Park Avenue SPUD as updated 2/23/18](#)

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-28 upon Second Reading section by section.

ACTION TAKEN: _____

ACTION NEEDED: Motion to adopt or reject Ordinance O-1718-28 upon Final Reading as a whole.

ACTION TAKEN: _____

- 28** [R-1718-93](#) RESOLUTION R-1718-93: A RESOLUTION TO THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, FOR A PARTIAL EXEMPTION FROM CURRENT STANDARDS FOR CURB AND GUTTER REQUIREMENTS RELATING TO A PRELIMINARY PLAT FOR GOLDEN TRIBE ADDITION, FOR A REPLAT OF THE EAST HALF OF LOTS 7 THROUGH 16, BLOCK 90, ORIGINAL TOWNSITE OF NORMAN. (410, 414, AND 416 NORTH PARK AVENUE)

Attachments: [Text File](#)

[Letter of Request](#)

[Site Plan](#)

[R-1718-93](#)

[Request for Postponement](#)

ACTION NEEDED: Motion to adopt or reject Resolution R-1718-93.

ACTION TAKEN: _____

- 29** [PP-1718-6](#) CONSIDERATION OF A PRELIMINARY PLAT FOR GOLDEN TRIBE ADDITION, A SIMPLE PLANNED UNIT DEVELOPMENT. (410, 414 AND 416 NORTH PARK AVENUE)

Attachments: [Text File](#)

[Traffic Table](#)

[Location Map](#)

[Preliminary Plat](#)

[Staff Report](#)

[Transportation Impacts](#)

[Preliminary Site Plan](#)

[Pre-Development Summary](#)

[1-11-18 PC Minutes](#)

ACTION NEEDED: Motion to approve or reject the preliminary plat for Golden Tribe Addition, a Simple Planned Unit Development.

ACTION TAKEN: _____

30 Miscellaneous Discussion

This is an opportunity for citizens to address City Council. Remarks should be directed to the Council as a whole and limited to five minutes or less.

31 Adjournment